

Overview Committee

Thursday, 18 May 2023 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- 1 To note the appointment by Full Council on 11 May 2023 of Councillor Boyd Elliott as Chairman and Councillor Glynn Gilfoyle as Vice-Chairman of the Committee for the 2023-24 municipal year.
- 2 To note the membership of the Committee for the 2023-24 municipal year as follows:
Councillors Steve Carr, Jim Creamer, Kate Foale, Roger Jackson, Eric Kerry, Nigel Moxon, John Ogle, Philip Owen, Francis Purdue-Horan, Dave Shaw and Sam Smith.
- 3 Minutes of the previous meetings held on 23 March 2023 and 31 March 2023 3 - 10
- 4 Apologies for Absence
- 5 Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary)
- 6 Budget Monitoring Process and Budget Framework 11 - 16
- 7 Cost of living review progress report 17 - 22
- 8 All-age Carer's Strategy-Refusal of Call-in Request 23 - 32
- 9 Scrutiny Work Programmes 33 - 108

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sara Allmond (Tel. 0115 977 3794) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

COUNCILLORS

Boyd Elliott (Chairman)
Glynn Gilfoyle (Vice-Chairman)

Steve Carr Apologies

Jim Creamer

Kate Foale

Eric Kerry

Nigel Moxon – **Apologies**

John Ogle

Philip Owen

Francis Purdue-Horan

Mike Quigley MBE

Dave Shaw – **Absent**

Sam Smith

OTHER COUNCILLORS IN ATTENDANCE

Councillor Chris Barnfather, Cabinet Member for Business Management

Councillor Keith Girling, Cabinet Member for Economic Development and Asset Management

Councillor Mike Pringle

OFFICERS

Sara Allmond

Martin Elliott

Isobel Fleming

Derek Higton

Nigel Stevenson

Andy Evans

Advanced Democratic Services Officer

Senior Scrutiny Officer

Service Director Transformation and Change

Interim Corporate Director, Place

Service Director, Finance, Infrastructure & Improvement

Programme Director

1. MINUTES OF THE LAST MEETING HELD ON 24 JANUARY 2023

The minutes of the last meeting held on 24 January 2023, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

2. APOLOGIES FOR ABSENCE

Councillor Steve Carr – medical/illness

Councillor Nigel Moxon – Other Reasons – Councillor Richard Butler substituted

3. DECLARATIONS OF INTERESTS

None

4. THE NOTTINGHAMSHIRE PLAN – ANNUAL DELIVERY PLAN 2023-24

Councillor Chris Barnfather (Cabinet Member for Business Management) who attended on behalf of Councillor Bruce Laughton (Cabinet Member for Transformation and Change), and Isobel Fleming, (Service Director, Transformation and Change) introduced the report which provided an update on the process for developing the Council's Annual Delivery Plan for 2023-24.

In response to questions and comments raised by the Committee, Councillor Chris Barnfather and Isobel Fleming provided the following information:

- The Big Notts Survey influenced the original Nottinghamshire Plan – the Council's 10 year strategy document, which was refined into an overarching "in the next four years we will..." plan, and within that there is an annual delivery plan for each year which draws through the themes from the Nottinghamshire Plan all the way through, to show what is being done in-year relating back to the overall master plan objectives.
- Councillor Bruce Laughton as Cabinet Member for Transformation and Change has overall responsibility for the Nottinghamshire Plan so he is the single point of accountability, with a strategic view of the Plan as a whole. That is the only change to the Nottinghamshire Plan, and as there are not any significant changes to the Nottinghamshire Plan it would not be taken back to Full Council for further discussion or debate. Whilst Councillor Laughton has overall responsibility for the Nottinghamshire Plan and annual delivery plan, each Cabinet Member has responsibility for ensuring all elements of the Nottinghamshire Plan contained within their portfolio are delivered.
- A report on the performance of the Nottinghamshire Plan is on the Committee's work programme to come to 29 June 2023 meeting. This will enable the Committee to scrutinise progress against the plan.
- The committee received an update on the annual delivery plan for 2022/23 at the December meeting, enabling members to scrutinise progress. A range of members and officers presented at that meeting from across the council to provide detail on their specific actions and enable detailed scrutiny.
- Once the Annual Delivery Plan for 2023/24 is approved, the website will be updated and the new plan will be publicised through the Council's social media channels and appropriate local contacts. There will also be regular updates on progress. It is being considered how case studies and client journeys can be prepared to bring the plan to life and show what it will mean in practice. The engagement with these campaigns will be monitored to see how effective they are.

The Chairman thanked Councillor Chris Barnfather and Isobel Fleming for their attendance and presentation and Members for their contributions to the debate.

RESOLVED 2023/003

- 1) That the processes that are in place for the development of the Annual Delivery Plan 2023-24 be supported.

- 2) That the Overview Committee continue to monitor performance against Council Plan priorities as detailed in the Nottinghamshire Plan.

5. RESPONSE TO THE RECOMMENDATIONS FROM THE SCRUTINY REVIEW OF COUNCIL OFFICE BUILDINGS

Councillor Keith Girling (Cabinet Member for Economic Development and Asset Management) introduced the report which provided a response to the Committee on the recommendations arising from the review of Council office buildings.

In response to the questions and comments raised by the Committee, Councillor Keith Girling and Derek Highton (Interim Corporate Director, Place) provided the following responses:

- Having accepted the recommendations of the review, business plans for each proposal are now being prepared which will include costings for each proposal and also the whole estate. Overview Committee has completed its work in relation to the review, responsibility for assessing and presenting the business plans to Cabinet for approval sits with Councillor Keith Girling, Cabinet Member for Economic Development and Asset Management. The timescale for getting final decisions on each business plan will depend on the complexity of each proposal and some will be easier and quicker to develop than others, those that can will be progressed as quickly as possible.
- Staff and trade unions will be engaged and consulted in a meaningful manner during the process, following the formal engagement channels and their views are important in developing the proposals. The outcomes of staff engagement will be considered and balanced with the needs of the local communities.
- A hybrid working policy is currently in place, and this will be reviewed and refined over time to ensure the policy remains relevant to current working practices and arrangements. Hybrid working enables staff to work in a variety of locations across the County, and the Council will continue to have a significant footprint of various buildings around the County including in the south of the County. The Council's is currently seeing a consistent 20-30% occupancy rate across the estate. So this provides evidence there is strong interest in working from home, but the Council needs to ensure that staff are properly supported when doing so. Anecdotal evidence shows that the Council's positive hybrid working approach is valued by new starters at the Council.
- The costs mentioned in various places for works on County Hall were based on the cost to get the building fit for purpose for staff to work in. The estate should be more efficient and cost effective to run. The Council has declared a climate emergency and committed to being net zero by 2030, which is a significant and potentially costly consideration to consider.

The Chairman thanked Councillor Keith Girling and Derek Highton for their attendance and presentation and Members for their contributions to the debate.

RESOLVED 2023/004

- 1) That the response of the Cabinet Member for Economic Development and Asset Management to the recommendations arising from the committee's review of Council office buildings be received and noted.
- 2) That the committee continues to monitor the implementation of the recommendations arising from the committee's review of Council office buildings.

6. OVERVIEW COMMITTEE REVIEWS – PROPOSED SCOPES

Martin Elliott, Senior Scrutiny Officer, introduced the report which set out the scopes for two proposed reviews to be undertaken by the Committee:

- Cost of Living Review
- Review of the Resident Consultation Review

In response to questions raised the following point was clarified:

- The first task of the Cost of Living Review would be to narrow the scope to local services and what the Council can do to improve or change the response.

RESOLVED 2023/005

That the proposed scopes for the Overview Committee's reviews around Cost of Living and Resident Consultation be approved.

7. WORK PROGRAMME

Martin Elliott, Senior Scrutiny Officer, introduced the Committee's current work programme and encouraged Members to consider future Forward Plan updates in order to highlight any Key Decisions for possible pre-decision scrutiny.

RESOLVED 2023/006

That the work programme be noted, with no further changes suggested.

The meeting closed at 11.45am

CHAIRMAN

COUNCILLORS

Boyd Elliott (Chairman)
Glynn Gilfoyle (Vice-Chairman)

Steve Carr
Jim Creamer
Kate Foale - **Apologies**
Eric Kerry
Nigel Moxon
John Ogle

Philip Owen - **Apologies**
Francis Purdue-Horan
Mike Quigley MBE - **Apologies**
Dave Shaw – **Apologies**
Sam Smith – **Apologies**

OTHER COUNCILLORS IN ATTENDANCE

Councillor Kate Foale (lead signatory to call-in)
Councillor Anne Callaghan
Councillor Errol Henry JP
Councillor Paul Henshaw
Councillor Mike Pringle
Councillor Michelle Welsh
Councillor Matt Barney – Cabinet Member for Adult Social Care and Public Health

OFFICERS

Sara Allmond	Advanced Democratic Services Officer
Martin Elliott	Senior Scrutiny Officer
Marje Toward	Service Director, Customers, Governance and Employees
Melanie Williams	Corporate Director, Adult Social Care and Health
Jonathan Gribbin	Director of Public Health
James McDonnell	Labour Group Researcher

1. APOLOGIES FOR ABSENCE

Councillor Philip Owen – medical/illness – Councillor Richard Butler substituted
Councillor Mike Quigley MBE – other County Council business – Councillor Mike Introna substituted
Councillor Sam smith – other reasons – Councillor John Lee substituted
Councillor Kate Foale – attending as a member who had signed the call-in request –
Councillor Pauline Allan substituted
Councillor Dave Shaw – other reasons

2. DECLARATIONS OF INTERESTS

None

3. CALL-IN OF CABINET DECISION – NOTTINGHAMSHIRE HEALTHY FAMILIES PROGRAMME: 2024 AND BEYOND

The Committee considered a call-in request made by seven members in relation to the decision – Nottinghamshire Healthy Families Programme: 2024 and Beyond, taken by Cabinet at its meeting on 9 March 2023.

Six of the seven members who had signed the call-in attended the meeting and presented their reasons for the call-in to the Committee as set out below:

- Concerns regarding how pre-scrutiny was undertaken, including concerns about the meetings being held in private and the information included within the report to Cabinet.
- Concerns characterised as safeguarding concerns in relation to the proposed delivery of the service particularly in relation to health visitors.
- Concerns regarding the commissioning approach relating to the Healthy Families Programme.

Councillor Matt Barney, Cabinet Member for Adult Social Care and Public Health, was invited to make any comments to the Committee in response to the call-in request as set out below:

- The call-in request was welcomed as it was a healthy and important part of a scrutiny process.
- The report went through internal scrutiny and checking processes before it was referred for decision.
- The service being re-procured covered a wide range of services and went beyond the statutory requirements the Council had to meet. The concerns about the health visiting programme were noted and would enable a focus on this programme as it was re-commissioned.
- The comments within the Cabinet report from scrutiny members were welcomed and valued.

Melanie Williams, Corporate Director, Adult Social Care and Health and Jonathan Gribbin, Director of Public Health were invited to advise the Committee on the background and context of the decision and its importance to achieving service priorities, as set out below:

- A summary of key professional advice provided by officers to Cabinet through the Cabinet Member for Adult Social Care and Public Health, including how the various procurement options were considered to determine which approach to recommend for approval, and the statutory requirement to provide many elements of this service.
- Explanation of how the meeting with scrutiny members on 16th February 2023 had been convened.
- Clarification that the decision taken by Cabinet was approval in principle to develop a co-operation agreement and that a further report would be brought to Cabinet in due course for final approval following development of the service design.

