



Minutes

Meeting **PERSONNEL COMMITTEE**

Date Wednesday 29th March 2017 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)
Nicki Brooks (Vice Chairman)

Maureen Dobson
Darren Langton
Tony Roberts MBE

Stuart Wallace
Yvonne Woodhead
Liz Yates

A Rachel Madden

OFFICERS IN ATTENDANCE

Julie Brailsford	Assistant Democratic Services Officer
Gill Elder	Group Manager HR
Helen Fifoot	Team Manager Schools Catering
Julie Foster	Group Manager Business Support
Claire Gollin	Group Manager HR
John Hughes	Group Manager Catering & Facilities
Jas Hundal	Service Director Transport, Property & Environment
Liz Maslen	Children's Workforce Development Manager
Marje Toward	Service Director, HR and Customer Service

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st February 2017, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

No apologies for absence were received.

DECLARATIONS OF INTEREST

There were no declarations of interest.

TEMPORARY STAFFING RESOURCE – D2N2 SOCIAL WORK TEACHING PARTNERSHIP

RESOLVED 2017/04

To approve the establishment of the post of temporary Partnership Practice Educator Lead Grade C, working with the D2N2 Teaching Partnership, within the HR Workforce and Organisational Development team structure, for a period of 12 months, from 1st April 2017 to 31st March 2018.

EMPLOYEE HEALTH AND WELLBEING AND SICKNESS ABSENCE PERFORMANCE UPDATE AS AT 31ST DECEMBER 2016

RESOLVED 2017/05

1. To note the current level of performance in respect of sickness absence.
2. To note that HR Business Partners would continue to work with the departmental managers to reduce absence and improve the health and wellbeing of their workforce.
3. To agree a performance target for 2017/18 of an average of 7.00 days absence per employee per annum.

NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PLANNING INFORMATION AS AT 31ST DECEMBER 2016

RESOLVED 2017/06

1. To note the updated workforce planning information and trends contained within the report.
2. To note the relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
3. To note the range of mitigating measures and support provisions that continued to be used to minimise the impact in respect of compulsory redundancies.

CORPORATE LEADERSHIP TEAM BUSINESS SUPPORT ARRANGEMENTS

RESOLVED 2017/07

To approve the revised structure as set out in Appendix A attached to the report with effect from 1 April 2017.

OPERATIONAL REPORT – SCHOOLS AND ACADEMIES, CATERING AND FACILITIES MANAGEMENT SERVICES

RESOLVED 2017/08

To note the contents of the report.

WORK PROGRAMME

RESOLVED 2017/09

That the Committee's work programme be noted.

The meeting closed at 12.03pm.

CHAIRMAN

29th March 2017