

## **Nottinghamshire Best Start Board Terms of Reference**

The Nottinghamshire Best Start Board is a sub group of the Health and Well Being Board.

The Health and Wellbeing Board aims to find out what Nottinghamshire needs to improve in health and wellbeing and to develop a strategy and delivery plan to achieve this. One of the key priorities of the Health and Wellbeing Strategy is to give children the best start in life.

### **Vision of the Best Start Board**

The Nottinghamshire Best Start Board will champion and deliver effective and meaningful multi-agency planning and service delivery to give every child in Nottinghamshire the best start in life.

### **Purpose**

The purpose of the Best Start Board is to assess local needs and subsequently develop and co-ordinate the effective delivery of the Best Start Strategy which will focus on pre-conception to statutory school age concentrating on the first 1,001 days.

### **Responsibilities**

- Facilitate a partnership approach to ensuring children have the best start in life.
- To consider and implement the recommendations of the relevant Nottinghamshire Joint Strategic Needs Assessment chapters relating to pre conception, antenatal and postnatal support, school readiness and public health outcomes for children under the age of 5.
- Development, implementation and monitoring of the Best Start Strategy and Action Plan.
- To identify and progress new joint strategic needs assessment chapters, mapping exercises and reviews that may be required to better inform planning and delivery.
- To identify and refer to the evidence base for ensuring children get the best start in life.
- To actively target interventions to communities where outcomes are worse for children and families.
- To consider and respond to the effects of Covid-19 on outcomes for families with children under the age of 5.
- To agree reports on progress of the Action Plan for Local Authorities and key stakeholders.
- To ensure any resources available are appropriately deployed in order to support activities in the Action Plan.

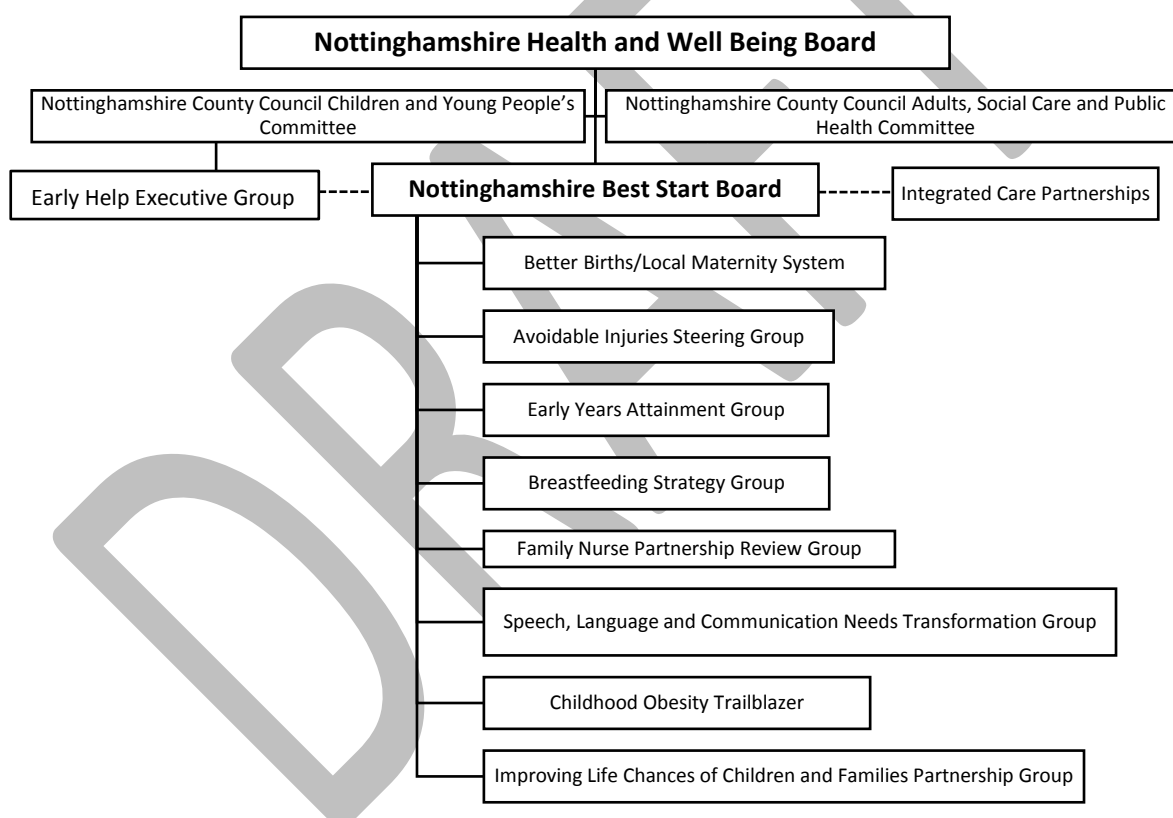
### **Role of group members**

- To act as a champion for work to improve the health and well-being of expectant families and those with young children within their own organisation and networks they represent.
- To contribute to the Best Start Action Plan and wider Best Start Strategy.
- To commit resources where possible to support the delivery of the Best Start Strategy.

- To identify ways in which their organisation can contribute to emerging issues and challenges including the Covid-19 pandemic.
- To provide a communication channel between the Board and their own organisation and through involvement at other strategic partnership groups and networks.
- To be aware of and respond in a timely manner to communications outside of Best Start Board meetings.
- To share relevant reports, information and resources with other members of the group as well as their own organisation and networks which they represent.
- To contribute relevant items for discussion at meetings.

## Governance

The group will report to the Nottinghamshire Health and Wellbeing Board as well as member's own organisational governance routes. The Board will ultimately report to the Health and Wellbeing Board and will work closely with the Children and Young People's Committee in Nottinghamshire County Council who will contribute to the Strategy development and champion effective service delivery.



## Best Start Board Meetings

- The Best Start Board will meet 6 times per year, with more frequent task and finish groups as necessary.
- Papers will be sent out 5 working days before each meeting.
- Minutes will be sent out within 10 working days of each meeting.
- Business support will be provided by Early Childhood Services/Public Health within Nottinghamshire County Council.
- Terms of reference will be reviewed annually.

## Membership

Membership will comprise the following organisations:

- Nottinghamshire County Council
- Nottingham University Hospitals NHS Trust
- Sherwood Forest Hospital NHS Foundation Trust
- Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust
- Nottinghamshire Healthcare NHS Foundation Trust
- Voluntary and Community Sector representative
- Clinical Commissioning Groups
- District/Borough Councils
- Integrated Care Partnerships
- Early Years Provider representative

Where the nominated representatives from the above organisations are unable to attend meetings, members will be required to have a named deputy to attend in their place. Where this is not possible, members may submit a brief written update prior to the meeting.

The group will invite/co-opt other relevant people to assist with activities and discussions as appropriate.

November 2020