Marje Toward, Monitoring Officer made the following comments in relation to the concerns raised in the call-in in relation to “pre-decision scrutiny”:

- The scrutiny undertaken was not formal scrutiny as it had not been constituted as required for formal scrutiny, it was therefore informal dialogue/briefing. The meeting had been labelled incorrectly. The Constitution does allow for informal arrangements and more detailed liaison between Cabinet Members, Overview Committee and Select Committees.
- At the briefing, some members requested that their comments be noted and Cabinet made aware of these in considering its decision. Members also requested that they be able to see the note relating to their comments before circulation to Cabinet.
- There was a tight timescale for getting comments back from members on comments prepared for inclusion in the Cabinet report, and whilst they had been emailed to all members who had attended the session, members informed the Committee that not all had received the email to be able to respond.
- There was learning from the process followed and the Governance Member Working Group and Officer Working Group would look at how to make the arrangements and processes clearer.

Members were invited to ask questions on the issues raised and the following information was provided:

- Clarity was sought on how the meeting was taken into closed session – the meeting was not convened as a public meeting, it began as a private meeting. There was no exempt information being considered. Therefore, no motion to go into closed session was passed.
- Concerns were raised regarding who was invited to attend the informal session and other briefing meetings.
- The informal meeting was recorded, members of Overview Committee could review it if they felt they needed to see it.
- The Constitution needed to be clearer in relation to the processes for scrutiny and this was an opportunity to develop a protocol and create more formal/structured arrangements for how scrutiny could input into policy and service development.
- The Cabinet Member for Adult Social Care and Public Health was confident that he had consulted with all those he needed to for this decision to be taken by Cabinet, and that a further report would be brought to Cabinet in due course.
- The Committee were provided with further detail on who had been invited to the informal meeting, the information they had received and that the meeting had been incorrectly described as pre-decision scrutiny. However, it was clear during the meeting that it was not a public meeting.

Councillor Matt Barney, Cabinet Member for Adult Social Care and Public Health was invited to make his final comments on the matter as set out below:

- The decision was taken in good faith, however, with the questions raised within the call-in, the Cabinet Member was comfortable with the decision being referred back to Cabinet if that is what the Committee decided.

The Committee considered the information they had received, and it was

RESOLVED 2023/006

To ask Cabinet to reconsider its decision in relation to the Nottinghamshire Healthy Families Programme in light of members comments in relation to formal scrutiny by Adult Social Care and Public Health and Children's Select Committees and further consideration of the options, at their next Cabinet meeting on 20 April 2023.

The meeting closed at 12.03pm

CHAIRMAN

REPORT OF THE CABINET MEMBER FOR FINANCE

BUDGET MONITORING PROCESS & BUDGET FRAMEWORK

Purpose of the Report

1. This report is to provide an update to Overview Committee on the current budget monitoring process and the budget framework for 2024/25.

Budget monitoring

2. The Council approved the 2023/24 budget at its meeting on 9 February 2023. As with previous financial years, progress updates are closely monitored and reported to management, the Cabinet Member for Finance or Cabinet each month.
3. Cabinet receives budget monitoring reports on a quarterly basis, with the Cabinet Member for Finance and the Corporate Leadership Team receiving monthly monitoring information. A copy of the detailed timetable for the production of budget monitoring information is set out below:

Period	Period End	Data available	Input and approval	Approval complete	DLT reports to Corporate	CLT	Finance Member Briefing	Cabinet
1	30/04/2023	02/05/2023	7	11/05/2023	22/05/2023	30/05/2023	05/06/2023	
2	31/05/2023	01/06/2023	7	09/06/2023	20/06/2023	27/06/2023		20/07/2023
3	30/06/2023	03/07/2023	7	11/07/2023	20/07/2023	01/08/2023	07/08/2023	
4	31/07/2023	01/08/2023	7	09/08/2023	18/08/2023	29/08/2023	04/09/2023	
5	31/08/2023	01/09/2023	7	11/09/2023	20/09/2023	03/10/2023		09/11/2023
6	30/09/2023	02/10/2023	7	10/10/2023	19/10/2023	31/10/2023	06/11/2023	
7	31/10/2023	01/11/2023	7	09/11/2023	20/11/2023	28/11/2023	04/12/2023	
8	30/11/2023	01/12/2023	7	11/12/2023	19/12/2023	26/12/2023		08/02/2024
9	31/12/2023	02/01/2024	7	10/01/2024	19/01/2024	30/01/2024	05/02/2024	
10	31/01/2024	01/02/2024	7	09/02/2024	20/02/2024	27/02/2024	04/03/2024	
11	29/02/2024	01/03/2024	7	11/03/2024	19/03/2024	26/03/2024		25/04/2024
12	31/03/2024	01/04/2024	7	OUTTURN REPORTING				

4. The budget monitoring report, published on the Council's website, sets out the financial position for the revenue budget, the anticipated year-end forecast, the capital programme and

treasury management activity. Also included will be the explanation of major variances, the action that management is taking to control any committee overspend, together with any virements or capital programme amendments and requests from contingency.

5. The quarter end budget monitoring report will also include performance analysis on accounts payable, accounts receivable and procurement activities.

Budget Framework

6. On 31 March 2022 the Council approved the change to the Council's governance arrangements from a committee system of governance to the executive system (Leader and Cabinet model) to be implemented with effect from the Council's annual meeting on 12 May 2022. As a consequence, a new budget and policy framework procedure rules were adopted (Appendix 5 of the report to Full council on 31 March 2022).
7. The Full Council is responsible for the approval of the Annual Budget. The Council's Cabinet is responsible for its implementation by discharging executive functions in accordance with it.
8. In accordance with the Budget and Policy Framework Procedure Rules, Cabinet will recommend to Full Council the proposed revenue and capital budget for the forthcoming financial year, inclusive of council tax to be levied.
9. The Full Council will be responsible for approving the annual budget.
10. In approving the annual budget, the Council will also specify the extent of virement (the limits for the transfer of budget provision from one budget head to another) within the budget and degree of in-year changes to the Annual Budget.
11. The annual budget must be approved by the end of February each year.
12. This new framework set out the process for Cabinet in establishing the annual budget, including the consultation process, where and when Overview Committee is able to consider Cabinet's initial budget proposals. It also indicated the initial deadline of the 8 February in any financial year for Cabinet to submit to Council for its consideration in relation to the following financial year. This effectively brings forward the date for Full Council to approve the annual budget and allows time for any further revision of the budget if Full Council so wishes.
13. The Budget for 2023/24 was the first budget to be approved under these new governance arrangements and included a number of reports to Cabinet and Overview Committee before approval of the Budget at Full Council in February 2023. The process has been reviewed to ensure any learning from last year's process can be brought into the process for establishing the Budget for 2024/25.
14. Consequently, consideration has been given to:
 - a. The Full Council meeting for approving the budget to be at the end of February 2024.
 - b. Extending the time between the Overview Committee meeting in January and the Cabinet meeting for proposing the budget to allow more time to assess recommendations arising from Overview Committee.

c. The option to bring forward the public consultation within the timetable.

15. The provisional timetable for the setting of the budget for 2024/25 is shown at the Appendix.

Other Options Considered

16. This report sets out the process for monitoring the annual budget and the new budget framework under the new governance arrangements only.

Reasons for Recommendation/s

17. To provide information to Overview Committee on the Council's approach to budget monitoring and the budget setting process for 2024/25.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

19. There are no direct financial implications arising from this report.

Data Protection and Information Governance

20. A full Data Processing Impact Assessment has been done and the contract contains all the relevant clauses

RECOMMENDATION

1. That Overview Committee notes the established processes for monitoring the budget and note the Budget Framework for establishing the budget for 2024/25.

Councillor Richard Jackson
Cabinet Member for Finance

For any enquiries about this report please contact:

Nigel Stevenson – Service Director Finance, Infrastructure & Improvement
nigel.stevenson@nottsc.gov.uk

Constitutional Comments (GR 20/04/2022)

21. Pursuant to the Nottinghamshire County Council Constitution the Overview Committee has the delegated authority to receive this report.

Financial Comments (NS 06/04/2023)

22. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

Provisional Timetable for Budget 2024/25

Month	Date	For/From	Action/Event
September	13 September 2023	Democratic Services	Publication of Cabinet papers
	21 September 2023	Cabinet	Approve public consultation
	21 September 2023	Corporate Communications	Public Consultation Starts
November	03 November 2023	Corporate Communications	Public Consultation Ends (6 weeks)
	15 November 2023	Democratic Services	Publication of Overview Committee papers
	23 November 2023	Overview Select Committee	Budget Update report
	late Nov 2023	HMT	Chancellor of Exchequer Autumn Statement (Budget Report)
December	14 December 2023	DLUHC	Provisional Local Government Settlement including provisional council tax and adult social care precept arrangements
	13 December 2023	Democratic Services	Publication of Cabinet papers
	21 December 2023	Cabinet	Outcome from Budget Consultation
January	15 January 2024	District/Borough Councils	Confirmation of District and Borough Council tax base, business rate forecasts and collection fund surplus/deficits
	17 January 2024	Democratic Services	Publication of Overview Committee - Budget Update
	25 January 2024	Overview Committee	Scrutiny of Budget Update before Full Council
	31 January 2024	Democratic Services	Publication of Cabinet papers
February	mid Feb 2023	DLUHC	Final Local Government Settlement
	08 February 2024	Cabinet	Cabinet considers outcomes from Overview Committee as well as service & financial planning, EQIA, consultation feedback and agrees revenue budget and capital programme recommendations to Full Council
	14 February 2024	Democratic Services	Publication of Budget Report to Full Council
	14 February 2024	Democratic Services	Publication of amendments to Cabinet budget by Opposition Groups and Independent Councillors
	22 February 2024	Full Council	Budget Report to Full Council

REPORT OF THE CHAIRMAN OF OVERVIEW COMMITTEE

COST OF LIVING REVIEW – PROGRESS REPORT

Purpose of the Report

1. To provide a progress report on the Cost-of-Living Review currently being carried out by members of the committee.

Information

Background

2. Scrutiny review task and finish groups are informal and time-limited bodies and are established to undertake a discrete piece of scrutiny work, and report back to that committee with their findings and recommendations.
3. At the meeting of Overview Committee held on 23 March 2023 the scope for the committee's review around Cost-of-Living was approved.
4. The current difficulties around the cost of living have occurred due to a decrease in households' disposable income. This decrease has been caused by rising inflation which has exceeded the rate of wage and benefit increases. A number of factors have had an impact on households' budgets, particularly rising energy, fuel and food costs and interest rates with the most affected being low-income households. The current situation around the cost of living presents multifaceted challenges, however the focus for scrutiny should be to examine the related issues affecting Nottinghamshire and its residents and to understand life as it is lived by local people.

Review activity

5. The members of the review group are:
 - Councillor Boyd Elliott (Chairman)
 - Councillor Glynn Gilfoyle
 - Councillor Steve Carr
 - Councillor Kate Foale

Councillor Carr was unable to attend this meeting but will be participating in the future work of the group.

6. The first meeting of the review group took place on Monday 17 April. At this meeting members received a presentation that provided detailed information on:

Information on the cost-of living situation and Cost-of-Living pressures on the population.

