

Community Safety Committee

Tuesday, 21 April 2015 at 14:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1 | Minutes of last meeting held on 24 February 2015 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | National Crimebeat Awards - presentation by successful entrants from Nottinghamshire schools (Holgate Academy, Sutton Academy and Quarrydale Academy) | |
| 5 | Gypsy & Traveller Liaison post - presentation on role and responsibilities | |
| 6 | Community Safety Budget Update - Request for Funding | 7 - 12 |
| 7 | Implementing the Working with Communities Framework | 13 - 22 |
| 8 | Update on Temporary Posts in the Registration Service | 23 - 30 |
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13	Work Programme	69 - 72

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 24 February 2015 at 2.00 pm**

membership

Persons absent are marked with 'A'

COUNCILLORS

Glynn Gilfoyle (Chairman)
Alice Grice (Vice-Chairman)

Chris Barnfather	Keith Longdon
John Clarke	Stuart Wallace
A Maureen Dobson	John Wilmott
Bruce Laughton	

OFFICERS IN ATTENDANCE

Rob Fisher	}	Adult Social Care, Health & Public Protection
Wendy Harnan-Kajzer		
Sarah Houlton		
Paul McKay		
Mark Walker		

Steve Edwards Children, Families & Cultural Services

Keith Ford Policy, Planning and Corporate Services

Detective Chief Inspector Andy Gowan	}	Nottinghamshire Police
Chief Inspector Phil Davies		

MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 6 January 2015 were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Maureen Dobson.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

Councillor Laughton declared a private interest in agenda item 6 – Approval of the Official Food & Feed Law Service Plan for 2015-16 as a keeper of livestock, which did not preclude him from speaking or voting on that item.

COMMUNITY SAFETY BUDGET UPDATE

Detective Chief Inspector Andy Gowan and Chief Inspector Phil Davies gave a presentation about the planned further development of the Automatic Number Plate Recognition (ANPR) Shield project, for which funding was being sought for 2014/15 and 2015/16.

Sarah Houlton, Team Manager, Trading Standards & Community Safety introduced the report which also sought funding in 2014/15 for a number of other initiatives.

RESOLVED 2015/012

- 1) That the following contributions totalling £53,100 from the Community Safety Initiatives Budget for 2014/15 be approved:-
 - a. New Psychoactive Substances Campaign (£2,000)
 - b. Stepping Stones Initiative (£3,850)
 - c. Alcohol Concern Domestic Homicide Review Project (£1,750)
 - d. Notts. Watch (£10,500)
 - e. Further targeted ANPR provision (£25,000)
 - f. Continuing Professional Development in support of Community Cohesion (£10,000)
- 2) That a contribution of £25,000 from the Community Safety Initiatives Budget for 2015/16 to fund further targeted ANPR provision be approved.

REVIEW OF FEES AND CHARGES MADE TO BUSINESSES AND OTHER AUTHORITIES BY THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which sought approval for updated fees and charges for 2015/16.

RESOLVED 2015/013

That the fees and charges proposed in the report and appendix be charged by the Trading Standards Service from 1 April 2015.

APPROVAL OF THE OFFICIAL FOOD & FEED LAW ENFORCEMENT SERVICE PLAN FOR 2015-16

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which sought approval for the updated Service Plan for 2015/16.

RESOLVED 2015/014

That the Authority's 2015-16 Food & Feed Law Enforcement Service Plan, as set out in the appendix to the report, be approved.

CHANGES TO THE TRADING STANDARDS & COMMUNITY SAFETY SERVICE STAFFING STRUCTURE

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which sought approval for changes to the Trading Standards & Community Safety Service staffing structure.

RESOLVED 2015/015

That the proposed new structure for the Trading Standards & Community Safety Service as set out in the report (including the addition of 0.2 Full Time Equivalent to the Level 4 Trading Standards Officer establishment) be approved.

UPDATE ON KEY TRADING STANDARDS MATTERS

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which updated Members on key Trading Standards matters.

RESOLVED 2015/016

That the updates from the previous meeting and the various developments in these areas of work be noted.

UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES

Rob Fisher, Group Manager, Emergency Management and Registration Services, introduced the report which updated Members on key activities and events. Wendy Harnan-Kajzer, Emergency Planning Manager introduced the section of the report dealing with safety at sports grounds.

Members commended the work of the Emergency Planning Team around safety at sports grounds in the County.

RESOLVED 2015/017

That the contents of the report be noted.

PROGRESS OF ENCOMPASS NOTTINGHAMSHIRE: INFORMING SCHOOLS OF DOMESTIC ABUSE INCIDENTS

Steve Edwards, Service Director, Children's Social Care, introduced the report which gave an update on the development of this initiative.

RESOLVED 2015/018

That the progress of the Encompass Nottinghamshire initiative be noted.

**JOINT AGENCY VULNERABLE PERSONS IDENTIFICATION PROJECT
UPDATE (NOTTINGHAMSHIRE FIRE AND RESCUE AND
NOTTINGHAMSHIRE COUNTY COUNCIL, HOME SAFETY CHECK
PROJECT)**

Paul McKay, Service Director, Access and Public Protection, introduced the report which provided an update on progress with the partnership approach taken to reduce the vulnerability of individuals in local communities in respect of fire prevention.

RESOLVED 2015/019

That the contents of the report be noted and the move to embed this into business as usual processes be approved.

COMMUNITY SAFETY UPDATE

Sarah Houlton, Team Manager, Trading Standards & Community Safety introduced the report which updated Members on key Community Safety matters.

Members commended the work of the Trading Standards and Community Safety Team and partner agencies in securing the new vehicle nuisance injunction order

RESOLVED 2015/020

That the various developments in the areas of work contained within the report be noted.

WORK PROGRAMME

The Chair reminded Members of the Hate Crime Awareness Briefing Session scheduled for 2 April – 10.30am.

RESOLVED 2015/021

That the work programme be noted.

The meeting closed at 3.55pm.

CHAIRMAN

21st April 2015**Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****COMMUNITY SAFETY BUDGET UPDATE – REQUEST FOR FUNDING****Purpose of the Report**

1. To seek approval for committing funding from the Community Safety Initiatives Budget for 2015/2016 to:
 - a) Contribute to the work of the Safer Nottinghamshire Board (£140,000);
 - b) Support year 2 of the county wide Best Bar None scheme (£15,000);
 - c) Contribute to a Nottinghamshire Police led Hate Crime campaign (£5,000).

Information and Advice**Community Safety Budget**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime, and increase levels of community safety within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. The total funding available within the Community Safety “initiatives” budget for 2015/2016 is **£262,380**.

Contribution to the work of the Safer Nottinghamshire Board (£140,000 from 2015/2016)

4. The work programme of the of the Safer Nottinghamshire Board is a mix of locality based actions in the 18 Partnership Plus Areas (PPAs) of the County and a range of thematic county-wide projects, covering such issues as hate crime, domestic abuse, substance misuse, youth issues and anti-social behaviour. To fund this work in 2015/2016 the Police and Crime Commissioner has pledged approx. £1.2 million. It is proposed that a contribution from the Council of £140,000 is made to support this work.
5. Locality work is currently the subject of a major review commissioned by the Safer Nottinghamshire Board. This review is due for completion later in 2015 and will make recommendations for introducing and improving effective locality working within the resource constraints now faced by all agencies. Until the findings of the review have been finalised it

is intended that the current 18 PPAs remain in operation until 30th September 2015, at which time they will be reviewed.

6. The proposal is that £70,000 of the £140,000 will be shared amongst the current 18 Partnership Plus Areas to support their work up until 30th September 2015. The remaining £70,000 would then be allocated to support locality working for the second half of the year in line with the recommendations of the review.

Best Bar None Project (£15,000)

7. Best Bar None is a national award scheme promoting responsible management and operation of alcohol licenced premises. The scheme is an excellent example of an industry-led campaign, reducing drunkenness, and in particular, reducing drunken violence. The scheme promotes targeted action by pubs and clubs as this is a proven method of effectively curbing irresponsible drinking.
8. This three year scheme, which started in 2014/15 runs across the county, targeted at those areas experiencing alcohol related issues. Implementation costs are approximately £30,000 per annum to provide co-ordinated support, provision of promotional events, website and marketing materials and travelling and training costs.
9. To enable this scheme to be introduced, the County Council contributed £15,000 from the Community Safety Budget (2013/2014), which was agreed at the Community Safety Committee meeting on 29th April 2014, with £15,000 match funding from the Nottinghamshire Police and Crime Commissioner.
10. The scheme has reached its first year of implementation achieving a range of successes during 2014/15, a few of which are highlighted below:
 - 30 Best Bar None assessors have been trained and allocated venues to assess to support licenced premises which have applied to take part in the scheme to meet an agreed set of operational standards. Once these standards are met by the licensee, they become a Best Bar None accredited venue, receiving posters and window stickers advertising this;
 - Each year all accredited venues have the chance to win awards. Some of the winners are decided by a public vote and the rest are chosen by a panel of expert judges. A County-wide awards ceremony is likely to take place in July 2015 with local borough award ceremonies due to take place towards the end of May 2015.
 - A variety of sponsorship support has been agreed, including a number of commercial sponsors from the drinks industry, a local solicitors firm and the Beeston Business Improvement District.
 - A website for the scheme has been produced and is available at www.nottinghamshirebbn.com.
11. The proposal is for a further £15,000 contribution to the running of the scheme for 2015/2016, with £15,000 match funding expected from the Nottinghamshire Police and Crime Commissioner.

Contribution to Nottinghamshire Police led Hate Crime Campaign (£5,000)

12. Nottinghamshire Police statistics show there has been an increase in monitored hate crimes and incidents in Nottinghamshire. Between April 2013 and March 2014 there were 1,396 incidents and crimes, an increase of 14% on the previous year. During this period:
- Disability hate crime increased 73.9% (17 more crimes)
 - Sexual Orientation hate crime increased 30.6% (15 more crimes)
 - Race hate crime increased 12.3% (63 more crimes)
 - Religion hate crime increased 88.2% (15 more crimes)
13. The campaign aims to raise awareness amongst the general public to highlight the impact hate crime has, demonstrate that it is not tolerated, and to encourage victims to report it. The campaign is informed by police research, focussed observation and discussion with the public and other organisations. The campaign will be piloted in Nottinghamshire and has the potential to be rolled out nationally through the Association of Chief Police Officers.
14. As the target audience is at different levels of understanding the campaign adopts a three pronged approach:
- Improve the public's understanding and perception of what constitutes a hate crime by raising awareness and educating the wider public.
 - Highlight the fact that hate crime affects everyone and can be a problem anywhere
 - Encourage people to confidently report hate crimes and incidents
15. The campaign will focus on "hot spot" areas with elevated levels of hate crime and incidents, or where community tensions have been identified. Within these areas the night time economy sees the highest level of hate incidents and under reporting, and the focus will be on ensuring the campaign materials are prevalent through the transport network and in outlets such as taxis, off licences and takeaways, as well as education, entertainment, and sports grounds.
16. The campaign visuals have been developed in partnership with community organisations, service providers, and groups to ensure that they give a voice to the day to day experience of communities experiencing hate crime. The campaign will firmly support the "No Bystanders" Campaign and the message of the citizens survey 'No place for hate'. The visuals are only part of what will be a wider social and media campaign that will feature the effects of what may be deemed 'less serious' incidents such as verbal abuse and the effects on quality of life, and feelings of safety. The campaign will also publicise and promote positive actions and outcomes for victims and communities.
17. The proposal is for a £5,000 contribution to the campaign which will supplement a £10,000 contribution from the Safer Nottinghamshire Board and contributions from other partner organisations. It is anticipated that the community campaign will launch on May 17th to coincide with the International Day against Homophobia. The campaign will also celebrate other key dates throughout the calendar year including: Disability Awareness Day, Black History Month, World Mental Health Day, and Anti-Bullying Week.

Other Options Considered

18. There will be other options for use of the community safety initiatives budget and proposed spends of the remaining £102,380 balance will be the subject of future reports to the Community Safety Committee.

Reason/s for Recommendation/s

19. Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects specifically designed to combat the issues of, crime, disorder and anti-social behaviour, whilst at the same time combatting the fear of crime. Any reductions in these issues encourages the development of strong, healthy and vibrant communities, reducing the risks to those deemed as vulnerable within those communities

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

21. The requests totalling £160,000 can all be met from within the Community Safety initiatives budget.

RECOMMENDATION/S

22. That the following contributions be made from the Community Safety Initiatives Budget for 2015/16:
- i. Safer Nottinghamshire Board (£140,000)
 - ii. Best Bar None Project (£15,000)
 - iii. Hate Crime Campaign (£5,000)

PAUL MCKAY

Service Director Access and Public Protection

For any enquiries about this report please contact:

Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460

Constitutional Comments (SLB 02/04/2015)

Community Safety Committee is the appropriate body to consider the content of this report.

