

**5 February 2024****Agenda Item 11****REPORT OF THE SERVICE DIRECTOR FOR CUSTOMERS, GOVERNANCE  
AND EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Children and Families Select Committee's work programme.

**Information**

2. The work programme (attached as Appendix 1 to the report) assists in the management of the Committee's agenda, the scheduling of its business and its forward planning.
3. The work programme has been developed using suggestions submitted by Committee members, the relevant Cabinet Member(s) and senior officers, and has been approved by the Overview Committee. The work programme will be reviewed regularly with the Chairman and at each Committee meeting, where any member of the Committee is able to suggest items for possible inclusion.

**Other Options Considered**

4. To not produce a work programme: this option is discounted as a clear work programme is required for the effective management of the Committee's agenda, the scheduling of its business and its forward planning.

**Reasons for Recommendations**

5. To assist the Committee in preparing its business effectively.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability

and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

7. There are no direct financial implications arising from this report.

### **RECOMMENDATIONS**

- 1) That the Children and Families Select Committee's work programme be noted.
- 2) That Committee members make any further suggestions for items for inclusion on the work programme for consideration by the Chairman and Vice-Chairman, in consultation with the relevant Cabinet Member(s) and senior officers, and subject to the required approval by the Chairman of the Overview Committee.

### **Marjorie Toward Service Director for Customers, Governance and Employees**

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### **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups will contain relevant financial information and comments.

### **Background Papers and Published Documents**

10. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All