

# **Finance and Major Contracts Management Committee**

**Monday, 21 May 2018 at 14:00**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

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## **AGENDA**

- |   |                                                                                                                                                                    |         |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1 | Minutes of the last meeting held on 23 April 2018                                                                                                                  | 3 - 6   |
| 2 | Apologies for Absence                                                                                                                                              |         |
| 3 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4 | Collaborative Procurement - The Benefits                                                                                                                           | 7 - 10  |
| 5 | Better Care Fund Pooled Budget - Q4 2017-18 Reconciliation                                                                                                         | 11 - 14 |
| 6 | Building Security Improvements                                                                                                                                     | 15 - 18 |
| 7 | Work Programme                                                                                                                                                     | 19 - 26 |

None

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE

Date 23 April 2018 (commencing at 2.00pm)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Richard Jackson (Chair)  
Roger Jackson (Vice Chair)  
John Ogle (Vice Chair)

Richard Butler	Tom Hollis
John Clarke	Eric Kerry
Keith Girling	Mike Pringle
Kevin Greaves	Andy Wetton

**OFFICERS IN ATTENDANCE**

Pete Barker	Democratic Services Officer
Martin Done	Service Director - Communications, Marketing and Commercial Development
Jayne Francis-Ward	Corporate Director - Resources
Gareth Johnson	CPU and Enforcement Manager
Mark Knight	Commercial Development Unit Manager
Andrew Magyar	Category Manager
Celia Morris	Group Manager - Performance and Improvement
Keith Palframan	Group Manager - Finance, Strategy and Compliance
Nigel Stevenson	Service Director - Finance, Procurement and Improvement
Clare Winter	Group Manager - Procurement

**ALSO IN ATTENDANCE**

Dave Cox - Acuma Solutions

**1. MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 19 March 2018, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

**2. APOLOGIES FOR ABSENCE**

Councillor Richard Butler replaced Councillor Mike Quigley MBE and Councillor Kevin Greaves replaced Councillor Diana Meale, both for this meeting only.

**3. DECLARATIONS OF INTEREST**

No declarations of interest were made.

#### **4. FINANCIAL MONITORING REPORT: PERIOD 11 2017/18**

**RESOLVED: 2018/017**

That the variations to the Capital Programme, as detailed in the report, be approved.

#### **5. RISK AND INSURANCE**

**RESOLVED: 2018/018**

That Committee receive update reports on a 6 monthly basis.

#### **6. INSURANCE RENEWAL 2018-19**

**RESOLVED: 2018/019**

- 1) That a two year contract extension is agreed with the current insurer, Zurich Municipal.
- 2) That a tender process is commenced in 2019/20 for completion for the 1 May 2020 renewal.
- 3) That the excess on the public/employers' liability policies is increased from £260,000 to £750,000.
- 4) That the excess on the property and motor policies is maintained at the 2017/18 level.
- 5) That the 5 insurances not placed with Zurich are renewed with the holding insurers and taken to tender with the Zurich policies for the May 2019 renewal date.

#### **7. GENERAL DATA PROTECTION REGULATION (GDPR), IMPLICATIONS FOR CONTRACTS**

**RESOLVED: 2018/020**

- 1) That Members support the approach to contacting contracted suppliers and varying their Contracts.
- 2) That an update report be brought to Committee at the end of the summer

#### **8. CAR PARKING ENFORCEMENT AND BAILIFF PROJECTS**

**RESOLVED: 2018/021**

That Committee consider the KPIs within the tenders due in 2019/20 for Enforcement Agents/Enforcement Service.

#### **9. BUSINESS REPORTING AND MANAGEMENT INFORMATION PROJECT – NEXT PHASE**

**RESOLVED: 2018/022**

That Phase 4 of the BRMI Project be funded by the allocation of £0.7m from the Finance and Major Contracts Management Capital Programme.

## **10. COMMERCIAL DEVELOPMENT UNIT: SERVICE OUTCOMES**

### **RESOLVED: 2018/023**

- 1) That all three services (County Enterprise Foods, Early Years Training Services, Registrations Services) repeat elements of the CDU process and return to present their commercial plans.
- 2) That a report be brought back to committee setting out the lessons learnt from the CDU process and the commercial challenges faced by the authority with appropriate recommendations for members to consider.