Financial Comments (KAS 02/04/15)

The financial implications are contained within paragraph 20 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected: All.

21 April 2015**Agenda Item: 7****REPORT OF THE CORPORATE DIRECTOR OF POLICY, PLANNING &
CORPORATE SERVICES****IMPLEMENTING THE WORKING WITH COMMUNITIES FRAMEWORK****Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

Information and Advice

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector to improve preventative and core services that help strengthen the local community; to streamline the corporate grant aid process and to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support a way to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

WORKING WITH COMMUNITIES

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range of activities which officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
 - Build a strong sense of community, capacity and pride through collaborative partnerships
 - Engage in the planning and delivery of services
 - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. This work includes a focus on moving towards more cooperative models of service delivery, promoting community ownership by for example supporting the development of social enterprises and supporting community groups to develop sustainable models for future working, examples include; The Haven in Stapleford, Newstead Welfare, Pleasley Landmark in Mansfield, The Centre for Sports and Learning in Manton and The Crossing in Worksop.
9. Building confident and stronger communities is especially important within the current climate and the Team have been working with different communities to help support local activities which bring individuals together to celebrate the uniqueness of localities, for example, Manor Park Play Area celebration, Porchester Forum Festival, Friends of Bellamy Fun Day and Ashfield Gala.
10. Through the Community & Voluntary Sector Team, the Council will work across the sector to engage them in the planning and delivery of services by helping to build capacity and confidence to drive improvements in quality of life, influence decisions which affect them and consider their role in the delivery of services. Appendix 1 to this report highlights how this will be taken forward.

COMMUNITY COHESION

11. The County Council has a duty to promote community cohesion across Nottinghamshire and is committed to supporting communities through working in partnership with the Voluntary Sector and other stakeholders to facilitate and enable different groups of people to get on well together. A key contributor to community cohesion is integration, which is what must happen to enable new residents and existing residents to adjust to one another to promote equal participation in wider society.
12. Through the delivery of all its services the Council's role in fostering integration is an important element of a cohesive community which is a priority. To help support this priority, £7,000 has been ring-fenced from the Community Safety initiatives budget to support activities across Nottinghamshire. The Community & Voluntary Sector Team have worked with communities to develop projects and activities which encourage residents to take a positive stance towards ensuring that integration occurs within their own communities.
13. The activities and projects being supported promote integrated and cohesive communities to enable people from different backgrounds to have similar life opportunities, to know and understand their rights and responsibilities alongside trusting one another and trusting local institutions to act fairly. Activities and projects have aimed to promote: A shared future vision

and sense of belonging; a focus on what new and existing communities have in common, alongside a recognition of the value of diversity and the promotion of strong and positive relationships between people from different backgrounds.

14. These activities and projects are:

Activity/project	Area
Eastern European / British intergeneration celebration.	Manton
A programme of sessions, linking with Mind the Gap which enables parents to read with children in primary schools about different backgrounds and getting to know about and understand different cultures.	Newark & Sherwood
Promoting integration - in the three Connecting Communities sites, supporting resident-led work to address the issues identified through the current 'Listening' events taking place in each area.	Ashfield Gedling
Gypsy and Traveller event - to celebrate Gypsy, Roma Traveller History Month through a variety of events during June 2015. The aim is to raise awareness of the local population and also current issues, including a joint partnership event taking place at Southwell Minster hosted by Southwell Diocese.	Countywide
<p>Photo Booth Project - This project will bring together students from Alderman White School and young adults who have Learning Disabilities with members of the Age UK Men in Sheds project to build a Photo Booth. The plan is to build the photo booth which will be launched at the Broxtowe Community Celebration event in June 2015. The photo booth will be used to interview people who attend the event to get their thoughts and to evaluate the event.</p> <p>The project will be overseen by a Youth Tutor from the County Youth Arts Team who will support them with the design, interview techniques and IT skills needed. It is anticipated that groups will be able to use the Booth at lots of different events and in different contexts - both as evaluation and consultation tool.</p>	Broxtowe and Countywide
Promoting cohesion through joint work with inter—faith communities to run an event to invite people in their places of worship to demonstrate peaceful intent across faiths.	Broxtowe

Activity/project	Area
<p>Promoting inclusive and cohesive communities Super Kitchen Social Eating Space model to various community groups across Broxtowe as a way of bringing people together in local communities and across the Borough.</p> <p>Super Kitchens are social spaces where surplus food is shared and eaten 'like a family'. The benefits of these social eating events include increased feelings of inclusion and well-being, development of informal support networks, modelling table manners and the more obvious delivery of a high-quality hot meal to those who may be struggling to nourish themselves through lack of education or ability. Super Kitchens are affiliated to Fare Share and the meals are cooked using surplus food which would otherwise go to waste and ultimately into landfill.</p>	Broxtowe Workshop
Mansfield myth busting and intergenerational celebration of diversity with Eastern European and British families.	Mansfield

15. Further work is being developed to promote community cohesion as outlined in Appendix 1 to this report.

Other Options Considered

16. The report sets out how the Council priorities are being addressed.

Reason/s for Recommendation/s

17. To inform Members of Community Safety Committee / Grant Aid Sub Committee of work undertaken to support and the community and voluntary sector in Nottinghamshire

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

19. To note the work undertaken by the Community and Voluntary Sector Team including projects to support community cohesion.

For any enquiries about this report please contact:

Cathy Harvey
Community and Voluntary Sector Team Manager
T: 0115 977 3415
E: cathy.harvey@nottsc.gov.uk

Constitutional Comments (SLB 01/04/2015)

This report is for noting only.

Financial Comments (SES 01/04/15)

The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

Electoral Division(s) and Member(s) Affected

- 'All'

APPENDIX 1

Working with Communities Delivery Plan 2015 – 2016

Provision of a package of support for community organisations with the aim of increasing the capacity of community groups and organisations at all levels and stages to effect change and contribute to the sustainability of their communities.

ACTIVITY	KEY ACTIONS	MEASURES OF SUCCESS	NCC RESOURCES
Promoting sustainability by Providing effective community support	<p>To provide bespoke support to up to 200 community groups and organisations across the county.</p> <p>The nature of this support will vary depending on the particular needs or circumstances of the participating groups but may include; advice, guidance and signposting, access to tools and resources, training delivery, mentoring and practical support, and networking.</p>	<p>Groups which are operating in areas of disadvantage or that are facing high levels of exclusion or disadvantage, and/or have a commitment to tackling disadvantage or inequalities have access to support and advice.</p> <p>Groups who are going through a period of transition or change within their organisation are motivated to work with others and share their own experiences and learning are engaged and supported.</p>	Community and Voluntary Sector Team
Capacity building in communities	<p>Support to programmes and/or projects which equip people with the skills, knowledge and expertise needed to help them contribute to their changing communities.</p>	<p>Skills, knowledge and confidence are developed through learning and training opportunities.</p> <p>Networking and participation in different support forums, best-practice visits and exchanges.</p> <p>Developing organisational structures, systems and mechanisms for managing projects, staff, buildings, etc.</p>	Community and Voluntary Sector Team

Provide support to build organisational capacity to help ensure that voluntary and community sector organisations (Voluntary And Community Groups) are sustainable and can respond effectively and efficiently to local needs, in the context of diminishing resources

ACTIVITY	ACTION	MEASURE OF SUCCESS	NCC RESOURCES
To help identify and develop new income streams that are sustainable as an increased proportion of funding comes from short term projects and contracts.	<p>Facilitate Voluntary And Community Groups to horizon scan and maintain an ongoing awareness of the context and environment in which they operate.</p> <p>This includes a continued understanding of and responsiveness to the needs of local residents, service users and carers, which is evidence based.</p> <p>Enable Voluntary And Community Groups to analyse the current market and future commissioning intentions within the Council and wider economy, and ensure that Voluntary And Community Groups are equipped to position themselves to take on existing and new opportunities as appropriate, as well as respond to challenges.</p> <p>Facilitate the development of alternative delivery models (partnerships, joint ventures, consortia, digital delivery).</p>	<p>Voluntary And Community Groups are enabled to demonstrate their social, economic and environmental value/impact and respond to performance frameworks when services are commissioned.</p> <p>Voluntary And Community Groups are enabled to put effective governance structures in place to run their organisations effectively, and advice provided on where to improve these practices.</p> <p>Voluntary And Community Groups are enabled to access different income streams and leverage funding from a range of sources to ensure their financial viability including ensuring that effective planning and financial management systems and processes are in place.</p> <p>Organisational capacity, capability and skills are increased.</p>	Community and Voluntary Sector Team
Identify and understand the future needs of voluntary and community sector	<p>Enable Voluntary And Community Groups to work together with the public sector to develop a long-term vision for the VCS, while recognising that funding and maximising opportunities are often short-term in nature.</p> <p>Sustain Voluntary And Community Groups capacity and capability to be innovative, including designing new approaches and being able to take prototypes to a larger scale of impact when they have been successful.</p> <p>Completion of the State of the Sector report in the Autumn.</p>	Capacity and capability is sustained and is innovative, including designing new approaches.	Community and Voluntary Sector Team

Management and co-ordination of corporate grant aid programme and the promotion of volunteering

ACTIVITY	ACTION	MEASURE OF SUCCESS	NCC RESOURCES
Effective support to grant aided groups	<p>Commitment to 3 year agreements encouraging stability and longer term confidence</p> <p>Develop outcome focussed grant aid agreements which ensure that NCC funding contributes to service provision in the community which meets NCC's strategic priorities</p> <p>Liaison with funded groups thematically to share best practice, networking opportunities and minimise duplication</p>	<p>Effective monitoring and evaluation mechanisms are in place</p> <p>Grant aid investment is aligned with the Council's strategic priorities</p> <p>Funded groups are well informed and share their successes enabling grant aid to be targeted most effectively</p> <p>Consortia and alliances are supported within the VCS</p>	Community and Voluntary Sector Team
Work with local infrastructure to support them to work collaboratively as convenors and brokers which link local communities to resources, information and support	<p>Support the development of a redesigned infrastructure</p> <p>Review and refresh the role and remit of the Voluntary Sector Liaison Group</p> <p>Development of a joint approach to engagement with the sector</p>	<p>Consortia and alliances are supported within the VCS infrastructure</p> <p>Local Infrastructure contributes to and supports community capacity building</p> <p>A strong effective relationship is maintained which helps facilitate and model new ways of working to effect change</p>	Community and Voluntary Sector Team
Promoting volunteering	<p>Work with grant aided groups to develop and maintain local sustainable volunteering opportunities</p>	<p>Skills, interests and expertise is matched with need</p> <p>Volunteers are supported and recognised for their time and effort</p>	Community and Voluntary Sector Team

Promote community cohesion and community development

ACTIVITY	ACTION	MEASURE OF SUCCESS	NCC RESOURCES
Undertake community development work to impact on local communities	Identify key hot spots and possible interventions to prevent hate crime from happening in the first place: monitor current situations, manage any spike of hate crime and community tensions.	Increased levels of reporting of incidents. Reduced levels of victimisation. Increased victim satisfaction.	Community and Voluntary Sector Team
Investigate social media in relation to hate crime and on-line victimisation	Establish joint working with National Holocaust Centre, Nottingham universities and other bodies to understand cyber-crime and impacts on hate crime.	Increased levels of reporting of incidents. Reduced levels of victimisation. Increased victim satisfaction.	Community and Voluntary Sector Team

21st April 2015**Agenda Item: 8****REPORT OF SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON TEMPORARY POSTS IN THE REGISTRATION SERVICE****Purpose of the Report**

To provide an update on the use of current temporary registrar posts within Registration and Celebratory Services and to seek approval to establish these posts on a permanent basis.

Information and AdviceBackground

1. The registration service has progressed to meet its objective of becoming financially cost neutral. This has been achieved by cost-efficient completion of statutory duties and the promotion of income generating services. At the same time, the service is delivering the 'Tell Us Once' (TUO) service on behalf of the County Council, which generates significant savings for other departments but is a financial burden for the Registration Service.
2. In February 2013, the Community Safety Committee approved an increase in the establishment of the Registration Service by four FTE registrar posts, on a temporary basis, to create the capacity for further service development to generate income and improve customer service. Specifically, the increase enabled the service to:
 - Sustain the 'Tell Us Once' service
 - Offer the benefit of a local Nationality Checking Service
 - Respond fully to increased public demand for income-generating services
3. The temporary appointments have also contributed to the capacity of the service to fulfil public demand for wedding and civil partnerships, and to offer new income generation services, such as 'Living Eulogies' and Civil Funerals.
4. The committee agreed that the posts were to be initially on a 12 month basis with a view to making them permanent if they enabled additional income generation and customer service improvements. In January 2014 the Committee agreed to extend these appointments until 31st March 2015 to enable further evaluation of their value. This report provides an update on how this work has developed in the past 12 months and the continuing need for these posts.

