

Communities and Place Committee

Thursday, 10 January 2019 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

| | | |
|----|--|----------|
| 1 | Minutes of the last meeting held on 6 December 2018 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Your Nottinghamshire Your Future - Departmental Strategy Six Month Review of Progress - and Place Core Data Set | 7 - 32 |
| 5 | Introduction of a Planning Performance Agreement Charter for the County Council | 33 - 54 |
| 6 | Management of Illegally Placed Horses (Fly Grazing) | 55 - 62 |
| 7 | Local Improvement Scheme -Talented Athletes 2018-19 | 63 - 70 |
| 8 | Update on Key Trading Standards and Communities Matters | 71 - 80 |
| 9 | The Nottinghamshire County Council (A616 - Ollerton to South Muskham) (50 MPH Speed Limit) Order 2018 (3277) | 81 - 88 |
| 10 | The Nottinghamshire County Council (Humber Road, Beeston) (Prohibition of Waiting) Traffic Regulation Order 2018 (5259) | 89 - 98 |
| 11 | Registration Service Marketing and Publicity Activities | 99 - 102 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Noel McMenamin (Tel. 0115 977 2670) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

| | |
|---------|--|
| Meeting | Communities and Place Committee |
| Date | 6 December 2018 (commencing at 10:30 am) |

Membership

Persons absent are marked with an 'A'

COUNCILLORS

John Cottee (Chairman)
Phil Rostance (Vice-Chairman)

| | |
|----------------|------------------|
| Richard Butler | Kevin Greaves |
| Jim Creamer | John Handley |
| Boyd Elliott | Vaughan Hopewell |
| Glynn Gilfoyle | John Knight |
| | Jason Zadrozny |

OTHER COUNCILLORS IN ATTENDANCE

Bruce Laughton
John Longdon
Francis Purdue-Horan
Gordon Wheeler

OFFICERS IN ATTENDANCE

| | | |
|----------------|---|------------------------------|
| Mick Allen | - | Place Department |
| Doug Coutts | - | VIA |
| Sally Gill | - | Place Department |
| Derek Higton | - | Place Department |
| Neil Hodgson | - | VIA |
| Noel McMenamin | - | Chief Executive's Department |
| Kevin Sharman | - | Place Department |

1. MINUTES OF THE LAST MEETING

Subject to recording Councillor John Handley attendance and Councillor Mike Pringle's name correctly, the minutes of the meeting held on 6 November 2018,

having been circulated to all Members, were agreed to be a correct record and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Councillor Butler replaced Councillor Laughton for this meeting only.
Councillor Elliott replaced Councillor Ogle for this meeting only.
Councillor Creamer replaced Councillor Allan for this meeting only.
Councillor Zadrozny replaced Councillor Hollis for this meeting only.

3. DECLARATIONS OF INTEREST

None.

4. DELIVERING SUSTAINABLE WASTE SERVICES

RESOLVED 2018/099

That:

- 1) The new county-wide sustainable waste project, based upon 3 key initiatives outlined in the report, with the aim of improving recycling and composting performance and reducing contamination and residual waste, through an invest to save project during 2019/20 and 2020/21, be approved;
- 2) £100,000 initial investment funding for the proposals, and any subsequent savings, being met from/accrued to the waste PFI budget and reserve be approved.

5. CULTURAL SERVICES EVENTS PROGRAMME

RESOLVED 2018/100

That the events programme for Cultural Services be endorsed and that consent be given for the Council's Communications and Marketing Team to assist as necessary with promotion and publicity.

6. NOTTINGHAMSHIRE HIGHWAY DESIGN GUIDE

RESOLVED 2018/101

That the consultation on the draft Nottinghamshire Highway Design Guide in accordance with the County Council's policy and procedure on such matters be approved, and that any necessary publicity also be carried out.

7. THE NOTTINGHAMSHIRE COUNTY COUNCIL (DALESTORTH STREET, HILL CRESCENT, REDCLIFFE STREET AND SKEGBY ROAD, SUTTON-IN-ASHFIELD) (PROHIBITION OF WAITING) TRAFFIC REGULATION ORDER 2018 (4217)

RESOLVED 2018/102

That the Nottinghamshire County Council (Dalestorth Street, Hill Crescent, Redcliffe Street and Skegby Road, Sutton-in-Ashfield) (Prohibition of Waiting) Traffic Regulation Order 2018 (4217) be made as advertised and the objectors informed accordingly, subject to the following amendment:

- Reduce the length of 'No Waiting At Any Time' restrictions on Skegby Road to the south of Hill Crescent from 12 metres to 7 metres as shown on drawing H/JMR/2714/03.

8. TRENT LANE, EAST BRIDGFORD – PROPOSED EXPERIMENTAL PROHIBITION OF DRIVING (ETRO 8278)

RESOLVED 2018/103

That an Experimental Traffic Regulation (ETRO) be introduced on a section of Trent Lane from its junction with the A6097 Gunthorpe Bridge.

9. PROPOSED PROTECTIVE FEATURES IN WEST BRIDGFORD

RESOLVED 2018/104

That the design, procurement and installation of the proposed measures described in the report be approved.

10. RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL

RESOLVED 2018/105

That:

- 1) the proposed actions be approved, and that the lead petitioners be informed accordingly;
- 2) the outcome of the Committee's consideration be reported to Full Council.

11. NOTTINGHAMSHIRE COUNTY COUNCIL RESPONSE TO HS2 PHASE 2B – BIRMINGHAM TO LEEDS DRAFT ENVIRONMENTAL STATEMENT AND DRAFT EQUALITY IMPACT ASSESSMENT

RESOLVED 2018/106

That the following be approved:

- 1) the detailed comments prepared by officers in response to the working draft Environmental Statement and working draft Equality Impact Assessment;

- 2) authority to the Corporate Director in consultation with the Committee Chairman to make any final changes required prior to submission.

12. WORK PROGRAMME

RESOLVED 2018/107

That the Committee's work programme be agreed.

The meeting concluded at 11.25am

Chairman

**REPORT OF THE CORPORATE DIRECTOR COMMUNITIES AND PLACE, AND
OF THE SERVICE DIRECTOR FINANCE, INFRASTRUCTURE & IMPROVEMENT****YOUR NOTTINGHAMSHIRE YOUR FUTURE – DEPARTMENTAL STRATEGY
SIX MONTH REVIEW OF PROGRESS - AND PLACE CORE DATA SET****Purpose of the Report**

1. To provide the Committee with an overview of performance against the Communities and Place Departmental Strategy at the end of quarter 2 of the year 2018-19. The report also includes the Core Data Set for Communities and Place which provides a summary of service performance for quarter 2 (1 July 2018 to 30 September 2018).

Background

2. The Council Plan - Your Nottinghamshire, Your Future - sets out the strategic ambition for the future of Nottinghamshire and the Council. It is focused on the future of Nottinghamshire as a prosperous place where people want to live, work, visit and invest.
3. The Council Plan is the core component of the Council's Planning and Performance Framework. The Framework sets out that delivery of the Council Plan will be through four Departmental Strategies detailing the activity and key measures to achieve the Council's strategic ambition. The first four Departmental Strategies – for Adults, Childrens, Place and Resources - were developed during 2017 and agreed by Policy Committee in January 2018.
4. The Planning and Performance Framework also sets out how the Council will plan and manage its performance. The approach and format for reporting this was agreed by the Improvement and Change Sub-Committee on 12 March 2018. As part of that approach Members agreed that progress against the four departmental strategies will be reported to committee every six months.
5. The Council has also agreed that the key measures of its performance will be defined through a number of core data sets. Performance against these core data sets is reported to committee every three months (quarterly) to support the performance management of the delivery of services.

The Council Plan - Your Nottinghamshire, Your Future: Review of Progress from April – September 2018

6. The Dashboard set out at Appendix B provides an overview of performance for the key activities and measures set out at part 3 of the Communities and Place Departmental Strategy. The Dashboard is focused on the 12 Council Plan commitments and covers the first six months of April – September 2018
7. During this period the Council has continued to operate in a challenging financial landscape with ongoing change to local authority funding coupled with many Council services experiencing continued increases in demand.
8. Progress has been made against the Communities and Place Departmental Strategy, with the actions contributing across the range of Council Plan Commitments, highlights include:

Commitment 4 – Nottinghamshire has a thriving jobs market

- People leave education with better qualifications and skills – The report highlights the work of Inspire, who have implemented a programme of investment to modernise public libraries and develop a range of cultural and learning services on behalf of the Council, to support the Council's ambition of having more people in higher paid and skilled jobs. This can be evidenced by Inspire's commitment to a range of over 200 new courses, commencing autumn 2018, for the 19+ provision, in addition to the current range of courses currently offered by Inspire.

Commitment 7 – People live in vibrant and supportive communities

- Communities will support each other through volunteering and involvement in local organisations – The report indicates the work done to support and protect Nottinghamshire's most vulnerable residents, including the protection of doorstep crime victims, through tailored intervention organised by the service and supported by officers and partners. Progress in this area is reflected by the large number of tailored interventions already in place for the period of April to September 2018, with no signs of repeat doorstep crime victims where schemes are already in action.

9. Further progress is expected to be made against the actions in the Departmental Strategy over the remaining six months of the year. Particular attention will be given to any commitment where delivery of an action has not yet been matched by a change in the measure of success linked to it. This will include:

Commitment 5 – Nottinghamshire is a great place to live, work, visit and relax

- People live in communities supported by good housing and infrastructure & People look after and enjoy the local environment – As set out in the appendix, work is underway to identify a suitable site for the opening of an additional Household Waste Recycling Centre in Rushcliffe, to support the challenges faced with Nottinghamshire's increasing and more mobile population. This work is yet to be reflected in the related measure for the New recycling centre opened within timescale, however the Council's key waste contractor, Veolia, has now commissioned a specialist planning consult to help identify suitable sites for the additional centre which is due to be finished in the coming weeks.

10. The Committee is invited to consider the progress reported in the appendix and any further information that it might require. A further update and year end position on the Departmental Strategy will be provided at the end of quarter 4 (January – March).

Core Data Set - Communities and Place

11. This report provides a summary of the quarter 2 position for the Place Core Data Set (PCDS) performance measures that fall within the responsibility of the Communities and Place Committee. The full PCDS is included at Appendix A.
12. When considering the PCDS appendix it should be noted that:
 - The previous figures are for the preceding four quarter periods (quarters 1, 2, 3, and 4 2017/18) providing performance progress over the last 12 months.
 - The appendix also indicates whether the measure is
 - a cumulative measure which shows performance from 1 April 2018 to 30 September 2018,
 - a measure which only includes the value for the individual quarter
 - a measure which is reported on a rolling 12 month time period, or
 - a measure which is reported annually.
 - The comparisons within the appendix are comparing the current value with the previous quarter/annual (quarter 1 / 2018/19) or for cumulative measures comparison against quarter 2 2017/18, although in some cases this is highlighted as not applicable where the data is unavailable for the previous quarter/annual.

Highways and Transport

13. The Highways Service is delivered primarily through a joint venture company, Via East Midlands, to the County Council (NCC) for the benefit of the County's residents, visitors, businesses and highways users, with some key strategic functions retained by NCC.
14. The overall trend in the numbers of people and children killed or seriously injured in road accidents is still on course to achieve the 2020 target of a 40% reduction from the 2005-09 average. In-year quarterly performance figures can fluctuate for many reasons outside of our control and it is too early in the year to meaningfully compare quarter 2 results to the annual target or previous performance.
15. Building on the £20.3m external funding secured for 2018/19 for highways schemes, the Council has submitted two expressions of interest for additional funding, granted for up to 6 live lab proposals, with up to £25m available in total across the live labs over the period to 2021. The purpose of a Live Lab is to collaborate with public, private and third sector individuals to address a key topic, and come up with actions to take forward that will generate growth and opportunity for people and business. The funding, granted by the Department of Transport (DfT), and organised by the Association of Directors of Environment, Economy, Planning and Transport (ADEPT), aims to bring together ADEPT members, local contractors, innovators in the industry and external partners to demonstrate solutions that can help deliver significantly improved local roads.
16. Cycle Sherwood, a live lab project seeking innovative and eco-efficient solutions to tackling today's highway problems in an ancient Forest environment. The project looks to tackle pollution through the reduction of noise and exhaust emissions, cut congestion, support physical and mental wellbeing, and improve habitat quality, while allowing visitors to Sherwood Forest to enjoy fantastic landscapes.

17. Internet of Things (IoT) Mansfield, a live lab project looking to draw in a range of partners to test approaches to journey time reliability and traditional highway maintenance activities. The project builds on the roll out of EV charging points, LED lighting, infrastructure improvement programmes, and trials of patching techniques in Nottinghamshire. A key aspect of the bid is to engage local schools, colleges, and businesses by holding a Dragon's Den competition to utilise the data & design apps to harness the potential of the live lab. Mansfield has been chosen as it has genuine needs around congestion & economic growth, and is a focus of The Councils ambition to be at the forefront of modern Britain.

Place Commissioning – Waste Services

18. The County Council has a long term Private Finance Initiative (PFI) contract (to 31 March 2033) with Veolia Environmental Services (VES), to manage the bulk of the Local Authority Collected waste. This includes providing the recycling network and operating and maintaining the Material Recovery Facility (MRF) at Mansfield. It also includes arranging composting services and waste disposal through subcontractors for the production and processing of Refuse Derived Fuel (RDF) from residual waste, and for the use of the Sheffield Energy Recovery Facility (ERF) with Veolia Sheffield. Two other significant contracts are also used to manage waste streams in the County.
19. The percentage of household waste sent to reuse, recycling and composting is currently forecasted to be 43.4%, falling below the target of 45.5%. This is a rolling cumulative figure which continues to incorporate poor performance, caused by adverse weather, experienced in quarter 4 of 2017/18. If this is not experienced in quarter 4 of 2018/19, the service is hopeful that the target will be met.

Place Commissioning – Libraries

20. In April 2016, Inspire commenced provision of a range of cultural and learning services, including the Council's library services. Supported by the Council, Inspire has implemented a programme of investment to modernise public libraries and develop a range of cultural and learning services on behalf of the Council.
21. The programme of capital investment refurbishments continues to roll out, which is transitioning libraries into cultural and learning destinations of choice in their communities. Edwinstowe Library is currently closed for refurbishment during quarter 2 and will be re-open by spring 2019. This may have had some impact on overall visitor performance, however a beneficial impact on performance is anticipated following the re-opening. The service is embedding a performance culture, with all libraries having targets for visitor numbers. Libraries are becoming the primary venue for Inspire Learning courses which contributes to footfall.
22. Inspire Learning is developing a 19 years+ provision, including new accredited courses to complement the non-accredited community and family learning, which are providing new progression pathways to be delivered. More sessions than ever before are available at weekends and evenings to widen participation. Ages 16 to 18 Study Programmes are progressing well with a new centre being opened from Hucknall Library, seeing highest performing GCSE resit results in August 2018. New apprenticeships and Access to Higher Education (in Health and Social care) programmes have recruited well at the start of the 2018/19 academic year and this encouraging performance is enabling growth in these areas of provision.

Place Commissioning – Country Parks

23. The Council has taken significant steps to secure the long term sustainable future of key sites of environment and cultural importance across the County. In January 2018 Parkwood Leisure, who manage Rufford Abbey Country Park, took over the management of the green space.
24. The Council validated the quality of Rufford Abbey Country Park by using Visit England to assess the Park as a visitor attraction, with a pass mark of 60%. Rufford achieved a “commendable” 70%, an “impressive” 80%, and an “outstanding” 89%, in 2014, 2016, and 2018, respectively. Rufford Abbey has continued to improve the quality of its offer to the people of Nottinghamshire, and has been shortlisted by Visit Nottinghamshire for "Visitor Attraction of the Year".

Catering

25. During 2017/18 the schools catering business served over 40,000 meals per day. This is being maintained this year to date, with the uptake of meals is in line with last year's result.
26. Financial performance is marginally better than forecast, however there are a number of pre-committed school projects outstanding which are inflating the net return of the service and the service will continue to work to minimise the deficit. This will be challenging as the business is coming under increasing pressure from cost increases in labour and market changes from large multi academy tenders for which it can't compete.

Planning

27. The County Council Planning Service is responsible for processing County Matter planning applications relating to proposals for Minerals or Waste development. Between April and June 2018, 6 applications were determined, 5 of which were within the 13 week timescale or an agreed extension of time. This resulted in a performance of 83%, which continues to exceed the nationally set target of 60% for both the quarter and for the previous 12 months, for which 95% of applications were determined within 13 weeks or an agreed extension in time.
28. The public consultation on the Minerals Local Plan ended on the 28th September. Officers will now be considering all the representations received. A submission version of the Local Plan document will then be prepared, in light of comments received on the draft plan. Approval will then be sought through Communities and Place Committee to publish it for a further period of public consultation, expected to take place in early 2019.

Trading Standards

29. This quarter has seen an increase in the amount of illicit tobacco seized, with intelligence coming from Crimestoppers, the Police and other agencies. A warrant was executed at a premise where previous sales of illicit tobacco had been recorded, and a sniffer dog was utilised to detect a hide which was used to store a substantial amount of cigarettes.
30. The percentage of Trading Standards problems worked on and solved appears much lower this quarter; 323 complaints have been worked on with 66 being solved, however ongoing investigations from those complaints are being carried over from this quarter. The investigations progress and the types of complaints received have also affected this figure.

31. Friends Against Scams continues to steadily increase, however the Nominated Neighbour Scheme has not had an increase in membership this quarter. Officers are currently working with colleagues and partners to increase membership and awareness, and in the areas where the scheme is in place there have been no repeat victims of doorstep crime. The service is currently working with retirement complexes in order to have the scheme managed by the complex manager, which has proved successful in one area of Nottinghamshire so far.
32. The total cumulative income for Quarter 2 is £380,450, which puts the service ahead of target at this stage and on track to achieve the annual target of £567,000 by the end of the financial year.

Communities Service:

33. Anti-Social Behaviour (ASB) remains the most common community safety issue affecting local residents. There have been 17,914 recorded incidents of ASB between the period of September 2017 and August 2018. This is a 0.3% increase in reported incidents compared to the period of July 2017 to June 2018.
34. The Home Office, under its National Standards of Incident Recording (NSIR), identifies three major categories of ASB and all incidents are finalised under one of these three categories. These categorised are Personal (directed at an individual); Environmental (not directed but affecting the community at large); or Nuisance (not intentionally directed but still affecting an individual). Compared to the previous period, Nuisance and Environmental ASB have risen by 0.5% and 0.3%, respectively, with Personal ASB seeing a reduction of 0.5%.

Other Options Considered

35. This report is provided as part of the Committee's constitutional requirement to consider performance of all areas within its terms of reference on a quarterly basis. The departmental strategy was agreed on 24 January 2018 and the format and frequency of performance reporting were agreed by Improvement and Change Sub Committee on 12 March 2018. Due to the nature of the report no other options were considered appropriate.

Reason/s for Recommendation/s

36. This report is provided as part of the Committee's constitutional requirement to consider performance of areas within its terms of reference on a quarterly basis.

Statutory and Policy Implications

37. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That Committee considers whether there are any actions it requires in relation to the performance information on the Council's services for communities and place for the period 1 July to 30 September 2018.

Adrian Smith
Corporate Director for Place

For any enquiries about this report please contact:

Matthew Garrard
Performance, Intelligence & Policy Team Manager

Constitutional Comments (SLB 23/10/2018)

38. Communities and Place Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

Financial Comments (RWK 24/10/2018)

39. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

The performance measures included within appendix A are measures which have previously been included within the performance section of committee reports. These committees are as follows; community safety committee, culture committee, environment and sustainability committee, personnel committee, planning and licensing committee, transport and highways committee.

