



meeting **ENVIRONMENT STANDING SELECT COMMITTEE**

date **18 OCTOBER 2004**

agenda item no **8**

REPORT OF THE DIRECTOR OF ENVIRONMENT

DECRIMINALISED PARKING ENFORCEMENT - UPDATE

Purpose of Report

1. To inform Members of recent progress with regard to the Decriminalised Parking Enforcement (DPE) project.

Background

2. In accordance with the Cabinet resolution of 21 April 2004, regular reports are to be brought to Environment Select Committee detailing any significant progress and seeking decisions on operational issues. This is the second of these reports following the presentation to Select Committee and accompanying report on 29 June 2004.

Project Development

3. In the initial stages of the project, work has progressed on establishing the nature and format of the Traffic Regulation Order (TRO) review, instigating liaison with the District Councils and ensuring that the County Council effectively manages the project.
 - (i) TRO review. Following a series of technical presentations coupled with research into national best practice, the Officer Working Group has opted to use Parkmap software to electronically map the details of the County Council's TROs. Parkmap is the leading software available to achieve this and is widely used amongst other Authorities including Nottingham City Council. The review of the TROs involves the detailed mapping of the actual signs and lines and the comparison of these against the recorded orders. This work is anticipated to cost in the region of £100k to £125k and will consequently be subject to tender. It is expected that invitations to tender will be sent out in early October with a view to work commencing by the end of the calendar year.

- (ii) District Council Liaison For the project to succeed it is imperative to work in co-operation with the District Councils to achieve a co-ordinated approach to the enforcement of on-street and off-street parking. It is unlikely, however, that all District Councils will wish to be included in the DPE process. Although the process can be taken forward with only some of the District Councils taking part, it would be more practical and cost effective to include all District Authorities in the first tranche. District Councils will therefore need to be fully briefed about the benefits of DPE prior to making a decision about inclusion in the DPE process.

To initiate this process, a seminar has been organised for 21 October 2004 for the Chief Technical Officers of each of the District Authorities to hear presentations from RTA Consultants and Nottingham City Council. The Consultants will also be available to give presentations to District Members at an appropriate future date.

- (iii) Project Management. It is recognised that DPE will create a substantial workload for the County Council. Initially it is proposed to appoint a full-time project manager to oversee the implementation of DPE. This appointment will be temporary for a period of at least two years and it is hoped to have the post filled by November/December 2004.

Operational Structure

4. The DPE project will raise a number of key issues which will be brought before the appropriate Committee for deliberation. The **attached** structure diagram (Appendix A) suggests how the project will be organised internally: the Project Manager together with RTA Consultants will report progress to the Officer Working Group and operational issues will be brought before Environment Select Committee. Significant issues will also be taken before Cabinet.

Future Timetable

5. The **attached** timeline (Appendix B) indicates key aspects of the project development together with suitable timescales. It should be noted however that these timescales are likely to alter over the course of the project.

PETER WEBSTER
Director of Environment

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Significant Issues

APPENDIX B

DPE PROJECT – TIMELINE

| | Sept 04 | Dec 04 | March 05 | June 05 | Sept 05 | Dec 05 | March 06 | June 06 | Sept 06 |
|-------------------------------------|---------|--------|----------|---------|---------|--------|----------|---------|---------|
| TRO Review | | | | | | | | | |
| TRO Remedial Works | | | | | | | | | |
| Agency discussion with Districts | | | | | | | | | |
| Public Consultation | | | | | | | | | |
| IT Procurement | | | | | | | | | |
| Decide Enforcement Strategy | | | | | | | | | |
| Staff Accommodation and Recruitment | | | | | | | | | |
| Anticipated 'Live' Date | | | | | | | | 07/06 | |