Recruitment to the temporary posts

5. The completed recruitment process for these posts resulted in one full-time and seven part-time appointments as shown by the following table, and which total 146.5 hours per week (approximately 3.9 FTE):

Appointment number	Registration Area	No of Hours	Start Date	Current end date
Appointment 1	South	15	03.06.2013	31.06.15
Appointment 2	South	13	05.06.2013	31.06.15
Appointment 3	Central	15	01.07.2013	31.06.15
Appointment 4	Central	22	03.07.2013	31.06.15
Appointment 5	Central	22	02.09.2013	31.06.15
Appointment 6	North	37	08.09.2013	31.06.15
Appointment 7	Central	15	11.09.2013	31.06.15
Appointment 8	South	7.5	03.06.2013	31.06.15

6. All but one of the temporary posts has been occupied continuously by the same individual since the positions were established. The postholders have all received specialist training in a range of registration functions, and all have now gained a wealth of experience. Their knowledge of the service now enables them to contribute positively to the marketing and delivery of income generating services.
7. The 3.9 FTE temporary registrar posts are Grade 4 positions, SCP 19 – 23 (£18,376 - £20,849). Therefore, the theoretical maximum total annual cost of the four together (including on-costs such as National Insurance and Superannuation) is £102k.

Overall financial information

8. The gross annual expenditure of the Registration Service is approximately £1.5m per annum, and the service has been tasked with income generation sufficient to become cost neutral overall. The starting point for this process was the financial year 2009 / 2010 when the service had an annual budget of £428k. The current position is that the service has a comparative net budget this year of zero, given the allocation of £68k for additional costs that have arisen since the start of the process, in particular regarding acquisition of the Gilstrap Centre in Newark.
9. Income generation to date this year has exceeded that of last year. As at Period 11 of the 2014 / 2015 financial year, total income reached £1.59m compared with £1.52m by the same stage in 2013 / 2014, with the highest growth being seen in marriage income from £1.134m compared to £1.032m over the same period. This has enabled the service to forecast a balanced budget for the year as a whole on the basis that the very small forecast possible underachievement of income is very much more offset by the Vacancy Level Turnover (VLT) figure for the service. A VLT figure is included in the budgets of all County Council services in anticipation that savings will be made during the year due to vacancies arising.
10. The achievement of a balanced budget in 2014 – 2015 has been made in spite of various detrimental factors including the national reduction in demand for Nationality Checking (see paragraph 19 below), and the negative effect on income from citizenship

applications arising from Home Office diversion of staff to the passport office to deal with the backlog in processing passport applications during the spring and summer of 2014.

11. Looking ahead, the prospect for income in the next financial year is very healthy indeed as total marriage ceremony bookings were already at 1,855 by the end of February 2015. This provides confidence that the number of ceremonies in 2015 – 2016 will far exceed the 2,370 marriage and civil partnerships in 2013 – 2014 and the 2,532 seen in 2014 – 2015. Consequently, it is important to maintain staffing levels in the service overall, and to make flexible use of Ceremony Officers, to ensure there is capacity to fulfil public demand for registration services.

The 'Tell Us Once' (TUO) Service

12. In 2010 the County Council decided to embrace the national 'Tell Us Once' scheme, and the Registration Service was charged with delivery of the service. An important reason for seeking an increased establishment was to accommodate public demand for the TUO service. TUO is a national initiative led by the Department for Work and Pensions that enables a citizen, when registering a birth or death, to inform central and local government departments through a single appointment. The service provides significant financial savings for central and local government departments, but increases the time required for the birth and death appointments. As previously reported to the committee, this represents a cost to the registration service of approximately £30K per year.
13. A recent addition to this service has been the verification of child benefit application forms which removes the need for parents to post birth certificates away, and thereby shortens the time for their claims to be processed. This and other changes to the TUO process mean that the TUO component can now take longer to complete than the registration itself, and represents a further increase in the unfunded financial burden on the service.
14. DWP figures indicate that the benefits TUO bring to other County Council departments amount to an average saving of approximately £50 per appointment. Not all customers choose to have TUO, but assuming a take up of 75% for an annual total of 15,000 appointments, then the TUO service will benefit the County Council by more than £500k annually. Therefore, whilst TUO brings no financial benefit to the registration service, every effort is made to offer and deliver this service.

Introduction of the Nationality Checking Service

15. As intended, the temporary registrar posts created capacity for experienced registrars to undertake training for delivery of the income generating Nationality Checking Service (NCS). This aims to help prospective British Citizenship applicants to make a good quality and complete application, which the Home Office Nationality Group will be able to process quickly. Planning and preparation for introduction of an NCS service for Nottinghamshire took place in the latter part of 2013. This included ensuring that appropriate equipment was in place at service points and synchronisation with the print replacement strategy, Ways of Working (WoW) planned property moves and the ICT replacement programme. Twenty experienced registration staff (including some managers) were given training and a Communications Plan was created including preparation of website information and marketing materials. The system went live for

bookings at the end of October 2013, and the first appointments took place in November 2013. Appointments have been offered from the registration offices in Newark, Retford, Carlton, Mansfield and Kings Mill Hospital.

16. Due to changes to the Home Office process for nationality applications, the launch of the Nottinghamshire services coincided with an unusually slack period for applications right across the UK which has maintained ever since, with only slight increases detected. The Home Office had anticipated that activity would have picked up during 2014, but this has not occurred and figures have continued to be significantly lower than previously forecast. From April to February in the current financial year, a total of 168 applications have been processed yielding an income of £9.2k. At this rate of take up it is estimated that total income for the year will be approximately £9.9k, compared with the previously anticipated income of £45k per year.
17. Over the past year training has been extended to equip more colleagues with the knowledge and resources to undertake NCS appointments at more locations, particularly at offices closest to the City of Nottingham, to meet possible future demand from customers.

Current vacancies

18. When any vacancy arises, managers will consider if it is possible to hold the position vacant in order to achieve in-year savings. However, it is not always possible to do this within the Registration Service due to the need to maintain public service and to generate income. Current vacancies are:
 - Central Area – 22.5 registrar hours per week (following a retirement)
 - Central Area – 37 registrar hours per week (temporary only while the post holder is covering the maternity leave of a Team Leader)
 - South Area – 22.5 registrar hours per week (following a retirement)
 - Service Development – 15 hours per week Training Officer (following an ill-health retirement)
19. These posts are still required in the establishment, and Managers will continue to exercise discipline in managing these to ensure there is sufficient capacity to meet public demand for services and to ensure income generation is not compromised for lack of personnel.

Discussion

20. The currently temporary posts in the registration service have made a significant beneficial contribution to the objective of enabling the service to become self-sufficient financially. The posts have enabled the service to accommodate the delivery of TUO for the convenience of the public and for the financial benefit of other public services in central and local government. Taken as a whole, the current registration staffing establishment (including temporary appointments) is sufficient to satisfy public demand for services, and Managers continue to maintain sufficient staff to meet public demand for statutory and income generating services.

21. Bringing the current temporary posts into the establishment of the service will provide continuity of service and enable managers to manage services at optimum efficiency.

Other Options Considered

22. The option of discontinuing these temporary posts has been considered. This is not recommended as it would involve the loss of trained and experienced registrars and significantly reduce the capacity of the service to maintain income generating services. The option would necessitate a measured reduction in the offer of TUO appointments to ensure capacity to maintain statutory functions and although this would reduce costs to the registration service there would be a disproportionate reduction in savings elsewhere in the County Council and for other public services.
23. Another option would be to extend the temporary contracts on the basis of charging other departments in order to gain reimbursement of TUO costs. This is done in some other county councils but is discounted here on the basis of the 'One Council' principle operated in Nottinghamshire.
24. Notwithstanding the benefits of TUO to customers and councils, some local authorities have opted not to offer TUO with birth registrations, as these generate less benefit than those for death registrations. This course of action is not recommended as it will reduce customer satisfaction with the service offered by the County Council and would risk incurring customer complaints.

Reasons for Recommendations

25. The reason for recommending that these posts be brought into the agreed establishment of the service is that their existence has fulfilled the purpose for which they were introduced. The posts created capacity for service development to generate income and improve customer service. Specifically, the increase enabled the service to:
- Sustain the 'Tell Us Once' service
 - Offer the benefit of a local Nationality Checking Service
 - Respond fully to increased public demand for income-generating services

The need for this capacity remains and will continue.

26. When the temporary posts were first created the Committee agreed that the posts were to be initially on temporary basis with a view to making them permanent if they enabled additional income generation and customer service improvements. This has been demonstrated as the service has now achieved a cost neutral position. The posts continue to be needed to maintain services as currently operating.

Statutory and Policy Implications

27. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

28. As detailed in the body of the report, the cost of these posts is covered entirely by income as part of the overall cost-neutral position the service has now achieved. This includes the approximate £30k unfunded costs required to deliver the TUO service, which yields significant savings elsewhere within the County Council.

29. The inclusion of these within the agreed establishment for Registration and Celebratory Services will ensure the continued cost neutrality of the service.

Human Resources Implications

30. All Human Resources implications are contained in the body of the report.

Implications for Service Users

31. Continuation of these posts will enable continuity of service for customers, particularly in respect of the 'Tell Us Once' service and nationally checking.

RECOMMENDATIONS

32. It is recommended that the Committee approves :

1. The establishment of 4 FTE registrar posts, Grade 4 positions, SCP 19 – 23 (£18,376 to £20,849) on a permanent basis to replace the current temporary posts with effect from 1st May 2015 (these posts carry an authorised car user status).

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments (SLB 23/03/15)

33. Community Safety Committee is the appropriate body to consider the content of this report. The Council's Employment Procedure Rules require any change to staffing establishment to be subject to HR advice and consultation with the recognised trade unions

Financial Comments (KAS 26/03/15)

34. The financial implications are contained within paragraphs 28 and 29 of the report.

Trade Union Comments (PW, UNISON Convenor, 16/03/15)

35. UNISON is in support of this recommendation as it creates permanent posts.

Background Papers and Published Documents

None

Electoral Division(s) and Member(s) Affected

All

21 April 2015**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

Information and Advice**Emergency Planning**Emergency Accommodation Exercise 'Richter'

2. The testing and validation of emergency arrangements by means of simulation exercises is an important element of the work of The Emergency Planning Team. Exercise 'Richter' on 24th February was a multi-agency test of the 'Emergency Accommodation Plan', which details the arrangements in place for staffing, setting up, and running a Rest Centre. The exercise took place at the Dukeries Leisure Centre in Ollerton, and was organised with the support of Newark & Sherwood District Council.
3. The scenario used in the exercise was that of an evacuation following seismic activity in the area. Ollerton has long experienced small earthquakes, and for the purpose of the exercise it was imagined that a series of small tremors had occurred with the last one causing a large sinkhole to open up. It was supposed that the sinkhole was approximately 35 feet in diameter and that the Emergency Services had put a cordon in place encompassing approximately 130 properties. The scenario further imagined that there were no casualties or fatalities, but that there were concerns for those at risk in neighbouring properties. Consequently, an evacuation of the houses within the cordon had taken place, and residents had been relocated to a 'Place Of Safety'. They were then to be transferred to a 'Rest Centre' established at the Dukeries Leisure Centre.
4. The exercise ran in two concurrent parts, with 'live' exercise play accompanied by a table-top discussion exercise. The live exercise involved participation from the following organisations.
 - Nottinghamshire County Council
 - Newark & Sherwood District Council
 - Salvation Army

- British Red Cross
 - St John Ambulance
 - Nottinghamshire Police
 - Nottinghamshire Fire & Rescue Service
5. In addition, the discussion exercise involved participation from.
- Bassetlaw District Council
 - Gedling Borough Council
 - Mansfield District Council
 - Rushcliffe Borough Council
6. Councillor Gilfoyle attended the event, and was joined by the local Elected Member for Ollerton. Councillor Pringle participated by providing interviews to journalism students from New College, Nottingham, who were there to simulate media interest in any emergency of this nature. Also, 'Notts TV' attended to report on the event, and they also interviewed Councillor Pringle.
7. The exercise provided confirmation that the NCC Emergency Accommodation plan is fit for purpose. However, as with any exercise, a number of lessons were identified. These will be addressed during the next review of the plan and future training events. Key outcomes were that:
- Staff managing a Rest Centre need to be flexible and consider the staff resources available to perform the roles required in the plan.
 - There is a need to enlarge the pool of local authority and voluntary agency staff that can be trained as Rest Centre staff (for example to include business support staff who are able to assist with duties such as registration).
 - Consideration will be given to a number of suggestions to improve and streamline how evacuees are registered when arriving at a Rest Centre.
 - It was highlighted that further planning is required with colleagues from the Health Service on how they can best support the running of a Rest Centre.
 - On this occasion the leisure centre was able to remain partially open to the public rather than close completely. Individual leisure centres could consider how to do this to minimise the impact on day-to-day operations, without compromising the needs of those evacuated
 - Further guidance is required for inclusion in the Plan and during staff training sessions regarding data protection and data security.
 - Better use could be made of information points within the rest centre to provide updates to evacuees on details of the incident response.