## **11. WORK PROGRAMME**

### **RESOLVED: 2018/024**

That reports on the following topics be brought to future meetings of the Committee:

- In light of the developments at Northamptonshire County Council, a report be brought to Committee confirming Members' responsibilities, lessons learnt and examples of best practice.
- Risk and Insurance – 6 monthly update reports
- General Data Protection Regulation – update report
- Commercial Development Unit – lessons learnt from the process and the details of the commercial challenges facing the Authority

The meeting closed at 3.28pm

CHAIR



**21 May 2018****Agenda Item: 4****REPORT OF GROUP MANAGER–PROCUREMENT****COLLABORATIVE PROCUREMENT - BENEFITS GAINED FROM WORKING  
ALONGSIDE NOTTINGHAMSHIRE HEALTHCARE TRUST AND SHERWOOD  
FOREST HOSPITALS****Purpose of the Report**

1. To provide members with information on engagement and collaborative projects undertaken with Nottinghamshire Healthcare Trust (NHCT) and Sherwood Forest Hospitals (SFH).

**Information**

2. As part of the Council's Sustainability and Transformation Plan (STP) staff in the corporate procurement service have been working with procurement colleagues at Nottinghamshire Healthcare Trust and Sherwood Forest Hospitals comparing procurement plans and discussing options for working together in collaboration on future projects.
3. Whilst the primary reason to look at collaboration has been to achieve savings through economies of scales, the ability to work together to develop and drive the future direction of services has been beneficial.

**Collaborative Projects**

4. Mobile Voice and Data, service provides for the purchase of mobile phones and sim cards for laptops.
  - The contracts for all three organisations were coming to an end around the same time. It was recognised that all three organisations had the same challenges, these included geographical coverage, in building coverage, and cost savings. The outcome of the tender saw both the Council and Sherwood Forest Hospitals make considerable savings, with Nottinghamshire Healthcare Trust seeking to move to the new contractual arrangements in the future.
5. Managed Print Service, is for the provision of the print devices throughout the Council including the software and management.
  - The contracts for all three organisations were expiring within 18 months of each other, as well as possible savings from a larger volume purchase, a future benefit was identified as being able to print and scan in each other's buildings. ICT departments from all three parties engaged and developed a set of requirements. The awarded contract is in the

process of being implemented by all three parties with savings being made by everyone as well as flexible working benefits for the future.

- The contract was also developed to allow other parties to join at a later date, any new parties to the contract therefore would be able to take advantage of the same pricing. This potentially benefits smaller organisations such as District Councils and Schools.
  - This collaborative approach meant that the opportunity was more than double the size than if the Council had gone out independently so making the market more competitive.
6. The Hybrid Mail Service is a smarter way of posting out mail which includes the way it is printed, enveloped and posted. Royal Mail gives large discounts for mail sent this way as it reduces their costs in the sorting offices.
- Both Nottinghamshire Healthcare Trust and Sherwood Forest Hospitals were exploring a Hybrid Mail Solution. The Council has a well-established solution with a strong in house team and were exploring the opportunity to sell this service to other public bodies. The opportunity was taken to demonstrate the Council's capabilities to Nottinghamshire Healthcare Trust and Sherwood Forest Hospitals. Both parties are now looking to purchase Hybrid Mail through the Council on a trial basis.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Recommendation:**

That Members support the approach to collaborative working with other public bodies.

**Nigel Stevenson**

**Service Director – Finance, Procurement & Improvement**

## **For any enquiries about this report please contact:**

Lorraine Dennis – Category Manager - Resources

Clare Winter - Group Manager, Procurement

## **Constitutional Comments (KK 09/05/2018)**

The proposal in this report is within the remit of the Finance and Major Contracts Management Committee.

## **Financial Comments (SES 08/05/2018)**

There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All



21 May 2018

Agenda Item: 5

## **REPORT OF THE CORPORATE DIRECTOR, ADULT SOCIAL CARE, HEALTH AND PUBLIC PROTECTION, NOTTINGHAMSHIRE COUNTY.**

### **BETTER CARE FUND POOLED BUDGET – Q4 2017/18 RECONCILIATION.**

#### **Purpose of the Report**

1. This report sets out progress to date against the Nottinghamshire Better Care Fund (BCF) plan and the impact of recent policy changes. The Finance and Major Contracts Management Committee are invited to:
  - a. Consider and comment on the findings of the reconciliation of the BCF Pooled Fund for Q4 2017/18.

#### **Information**

2. Nottinghamshire County Council and the six Nottinghamshire Clinical Commissioning Groups (CCGs) contributing to the pooled fund undertook a reconciliation exercise of Quarter 4 2017/18 income and expenditure.
3. Expenditure was on plan for 2017/18. Tables 1 and 2 show the difference between funding available and spend to period 12.