Electoral Division(s) and Member(s) Affected

All



| Key Performance Indicators | Nottinghamshire | | | | | | | | | | Comparator Data | |
|--|--|---|------------|---------------|----------------------|---------------------------------------|--|-------------------------------|-----------------------------|--------------------------|--------------------------|------------------|
| | Current Value (Q1) | | Best to be | Target | Reporting Period | Quarterly/ Cumulative/ Annually | | Previous Value (Q1) or Annual | Previous Value (Q4) | Previous Value (Q3) | Previous Value (Q2) | National Average |
| Highways and Transport | | | | | | | | | | | | |
| People killed or seriously injured in road traffic collisions | 147 | + | Low | 351 | September 2018 | C | | 66 | 342 | 258 | 167 | n/a |
| Number of children killed or seriously injured in road traffic accidents | 9 | + | Low | 36 | September 2018 | C | | 3 | 24 | 17 | 12 | n/a |
| Number of properties with enhanced levels of flood protection | 206 | + | High | No target set | September 2018 | Q | | 30 | 21 | - | - | n/a |
| Number of flood risk projects completed within timescale | 10 | - | High | No target set | Annual 2017/18 | A | | - | - | - | - | n/a |
| Roads where maintenance should be considered – principal (KPI) | 1.7% | = | Low | 4% | Annual 2017/18 | A | | 1.7% | - | - | - | n/a |
| Roads where maintenance should be considered - non-principal (KPI) | 3.9% | = | Low | 9% | Annual 2017/18 | A | | 3.9% | - | - | - | n/a |
| Roads where maintenance should be considered - unclassified (KPI) | 20.8% | = | Low | 19% | Annual 2017/18 | A | | 20.8% | - | - | - | n/a |
| Total value of successful bids for government funding for Transport and Highway projects | £20,304,000 | - | High | No target set | Annual 2018/19 | A | | - | - | - | - | n/a |
| % of transport projects delivered on time/in budget | 100% | = | High | No target set | Annual 2017/18 | A | | 100% | - | - | - | n/a |
| Service Context: Budget: £67,932,000 Road Distances to Maintain: 577km (A), 298km (B), 821km (C), 2,783km (U) Streetlights to Maintain 93,000 Estimated Properties at risk of flood: 78,700 Flood Risk Assets: 2,000+ structures FTE: 97.75 | | | | | | | | | | | | |
| Place Commissioning - Waste Services | | | | | | | | | | | | |
| Percentage of household waste sent to reuse, recycling and composting | 43.4% | - | High | 45% | June 2018 | Q | | 43.70% | 45.15% | 45.25% | 45.40% | n/a |
| Residual household waste (per household) | 589kg | - | Low | 595kg | June 2018 | Q | | 582 | 587 | 592 | - | n/a |
| New recycling centre opened within timescale | - | = | High | No target set | Annual 2018/19 | A | | - | - | - | - | - |
| Service Context: Budget: £35,729,000 Population provided for: 817,900 Internal Population Migration: 47,068 (Inflow), 42,689 (Outflow), 4,378 (NetFlow) Recycling Centres in County: 12 Average number of residents per Recycling Centre: 68,000 FTE: 10 | | | | | | | | | | | | |
| Place Commissioning - Energy and Carbon Management | | | | | | | | | | | | |
| Reduction in CO2 emissions (as reported under the carbon reduction commitment energy efficiency scheme) | 18% | + | High | 3% | Annual 2017/18 | A | | 9% | - | - | - | n/a |
| Service Context: Budget: £445,000 Annual Energy Spend (excludes Schools): £6,000,000 (electricity), £600,000 (gas) School Energy Spend: £10,000,000 (bought through NCC arrangements) Annual Income from renewable energy incentive schemes: £300,000 FTE: 5 | | | | | | | | | | | | |
| Place Commissioning - Libraries | | | | | | | | | | | | |
| No of visits to libraries | 1,262,601 | - | High | 2,500,000 | September 2018 | C | | 607,421 | 2,582,283 | 1,937,899 | 1,317,931 | n/a |
| Number of adult learning opportunities available | Over 200 new courses planned for the Autumn term for ages 19+ Community and Family Learning learners | + | High | No target set | | C | | 1985 | - | - | - | - |
| | | | | | Aug 2018 - Oct 2018 | | | | | | | |
| No of adult learners | 825 enrolments with a further 1653 course bookings | + | High | 7000 | Aug 2018 - Sept 2018 | C | | 8,741 for Aug 17 - July 18 | 6,535 for Aug 17 - March 18 | 3734 for Aug 17 - Dec 17 | 2427 for Aug 17 - Oct 17 | n/a |
| Service Context: Budget: £9,400,000 Services delivered from: 67 sites Vehicles Maintained: 9 Inspire employs: 685 people | | | | | | | | | | | | |
| Place Commissioning - Country Parks | | | | | | | | | | | | |
| Satisfaction level at Rufford Abbey County Park | 97.9% | = | High | 90% | Annual 2017/18 | A | | 97.9% | | - | - | n/a |
| Service Context: Budget: £1,358,000 Rufford Abbey Annual Visitors: 320,000 | | | | | | | | | | | | |
| Catering | | | | | | | | | | | | |
| School meals take-up | 55.6% | + | High | 58.00% | September 2018 | C | | 56.00% | 57.70% | 57.20% | 56.20% | n/a |

| Key Performance Indicators | Nottinghamshire | | | | | | | | | | Comparator Data | |
|---|--|------------|--------|------------------|---------------------------------|----|-------------------------------|---|---------------------|---------------------|------------------|-----|
| | Current Value (Q1) | Best to be | Target | Reporting Period | Quarterly/ Cumulative/ Annually | | Previous Value (Q1) or Annual | Previous Value (Q4) | Previous Value (Q3) | Previous Value (Q2) | National Average | |
| Surplus/Deficit schools catering | -£548,000 | + | High | -£790,000 | September 2018 | C | | £81,000 | £108,000 | £52,000 | -£575,000 | n/a |
| Service Context: Budget £5,000,000 Number of Maintained Schools: 206 Number of Academies:130 Directly Employs: 2,500 people | | | | | | | | | | | | |
| Planning | | | | | | | | | | | | |
| County Planning matters determined in 13 weeks | 83% | - | High | 60% | April - June 2018 | Q | | 92% | 100% | 100% | 100% | n/a |
| No. of successful HIF bids | - | = | High | 1 | Annual 2018/19 | A | | - | - | - | - | n/a |
| Service Context: Budget £6,816,000 Green Spaces to maintain:1,900 hectares Local Nature Reserve sites to maintain: 66 | | | | | | | | | | | | |
| Trading Standards | | | | | | | | | | | | |
| Reducing the availability of illicit tobacco to Nottinghamshire residents | Cig sticks: 50,740 Hand rolling tobacco pouches: 161 Total retail value: £28,590 | + | High | No target set | September 2018 | Q | | Cig sticks: 12,060 Hand rolling tobacco pouches: 111 Total retail value: £8,250 | - | - | - | n/a |
| % of Trading Standards problems worked on solved | 20.4% | + | High | No target set | September 2018 | Q | | 90% | 75% | 63% | 78% | n/a |
| Number of tailored interventions to protect vulnerable residents based on the risk, threat and harm to the individual | 229 | + | High | 250 | September 2018 | C | | 89 | 376 | 249 | 180 | n/a |
| Number of doorstep crime victims protected | 51 | - | High | No target set | September 2018 | C | | 25 | - | - | - | n/a |
| Growth in Friends Against Scams and Nominate Neighbour Schemes | 346 | - | High | 500 | Annual 2018/19 | C | | 257 | - | - | - | n/a |
| Increase in the number of approved traders | 27 | + | High | 100 | September 2018 | C | | 8 | 28 | 16 | 7 | n/a |
| Achievement of Trading Standards income target | £380,450 | - | High | £567,000 | September 2018 | C | | £156,000 | - | - | - | n/a |
| Increase in Primary Authority Companies | 2 | - | High | No target set | September 2018 | C | | 2 | 4 | 3 | 3 | n/a |
| Service Context: Budget: £1,632,000 Trading Standards Officers employed: 25 FTE: 47.8 (including Regional Investigations Team) | | | | | | | | | | | | |
| Communities Service | | | | | | | | | | | | |
| Reduction in all crime compared to 2015/16 | 59,300 | - | Low | No target set | August 17 - July 18 | RY | | 57,292 | 56,481 | 54,594 | 53,593 | n/a |
| Reduction in Anti-Social Behaviour incidents | 17,914 | - | Low | No target set | July 17 - August 18 | RY | | 17,844 | 17,887 | 18,072 | 17,667 | n/a |
| Number of Voluntary and Community Sector organisations supported through the Local Improvement Scheme | 203 | + | n/a | No target set | Annual 2018/19 | A | | - | - | - | - | n/a |
| Service Context: Budget: £3,296,000 Grant Funding: £2,600,000 FTE: 14 | | | | | | | | | | | | |
| Key: (P) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = not comparable to previous value. Key: (C) = cumulative measure updated from 1 April to end of reporting quarter, (Q) = quarterly measure which only includes the value for the individual quarter, (RY) = measure which is reported on a rolling 12 month time period, (A) = measure which is reported annually. | | | | | | | | | | | | |

Your Nottinghamshire Your Future Council Plan

Place Department

Our commitments measuring our success

Priority 1 - A great place to bring up your family

Commitment 1 - Families prosper and achieve their potential

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|--|--------|---------------|---------|----------|----------|
| More families in work | Number of jobs created from schemes in which we have had involvement | - | - | - | - | n/a |
| More families will live in good quality housing | Number of new businesses | 3,475 | No target set | High | 3,840 | n/a |

Commitment 3 - Children and Young People go to good schools

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|--|--|---------------|---------|--|----------|
| Children and young people are provided with sufficient early years provision and school places in their local communities | Pupil Places | - | - | - | - | n/a |
| | Construction plans within target (+/- 10%) | - | - | - | - | n/a |
| | Total/Value of s106 contributions received | Primary education: £355,746 Secondary education: £231,390 | No target set | n/a | Primary education: £866,665 Secondary education: £116,505 | n/a |
| | School meals take-up | 55.6% | 58.0% | High | 56.0% | n/a |
| | Surplus/Deficit schools catering | -£548,000 | -£790,000 | High | £81,000 | n/a |

Priority 2 - A great place to fulfil your ambition

Commitment 4 - Nottinghamshire has a thriving jobs market

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---------------|--------------------------------------|--------|--------|---------|----------|----------|
|---------------|--------------------------------------|--------|--------|---------|----------|----------|

| | | | | | | |
|--|--|--|---------------|------|---|-----|
| People leave education with better qualifications and skills | Number of adult learning opportunities available | Over 200 new courses planned for the Autumn term for ages 19+ Community and Family Learning learners | No target set | High | - | n/a |
| More people are in higher paid and skilled jobs | | | | | | |
| More apprenticeships available for people of all ages | Number of apprenticeship opportunities available | Under 19: 1,460 19-24: 1,380 25+: 1,840 Total: 4,720 | No target set | High | - | - |
| More graduates choose to stay in Nottinghamshire for further work or study | | | | | | |

Commitment 5 - Nottinghamshire is a great place to live, work, visit and relax

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|---|-------------|---------------|---------|-----------|----------|
| People live in communities supported by good housing and infrastructure | Satisfaction levels at Rufford Abbey Country Park | 97.90% | 90% | High | 93% | n/a |
| | Number of visits to libraries | 1,262,601 | 2,500,000 | High | 1,317,931 | n/a |
| | % of household waste sent to reuse, recycling or composting | 43.40% | 45.50% | High | 43.70% | n/a |
| People enjoy a wide range of leisure and cultural activities | New recycling centre opened within timescale | - | - | - | - | n/a |
| | Number of flood risk projects completed within timescale | 10 | No target set | High | - | n/a |
| | Number of properties with enhanced levels of flood Protection | 236 | No target set | High | 51 | n/a |
| People can travel safely and quickly across urban and rural Nottinghamshire | Total value of successful bids for government funding for transport and highways projects | £20,304,000 | No target set | High | - | n/a |
| | % of transport projects within target | 100% | No target set | High | 100% | n/a |

Priority 3 - A great place to enjoy later life

Commitment 7 - People live in vibrant and supportive communities

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|--|--------|---------------|---------|----------|----------|
| Communities will support each other through volunteering and involvement in local organisations | Number of tailored interventions to protect vulnerable residents | 229 | 250 | High | 180 | n/a |
| | Increase in number of approved traders | 2 | No target set | High | 3 | n/a |

Priority 4 - A great place to start and grow a business

Commitment 10 - Nottinghamshire is a great place to invest and do business

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|---|---|---------------|---------|-----------------------------|----------|
| An increased amount of inward investment in the county | Number of programmes operating | - | - | - | - | n/a |
| High quality business accommodation is available for businesses to start and grow | % of milestones achieved | - | - | - | - | n/a |
| Increased economic productivity across the county | Number/value of successful investments - Business births - Five year survival rates | Business Births: 3,475 Survival rates: 1,085 (45.1%) | No target set | High | Business Births: 3,840 - | n/a |
| More visitors spending more money in our county | No of successful HIF Bids | - | - | - | - | n/a |
| Increased economic vibrancy and improved appearance of market towns | Strategy developed within project timescales | - | - | - | - | n/a |

Commitment 11 - Nottinghamshire is a well-connected County

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|---|---|---------------|---------|----------|----------|
| Improved roads and transport infrastructure with better connectivity across the county and region | % of HS2 project milestones achieved on target | - | No target set | High | - | n/a |
| | % of highway capital programmes delivered on target | 100% | No target set | High | - | n/a |
| | Total value of successful bids for broadband | Awaiting EAFRD bid results - £1,000,000 | No target set | High | - | n/a |

| | | | | | | |
|--|--|-------------|---------------|------|------------|-----|
| Local people have the right skills to benefit from employment opportunities generated by HS2 and other major infrastructure developments | Total value of NCC investment on broadband programme | £163,589 | No target set | n/a | £1,332,833 | n/a |
| | Total value of successful bids for government funding for transport and highway projects | £20,304,000 | No target set | High | - | n/a |
| | Number of successful bids for new technology pilots | - | - | - | - | n/a |

Commitment 12 - Nottinghamshire has a skilled workforce for a global economy

| Success means | Council Plan Key Measures of Success | Latest | Target | Good is | Previous | National |
|---|---|---|---------------|---------|----------|----------|
| People have a higher level of skills There is a flexible and varied workforce that is able to meet the needs of local businesses in the future | Number of apprenticeship opportunities taken up | Under 19: 1,460 19-24: 1,380 25+: 1,840 Total: 4,720 | No target set | High | - | n/a |
| | Number of adult learners | 825 enrolments with a further 1653 course bookings | 7000 | High | 2,427 | n/a |
| | Care Leavers in employment | 18.50% | - | High | - | n/a |

Your Nottinghamshire Your Future Council Plan

Place Department

Our commitments measuring our success

Priority 1 - A great place to bring up your family

Commitment 1 - Families prosper and achieve their potential

| Success means | Council Plan Key Measures of Success | Progress |
|---|---|---|
| <p>More families in work</p> <p>More families will live in good quality housing</p> | <p>Develop and deliver the 'Investing in Opportunity Areas' commissioning programme</p> | <p>This is one of our Commissioning Programmes and there are a number of activities taking place in order to achieve this, as well as the items listed below other progress is:</p> <ul style="list-style-type: none"> • Building on our long standing relationship with the university we are in the process of agreeing the specifics of a role to focus on Place based initiatives we can work on together • A further Midlands Engine Trade Mission to China is scheduled for 23 to 30 November 2018 which the Chief Executive of the County Council has been invited to join. • On 17th September, Nottinghamshire County Council hosted the inaugural Connected and Autonomous Vehicle (CAV) roundtable discussion. Further work by the Growth and Economic Development Team to develop an action plan is underway which will set a course for future technology developments in transportation. • A £1 million Digital Skills Innovation Fund (an initiative linked to the 2017 UK Digital Strategy) has recently opened for applications by the Department for Digital, Culture, Media & Sport (DCMS). As only LEPs are allowed to submit an application, partners are being sought to support a £500k D2N2-wide bid. The timelines are tight. Bids must be submitted by the D2N2 LEP by 28th October 2018. The Fund is aimed at addressing gaps in digital skills, especially from underrepresented groups and/ or disadvantaged backgrounds. This presents an opportunity for the LEP to build on the D2N2 Digital Growth Programme, extending a (LEP-wide) project to target, and focus on two main areas: challenging stereotypes and promoting women's participation in the digital economy. Place Departmental Officers will form part of the bid team. |

| | |
|---|---|
| Bring forward developments on County Council land including: Rolleston Drive, Top Wighay, Wilford Lane and Broomhill Farm | The Council successfully secured an £11m grant offer from Homes England to kick-start development at key sites including Top Wighay and Rolleston Drive. This led to the approval of plans to accept the funding subject to final agreement over the terms, at Policy committee in October 18. Delivery programmes are in place for both sites and the Council is now in detailed discussions with Homes England. Wilford Lane: Part of this site was sold to Galliford Try Partnerships who are in the process of developing 171 new homes including 51 affordable homes. The first homes are expected to be available for sale Oct 2018 and the scheme is due to be completed in January 2022. An area of 2 hectares was retained by NCC as it may be needed for a school in the future. Broomhill Farm: Phase 2 of this development has been marketed and a number of bids have been received. A report will be going to Committee on the 14th November to seek approval of an offer made by the highest bidder in respect of plans for this site. |
| Deliver Phase 2 of the Lindhurst/Berry Hill scheme. | Sales completion of Phase One have now concluded with all the residential plots sold to house builders with a total plan to deliver 519 residential units. The first units have been completed and house sales to occupiers are well underway. An approach to the delivering of Phase Two has been considered by the Lindhurst Group and is now being programmed with a view to presenting to members shortly. |

Commitment 3 - Children and Young People go to good schools

| Success means | Council Plan Key Measures of Success | Progress |
|--|--|--|
| Children and young people are provided with sufficient early years provision and | Ensure delivery of high quality, good value school places to meet basic need | New School Bestwood: The project commenced on site on 28 August 2018, with a forecast completion date of 30 August 2019. The contractor on site is currently forming foundations for the |

| | | |
|--|--|---|
| school places in their local communities | Develop an innovative schools capital programme, replacing the Orchard school in Newark and opening a new school in Bestwood Village | <p>structure. Replacement of Newark Orchard School and Newark Day Service: A new 140 place Special School to replace the existing Orchard School. The school is to be capable of expansion in the future, to at least 170 places. The County Council is also committed to providing a new, replacement Day Service. A series of stakeholder and public pre-planning information events took place week commencing 8 October 2018. These were positively received. The planning application for both the replacement school and Day Service has subsequently been submitted.</p> <p>The current programme, subject to submitting the planning application in October 2018, is:</p> <ul style="list-style-type: none"> • Day Service relocate to Woods Court - April 2019. • Start on site Replacement School- April 2019 • Start on site Day Service - July 2019 • New School opens - April 2020 • New Day Service opens - April 2020 |
| | Devise and agree a revised Developer Contributions Strategy | The revised Developer Contributions Strategy was adopted as council policy at the September meeting of Policy Committee. Work is underway with developers and partner authorities to ensure that the strategy is considered as part of any discussions about the impact of development proposals |
| | Review of the Catering and Facilities Management service delivery model including for the provision of school meals | The review of the Catering and Facilities Management service delivery model including the provision of is proceeded. A full management restructure has been completed. A business case has been commissioned to carry out an option appraisal. This will produce a draft report in December 18 for a final decision in March 19. |

Priority 2 - A great place to fulfil your ambition

Commitment 4 - Nottinghamshire has a thriving jobs market

| Success means | Council Plan Key Measures of Success | Progress |
|---------------|--------------------------------------|----------|
|---------------|--------------------------------------|----------|

| | | |
|---|--|---|
| <p>People leave education with better qualifications and skills</p> <p>More people are in higher paid and skilled jobs</p> <p>More apprenticeships available for people of all ages</p> <p>More graduates choose to stay in Nottinghamshire for further work or study</p> | <p>Develop and deliver the 'Investing in skills and aspiration' commissioning programme</p> | <p>This is another of our Commissioning Programmes and there are a number of activities taking place in order to achieve this, as well as the items listed below other progress is:</p> <ul style="list-style-type: none"> • A dedicated 'skills' lead has been appointed to the Growth and Economic Development Team to develop the action plan for expanded deliver with Futures and INSPIRE. • Nottinghamshire County Council has a role to play in supporting the Army Engagement Team across the County. This is an excellent opportunity for our young people to engage with trained professionals from the Army in fun activities and explore options that they might not have considered. The package offers a unique insight into military life that educates and inspires young people through the Science, Technology, Engineering & Maths, STEM agenda • Policy Committee approved a £50,000 contribution to the countywide rollout of the Enterprise Advisor Network to give young people across the County (regardless of background or where they go to school) a first-hand insight into the world of work and to help them shape their future. • Plans underway to meet with Business leaders to create more employment and apprenticeship opportunities for care leavers. A workshop is being arranged to map the current offer and build an aspirational offer of what care leavers can and should expect from public sector organisations and businesses to help them to achieve their potential in employment, skills, training and apprenticeships. |
| | <p>Work with partners and business to develop the Apprenticeship programme</p> | <p>This is proceeding via the Compact Agreement with the local Universities and internal teams within Place, plans afoot to regularise meetings to develop a County position.</p> |
| | <p>Develop an action plan for expanded delivery with Futures Advice, Skills & Employment and INSPIRE, related to skills</p> | <p>A dedicated 'skills' lead has been appointed to the Growth and Economic Development Team to develop the action plan for expanded deliver with Futures and INSPIRE. Work is underway in developing bid submissions aligned to Council priorities, following the recent launch of EU funds</p> |
| | <p>Implementation of the Area Based Review's recommendations, including addressing quality and the alignment of the curriculum with employer needs</p> | <p>The reviews were intended to enable a transition towards fewer, larger, more resilient and efficient providers, which are more specialised and collaborate more effectively. The college mergers took place and colleges have developed their strategies and relationships to other colleges. This has acted as a stimulus for working collaboratively and the additional skills resource within the Growth & Economic Development Team will have as part of her responsibility reaching out to the FE sector to align with working with our internal education, learning & skills section.</p> |