Incidents

8. Having recently tested the County's plans for Rest Centres in Exercise 'Richter', it was thought that these were going to be needed in earnest when a coach carrying 36 passengers was involved in a road traffic accident. The incident occurred on the A1 near Markham Moor and resulted in a small number of injured people being taken to hospital. Initially, emergency services personnel took uninjured passengers into a 'Place Of Safety' established at Tuxford Fire Station, and requested local authorities to establish a Rest Centre. Newark and Sherwood District Council nominated the Dukeries Leisure Centre, and a County Council

Emergency Planning Officer was dispatched to Ollerton. However, the County Council's 'Emergency Accommodation Plan' was quickly stood-down as news arrived that the coach company involved had quickly been able to arrange another vehicle to collect their customers from Tuxford.

Local Resilience Forum

9. The Chief Constable chaired the most recent meeting of the Local Resilience Forum (LRF) on 13th March, and began by recording his appreciation for Mick Burrows' support for resilience work during his time as Chief Executive.
10. The meeting included a review of the LRF activities over the past year to address its strategic aim to establish and maintain effective multi-agency arrangements to respond to major emergencies, to minimise the impact of those emergencies on the public, property and environment of Nottingham and Nottinghamshire, and to satisfy fully the requirements of the Civil Contingencies Act. The LRF noted that the 'Plan Matrix', that lists all current LRF emergency plans, had been reviewed and updated to ensure that each plan has a review, training and exercising schedule.
11. At the end of each financial year the progress of the LRF is audited against the delivery plan objectives with evidence being provided as to how key deliverables have been met. This helps to highlight any gaps in current LRF arrangements that may exist, and provides assurance that the partners are fulfilling their duties under the Civil Contingencies Act, 2004. On this occasion, it was agreed that the work programme for the past year was substantially achieved, and a new work programme was established for the year ahead.
12. As part of the 2014/15 Work Plan it had been agreed to review how the LRF operates and to consider ways of improving the efficient operation of the LRF, to reduce the work burden that the LRF creates within organizations, without compromising the excellent work that the LRF does. The outcome of this was that the LRF will:
 - Hold agreed sub-group meetings and events on the same day
 - Make more use of teleconferencing / video conferencing
 - Adopt a structured, project management approach to the tasking of sub-groups
13. The LRF also agreed to establish an annual Information Sharing Day, which although involving additional work to organize, it is hoped that many of the 'awareness sessions', 'briefings' and some elements of training could be delivered to a large audience, in one place, at one time. This will reduce the cost of officer time involved in organizing many separate events.

Social Media Exercise

14. On Wednesday 18 March, members of the emergency planning team participated in a training event for the Media Relations and Digital teams regarding the best use of social media during an emergency or crisis. Social media is becoming an increasingly important aspect of the overarching communications strategy during the response to a major incident or emergency.

15. As well as highlighting points of good practice and lessons from previous incidents, the event featured an exercise based on a scenario of severe weather and flooding affecting Nottinghamshire. The event was delivered by an external company (The Social Simulator) who provided a hands-on, private digital environment in which to practice our responses in an online environment. The emergency planning team were able to advise on the actions that the County Council, key partners and communities would be taking to enable them to develop handling strategies that could be used across social and digital channels. It also offered the opportunity to reflect on what further guidance could be included within our existing emergency plans. Outcomes from the event will feed into a social media strategy for the County Council that will include the use of social media during emergencies.

World Cerebral Palsy Games - Nottingham August 2015

16. A member of the emergency planning team is contributing to planning and preparations for the World Cerebral Palsy Games taking place in Nottingham and Nottinghamshire from 7th to 16th August. The main venue for the games is the Harvey Haddon Stadium in Nottingham; however the bowls events will be at the Richard Herrod Leisure Centre in Gedling.

17. A Safety Advisory Group has been established for the Games and has met on 11 December and 5 March. This is expected to develop in a similar fashion to the arrangements made for the Olympic Torch relay in 2012. Similarly, contingency plans for the event will include an escalation protocol linking to local emergency plans if an incident goes beyond the scope of the Games operational plans and if co-ordinated multi-agency support is required. With this in mind, the Games organiser gave a presentation to a recent meeting of the LRF's 'Resilience Working Group'.

18. Planning for the Games is taking account of the fact that the dates overlap with the Ashes Test Match taking place at Trent Bridge Cricket Ground from 6th until 10th August.

Outcomes from major emergency exercise 'Jarrell'

19. As previously reported, the emergency planning team led the multi-agency planning and delivery of the recent Exercise 'Jarrell', which was the annual major emergency response exercise of the LRF. The exercise set out to test key elements of eight important emergency plans using the scenario of a major structural collapse at Nottingham Forest football ground that had caused multiple fatalities and casualties. Lessons from the event were captured through debriefs, feedback sheets and notes taken by exercise umpires. These were used to compile a set of three detailed action plans which were reported to and approved by the 13 March meeting of the LRF. Each action is assigned to a group, organisation or individual. And their completion will be monitored and reviewed through to completion by the LRF's Resilience Working Group under the leadership of the County Council Emergency Planning Team.

20. The report concludes that the exercise met its overall aim, and that 7 out of its 8 objectives were fully achieved. These related to:

- The interface between the multi-agency co-ordination arrangements set out in the LRF Generic Major Incident Plan, and the site specific arrangements contained in the Nottingham Forest Major Incident Plan.

- The use of principles of the Joint Emergency Service Interoperability Programme (JESIP) national doctrine for multi-agency working to achieve a successful joint emergency response.
- Response and recovery elements of the LRF Site Clearance Plan
- Elements of the LRF Humanitarian Assistance Centres Plan
- Arrangements for Survivor Reception Centres
- Arrangements for Family and Friends Reception Centres
- Elements of the LRF Recovery plan

21. The objective which was not achieved related to the testing of the LRF Telecommunications Resilience Plan, and this will require further testing through another exercise at a future date.
22. It was a recurring theme of the exercise that strategic and tactical level response, and the recovery process, largely went smoothly and reflected the focus in recent years on training and exercising at these levels. There was praise for the chairing of the Strategic and Tactical Coordinating Groups as both completed their tasks and made decisions within the strict allotted timeframe.
23. The report recommends actions for five LRF sub groups, and is accompanied by an Action Plan in sections covering Overarching Outcomes, Humanitarian Assistance, and Recovery and Site Clearance.

Registration and Celebratory Services

Feedback from customers regarding implementation of the Immigration Act

24. Initial feedback from customers in Nottinghamshire indicates that registrars have successfully implemented the major changes arising from Phase 2 of the Immigration Act 2014. As previously reported, the notice period for all couples getting married is now 28 days rather than the previous 15 days. As part of this, couples who are identified for the new Referral and Investigation Scheme may have their notice period extended from 28 to 70 days where the Home Office suspects the marriage may be a sham.
25. Key registration officers attended a training session on the changes, and information from this was cascaded to others through team meetings during February. Staff awareness was enhanced by reference to circulars containing general information, however staff had little opportunity to get to familiarise themselves with the new process of issuing authorities as information only appeared on the website on the 27 February ahead of the 2 March implementation date.
26. Feedback from couples coming to give notice of marriage indicates that they were generally aware of the new processes prior to their appointment, and as yet there have been no cases in Nottinghamshire where the couple has been referred for investigation. The new notice taking process has had no detrimental effect on normal service delivery.

Other Options Considered

27. None.

Reason/s for Recommendation/s

28. To update the Committee on this area of work contained within its remit.

Statutory and Policy Implications

29. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

30. Suitable preparedness for emergencies will reduce the cost of responding when incidents occur.

RECOMMENDATION/S

- 1) It is recommended that the Committee notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments

31. Constitutional Comments are not required as the report is for noting only.

Financial Comments

32. There are no financial implications contained within this report.

Background Papers and Published Documents

- None

Electoral Division(s) and Member(s) Affected

- All

21st April 2015**Agenda Item: 10****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****YOUTH CRIME PREVENTION ADVISORY GROUP (YCPAG)****Purpose of the Report**

1. To update and provide an overview to the Committee on the work undertaken by the Youth Crime Prevention Advisory Group (YCPAG)

Information and Advice

2. The Youth Crime Prevention Advisory Group (YCPAG) operates locally across Nottinghamshire and Nottingham City at a delivery level to achieve the Strategic Priorities of the Safer Nottinghamshire Board. The YCPAG also works alongside and supports the strategic objectives of other youth focussed groups including: The Anti-bullying Steering Group, Children & Young People Participation Group, the Nottinghamshire Safety Education Partnership group and the Targeted and Youth Support Board.
3. This work specifically relates to children and young people and their communities and covers the following focus on violent crime, drugs and alcohol, domestic abuse, child sexual exploitation, anti-social behaviour, anti-bullying and hate crime. The group champions and promotes participation by children and young people and, where possible, involves children and young people to take a problem solving approach to prevent an reduce crime relating to children and young people and their communities.
4. The YCPAG is chaired by one of the Councils Community Safety Officers who also represents the group at national and regional level. The YCPAG Chair is also the Regional Lead for the LASER Alliance (Learning About Safety by Experiencing Risk). The LASER Alliance is hosted by the Royal Society for the Prevention of Accidents (RoSPa) with a remit of supporting members who are committed to helping people learn how to make responsible decisions about safety and risk.

Strategic Priorities

5. The group works to the following strategic priorities of the Safer Nottinghamshire Board (SNB):
 - i. **SNB Strategic Priority: Violent Crime & Domestic Violence, including Child Sexual Exploitation.**

Aim: Reduce Youth Violence

Objectives:

- Deliver focussed educational and diversion programmes to prevent future offending
- Ensure linkages to anti-social behaviour, drugs and alcohol and domestic abuse, child sexual exploitation, hate crime and anti-bullying initiatives in schools.

ii. **SNB Strategic Priority: Anti-Social Behaviour.**

Aim: Reduce incidents of anti-social behaviour (ASB) and improve community perceptions of partnership work to tackle issues of asb, drugs and alcohol, domestic abuse, hate crime and bullying.

Objectives:

- Work in effective multi-agency partnership and with communities to network, share and promote work to address ASB, including drugs and alcohol, violent crime, domestic abuse, hate crime and bullying.
- Letting communities know what is happening to reduce ASB, drugs and alcohol, violent crime, domestic abuse, hate crime and bullying (including cyberbullying) and acceptable internet behaviour) using a variety of media.
- Letting communities know how they can be part of the solution to reduce ASB, drugs and alcohol, violent crime, domestic abuse, hate crime and bullying.

iii. **SNB Strategic Priority: Hate Crime**

Aim: Implement preventative measures to reduce future incidents of hate crime and bullying:

Objectives:

- Focusing on early interventions and work with schools and young people to challenge negative attitudes towards vulnerable groups and promote anti-bullying initiatives; including racism, homophobic and transphobic bullying of young people with special educational needs and disability.
- The YCPAG has worked with the Strategic Analytical Unit to identify and prioritise working with the schools across the Partnership Plus Areas. The YCPAG is aligned and contributing to the review currently being undertaken by Public health to remodel Health Education across schools in the County.

YCPAG Delivery Plan 2014-2015

6. The YCPAG produces and works to an annual (calendar year) Delivery Plan. The Plan is regularly updated by the group with progress and a copy of the latest plan outlining the work of the group to date this year is attached as **Appendix A** to this report.

