

Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
24 July 2019			
People Strategy	Strategy to compliment the Council Plan to ensure we have the right resources to deliver on our commitments	Marje Toward	Gill Elder
Workforce Plan	Information regarding the changing shape of the workforce	Marje Toward	Gill Elder
Leadership Development Programme – Update	Update on the use of the Apprenticeship Levy for the Leadership Development Programme qualifications	Marje Toward	Gill Elder
Support for Employees with Mental Health Issues	Update on the range of initiatives to support employees experiencing mental health issues	Marje Toward	Gill Elder
Update on Apprenticeship Levy Uptake	Update on the Apprenticeship Levy Uptake	Marje Toward	Gill Elder
2 October 2019			
Workforce Profile information	Annual update on workforce profile information	Marje Toward	Gill Elder
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 1 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
27 November 2019			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 2 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
29 January 2020			
Gender Pay Gap - Update			

11 March 2020			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 3 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
06 May 2020			
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 4 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
08 July 2020			
To be confirmed			