| Commitment 5 - Nottinghamshire is a great place to live, work, visit and relax | | |
|--|--|--|
| Success means | Council Plan Key Measures of Success | Progress |
| <p>People live in communities supported by good housing and infrastructure</p> <p>People enjoy a wide range of leisure and cultural activities</p> <p>People can travel safely and quickly across urban and rural Nottinghamshire</p> <p>People look after and enjoy the local environment</p> | <p>Develop and deliver the 'Investing in Economic and Social Regeneration' commissioning programme</p> | <p>Again this is one of our Commissioning Programmes and there are a number of activities taking place in order to achieve this, as well as the items listed below other progress is:</p> <ul style="list-style-type: none"> • A visitor economy strategy is under development based on three strategic priorities of: creating compelling places to visit; building private sector marketing capacity, and; extending the benefits of tourism. • The Council is reviewing its office accommodation and modelling future portfolio options. This work identified an opportunity relating to Sir John Robinson House (SJRH), which could result in this building being surplus to operational requirements. In the event of this occurring, an alternative and appropriate use for the building needs to be secured. Focus Consultant's have been appointed to guide the strategic future of SJRH and is producing a number of detailed assessments and supportive evidence over two phases. The first phase a rigorous market assessment of the current demand and supply for office and workspace. The second phase relates to the feasibility and EU funding detailed submission work. • An integrated strategic model for health and work in Nottinghamshire is under development with Public Health colleagues. An immediate priority is preparing a bid for the anticipated D2N2 funding calls. Our longer term approach aims to develop a more coordinated and joined up programme around health and work, which has clarity around health need, existing delivery, gaps and actions required to improve productivity |
| | Develop a Heritage Strategy | <p>This has now been combined with the work to develop a visitor economy strategy as the two are closely linked. This has now been combined with the work to develop a visitor economy strategy as the two are closely linked.</p> <ul style="list-style-type: none"> • Support the continued operation of the Greenwood Community Forest partnership |
| | Support the Tour of Britain event 2018 | <p>The 2018 Nottinghamshire Stage of the Tour was successfully delivered on 8th September, with over 250,000 people watching the event live. Initial estimates indicate an overall positive economic impact of £3m+ for the event.</p> |
| | Open an additional Household Waste Recycling Centre for residents of Rushcliffe | <p>Site searches continue, and Veolia, as the Councils key waste contractor, has commissioned a specialist planning consultant to help identify a suitable site. The work is due to be complete in the next few weeks.</p> |

| | |
|---|--|
| Review and monitor Flood Risk Assessments and plans for towns and villages at risk | Flooding experienced throughout Nottinghamshire over the past decade has demonstrated the vulnerability of local communities. The Flood Risk Management Team are actively undertaking and reviewing flood risk assessments and planning matters throughout the county, working with other risk management authorities to manage all flood risk in a join-up way. We are developing initiatives in partnership with other organisations, including the seven District and Borough Councils, the Environment Agency, Severn Trent Water and Town and Parish Councils to help ensure the residents of Nottinghamshire more resilient. |
| Deliver a comprehensive and efficient Public Transport network in partnership with commercial providers, community providers and County Council fleet | Communities and Place Committee has approved a new staffing structure to support the Transport Review and the development of future transport provision. TTS continues to work with commercial operators and Community Transport providers to identify opportunities to improve transport provision across the County . |
| Bid for Clean Bus Technology Fund and Low Emission Bus Scheme to reduce NOX emissions and improve Air Quality | The bid for the Clean Bus Technology Fund was successful and the operators have started their retrofit programmes to reduce exhaust Emissions. A second bid to the Low Emission Bus Scheme has been completed for four electric buses and the outcome of the bid should be known by December 2018. |
| Invest in reducing our own energy usage, increasing energy efficiency and reducing cost | We are launching a '4PM Power Down' campaign across Council offices. This will be trialled during Green Great Britain Week, 15-19 October. It aims to save energy and cut costs at the most expensive time of the day. We are also continuing to invest available capital, including that from our revolving load fund, LAEF, in energy saving projects. These include a low energy lighting and an upgraded and networked Building Energy Management System to control heating across our major sites. |
| Support the continued operation of the Greenwood Community Forest partnership | The Greenwood Community Forest Partnership continues to operate, although in a different format, support for the community groups continues. The 2018 Greenwood awards ceremony will be held at the beginning of October 2018. |
| Bring forward revised Minerals and Waste Local Plans for approval | Minerals Local Plan – the six week consultation for the draft local plan has just ended. The consultation responses are currently being considered prior to the production of the Submission draft plan. Waste Local Plan – This is a joint plan with Nottingham City Council. A cross authority members working group has been established. The first stage of the plan, an Issues and Options consultation will take place early 2019 |
| Review and update the Rights of Way Management Plan | A revised Rights of Way Management Plan is being presented to Policy Committee for approval in November 2018□ |

| | |
|---|---|
| Review and monitor Local Transport Strategy (LTP) to ensure efficient use of entire network | The LTP contains an extensive set of outcomes to monitor progress towards its stated objectives and targets. Data is collected annually to allow the efficient use of the network to be reviewed. |
|---|---|

Priority 3 - A great place to enjoy later life

Commitment 7 - People live in vibrant and supportive communities

| Success means | Council Plan Key Measures of Success | Progress |
|---|--|--|
| Communities will support each other through volunteering and involvement in local organisations | Develop and deliver the 'Investing in Place and Communities' commissioning programme | <p>This is the 4th and final Commissioning Programmes and there are a number of activities taking place in order to achieve this, as well as the items listed below other progress is:</p> <ul style="list-style-type: none"> • The new Sherwood Forest Visited operated by RSPB opened in September 2018 • Inspire has been awarded national portfolio status by Arts England which will enable it to lever in £1m funding for Arts activities • In 2018 the Local Improvement Scheme (LIS), a 3 year programme worth £6.6 million or £2.2 million annually funded over 200 vol/community groups – 400 applications received with total ask of just under £7 million. A New capital round will open October 2018 for 2019/20 with £1 million on offer. |
| | Deliver and evaluate the Age Friendly pilot | Evaluation has now been completed by Nottingham Trent University, and has identified the project as being a unique approach to Social Prescribing combining a resident-centred model with a programme of community activation. Analysis identifies that an overall saving of £1.26 per £1 spent (£243k spent) has been delivered from improved health and reduced care costs. In addition, the economic benefit of volunteering as a result of the programme may be £200k. The evidence demonstrates the fundamentally important service now provided to older isolated individuals, and the transformative impact it has had. Quantitative evidence demonstrates the improvements in participants' health, and in particular the marked benefits of volunteering on wellbeing. The University highlights that it sees the green shoots of success in terms of health, as well as health care and social care usage, and that this is as an impressive result. |

| | |
|---|--|
| <p>Using Trading Standards powers and our community safety service to protect vulnerable residents, build resilience and independence</p> | <p>Nominated Neighbour - this scheme now has 53 Nominated Neighbours giving vulnerable individuals support, and has recently been set up for residents in a retirement housing complex with the complex manager acting as the Nominated neighbour. The Service is currently engaging with other complex housing managers to join the scheme. Leaflet for the Bereaved - a new leaflet is being developed on 'Doorstep Crime and Scams' which informs residents on what to look for and how to protect themselves from uninvited doorstep callers and be aware of the various forms of scams.</p> <p>Friends Against Scams - there are 184 new 'friends' registered on the scheme since April 2018 (Q1: 95, Q2: 89). Interventions - 51 vulnerable residents have been protected through 'target hardening' interventions since April 2018 (Q1: 25, Q2: 26). These vulnerable residents have been supported where concerns have been raised by friends or relatives to help prevent the victims from handing further monies to the perpetrators. Prosecution - One individual recently received a 21 month prison sentence following an investigation where 2 victims were targeted and paid £12,800 in total for unnecessary and substandard roofing work.</p> <p>The service are working with Nott's Watch volunteers to support local residents to overcome isolation and loneliness. Together they are encouraging people to volunteer more within their communities.</p> |
| <p>Well regulated businesses – Trading Standards service work commercially to support businesses to be safe, effective and to trade</p> | <p>Primary Authority Partnerships - The number of businesses and organisations that the Authority is providing advice and support to under such partnerships has now grown to 37. Negotiations are undergoing with a number of other potential new partners. The Service has already exceeded it's target for additional income for 2018/19.</p> |

Priority 4 - A great place to start and grow a business

Commitment 10 - Nottinghamshire is a great place to invest and do business

| Success means | Council Plan Key Measures of Success | Progress |
|---|--|---|
| An increased amount of inward investment in the county | Develop and deliver the 'Investing in Opportunity Areas' commissioning programme | Progress against this commissioning programme is listed under commitment 1. |
| High quality business accommodation is available for businesses to start and grow | Deliver the D2N2 Growth Hub business support programme | In July 2018, Policy Committee approved the County Council as a partner in the Growth Hub 2.0 bid for European funds and a contribution of up to £193,561 to be allocated from the Growth and Economic Development base budget over the period 2019-2022, towards the £11.7 million total programme. Officer negotiations currently underway to decide the operational management arrangements to consider and finalised the partner agreement and outcomes |
| Increased economic productivity across the county | Develop proposals for the integration of the three Nottinghamshire Innovation Centres | In June 2018, Policy Committee approved the County Council's withdrawal from the three centre Integrated Innovation Centres contract as of 1st October 2018. The exit process was negotiated with the district partners for the other two centres. This has since seen the transfer of the management of the Worksop Turbine to the County Council. |
| More visitors spending more money in our county | Generate investment opportunities and trade as part of the Midlands Engine and Friendship Agreement with China | The Council's Friendship Agreement and links with the Zhejiang province have been central to the Midlands Engine China Strategy, particularly because the Friendship Agreement complements the work of the City of Nottingham and the University of Nottingham in Ningbo, which is the second city of Zhejiang. The Chief Executive has been invited to join a Midlands Engine Trade Mission to China from 23 to 30 November 2018 |
| Increased economic vibrancy and improved appearance of market towns | Develop and deliver the 'Investing in Economic and Social Regeneration' programme | Work is progressing to develop our proposition relating to Investing in Economic and Social Regeneration' programme. Performance management of the programmes constituent parts and ensuring that robust mechanisms are in place to ensure effective oversight and accountability |
| | Develop a Visitor Economy Strategy and delivery plan | The emerging themes of the Council's Strategy to grow Nottinghamshire's Visitor Economy (supported by Blue Sail Consultants) were presented to September 2018 Policy Committee. Two primary market have been identifies (a) Country loving traditionalists and (b) active family fun seekers. There are additional opportunities via the forthcoming 202 400th commemoration of the sailing of the Mayflower to help capitalise on international tourism via the US and domestic market |

| | |
|--|--|
| Develop and adopt a D2N2 Town Centre Strategy | The N2 Town Centre Programme was approved in January 2018. Agreements are in place. External assessors - Genecon - have undertaken business case assessments for all the projects within the Programme. A Programme Board has been established and the inaugural meeting held. We have now reached the stage where projects are being approved and delivery is getting underway. The first project being Mansfield Old Town Hall. |
| Develop a Property Strategy and Asset Management Plan to align use of Council Assets to strategic priorities | A Property Transformation Programme commenced in April 2018 with the appointment of Turner & Townsend in June 2018. One Strand of this programme is the Corporate Property Strategy. The Strategy will be presented at Policy committee in October 2018. The Strategy will provide an overarching, coherent plan to set out how the Council estate will support the delivery of Council and Place targets. |
| Lead the Nottinghamshire strand of the OPE North Midland Partnership | The County Council continues to play a pivotal leadership role as a lead partner in the governance of the OPE North Midlands Partnership and is hosting the N2 OPE Programme Manager post. A key outcome of the N2 element of this partnership is providing a structure and practical support for all public sector partners across the county area to work more collaboratively to make the most effective and efficient use of their property assets as well as developing specific proposals. |
| Expand the Trading Standards Checktrade approved traders service | 27 new approved traders have joined the scheme so far this year. The Service also undertakes annual rechecks of all existing members too. |

Commitment 11 - Nottinghamshire is a well-connected County

| Success means | Council Plan Key Measures of Success | Progress |
|--|--|---|
| Improved roads and transport infrastructure with better connectivity across the county and region | Develop and deliver the 'Investing in Opportunity Areas' and 'Economic and Social Regeneration' commissioning | Progress against this commissioning programme is listed under commitment 1. |
| Improved superfast broadband coverage | Lead the development of HS2 at Toton Nottinghamshire, including the Innovation Campus and network of 'garden villages' | First meeting of Toton Delivery Board has been held. Policy committee has agreed a partnership arrangement with LCR to bring forward delivery on the site. HIF bid has been developed and submission is pending. A programme team has also been established and a planning and delivery route map established. We have received £2m from government for the creation of a development body plus 1.8m from government to develop plans for the site. |
| Local people have the right skills to benefit from employment opportunities generated by HS2 and other major infrastructure developments | Deliver contract 3 of the Better Broadband for Nottinghamshire programme | £2.7m deal signed with BT £1.3m of County Council and Broadband Delivery public funding PLUS £1.4m Openreach match private investment) to deliver fibre to the premises broadband to 2,500 premises in Bassetlaw and Rushcliffe by September 2019. Officers are currently preparing a business case to receive a £10,000 grant to provide an interactive map on the Council's online postcode checker webpage |

| | |
|---|---|
| Develop plans for the County's first terabit school and (if appropriate) apply to the Government's Local Full Fibre Network (LFFN) Challenge Fund | The Department for Education (DfE) and DCMS estimate that 1200 schools in the UK receive below Superfast broadband speeds. They are running a pilot to connect 100 schools with 1 gigabyte so that the results can help build the business case for the other 1100. Work is underway to identify schools in Nottinghamshire which meet the sub-superfast definition and would be eligible to be part of the pilot. Bringing gigabyte capable infrastructure to the County would be the building block towards terabyte availability |
| Work with operators to establish a 5G testbed for the Midlands Engine to trial Augmented Reality (AR) on the rural visitor experience | Discussions underway with Openreach to explore full fibre broadband options to some of our key visitor attractions/assets with a view to developing immersive visitor attractions |
| Develop a significant programme of investment in the highway network using Council resources and by accessing Government funding | The Investment Programme has previously been approved by Communities and Place Committee and has now been delivered. An update is going to C&P Committee in November. |
| Review Highway maintenance and integrated transport measures policy framework including with Via East Midland | The review of Highway Maintenance has been completed and has resulted in the adoption of a new Code of Practice. This was approved by C&P Committee. |

| Commitment 12 - Nottinghamshire has a skilled workforce for a global economy | | |
|--|--|---|
| Success means | Council Plan Key Measures of Success | Progress |
| <p>People have a higher level of skills</p> <p>There is a flexible and varied workforce that is able to meet the needs of local businesses in the future</p> | Develop a European Social Investment Funding (ESIF) Skills programme | Two ESIF funding call windows, the first in October 2018 and other in Spring 2019 will provide the opportunity for the County Council to consider options to supporting the skills development of Nottinghamshire residents at all levels. Discussions in advanced stages with Council owned, Futures, Employment, Skills & Employment around collaborative bids. |
| | Support the delivery of the County Council Apprenticeship Scheme | All business support practitioners are directed to the NottsHelpYourself online advice pages. This is promoted via the Growth Hub, the Council's business advisers, the Building Better Opportunities Stakeholder Manager and the Nottinghamshire Business Engagement Group membership. |
| | Develop a series of pathways to work and progression routes into higher value employment | The award winning Careers Local Programme is hosted by the Growth & Economic Development Team. The success of this project which has entered its final stages of a 2 year programme aims to reduce the number of young people who are not in education, employment and training (NEET). A UK first of a kind, multi-funded project operating across 4 East Midlands local authorities, will be expanded as part of future EU funding calls. |
| | Support the NTU Anchor Institution programme | Nottingham Trent University continues to play a significant and recognised role in the locality by making a strategic contribution to the economy. To support NTU's graduate retention strategy, the Council is exploring how it can offer assessed employment related placements as part of NTU students courses |



10 January 2019

Agenda Item:5

REPORT OF THE CORPORATE DIRECTOR, PLACE

INTRODUCTION OF A PLANNING PERFORMANCE AGREEMENT CHARTER FOR THE COUNTY COUNCIL

Purpose of Report

1. To seek Members approval for the introduction of a Planning Performance Agreement Charter to be used by the Development Management Team in connection with planning applications determined by the County Council.

Information

2. Planning Performance Agreements (PPAs) were originally introduced in 2008 by the Government with the objective of improving the quality of major and complex planning applications and the decision making process. In April 2008 the Department of Communities and Local Government (DCLG) (alongside ATLAS – the advisory team for large applications) published a guidance note “Implementing Planning Performance Agreements - Guidance Note”. This followed the 2007 DCLG consultation entitled “A new way to manage large scale major planning applications”. Their aim was to bring together the local planning authority, the applicant and any other key participants in the formulation, consultation and assessment of development schemes.
3. PPAs remain a voluntary agreement between local planning authorities and applicants. The National Planning Policy Framework states:

“Applicants and local planning authorities should consider the potential for voluntary planning performance agreements, where this might achieve a faster and more effective application process. Planning performance agreements are likely to be needed for applications that are particularly large or complex to determine”. Planning performance agreements are becoming increasingly used by local planning authorities nationally.

4. Section 93 of the Local Government Act 2003 gives local authorities the legal power to charge for discretionary services which they have no obligation to provide to enable them to recover the costs incurred in providing the service. Introducing a Planning Performance Agreement Charter is considered to be timely and will enable the County Council to recover reasonable costs from the applicant which would otherwise be borne by the taxpayer and/or the Council. The PPA service, along with the paid-for Pre-application Advice service already

offered by the County Council, will together reflect an “enhanced” planning service available to applicants.

Introduction to Planning Performance Agreements

5. A Planning Performance Agreement (PPA) is a project management tool which local planning authorities can use to agree timescales, actions and resources for handling particular planning applications. PPAs encourage joint working between applicants and local authorities, but can also involve other stakeholders such as consultees and local communities. PPAs can be used for any size or type of application but are most likely to be used for larger applications covering more complex issues. A simpler form of agreement may be used for smaller schemes, based upon the key milestones that need to be adhered to. As well as covering the planning application determination stage, PPAs may also encompass the very earliest pre-application stage of a proposal and, subsequently, cover the post decision phase, should planning permission be granted, such as the consideration of reserved matters and approval of conditions. The PPA must set out a realistic timetable to which all parties are working to and an end date for the completion of the planning application, including any associated legal agreements.
6. There is no set model for a PPA. It is for the local planning authority and the applicant to discuss and agree the most appropriate process, format and content which is proportionate to the scale of the project and the complexity of the issues to be addressed. The PPA, as a minimum, should set out the agreed timetable, development objectives and responsibility for the required tasks. It is usual that the PPA would have a cost attached, to be borne by the applicant, to cover additional resources relating to the project management work that goes beyond the Council’s statutory duty of determining the planning application, in addition to any abnormal costs associated with the processing of the application such as significant number of public representations. This resource needs to be used for additional capacity that is genuinely required to ensure a timely and effective service. The payments agreed by the applicant and the Council must not exceed the cost of the additional work involved and must not have implications for the decision. Local planning authorities may charge for the administrative work involved in agreeing and implementing the PPA itself, to the extent that this goes beyond an authority’s statutory function. The PPA fee will be paid by the applicant in addition to the nationally set planning application fee. The Government advises that charging agreements should be kept separate from the PPA. For larger, or more complex, PPAs there may need to be a framework for staggered or phased payment dates.
7. PPAs should be drawn up and agreed by the applicant and the Council prior to the submission of the planning application. The PPA will usually be agreed during pre-application discussions to set out the scope and timetable for the submission and subsequent determination of the application. The PPA should be signed by appropriate representatives from the local planning authority and the applicant. If the PPA is signed ahead of the submission of the application the agreed determination date supersedes the 8/13 or 16 week statutory timeframes. It also

supersedes the 26 week planning guarantee (after which the local planning authority (LPA) must return the planning fee if no extension of time has been agreed). If the LPA fails to determine the application by the agreed date then the applicant may appeal against non-determination in the usual way. The determination date specified in the PPA will be the date used by central government for the LPA's performance management in regard to the designation criteria and planning guarantee.

8. PPAs are not legally binding but are intended to be agreed in the spirit of a 'memorandum of understanding'. The parties are encouraged to make the existence and content of the agreement publicly available so that the agreed process and timescale are transparent. This is important to maintain the integrity of the Council in its duty of determining planning applications in an impartial manner. PPAs can be useful for identifying the preferred approach to community engagement, including the identification of the communities to involve, the process of engagement and the best approach to incorporating their views.

The Benefits of Planning Performance Agreements

9. There are many recognised benefits of PPAs to all the parties involved including the local planning authority, the applicant and the community. Benefits include:
 - Identification of key issues and relevant consultees at an early stage;
 - Setting more realistic and predictable timetables, with a structure of deadlines and action points;
 - Improved collaborative working between the various parties;
 - Better overall management of advice at pre-application and post application stages;
 - Greater accountability, transparency and communication;
 - Better project management with a guarantee of dedicated Council resources;
 - Removal of statutory timescales for the determining applications;
 - Greater commitment from relevant consultees to respond in a timely manner, particularly internal consultees;
 - Better commitment to community engagement and consultation, enabling communities to influence planning decisions;
 - Ability to recover costs, thereby reducing the financial burden on Council resources.

Nottinghamshire County Council Context

10. Planning Performance Agreements have not been used by this authority until recently. Earlier this year the County Council received a planning application to vary a number of conditions relating to an existing gypsum quarry. The application, accompanied by an Environmental Impact Assessment, sought to amend the working and restoration scheme to allow extraction of significant quantities of gypsum, albeit as a Section 73 application (application to vary planning conditions) with a nationally set planning fee of £234. Given the significant amount of mineral proposed to be extracted and the scale of the proposal, the applicant was sympathetic to the anomaly with the Fees

Regulations and agreed to enter into a PPA in order to allow the County Council to recover its reasonable cost associated with assessing the application. A PPA has subsequently been agreed but the process of putting the PPA together has highlighted the need for there to be a PPA Charter in place which sets out a consistent approach to drawing up PPAs in the future.