7. Several of the projects which contribute to the YCPAG delivery plan have received national, regional and local awards for being models of best practice:
- “I Pledge to Keep On Track” youth crime prevention programme was accredited by LASER in 2013/14 and was joint winner of the Best Educational Initiative Museums and Heritage Award 2013 and winner of the Regional Heritage Award for work with Children and Young People 2014.
 - Safety Zone was accredited nationally by LASER in 2013/14 and showcased in the National Journal as best practice.
 - “In Our Hands” was commended in the National Crime beat Award 2012/13
 - Dragon’s Den Style Project 4 was commended in the National Crime beat Award 2012/13 and showcased at National LASER Conference as best practice for tackling E-Safety and Cyber-bullying.
 - Dragon’s Den Style Project 5 Tackling Teenage Relationship Abuse showcased at the National TOL Arts Festival 2014.
 - Dragon’s Den Style Project 6 Finalist at the national Crime beat Award 2015.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

9. **Children and Young People** have clearly benefited from the interactive style of all the programmes delivered under the governance of the YCPAG. Several of the programmes have been designed to coincide with the student’s final year of primary school and at key stages during their secondary education, providing a solid knowledge base, enhancing and strengthening resistance and independence skills to prevent crime and sound transmission to from primary and ongoing throughout their secondary education and transition into adult life.
10. **Teaching** staff are enabled to draw on the expertise of the group and programme delivered to enrich the curriculum, whilst still meeting key targets relating to literacy, the wider curriculum and OFSTED requirements.
11. **Practitioners** are able to work more collaboratively, network, avoid duplication and share best practice and resources.
12. **Other partners** including Police Community Safety Officers and Youth Issues Officers have been given the opportunity to work alongside teaching staff and students to follow up issues back in the school setting and add further value to all the programmes.

Financial Implications

13. Contributions were made from the Community Safety initiatives budget (2014/15) to three of the projects featured in the YCPAG namely: £15,000 to “In Our Hands”; £25,000 to the “I Pledge” youth crime prevention programme and £6,000 to the “Notts Say No to Prejudice” competition.

Crime and Disorder Implications

14. The main Aim: of YCPAG is to work collaboratively and in partnership to prevent and reduce crime relating to children and young people.

Other Options Considered

15. This is an information report.

RECOMMENDATION:

16. It is recommended that the Committee notes the various developments in the areas of work contained within this report.

Reason/s for Recommendation/s

17. This is an information report.

PAUL MCKAY

Service Director, Access & Public Protection

For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Leah Sareen, Community Safety Officer, Trading Standards & Community Safety x 74427

Constitutional Comments

18. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KAS 02/04/15)

19. There are no financial implications contained within this report.

Background Papers

20. None

Electoral Division(s) and Member(s) Affected

21. All



YCPAG Delivery Plan 2014– 2015

The Strategic Assessment has highlighted nine Thematic Strategic Priorities for 2014/15 as listed below. These priorities should be included in the Community Safety Agreement, which will be drafted in conjunction with the Police and Crime Plan to ensure priorities are cohesive and cross-cutting.

1. Domestic Violence and Abuse
2. Violent Crime
3. Reducing Re-offending
4. Anti-social Behaviour
5. Substance misuse
6. Youth Issues
7. Hate Crime
8. Business Crime
9. Road Safety

The Geographic 'Partnership Plus Areas (PPAs) are those areas with the highest levels of crime and disorder across the county, which are derived from the Priority Wards shown below. Given current financial and resource concerns, identification of *Partnership Plus Areas* offers an efficient means of tackling crime; ensuring resources are targeted where they will have the largest impact on crime reductions and on communities. The table below shows the outcome of a 2 year scanning exercise identifying the priority wards for 2014/15:

Ward Name Community Safety Partnership Area

Worksop South East Bassetlaw, Newark & Sherwood
Portland Ashfield & Mansfield
Worksop North West Bassetlaw, Newark & Sherwood
Hucknall East Ashfield & Mansfield
Castle Bassetlaw, Newark & Sherwood
Carr Bank Ashfield & Mansfield
Sutton in Ashfield East Ashfield & Mansfield
Kirkby in Ashfield East Ashfield & Mansfield
Sutton in Ashfield Central Ashfield & Mansfield
Netherfield and Colwick South Nottinghamshire
Woodlands Ashfield & Mansfield
Oak Tree Ashfield & Mansfield
Eastwood South South Nottinghamshire
Bridge Bassetlaw, Newark & Sherwood
Sutton in Ashfield North Ashfield & Mansfield

In addition for 2014/15 three 'discretionary' areas have been identified and agreed (taking the total to 18 priority wards) namely:

Worksop South & Magnus – to count as one priority plus area
(Bassetlaw, Newark and Sherwood)
Ladybrook (Ashfield/Mansfield)
Trent Bridge (South Notts)

Please see the table on the next page for details of the schools in the Partnership Plus Areas.

Premise Name	School Type	Address1	Address2	Address3	Postcode	District	PPA Name
Abbey Hill Primary	Primary School	Abbey Road	Kirkby-in-Ashfield	Nottingham	NG17 7NZ	Ashfield	KIA East
Bishop Alexander Primary	Primary School	Wolsey Road	Newark	Nottingham	NG24 2BQ	Newark	Bridge
Bracken Hill School	Special School	Chartwell Road	Kirkby-in-Ashfield	Nottingham	NG17 7HZ	Ashfield	KIA East
Brookhill Leys Primary & Nursery	Primary School	Chewton Street	Eastwood	Nottingham	NG16 3HB	Broxtowe	Eastwood South
Butlers Hill Infant & Nursery School	Primary School	Broomhill Road	Hucknall	Nottinghamshire	NG15 6AJ	Ashfield	Hucknall East
Christ Church C of E Infant	Primary School	Victoria Street	Newark	Nottingham	NG24 4UT	Newark	Castle
Colwick St John The Baptist C of E Primary	Primary School	Vale Road	Colwick	Nottingham	NG4 2ED	Gedling	Netherfield and Colwick
Croft Primary	Primary School	Station Road	Sutton-in-Ashfield	Nottingham	NG17 5FJ	Ashfield	Sutton
Dalestorth Primary & Nursery	Primary School	Hill Crescent	Sutton-in-Ashfield	Nottingham	NG17 4JA	Ashfield	SIA North
Eastwood Comp. School	Secondary School	Mansfield Road	Eastwood	Nottingham	NG16 3EA	Broxtowe	Eastwood South
Eastwood Infant & Nursery School	Primary School	Devonshire Drive	Eastwood	Nottingham	NG16 3BE	Broxtowe	Eastwood South
Forest Glade Primary School	Primary School	Mansfield Road	Sutton-in-Ashfield	Nottingham	NG17 4FL	Ashfield	Sutton
Haggonfields Primary & Nursery	Primary School	Rhodesia	Worksop	Nottinghamshire	S80 3HP	Bassetlaw	Worksop
Healdswood Infant & Nursery	Primary School	Barker Avenue	Skegby	Sutton-in-Ashfield	NG17 3FQ	Ashfield	SIA North
Holy Family Catholic Primary	Primary School	Netherton Road	Worksop	Nottingham	S80 2SF	Bassetlaw	Worksop
Intake Farm Primary School	Primary School	Armstrong Road	Mansfield	Nottingham	NG19 6JA	Mansfield	Ladybrook
Lovers Lane Primary & Nursery School	Primary School	Warburton Street	Newark	Nottinghamshire	NG24 1LT	Newark	Castle
Mansfield Primary Academy	Primary School	Newgate Lane	Mansfield	Nottinghamshire	NG18 2LB	Mansfield	Portland/Woodlands
Manton Primary School	Primary School	South Avenue	Manton	Worksop	S80 2QZ	Bassetlaw	Worksop
Morven Park Primary & Nursery	Primary School	School Street	Kirkby-in-Ashfield	Nottingham	NG17 7BT	Ashfield	KIA East
Netherfield Primary School	Primary School	Chandos Street	Netherfield	Nottingham	NG4 2LR	Gedling	Netherfield and Colwick
Oak Tree Primary and Nursery	Primary School	Jubilee Way North	Oaktree Lane Estate	Mansfield	NG18 3PJ	Mansfield	Oak Tree
Outwood Academy Portland	Secondary School	Netherton Road	Worksop	Nottingham	S80 2SF	Bassetlaw	Worksop
Priestic Primary & Nursery	Primary School	Park Street	Sutton-in-Ashfield	Nottingham	NG17 4EB	Ashfield	Sutton
Priory C of E Primary & Nursery School	Primary School	Holles Street	off Newgate Street	Worksop	S80 2LJ	Bassetlaw	Worksop
Redlands Primary & Nursery School	Primary School	Crown Street	Worksop	Nottingham	S80 1TH	Bassetlaw	Worksop
Ryton Park Primary School	Primary School	Memorial Avenue	Worksop	Nottingham	S80 2BW	Bassetlaw	Worksop
Skegby Junior Academy	Primary School	Ash Grove	Skegby	Sutton-in-Ashfield.	NG17 3FH	Ashfield	SIA North
St Andrew's C of E Primary and Nursery	Primary School	Mansfield Road	Skegby	Sutton-in-Ashfield	NG17 3DW	Ashfield	SIA North
St Anne's C of E Primary School	Primary School	Harrington Street	Worksop	Nottingham	S80 1NQ	Bassetlaw	Worksop
St Luke's C of E Primary School	Primary School	Branchcliffe Lane	Shireoaks	Worksop	S81 8PW	Bassetlaw	Worksop
St Philip Neri's with St Bede's Primary School	Primary School	Rosemary Street	Mansfield	Nottingham	NG19 6AA	Mansfield	Portland/Woodlands
Sutton Road Primary and Nursery	Primary School	Moor Lane	Mansfield	Nottingham	NG18 5SF	Mansfield	Portland/Woodlands
The Brunts Academy	Secondary School	The Park	Park Avenue	Mansfield	NG18 2AT	Mansfield	Carr Bank
The Mount C of E Primary & Nursery School	Primary School	Kings Road	Newark	Nottinghamshire	NG24 1EW	Newark	Castle
The Priory Catholic Voluntary Academy	Primary School	Raglan Street	Hill Top	Eastwood	NG16 3GV	Broxtowe	Eastwood South
The Samworth Church Academy	Secondary School	Sherwood Hall Road	Mansfield	Nottinghamshire	NG19 2DY	Mansfield	Carr Bank
The Sutton Community Academy	Secondary School	High Pavement	Sutton-in-Ashfield	Nottinghamshire	NG17 1EE	Ashfield	Sutton
West Bridgford Infant School	Primary School	Avon Gardens	George Road	West Bridgford	NG2 7PX	Rushcliffe	Trent Bridge

Purpose

The YCPAG will operate at a delivery level to achieve the Strategic Priorities of the Safer Nottinghamshire Board. The YCPAG will also work alongside and support the strategic objectives of other Youth focused groups including; the Anti-Bullying Steering Group, Children & Young People Participation Group, Children & Young People Domestic Abuse Group, Child Sexual Exploitation Group and the Nottinghamshire Safety Education Group. This will specifically relate to children and young people, their communities and cover the following focus on violent crime, drugs and alcohol, domestic abuse, child sexual exploitation, asb, anti-bullying and hate crime.

1. SNB Strategic Priority: Violent Crime & Domestic Violence, including child sexual exploitation

Aim: Reduce Youth Violence.

Objectives:

- Deliver focused educational and diversion programmes to prevent future offending.
- Ensure linkages to anti-social behaviour, drugs and alcohol and domestic abuse, child sexual exploitation, hate crime and anti-bullying are identified.
- Work with schools to tackle and prevent bullying.
- Support healthy relationship, life-skills and anti-bullying initiatives in schools.

2. SNB Strategic Priority: Anti Social Behaviour.

Aim: Reduce incidents of anti-social behaviour and improve community perceptions of partnership work to tackle issues of asb, drugs and alcohol, domestic abuse, hate crime and bullying.

Objectives:

- Work in effective multi-agency partnership and with communities to network, share and promote work to address asb, including drugs and alcohol, violent crime, domestic abuse, hate crime and bullying.
- Letting communities know what is happening to reduce asb, drugs and alcohol, violent crime, domestic abuse, hate crime and bullying (including cyberbullying and acceptable internet behaviour) using a variety of media.
- Letting communities know how they can be part of the solution to reduce asb, drugs and alcohol, violent crime, domestic abuse, hate crime and bullying.

