

REPORT OF THE CORPORATE DIRECTOR FOR ADULT AND SOCIAL CARE, HEALTH AND PUBLIC PROTECTION AND THE DIRECTOR FOR PUBLIC HEALTH

JOINT STRATEGIC NEEDS ASSESSMENT RAPID REFRESH - UPDATE

Purpose of the Report

1. This report provides an update of the rapid refresh of the Joint Strategic Needs Assessment.

Information and Advice

2. On 6th July 2011, the Health and Wellbeing Board approved a recommendation to review the current Joint Strategic Needs Assessment (JSNA) by the JSNA Steering Group. The Health and Wellbeing Board agreed that the refresh of the JSNA would ensure that the information is up-to-date and, therefore, able to inform the development of the Health and Wellbeing Strategy (HWS) and Clinical Commissioning Group Plans (and subsequently also support authorisation). It was agreed that the development of the Health and Wellbeing Strategy and JSNA refresh would take place concurrently to allow progress to be made more rapidly.
3. In order to ensure that the Health and Wellbeing Strategy is focused and aligned to overarching priorities, the HWS Editorial Group will link to the JSNA refresh via the Public Health Consultant with responsibility for the JSNA.
4. The Adults and Vulnerable Adults Chapter and the Older Peoples Chapter were prioritised for review. The Children and Young People's Chapter was refreshed in 2010 and, therefore, was not included in the current refresh. The focus of the refresh has been to concentrate work on areas where gaps have been identified or existing data is deemed 'out of date'. This has been carried out within the context of national guidance, where possible, given timescales and resources available.
5. To date a working group to deliver the JSNA refresh has been established and met. A project plan has been developed and approved; key milestones are outlined below. Project management resources have been identified. The project involves the co-ordination of approximately 30 authors and 70 sections which require review of structure, narrative and data. All authors have been contacted to clarify requirements of the task. The Public Health Information and Intelligence Team and the Research and Strategic Analytical Unit are providing information support for the refresh. An editorial group has been established to ensure the final product is cohesive and that each section adheres to quality assurance criteria which have been approved by the

JSNA steering group. Currently, the project is on track to deliver against agreed timescales.

ID	Key task	Deadline	Status
1	Task group established		Completed
2	Process and outputs agreed		Completed
3	Responsible authors/info providers identified		Completed
4	Project management agreed		Completed
5	Project plan developed		Completed
6	Guidance for responsible authors agreed and disseminated		Completed
7	Editorial/QA group identified		Completed
8	Editorial/QA processes agreed and disseminated to responsible authors		Completed
9	Information provided to responsible authors		Completed
10	Section refreshes completed and returned by authors	Dec 2012	In progress
11	Sections collated into chapters and formatted into first draft	Dec 2012	In progress
12	Communication and engagement process with stakeholders agreed	Dec 2012	In progress
13	Chapters reviewed by editorial/QA group and feedback given to responsible authors	Dec 2012	In progress
14	Responsible authors to resubmit sections as appropriate	13 Jan 2012	In progress
15	Sections collated into chapters and formatted into second draft	19 Jan 2012	Due to commence 16 Jan 2012
16	Second draft to be submitted to HWB	7 Mar 2012	Papers to be submitted 31 Jan 2012
17	Second draft presented to wider stakeholder groups for input/feedback	3 Feb 2012	Due to commence 23 Jan 2012
18	Final version presented for ratification by HWB	9 May 2012	

Statutory and Policy Implications

- This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is recommended that the Health and Wellbeing Board:

- 1) note the update of the Joint Strategic Needs Assessment Rapid Refresh.

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Constitutional Comments (LMc 01/12/2011)

7. The report is for noting only.

Financial Comments (RWK 09/12/2011)

8. None.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

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