Shale Gas Development and PPAs

11. The Government has clearly advocated that PPAs should be used to ensure that shale gas applications are determined in a timely manner. In the document 'Shale exploration – support for minerals authorities' published in May 2018 the Ministry of Housing, Communities and Local Government (MHCLG) sets out the key stages when minerals planning authorities (MPAs) can apply for funding, namely at the pre-application, the post-receipt of an application, and the post-decision stages. If a PPA is not in place for a proposed shale gas development, bids for funding can only be made for any of these three stages when a particular trigger point is met. For example, a bid for funding for the post-receipt of a planning application stage can only be made once the MPA has validated the application. This makes the bidding process reactive and can delay the release of funds to the MPA.
12. However, if the applicant and MPA have already agreed a PPA at an early stage, the Government allows for bids for funding for the entire planning process, covering all three stages. The document states:

"In a change from previous years, mineral planning authorities will also be able to bid for funding to cover the entire planning process within a single bid. The full amount of each stage totals up to a maximum £250,000 to cover each trigger point from pre-application through to post-decision. A mineral planning authority can only bid for this full process funding where a signed Planning Performance Agreement is in place. If approved funding would be released in increments once written notification has been received from the mineral planning authority confirming when each trigger point has been reached with relevant evidence. The Planning Performance Agreement must set out clear and measurable milestones to the submission and determination of relevant applications. Where applications are not forthcoming, milestones are missed or applications withdrawn, funding for subsequent triggers will not be released and a revised bid will need to be made".

13. Officers consider that PPAs should not be restricted to shale gas applications but are relevant to all types of minerals and waste development and also to applications for the County Council's own development.

Use of PPAs in the Future

14. In the future it is anticipated the PPAs will be suggested to applicants, at the pre-application stage for appropriate applications including major and complex minerals, waste and County Council development applications. They could also be used for Section 73 applications or for the discharge of conditions when complex issues are likely to arise. In these instances it will be suggested to

applicants that they may wish enter into a voluntary agreement through a PPA with the Authority who will provide an indicative timescale for determination and guaranteed staff resources. These will take the form of the content set out below.

Charging Rates for Officer Time Associated with PPAs

15. It is proposed that a flat rate of £56 per hour, which includes VAT, be charged for officers to provide services under a PPA which are detailed below. This rate will be charged throughout the process from meetings held at the pre-application stage, for application progress meetings, through to time spent at the post decision stage for discharging conditions or site monitoring. This rate reflects an average cost to the Authority for planning officer time and will be reviewed on an annual basis.

Services that the PPA Fee will Cover

16. As referred to in paragraph 4 above local planning authorities have legal powers to charge for “discretionary services”. Most planning applications are subject to a nationally set planning application fee and, as such, the Council is not able to charge for the determination of a planning application through the PPA process. However, local planning authorities are able to charge for the administration work involved in agreeing and implementing a PPA to the extent that this goes beyond an authority’s statutory responsibilities. Officers have also identified a range of “enhanced” planning services that will be provided through a PPA at the applicant’s expense and these are set out below. It should be noted that any officer time required as part of a PPA would be subject to VAT.

Setting up the Planning Performance Agreement

17. This would be subject to a flat fee of £400, which includes VAT, based on an estimated six to eight hours of officer time required for this process which will involve completing the PPA template, identifying the services to be provided and obtaining signatures from representatives of the Council and the applicant.

Pre-application Meetings/Advice

18. It is anticipated that the Council and the applicant will hold meetings prior to the submission of the application to discuss matters relating to relevant planning policies/site history and specialist matters such as ecology/restoration, archaeology, flood risk etc. At these meetings an indicative timeframe for determining the planning application will also be discussed, in addition to discussing the most appropriate way to engage local communities before an application is submitted. The costs of any planning or other specialist officer involvement in these meetings shall be covered by the applicant through the PPA.

Pre-application Community Engagement

19. One of the key benefits of PPAs is the potential for enhanced engagement with the local communities. The Council already welcomes the involvement of local

communities at the early stages of the planning process to enable local residents and businesses to have a meaningful dialogue with potential applicants in order to influence planning proposals. In the Council's adopted Statement of Community Involvement, reviewed earlier this year, it states:

"there are benefits to 'front-loading' the process by encouraging pre-application dialogue with the wider community. This early stage offers a real opportunity for local residents to influence a development before final proposals are drawn up and submitted. While the County Council cannot make pre-application discussions compulsory (with a few exceptions) it will continue to encourage developers to enter into them, and welcomes the involvement of the local community".

20. As stated above, under planning legislation there are very few circumstances where applicants must undertake pre-application consultations with local communities. By entering into a PPA with applicants, there is an opportunity for the County Council to make early community engagement a fundamental part of the planning process.
21. In order to achieve this the applicant will be expected to organise and facilitate community engagement event/s reflecting the communities likely to be affected by the proposed development. These events will provide an opportunity to take on board any comments and concerns raised by local residents or businesses and, where possible, address and incorporate these into the final design of the scheme. Where appropriate, this could include a site visit to the operator's existing site/facility. The Applicant shall cover the costs of hiring any community facility required for these events. Planning and other appropriate Council officers shall attend such events, and their costs in doing so shall be covered through the PPA. The purpose of their attendance will be in order to explain the planning application process to the local community, including how to make representations to the Council, speaking at planning and licensing committee and the likely timescales involved in determining the application, but shall not discuss the merits or otherwise of the proposal.

Local Member Involvement

22. Where relevant, planning officers will provide advice to the Local Member about the draft proposals at the pre-application stage or at any other appropriate stage of the application. This would include informing the Local Member of any public meetings or exhibitions to be held with the local community.

Application Progress Meetings

23. When an application is submitted, the applicant will be provided with a Progress Chart detailing an indicative timeframe for the determination of the application, including the target committee date. The PPA will provide for the holding of meetings approximately once a month following the submission of the application to allow for the Council and the applicant to discuss the progress of the application against the timescales set out in the Progress Chart and to amend the Progress

Chart accordingly. The costs of any officer involvement in these meetings shall be covered by the applicant through the PPA.

24. Progress meetings will be used to identify of the need for the provision of additional information to be submitted by the applicant. This will include essential information required to enable the validation of the planning application and specialist information required following responses received from statutory and non-statutory consultees. Requests for additional information made under Regulation 25 of the Environmental Impact Assessment Regulations 2017 are likely to have implications for the determination timescale of the application due to the requirement to undertake additional formal publicity and consultation under the EIA Regulations. The Progress Chart and the indicative determination date will be reviewed to reflect this.

Processing Significant Levels of Public Representations

25. It is considered by officers that where the Council receives a significant level of public representation in response to consultation and publicity undertaken on a planning application then the Council should seek to recover “costs” incurred in processing these representations. The Government’s Planning Practice Guidance makes provision for this, stating the following in relation to Planning Performance Agreements *“For very large or complex schemes the agreement may also provide a basis for any voluntary contributions which the applicant has offered to pay to assist with abnormal costs of processing the application.”*
26. From an investigation of our planning applications database since 2000/2001, when officers first started using it, it has been found that 33 applications (the highest 5%) generated between 58 and 2,749 representations from the public. This gives an indication of the level of public representation above which it is considered that the Council could seek additional resources through the PPA to deal with these representations.

Specialist Technical Input Required to Address Issues Relating to the Application

27. There has been a small number of occasions when the County Council has had to engage specialist technical advice to deal with a particular matter relating to a planning application which the broad range of statutory and non-statutory consultees have not been able respond to. On one occasion, a representation was received regarding a planning application for a biomass building and which raised concerns that the proposed building would have a shadowing effect on adjacent agricultural land, thereby affecting its agricultural land classification. Upon the receipt of additional information, including shadowing models for different times of the day at different times of the year, the use of the agricultural land, local weather conditions, and soil characteristics, the technical expert engaged for this specific purpose was able to advise the County Council as to whether the overshadowing effects of the building would have an adverse impact on the adjacent agricultural land.

28. On another occasion, the County Council had to engage consultants to provide technical geological advice relating to the criteria used by an applicant to determine the chosen application site for exploratory shale gas boreholes from a wider area of search. Additional information was requested regarding the basis for the location and extent of a 3D seismic survey and the potential to use directional drilling techniques from outside the area of search. Upon the submission of this additional information, the technical expert was able to advise the County Council as to the suitability of the applicant's geological strategy for selecting the site.
29. Given the complex nature of planning applications that the County Council deals with, there is the potential that such specialist advice is going to be required again in the future on matters which cannot be dealt with by consultees. It is considered reasonable for applicants to cover the costs of procuring such advice, including the procurement process itself, through the PPA.

Discharge of Conditions/Site Monitoring

30. In the event that planning permission is granted for a proposal to which a PPA has been signed, the PPA could also provide for any meetings between the Council and the applicant to discuss matters relating to the discharge of any conditions attached to the permission. The costs of any officer involvement in these meetings would again be covered by the applicant through the PPA.
31. Where appropriate, it may be necessary to undertake monitoring of sites during the construction phase, as well as once sites become operational, to ensure that conditions imposed to mitigate impacts are properly implemented and monitored. There is already provision for charging fees for monitoring minerals and landfill sites. Fees included within PPAs will relate to sites which fall outside this existing fee regime.

Scope of PPAs

32. It is anticipated that the range of services above will be offered on major or complex applications. For applications involving Section 73 (Variations) or discharge of conditions (which attract a planning fee of £234 and £116 respectively) the above services will be offered, in addition to other services to recover the Council's costs in determining the application.
33. It is anticipated that the PPA would cover some or all of the elements outlined in paragraphs 16 to 31 above and that staged payments would be made by the applicant to cover these costs. A copy of the proposed PPA charter and a sample template is attached to this report as Appendix 1.

Scheme of Delegation for Planning and Licensing Committee

34. Should Members of this Committee and subsequently Policy Committee approve the proposed PPA Charter, officers consider it appropriate to make a minor revision to the Council's existing scheme of delegation for determining planning

applications. This amendment would require that all planning applications which have a PPA are reported to Planning and Licensing Committee for a decision. A suggested amendment to the existing criterion (d) is shown in italics “Applications which have S106 agreements/Planning obligations *or a Planning Performance Agreement* and those which have other financial implications for the County Council”.

35. This amendment is considered to be in the spirit of transparency and impartiality of the County Council and provides reassurance that the existence of a PPA has no bearing on the ultimate outcome of the application. A report will be taken to Planning and Licensing Committee recommending this revision should Members approve the introduction of PPAs.

Publicity of the Planning Performance Agreement Charter

36. Should members of this Committee, and subsequently members of Policy Committee, be minded to approve this proposed PPA Charter for the Council, officers will undertake appropriate publicity of the new service. The PPA Charter will be publicised on the County Council’s website setting out full details of the Charter, including the services that the PPA will cover, fee levels and the template. Additionally, it is intended to directly contact major minerals and waste operators/agents, together with developers and agents involved in the County Council’s own development, to make them aware of this service. All relevant information will be available as a brochure/leaflet which can be downloaded from the Council’s website.

Review of the Planning Performance Agreement Charter

37. In addition to the charging rates being reviewed on an annual basis to reflect any pay awards, officers will regularly review the overall PPA Charter to assess its use and effectiveness, including identifying any improvements which can be made to it. Should substantial changes to the Charter be required, a report would be brought back for Members’ consideration.

Financial Implications

38. Members should note that PPAs are a voluntary agreement and, as such, the Council has no control over which applicants will engage with the process. Officers intend to encourage their use for appropriate applications, however it is not possible to estimate how many PPAs will be entered into and therefore no estimate can be given as to how much income they will generate.

Statutory and Policy Implications

39. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users,

smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Human Rights Implications

40. Relevant issues arising out of consideration of the Human Rights Act have been assessed. Rights under Article 8 (Right to Respect for Private and Family Life), Article 1 of the First Protocol (Protection of Property) and Article 6 (Right to a Fair Trial) are those to be considered. In this case, however, there are no impacts of any substance on individuals and therefore no interference with rights safeguarded under these articles.

RECOMMENDATIONS

It is recommended that:

- 1) Committee endorses the introduction of the Planning Performance Agreement Charter as set out in this report and recommends it to Policy Committee for adoption as a Council policy.
- 2) Subject to Policy Committee adopting the Planning Performance Agreement Charter, a report be taken to Planning and Licensing Committee recommending approval of the amendment to that committee's scheme of delegation as set out in paragraph 34 of this report.

Adrian Smith
Corporate Director, Place

For any enquiries about this report please contact the report author: Jane Marsden-Dale, Tel: 0115 9932576

Constitutional Comments [RHC 4/12/2018]

41. Communities and Place Committee is the appropriate body to consider the contents of this report by virtue of its terms of reference.

Financial Comments [RWK 05/12/2018]

42. The financial implications are set out in paragraph 38 of the report.

Background Papers Available for Inspection

The application file available for public inspection by virtue of the Local Government (Access to Information) Act 1985.

Electoral Divisions and Members Affected

All

Nottinghamshire County Council

Planning Performance Agreements Charter

What is a Planning Performance Agreement?

A Planning Performance Agreement (PPA) is a project management tool which local planning authorities and applicants can use to agree timescales, actions and resources for handling particular planning applications. PPAs encourage joint working between applicants and local authorities but can also involve other stakeholders, such as consultees and local communities, helping to identify the preferred approach to community engagement, including the identification of the communities to involve, the process of engagement and the best approach to incorporating their views. PPAs are most likely to be used for larger applications with more complex issues but can be used for smaller schemes, based upon the key milestones that need to be adhered to. PPAs are not legally binding but are intended to be agreed in the spirit of a 'memorandum of understanding'.

PPAs can encompass the pre-application phase, the application phase and, should planning permission be granted, the post decision phase of a development. The Council and the applicant will agree the most appropriate process, format and content of the PPA which is proportionate to the scale of the project and the complexity of the issues to be addressed. The PPA will set out the agreed timetable, development objectives and responsibility for the required tasks.

The PPA will have a cost attached, to be borne by the applicant, but this will have no implications for whether the application is granted permission. The fee will cover additional resources relating to the project management work that goes beyond the Council's statutory duty of determining the planning application, in addition to any abnormal costs associated with the processing of the application. This resource will be used by the Council for additional capacity that is genuinely required to ensure a timely and effective service.

The payments agreed by the applicant and the Council will not exceed the cost of the additional work involved but will cover the administrative work involved in agreeing and implementing the PPA itself, to the extent that this goes beyond the authority's statutory function. The PPA fee will be paid by the applicant in addition to the nationally set planning application fee. For larger or more complex PPAs there is likely to be a framework for staggered or phased payment dates.

PPAs are intended to encourage early engagement. Ideally, the PPA will be drawn up, agreed and signed by all parties prior to the submission of the planning application during pre-application discussions. The agreed timetable for the PPA will supersede all statutory determination timeframes and the 26-week planning guarantee. If the Council fails to determine the application by the agreed date, then the applicant may appeal to the Secretary of State for non-determination in the usual way. The parties are encouraged to make the existence and content of the agreement publicly available to maintain the

integrity of the Council in its duty of determining planning applications in an impartial manner.

The benefits of Planning Performance Agreements

There are many recognised benefits of PPAs to all the parties involved including the local planning authority, the applicant and the community. Benefits include:

- Identification of key issues and relevant consultees at an early stage;
- Setting more realistic and predictable timetables, with a structure of deadlines and action points;
- Improved collaborative working between the key stakeholders;
- Better overall management of advice at pre-application and post application stages;
- Greater accountability, transparency and communication;
- Better project management with a guarantee of dedicated Council resources;
- Removal of statutory timescales for the determination of applications;
- Greater commitment from relevant consultees to respond in a timely manner, particularly internal consultees;
- Better commitment to community engagement and consultation, enabling communities to influence planning decisions;
- Ability to recover costs, thereby reducing the financial burden on Council resources.

Charging rates for PPAs

The costs associated with a PPA shall be agreed at the outset and shall be payable upon the signing of the PPA, unless the Council agrees to phased payments. The Council will charge a flat rate of £56 per hour, which includes VAT, for officers to provide services under a PPA. This rate will be charged throughout the process from meetings held at the pre-application stage, for application progress meetings, through to time spent at the post decision stage for discharging conditions or site monitoring. This rate reflects the average cost to the authority for planning officer time and will be reviewed on an annual basis.

Setting up the PPA itself will be subject to a flat fee of £400, based on an estimated six to eight hours of officer time required for this process which will involve completing the PPA template, identifying and agreeing the services to be provided and obtaining signatures from representatives of the Council and the applicant.

Services provided through the Planning Performance Agreement

The range of “enhanced” planning services that will be provided through a PPA are set out below.

Pre-application meetings/advice

It is anticipated that the Council and the applicant will hold meetings prior to the submission of the application to discuss matters relating to relevant planning policies/site history and specialist matters such as ecology/restoration, archaeology, flood risk etc. At these meetings an indicative timeframe for determining the planning application will also be discussed, in addition to discussing the most appropriate way to engage local communities before an application is submitted. The costs of any planning or other specialist officer involvement in these meetings shall be covered by the applicant through the PPA.

Pre-application community engagement

One of the key benefits of PPAs is the potential for enhanced engagement with local communities and to make early community engagement a fundamental part of the planning process. To achieve this the applicant will be expected to organise and facilitate community engagement event/s reflecting the communities likely to be affected by the proposed development. These events will provide an opportunity to take on board any comments and concerns raised by local residents or businesses and, where possible, address and incorporate these into the final design of the scheme. Where appropriate, this could include a site visit to the operator’s existing site/facility.

The applicant shall cover the costs of hiring any community facility required for these events. Planning and other appropriate Council officers shall attend such events, and their costs in doing so shall be covered through the PPA. The purpose of their attendance will be to explain the planning application process to the local community, including how to make representations to the Council, speaking at the Council’s Planning and Licensing committee and the likely timescales involved in determining the application, but shall not discuss the merits of the proposal.

Local Member involvement

Where relevant, planning officers will provide advice to the Local Member(s) about the draft proposals at the pre-application stage or at any other appropriate stage of the application. This would include informing the Local Member(s) of any public meetings or exhibitions to be held with the local community.

Application progress meetings

When an application is submitted, the applicant will be provided with a Progress Chart detailing an indicative timeframe for the determination of the application, including the target committee date. The PPA will provide for the holding of meetings approximately once a month following the submission of the application to allow for the Council and the applicant to discuss the progress of the application against the timescales set out in the Progress Chart and to amend the Progress Chart accordingly. The costs of any officer involvement in these meetings shall be covered by the applicant through the PPA.

Progress meetings will be used to identify of the need for the provision of additional information to be submitted by the applicant at the validation stage and any specialist information required following responses received from statutory and non-statutory consultees. Requests for additional information made under Regulation 25 of the Environmental Impact Assessment Regulations 2017 are likely to have implications for the determination timescale of the application due to the requirement to undertake additional formal publicity and consultation under these Regulations. The Progress Chart and the indicative determination date will be reviewed to reflect this.

Processing significant levels of public representations

Where the Council receives an unusually high number of representations in response to consultation and publicity undertaken on a planning application then the Council will seek to recover “costs” incurred in processing these. Over and above 50 representations is considered to be a reasonable threshold for including this cost within a PPA and is likely to relate to the most significant and controversial applications.

Specialist technical input required to address issues relating to the application

Given the complex nature of planning applications that the County Council deals with, the County Council may have to engage specialist technical advice to deal with a particular matter relating to a planning application which the broad range of statutory and non-statutory consultees have not been able respond to. It is considered reasonable for applicant to cover the costs of procuring such advice, including the procurement process itself, through the PPA.

Discharge of conditions/Site monitoring

If planning permission is granted for a planning application with an associated PPA, the PPA could also provide for any meetings between the Council and the applicant to discuss matters relating to the discharge of any conditions attached to the permission. The costs of any officer involvement in these meetings would again be covered by the applicant through the PPA.

Where appropriate, it may be necessary to undertake monitoring of sites during the construction phase, as well as once sites become operational, to ensure that conditions imposed to mitigate impacts are properly implemented and monitored. There is already provision for charging fees for monitoring minerals and landfill sites. Fees included within PPAs will relate to sites which fall outside this existing fee regime.

Review of this Planning Performance Agreement Charter

In addition to the charging rates being reviewed on an annual basis, officers will regularly review the overall PPA Charter to assess its use and effectiveness, including identifying any improvements which can be made to it. Further information about PPAs can be found on the County Council website.

Interested in entering into a Planning Performance Agreement?

For more information about setting up a Planning Performance Agreement please email the Development Management Team at development.management@nottsc.gov.uk

Sample Template Planning Performance Agreement

| | |
|-----------------|--------------------------------------|
| Between: | <i>Applicant name</i> |
| and: | Nottinghamshire County Council (NCC) |

| | |
|------------------------------------|--|
| Planning reference(s): | |
| Site location: | |
| Description of development: | |
| Applicant team: | |
| Council team: | |

Objectives and terms of the Planning Performance Agreement (PPA)

The objectives of this PPA are to:

- Secure and facilitate collaborative working between the applicant, the Minerals/Waste/County Planning Authority (M/W/CPA) and other parties on the proposed development to which it relates from the earliest opportunity and on an ongoing basis throughout the planning process;
- Provide clarity in respect of the anticipated timescales, and the County Council's costs, for project managing the application from the pre-application stage through the application state and post-determination;
- Allow for the early engagement with local communities likely to be affected by the proposed development in order to allow the applicant to address concerns and opportunities through the design of the proposal;
- Provide a framework to allow for the review and renegotiation of timescales associated with this PPA in the event that there are technical matters relating to the application which need to be resolved through a request for additional information (under Regulation 25 of the Environmental Impact Assessment Regulations where the application is an EIA application).