3. SNB Strategic Priority: Hate Crime

Aim: Implement preventative measures to reduce future incidents of Hate Crime and bullying:

Objectives:

- Focusing on early interventions and work with schools and young people to challenge negative attitudes towards vulnerable groups and promote anti-bullying initiatives. Including racism, homophobic and transphobic bullying and bullying of YP with SEND and disability

Status Key:	Work not yet in progress		Work in progress		Task completed/on target
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1	SNB Strategic Priority: Violent Crime & Domestic Abuse Aim: Reduce Youth Violence Objectives: Deliver focused educational and diversion programmes to prevent future offending. Ensure linkages to anti-social behaviour, drugs and alcohol and domestic violence hate crime and anti-bullying are identified Work with schools to tackle bullying. Healthy Relationships education life-skills education and anti-bullying initiatives in schools							
Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
1.1	Community Alcohol Project (young people element) D-Vibe Lifeskills Education Programmes DD6	Alan Simpson National lead Sam Yates Mansfield Lead Carla Palmer Ashfield Lead Leah Sareen County lead Suzanne Littlehailes SAU Stuart Wright Life-skills Education	D-Vibe rolled out to further schools across Ashfield and Mansfield PPAs	DARE (Life-skills) will undertake delivery in schools and liaise with SAU who will manage data and agree data sharing with participating schools and community safety partners	Feb 2012-July 2012 pilot. If successful look to roll out across county priority areas.	35K already Previously invested via PCT and City pilot.	Ongoing	AMBER
			Initial survey to establish base line data, complete and circulated to inform planning	D-Vibe has already been successfully rolled out across the city to inform Drug Aware programme and work undertaken with Ashfield and Mansfield primary and secondary schools including one special school and 2 primary schools in Newark and Sherwood PPA. Current capacity to undertake this had been approved.	June 2014 Ashfield and Mansfield PPA schools recruited Sept-Oct 2014 Launch to schools Nov S.A.R.A event March 2015 DD6 judging event.	Funding secured via Ashfield and Mansfield PPAs.		

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
1.2	<p>"I Pledge" Youth Crime Prevention Programme</p> <p>Keep on Track Safety Story Books</p>	<p>Leah Sareen (NCC) & Pollie Shorthouse (NCCL)</p> <p>Leah Sareen Experian, Police, NCC, NCCL</p>	<p>10 schools across county priority areas Keep On Track Stories and characters are used to inform the mock trials and role play dramas for "I Pledge".</p> <p>Schools participating with the Holocaust or hate crime workshops and Stephen Lawrence award to be allocated Keep On Track hate crime safety book "Another Sunny Day"</p>		<p>Additional funding secured. Additional schools across 10 priority areas receive programme.</p> <p>All participating schools receive set of Safety Books and select one theme to take forward with their community pledge.</p>	25K secured	Aug 2014 evaluation report	AMBER
1.3	Restorative Justice Programme	Koni Rakhit (NCC) Police The Holocaust Centre	<p>Diversionary course run by The Holocaust Centre for hate crime offenders.</p> <p>Police officers can make referrals as well as schools (open to YP aged 11-19)</p>	Not enough take up	YP who attend course have raised awareness of impact of hate crime and so less likely to re-offend	Police have secured funding from PPA	Sept 2015	AMBER

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
1.4	DA and Child Sexual Exploitation Early Intervention	Leah Sareen Vicky Cropley Rachel Adams Cheryl Stollery Lorna Naylor	<p>DD5 Style Project Tackling Teenage Relationship Abuse Campaign, resources made available for all schools to download for free via the Respect not Fear website Sutton Academy DVD Film Launch National TOL Arts Festival.</p> <p>DD5 Equation Evaluation Report completed and circulated to inform work with schools and teenagers. NIDAS report completed and circulated to inform teacher engagement and work in schools to support young people. Equation Whole School Approach Great Project and Choices project Encompass Free Training for Teachers and Practitioners; BLAST – supporting male survivors and child sexual exploitation training. I LUV U 2 – child sexual exploitation Pintsize Theatre Consent Training</p> <p>NIDAS TRAP Teenage Abuse project – Ashfield and additional targeted project to support young people in the criminal justice system WAIS teenage abuse project covering south Notts and Hucknall</p>	<p>Unable to deliver more than one class per year group. Some schools may not have the project on this basis. Will identify alternative schools if necessary.</p> <p>Lack of capacity for teachers to attend free training and support due to curriculum and teaching pressures.</p>	<p>Funding obtained for 50 schools across PPAs to access I LUV U 2 training for free with free teacher training. Now extended from autumn term 2014 to all secondary schools across city and county</p> <p>BLAST project?</p>	Public Health have commissioned Equation £35K to deliver Choices project	Ongoing	GREEN

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
1.5	Anti-Bullying Policy 2011-2014 (includes links to anti-social behaviour, hate crime & domestic violence.)	Lorna Naylor	<p>Link established between AB Steering Group and YCPAG.</p> <p>Support AB Week in Nov</p>	Dependent on schools for referral and venue	<p>AB Week successfully attended by schools in Nov 2013. Policy being updated July 2014 including input from YP.</p> <p>New strategic priorities to be set from 2014-2016</p>		Ongoing	GREEN
1.6	Safety Zone/MACS (Making All Children Safe)	<p>NSEP C/O Paul Kanikowski Notts Police</p> <p>Multi-Agency</p>	<p>Year 5/6 Multi-agency events covering practical safety education.</p> <p>Laser Accreditation (Learning About Safety by Experiencing Risk).</p>	Capacity issues with staffing.	<p>School invites have been sent out for forthcoming event in Oct.</p> <p>Evaluation of previous event has been presented.</p>	No funding issues	Ongoing	GREEN

2	SNB Strategic Priority: Anti Social Behaviour. Aim: Reduce incidents of anti-social behaviour and improve community perceptions of partnership work to tackle issues of ASB, drugs and alcohol, domestic violence, hate crime and bullying. Objectives: Work in effective multi-agency partnership and with communities to network, share and promote work to address ASB, including drugs and alcohol, violent crime, domestic violence, hate crime and bullying. Letting communities know what is happening to reduce ASB, drugs and alcohol, violent crime, domestic violence, hate crime and bullying using a variety of media. Letting communities know how they can be part of the solution to reduce ASB, drugs and alcohol, violent crime, domestic violence, hate crime and bullying.							
Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
2.1	Youth Crime Prevention Advisory Group	Leah Sareen Full range of partners	Delivery of SNB Strategic Priorities via regular meetings with full range of providers and co-ordination of provider activity. Formal link established with Nottinghamshire Safety Education Partnership and the Anti-Bullying Steering Group, Child Exploitation Group, C&YP Domestic Abuse Group, Ashfield and Mansfield PPA Executive Group and DA Working Group.	Keeping up to date with the full range of activity.			Ongoing	GREEN

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
2.1 continued			All press releases circulated via NCC Corporate Comms. Notts Police and Ashfield and Mansfield Press Officer Lead.				Ongoing	GREEN
			Regular attendance as Regional Champion at the national LASER and Safety Education Committee. TOR and delivery plan update currently pending partner feedback and updates.				Ongoing	
2.2	In Our Hands Pilot	Koni Rakhit (NCC) The Holocaust Centre	A number of participating schools and children's centres in priority areas (Eastwood and Worksop) develop community pledges to reduce hate crime with the local community. Pilot evaluated by Icarus. Full report due early 2015	Not all participating schools and children's centres develop their community pledge.	Community pledges are developed and delivered in partnership. These are shared on Holocaust Memorial Day at County Hall and The Holocaust Centre	Secured	March 2015	AMBER

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
2.3	Lifeskills Education website	Leah Sareen Stuart Longcroft	All DD4 cyber-bullying and e-safety resources and On Track and Keep On Track, I Pledge to Keep on Track available to download for free via lifeskillseducation.co.uk				Ongoing	GREEN
	Equation Respect Not Fear website	Leah Sareen Claire Dixon	All DD5 Tackling Teenage Relationship Abuse campaign resources made available to download for free via the Respect Not Fear website.					
			DD6??					
2.4	TSYJ Peer Mentoring Project	Alison Jones	Peer evaluation involving FE students & TSYJ young people, ex- service users	Changes to delivery structure through funding cuts	Better interventions informed through young people's participation and service user voice.	No funding issues	Ongoing	AMBER
2.5	Intensive Mentoring Project	Kay Carter	Face to face mentoring project for Yr 11 pupils during transition into post 16 provision	Pilot project, funding has not been secured past Nov 2012	Project has been initiated & steering group being formalised	Foundation Learning Implementation Strategy Grant & TSYJ	Phase 3 completed August 2014	GREEN

Ref	Action	Lead Officer/Partners	Output	Risks	Update/Outcome	Funding	Date of Completion	STATUS
2.6	Detached and Outreach Work	Mick Lord	To carry out detached youth work in the Partnership + areas that have high youth ASB issues. Each Team will develop their own programmes of work. Information on Fronter Wired. Termly newsletter for schools and other settings.	Capacity issues with staffing	Work is ongoing at present in 7 of the Partnership + areas. The workers work in the Partnership + area for 12 months. (Or until areas are reviewed).	No funding issues	Ongoing	AMBER
2.6a	Junior YIP	Mick Lord Barnardos	Coxmoor and Manton Areas ASB reduction education, training and employment progression	Under profile (numbers of young people getting involved) Cross contamination of group work	Delivery since Jan 2014 until 2016.	PCC?	Jan 2016	AMBER
2.6b	The TSYJ Bike Project	Mick Lord, Nottinghamshire Fire and Rescue	Identified Bassetlaw ASB areas	Fully funded delivery commenced	Positive activities Road Safety Bike know how	No funding issues	Ongoing	AMBER
2.7	Anti-Bullying policy 2011-2014 (includes links to anti-social behaviour, hate crime and DV	Lorna Naylor	Information on Fronter Wired. Termly newsletter for schools and other settings.					GREEN
2.8	Early Intervention Diversionsary Activities Widening the Net	Kathleen Faulconbridge	Working with Mansfield Town Football Club in the community to support young people aged 6-14 years identified as high priority, living in deprivation, involved in ASB, behaviour problems or parents/carers suffering substance misuse. This project aims to be inclusive and empower the children by engaging and building stronger relationships with others.	Capacity issues with staffing and funding due to numbers being referred. Possibility of not securing sufficient future funding to enable the project to remain sustainable.	60 young people are registered on the project. April 2014 to Jan 2015 funding has provided: 559 Saturday Coaching sessions 127 Football matches 95 Holiday places 59 trips	£6,000 funding to November 2015.	Ongoing	AMBER

3.	SNB Strategic Priority: Hate Crime Aim: Implement preventative measures to reduce future incidents of Hate Crime and bullying: Objectives: Focusing on early interventions and work with schools and young people to challenge negative attitudes towards vulnerable groups and promote anti-bullying initiatives.							
Ref	Action	Lead Officer/ Partners	Output	Risks	Update/ Outcome	Funding	Date of Completion	STATUS
3.1	Anti-racist education programme Responding to racism training	Koni Rakhit (NCC)	A series of 6 lessons delivered across the primary phase. Whole staff training	Capacity levels within A&E.	More schools to be proactively tackling racism	Provided as part of sold service by Achievement and Equality Team, NCC	March 2016	AMBER
3.1a	LGBT workshops for YP and staff CPD	Koni Rakhit (NCC)	Theatre in Education to provide workshops to 3,000 YP in KS3/4/5. 200 staff to receive 2 x CPD (before and after workshop) Questionnaire pre and post workshop to ascertain impact.	Low uptake	All schools engaged and most have booked workshops and CPD	£4,000 secured for workshops, schools CPD and admin time to analysis survey monkey	March 2015	AMBER
3.1b	Launch “Notts Says No To Prejudice” competition	Koni Rakhit (NCC)	Competition open to all schools and other children’s services with a focus on tackling all prejudice related bullying	Low uptake	Awareness of LGBT staff and service users will be raised. NCC will demonstrate commitment to this agenda	Secured	Competition Nov 2014 and awards event Spring 2015	AMBER
3.2	Schools supported to obtain the Stephen Lawrence Education Standard	Koni Rakhit (NCC)	Family of schools/individual schools receive training, advice visits, support with engaging wider community in advancing their race equality work	Capacity levels within A&E. Leeds LA fail to re-launch SLES	Schools achieve standard	Cost to register is £300.00 Support provided as part of sold service by Achievement and Equality Team, NCC	March 2016	AMBER

Ref	Action	Lead Officer/ Partners	Output	Risks	Update/ Outcome	Funding	Date of Completion	STATUS
3.3	Anti-Bullying Policy 2011-2014 (including links to anti-social behaviour, hate crime and domestic violence)	Lorna Naylor	<p>A quality assurance check for all school AB policies and support to implement policies in schools. A model policy and reporting forms.</p> <p>Training for parents, staff, governors on AB and e-safety.</p> <p>Guidance and model policy on e-safety now on Wired.</p> <p>SEND/Disability AB training as part of a national initiative (Anti-bullying Alliance and Achievement for All)</p>		<p>Ongoing</p> <p>Ongoing</p> <p>9th October – teaching staff training. 18th October – Professionals Online training now available</p>			AMBER
			Stonewall Working Group Strategic Plan re Homophobic and Transphobic Bullying		Nottinghamshire placed 13 th in the Stonewall LA index and received an award for most improved authority.			GREEN

21st April 2015**Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****COMMUNITY SAFETY UPDATE****Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

Information and Advice**Rural Crime Conference**

2. One of the Council's community safety officers will be attending the Association of Chief Police Officers Rural Crime Conference on 15th April 2015, which is to be held at the National Motorcycle Museum, Birmingham.
3. The focus of this year's conference will look at areas of good practice in respect of education, prevention, detection and prosecution alongside the important role that modern technology can play to assist in providing more efficient and effective service delivery.
4. Members will be briefed on the outcome of this event and how relevant actions can be implemented across Nottinghamshire's rural communities.

