

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2012/13.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.
5. It is also expected that the committee will receive regular reports on outside bodies. Administration Committee, which has overall responsibility for outside bodies, decided on 28 May 2012 that the following outside bodies should report to this committee:

Arts Partnership Nottingham  
Cresswell Heritage Trust  
Experience Nottinghamshire  
Greenwood Community Forest Partnership  
Nottingham Playhouse Board  
Nottingham Playhouse Trust

In addition, the committee will receive reports on

Sherwood Forest Trust and Sherwood Forest Regional Park.

The committee is requested to consider the frequency of reports from these outside bodies.

6. To support the committee's development of areas of critical interest, a programme of visits is being organised for committee members to key elements of the Council's cultural services portfolio. The visits will allow members the opportunity to meet staff and customers, and could be organised either on a geographical or service basis. A tour of National Water Sports Centre will take place at the conclusion of this meeting.

### **Other Options Considered**

7. None.

### **Reason for Recommendations**

8. To assist the committee in preparing its work programme.

### **Statutory and Policy Implications**

9. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

That:

- 1) the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make;
- 2) the committee indicate the frequency of reports from the outside bodies listed above.

**Jayne Francis-Ward**

**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (HD)**

13. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (PS)**

14. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.