This PPA is subject to the following terms:

- This PPA does not give a guarantee of planning permission being granted. It relates to the collaborative working between the M/W/CPA, the applicant and the local community prior to the submission of, and during the consideration of, the planning application but not the decision itself;
- The attached Progress Chart is intended to set out the necessary steps in submitting and determining the planning application and to provide an indicative timeframe for the carrying out and completion of those steps. The applicant and NCC agree that the timetable will be kept under regular review and acknowledge that it may be subject to change. Specifically, the timetable will be reviewed when the application is submitted in order to identify a target date for the determination of the application at the County Council's Planning and Licensing Committee.
- If, during the progress of this application, either the applicant or NCC becomes aware of circumstances arising that are likely to lead to a delay in the completion of any of the steps in the Progress Chart, that party must inform the other party at the earliest opportunity in writing, providing brief reasons for the delay and an estimated revised time frame for completion of the relevant task. In such circumstances, NCC and the applicant shall work together collaboratively to review the Progress Chart and to agree any necessary revisions to the Progress Chart at the earliest opportunity;
- This agreement is made pursuant to Section 111 of the Local Government Act 1972, Section 93 of

the Local Government Act 2003 and Section 1 of the Localism Act 2011;

- The parties to this agreement will endeavor to make available members of the project team to facilitate meetings within 7 working days from a formal written request, unless otherwise agreed;
- Confidentiality protocols will be agreed and applied to specific issues and/or information as they emerge.

Services to be provided through this Planning Performance Agreement

The M/W/CPA and the applicant agree that the following services shall be provided through this Planning Performance Agreement and shall be paid for by the applicant.

Setting up the PPA – this is subject to a flat fee of £400.

Pre-application meetings – the M/W/CPA and the applicant agree to hold meetings prior to the submission of the application to discuss matters relating to [insert issue(s) as required, such as ecology/restoration, archaeology, flood risk etc]. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA.

Pre-application community engagement – the applicant agrees to organise [a] community engagement event[s] reflecting the communities likely to be affected by the proposed development in order to take on board comments and concerns from local residents and, where possible, address and incorporate these into the final design of the scheme. [This could include a site visit to the operator's existing site/facility.] The applicant shall cover the costs of hiring any community facility required for this/these event[s]. Officers of the M/W/CPA shall attend such events, and their costs in doing so shall be covered through this PPA, in order to explain the application process to the local community, including making representations, speaking at committee and the likely timescales involved in determining the application, but shall not discuss the merits or otherwise of the proposal.

Application progress meetings – this PPA shall provide for the holding of meetings approximately once a month following the submission of the application in order to allow the M/W/CPA and the applicant to discuss the progress of the application against the timescales set out in the attached Progress Chart and to amend the Progress Chart accordingly. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA. For applications where further information is sought under Regulation 25 of the Environmental Impact Regulations this will impact upon timescales set out in the Progress Chart and will require a review of the indicative determination date.

Processing significant levels of public representations – if the application is subject to a significant level of public representation, then the applicant shall pay an agreed amount cover the additional officer costs associated with processing these representations.

Specialist technical input required to address issues relating to the application – if the M/W/CPA needs to procure the services of technical specialists to address issues relating to the application which cannot be addressed by statutory and non-statutory consultees, the applicant shall cover the costs of procuring this specialist advice, including the procurement process itself, through this PPA.

Discharge of conditions – in the event that planning permission is granted for the proposal, this PPA shall provide for any meetings between the M/W/CPA and the applicant to discuss matters relating to the discharge of any conditions attached to the permission. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA.

Site monitoring – Where appropriate the PPA may include charges for site monitoring during the construction phase or once the site becomes operational. This will only apply to sites for which there is no provision for charging fees under existing Regulations for site monitoring.

| |
|--|
| |
|--|

| Costs for the services to be provided through this Planning Performance Agreement | | | |
|--|---|--|--|
| Task | Duration | Officers involved | Cost (inclusive of VAT) |
| Setting up the PPA | N/A | Team Manager Development Management | £400 |
| Pre-application meetings | X hours per meeting | Case officer, Team Manager Development Management, specialist officers as required | £56 per hour per officer |
| Pre-application community events | 1 day per event | Case officer, any specialist officer identified during pre-application meetings | £56 per hour per officer (including travel time) |
| Application progress meetings, approximately monthly | X hours per meeting | Case officer, Team Manager Development Management, specialist officers as required | £56 per hour per officer |
| Processing significant levels of public representations | To be determined based on the number of additional reps | Case officer, Planning Support Officer and other Business Support Officers as required | To be determined |
| Specialist technical advice (including procurement) | To be determined during procurement | Team Manager Development Management, Procurement Officers | To be determined |
| Discharge of conditions/ site monitoring | X hours per meeting | Case officer and specialist officers as required | £56 per hour per officer |

| 4 Signatures |
|---|
| <p>I hereby agree to the terms set out above: On behalf of NOTTINGHAMSHIRE COUNTY COUNCIL as Minerals/Waste/County Planning Authority</p> <p>Name:</p> <p>Position:</p> <p>Authorised Signatory:</p> <p>Date:</p> |
| <p>I hereby agree to the terms set out above: On behalf of the applicant</p> <p>Name:</p> <p>Position:</p> <p>Authorised Signatory:</p> <p>Date:</p> |

| Freedom of information |
|---|
| <p>Your enquiry, together with any response made by the Council, will be made available for public inspection unless you confirm in writing to us that the information provided is commercially sensitive. If the Minerals Planning Authority receives a request to disclose information relating to the planning performance agreement under the Freedom of Information Act (FOI) or Environmental Information Regulations (EIR) they are obliged to do so unless the information is deemed exempt under the Act.</p> <p>Note.</p> <p>We can only withhold information under FOI or EIR if the information falls under one of the exemptions (FOI) or exceptions (EIR) set out in legislation. For certain pre-application issues the applicant would be advised to set out in writing the reasons why, and for how long, they feel any information relating to the case needs to remain confidential. However, whilst we will take account of these views, the final decision on whether the information should be withheld rests with the Council. The Council maintains compliance to the Data Protection Act and we will not release any personal information to third parties. The Council's Privacy Statement, setting out how we will deal with personal data, can be found at http://www.nottinghamshire.gov.uk/global-content/privacy</p> |

10 January 2019

Agenda Item:6

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

MANAGEMENT OF ILLEGALLY PLACED HORSES (FLY GRAZING)

Purpose of the Report

1. The purpose of this report is to update the Committee on the Council's approach to the management of illegally placed horses, ponies and donkeys (Fly-grazing) undertaken in collaboration with key partners.

Information

2. Officers from the Trading Standards & Communities Service have been working in collaboration with Newark & Sherwood District Council (NSDC) for some time on the issue of Fly-grazing. NSDC have been the lead partner in this collaboration.
3. As part of this collaborative work, guidance has been developed to help relevant partners understand the most effective way to deal with incidents of fly grazing.
4. 'Fly-grazing' is the term used to describe the illegal placement of horses, ponies and donkeys on land. This can lead to a variety of risks such as:
 - A danger to the public;
 - Animal welfare concerns;
 - Damage and/or nuisance caused by the animal;
 - Trespassing and illegal grazing; and,
 - Risks to staff and the public who get involved in dealing with such situations.
5. Legally land owners and Local Authorities have a range of responsibilities for animals abandoned or fly-grazing on their land. These are detailed within the provisions of the following:
 - Control of Horses Act 2018
 - Animal Welfare Act 2006
 - Highways Act 1980 (section 155)
 - Equine Identification (England) Regulations 2018
6. The cases of fly-grazing most directly affecting the County Council are generally those occurring on highway verges. In the past 2 years, the Council have received 4 reported incidents which have been dealt with in line with the guidance that has been developed.
7. Concerns regarding fly-grazing are generally reported to the Council from members of the public, and the collaboration with NSDC has helped determine the Council's response to

incidents on County Council Land. There have been no reports of incidents on other land owned by the County Council

8. The purpose of the guidance is to make clear the Council's approach so that when an incident occurs within the county of Nottinghamshire, there is an appropriate and swift assessment of the risk posed, and appropriate action is taken to remove the horse or pony. Appendix 1 to this report details the process used to manage Fly-grazing on Highways and County Council land.
9. A video called 'Avoiding Fly-grazing, Healthy Horses and Safe Communities' has also been developed for educational purpose about the dangers associated with Fly-grazing, and how partners are managing this issue. The video can be viewed on the NSDC YouTube channel.
10. In addition, the County Council has also provided funding for the purchase of two microchip readers to aid the tracing of horse owners where the animals have been microchipped. The readers are held by the Community Protection Team at NSDC, and by the Trading Standards & Communities Service.

Other Options considered

11. No other options were considered as they were not viable given the potential dangers to the public and the legal implications for the landowner. It is important that NCC adopts a process for the management of illegally placed horses.

Reasons for the recommendation/s

12. The processes detailed at Appendix 1 to this report provides the County Council with a robust approach for dealing with this issue.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. There are no financial implications arising directly from this report.

RECOMMENDATIONS

It is recommended that Committee approve the County Council's approach to the dealing with the illegal placement of horses as outlined.

Derek Highton
Service Director, Place & Communities

For any enquiries about this report please contact: Cathy Harvey, Team Manager
Communities Team, Tel: (0115) 977 3415

Constitutional Comments [KK 03/12/2018]

15. The proposals in this report are within the remit of the Communities and Place Committee.

Financial Comments [RWK 05/12/018]

16. The financial implications are set out in paragraph 14.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Members Affected

- All

Appendix 1

Process for Dealing with Horses on the Highway

CALL: 0300 500 8080 - County Council Customer Service Centre

| NCC actions | Other actions | Follow up | Legal |
|--|--|---|---|
| <p>Report the Incident to the relevant Via Highways District Manager and the Communities Team Manager</p> <p>Via to go to the reported location of the horse and if necessary, place it in a secure area using contractors as required. Ensure an appropriate assessment of risk is undertaken.</p> <p>Try to establish horse ownership and request its removal. Take photographs of the horse and detail time and location.</p> <p>Decide on the risk to the public and highway users.</p> <p>If no immediate danger, place Removal Warning Notice (96 hours).</p> <p>If the risk is high, place Immediate Removal Notice or Immediate Detention Notice (Copies attached). If removing, arrange removal immediately by using contractors.</p> <p>In all cases take photographs and keep a check over the 96 hours to ensure the appropriate notice remains in place. Copies to be kept in place</p> | <p>If possible, horses should be checked for a microchip and passport details obtained by NCC Trading Standards who enforce The Equine Identification (England) Regulations 2018.</p> <p>Liaise with local Borough/District Council and NCC Legal Services as necessary.</p> | <p>All agencies should report their findings / action back to NCC Communities Team as the single point of contact and liaison with the public and other agencies.</p> | <p>Consideration for horses to be removed from the highway, or from the side of a highway, under the Highways Act 1980</p> <p>A person who allows their horse to stray onto the highway may also be prosecuted under the Act.</p> <p>Reasonable costs incurred in dealing with horses which stray onto the highway may be recovered from the horse owner, which includes damage done to the highway, officer time, transport/detaining costs etc.</p> <p>Action may be taken to remove horses from land using the Animals Act 1971 and the Control of Horses Act 2015</p> <p>Officers should have regard to the Health and Safety Risk Assessment</p> |

| | | | |
|---|---|--|--|
| <p>and sent to NCC Communities Team Manager in case of dispute. Detail of any costs incurred should also be sent with the photos as this forms the basis for charges made to the original owner when they collect their horse(s).</p> <p>The Contractor should be contacted to advise them of the notice period and ensure that the horse can be removed on the day needed. The 96 hours cannot include weekends and bank holidays. If horse is still on site after the 96-hour notice period has expired, arrange for Contractor to attend site to remove horses with Highways staff and Police if needed.</p> <p>Sign transfer of ownership over to the Contractor.</p> | <p>The Police must be given notice that the horses have been detained within 24 hours</p> | | |
|---|---|--|--|

Process for Dealing with Horses on County Council Land

CALL: 0300 500 8080 - County Council Customer Service Centre

| NCC actions | Other actions | Follow up | Legal |
|---|--|--|--|
| <p>Report the Incident to the NCC Property Team Manager and the Communities Team Manager</p> <p>If there is a risk that the horse will escape or cause a risk of danger to the public any horse should be detained immediately either in situ or via removal of the horse through a contractor.</p> <p>Try to establish horse ownership and request its removal. Take photographs of the horse and detail time and location.</p> <p>Decide on the risk to the public and land users.</p> <p>If no immediate danger, place Removal Warning Notice (96 hours).</p> <p>If the risk is high, place Immediate Removal Notice or Immediate Detention Notice (Copies attached). If removing, arrange removal immediately by using contractors.</p> <p>In all cases take photographs and keep a check over the 96 hours to ensure the appropriate notice remains in place. Copies to be kept in</p> | <p>If possible, horses should be checked for a microchip and passport details obtained by NCC Trading Standards who enforce The Equine Identification (England) Regulations 2018.</p> <p>Liaise with local Borough/District Council and NCC Legal Services as necessary.</p> | <p>If details of the horse owner are known, then notice must be given to the owner within 24 hours of the horse being detained on the land or taken by the contractor.</p> | <p>Action can be taken to remove horses from land using the Animals Act 1971 as amended by the Control of Horses Act 2015.</p> <p>Reasonable costs incurred in detaining horses which can be recovered from the horse owner, which includes damage done by the horse.</p> <p>Officers should have regard to the Health and Safety Risk Assessment.</p> |

| NCC actions | Other actions | Follow up | Legal |
|---|--|-----------|-------|
| <p>place and sent to NCC Communities Team in case of dispute. Detail of any costs incurred should also be sent with the photos as this forms the basis for charges made to the original owner when they collect their horse(s).</p> <p>The Contractor should be contacted to advise them of the notice period and ensure that the horse can be removed on the day needed. The 96 hours cannot include weekends and bank holidays. If horse is still on site after the 96-hour notice period has expired, arrange for Contractor to attend site to remove horses with Highways staff and Police if needed.</p> <p>Sign transfer of ownership over to the Contractor.</p> | <p>The Police must be given notice that the horses have been detained within 24 hours.</p> | | |

10 January 2019**Agenda Item:7****REPORT OF THE SERVICE DIRECTOR, PLACE & COMMUNITIES****LOCAL IMPROVEMENT SCHEME: TALENTED ATHLETES 2018-2019****Purpose of the Report**

1. The purpose of this report is to seek approval for the Local Improvement Scheme (LIS) Talented Athletes awards for 2018-19.

Information

2. The Talented Athletes Fund is part of the Local Improvement Scheme which helps to deliver the Nottinghamshire County Council strategic priorities. The Talented Athletes Fund runs on an annual basis (this is due to the unpredictable nature of the athletes; for example, athletes may not be selected for their squad in subsequent years, they may change sport categories, or be unable to compete due to injury). The Talented Athletes budget for 2018-21 is £21,000 per year.
3. Applications were invited from 13 September to 15 October 2018. The Communities team worked closely with colleagues in Communications and Marketing to promote the Talented Athletes Fund throughout the County using a wide range of media including the local press, social media, Email Me, the NCC and Active Notts websites, digital banners / messages in public spaces and on corporate emails. Promotion also included case studies from previous athletes to showcase their achievements and to encourage applications from across all districts.
4. The Communities Team received 123 applications (an increase of approximately 38% compared to the previous year). Each applicant requested the maximum award of £400 as a contribution towards costs associated with their sport, such as coaching, competition fees and travel. The total amount requested was £49,200 - more than double the amount of available funding.
5. The Talented Athletes Fund has been extensively promoted on a County-wide basis, and the geographical spread of those applications recommended for funding reflects in part athletes and their families choosing to live close to prime sports and coaching facilities for example The National Water Sports Centre at Holme Pierrepont, is the home of the British Canoeing Head Quarters and the Team GB sprint canoeing training facility.
6. Assessment criteria was designed to correspond to the questions in the application form, such as performance improvement and achievements over the past 12 months. Applicants were also required to submit an endorsement letter from their National Governing Body (NGB), in support of their application. The full eligibility and assessment criteria is listed in **Appendix 1** to this report. All applications were assessed by Active Notts and the Council against the assessment criteria to arrive at an assessment score. The assessments were reviewed by the Communities Team as part of the moderation process to ensure

consistency in approach. Where necessary, clarification regarding assessment outcomes was sought from the assessors.

7. Out of the 123 applications received, 118 (96%), were eligible and have been recommended for funding, totalling £21,000 for 2018/19. The recommended applications have representation from all Nottinghamshire districts and cover over 40 sport disciplines. **Appendix 1** to this report includes:

- **Table 1:** The number of Talented Athlete applications received and recommended by district
- **Table 2:** The number of Talented Athlete recommendations by sport / discipline.

8. Due to the high volume of applications and limited budget, applications were grouped by the assessment score and the funding allocations were adjusted according to the assessment score. The maximum grant award of £400 is recommended for the top 5 highest scoring athletes. The number of athletes recommended for each level of funding award is provided in **Appendix 1, Table 3** to this report.
9. Five applications were discounted because the athletes do not live in the County, and therefore, they are not eligible for funding from Nottinghamshire County Council.
10. Recipients of Talented Athletes funding will be asked to complete monitoring information at the end of the funded year.
11. All applicants will be signposted to other possible sources of funding and support via Active Notts.

Other Options Considered

12. All the applications received have undergone the Council's rigorous assessment and moderation process.

Reasons for Recommendations

13. The applications recommended for funding meet the published criteria and therefore, the athletes contribute to the Local Improvement Scheme and the wider strategic priorities of the County Council. It is noted that athletes have demonstrated:
 - A high level of sporting achievements locally, nationally, and internationally - and many have overcome significant adversity to succeed;
 - Positive contributions to the wider community as sports ambassadors, volunteer coaches for younger, aspiring athletes and charitable fundraising and support.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Data Protection and Information Governance

15. The Talented Athletes Fund had been administered in line with the General Data Protection Regulation (GDPR). The Nottinghamshire County Council Local Improvement Scheme Privacy Notice (as published on the Council's website), explains how the Council uses information about grant applicants and how we protect their privacy. As part of the application form, applicants were asked to confirm that they have read and accept the Local Improvement Scheme Privacy Notice.

Financial Implications

16. These are contained within this report.

Public Sector Equality Duty implications

17. The Council has taken steps to advance equality of opportunity, for example by encouraging Countywide participation through an enhanced Communications Strategy compared to the previous year. Consequently, the Council received an increased number of applications this year and applications were recommended from across all districts, from para-athletes and from athletes with disadvantaged backgrounds.

Safeguarding of Children Implications

18. As part of the application process, a parent/legal guardian was required to give their consent for athletes under the age of 16. The Council received applications from 52 athletes who are under-16 years old (i.e. 44% of the total number of applications received).

RECOMMENDATIONS

It is recommended:

- 1) that Members approve the funding as stated in **Appendix 1** to this report for all 118 eligible athletes due to:
 - Meeting the criteria for the Talented Athletes Fund
 - Demonstrating a high level of sporting achievements locally, nationally, and internationally - and overcoming significant adversity to succeed
 - Making positive contributions to the wider community as sports ambassadors, volunteer coaches for younger, aspiring athletes and for their charitable fundraising and support.
- 2) That the Talented Athletes Fund continues to be promoted widely across all of the County of Nottinghamshire.

Derek Highton
Service Director, Place & Communities

For any enquiries about this report please contact: Cathy Harvey, Team Manager, Communities, Tel: 0115 97 73415

Constitutional Comments [LM 03/12/2018]

19. The Communities and Place Committee is the appropriate body to consider the contents of the report.

Financial Comments [RWK 05/12/2018]

20. The proposed awards at a total cost of £21,000 can be met from existing budget provision.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

Local Improvement Scheme: Talented Athletes Recommendations 2018-19

Eligibility Criteria

- Athletes who compete in a sport that is recognised by Sport England and governed by a National Governing Body that is also recognised by Sport England.
- Applicants must have represented the Country of their choice within the last 12 months and / or be nationally ranked within the top 5 in their age group. If the applicant is applying as an individual from a team sport, they must be a member of a national squad.

Assessment Criteria

- Does the athlete meet the eligibility criteria? (above)
- Competition level (e.g. county, regional, national level)
- Individual ranking or frequency of team sport appearances
- Performance improvement over the last 12 months
- Achievements over the last 12 months
- Goals for the next 12 months
- Demonstration of commitment, responsibility and overcoming adversity over the last 12 months
- Has the athlete provided an endorsement letter from their National Governing Body (NGB), in support of their application?
- Is the applicant requesting funding as a contribution towards eligible expenditure, such as coaching, competition fees, travel expenses, sports equipment, and training?

