

meeting **ADMINISTRATION COMMITTEE - URGENCY SUB COMMITTEE**

date **25 May 2010** agenda item number **5(c)**

## REPORT OF THE SERVICE DIRECTOR, STRATEGIC AND ENVIRONMENTAL SERVICES

### OFFICER ATTENDANCE AT THE 6<sup>th</sup> INTERNATIONAL BUS CONFERENCE IN LYON 9 – 11 JUNE 2010

#### Purpose of the Report

1. To seek approval for the Head of Nottinghamshire Transport Services to attend the 6<sup>th</sup> International Bus Conference in Lyon, France.

#### Background

2. The 6<sup>th</sup> International Bus Conference, organised by UITP (International Association of Public Transport) will be hosted by the city of Lyon, 9 – 11 June 2010. The conference theme is “Fuelling Public Transport – Do Green Buses bring more customers?” The conference will debate and review how operators, manufacturers and organising authorities can improve bus services and their image in order to grow market share and achieve economical and environmental benefits. The conference will also consider the “Common Tender Structure” document 2009 for the purchasing of bus services for which the County Council had significant input and has received due acknowledgement.
3. The conference is an excellent opportunity for exchanging information, sharing best practice networking and to learn from new initiatives in the provision and operation of greener and more efficient vehicles. The conference will benefit the County Council in relation to future issues concerning the procurement of vehicles and contracts and on how other countries in Europe have successfully reduced costs whilst maintaining quality of the services which they provide.
4. The estimated cost for attending the three day conference is

	£
Conference	900
Travel and Expenses	250
Accommodation (2 nights)	<u>150</u>
Estimated Total Cost	<u>1300</u>

The costs for attending the conference can be met from the existing reserve budget.

## **RECOMMENDATION**

It is RECOMMENDED that approval be given for the Head of Nottinghamshire Transport Services to attend the 6<sup>th</sup> International Bus Conference in Lyon, France.

## **JAS HUNDAL**

Service Director, Strategic and Environmental Services

## **Comments of the Service Director – Finance**

The financial implications are set out in the report. [KRP – 07/05/10]

## **Legal Services' Comments**

The Administration Committee is responsible for approving officer travel outside the UK. The proposal in this report, insofar as it is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee. [KK - 06/05/10]

## **Background Papers Available for Inspection**

Letter from UITP 19 March 2010

UITP Tender Structure (2<sup>nd</sup> edition) 2009

## **Electoral Division(s) and Member(s) Affected**

All