- The global and domestic factors that were affecting inflation and cost-of-living pressures that included:
 - the conflict in Ukraine
 - Strong global demand for consumer goods (due to the pandemic)
 - Related supply chain disruption
 - Labour costs - low unemployment, high vacancies, return of large numbers of migrant workers, withdrawal of certain groups from labour market participation (e.g. over 50s)
 - Increased energy and fuels costs passed on to consumers
- Other circumstances that were affecting household budgets, that included:
 - The threshold above which people start to pay basic rate and higher income tax having been frozen that had meant that more people might fall into the higher tax threshold as wages rise.
 - How low-income households were affected more by inflation and rising prices as they tended to spend a larger proportion than average on energy and food.
 - That rising interest rates had led to increases in mortgage rates and monthly repayments for homeowners.
 - How private landlords were also being impacted by rising interest and mortgage rates and how they may pass these on to tenants by increasing rents.
- Office for National Statistics data that detailed that amongst the UK adults who had reported a rise in their cost-of-living expenses that the most significant impacts were increased food prices, increased energy prices, increased fuel costs and increased housing costs. This data also showed that in response to these increases in the cost-of-living, that of those reporting an increase that 63% had reduced spending on non-essentials and that 54% had reduced energy use in their home.
- Information on the “Financial Resilience” of the UK population. Financial Resilience is the ability of individuals and families to cope financially when faced with a sudden fall in income or unavoidable rise in expenditure. It was noted that:
 - 12.9 million UK adults had low levels of financial resilience – 1 in 4 (24%). And that this number had increased by 2.2million since February 2020.
 - Some groups in society had lower levels of financial resilience than others. These included – females, the young, unemployed, those employed in the gig economy, renters, and ethnic minorities.

- Royal Society for Public Health data that detailed the possible effects of the cost-of-living increases on the health and wellbeing of the population.
- The Bank of England Monetary Policy Committee and Office for Budget Responsibility's latest predictions on inflation and Real Household Disposable Income (RHDI). It was noted that RHDI per person was expected to fall by a cumulative 5.7 per cent over the two financial years 2022-2023 and 2023-2024, the largest two-year fall since ONS records began in 1956/57.

The activity currently being carried out in response to the Cost-of-Living situation by Nottinghamshire County Council

- The Financial Resilience and Inclusion Project that was being operated by the Council and how this two-year project (funded by Public Health Grant) was currently focused on activity to support and deliver effective collaborative work across the Council to support people and communities with the impacts of the cost-of-living situation.
- Information on activity already delivered by the Council to support residents with cost-of-living pressures, that included:
 - How a dedicated Cost-of -Living web landing page had been established (Internal and External). The external page has received 6,596 views since 15 November 2022.
 - The Benefits Team had attended 21 drop-in events across the County working with District and Borough Councils and partners.
 - A further mailout to 14,600 residents who are in receipt of Pension Credit.
 - Phase 3 of the Household Support Fund had been launched. The dedicated web page has received 16,755 unique views since 17 November 2022.
 - A targeted mailout to 17,900 homes in receipt of free school meals to explain the application process for winter support payments. To date £1.6 million of support payments have been provided
 - Holiday and Activity Fund made available during winter period
 - 5,000 A5 brochures with information/support for those in digital poverty or with limited IT skills had been distributed to 60 libraries, 18 Children's Centres, Benefits Team for events and community workers.
 - Homes for Ukraine scheme enhanced to offer (£726,000) of financial support to hosts recognise increasing cost of living.
 - Top up of £210,000 to District and Borough Councils to support the prevention of homelessness from the Household Support Fund
 - Review of information platforms undertaken to ensure comprehensive and consistent information available
 - Launched staff support communications signposting to support Council staff access information on cost-of-living support.
- Information on current and planned future work being carried out through the Financial Resilience and Inclusion Project.

7. After receiving the information members of the review group took the opportunity to ask questions of Nigel Stevenson, Service Director - Finance, Procurement and Improvement and Sophie Russell, Group Manager for Transformation and Change on the information that had been provided and to discuss the issues that had been raised. Areas of discussion included:
- Members noted with concern the information on how people from ethnic minorities were one of the groups of people more likely to be less financially resilient. Members asked whether further information was available that showed levels of financial resilience broken down by ethnic group. This information will now be shared with members of the review group.
 - How information around the support that was available to support residents with cost-of-living pressures was communicated to residents. Members noted that it was important that communication activity around cost-of-living support should ensure that residents without internet access, who had lower levels of literacy or needed face-to-face interaction, should be able to have equity of access to the information and support that was available around the cost-of-living situation. Members agreed that it would be beneficial if input from the Council's Communications Team were to be received at a future meeting of the review group.
 - How the Financial Resilience and Inclusion Project was successfully working to coordinate activity around the Cost-of-Living situation across the Council.
 - Members of the group agreed that it would be useful if data and information could be provided to the review group that showed how the cost-of-living situation was impacting on different groups of residents across Nottinghamshire. Members were advised that this data set was currently being developed and could be shared with the review group.
 - Members of the group noted that councillors, from the work that they carried out in their communities would have had significant experience in working with and supporting residents who were experiencing difficulties around cost-of-living pressures, and as such would have a good understanding of how the current situation was impacting on communities across Nottinghamshire. Members agreed that that this knowledge and information, if combined and analysed could provide a valuable resource in enabling the review group to gain a thorough understanding of how the cost-of-living situation was impacting on residents. Members were advised that work would be carried out to establish how this information could be gathered so that this information could be considered as part of the review.
 - Members of the review group agreed that it would be beneficial to gain an understanding of the activities being carried out by other County Councils in response to the cost-of-living situation. Members were advised that this information was available and would be shared with members of the review group.
8. Members of the review group were also provided with access to additional written and web resources that provided further detailed information on the issues covered at the meeting.

Future activity

9. Members of the group will be carrying out further work and having future meetings to gather information on:
- The local cost-of-living situation being experienced in Nottinghamshire and its impact on residents, services and Council staff.
 - To gain an understanding of the County Council's role and responsibilities regarding supporting residents and staff who are facing cost-of-living pressures and to gain further understanding of the activity that has been carried out in response by the Council.

Members of the review group will also be holding Information gathering meetings with partner and voluntary organisations to gain an understanding on the level of need being experienced by, and the impact of the cost-of-living situation on residents and to learn about the support that partner and voluntary organisations are providing.

10. A further progress report on the Cost-of-Living review will be brought to the June 2023 meeting of the Overview Committee.

Financial Implications

11. There are no direct financial implications relating to the recommendations of this report.

RECOMMENDATION/S

- 1) That Overview Committee notes the activity that has been carried by the review group so far.

Councillor Boyd Elliott
Chairman, Overview Committee

**For any enquiries about this report please contact: Martin Elliott, Senior Scrutiny Officer,
Tel: 0115 9772564, e-mail: martin.elliott@nottsc.gov.uk**

Constitutional Comments (LPW 10.05.2023)

12. The recommendation falls within the remit of the Overview Committee by virtue of its terms of reference and in accordance with the Cost-of-Living Scope approved by Overview Committee on 23 March 2023.

Financial Comments (SES 09/05/2023)

13. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Overview Committee agenda 23 March 2023](#)

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE MONITORING OFFICER**ALL-AGE CARER'S STRATEGY – REFUSAL OF CALL-IN REQUEST****Purpose of the Report**

1. To advise Overview Committee of the refusal of the call-in request that was submitted in relation to the Cabinet decision taken on 9 March 2023 on the All-age Carer's Strategy.
2. The Council's Constitution states that the Monitoring Officer will submit a report at the next available meeting of the Overview Committee giving details of a request for a call-in of a decision that was refused and reasons for that refusal.

Information

3. On 13 March a letter was submitted to the Monitoring Officer by Councillor Foale as lead member to request that the Cabinet decision taken on 9 March 2023 on the All-age Carer's Strategy be called-in. The letter requesting the call-in of the decision is attached at **Appendix 1**.
4. On 17 March the Monitoring Officer wrote to Councillor Foale to advise that having considered the request, the Cabinet report and decision complied with the law and the Council's Constitution and that on balance the information provided in the request was insufficient to sustain a call-in. Therefore, the call-in request had been refused. The Monitoring Officer also reflected on steps proposed to develop the Council's approach to scrutiny going forward. The letter refusing the call-in request is attached at **Appendix 2**.

Other Options Considered

5. None. As detailed in the Council's Constitution it is required that the Monitoring Officer submits a report to the next available meeting of the Overview Committee that provides details on a request for call-in of a decision that was refused and the reasons for that refusal.

Reason/s for Recommendation/s

6. That in accordance with the Council's Constitution, to advise Overview Committee of a request for a call-in of a Cabinet decision that was refused and the reasons for that refusal

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. There are no direct financial implications arising from the recommendations in this report

RECOMMENDATION/S

- 1) That Overview Committee notes the call-in request that was made in relation to the Cabinet decision on the All-age Carer's Strategy and the response from the Monitoring Officer refusing the request.

MARJORIE TOWARD
MONITORING OFFICER AND SERVICE DIRECTOR CUSTOMER, GOVERNANCE AND EMPLOYEES

For any enquiries about this report please contact: Marjorie Toward, Monitoring Officer and Service Director Customer, Governance and Employees email: marjorie.toward@nottscg.gov.uk, Tel: 0115 9774404

Constitutional Comments (GMG 09/05/23)

9. This report meets the reporting requirement imposed on the Monitoring Officer set out in Section 6, Part 2, Appendix 2, paragraph 13 of the Council's Constitution (see p.109).

Finance Comments (SES 09/05/23)

10. There are no specific financial implications arising directly from this report

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Cabinet agenda 9 March 2023](#)
- [Cabinet Minutes 9 March 2023](#)

Electoral Division(s) and Member(s) Affected

- 'All' or start list here

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Marjorie Toward,
Councillor Ben Bradley MP,
Councillor Matt Barney,
Councillor Boyd Elliott,
Councillor Glynn Gilfoyle
Nottinghamshire County Council
County Hall
Loughborough Road
NG2 7QP

Delivered via Email

13th March 2023

Intention to Call-In Cabinet Decision – All Age Carers Strategy

Dear Marje and Cllrs Bradley, Barney, Elliott and Gilfoyle,

I am writing to inform you as the relevant Proper Officer, Leader, Cabinet Member and Scrutiny Chairs, that it is the intention of the signatories of this letter to initiate the Council's pre-call-in procedure regarding a Decision taken at Cabinet on Thursday 9th March regarding the 'Nottingham and Nottinghamshire All-Age Carers Strategy'.

The purpose of this letter is therefore both to begin the pre-call-in procedure, as per page 108 the Constitution, to outline our areas of concern, and to indicate our intention to proceed with a Call-In, should the outcome of the pre-call-In process leave these concerns unresolved.

As outlined in the Constitution, we will seek to call-in this decision under the following principles:

a. Compliance with the law;

and

f. where required by law or this Constitution, describing options considered and giving reasons for the decision;

Under the heading 'informal dialogue with select committees' on page 7 of the Nottingham and Nottinghamshire All-Age Carers Strategy Report refers to 'pre-decision scrutiny', Paragraph 43 reads:

'As a result of the pre-decision scrutiny that was carried out, the relevant members of Adult Social Care and Public Health Select Committee and the Children and Families Select Committee provided the following outcomes to Cabinet for their consideration' and lists four recommendations.

I refer back to paragraph 9 of the Council's constitution, which states:

'[...] The Council (mainly through the scrutiny process and call-in of decisions) is ultimately responsible for holding the Cabinet to account.'

The Council's Constitutional scrutiny process is clear and the 'informal dialogue with select committees' and 'Pre-decision scrutiny' meetings referred to in the report are not constitutionally recognised.