Table 1: Talented Athletes: Number of applications received and recommendations by district

| District | Number of Applications | Number of Applications Recommended for Approval | Number of Applications <u>Not</u> Recommended |
|----------------------------|------------------------|---|---|
| Ashfield | 18 (14.6%) | 18 (15.3%) | 0 |
| Bassetlaw | 9 (7.3%) | 9 (7.6%) | 0 |
| Broxtowe | 18 (14.6%) | 18 (15.3%) | 0 |
| Gedling | 6 (4.9%) | 6 (5.1%) | 0 |
| Mansfield | 4 (3.2%) | 4 (3.4%) | 0 |
| Newark and Sherwood | 12 (9.8%) | 12 (10.2%) | 0 |
| Rushcliffe | 51 (41.5%) | 51 (43.2%) | 0 |
| Outside of Nottinghamshire | 5 (4.1%) | 0 | 5 |
| Total | 123 | 118 | 5 |

Table 2: Talented Athletes: Number of applications recommended by sport / discipline

| Sport / Discipline | Number (and %) of Recommended Applications |
|---|---|
| Archery (<i>including Compound Target Archery</i>) | 1 (1%) |
| Athletics (<i>including Triathlon, Decathlon, Long Jump, Pole Vault, Running, Modern Pentathlon, Shot-Put, Discus, Javelin</i>) | 20 (17%) |
| Canoeing (<i>including Sprint Kayak, Slalom, Paracanoe</i>) | 24 (20%) |
| Climbing | 2 (2%) |
| Cricket | 2 (2%) |
| Cycling | 1 (1%) |
| Equestrian (<i>including Dressage and Para Dressage</i>) | 2 (2%) |
| Fencing | 2 (2%) |
| Football | 1 (1%) |
| Golf | 1 (1%) |
| Gymnastics (Artistic) | 1 (1%) |
| Handball | 4 (3%) |
| Hockey | 1 (1%) |
| Ice Hockey | 6 (5%) |
| Ice Skating (<i>including Speed Skating, Figure Skating, Synchronised Skating, Ice dance</i>) | 15 (13%) |
| Indoor Cricket | 1 (1%) |
| Inline Roller Hockey | 2 (2%) |
| Karate | 1 (1%) |
| Motorsport | 1 (1%) |
| Netball | 1 (1%) |
| Rowing | 1 (1%) |
| Rugby | 1 (1%) |
| Snowsport (<i>including Slope Style Skiing</i>) | 1 (1%) |
| Swimming (<i>including Para Swimming</i>) | 10 (8%) |
| Table Tennis | 7 (6%) |
| Taekwondo | 2 (2%) |
| Tennis | 2 (2%) |
| Volleyball | 1 (1%) |
| Water polo | 3 (3%) |
| WUSHU Chinese Martial Arts | 1 (1%) |

Note:

•

- A high number of applications were received from athletes living in Rushcliffe (Table 1) and a high number of applications were from athletes participating in canoeing [Table 2]. The National Water Sports Centre at Holme Pierrepont, is the home of the British Canoeing Head Quarters and the Team GB sprint canoeing training facility
- There are 15 additional sports disciplines represented in the applications recommended for funding compared to last year, as highlighted in **bold** (see above Table 2).
- The percentage amounts may not total exactly 100% due to rounding the numbers up.

Table 3: Recommended Funding Awards

Due to the high volume of applications and limited budget, applications were grouped by the assessment score and the funding allocations were recommended based on the assessment score. The maximum grant award of £400 is recommended for the top 5 highest scoring athletes as shown in Table 3, below.

| Amount of Funding Recommended | | Number of Athletes | |
|---------------------------------|----------------|--|------------|
| £400 | | 5 (4%) | |
| £294 | | 1 (1%) | |
| £250 | | 14 (12%) | |
| £244 | | 1 (1%) | |
| £219 | | 2 (2%) | |
| £200 | | 25 (21%) | |
| £175 | | 32 (27%) | |
| £144 | | 5 (4%) | |
| £100 | | 31 (26%) | |
| £52 | | 2 (2%) | |
| Total amount of funding: | £21,000 | Total number of applications recommended: | 118 |

Summary

The Council received a total of 123 Talented Athletes applications requesting funding for 2018-19. Of these, 118 (96%) were eligible and recommended for funding. Out of the recommended applications:

- 52 (44%) were athletes aged under 16;
- 75 (64%) had not received a Talented Athletes grant in the previous funding round;
- 43 (36%) were awarded a Talented Athletes grant in the previous funding round.
-

The amount of funding recommended ranges from £52 to the maximum award of £400, as a contribution towards the cost of coaching, competition, travel, equipment, and training.

Five applications were discounted due to residing outside the County (and therefore, were not eligible for Talented Athletes funding).

10 January 2019

Agenda Item:8

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

UPDATE ON KEY TRADING STANDARDS AND COMMUNITIES MATTERS

Purpose of the Report

1. To:

- Update the Committee on key Trading Standards and Communities matters;
- Provide the quarterly update on the Commercial Performance of the Service; and
- Seek approval to establish a business support partnership with Rushcliffe Borough Council.

Information

Trading Standards

2. **Commercialisation Progress – Appendix 1.** The quarterly progress update is attached as **Appendix 1.**
3. The current level of new income stands at £234,910. We remain confident that the overall target for 2018/19 will be met.
4. Because the level of business varies from year to year, officers are continuing to explore and develop new services and partnerships that will offer a wider and more stable stream of income in the longer term.
5. Analysis of the market has identified a demand by businesses for partnerships offering a wide spectrum of regulatory support that falls beyond the remit of Trading Standards. As such, the Service has been developing how it can offer such a comprehensive regulatory support package for businesses. It is anticipated that new customers would be attracted to use our services if such an offer be in place.
6. The first stage in developing the comprehensive offer is to build on existing work undertaken with Rushcliffe Borough Council in order to set-up up a collaboration to provide Environmental Health and Health and Safety support in addition to Trading Standards. The detail of the collaboration will be set-out in an appropriate memorandum of understanding, which will ensure the seamless provision of high quality assured advice and support through a single point of contact.

7. It is anticipated that because Trading Standards has the larger existing client base and profile in the market, it is likely initially that the County Council would be the single point of contact for new contracts secured in the short term, although the most appropriate lead would be decided on a case by case basis.
8. The intention is to expand this collaboration to other regulatory organisations and partners going forward to give the subject and geographic coverage that clients wish to access. Officers are currently identifying and approaching other potential partners. All work undertaken would be conducted on a full cost recovery basis.
9. The Department for Business Energy & Industrial Strategy (BEIS) is one of the Government Departments overseeing legislation that Trading Standards is responsible for. The Office of Product Safety and Standards (OPSS) is the part of BEIS with responsibility for the Primary Authority Partnership (PAP) Scheme.
10. The OPSS recently embarked on a campaign to promote PAP to businesses as a tool to grow. OPSS is directing interested businesses to Local Authorities that have the required skills and expertise. OPSS is therefore a very important route to market for our services going forward. Officers have therefore been forging stronger links with OPSS, and have had meetings with them to ensure they have full knowledge of the services that can be offered.
11. **Mass Marketing Scams** - officers continue to work with other agencies to intervene to protect Nottinghamshire victims. These are identified from lists provided by the National Scams Team, or via referrals from social care, health and voluntary sector colleagues. Recent examples include:
 - Helping two residents find out their mislaid military service numbers so that they can access services for Veterans. Both have lost money to different types of scams and the support from Veterans' services will reduce their risk of further loss.
 - Working with Victim Care to source support to victims via their Victim Care Community Points project.
 - Working with Notts Watch to explore how Neighbourhood Watch Co-ordinators can become involved in Friends Against Scams (www.friendsagainstscams.org.uk) and the Nominated Neighbour Scheme.
12. **Doorstep Crime** - officers recently delivered updated training to a major bank in the County for roll out to all branches nationwide. The training covered scams and doorstep crime prevention and ensures that all staff know how to support customers and prevent them from becoming victims. This is vitally important, as many victims are taken to the banks by criminals in order to get cash from the victims' accounts or may unexpectedly request unusually large amounts to pay fraudsters.
13. **Product Safety** – in the lead up to Halloween, officers intervened with a local online retailer of fancy dress costumes to tackle the problem of a children's costume identified as posing a potential choking hazard. The potentially dangerous item was taken off sale and the trader given the appropriate product safety advice to avoid a repetition.
14. **Fireworks** - officers completed the annual inspection programme at retailers of fireworks in the run up to bonfire night. The checks ensured that fireworks were safe for public sale and were being stored safely. More detailed information will be provided in the annual Trading Standards Explosive and Petroleum report to the Planning & Licensing committee on 29th January 2019. There was good media interest, with a Capital FM radio reporter accompanying an officer on a visit and broadcasting information highlighting the benefits of this work throughout the 5th November.

15. **Tattoos & Botox – tattoos, tattoo removals, and non-surgical anti-wrinkle injections (Botox).** A question at Committee in October sought to clarify the regulation of such matters.
16. District Councils have responsibility for regulating the tattoo industry. Tattoo, piercing and electrolysis licences cover tattooing, semi-permanent skin colouring, cosmetic piercing, electrolysis, and acupuncture. In addition to their regulatory and licensing role, the 7 District Councils in the County also promote the Nottinghamshire Hygiene Accreditation Scheme (HAS), a voluntary scheme to improve and maintain hygiene and safety standards. There is no specific role for Trading Standards in relation to this trade sector, over and above its generic interest in the supply of goods and services.
17. The market for Botox is both huge and growing, with a range of providers offering treatments. Botox treatment providers are not required to be licensed with District Councils. Again there is no specific additional role for Trading Standards in relation to this trade sector.
18. In February 2014, the Department of Health produced the “Government Response to the Review of the Regulation of Cosmetic Interventions”. The response indicated that the Government agreed with the majority of the Review’s recommendations, many of which were about tightening controls already in place, or putting in new systems of control.
19. The report indicated that work was already underway in strengthening the involvement of clinical professionals in non-surgical interventions and improving training for providers of Botox or dermal fillers. The Government indicated that it was also looking at appropriate legislative options. The response also accepted that the products used in cosmetic interventions should be more closely controlled and monitored.
20. **New Level 1 Trading Standards Officers** - The Level 1 post has traditionally been the entry point into the profession. The professional training provision available for new entrants has been in a state of flux in recent times, part owing to a lack of demand, as services have been dealing with shrinking budgets. This has led to an ageing population within the profession and a general lack of supply of new officers to replace those who leave the service.
21. A new Trading Standards training regime is now being put in place, designed to work in tandem with the new for generic Regulatory Compliance Officer Apprenticeship. The new Trading Standards qualification recognises the apprenticeship, awarding exemptions from certain elements, allowing officers to progress quickly to specialist trading standards modules.
22. The Service has moved quickly and appointed three Level 1 Officers who will be undertaking the apprenticeship. The officers are shadowing experienced colleagues and simultaneously taking on their own workload as they grow in knowledge and confidence. Nottinghamshire is one of the first services nationally to adopt this scheme to grow our own officers, attract fresh talent, and future proof our vital service.
23. **Food Information Regulation & Allergens.** Members will be aware that there has been a lot of coverage recently in the media about allergens in food. This has particularly focussed on premises like sandwich bars, cafes and restaurants, making foods that are “produced for direct sale”. Some of these stories have involved members of the public who have had severe allergic reactions which in some cases have tragically resulted in death.
24. When products are produced and sold for direct sale, there are different requirements for declaring allergens to the purchaser compared to ‘prepacked’ products - those that are made elsewhere by a different company and sold at retail outlets. When food is produced for direct sale it does not have to bear a full label containing specified information including highlighting any allergens. This

of course could be done on a voluntary basis, but it is permissible to use other methods to make consumers aware of any allergenic ingredients.

25. Other methods are:

- Listing the allergens on the menu associated with each food item,
- Having a prominent notice that gives a list of what allergenic ingredients are contained in particular food items, or
- Having a prominent notice(s) that informs the consumer to ask a member of staff if they wish to know about any potential allergens that are contained in any food items.

26. In the latter case, it is the responsibility of the owner of the business to ensure that their staff are trained about allergens and given up to date information about any allergens contained in any items of food. It also relies on the consumer making the enquiry with the staff.

27. The enforcement responsibility for the controls of allergens and their declarations falls under the remit of both Trading Standards and Environmental Health where food is produced for direct sale. Since the 2014 introduction of controls on the declarations of allergens Trading Standards has been working collaboratively with Environmental Health departments, who primarily carry out inspections at these types of premises.

28. Officers carry out checks and assist businesses in to compliance during inspections. With the recent incidents highlighting serious failures, Trading Standards has been working with Environmental Health Officers to review the work being done to strengthening the effectiveness of inspections. Officers will also watch careful as it seems likely that Government will bring in revised regulations and guidance.

29. **Legal Update Doorstep Crime** – In May 2017, John Paul Allen appeared in the Mansfield Magistrates court charged with offences of fraud to the value of £26,400. There was initially one victim in this case, whom the Authority alleged had been defrauded by representations that she needed certain work carrying out on her property.

30. A further matter arose against Allen for similar matters and so he then faced additional charges. After initially pleading not guilty he was sentenced on the 18th September 2018 to 21 months in prison. His Honour Judge Dickinson QC thanked the officers for the work they had carried out in bringing Allen to justice, he said that John Allen had taken advantage of the victim's vulnerability.

31. **Justin Marriott** – Marriott appeared in the Crown Court on the 18th January, charged with the possession of counterfeit electrical items and clothing. He pleaded guilty to the charges and was sentenced to 7 months in prison suspended for 2 years with 150 hours unpaid work. A proceeds of crime investigation is continuing.

32. **Illicit tobacco – Alans Newsagents** – A trial was listed in the Nottingham Crown Court on the 5th March for 3 defendants who have been charged with offences for supplying counterfeit and dangerous cigarettes from the shop in Beeston. Due to lack of court time the trial has been put back until March 2019.

33. **Fake jewellery sellers** – two online sellers appeared in the Nottingham Crown Court in June charged with offences of selling mis described platinum and diamond rings and ear rings. They pleaded not guilty at this hearing and they are listed for trial on the 7th January 2019.

34. **Doorstep Crime** – a further defendant is in court for targeting the elderly for work that is poor and in some cases unnecessary. This matter was listed for an initial hearing in the Nottingham Crown Court on the 19th June 2018, at which time the defendant entered a not guilty plea and a trial date was set for the 21st January 2019.

35. A further defendant has been charged with fraud offence for making false representations to customers about building work he was providing. He appeared in the Nottingham Crown Court on the 7th November 2018, and pleaded guilty to 8 counts of fraud. He is listed for trial on the 3rd June 2019
36. **Food Labelling** - two defendants were due to appear in the Mansfield Magistrates court in June 2018 faced with food labelling offences. Food supplements were being sold without declaration of allergens and making unauthorised health claims. Due to circumstances of the defendants the case is listed for December 2018.

COMMUNITIES

37. **Age Friendly Nottinghamshire (AFN)**. Following a successful evaluation by Nottingham Trent University, the pilot has now been funded through Public Health for a further two years, starting 1st January 2019.
38. The AFN model has developed a unique approach to community empowerment and mobilisation through self-help approaches, including a form of social prescribing. This combines a resident-centred Social Prescribing model with a programme of community activation and volunteering. The outcome has been to build community capacity and has successfully encouraged social action by drawing on the good practice principles of volunteering, community organising and social prescribing.
39. As the model has been rolled out, it has taken a fresh approach to tackling loneliness. Evaluation of the pilot shows that all these factors are fundamentally important to residents and key elements to their improved health and wellbeing.
40. Looking at the needs of the two pilot areas, Beeston and Ladybrook, it is clear community identity is important in both, and this highlights the challenge in communities with limited infrastructure which may lack capacity to fully embrace new approaches.
41. This is a marker for exploring the need for longer term engagement and a more gradual increasing of capacity in order to prevent communities feeling threatened or overwhelmed by new initiatives. Delivering a loneliness intervention through community activation is a unique approach which requires highly developed skills in officers to build trust and support the grassroots up. The ambition is to take the learning from this pilot stage of the AFN model, including NTU's evaluation and to extend the model to other areas of the county.
42. Planning for the development of this work is included in a separate report to this Committee 'A Framework for Working with Communities'.
43. **Local Improvement Scheme** - the 2019/20 scheme is currently open for applications for capital funding to support innovative community projects. Officers are currently supporting communities in developing their ideas. A separate report to this Committee makes recommendations for supporting talented athletes from the scheme.
44. **Fly Grazing** - Officers have been working in collaboration with Newark & Sherwood District Council (NSDC) for some time on the issue of fly-grazing. NSDC have been the lead partner in this collaboration and that the work they have undertaken is very much appreciated. A separate report to this Committee 'The Management of Illegally Placed Horses [Fly Grazing]' makes recommendations for the approach of the County Council.

Other Options Considered

Reason/s for Recommendation/s

45. The report is provided to inform the Committee and to allow appropriate oversight. Regarding the proposed collaboration with Rushcliffe Borough Council (and other partners) to deliver regulatory advice and support, this will provide greater opportunities for the Authority to provide commercial services that attract income to help meet the costs associated with delivering the service.

Statutory and Policy Implications

46. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

47. The Service makes significant contributions to reducing crime and disorder as outlined in the information provided in the body.

Human Resource Implications

48. The level 1 TSO vacancies were vacant posts on the establishment of the service. They were filled through the Authority's vacancy protocol.

Financial Implications

49. The report contains no additional financial implications, with all activity proposed being funded from within the existing service budget.

RECOMMENDATION/S

That the Committee:

- 1) Ratifies the updates given regarding key Trading Standards and Communities matters;
- 2) Ratifies the update given regarding the progress of raising additional income in the Service; and
- 3) Approves the proposal to form a regulatory support and advice partnership with Rushcliffe Borough Council, and other partners as appropriate.

Derek Highton,
Service Director, Place and Communities

For any enquiries about this report please contact: Mark Walker, Group Manager Trading Standards & Communities, Tel: 0115 9772173

Constitutional Comments [KK 03/12/2018]

50. The proposals in this report are within the remit of the Communities and Place Committee.

Financial Comments [RWK 05/12/2018]

51. The financial implications are set out in [paragraph 49](#) of the report.

HR Comments (JD 28/12/2018)

52. There are no HR implications identified as a result of this proposal

Background Papers and Published Documents

- None

Electoral Division(s) and Member(s) Affected

- All

APPENDIX 1

REPORT ON COMMERCIAL PERFORMANCE OF THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE

Purpose of the Report

1. To provide a quarterly update on the progress made by Trading Standards following the Service's involvement in the Authority's commercial development programme.
2. This report covers the period up to and including Quarter 3 of 2018-19

Cumulative Additional Income

3. Since the last update the person appointed to the new Principal Trading Standards Officer post has started working for the Service. His focus has been on trying to seek out new income opportunities for the Service. This has led to the Service winning some new contracts which have been a mixture of one off pieces of work and annual contracts. The income deriving from new commercial activity is summarised below:

| Contract Type | Number of Sales | Total Amount (£) |
|--------------------------|------------------------|-------------------------|
| New Annual Contracts | 6 | 233,740 |
| Individual Product Sales | 3 | 1,170 |
| Projects | | |
| CUMULATIVE TOTAL | | 234,910 |

Information and Advice

4. One of the focuses in quarter 3 has been to forge improved links with Office for Product Safety and Standards (OPSS). With this in mind we recently had a meeting with one of Directors of OPSS to discuss how we could work together better and to understand what their strategy is for promoting the growth of PAP. It was also an opportunity for us to promote the types of services that we can provide and also the Single Point of Contact approach that we are developing for businesses.
5. OPSS see the Service as being one of the leading Authorities to offer PAP relationships with companies or associations, from a wide range of business sectors. Building on this relationship has already proved dividends as OPSS recently started to direct opportunities to Authorities that have the means and capacity to deliver appropriate PAP relationships with companies. We have been notified of a number of opportunities and we are currently in the process of awaiting the outcome of our approaches to those businesses or associations that we have pitched to.
6. One of the companies that we currently have a PAP relationship with has recently acquired another well know company in the same sector. We are currently in discussions with them on how we can expand the relationship with them to incorporate the new company and also to understand the systems and processes of that new business.

7. One of the increasing areas of work for the Service this year has been developing and delivering standard and bespoke training packages. We have provided a number of bespoke packages for businesses that we have a PAP with. These have included areas such as; consumer rights training for customer service centres; training on Weights and Measures with a focus on average quantity controls, for a packing company; and Food Safety training on various topics including food supplements.
8. A new development that went live in October was the creation of a Web Form that can be accessed on our website. This provides another mechanism, other than by phone or email, to contact the Commercial Services Team in order to seek advice and support. At the time of writing this report we had received a couple of enquiries through this route and that was without any having yet promoted this means of accessing our services. We have since notified Citizens advice Consumer Services (CACS) that we have this facility should they get any enquiries seeking business advice and support.
9. We continue to monitor the level of activity on our website to see how effective it is as a promotional tool. At the time of writing this report there are only the figures for October that could be obtained for Quarter 3. The figures for the views of the main Commercial Services Landing page are as follows:

- October 117

10. These figures are for individual access to the website. These figures show a considerable rise in the number of hits that we normally see which has been around the 50 to 60 mark. There is no obvious reason for this unless it is connected to the work we have been doing on building on the relationships that we already have with OPSS and other organisations. As with previous periods the main access point, apart from the Google search engine (50%), is still by directly entering the “tscommercial” short web address which they would have only got from some form of direct marketing or contact with an individual from the Trading Standards Service (32%).
11. The webpages that attract the most interest are how to contact the Service but unlike previous quarters there has been a lot of interest in the “Our Services” and “Primary Authority” pages. This again may be partly related the work that we have done in forging improved links with OPSS.
12. As with previous updates a geographical analysis of the visits to the website show the main areas of interest continue to be from within Nottinghamshire and surrounding counties but there still continues to be interest from the London area.