Nottinghamshire Police & Crime Commissioner: Community Safety Budget 2014/15

5. The Police and Crime Commissioner (PCC) offered £1.3m funding to deal with community safety in the County in 2014/2015. This funding is routed through the Safer Nottinghamshire Board and is managed, co-ordinated and controlled by the Community Safety Team. A member of that team offered advice and guidance to the Safer Nottinghamshire Board on the most impactful and effective use of this funding, informed by relevant data and evidence gathered over five years. This included crime statistics, demographic breakdowns, social issues and health data. From this advice and guidance, the Safer Nottinghamshire Board agreed that the £1.3m funding would be utilised in a mix of locality and thematic projects:-

Locality Working – Partnership Plus Areas (£369,000)

6. 18 Partnership Plus Areas (PPAs) were identified across the County. These were the areas where a combination of crime, disorder and anti-social behaviour (ASB) levels, when combined with local concerns and issues, highlighted a need to prioritise the actions and work of all agencies. In addition to the £369,000 from the Police Crime Commissioner (PCC), On the 29th April 2014, this Committee agreed a contribution of £140,000 towards this work.
7. The Community Safety Team manages the production of a detailed, costed action plan for each of the PPAs by the Community Safety Partnerships in the County and leads on the monitoring and evaluation of these plans to ensure that each of the plans are implemented, actioned, evaluated and if necessary amended to ensure they remain relevant, impactful and fit for purpose.

- **Thematic – (£93,000)**

8. Thematic work areas for 2014-2015 were those designed to tackle:-

• Substance Misuse	£633,000
• Hate Crime	£35,000
• Domestic Violence	£35,000
• Reducing Re-offending	£10,000
• Restorative Justice	£50,000
• Youth Issues	£168,000
9. As with “Locality Working” above, our community safety officers manage the production of a detailed, costed action plan for each of the themed work areas and lead on the monitoring and evaluation of these plans to ensure that each of the plans are implemented, actioned and evaluated. In addition they have also introduced and provided direct support to a “Champion” for all of the areas except that of Restorative Justice (which is supported from within the office of the PCC).
10. For each of the other thematic work areas the Community Safety Team ensure that the designated Champion (a senior manager, typically at Chief Executive Level) is facilitated to undertake their responsibilities to tackle their particular thematic work area.
11. As a result of this programme of work the £1.3m funding from the PCC towards Community Safety in the County has been fully utilised and achieved a full spend for 2014/2015. The Community Safety Team has ensured that this funding, and the initiatives/projects it enables complement and add value to other significant work areas, including Supporting Families.

Nottinghamshire Police & Crime Commissioner: Community Safety Budget 2015/16.

12. Community safety officers have been in discussions with the PCC to agree the proposed allocation of funding for 2015/2016. Indications are that this will be approximately £1.2m. Following advice from officers, the Safer Nottinghamshire Board has again agreed that the

funding be split between locality and thematic work, prioritising thematic work areas including Substance Misuse, Vulnerable People, Hate Crime, Domestic Violence and Youth Issues.

13. Locality work is currently the subject of a major review commissioned by the Safer Nottinghamshire Board. This review is due for completion later in 2015 and will make recommendations for introducing and improving effective locality working within the resource constraints now faced by all agencies.
14. One of the community safety officers is a key member of this review team, which reports directly to the Chief Executive of the County Council. Until the findings of the review have been finalised it is intended that the current 18 PPAs remain in operation until 30 September 2015, at which time they will be reviewed.
15. The Community Safety Team will manage both thematic and locality working in 2015/2016 as before. They will take every opportunity to explore the potential for any match/additional funding for the £1.2m. This would include a contribution of £25,000 from the PCC to the County Council Community Safety Budget to reflect the contribution of the Community Safety Team to the management of this funding.

Police and Crime Commissioner – Community Safety Fund 2015/2016

16. The Police and Crime Commissioner (PCC) recognises that small community groups have a significant role to play in increasing public safety and improving the quality of life. Accordingly, £250,000 of the budget of the PCC for 2015/2016 has been allocated to activate a “Community Safety Fund” to provide financial support to third sector organisations whose remit is to turn people away from a life of offending and support those who find themselves a victim.
17. The Fund is designed to invest into local grassroots schemes which aim to make a difference and help our residents to live happier, fear free lives.
18. Earlier this year, Nottinghamshire third sector organisations were invited to apply for grants up to £25k from this Fund. Applications far exceeded the total funding available. In recognition of our skills and experience in this area of work one of our community safety officers was invited to be part of the selection and allocation process for the Fund. By their involvement it was possible for the Fund to take account of County Council priorities and values and to ensure that wherever possible work would complement the County Council strategic priority of “Supporting safe and thriving communities”.

Connecting Communities in Daybrook and Ashfield

19. A new approach to working with communities has started in three areas of the County, Daybrook, Hucknall and the New Cross area of Ashfield. This approach, known as Connecting Communities, which is abbreviated to C2, has been used successfully in communities in the South West and nationally since 1995. C2 has a track record of achieving high levels of community self-organisation and engagement leading to long term transformative outcomes in health and well-being. C2 uses a seven step, asset-based programme which emphasises listening to local people speak about what issues are important to them and then rather than imposing solutions, local service providers and residents work in partnership to improve neighbourhoods.

20. In both Daybrook and Hucknall 'Listening Events' have recently been held. This involves service providers and local residents meeting to develop a shared understanding of an area. Residents are asked what they love about living in the area, what they don't like about living in the area and want to change and finally residents are asked to vote for which issues are of most importance to them.
21. A week after the Listening Event is held there is a 'Follow Up Event' where the results of the first event are fed back to residents and the process of setting up a partnership between service providers and residents begins.
22. In the New Cross area of Ashfield the aim is for the Listening Event to be held in mid-April. The process leading up to this event began in early March with a walkabout involving partners from a number of organisations including housing providers, Nottinghamshire County Council Community Safety Team, Ashfield District Council and voluntary organisations, such as the Salvation Army, working in the target area. These partners met to get an initial insight into the C2 approach and then they walked around the New Cross area so that when they begin to work with residents they know the streets and buildings that may be referred to.
23. It is made clear to all those involved in this Clinical Commissioning Group funded work that this is not a project or an initiative as this traditionally implies short to medium term working, usually with a funding pot attached, whereby partners go into an area to work on a specific issue and then withdraw after a set period of time. This work also moves away from some previously used consultation methods which involved asking local people their views and then taking these away to work on just amongst partners.
24. The areas in Ashfield where C2 is operating are also Safer Nottinghamshire Board Partnership Plus Areas. It has been acknowledged that the Partnership Plus approach, which is currently being remodelled, needs to involve residents and in the Hucknall and New Cross areas the C2 work will provide a vehicle whereby this can be achieved in the coming months.

Vulnerable Person Panels – Development Work.

25. A report was received by the Community Safety Committee on the 6th January 2015 informing Members about the work of the Vulnerable Person Panels (VPPs) operating in each district area and highlighting the development work currently being undertaken in relation to these. One of the issues highlighted in this report was in relation to how VPPs work with the Multi Agency Safeguarding Hub (MASH) and Adult Social Care particularly in light of the Care Act 2014. On the 11 March 2015 a meeting was held to discuss this key area of business. At this meeting significant progress was made in developing effective joint working that should ensure improved care and support for people identified as vulnerable to, for example, antisocial behaviour, hate crime or domestic violence.
26. This meeting, organised by a community safety officer, was led by the Service Director for Access and Public Protection in his capacity as Safer Nottinghamshire Board Champion (SNB) for Vulnerable People. It was attended by VPP Chairs and panel members from across the County. As well as other senior managers from the Adult Social Care, Health and Public Protection Department.

27. During the meeting a shared understanding of the implications of the Care Act was established as well as a greater understanding amongst the VPP representatives of the roles and responsibilities of the MASH, Adult Social Care and the Adult Access Service.
28. It was agreed that the focus for developing service provision needed to be around people whose care needs fall below the Adult Social Care threshold but who it is felt would benefit from some support, particularly in relation to mental health issues. The meeting was informed about services currently being developed with Clinical Commissioning Groups that aim to target this same group of people. There was also a commitment from the SNB Champion for Vulnerable People, to encourage attendance from Health at the VPPs to strengthen the ability of these panels to deal with such cases.
29. The meeting was received very positively by the VPP representatives and there was agreement to meet again within three months to continue the dialogue, review progress on the VPP development work being undertaken and further advance the joint working between these key stakeholders which should result in a much more robust, clarified pathway for work with people identified as vulnerable.

Tackling Crime and anti-social behaviour (ASB) in Nuthall

30. Several roads in a residential housing estate in Nuthall had been experiencing significant levels of crime, disorder and ASB. This was due in part to the layout of the estate. In the 1990s, to reduce traffic noise for residents from the adjacent dual carriageway, the County Council built a high earth bank alongside the edge of the estate. The route of the bank, which became overgrown with weeds, was such that it directly overlooked and allowed access to the gardens of several homes. Residents' complaints, backed up by police data, indicated that the bank was being used as an unofficial footpath, with people using it as a vantage point to ascertain if properties were empty, and then take the opportunity to commit crime and ASB.
31. An innovative solution was devised to the problem. In March one the community safety officers conducted a site visit with the local county councillor and a representative from the local Community Rehabilitation Company (CRC). Free Community Payback labour was arranged by the CRC and £2,000 of community safety initiatives funding was provided by the County Council to pay for materials (plants and signage). Litter and rats nests were removed from the area of the bank that directly overlooks the houses and following this shrubs will be planted to restrict both the view into the gardens and access to the bank. The plants will be sourced as far as possible from the County Council's Brooke Farm.
32. The community safety officer involved will also work with local residents to increase sign up to Neighbourhood Alert in the area and to also introduce a Neighbourhood Watch scheme.

National recognition for young people's project.

33. Dragons Den Style Project was set up in Ashfield six years ago with the aim of encouraging young people to consider and deliver messages about crime and anti-social behaviour. This year the project has been awarded 2nd place out of 29 projects from across England and Wales in the National Crimebeat Awards held on March 11th 2015. This year the Dragon's Den Style Project 6 focused on alcohol misuse, with Year 10

students invited to develop an awareness-raising campaign promoting healthy lifestyles and challenging the social acceptability of alcohol.

34. Staff and pupils from two of the Ashfield schools involved in Dragon's Den style project 6 (DD6) attended the awards ceremony in London where they were presented with medals, certificates and a cheque for £750. Young people from Sutton Community Academy and Quarrydale Academy provided a ten-minute presentation about the project at the ceremony, where they were presented with medals, certificates and a cheque for £750. A member of the Community Safety team who chairs the Dragon's Den Style Project planning group and Ashfield District Schools and Early Interventions Police Officer also attended the London presentation. The awards recognise the most innovative and successful crime-prevention projects involving young people.
35. At the locally held final on Friday 13th March 2015 one of the Ashfield schools team was told that some elements of its entry to the 2014/15 Dragons' Den-style project could "go national". The Holgate Academy entry included putting messages on the sleeves around paper coffee cups, development of a smartphone app and use of "Your health in your hands" as a campaign strapline. The judging panel was made up of Notts Police Chief Superintendent Ak Khan; Peter Moyes, Chief Executive Officer at *Life Skills Education CIC*; Alan Simpson, Project Officer at Community Alcohol Partnerships; Eden Hayes, student representative; and Police and Crime Commissioner Paddy Tipping. Chair of the panel was Mrs Nicky Weston Deputy Lieutenant. At the local final of the competition, which was hosted by Sutton Community Academy, Holgate were picked as the winner of the competition receiving £1000 and also took the award for innovation, receiving £500. Quarrydale were awarded the student's choice prize of £500.