Our Members, some named in this report, believe that due process had not been followed and that that their views have been misrepresented in the report as a result. I am also concerned that the nature of these meetings themselves infringe upon other functions recognised within our existing Constitutional processes for scrutiny.

It was made clear during these meetings that they would be held in private, that no minutes would be taken and that no vote would be recorded.

I am extremely concerned at both the inaccurate and misleading content in the report and the way in which these meetings have been conducted.

I have sought legal soundings and understand that the manner in which these meetings have been undertaken may have been in contravention of the 1972 Local Government Act.

Any Council Scrutiny meeting must be conducted via the appropriate processes, as outlined in the Constitution, and not as an ad-hoc, behind-closed-doors gathering where its purpose is not made clear to Members prior to their attendance.

I wait in expectation that the issues raised above will be acknowledged in your response, and in lieu of a timely response, instruct the relevant Officers that the signatories to this letter request to proceed with the Call-In of this Decision.

Sincerely,



County Councillor Kate Foale
Leader of Nottinghamshire County Council Labour Group
& Call-In Lead Member

Additional Call-In Signatories

Councillor Mike Pringle
Labour Group Deputy Leader



Councillor Michelle Welsh
Labour Spokesperson



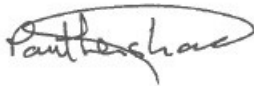
Councillor Errol Henry
Labour Group Business Manager



Councillor Anne Callaghan
Labour Spokesperson



Councillor Sybil Fielding
Labour Group Member



Councillor Paul Henshaw
**Labour Group Spokesperson for Adult
Social Care & Public Health**

This matter is being dealt with by:
Marjorie Toward
Reference:
T 0115 9774404
E marjorie.toward@nottsc.gov.uk
W nottinghamshire.gov.uk

Private and Confidential
To be opened by addressee only

Councillor K Foale
Leader of the Labour Group
Nottinghamshire County Council

17 March 2023

Dear Councillor Foale,

Thank you for your letter dated 13 March 2023, in connection with the Cabinet decision on 9 March in respect of the **All Age Carers Strategy**.

You described the purpose of your letter as beginning the pre call-in procedure and indicated your intention to seek to call-in the Cabinet decision if concerns are unresolved. Normally, as set out in the Constitution, these stages of the process are dealt with sequentially. As discussed, on this occasion, I have considered all of your points together as it is unclear which points apply to which specific part of the process.

The concerns you raise in your letter are that the above decision:

1. may not have been made in accordance with the law
2. may not have sufficiently described options or given reasons

You raise concerns about the involvement of colleagues from scrutiny committees whose views were sought via informal dialogue meetings and indicate that that such meetings:

- A. were not in accordance with the recognised scrutiny process within the Council's Constitution
- B. may have been undertaken in contravention of the Local Government Act 1972, and
- C. may have misrepresented views of members

Taking these together:

Your concerns about lawfulness appear to stem from the concerns you have about the basis on which meetings with the scrutiny committee members were labelled, how they were conducted and reflected in the report.

The section of the report describing the dialogue with select committee members is set out clearly under a heading "Informal Dialogue with Select Committees" and describes the meetings as briefings in paragraphs 39, 40 and 41. The intent and status of the meetings is clear.

Paragraph 43 does refer to "pre-decision scrutiny" which is an error in the description of one word. The word scrutiny should have been dialogue.

From my enquiries of officers, I understand that Labour members of the select committees were willing to attend these briefings and to be involved in the discussion.

I would also refer you to paragraph 4 on page 92 of the Constitution which clearly allows for other types of interaction between members of the Executive and Scrutiny and relevant officers:

“Nothing in these rules prevents more detailed liaison between Cabinet/Overview/Select Committees as appropriate” and goes on to say that “the aim will be to develop a positive and constructive relationship between the Cabinet and the Overview and Scrutiny function”. In my assessment these meetings were part of a genuine attempt to engage a wider cohort of members in the exchange of information and views to support improved decision making.

You indicate that members were told that meetings would be held in private and that no minutes would be taken nor voting carried out. That is what I would expect at an informal meeting. Although some notes of questions and views expressed were captured and reported in the Cabinet report, these were not (and could not have been) formal minutes, and no voting would take place in an informal briefing session. I have not been advised that members in these briefing sessions expressed concerns at the time.

You also say that members views were misrepresented, however you do not say how or in what way.

My understanding is that the Department was keen to engage in some form of dialogue with the Select Committee members for both Children and Adults.

The advice of the Statutory Scrutiny Officer was that since the reports which were to be considered would be draft or in development, it would not be appropriate for them to be published as part of a formal Select Committee meeting, hence the proposal for an informal meeting. There is no legal requirement to undertake formal scrutiny in these circumstances.

In addition, no planned provision had been made within the agreed work programme for Children’s Select Committee to enable formal scrutiny to take place in a timely fashion.

Instead of having no insight from a broad range of scrutiny members, and I believe with the best of intentions, officers arranged these sessions inviting all members from the select committees. Those members who were able to, then attended and contributed to the dialogue.

Those sessions were incorrectly labelled in meeting invitations as “pre-decision scrutiny”. In fact, as you describe in your letter, they were an attempt at some informal dialogue by way of briefings, to provide a wider cohort of members who may have an interest in this subject with some information and the opportunity to raise questions etc about an upcoming Cabinet decision.

As you correctly state, such meetings could not have involved the taking of formal minutes or voting, since the meetings were informal in nature. We accept that by trying to provide more information and involvement within an informal setting this may have created an unhelpful lack of clarity about what these sessions were. However, our understanding is that the comments reported back in the section of the report about the informal dialogue were what the scrutiny and other officers noted as the points raised and appeared to be accepted by members as an accurate reflection.

Although formal scrutiny may only take place in the setting of formally constituted Committee meetings, informal task and finish or working groups are a regular feature in most Council’s arrangements and other informal dialogue is encouraged to embed a positive scrutiny culture. The Good Scrutiny Guide notes the benefits of informal meetings as part of the overall scrutiny approach and goes on to say *“What approach works best will depend on the political culture of the authority concerned, but more informality and more dialogue does not automatically mean worse scrutiny.”*

In our Council we recognise that our scrutiny approach is evolving, and we will take learning from this experience to capture our approach to scrutiny more clearly, beyond the specific legal framework and procedures set out in the constitution. I therefore propose the development of a Protocol between the Executive, Scrutiny and Officers who serve both to further build the Council's approach and aid overall understanding. I would be happy to discuss this suggestion further through the established Members Working Group convened by Governance and Ethics Committee as part of the Council's review of the new Governance arrangements.

In relation to a description of the options available and the reasons for the decision, I would draw your attention to paragraphs 46,47 and 48 of the report specifically. These paragraphs and the wider content of the report reflect the co-production approach taken to develop the strategy and the specific request from carers that support is delivered and commissioned in an integrated way across health and social care which is reflected in the strategy.

Conclusion

Feedback from members as part of the informal dialogue is included in the report to recognise their contribution in shaping the strategy and is reflected in the report. It is clear that this was through an informal process and not formal scrutiny.

Officers genuinely thought it was important that Cabinet members were made aware of this and relevant information arising from this process when Cabinet was reaching its decision. Had no mention of the activity or views expressed been reflected in the report no doubt this would have led to concerns about the purpose of the informal dialogue and been viewed as an attempt to ignore views expressed.


My view is that the report and decision comply with the law and Constitution although the status of the meeting should have been clearer to members taking part as well as what would happen with the informal views expressed. I also apologise for the incorrect use of the word scrutiny in paragraph 43 which was not an accurate description of the activity.

On balance, I am of the view that there is insufficient in your letter to sustain a call-in in respect of this matter but hope that you will accept my assurances to take the learning from these events to develop more detailed documentation relating to the Council's approach to Scrutiny.

In reaching this view I have consulted with the Chief Executive, relevant Chief Officers, the Statutory Scrutiny Officer and the Chairman of Overview Committee.

I would be happy to discuss any of the above further if that would be helpful.

Yours sincerely



Marjorie Toward
Service Director – Customers, Governance and Employees and Monitoring Officer
Chief Executive's Department
Nottinghamshire County Council

**REPORT OF SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND
EMPLOYEES****SCRUTINY WORK PROGRAMMES****Purpose of the Report**

1. To consider the Committee's work programme.
2. To note the work programmes of the three select committees.

Information

3. The attached work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning.
4. Overview Committee maintains an oversight of ongoing and planned work of the three select committees. The attached work programmes of the three select committees assist the management of the committees' agendas, the scheduling of the committees' business and forward planning.
5. The work programmes have been developed using suggestions submitted by committee members, the relevant Cabinet Member(s) and senior officers and has been approved by the Overview Committee. The work programme will be reviewed at each pre-agenda meeting and committee meeting, where any member of the committee will be able to suggest items for possible inclusion.

Other Options Considered

6. None

Reason/s for Recommendation/s

7. To assist the committee in preparing its work programme and to maintain an Overview of the work of the three select committees.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human

rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) That the Overview Committee work programme be noted.
- 2) That the work programmes of the three select committees be noted
- 3) That committee members make any further suggestions for consideration by the Chairman and Vice-Chairman for inclusion on the work programme, in consultation with the relevant Cabinet Member(s) and senior officers, and subject to the required approval by the Chairman of Overview Committee.

Marjorie Toward

Service Director, Customers, Governance & Employees

For any enquiries about this report please contact: Martin Elliott, Senior Scrutiny Officer, martin.elliott@nottsc.gov.uk

Constitutional Comments

9.

Financial Comments

10.

Background Papers and Published Documents

- None

Electoral Division(s) and Member(s) Affected

- All

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
7 September 2022	Budget Monitoring Process and Budget Framework	Cabinet Member - Finance	<p>To provide a progress report on the current budget monitoring process and the budget framework for 2023/24.</p> <p>To monitor the implementation of the Council's 2022/23 Budget.</p>	<ol style="list-style-type: none"> 1. That the report be noted. 2. That in advance of the launch of the public consultation on the 2023/24 budget, members of the Overview Committee receive a briefing on the proposed consultation in order to enable them to feed into to its development. 3. That members of the Overview Committee receive a briefing on the Budget consultation responses once the consultation period has ended.

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
1 December 2022	Budget 2023/24 Development	Leader Cabinet Member - Finance	To enable members to feed into the development of the Council's 2023/24 Budget.	<ol style="list-style-type: none"> 1. That the current position on the Council's 2022/23 budget be noted. 2. That the process in establishing the Council's budget for 2023/24 be noted. 3. That the current assumptions that have been made in establishing the Council's budget for 2023/24 be noted. 4. That the public consultation process on the 2023/24 budget be noted. 5. That the following issues raised by the Committee in its consideration of the budget consultation questions be progressed: <ol style="list-style-type: none"> a. that members of the Overview Committee be involved in the development of the consultation questions for the 2024/25 budget at the earliest possible stage of the consultation planning process. b. that the scheduled briefing for members of the Overview Committee on the budget consultation responses should also include information on how the consultation process was managed and delivered. c. that a task and finish review takes place on the budget consultation process, giving regard to the budget consultations carried out by other local authorities. d. that Cabinet be provided with a summary of the Overview Committee's comments on the development of the budget for 2023/24 and the budget consultation.