REPORT OF CORPORATE DIRECTOR, PLACE**THE NOTTINGHAMSHIRE COUNTY COUNCIL (A616 – OLLERTON TO
SOUTH MUSKHAM IN OLLERTON, WELLOW, OMPTON, KNEESALL,
KERSALL, CAUNTON, SOUTH MUSKHAM AND LITTLE CARLTON) (50
M.P.H. SPEED LIMIT) ORDER 2018 (3277)****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider objections received in respect of the above Speed Limit Order and whether the Order should be made as advertised.

Information

2. The A616 is generally rural in nature, extending approximately 12 miles between Newark and Ollerton. Along the route, approximately 8 miles has no speed limit order and is derestricted (i.e. 60mph for cars) with lower speed limits at locations in villages along the route. These are 30mph at Wellow, Kneesall and South Muskham, a 40mph limit at Ompton and a 50mph limit at Little Carlton. The route in general includes several long straight sections of road east of Kneesall and then there are more bends and curves as the A616 approaches Wellow.
3. The proposed 50mph speed limit which extends from Little Carlton to Ollerton, which is a distance of 8 miles, is being introduced as a road casualty reduction scheme. During the period 01/01/2014 to 30/04/2017 there have been 20 reported road injury accidents along this length of proposed speed limit. The accidents are spread along the route with small clusters on the crossroads at Caunton and the bends between Wellow and Ompton. The existing lower speed limits in villages along this section of the A616 will remain unchanged.
4. In considering changes to speed limits, the Department for Transport (DfT) guidance "Setting Local Speed Limits" is used and a principle of this guidance relates to matching speed limits to recorded mean traffic speeds, and a 50mph limit is considered appropriate for the existing derestricted sections of the A616 from Little Carlton to Ollerton.
5. The statutory consultation was undertaken between 11th June and 16th July 2018 and a public notice was published in the Newark Advertiser of 14th June 2018 and notices were put up along the length of the A616. The proposals are detailed on plan H/JAB/2692/01.

Objections Received

6. During the consultation period 23 responses were received; of which 9 are outstanding objections to the proposals.
7. Objection – scheme is not value for money
A local resident objected that the scheme was not value for money and would not achieve its objectives.
8. Response – scheme is not value for money
It is estimated that the new speed limit should achieve an average speed reduction of approximately 2mph. Based on data from previous schemes, a reduction in 2mph would produce a projected 10% reduction in road injury accidents. This scheme is therefore expected to prevent 6 road injury accidents over the first 10 years of the scheme. The scheme will be monitored after installation to determine its real-life effectiveness.
9. Objection – New speed limit not required / too low between Kneesall and Kersall
Six respondents objected on the basis that the proposed speed limit was unnecessary and / or too low. Respondents stated that the existing National Speed Limit was currently not enforced and that there were no accident problems on this length of the A616 between Kneesall and Kersall. Comments included that the road at this location is wide, well surfaced and does not pass through any residential areas, and therefore was considered by the respondents that a 50mph limit is unnecessary. In addition, some respondents objected to the additional signs required for a 50mph limit. A further concern raised was that lorry drivers would feel held up by other vehicles travelling at 50mph and would then intimidate them by driving close behind.
10. Response – New speed limit not required / too low between Kneesall and Kersall
The proposed 50mph speed limit is being introduced as a casualty reduction scheme; projected to achieve a 10% reduction in injury accidents during its first 10 years. During the period 01/01/2014 to 30/04/2017 there have been 20 reported road injury accidents along the route, half of which occurred on the stretch of road between Kneesall and Newark.
11. The enforcement of the speed limit is the responsibility of the Police; who have the necessary powers and prioritise sites for enforcement independently. The route will be appropriately signed at terminal points and compliance with the proposed speed limit will be further encouraged by repeater speed limit signs located at regular intervals. Cars with trailers, buses, coaches, minibuses and all commercial vehicles, including lorries, are already subject to a 50mph speed limit on derestricted single carriageway roads, so the introduction of the proposed new limit is not anticipated to affect lorry driver behaviour.
12. There will be new 50mph signs at all the changes in speed limit, which will include replacing the existing National Speed Limit signs and installing new signs at all the side roads off the A616. Smaller repeater signs will be installed at regular intervals along the A616 and, where possible, they will be mounted on existing sign posts. The number and placing of the signs is determined by the design standards detailed within the Chapter 3 of the DfT Traffic Signs Manual.
13. Nottinghamshire County Council may use a number of factors when determining appropriate speed limits; these are based on the Department for Transport's guidance "Setting Local Speed Limits" and include existing traffic speeds (the Department for Transport states that the 50th%ile speed should be used as a guide to setting appropriate speed limits), history of

collisions (including frequency, severity, types and causes), road purpose/function, population size, expected vulnerable road users and environmental affect. An assessment of these factors determines that a decrease in the speed limit to 50mph is appropriate for the currently derestricted sections of the A616 between South Muskham and Ollerton and ensures that a consistent speed limit is applied on all non-urban stretches of the route.

14. Objection – lower speed limit required

One respondent objected claiming that the proposed speed limit was too high. He stated that the speed limit between Ompton and Wellow should be lowered to 40mph. The objector is concerned that vehicles are still likely to lose control on this section and potentially end up in fields adjacent to the road, endangering pedestrians and livestock.

15. Response – lower speed limit required

The proposed 50mph speed limit has been deemed as the most appropriate speed limit for the road as it is the closest speed limit to the recorded average speeds for the A616. This would be in keeping with advice in the “Setting Local Speed Limits” issued by the Department for Transport.

16. If speed limits are set at an unreasonably low level it can increase accidents as drivers make unsafe overtaking manoeuvres to pass what they perceive as vehicles driving ‘too slowly’. As this section of the A616 aligns with official guidance for a 50mph speed limit it is considered inappropriate to implement a lower speed limit.

17. Objection – potential for traffic to transfer to the lane network

One respondent objects on the ground that they consider the lower speed limit on the A616 will encourage more drivers to use the lanes between Kneesall and the A1 at Carlton on Trent.

18. Response – potential for traffic to transfer to the lane network

Traffic is already travelling at average speeds of around 50mph on this route. It is not anticipated therefore that the change of speed limit will materially affect journey times. The distance between Kneesall and Carlton on Trent, via the lanes, is approximately half the distance of the route when driving via the A616 and A1 (6 miles as compared to 12 miles). Therefore, the route via the lanes may be quicker as the distance is so much shorter (albeit that average speeds along the lanes may be lower). The introduction of a 50mph speed limit on the A616 is not expected to significantly change drivers’ route choice as the overall journey times will remain comparable to the current situation.

Other Options Considered

19. The other options considered related to the most appropriate limit for the route, whether to introduce a reduced limit on only some sections of the route or whether to leave the derestricted sections unchanged. The proposed 50mph speed limit aligns with Government guidance on setting speed limits and is expected to achieve a significant reduction in road injury accidents.

Comments from Local Members

20. No comments were received from Councillor Bruce Loughton or Councillor Mike Pringle during the consultation period.

Reason/s for Recommendation/s

21. It is considered that the proposals will facilitate the safe operation of the highway, in accordance with the Authority's duty to ensure the safe and expeditious movement of all traffic, by reducing the number of injury accidents on this length of the A616.

Statutory and Policy Implications

22. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

23. Nottinghamshire Police made no comments during the formal consultation period,

Financial Implications

24. This scheme is being funded through the Local Transport Plan ITM budget for 2018/19 with an estimated cost to implement the works and traffic order of £20,000.

Human Rights Implications

25. The implementation of the proposals within this report might be considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property, for example). However, the Authority is entitled to affect these rights where it is in accordance with the law and is both necessary and proportionate to do so, in the interests of public safety, to prevent disorder and crime, to protect health, and to protect the rights and freedoms of others. The proposals within this report are considered to be within the scope of such legitimate aims.

Public Sector Equality Duty implications

26. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:
- Eliminate unlawful discrimination, harassment and victimisation;
 - Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;
 - Foster good relations between people who share protected characteristics and those who don't.

27. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly.

Safeguarding of Children and Adults at Risk Implications

28. The proposals are intended to have a positive impact on all highway users.

Implications for Sustainability and the Environment

29. The proposed speed limit is designed to facilitate the safe operation of the highway network for drivers, cyclists and pedestrians. Improving the environment for vulnerable highway users, such as pedestrians and cyclists, may encourage modal shift to sustainable modes of transport.

RECOMMENDATION/S

It is **recommended** that:

- 1) The Nottinghamshire County Council (A616 – Ollerton to South Muskham in Ollerton, Wellow, Ompton, Kneesall, Kersall, Caunton, South Muskham and Little Carlton) (50 M.P.H. Speed Limit) Order 2018 (3277) are made as advertised and the objectors informed accordingly.

Adrian Smith
Corporate Director, Place

For any enquiries about this report please contact: Mike Barnett - Team Manager (Major Projects and Improvements) / Helen North (Improvements Manager) 0115 977 2087

Constitutional Comments [SJE 06/12/2018]

30. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the planning, management and maintenance of highways (including traffic management) has been delegated.

Financial Comments [RK 05/12/2018]

31. The financial implications are set out in paragraph 24.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

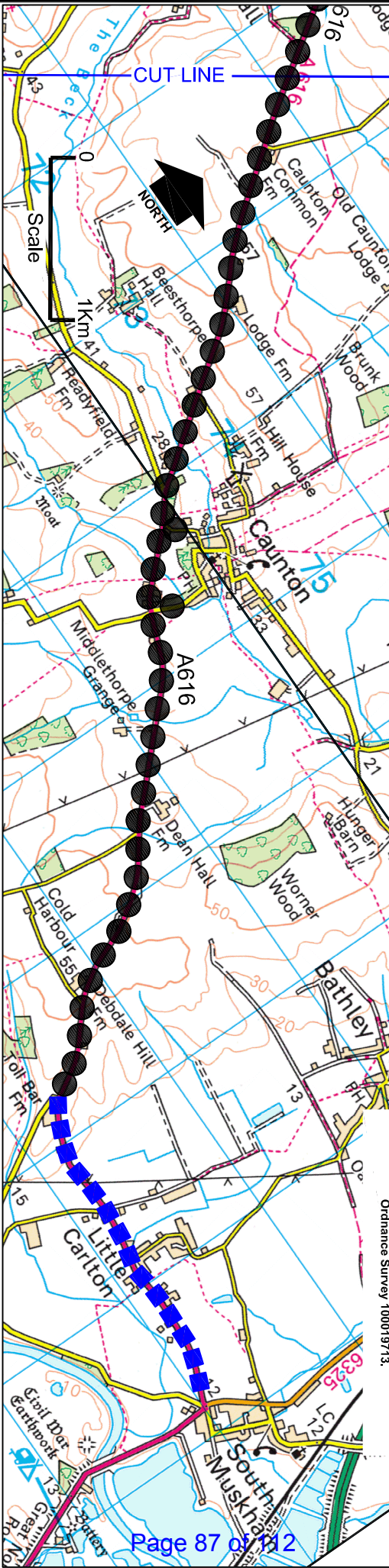
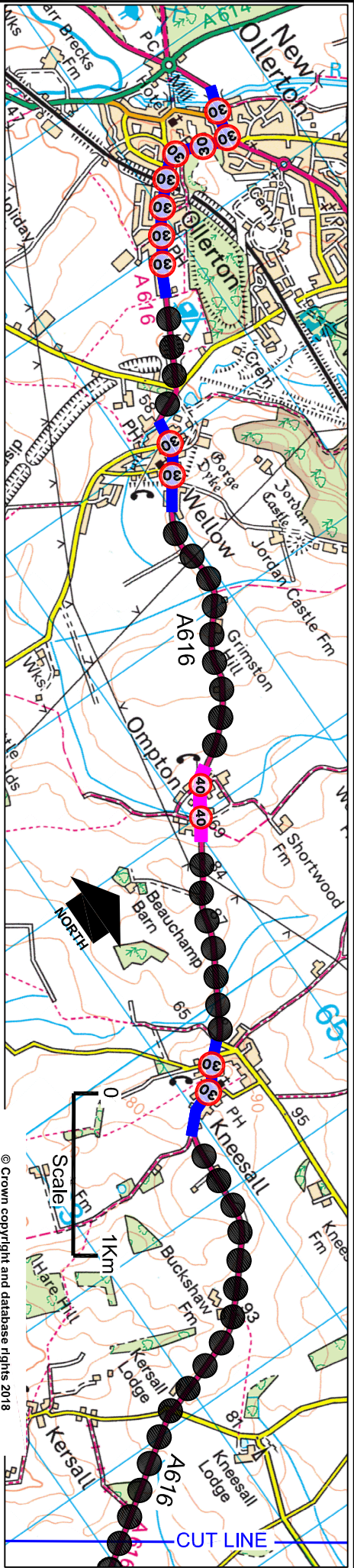
All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, Nottingham.

Electoral Division(s) and Member(s) Affected

Muskham and Farnsfield ED Councillor Bruce Laughton

Ollerton ED

Councillor Mike Pringle



KEY

Proposed New 50mph Speed Limit
(Existing National Speed Limit of 60mph)

Existing 30mph Speed Limit

Existing 40mph Speed Limit

Existing 50mph Speed Limit

| Rev | Description | Drawn | Chkd | Date |
|-----|-------------|--------|------|--------|
| | | J.A.B. | | Jun.18 |

Project: **A616 Ollerton to South Muskham** Proposed 50mph Speed Limit

Status: **TRO 3277**

Title: **Layout Drawing**

Drawing No.: **H/JAB/2692/01**

| Rev | Auth | Traced | Scale |
|-----|------|--------|--------|
| | | | N.T.S. |

via In partnership with **Nottinghamshire County Council**

www.viaem.co.uk Tel 0115 8042100
Bilston Depot, Bilston Business Park, Bilston, Nottinghamshire NG22 8ST

10th January 2019**Agenda item: 10****REPORT OF CORPORATE DIRECTOR (PLACE)****THE NOTTINGHAMSHIRE COUNTY COUNCIL (HUMBER ROAD,
BEESTON) (PROHIBITION OF WAITING) TRAFFIC REGULATION ORDER
2018 (5259)****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider the objections received in respect of the above Traffic Regulation Order and whether the Order should be made as advertised.

Information

2. Nottingham City Council secured £6m for an Enterprise Zone through the Local Growth Fund. The Enterprise Zone (which comprises of part of the Boots site plus the Beeston Business Park, the Nottingham Science Park and the MediPark site) is located within both the city and county areas. Officers from the City and County Councils have worked in partnership, and with the Nottingham Cycling Development Group which (in addition to the City and County councils, Highways England and the police) comprises cycling representatives such as the Sustainable Travel Collective, Pedals and Sustrans to develop a package of improvements to help people access the Enterprise Zone.
3. The partnership working resulted in the development of £0.905m of cycle route improvements in the county to join-up with proposals in the city aimed at delivering continuous cycle routes across the administrative boundaries to enable people to access the employment opportunities that the Enterprise Zone will deliver. This investment aims to make the best use of existing cycle routes by upgrading them and providing new routes to deliver joined-up coherent cycle networks throughout the area.
4. The Department for Transport (DfT) aims to double cycle usage by 2025 throughout the country and it is anticipated that this investment will help meet these targets at a local level. Nottinghamshire County Council (NCC) has committed to increasing cycling levels from 3% currently to 10% by 2025. This ambition is detailed in the Nottinghamshire Cycling Strategy Delivery Plan (2016) which was developed to complement Nottinghamshire's Local Transport

Plan in the delivery of local and national cycling related objectives. The plan intends to meet its target through a combination of transport objectives, focusing upon the development of a high quality, connected cycling network as well as encouraging cycling through smart travel planning and increased educational opportunities.

5. An extensive public consultation regarding the planned improvements to cycle links from the Enterprise Zone to Beeston Town Centre was undertaken in 2017. This report relates to cycle route improvements along Humber Road, between Queens Road and Broadgate, in the form of widening the existing footway along the south west side of Humber Road to facilitate a new shared use cycle / footway. The proposals were supported by the majority of respondents.
6. The widening of the existing footway will ensure that the new facility will be of an appropriate width to safely accommodate both pedestrians and two-way cycle traffic. At times, the footway is partially obstructed by vehicles, some of which are large commercial vehicles, parked half on the footway and half on the carriageway. To prevent this occurring in the future and obstructing use of the new facility, it is proposed to introduce No Waiting At Any Time (Double Yellow Lines) along the south-west side of Humber Road, between its junctions with Queens Road East and Queens Drive. These will ensure that vehicles are not parked on both sides of the Humber Road carriageway, as this would prevent two-way flow of vehicles along the road and therefore impact on road capacity.
7. The statutory consultation and public advertisement of the proposals, as detailed on plan H/SLW/2872/01, was carried out between 2nd October and 29th October 2018. The attached plan HW10179/44 represents the wider planned improvements to cycle links, existing network, key destinations within the area and the location of the proposed restrictions that are detailed in this report.

Objections received

8. Eleven responses were received to the consultation, all of which are considered to be outstanding objections to the proposals. This includes objections from the County Councillor and the local Borough Councillor.
9. Objection – loss of parking / parking displacement
All respondents objected to the proposed double yellow lines on the grounds that the availability of on-street parking on Humber Road will be reduced and / or parking will be displaced to other streets.
10. Response – loss of parking / parking displacement
The delivery of the new shared use cycleway is one element of a wider network plan which is focused upon the development of a high quality, connected cycling network. This network will provide improved opportunities for residents and visitors to access employment, training and leisure sites by sustainable transport modes. The restrictions are required to ensure that use of the new off-carriageway facility is not compromised by obstructive parking of vehicles.
11. It is recognised that there is likely to be some element of displaced parking with any new highway waiting restriction. An assessment of parking on Humber Road has been undertaken to identify current usage. This indicated that sufficient capacity exists on Humber Road to accommodate any displaced vehicles and therefore no significant parking migration to other streets is anticipated.

12. It is noted that several of the objectors do have access to private off-street parking, however it is acknowledged that not all do. Nevertheless, whilst the demand for on-street parking is recognised not only does the County Council not have a duty to provide free on-street parking for any highway user but the purpose of highway provision is to enable traffic to pass and repass and not for parking. Nonetheless, on-street parking remains available on the wider highway network and in local off-street car parks.
13. Objection - adverse effect on businesses
Two respondents are objecting to the proposals on the grounds that the proposals will adversely affect their businesses location on Humber Road, as on-street parking near their premises is used by their staff and customers. One respondent noted that there were disused commercial properties in the area which, if they re-opened, would increase demand for on-street parking.
14. Response - adverse effect on businesses
It is acknowledged that the introduction of the new shared use cycleway and the necessary waiting restrictions will reduce levels of on-street parking on Humber Road. However, on-street parking remains available elsewhere on Humber Road (including directly in front of two respondents' premises), on the wider highway network and in local off-street car parks (the latter being more suitable for staff parking which, by its nature, is of a longer duration). In addition, the investment in the cycleway will further improve the accessibility of this part of Humber Road to customers using sustainable transport modes.
15. Objection – scheme not required / waste of money
Seven respondents objected to the proposals on the basis that they did not consider that the new facility or the parking restrictions were required and some stated there was no need for an off-road facility as the road was already safe for cyclists to use. Similarly, another respondent stated that Humber Road was no more unsafe than any other road for cyclists and it was not worth the investment on the proposed facility. Other respondents stated that the budget allocated to the project should be spent on other measures such as resurfacing, drainage maintenance or community policing.
16. Response - scheme not required / waste of money
The delivery of the new shared use cycleway is one element of a wider network plan which is focused upon the development of a high quality, connected cycling network. This section of primarily shared use cycle route forms part of a longer route stretching from Beeston town centre to the Boots site and will provide a quality off-carriageway route for cyclists.
17. The investment for the cycle routes in Beeston has been provided by Nottingham City Council as part of a central government funding allocation from the Local Growth Fund. The decision to invest in cycle routes throughout Beeston was taken by County Council Members after due consideration. The funding is not available to be used on maintenance or any other highway works. However, as part of the cycleway construction the shared use footway/cycleway will be resurfaced. Community officers/police officers are employed by the Police and so this funding cannot be used to provide additional policing.
18. Objections – access to premises
Three respondents objected to the proposed double yellow lines and cycle route on the grounds that it would reduce access to their homes / businesses. A respondent commented

that Fountains Court and the shops fronting Queen's Road needed access across the new cycle way. Other respondents from residents of Queens Drive state that they have vehicle access to the rear of their properties onto Humber Road and that the double yellow lines would prevent them from loading, create congestion and restrict the safe use of their accesses.

19. Response – access to premises

The right of access is not affected by the introduction of the cycleway; a dropped vehicle access kerb provides a right of access over the footway and this right is unaffected by the presence of the cycleway. All existing dropped kerbed vehicular accesses will be reinstated as part of the works. The road will be narrowed by 0.5m and the centreline will be adjusted to suit. Loading (including the dropping off / picking up of passengers) is permitted on double-yellow lines where it cannot be completed without stopping on the double-yellow lines. However, vehicles must be removed as soon as the loading activity has been completed. It should be noted that the dropped vehicle access to premises grants a right of vehicular access over the footway only; there is no right to park/load directly adjacent to a particular vehicle access.

20. The scheme has been subject to a Road Safety Audit as part of the detailed design and once the scheme is built and operational a further safety audit will be undertaken and any recommendations considered. The introduction of parking restrictions on the south-west side of Humber Road will ensure that two-way traffic will be able to flow unobstructed along the route, which will not result in congestion.