**Table 1: Quarter 4 2017/18**

<b>Contributing partner</b>	<b>Nottinghamshire Clinical Commissioning Groups (CCGs)</b>	<b>Nottinghamshire County Council</b>	<b>Total</b>
<b>£'000s</b>			
<b>Funding within the pooled budget</b>	£51,536,899	£22,018,967	£73,555,866
<b>Payments received from pooled budget to NCC</b>	£31,530,074	£42,025,792	£73,555,866
<b>Total spend to period 12</b>	£31,530,074	£41,956,287	£73,486,361
<b>Under/(over) spend to period 12</b>	-	£69,505	£69,505

4. The Nottinghamshire County Council allocation is shown in Table 2. This table shows the difference between planned spend and actual spend to period 9. The Improved Better Care Fund and Care Act Implementation funding for 2017/18 has been spent in full. Within the Disabled Facilities Grant allocation, HPAS has under spent showing in table 2. This underspend has been carried forward to use against future years' HPAS.

**Table 2: Quarter 4 2017/18 Nottinghamshire County Council**

<b>£'000s</b>	<b>Planned Spend</b>	<b>Spend</b>	<b>Variance</b>
<b>Protecting Social Care</b>	£16,739,366	£16,739,366	£0
<b>Carers</b>	£1,244,892	£1,244,892	£0
<b>Care Act Implementation</b>	£2,017,602	£2,017,602	£0
<b>Improved Better Care Fund</b>	£16,060,542	£16,060,542	£0
<b>Disabled Facilities Grant (District and Borough Councils)</b>	£5,958,425	£5,888,920	£69,505

### **Other Options Considered**

5. A BCF pooled fund is a national requirement, another partner organisation could become the Host Organisation.

### **Reason/s for Recommendation/s**

6. To ensure appropriate governance is in place to oversee the delivery of the pooled fund as the Host Organisation.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

8. The financial implications are detailed in the Nottinghamshire BCF plan. The pooled budget amounts to a minimum of £73.5m in 2017/18. Progress against the plan will be reported to the Health and Wellbeing Board on an ongoing basis as part of the Better Care Fund reporting process.

## **RECOMMENDATION/S**

That the Committee:

- 1) Consider and comment on the findings of the reconciliation of the BCF Pooled Fund for Q4 2017/18.

**David Pearson, Corporate Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council**

**For any enquiries about this report please contact:**

**Joanna Cooper**

[Joanna.Cooper@nottscc.gov.uk](mailto:Joanna.Cooper@nottscc.gov.uk) / 0115 9773577

### **Constitutional Comments (KK 09/05/2018)**

9. The proposal in this report is within the remit of the Finance and Major Contracts Management Committee.

### **Financial Comments (OC 08/05/2018)**

10. The financial implications are contained within the body of the report. They are summarised in the tables found in paragraphs 3 and 4.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Terms of Reference for BCF Steering Group and Finance, Planning and Performance sub-group.
- Better Care Fund Pooled Budget March 2015
- Section 75 Pooled Fund Agreement 2015/16 variation
- Section 75 Pooled Fund Agreement 2016/17
- Section 75 Pooled Fund Agreement 2017/18

### **Electoral Division(s) and Member(s) Affected**

- All



**21 May 2018****Agenda Item: 6**

## **REPORT OF CORPORATE DIRECTOR, PLACE BUILDING SECURITY IMPROVEMENTS**

### **Purpose of the Report**

1. To request £120k from the Capital Programme to fund the shortfall in the budget for the Building Security Improvements Project.

### **Information**

2. The project to install a new common security access door system throughout the County was initially tendered for in 2014 with a budget of £150k.
3. As the project progressed it became clear that it made sense to expand the scope of the project thus increasing the cost of the project.
4. Factors which led to the increased expenditure included:
  - the withdrawal of Microsoft support for Windows XP, requiring the implementation of a revised solution to ensure the effective day-to-day operation of the existing building security systems
  - the inclusion of additional buildings and areas which were not part of the original scope of the project. Additional work was also carried out to upgrade the security to all floors at Trent Bridge House and at other sites to strengthen security arrangements
  - unforeseen ICT issues encountered due to the age and type of the buildings and infrastructure
  - identifying a new security card supplier due to compatibility issues with the revised system.
5. It should be noted that the Authority now has a system where any individual can centrally be permitted or declined access to any given door across the entire county and/or building. An ID card can be activated/deactivated instantly there is a new starter/leaver. It is also future proofed in terms of technology with the new cards having sufficient capacity to be utilised for future usage should it be required.

### **Other Options Considered**

6. If the project had not progressed then secure access at NCC buildings would have been piecemeal and in some cases non-existent.

### **Reason/s for Recommendation/s**

7. To request a sum from the Capital Programme to fund the shortfall in the budget for the Building Security Improvement Project.

### **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

The increased security Countywide increases the safety of all NCC employees and service users.

### **Financial Implications**

The financial implications are included in the body of the report.