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
1 December 2022	Nottinghamshire Plan Performance Monitoring	Deputy Leader and Cabinet Member – Transformation	To receive a report on current performance against Council Plan Priorities.	<ol style="list-style-type: none"> 1. That the performance framework within which the Annual Delivery Plan 2022/23 sits be noted. 2. That it be agreed that the current Annual Delivery Plan - Assurance Report Q2 2022/23 provides assurance for the delivery of the Annual Delivery Plan and that the actions identified and detailed are sufficiently progressed to ensure that the Annual Delivery Plan 2022/23 is on track. 3. That it be agreed that the Annual Delivery Plan 2022/23 provides appropriate actions that are in line with the Council's ambitions, as set out in the Nottinghamshire Plan and also provides significantly robust measures that support and benefit the timely delivery of the ambitions as set out in the Nottinghamshire Plan. 4. That the following issues raised by the Committee, including to help inform the development of the 2023/24 Annual Delivery Plan, be progressed: <ol style="list-style-type: none"> a. that future reports to the Overview Committee on the Annual Delivery Plan - Assurance Report include headlines on areas of performance that are doing well, and on which areas require further attention, as well as including more visual aids to show longer term trends on areas of performance. b. That the Place Select Committee carry out pre-decision scrutiny on the refreshed Visitor Economy Strategy in advance of the strategy being considered by the Cabinet Member for Communities.

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
24 January 2023	Budget 2023/24	Cabinet Member - Finance	To consider and make recommendations to Cabinet on the final draft budget for 2023/24.	That the comments made by members during their consideration of 2023/24 Draft Budget and Medium-Term Financial Strategy 2026/27 report be submitted to Cabinet for their consideration.
	Outcomes of the scrutiny review of council office buildings		To consider the findings of the task and finish review of Council Buildings	That the recommendations from the scrutiny review of Council buildings, as detailed in the report of the Chairman of the Overview Committee, be endorsed and referred to the Cabinet Member for Economic Development and Asset Management for their consideration.

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
23 March 2023	Nottinghamshire Plan – Annual Delivery Plan	Deputy Leader and Cabinet Member – Transformation	To receive a report on the development of the Nottinghamshire Plan – Annual Delivery Plan.	<ol style="list-style-type: none"> 1. That the processes that are in place for development of the Annual Delivery Plan 2023-24 be supported. 2. That the Overview Committee continues to monitor performance against Council priorities, as detailed in the Nottinghamshire Plan.
	Response from the Cabinet Member for Economic Development and Asset Management to the recommendations of the review of Council office buildings.	Cabinet Member – Economic Development	To receive the response from the Cabinet Member for Economic Development and Asset Management to the recommendations of the review of Council office buildings.	<ol style="list-style-type: none"> 1. That the Overview Committee receives and notes the response of the Cabinet Member for Economic Development and Asset Management to the recommendations arising from the committee's review of Council office buildings. 2. That the Overview Committee continues to monitor the implementation of the recommendations arising from the committee's review of Council office buildings.¹
	Cost of Living – Review Scope		To consider the proposed scope and programme of work for the committee's review around the cost of living.	That the proposed scopes for the Overview Committee's reviews around Cost of Living and Resident Consultation be approved.
	Resident Consultation – Review Scope.		To consider the proposed scope and programme of work for the committee's review around Council Consultations (including Budget Consultations)	That the proposed scopes for the Overview Committee's reviews around Cost of Living and Resident Consultation be approved.

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
18 May 2023	Budget Monitoring and Budget Framework	Cabinet Member - Finance	To provide an update to Overview Committee on the current budget monitoring process and the budget framework for 2024/25.	
	Cost of Living Review – Progress Report		To receive a progress report on the work of the review on the Cost of Living.	

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
29 June 2023	Nottinghamshire Plan Performance Monitoring	Deputy Leader and Cabinet Member – Transformation	To receive a report on current performance against Council Plan Priorities as detailed in the Nottinghamshire Plan.	
	Cost of Living Review – Progress Report		To receive a progress report on the work of the review on the Cost of Living.	
	Resident Consultation		To consider the findings of the task and finish review of Resident Consultation.	
	Scrutiny Annual Report 2022/23		To approve the draft Scrutiny Annual Report to be forwarded to Council for consideration.	

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Performance reporting and monitoring procedures for Council companies and Category 'A' bodies	Cabinet Member - Finance	To review the reporting procedures surrounding Council companies and Category 'A' bodies.	Is scheduled to be considered by Governance and Ethics Committee. To be considered for scheduling once the item has been to Governance and Ethics Committee.

Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
September 2022	Review of the Council's Buildings Portfolio	Cabinet Member - Economic Development and Asset Management	To review how the Councils property assets can be best utilised in supporting the delivery of the Councils priorities and Council services.	<p>Report detailing the findings of the review to be considered at the 24 January 2023 meeting of the Overview Committee.</p> <p>Response from Cabinet Member received at 23 March meeting.</p>

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
Spring 2023	Recruitment and retention of Council staff	Cabinet Member - Personnel	To examine how the Council's Human Resource policies impact on the recruitment and retention of staff and to examine how activity in this area can be optimised to support the delivery of the Councils priorities and Council services by the recruitment and retention of high-quality staff.	

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
April 2023	Cost of Living	All	To investigate how the Council can (taking into consideration its powers, budget and existing budget commitments required for service delivery) potentially mitigate the impact of the cost-of-living crisis on families and individuals in Nottinghamshire.	Scope approved at March 2023 meeting. Review activity currently being carried out.

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
September 2023	Digital Strategy	Cabinet Member - Transformation	To review the implementation of the Council's new Digital Strategy.	

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
May 2023	Resident Consultation	Deputy Leader and Cabinet Member – Transformation Cabinet Member - Finance	<p>To examine the Council's approach to Resident Consultation.</p> <p>To examine how the information gathered through consultations is used to inform service development and delivery.</p> <p>To make recommendations on how the effectiveness and impact of consultations can be maximised for the benefit of both residents and the Council.</p> <p>Resolved December 2022 “that a task and finish review takes place on the budget consultation process, giving regard to the budget consultations carried out by other local authorities.”</p>	<p>Scope approved at March 2023 meeting.</p> <p>Meetings to take place during May. Report to be considered at June 2023 meeting</p>

WORK PROGRAMME 2022/23 – OVERVIEW COMMITTEE – UPDATED 2 MAY 2023

Items to be scheduled for 2023/24

Item	Cabinet Member Responsibility	Details	Status
Progress report on the recommendations made from the review of Council office buildings	Cabinet Member for Economic Development and Asset Management	To receive a progress report from the Cabinet Member for Economic Management and Asset Management on the recommendations made from the review of Council office buildings.	To be scheduled during 2023/23

WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
12 September 2022	The Social Care Market	Cabinet Member – Adult Social Care and Public Health	<p>To provide members with an overview of the challenges facing the Council with regard to the Social Care Market including capacity, quality and sustainability of social care services (including workforce issues).</p> <p>To enable members to scrutinise the Council's activities in this area and to make recommendations on future activity.</p>	<ol style="list-style-type: none"> 1. That the report be noted. 2. That a further report on Social Care Market Pressures be brought to the September 2023 meeting of the Adult Social Care and Public Health Select Committee to provide members with a progress report on the activities being carried out and on their impact. 3. That members of the Adult Social Care and Public Health Select Committee receive a briefing in Spring 2023 on the impact of the increase in fee rates for commissioned home care and care support and enablement services in addressing the current instability in the social care market in Nottinghamshire and in supporting its longer-term sustainability. 4. That the Cabinet Member for Adult Social Care and Public Health, in consultation with officers, considers what activity could be implemented to increase the uptake of the funding that has been made available via the Provider Sustainability Fund.

				<p>5. That as soon as it is available, an analysis of the impact of the social care recruitment events that took place in September and October 2022 be circulated to members of the Adult Social Care and Public Health Select Committee.</p>
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
12 December 2022	Nottinghamshire Adults Safeguarding Board Annual Report and Plan	Cabinet Member – Adult Social Care and Public Health	<p>To receive the Nottinghamshire Adults Safeguarding Board Annual Report and Plan.</p> <p>To be presented by the Independent Chair with other partners also being invited to attend.</p>	<ol style="list-style-type: none"> 1. That the Nottinghamshire Safeguarding Adults Board - Annual Report 2021-22 be noted. 2. That the Adult Social Care and Public Health Select Committee continue to review the work of the Nottinghamshire Safeguarding Adults Board by receiving and considering its Annual Report each year. 3. That the following issues raised by the Committee in its consideration of the Nottinghamshire Safeguarding Adults Board - Annual Report 2021-22 be progressed: <ol style="list-style-type: none"> a. That the Independent Chair of the Nottinghamshire Safeguarding Adults Board attend the June 2023 meeting of the Adult Social Care and Public Health Select Committee to present a report on the current activities of the Nottinghamshire Safeguarding Adults Board and on the progress being made towards its strategic priorities. b. That future reports to the Adult Social Care and Public Health Select Committee on Adult Safeguarding display statistics as whole numbers rather than as percentages.

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	Overview of Public Health Outcomes in Nottinghamshire	Cabinet Member – Adult Social Care and Public Health	<p>To provide an Overview of Public Health Outcomes in Nottinghamshire to enable members to identify issues of concern and interest for further scrutiny.</p> <p>To make recommendations on where the focus of future activity could be directed to maximise Public Health outcomes.</p>	<ol style="list-style-type: none"> 1. That the factors as detailed on pages six and seven of the Joint Health and Wellbeing Strategy which have the greatest impact on the health and wellbeing of the population, and the impacts of any weakness or omissions in these building blocks in terms of reducing healthy life expectancy and increasing inequalities, be noted. 2. That it be noted that the areas of work required to address the minority of Public Health outcomes (in the four overarching ambitions of the Joint Health and Wellbeing Strategy) where Nottinghamshire is worse than the England average are largely identified in the Nottinghamshire Plan and in the Joint Health and Wellbeing Strategy. 3. That the following areas of interest be agreed as areas that would benefit from further and more detailed consideration by the Adult Social Care and Public Health Select Committee: <ol style="list-style-type: none"> a. the recommissioning of the nationally mandated 0-19 public health service b. access to and take up of the NHS Health Check service c. the impact of the Covid-19 pandemic on public health d. tobacco control and the potential public health impacts of vaping.
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

	The Social Care Market	Cabinet Member – Adult Social Care and Public Health	<p>To receive a response from the Cabinet Member for Adult Social Care and Public Health on the resolution made at the October 2022 meeting <i>“That the Cabinet Member for Adult Social Care and Public Health, in consultation with officers, considers what activity could be implemented to increase the uptake of the funding that has been made available via the Provider Sustainability Fund.”</i>.</p>	<p>That the response from the Cabinet Member for Adult Social Care and Health on the current and planned spend of the Provider Sustainability Fund be received and noted.</p>
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
13 March 2023	Day Opportunities Strategy 2022-27	Cabinet Member – Adult Social Care and Public Health	To receive a progress report on the implementation of the Day Opportunities Strategy 2022 – 2027 to enable scrutiny of how the policy is working to support service users and their families.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the following issues raised by the Committee in its consideration of the report on the implementation of the Day Opportunities Strategy be progressed: <ol style="list-style-type: none"> a) That the Chairman and Vice-Chairman of the Adult Social Care and Public Health Committee, in consultation with officers, considers the most appropriate approach for members of the committee to receive further information and to carry out further scrutiny work on: <ol style="list-style-type: none"> i. how the Day Opportunities Strategy will be delivered in a way that ensures equity of access to support for service users across Nottinghamshire. ii. the Implementation Plan that will support the delivery of the objectives of the Day Opportunities Strategy. iii. the processes (including the use of benchmarking information) that will be in place for measuring the success of the Day Opportunities Strategy. iv. the use and role of buildings in delivering the objectives of the Day Opportunities Strategy.