Update on community safety projects

36. The Council conducts an ongoing evaluation of community safety initiatives funded by this Committee to demonstrate outcomes and impact. Below are details of the progress of two projects funded by the council in 2014/2015:

Project Name: Equalities work

37. The allocation of £6,000 from the community safety budget supported the delivery of a series of equalities projects in schools for example:
 - "Notts Says No to Prejudice" competition for schools, youth clubs and sports' clubs with the aim of developing and sharing best practice in relation to tackling prejudice-based incidents/bullying;
 - Theatre in Education programme; new Stonewall Primary resource "Free"
 - Work relating to the new British Values agenda.
38. The aims of this project were to reduce incidents of anti-social behaviour, repeat incidents of hate crime and increase reporting of hate crime to provide improved local intelligence.
39. **Achievements to date:** Nottinghamshire has been invited by Stonewall to be one of five pilot Local Authority areas, fully funded for two years with a focus on improving educational outcomes and emotional health and well-being for lesbian, gay, bisexual, transgender (LGBT) young people.

40. The Council was also being asked to share its work with other Local Authorities at a Stonewall seminar in January 2015 as the work is being held up as best practice and the approach as exemplary. Many schools are taking this agenda extremely seriously, with more requests for training and support.
41. The new British Values agenda has attracted a lot of interest and generated a number of enquiries from schools. The project has also resulted in closer working arrangements with the Police Prevent Team, Targeted Support Services and the Youth Justice Service.
42. Other partners such as the Sports and Arts Service are engaging with Community Safety and requesting training for staff and there is effective partnership working happening in relation to all of the above and all districts.
43. Prejudiced-based guidance and incident report forms have been revised and will soon be shared with schools. Invitations to work on a number of pilots have been issued to schools including special school and infant schools.

Project Name: Victim Support Young Witness Service (Victim Support).

44. This project receives yearly support from the Community Safety Initiative funds with £7,500 allocated from the 2014/15 budget to support 'The Young Witness Service' which provides an enhanced service for children and young people aged 5 to 17 years who have been victims of, or witnesses to, a crime.
45. The aim of this project is to provide an enhanced witness service to support young people and includes home preparation visits, pre-trial familiarisation visits to court, trial day support and post-trial home visits across Nottinghamshire.
46. **Achievements to date:** Over 30 young witnesses were supported through the Young Witness Service with a number of witnesses receiving support in the county magistrates' courts.

Other Options Considered

47. None.

RECOMMENDATION:

48. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

Reason/s for Recommendation/s

48. This report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work.

Statutory and Policy Implications

50. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

PAUL MCKAY

Service Director, Access & Public Protection

For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058

Constitutional Comments

51. As the report is for noting only, Constitutional Comments are not required..

Financial Comments

52. There are no financial implications.

Electoral Division(s) and Member(s) Affected

53. All

Background Papers and Published Documents

54. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Community Safety Update 15th April 2015 (published)
- Community Safety Update 6th January 2015 (published)

21 April 2015**Agenda Item: 12****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

Information and Advice

2. **Regulation of Investigatory Powers Act** - one application for obtaining communications data has been made since the last report. This involves suspected offences, some under the Trade Marks Act, which carry a maximum penalty of up to 10 years in prison. The application was necessary to try and identify those behind the alleged criminality. The investigation is ongoing, but updates will be given to the Committee as appropriate regarding progress.
3. The Office of Surveillance Commissioners, and the Interception of Communications Commissioner's Office, are the two bodies that ensure the powers afforded by the Act are used appropriately. Both require officers to be suitably trained and have regular refresher training.
4. To help meet these requirements, the Group Manager for Trading Standards & Community Safety, two Trading Standards Team Managers, a Trading Standards Officer and two solicitors attended a one day refresher training and update course in March for Local Authority Regulators. Trading Standards and Legal Officers will meet in April to review the current situation in the Authority, and to identify other steps needed to secure ongoing compliance.
5. **Illegal Dog Import** - An illegally imported pedigree puppy was seized and quarantined in March. Officers believe the dog was born in Russia, and taken through Lithuania where it's passport was forged - Lithuania is a lower risk country for rabies, so therefore attracts lesser controls. The original birth documents were also supplied with the dog, which the innocent purchaser presented to a vet, who in turn alerted Trading Standards.
6. On closer examination, five different birth dates on documents were identified, raising doubts as to whether it had ever been inoculated, and if it had, whether this met necessary timescale requirements. The dog was supplied by an importer in another county, so officers are working with colleagues there, and Animal and Plant Health Agency staff to investigate. Quarantine fees (to be met by the purchaser) will run into several hundred pounds.

7. **Food & Animal Feed Work in 2014-15** - At the last meeting, the committee approved the Food & Feed Law Enforcement Service Plan for 2015-16. The following is a summary of activity from 2014-15.
8. 126 Food Standards Complaints and 8 Feeding Stuffs complaints were received and considered as part of the Service's intelligence led approach to enforcement. The types of complaints received included issues relating to alcohol authenticity and contamination, out of date food being sold, and mis-described or mislabelled products.
9. The Service offers business advice to companies either on an ad-hoc basis or through its Primary Authority Partnerships (PAP). The Service currently has partnerships with 14 businesses that cover food matters, and 4 that cover feeding stuffs. During 2014-15, the Service provided business advice on a wide range of technical food issues including; nutritional and health claims, allergens, food incident management, and labelling. The Service also dealt with enquiries from feed businesses in areas including labelling requirements, and the importation of feed materials.
10. **Local Enterprise Partnership's (LEP) 'Better Business Regulation' Programme** - in November, we reported on the development of the programme, which brings regulators and the business community together across four local authority areas. One aim of the programme is to change the perception businesses have of regulators, as some do not understand how regulators support legitimate business growth by providing support.
11. It is hoped that building better relationships with businesses will mean legitimate businesses will approach regulators for help. One action to encourage this connection was to change the name of the programme from 'Better Business For All' to 'Better Business Regulation'.
12. Over the last year, the programme has carried out a Health and Safety advice pilot, which has provided invaluable insight into the businesses thoughts about regulators, and ways to identify and overcome perceived barriers. The advice given under this pilot, whilst provided by a seconded regulatory officer, was given from a completely independent position.
13. Businesses that have made use of the service have given very positive feedback, and were pleasantly surprised by the support they were given. It became apparent that a number had previously sought advice from private consultants at great expense, with some advice provided being incorrect or excessive.
14. Work has also been carried out on support and advice for 'Business Start-ups' including links into the LEP's Growth Hub, launched in December. This will continue in the coming year and shaped by feedback from start-up businesses. Work on engagement with Ethnic Minority Groups will also continue
15. There has recently been a change in the chairmanship of the programme, moving from Chris Marples (Inspirepac) to David Williams (Butt Foods). Plans for the coming year are currently being developed, building on the lessons learned from the pilot and other work.
16. **Safeguarding the vulnerable** – Trading Standards Officers continue to prioritise protecting the vulnerable from harm. In a recent case, an elderly resident who had been a repeat scam

victim over many years was referred through the Authority's Multi Agency Safeguarding Hub. Multiple issues were identified, and interventions from a range of different agencies sought.

17. Trading Standards Officers have:

- Obtained a refund on multiple insurance policies, purchased for electrical items;
- Worked with a solar panel company to ensure solar panels are working correctly, and given advice to care staff on maximising the benefit from the solar panels;
- Stopped a catalogue company calling at his door; and
- Worked with care staff to install a call blocker, to reduce the number of unwanted calls and opportunities for further scams.

18. **Regional "Scambusters" Team – Operation Summit** The hearing on 24th February for the 6 defendants who had entered guilty pleas to charges relating to fraudulent roofing and general building work unfortunately did not result in sentencing. One of the key defendants maintained that he was not the 'controlling mind' of one of the companies. This was deemed as an important point to decide upon before sentencing all of the defendants.

19. As such, a further hearing (known as a Newton Hearing) is now scheduled for 11th June where the sentencing Judge will hear evidence from both sides concerning the individual's involvement. The team are currently working on the evidence to be put forward. It may be necessary to call witnesses to give oral evidence at the hearing. Sentencing for the rest of the defendants is scheduled for the day after, 12th June.

20. **Doorstep Crime Project** – Between April and June, the regional team will collate information from all East Midlands Trading Standards Services on the level and types of doorstep crime in the region. This information, together with Citizens Advice data and intelligence system reports, will be analysed to gain a fuller understanding of the threats posed to our communities from those involved in such activity. Enforcement actions will be tasked to tackle those causing the most detriment to East Midland's residents.

21. **Legal Action Update** – A Mr Ali from Sunstar mini market, pleaded not guilty to the sale of illicit tobacco and a trial was listed for the 23rd January 2015. Ali was found guilty at this trial, and was sentenced on the 3rd March 2015 at the Nottingham Magistrates Court to 21 weeks in custody.

22. Anthony Davis was due to appear in the Nottingham Magistrates court on the 6th March 2015, it was alleged that Davis has sold a clocked motor vehicle. Davis is based in the Woodborough area of the County. The matter was finally dealt with out of court. Davis agreed to pay compensation to the victim, and accepted a simple caution for the matter, issued by the Trading Standards Service.

23. On the 13th February 2015, Simey Doherty appeared in the Nottingham Magistrates court, and pleaded guilty to three charges under the Consumer Protection from Unfair Trading Regulations 2008 regarding substandard work, failing to rectify faults and being verbally aggressive towards consumers. Doherty's case sent to the Crown Court for sentence on the 6th March 2015. The offences Doherty faced were by virtue of his role in a Limited Company that before sentencing had been ceased to exist.

24. The Judge overseeing the case raised a point of law with regards to issue, and finding the company no longer existed, dismissed the case against Doherty. Counsel advice is being sought over the outcome, with a view to considering an appeal and to identify what lessons can be taken for future similar cases.
25. The plea and case management hearing involving the mis-selling of products that allegedly protected personal assets from being used to pay care home fees, was moved back until the 27th March 2015, purely for court administrative reasons. Eight defendants have been charged with offences under the Fraud Act 2006. The victims in the case are mainly older and vulnerable adults. A six to eight week trial is due to commence on the 13th April 2015.
26. Fredrick Newbury was due to appear in the Nottingham Crown Court on the 20th February 2015. He has pleaded guilty to a number of charges, and is awaiting sentencing. Newbury had been carrying out substandard work, been aggressive towards some customers, and had falsely been claiming on paperwork to be approved by Trading Standards. Newbury continues not to attend court due to ill health, but letters have now been submitted to court by his General Practitioner, and the hospital that is currently treating him. The matter has again been moved to the 16th April 2015 for an update - the matter was going to be deferred for six months, but Newbury has not been well enough to consult with counsel.
27. In October, two sellers of clocked vehicles, Daniel Moran and Matthew Peace, appeared in the Mansfield Magistrate court - the magistrates deemed the matter so serious for it to be sent the Crown Court, the first hearing was the 26th February 2015. Both pleaded guilty, and are due to be sentenced on the 30th April 2015.
28. In October, Craig Boddy of Bowbridge Car Sales, Newark appeared in Nottingham Magistrates court charged with offences relating to selling an un-roadworthy car, failure to carry out pre-sale checks, and failing to respond to a consumer complaint. Boddy initially pleaded not guilty to all charges, and was listed for trial on the 12th and 13th May 2015. At a hearing on the 8th April Boddy pleaded guilty to five offences, he was ordered to pay compensation of £1500, £750 fine and prosecution costs.
29. Paul and Peter Dye appeared in the Nottingham Magistrates court on the 21st January 2015. They have been found selling illicit tobacco in shops at Stapleford and Netherfield. The case has been sent to the Crown Court with a hearing listed for the 20th May 2015

Other Options Considered

30. None.

Reason/s for Recommendation/s

31. This is an information report.

Statutory and Policy Implications

32. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users,

sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

33. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

RECOMMENDATION/S

1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

Mark Walker
Group Manager, Trading Standards and Community Safety
Tel: (01623) 452 070
Email: mark.walker@nottsc.gov.uk

Constitutional Comments

34. As this report is for noting only, Constitutional Comments are not required.

Financial Comments (KAS 08/04/15)

35. The financial implications are contained within paragraph 33 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

21 April 2015**Agenda Item: 13****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason/s for Recommendation/s

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Keith Ford, Team Manager - Democratic Services

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Tel: 0115 9772590

Constitutional Comments (SLB)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 13 APRIL 2015)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
2 June 2015			
Community Safety Budget Update	To consider any requests for funding and to provide an update on existing expenditure.	Paul McKay	Sarah Houlton
Hate Crime Plan	To consider action plan arising from Safer Nottinghamshire Board's Hate Crime Conference.	Paul McKay	Mark Walker
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Registration Service Property	Overview of Registration Office accommodation.	Paul McKay	Rob Fisher
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Multi Agency Safeguarding Hub (MASH)	Update report on the work of the MASH from the Chair of the Nottinghamshire Safeguarding Board.	Paul McKay	Allan Breeton
14 July 2015			
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Temporary Project Manager – Income Generation post in Trading Standards and Community Safety	Update report requested by Committee on 6 January 2015	Paul McKay	Mark Walker