## **RECOMMENDATION/S**

That £120k from the Capital Programme be used to fund the shortfall in the budget for the Building Security Improvement Project caused by the increased scope of the project as it progressed.

**Shane Grayson**  
**Business Support Manager**  
**Catering and Facilities Manager**

**For any enquiries about this report please contact:**

Shane Grayson x74794

### **Constitutional Comments (EP 03/05/2018)**

9. The recommendation falls within the remit of the Finance and Major Contracts Management Committee by virtue of its terms of reference.

## **Financial Comments (GB 04/05/2018)**

10. The report sets out reasons for the increased project costs. Financial regulation 4.1.4 sets out that approvals should be sought in the event of cost increases to existing schemes.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

## **Electoral Division(s) and Member(s) Affected**

- All



21 May 2018

Agenda Item: 7

## **REPORT OF CORPORATE DIRECTOR, RESOURCES**

### **WORK PROGRAMME**

#### **Purpose of the Report**

1. To consider the Committee's work programme for 2018/19.

#### **Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

#### **Other Options Considered**

5. None.

#### **Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

## **RECOMMENDATION/S**

- 1) That the Committee considers whether any amendments are required to the Work Programme.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact: Pete Barker, x74416**

## **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (NS)**

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

## **Background Papers**

None.

## **Electoral Division(s) and Member(s) Affected**

All

## **FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>18 June 2018</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Management Accounts 2017/18		Nigel Stevenson	Glen Bicknell
PFI Schools Management Contracts	Update report	Derek Higon	Mick Allen
ARC Annual Report		Derek Higon	Mick Allen
Agency Contract	Provision of agency staff as required across the authority.	Lorraine Dennis Category Manager	Clare Winter
Commercial Development Unit	Cohort 1 – Year 1 Results	Martin Done	Mark Knight

## **FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b>16 July 2018</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Sales planning and Advice Framework	Managing corporate assets and external fundings.	Andrew Magyar Category Manager	Clare Winter
Commercial Development Unit	Cohort 5 Outcome and Report on Progress	Martin Done	Mark Knight
<b>17 September 2018</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
BCF Q1 Reconciliation		Joanna Cooper	Joanna Cooper
Fair Price for Care Project (older adults)	Outcome of consultancy work and how this is going to inform the approach to the market.	Michael Fowler Category Manager	Clare Winter
General Data Protection Regulation (GDPR) Contract Process	Update Report	Clare Winter	Clare Winter
Commercial Development Unit	Cohort 6 Outcome and Progress Report	Martin Done	Mark Knight

## **FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b>15 October 2018</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
DN2 Children's Services Intervention Programme	The DN2 Partnership consisting of NCC, Nottingham City and Derby City are developing an intervention programme via a social impact bond, and have secured funding of 3 million pounds in support of this via the Life Chances Fund.	Lynn Brammer Category Manager	Clare Winter
Day Care Services	Community based support.	Michael Fowler Category Manager	Clare Winter
<b>19 November 2018</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
BCF Q2 Reconciliation		Joanna Cooper	Joanna Cooper
Home Based Care and Support Services Project	Update report	Jane Cashmore / Michael Fowler	Jane Cashmore / Michael Fowler

## **FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b>17 December 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Public Health Contracting	Update on a different approach to Public Health Commissioning and Procurement.	Michael Fowler Category Manager	Clare Winter
<b>14 January 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Commercial Development Unit	Cohort 7 Outcome and Report on Progress	Martin Done	Mark Knight
<b>11 February 2019</b>			
Annual Budget Meeting	To recommend to Full Council the financial strategy, annual revenue budget, annual capital budget, and precept on billing authorities	Nigel Stevenson	Glen Bicknell
BCF Q3 Reconciliation		Joanna Cooper	Joanna Cooper
BCF Pool Fund Agreement 2019/20 (TBC)		Joanna Cooper	Joanna Cooper

## **FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b>18 March 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Commercial Development Unit	Outcome of Project	Martin Done	Mark Knight
<b>29 April 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
<b>20 May 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
<b>17 June 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
<b>15 July 2019</b>			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell

**FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b>TO BE PLACED</b>			
Supporting people with homelessness and MH issues	To prevent people losing tenancies and to provide short term accommodation based support.	Michael Fowler Category Manager	Clare Winter
Member Responsibilities	Clarification of responsibilities following events at Northamptonshire County Council.	Nigel Stevenson	Nigel Stevenson
Commercial Development Unit (CDU)	Lessons learnt from the CDU process.	Martin Done	Mark Knight
Local Government Finance	Overview report	Nigel Stevenson	Nigel Stevenson
Trading Organisations	Update report	Ian Hardy	Ian Hardy