				<p>v. the outcomes of the consultation activity that will be carried out with people who have lived experience of the implementation of the Day Opportunities Strategy and how this will be used to review and develop the service model.</p> <p>b) That the Equality Impact Assessment that was carried out in relation to the Day Opportunities Strategy be circulated to the members of the Adult Social Care and Public Health Select Committee.</p> <p>c) That the Cabinet Member for Personnel, in consultation officers reviews the section of the Council’s website that contains Equality Impact Assessments to ensure that it fully up to date.</p> <p>d) That a further progress report on the implementation of the Day Opportunities Strategy be brought to a future meeting of the Adult Social Care and Public Health Select Committee at a date to be agreed by the Chairman of the Committee.</p>
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

	E-cigarettes and vaping	Cabinet Member – Adult Social Care and Public Health	<p>Resolved at the meeting on 12 December 2022</p> <p>“That the following areas of interest be agreed as areas that would benefit from further and more detailed consideration by the Adult Social Care and Public Health Select Committee:</p> <p>d. tobacco control and the potential public health impacts of vaping”</p>	<p>1. That the report be noted.</p> <p>2. That the following issues raised by the Committee in its consideration of the report on The Role of Electronic Cigarettes (Vapes) in Tobacco Control and Public Health be progressed:</p> <p>a) That the Cabinet Member for Adult Social Care and Public Health, in consultation with officers gives further consideration on how the messaging and information on the relative reduced harm of e-cigarettes and vapes, compared to the harms caused by smoking tobacco is communicated with residents.</p> <p>b) That the Chairman of the Adult Social Care and Public Health Select Committee writes to all MPs in Nottinghamshire to:</p> <p>i. advise them of the committee’s concerns around the advertising, availability, and subsequent use of vapes by children and young people, and to request that they raise these concerns with relevant Government ministers.</p> <p>and to</p> <p>ii. advise of the committee’s support for the recommendations arising from “The Khan review: making smoking obsolete” that were published in June 2022.</p>
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				<p>c) That a summary of the report and recommendations from “The Khan review: making smoking obsolete” be circulated to members of the Adult Social Care and Public Health Select Committee.</p> <p>d) That further information and data be circulated to members of the Adult Social Care and Public Health Committee on the identified reduced negative health impacts around the use of vapes compared to the use of tobacco.</p> <p>e) That as soon as available, that the information and data gathered from the Health-Related Behaviour Questionnaire/Survey that is planned to be carried with school children across Nottinghamshire be shared with the members of the Adult Social Care and Public Health Committee.</p> <p>f) That further information on the support provided to schools to assist them to address issues around vaping by children and young people be circulated to members of the Adult Social Care and Public Health Select Committee.</p> <p>g) That the Cabinet Member for Adult Social Care and Public Health, in consultation with officers gives further consideration on how elected members can be involved with and promote the work being carried out with schools around the issue of children and young people vaping and smoking.</p>
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				<p>h) That the Chairman of the Adult Social Care and Public Health Select Committee writes to the Secretary of State for the Environment regarding the committee's concerns about the environmental impact of disposable vapes.</p> <p>i) That the Chairman and Vice-Chairman of the Adult Social Care and Public Health Committee, in consultation with officers, consider the most appropriate approach for the committee to carry out further work around vaping and tobacco control.</p>
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
12 June 2023	Adult Safeguarding/ Nottinghamshire Safeguarding Adults Board – Progress Report	Cabinet Member – Adult Social Care and Public Health	<p>To receive a progress report on the Councils activity with regard to Adult Safeguarding over the previous six-months.</p> <p>Resolved at the December 2022 meeting: That the Independent Chair of the Nottinghamshire Safeguarding Adults Board attend the June 2023 meeting of the Adult Social Care and Public Health Select Committee to present a report on the current activities of the Nottinghamshire Safeguarding Adults Board and on the progress being made towards its strategic priorities.</p>	
	Discharge to assess (from hospital)	Cabinet Member – Adult Social Care and Public Health	To examine the impact of government policy and new model of service on outcomes for people	

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Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Mental Health Services and support within ASC&PH – Suicide Prevention	Cabinet Member – Adult Social Care and Public Health		To be considered for scheduling
Mental Health Services and support within ASC&PH	Cabinet Member – Adult Social Care and Public Health		To be considered for scheduling
Mental Health Strategy	Cabinet Member – Adult Social Care and Public Health	Joint item with Health Scrutiny Committee	To be considered for scheduling
Public Health – Community facing activities (including Community Health and Wellbeing Champions)	Cabinet Member – Adult Social Care and Public Health		To be considered for scheduling
Day Opportunities Strategy	Cabinet Member – Adult Social Care and Public Health	<p>Resolved at March 2023 meeting:</p> <p>That a further progress report on the implementation of the Day Opportunities Strategy be brought to a future meeting of the Adult Social Care and Public Health Select Committee at a date to be agreed by the Chairman of the Committee.</p> <p>Page 60 of 108</p>	To be considered for scheduling

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Item	Cabinet Member Responsibility	Details	Status
E-cigarettes/vaping		<p>Resolved at March 2023 meeting:</p> <p>That the Chairman and Vice-Chairman of the Adult Social Care and Public Health Committee, in consultation with officers, consider the most appropriate approach for the committee to carry out further work around vaping and tobacco control.</p>	<p>To be considered for scheduling and for how this issue can be considered by members.</p>

WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	<p>Transition of service users from Children and Young People's Services to Adult Social Care Services</p> <p>Joint item with Children and Young People's Select Committee</p>	<p>Cabinet Member – Children and Young People's Services</p> <p>Cabinet Member - Adult Social Care and Public Health</p>	<p>To examine the current procedures surrounding the transition of service users from Children's to Adult Services.</p> <p>To make recommendations on how procedures could be developed to ensure the best possible transition for each service user.</p>	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Adult Social Care Reform	Cabinet Member - Adult Social Care and Public Health	<p>To gain an understanding of how the implementation of the Health and Care Act will impact on the Council's delivery of Adult Care Services and on service users across Nottinghamshire</p> <p>To make recommendations on how the Council can respond to changes created by the Act in order to maximise outcomes for service users and to ensure that the delivery of Adult Care Services by the Council is sustainable into the future.</p>	Due to the potential impact of the reforms on the Council as a whole the Chair would like to involve members who are not on the Adult Social Care and Public Health Select Committee in this work.

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
April/May 2023	Cost of Living Programmes	Cabinet Member - Adult Social Care and Public Health	To receive a briefing on the uptake and impact of the Cost-of-Living initiatives approved in November 2022 using Public Health Reserves	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Day Opportunities Strategy	Cabinet Member - Adult Social Care and Public Health	<p>Resolved at March 2023 meeting:</p> <ul style="list-style-type: none"> i. That the Chairman and Vice-Chairman of the Adult Social Care and Public Health Committee, in consultation with officers, considers the most appropriate approach for members of the committee to receive further information and to carry out further scrutiny work on: ii. how the Day Opportunities Strategy will be delivered in a way that ensures equity of access to support for service users across Nottinghamshire. iii. the Implementation Plan that will support the delivery of the objectives of the Day Opportunities Strategy. iv. the processes (including the use of benchmarking information) that will be in place for measuring the success of the Day Opportunities Strategy. 	Meeting has scheduled in May for Chairman and Vice-Chairman to discuss the scope of the review with officers.

			<p>v. the use and role of buildings in delivering the objectives of the Day Opportunities Strategy.</p> <p>vi. the outcomes of the consultation activity that will be carried out with people who have lived experience of the implementation of the Day Opportunities Strategy and how this will be used to review and develop the service model.</p>	
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WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Items to be scheduled for 2023/24

Item	Cabinet Member Responsibility	Details	Status
Social Care Market Pressures	Adult Social Care and Public Health	Resolved at October 2022 meeting: “That a further report on Social Care Market Pressures be brought to the September 2023 meeting of the Adult Social Care and Public Health Select Committee to provide members with a progress report on the activities being carried out and on their impact.”	To be scheduled for September 2023 meeting.
Health checks	Cabinet Member – Adult Social Care and Public Health	To review the current provision of health checks to enable scrutiny of how outcomes could be improved	To be scheduled for September 2023 meeting.
All-age Carers Strategy	Adult Social Care and Public Health	To review progress after strategy has been in place for one year.	To be scheduled for March 2024 meeting. Joint item with C&F.
Progress and implementation of Prevention Strategy	Cabinet Member – Adult Social Care and Public Health	To enable scrutiny of how the strategy is working.	To be scheduled during 2023/24
Impact of the Covid-19 pandemic on public health	Cabinet Member – Adult Social Care and Public Health	Resolved December 2022 “That the following areas of interest be agreed as areas that would benefit from further and more detailed consideration by the Adult Social Care and Public Health Select Committee: c. the impact of the Covid-19 pandemic on public health” Page 67 of 108	To be scheduled for a committee meeting or considered to be the topic for a review during 2023/24.

WORK PROGRAMME 2022/23 – ADULT SOCIAL CARE AND PUBLIC HEALTH SELECT COMMITTEE – UPDATED 2 MAY 2023

Item	Cabinet Member Responsibility	Details	Status
Nottinghamshire's Cost of Care Reports, Adult Social Care Market Sustainability Plan, Market Position Statement and Fee Uplifts	Cabinet Member – Adult Social Care and Public Health	Pre-decision scrutiny carried out February 2023 in advance of being considered by Cabinet in March 2023. To receive a progress report a year after Cabinet's approval of the recommendations.	To be scheduled for March 2024 meeting.

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
10 October 2022	Elective Home Education	Cabinet Member for Children and Young People	To scrutinise how the policy is working in supporting children and young people in receipt of Elective Home Education and how the Council is managing the increase of Elective Home Education students.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That a progress report on the current position on Elective Home Education in Nottinghamshire be presented at the September 2023 meeting of the Children and Young People's Select Committee. 3. That further data from the Elective Home Education Dashboard that provides information on the current cohort of electively home educated children be circulated to members of the Children and Young People's Select Committee. 4. That information on the number of electively home educated children in Years 9, 10 and 11 who have previously been excluded from school be circulated to members of the Children and Young People's Select Committee. 5. That information on the uptake and outcomes of the Wellbeing for Education Return Project and the NottAlone website be circulated to members of the Children and Young People's Select Committee.

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

				6. That members of the Children and Young People's Select Committee be involved in the review of the Council's Elective Home Education Policy that is scheduled to take place during 2023.
	Financial Support for the Provision of School Uniform	Cabinet Member for Children and Young People	To scrutinise the Council's policy on the provision of financial support for the provision of School Uniform.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the Cabinet Member for Children and Young People, in consultation with officers, gives consideration to how awareness of the Council's scheme for providing financial support for school uniform could be raised with elected members and relevant partner agencies. 3. That members of the Children and Young People's Select Committee be involved in the review of the Council's policy on financial support for the provision of school uniform that is scheduled to take place before the start of the 2023/24 financial year.

	Response to the Ofsted Focused visit to Nottinghamshire County Council children's services	Cabinet Member for Children and Young People	To receive a progress report on the activity that is taking place and is planned in response to the outcome of the Ofsted Focused visit to Nottinghamshire County Council children's services.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the Chairman and Vice-Chairman of the Children and Young People's Select Committee receive a progress report on the areas of practice identified in the OFSTED Focused Visit Outcome Letter as requiring improvement in six-months' time. 3. That further information on the on the use number of agency staff, along with information on how agency staff are supervised within the Children and Young People's Services department be circulated to members of the Children and Young People's Select Committee.
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WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
19 December 2022	SEND provision and sufficiency	Cabinet Member for Children and Families	<p>To scrutinise the Council's activity regarding the provision and sustainability of educational provision for children and young people with Special Educational Needs and Disabilities.</p> <p>Page 72 of 108</p>	<ol style="list-style-type: none"> 1. That it be noted that effective planning is taking place to ensure that there is sufficient specialist educational provision for children and young people in Nottinghamshire. 2. That the challenges around ensuring that there are sufficient resources available to support children and young people with Special Educational Needs to remain in mainstream settings be noted. 3. That the following issues raised by the Committee in its consideration of the report on Special Educational Needs and Disability provision be progressed: <ol style="list-style-type: none"> a) That a task and finish review on the potential locations for the provision of additional specialist educational placements be carried out by members of the Children and Families Select Committee. b) That an item on the Special Educational Needs and Disability Government Green Paper be added to the Children and Families Select Committee Work Programme. c) That a progress report on the provision and delivery of additional specialist educational placements be brought to a future meeting of the Children and Families Select Committee.

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

	Nottinghamshire Safeguarding Children Partnership Annual Report	Cabinet Member for Children and Families	<p>To receive the Nottinghamshire Safeguarding Children Partnership's Annual Report.</p> <p>To invite the Independent Scrutineer and the nominated senior officers from each of the safeguarding partners to attend the meeting.</p> <p>Page 73 of 108</p>	<ol style="list-style-type: none"> 1. That the Nottinghamshire Safeguarding Children Partnership's Annual Report 2021/22 be noted. 2. That the following issues raised by the Committee in its consideration of the Nottinghamshire Safeguarding Children Partnership's Annual Report 2021/22 be progressed: <ol style="list-style-type: none"> a) That the Children and Families Select Committee continue to review the work of the Nottinghamshire Safeguarding Children Partnership by receiving and considering its Annual Report each year. b) That a briefing note be circulated to members of the Children and Families Select Committee on the progress being made on the key priorities and actions detailed in the 2020/21 Nottinghamshire Safeguarding Children Partnership Annual Report. c) That members of the Children and Families Select Committee receive, as they become available, all minutes of meetings of the Nottinghamshire Safeguarding Children Partnership that do not include confidential information. d) That information on the number of, and the number of attendees for the parenting courses delivered via the Early Help Service be circulated to members of the Children and Families Select Committee.
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WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

				e) That the Independent Scrutineer of the Nottinghamshire Safeguarding Children Partnership's attend the June 2023 meeting of the Children and Families Select Committee to present a report on the current activities of the Nottinghamshire Safeguarding Children Partnership and on the progress being made towards its strategic priorities.
	Financial Support for the Provision of School Uniform	Cabinet Member for Children and Families	<p>To receive a response from the Cabinet Member for Children and Young People's Services on the resolution made at the October 2022 meeting</p> <p><i>"That the Cabinet Member for Children and Young People, in consultation with officers, gives consideration to how awareness of the Council's scheme for providing financial support for school uniform could be raised with elected members and relevant partner agencies."</i></p>	That the response from the Cabinet Member for Children and Families on how awareness of the Council's scheme for providing financial support for school uniform could be raised be received and noted.

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
20 March 2023	Pupil Place Planning	Cabinet Member for Children and Families	<p>To gain assurance that the Council's activity around Pupil Place Planning for Secondary Education is able to sustainably and effectively meet the needs of families across Nottinghamshire into the future.</p> <p>Page 75 of 108</p>	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the following issues raised by the Committee in its consideration of the report on Secondary School Place Planning be progressed: <ol style="list-style-type: none"> a) That the documentation, information and communication materials used to communicate with parents and carers when applying for school places be shared with members of the Children and Families Select committee. b) That members of the Children and Families Select Committee carry out a task and finish review on how the Children and Families and Place departments can best work together on projects being implemented to deliver additional school places. c) That the Cabinet Member for Children and Families, in consultation with officers gives consideration to how local elected members can be most effectively communicated with and involved with the activity that takes place with academy trusts regarding the pupil place planning.

				<p>d) That further information on the activities that are being carried out around the projected pressure on the provision of secondary school places in East Leake (as noted at paragraph 25 of the report) be circulated to members of the Children and Families Select Committee.</p> <p>e) That members of the Children and Families Select Committee work with the Cabinet Member for Children and Families to examine how the assessment tools for analysing the demand for school places that new housing could be made more responsive to the different levels of school places that different developments may create.</p> <p>f) That the issue raised during the discussion at the meeting of school performance levels be considered as part of the processes around the development of the committee's Work Programme for 2023/24.</p> <p>g) That a further progress report the activity being carried out on Secondary School Place Planning be brought to a future meeting of the Children's and Families Select Committee at a date to be agreed by the Chairman of the Committee.</p>
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WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose	Resolutions
19 June 2023	Provision of support to Looked After Children transitioning out of the care system	Cabinet Member for Children and Families	To learn about the range and depth of support offered to Looked After Children by the Council as they transition out of the care system. To examine transition arrangements at other authorities and to learn about best practice. To make recommendations on how the transition arrangements could be further developed to provide the best possible outcomes to young people transitioning out of the care system.	
	Child Poverty – Free School Meals	Cabinet Member for Children and Families	To examine and scrutinise how the increase of children in receipt of Free School Meals is being used to plan and inform the provision of other support for children and families. (To be coordinated with the work of the Place Select Committee around gaining assurance that the quality of Free School Meals is not being negatively impacted by the increased number of children in receipt of Free School Meals.)	

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	Pupil Place Planning	Cabinet Member for Children and Families	<p>To receive a response from the resolution made at the March 2023 meeting that:</p> <p><i>“That the Cabinet Member for Children and Families, in consultation with officers gives consideration to how local elected members can be most effectively communicated with and involved with the activity that takes place with academy trusts regarding the pupil place planning.”</i></p>	
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WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Early Years – Affordability of Child Care	Cabinet Member for Children and Families	To make recommendations on how the Council can support the provision of, and access to affordable childcare across Nottinghamshire.	To be scheduled. To agree with Chair and Vice-Chair the method used to examine the topic.
SEND Green Paper	Cabinet Member for Children and Families	Resolved at the December 2022 meeting to add as an item to the Work Programme.	To be scheduled.
SEND Area Inspection	Cabinet Member for Children and Families	To receive a report on the outcomes of the SEND Area Inspection.	To be scheduled.
Government response to the Independent Review of Children's Social Care in England	Cabinet Member for Children and Families	To consider how the proposals align with Nottinghamshire's current transformation plans around children's social care	To be scheduled.
School Performance	Cabinet Member for Children and Families	Resolved at March 2023 meeting: That the issue raised during the discussion at the meeting of school performance levels be considered as part of the processes around the development of the committee's Work Programme for 2023/24.	To be considered during the work programming process for 2023/24.

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Nottinghamshire Safeguarding Children Partnership – Progress report on priorities	Cabinet Member for Children and Families	Resolved at the December 2022 meeting that: That the Independent Scrutineer of the Nottinghamshire Safeguarding Children Partnership's attend the June 2023 meeting of the Children and Families Select Committee to present a report on the current activities of the Nottinghamshire Safeguarding Children Partnership and on the progress being made towards its strategic priorities.	To be rescheduled as the Independent Scrutineer was unable to attend June 2023 meeting.
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WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
May 2023	Education Health and Care Plans (EHCP's)	Cabinet Member for Children and Families	<p>To gain an understanding of the issues and challenges surrounding EHCP's.</p> <p>To gain assurance on the activities planned and taking place to enable the Council to meet statutory targets for the assessment of requests for EHCP's.</p> <p>To examine processes at other authorities and to make recommendations on how the processes surrounding EHCP's could operate to provide the best outcomes for children, young people and their families.</p>	Review activity to be completed during May and June. Report to be considered at September meeting.

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	<p>Transition of service users from Children and Young People's Services to Adult Social Care Services</p> <p>Joint item with Adult Social Care and Public Health Select Committee</p>	<p>Cabinet Member for Children and Families</p> <p>Cabinet Member for Adult Social Care and Public Health</p>	<p>To examine the current procedures surrounding the transition of service users from Children's to Adult Services.</p> <p>To make recommendations on how procedures could be developed to ensure the best possible transition for each service user.</p>	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Child Poverty – Early years and school readiness	Cabinet Member for Children and Families	To investigate how children starting school are “school ready” and to make recommendations on how the number of children starting school as school ready could be maximised.	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Elective Home Education	Cabinet Member for Children and Families	Resolved at the October 2022 meeting: That members of the Children and Families Select Committee be involved in the review of the Council's Elective Home Education Policy that is scheduled to take place during 2023.	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Financial support for the provision of school uniform.	Cabinet Member for Children and Families	Resolved at the October 2022 meeting: That members of the Children and Families Select Committee be involved in the review of the Council's policy on financial support for the provision of school uniform that is scheduled to take place before the start of the 2023/24 financial year.	

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Provision of additional specialist educational placements	Cabinet Member for Children and Families	Resolved at the December 2022 meeting: That a task and finish review on the potential locations for the provision of additional specialist educational placements be carried out by members of the Children and Families Select Committee.	

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	Pupil Place Planning	Cabinet Member for Children and Families	<p>Resolved at March 2023 meeting:</p> <p>That members of the Children and Families Select Committee carry out a task and finish review on how the Children and Families and Place departments can best work together on projects being implemented to deliver additional school places.</p>	

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Items to be scheduled during 2023/24

Item	Cabinet Member Responsibility	Details	Status
Elective Home Education	Cabinet Member for Children and Families	Resolved at October 2022 meeting: That a progress report on the current position on Elective Home Education in Nottinghamshire be presented at the September 2023 meeting of the Children and Young People's Select Committee.	To be scheduled for September 2023 meeting
SEND provision and sufficiency	Cabinet Member for Children and Families	Resolved at the December 2022 meeting: That a progress report on the provision and delivery of additional specialist educational placements be brought to a future meeting of the Children and Families Select Committee.	To be scheduled during 2023/24
Nottinghamshire Safeguarding Children Partnership Annual Report	Cabinet Member for	Annual item	To be scheduled for December 2023 meeting
All-age Carers Strategy	Cabinet Member for Children and Families and Cabinet Member for Adult Social Care and Public Health	To review progress after strategy has been in place for one year.	To be considered for scheduling during 2023/24 Joint item with ASC&PH.

WORK PROGRAMME 2022/23 – CHILDREN AND FAMILIES SELECT COMMITTEE: UPDATED: 18 APRIL 2023

Secondary School Place Planning	Cabinet Member for Children and Families	<p>Resolved at March 2023 meeting:</p> <p>That a further progress report the activity being carried out on Secondary School Place Planning be brought to a future meeting of the Children's and Families Select Committee at a date to be agreed by the Chairman of the Committee.</p>	To be considered for scheduling during 2023/24
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WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
12 October 2022	Public Transport and Concessionary Travel	Cabinet Member – Transport and Environment	To receive a progress report on, and to the scrutinise the Council's activity in supporting the provision of Public Transport across Nottinghamshire.	<ol style="list-style-type: none"> 1. That the report be noted. 2. That a member-led review be carried out on the Council's Concessionary Travel Scheme by members of the Place Select Committee. 3. That as soon as available, full performance data on all aspects of the "On Demand" bus services be circulated to members of the Place Select Committee. 4. That members of the Place Select Committee be given the opportunity to feed into the development of the scheduled Bus Services Review. 5. That as soon as available, details of the promotional campaign to encourage bus use in Nottinghamshire be circulated to members of the Place Select Committee. 6. That information on the Council's policy for providing school transport for Looked After Children be circulated to members of the Place Select Committee. 7. That a report be brought to a future meeting of the Place Select Committee on the subsidies and support provided by the Council for bus services in Nottinghamshire.

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
11 January 2023	Highways	Cabinet Member – Transport and Environment	<p>To receive a progress report on the implementation of the recommendations of the Highways Review Panel.</p> <p>To receive information on and to scrutinise the Council's activity on road safety (including road safety around schools)</p>	<p>That the following issues raised by the Committee in its consideration of the Highways and Road Safety report be progressed:</p> <ul style="list-style-type: none"> a) That a progress report on the delivery of the Highways Joint Continuous Improvement Plan be brought to the December 2023 meeting of the Place Select Committee. b) That a briefing note detailing the outcomes of the recent peer review of highways be circulated to members of the Place Select Committee. c) That members of the Place Select Committee receive regular briefing notes on highways issues in a format and at a frequency to be agreed by the Chairman of the Place Select Committee, in consultation with the Cabinet Member for Transport and Environment and officers. d) That the Place Select Committee carries out pre-decision scrutiny in advance of any decisions taken by the Cabinet Member for Transport and Environment on the location of 20mph speed limit pilot schemes.

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

				e) That the data that has been collected from the exiting 20mph speed limits pilot schemes be circulated to members of the Place Select Committee.
	Waste and Recycling	Cabinet Member – Transport and Environment	<p>To receive a progress report on the outcomes of the HWRC Strategic Review.</p> <p>To receive a progress report on, and to scrutinise activity around recycling across Nottinghamshire.</p>	<p>That the following issues raised by the Committee in its consideration of the Waste Management in Nottinghamshire report be progressed:</p> <p>a) That the statement received from Veolia regarding its operations in Russia be circulated to members of the Place Select Committee.</p> <p>b) That the Cabinet Member for Transport and Environment, in consultation with officers, gives consideration to how the Council can work further with the District and Borough Councils to increase recycling rates across Nottinghamshire.</p> <p>c) That once available, a report on the recommendations arising from the review of recycling centres be brought to a meeting of the Place Select Committee.</p> <p>d) That once the situation regarding the responsibilities being placed on local councils by Government around the kerbside collection of food waste become clearer, that the Cabinet Member for Transport and Environment gives consideration to how the Council could support</p>

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				the District and Borough Council's in the provision of collection receptacles.
	Response to the Flooding in Worksop and surrounding areas in August 2022.	Cabinet Member – Transport and Environment	To receive a report on the Council's response to the Flooding in Worksop and surrounding areas in August 2022 as part of the committee's statutory responsibility for flood risk management scrutiny.	That in accordance with Section 19 of the Flood and Water Management Act 2010 and the Council's Lead Local Flood Authority responsibilities, that the Section 19 Report – Worksop – August 2022, as attached as an appendix to the officer's report, be approved and published.

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
15 March 2023	Climate Change	Cabinet Member – Transport and Environment	<p>To receive a progress report on the Council's activity to respond to the challenges of Climate Change and in response to the Climate Emergency that was declared by the Council in May 2021.</p> <p>Page 95 of 108</p>	<p>1. That the report be noted.</p> <p>2. That the following issues raised by the Committee in its consideration of the report on the Council's activities in response to the Challenges of Climate Change and to the Climate Emergency Declaration be progressed:</p> <p>a) That to support the activity being carried out to meet the ambition of the Council to be Carbon neutral by 2030, further work should be carried out to enable a greater understanding on the impact of hybrid working on the Carbon emissions related to the delivery of Council services.</p> <p>b) That further work should be carried out to gain a greater understanding of the amount of Carbon emissions related to the delivery of Council services provided through alternative delivery models.</p> <p>and</p> <p>that consideration should be given to how this information could potentially be included in the Council's Greenhouse Gases Report.</p> <p>c) That further work should be carried to investigate the potential opportunities</p>

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

				<p>around the options for using the Council's estate for renewable energy production.</p> <p>d) That further information be circulated to the members of the Place Select Committee on the activities being carried out with staff around the efficient use of energy in Council buildings.</p> <p>and</p> <p>that consideration should be given to how all elected members can be involved in supporting the delivery of this work.</p> <p>e) That a further progress report on the implementation on the Council's activities in response to the challenges of Climate Change be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.</p> <p>3) That a progress report on the review of recycling centres be brought to the July 2023 meeting of the Place Select Committee.</p>
	Electric Vehicle Charging Infrastructure	Cabinet Member – Transport and Environment	<p>To receive a report on, and to scrutinise activity regarding the development of Electric Vehicle charging infrastructure across Nottinghamshire.</p> <p>Page 96 of 108</p>	<p>1. That the report be noted.</p> <p>2. That the following issues raised by the Committee in its consideration of the report on Electric Vehicle Infrastructure be progressed:</p> <p>a) That in further work should be carried out to examine how applications by residents to the Electric vehicle cable channel pilot</p>

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

				<p>programme could be encouraged and increased.</p> <p>b) That a further progress report on Electric Vehicle Infrastructure be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.</p>
	Recycling in Nottinghamshire	Cabinet Member – Transport and Environment	<p>To receive a response from the Cabinet Member for Transport and Environment on the resolution made at the January 2023 meeting:</p> <p><i>“That the Cabinet Member for Transport and Environment, in consultation with officers, gives consideration to how the Council can work further with the District and Borough Councils to increase recycling rates across Nottinghamshire.”</i></p>	<p>1. That the report be noted.</p> <p>2. That the following issues raised by the Committee in its consideration of the report on the Council's activities in response to the response to the Committee on Joint Working to Improve Recycling Rates across Nottinghamshire be progressed:</p> <p>a) That the Cabinet Member for Transport and Environment, in consultation with officers, gives further consideration to what further activities could be carried out through the Joint Waste Management Board to increase recycling rates across Nottinghamshire.</p>

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	Outcomes of the scrutiny review of Concessionary Travel		To consider the findings of the task and finish review of Concessionary Travel.	<ol style="list-style-type: none"> 1) That the report be amended to note that Transport for London offered a scheme of concessionary travel for certain armed forces veterans. 2) That subject to the amendment detailed above, and that consideration is also given to the feasibility of introducing free off-peak travel for armed forces veterans in Nottinghamshire, that the recommendations from the scrutiny review of Concessionary Travel, as detailed in the report, be endorsed and referred to Cabinet for their consideration 3) That a progress report on the Bus Network Review be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.
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WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

Meeting Date	Agenda Item	Cabinet Member Responsibility	Purpose/Outcomes	Resolutions
5 July 2023	Crime and Disorder	Cabinet Member – Communities	<p>To sit as the Council's statutory Crime and Disorder committee to scrutinise delivery of crime and disorder strategies.</p> <p>To meet the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.</p>	
	Access to Digital Services and Digital Inclusion	Cabinet Member – Economic Development and Asset Management	To receive a report on, and to scrutinise activity regarding the Council's activity regarding access to Digital Services and Digital Inclusion.	
	Concessionary Travel	Cabinet Member – Transport and Environment	To receive the response from the Cabinet Member on the recommendations made from the review of Concessionary Travel.	

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	Recycling and Recycling Centres Review	Cabinet Member – Transport and Environment	<p>Resolved at the March 2023 meeting that “That a progress report on the review of recycling centres be brought to the July 2023 meeting of the Place Select Committee.”</p> <p>And to receive the response from the resolution made at the March 2023 meeting:</p> <p><i>“That the Cabinet Member for Transport and Environment, in consultation with officers, gives further consideration to what further activities could be carried out through the Joint Waste Management Board to increase recycling rates across Nottinghamshire.”</i></p>	
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Items pending scheduling or removal

Item	Cabinet Member Responsibility	Details	Status
Country Parks	Cabinet Member – Communities	To be further discussed with Chairman and Vice-Chairman.	To be considered for scheduling
Subsidised Bus Services	Cabinet Member – Transport and Environment	Resolved at the October 2022 meeting: “That a report be brought to a future meeting on the Place Select Committee on the subsidies and support provided by the Council for bus services in Nottinghamshire.”	To be considered for scheduling
Waste and Recycling	Cabinet Member – Transport and Environment	Resolved at the January 2023 meeting: “That once the situation regarding the responsibilities being placed on local councils by Government around the kerbside collection of food waste become clearer, that the Cabinet Member for Transport and Environment gives consideration to how the Council could support the District and Borough Council’s in the provision of collection receptacles.”	To be considered for scheduling once situation around the issue is clearer.
Climate Change	Cabinet Member – Transport and Environment	Resolved at the March 2023 meeting: “That a further progress report on the implementation on the Council's activities in response to the challenges of Climate Change be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.”	To be considered for scheduling

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Electrical Vehicle Charging	Cabinet Member – Transport and Environment	Resolved at the March 2023 meeting: That a further progress report on Electric Vehicle Infrastructure be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.	To be considered for scheduling
Bus Network Review	Cabinet Member – Transport and Environment	Resolved at the March 2023 meeting: That a progress report on the Bus Network Review be brought to a future meeting of the Place Select Committee at a date to be agreed by the Chairman of the Committee.	To be considered for scheduling

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Reviews

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
January 2023	Concessionary Travel	Cabinet Member – Transport and Environment	<p>Resolved at the October 2022 meeting:</p> <p>“That a member-led review be carried out on the Council’s Concessionary Travel Scheme by members of the Place Select Committee.”</p>	<p>COMPLETED – Report to be considered at March meeting.</p> <p>Monitoring to continue of the recommendations made.</p>

WORK PROGRAMME 2022/23 – PLACE SELECT COMMITTEE: UPDATED 16 MARCH 2023

Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
February 2023	Visitor Economy Strategy	Cabinet Member – Communities	<p>Resolved at the December 2022 Overview Committee meeting:</p> <p>“That the Place Select Committee carry out pre-decision scrutiny on the refreshed Visitor Economy Strategy in advance of the strategy being considered by the Cabinet Member for Communities.”</p>	<p>Pre-decision work carried out and fed into the decision making process.</p> <p>COMPLETED - Monitoring to continue of the recommendations made.</p>

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	<p>Free School Meals</p> <p>(To be coordinated with the work that the CYPS Select Committee will be carrying out on the impact on services for families related increased number of children in receipt of Free School Meals).</p>	<p>Cabinet Member - Communities</p> <p>Cabinet Member – Children and Young People</p>	<p>To gain assurance that the quality of Free School Meals is not being negatively impacted by the increased number of children in receipt of Free School Meals.</p>	

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Project Start Date	Item	Cabinet Member Responsibility	Purpose of Review	Current Status and activity
TBC	20mph Pilot Schemes	Cabinet Member – Communities	Resolved at the January 2023 meeting that the Place Select Committee carries out pre-decision scrutiny in advance of any decisions taken by the Cabinet Member for Transport and Environment on the location of 20mph speed limit pilot schemes.	

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Items to be scheduled for 2023/24

Item	Cabinet Member Responsibility	Details	Status
Highways Joint Continuous Improvement Plan – Progress Report	Cabinet Member – Transport and Environment	Resolved at January 2023 meeting “That a progress report on the delivery of the Highways Joint Continuous Improvement Plan be brought to the December 2023 meeting of the Place Select Committee.”	To be scheduled for December 2023 meeting.
Visitor Economy Framework	Cabinet Member – Economic Development and Asset Management	To scrutinise the implementation and of the Visitor Economy Framework	To be scheduled for March 2024 meeting.