Other Options Considered

21. Other options considered include the design and route of the cycle route including the potential to physically segregate the shared use cycle route with a high kerb, however this was not possible due to the number of private vehicle accesses and the detrimental effect on road capacity of vehicles parking on both sides of Humber Road. The option to ban pavement parking was considered but discounted as this would simply displace parked vehicles into the carriageway preventing through traffic.

Comments from Local Members

22. County Councillor Kate Foale objected to the proposals on the grounds of the loss of on-street parking, which she considered to be unacceptable due to levels of demand in the area.

Reason/s for Recommendation/s

23. It is considered that the proposals will facilitate the safe operation of the highway for drivers, cyclists and pedestrians, in accordance with the Authority's duty to ensure the safe and expeditious movement of all traffic, including pedestrians.

Statutory and Policy Implications

24. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material

they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

25. Nottinghamshire Police made no comment on the proposals.

Financial Implications

26. The cost of the Traffic Regulation Order and works will be fully met through the £0.905m funding package received externally from the Nottingham City as part of their Nottingham Enterprise Zone sustainable transport package budget.

Public Sector Equality Duty implications

27. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:

- Eliminate unlawful discrimination, harassment and victimisation;
- Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;
- Foster good relations between people who share protected characteristics and those who don't.

28. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly.

Implications for Sustainability and the Environment

29. The proposals, as part of the wider Nottingham Enterprise Zone sustainable transport package will provide a comprehensive, coherent cycle route network and will assist in delivering the Nottinghamshire Cycling Strategy Delivery Plan (2016) which is committed to increasing cycling levels from 3% currently to 10% by 2025. Increasing levels of sustainable transport use, will improve health, cut congestion and emissions and provide greater equality of access to sites of employment and learning.

RECOMMENDATION/S

It is **recommended** that:

- 1) The Nottinghamshire County Council (Humber Road, Beeston) (Prohibition of Waiting) Traffic Regulation Order 2018 (5259) is made as advertised and the objectors informed accordingly.

Name and Title of Report Author

Mike Barnett - Team Manager (Major Projects and Improvements)

For any enquiries about this report please contact:

Helen North (Improvements Manager) 0115 977 2087

Constitutional Comments (SJE – 06/12/18)

30. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the planning, management and maintenance of highways (including traffic management) has been delegated.

Financial Comments (RK 05/12/2018)

31. The financial implications are set out in paragraph 26.

Background Papers and Published Documents

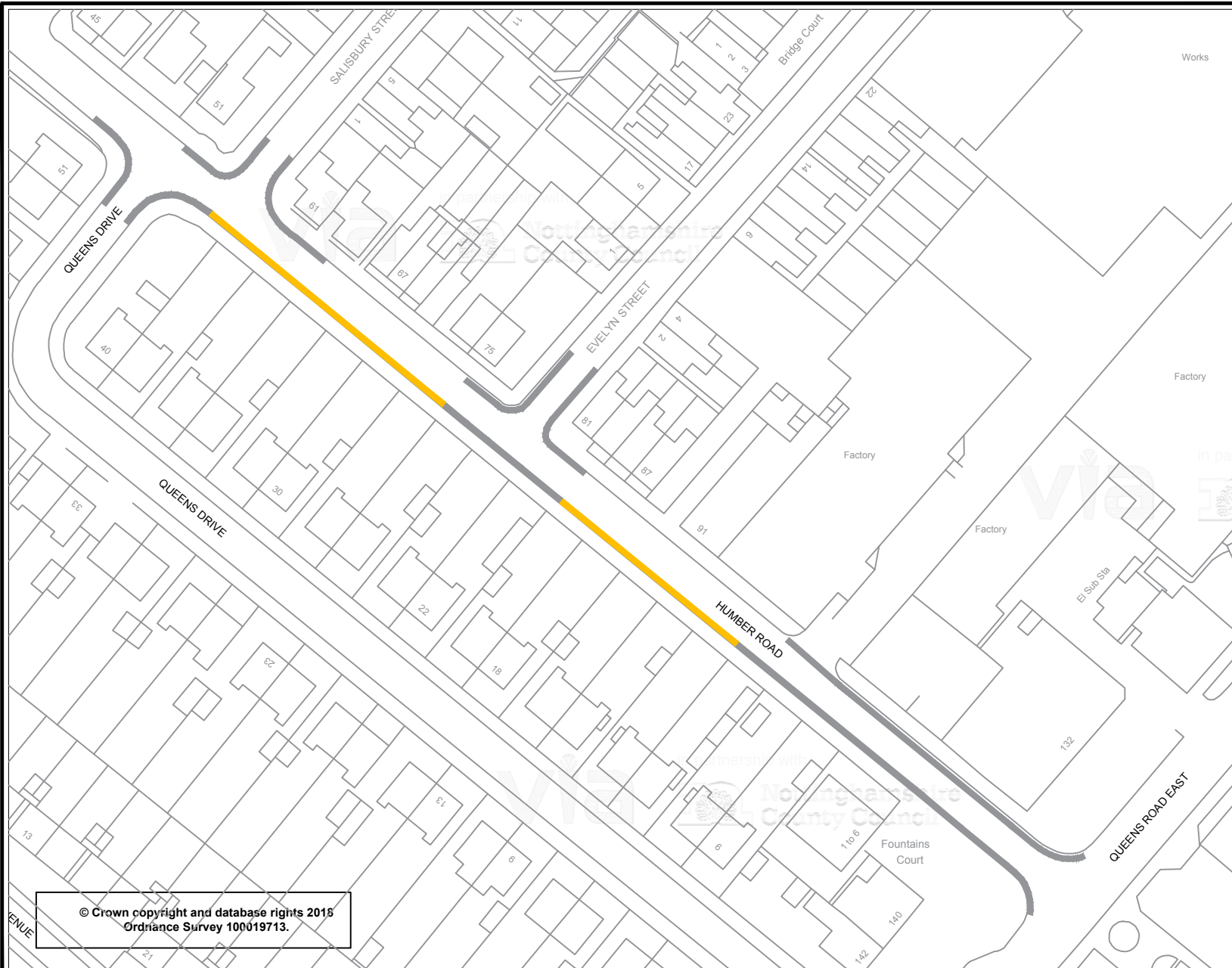
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, and Nottingham.

Electoral Division(s) and Member(s) Affected

Beeston Central and Rylands ED

Councillor Kate Foale



KEY

Existing No Waiting At Any Time
(Double Yellow Lines)

Proposed No Waiting At Any Time
(Double Yellow Lines)

© Crown copyright and database rights 2018
Ordnance Survey 100019713.



in partnership with



www.viaem.co.uk Tel 0115 8042100

Bilthorpe Depot, Bilthorpe Business Park, Bilthorpe,
Nottinghamshire NG22 8ST

Project

Humber Road, Beeston

Status
ADVERT

Page 95 of 112

Project No.

TRO 5259

Title

Proposed Double Yellow Lines

Drawing No.

H/SLW/2872/01

Description

SLW

JMR

HRN

Rev

Date

Oct '18

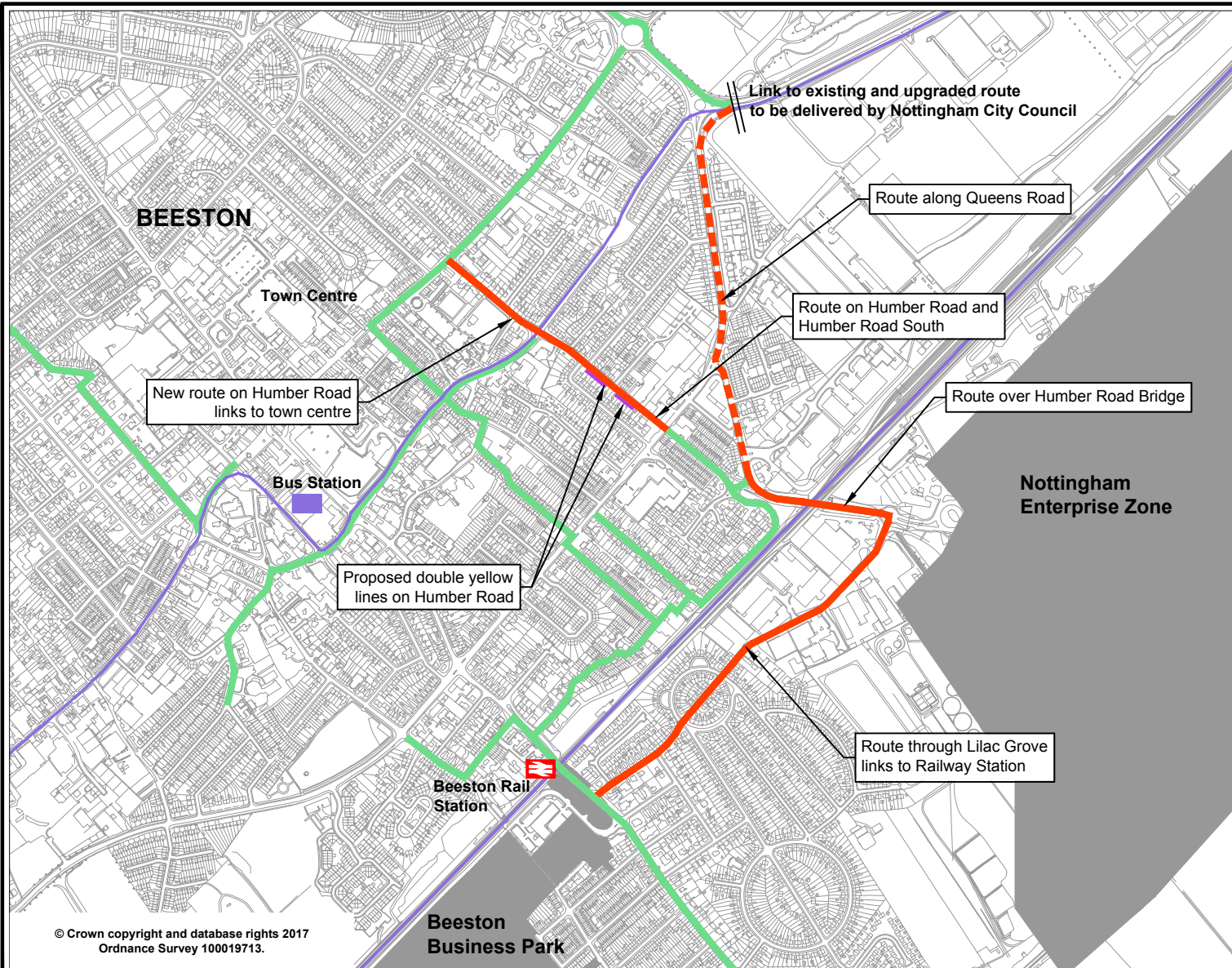
Date

Oct '18




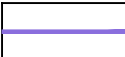

Traced

Scale

1:1000



KEYS

-  New cycle route
-  Upgraded cycle route
-  Existing cycle route
-  Tram or Rail route
-  Proposed double yellow lines



| Rev | Description | Drawn | Chkd | Auth | Date |
|-----|-------------|-------|------|------|----------|
| | | B.C. | | | 20/12/18 |
| | | S.M. | | | 20/12/18 |
| | | S.M. | | | B.C. |
| | | Rev | | | Scale |
| | | | | | NTS |

© Crown copyright and database rights 2017
Ordnance Survey 100019713.



in partnership with



www.viaem.co.uk Tel 01623 873873

Bilthorpe Depot, Bilthorpe Business Park, Bilthorpe,
Nottinghamshire NG22 8ST

Project NOTTINGHAM ENTERPRISE ZONE - CYCLE NETWORK

| | | |
|-------------|--|---------|
| Status | Project No. | HW10179 |
| Title | Overall route with proposed double yellow lines on Humber Road | |
| Drawing No. | HW10179/44 | |

Page 97 of 112

10 January 2019**Agenda Item:11****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****REGISTRATION SERVICE MARKETING AND PUBLICITY ACTIVITIES****Purpose of the Report**

1. To seek approval in principle for future countywide marketing and publicity activities to promote discretionary registration services.

Information

2. Income generated by public interest in discretionary services offered by the County Council's Registration Service has, in recent years, enabled the service to work to a substantially cost-neutral budget. These, non-statutory, services are offered under the provisions of the Local Government Act 2000 and the Localism Act 2011, and include conducting civil marriage at premises other than the Register Office, plus a range of celebratory ceremonies including naming ceremonies, celebration of vows, civil funerals and individual citizenship ceremonies. The marketing and publicity activities referred to in this report relate solely to the promotion and advertising of these services.
3. Registration managers and staff are continually seeking new opportunities to offer non-statutory services that the public will wish to purchase, and to thereby optimise income for the service. Also, the service aims to maintain competitiveness with neighbouring authorities.
4. Marketing and publicity opportunities and initiatives include, for example, wedding fayres, open days, room hire, hosting exhibitions and linking in with local events to promote services. Some events may occur on an annual basis, linking in with normal core business cycles such as public interest in booking weddings early in the New Year and following Valentines Day. Others are continuous, such as webpages and printed literature available to existing and potential future customers. Such activities frequently seek to publicise the beautiful properties occupied by the service, which lend themselves to alternative activities to increase footfall and thereby promote the use of our buildings for a variety of different purposes and to generate income. The service will also seek to gain positive publicity from themed ceremonies and events linking with anniversaries, for example, where the customers involved are happy with this.
5. The registration service already works closely with a range of businesses and organisations within Nottinghamshire. This provides networking opportunities, an awareness of how registration service offer opportunities for new businesses and growth. Close working with the registration service benefits local businesses such as florists, caterers, car hire companies, and premises approved for civil ceremonies. This benefits the local economy by promoting use of

local providers. In respect of marketing for Approved Premises, the registration service benefits from income arising from registrars attending the venue to conduct ceremonies there.

6. Through the activities proposed in this report, service users and potential customers can gain an awareness of the full range of registration services available to them, and be able to select those they wish to use. This has the benefit of enhancing their experience of Nottinghamshire County Council, and thereby promotes a positive image of the Authority. At Wedding Fayres and Open Days, potential customers will see first-hand how proud staff are of the County Council's registration buildings and the level of expertise staff have to assist them in planning their perfect ceremony. Proposed forthcoming events include Wedding Fayres during February at County House, Mansfield, and at Bridgford Hall, West Bridgford.
7. Literature and other promotional materials will be prepared with the support and assistance of expert colleagues from the Communications and Market team and the County Council's Design and Print service. Related postings to social media will be in accordance with guidance and training provided by the County Council.

Other Options Considered

8. Experience over recent years has demonstrated that the marketing and publicity activities detailed in this report will be effective in bringing to public attention that the County Council offers non-statutory services that they may be interested in purchasing. It is not proposed to consider other options other than when linked to a future report seeking committee approval.

Reason/s for Recommendation/s

9. The reason for the recommendation below is to enable registration managers to respond swiftly and effectively to future opportunities promote discretionary registration services using agreed marketing and promotion activities.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. The activities described in this report are aimed to increase income generation. Although it is impossible to be sure that new customers might not have accessed Nottinghamshire registration services without the marketing activities it is nevertheless estimated that (after deduction of costs) wedding fayres in the past have generated income of approximately £5k on an annual basis. The current room hire initiative at West Bridgford Registration Office has raised approximately £3k to date.

Implications for Service Users

12. The measures set out in this report will raise public awareness of services offered by the Registration Service that can enhance their marking of key events in life.

RECOMMENDATION

It is recommended that:

- 1) The Committee agrees that Registration Service Area Managers are permitted to initiate and implement the marketing and publicity activities detailed in the report to promote discretionary registration services.

Derek Higton
Service Director, Place & Communities

For any enquiries about this report please contact: Rob Fisher, Group Manager, Emergency Planning and Registration, Tel: 0115 9773681

Constitutional Comments (EP 10/12/2018)

13. The recommendation falls within the remit of the Communities and Place Committee by virtue of its terms of reference.

Financial Comments (SES 11/12/18)

14. The financial implications are set out in paragraph 11 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

10 January 2019**Agenda Item: 12**

REPORT OF SERVICE DIRECTOR, GOVERNANCE AND EMPLOYEES WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2018-19

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee's work programme be agreed, and consideration be given to any changes which the Committee wishes to make.

Marje Toward
Service Director, Governance and Employees

For any enquiries about this report please contact: Noel McMenamin, Democratic Services Officer on 0115 993 2670

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

9. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- New Governance Arrangements report to County Council – 29 March 2012 and minutes of that meeting (published)

Electoral Division(s) and Member(s) Affected

All

COMMUNITIES AND PLACE COMMITTEE

DRAFT WORK PROGRAMME – SEPTEMBER – JULY 2019

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|---|--|----------------------------------|----------------------------|
| 6 SEPTEMBER 2018 | | | |
| Petitions Responses | The purpose of this report is to recommend to Committee the responses to the issues raised in petitions to the County Council. | Adrian Smith | Sean Parks |
| Highways & Transport Group Structure | To seek approval to reorganise the staffing structures of five of the six teams within the Highways and Transport Group. | Adrian Smith | Gary Wood |
| Trading Standards and Communities Update | To update the Committee on key Trading Standards and Communities matters; and approve the establishment of a temporary Project Officer role in the Communities Team. | Derek Higton | Mark Walker |
| Changes to Library Opening Hours – Dukeries | To seek approval to change the opening hours of the Dukeries public library as outlined in the report. | Derek Higton | Peter Gaw/Mark Croston |
| Place Performance Quarterly | To provide the Committee with a summary of performance for Communities and Place for the quarter 1 2018/19 (1 April 2018 to 30 June 2018). | Adrian Smith/ Nigel Stevenson | Chris Williams |
| Sutton on Trent Section 19 Report | This report sets out the County Council's duties as the Lead Local Flood Authority to report on flooding incidents under Section 19 of the Flood and Water Management Act (2010) and to present its report in relation to the flooding in Sutton on Trent on 2 June 2018 | Adrian Smith | Gary Wood/Sue Jaques |
| Bestwood Speed Cushion Relocation | To consider objections received in respect of the speed cushion relocation and whether it should be implemented as notified. | Adrian Smith | Mike Barnett/Helen North |
| TRO – Update on GM Approvals | To provide Committee with an update on operational decisions made when considering objections received through the consultation and advertisement of Permanent Traffic Regulation Orders and Bus Stop Clearways. | Adrian Smith | Mike Barnett / Helen North |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|---|--|---------------------|---------------------------|
| Minor to Major Landscape Partnership Scheme Delivery | To inform Members of the Heritage Lottery Grant Award for the Miner to Major Landscape Partnership Scheme/To seek approval for recruitment of the staff and consultants required to deliver the Scheme in accordance with the Approved Purposes, as contained in the Grant offer/To seek approval for Nottinghamshire County Council's Communications and Marketing team to work with the Scheme Office in undertaking activities relating to communications and publicity on behalf of the Partners, and in accordance with Heritage Lottery Fund requirements. | David Hughes | Sally Gill/Heather Stokes |
| Provision of Archaeological Advice | To seek approval for the provision of archaeological advice to District and Borough Councils in partnership with Lincolnshire County Council's planning archaeology service/To seek approval for the establishment of a Planning Archaeologist post within the Conservation Team. To seek approval for the secondment of a member of Lincolnshire County Council's planning archaeology service in to the Planning Archaeologist post. | David Hughes | Rob Fisher |
| Outcomes from LRF Major Emergency Exercise Diamond IV | The report is to advise Members of key findings from the Local Resilience Forum (LRF) major emergency exercise 'Diamond IV', and to enable members to consider whether there are any actions they require in relation to conclusions arising from the exercise. | Derek Highton | Rob Fisher |
| 4 October 2018 | | | |
| TRO Station Road Sutton in Ashfield | To consider objections received in respect of the above Traffic Regulation Order and whether it should be made as advertised. | Adrian Smith | Gary Wood/Mike Barnett |
| Rationalisation of Registration Service Delivery Points | To seek approval for consolidation of registration appointments into eleven offices, and for provision of statutory fee ceremonies at the Nottinghamshire Register Office only. | Derek Highton | Rob Fisher |
| 8 November 2018 | | | |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|--|---|---------------------|------------------------------------|
| Libraries, Archives & Information and Arts Strategy Update | Update on Strategy | Derek Higton | Peter Gaw |
| Trading Standards & Communities Update | Update | Derek Higton | Mark Walker |
| TRO Lantern Lane | | Derek Higton | Gary Wood |
| NCC Policies on Safety at Sports Grounds | | Derek Higton | Wendy Harnan-Kajzer |
| Registration Service Fees for 2019 – 2020 and 2020 – 2021' | | Derek Higton | Rob Fisher |
| Winter Service Operational Plan | | | |
| Highways Capital Programme Update | The purpose of this report is to update Committee on the current Highways capital and revenue programmes to be delivered during 2018/19 and to seek approval for variations to the programme. | Adrian Smith | Sean Parks |
| Highways Capital Programme Update | The purpose of this report is to update Committee on the current Highways capital and revenue programmes to be delivered during 2019/20 and to seek approval for variations to the programme. | Adrian Smith | Sean Parks |
| 6 December 2018 | | | |
| Delivering Sustainable Waste Services Proposals | | Derek Higton | Mick Allen |
| Nottinghamshire Highway Design Guide | Authorisation to consult on revised draft document | Adrian Smith | Sally Gill |
| TRO Trent Lane, East Bridgford | | Adrian Smith | Gary Wood/Helen North/Mike Barnett |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|--|--|---------------------|------------------------------------|
| TRO Dalestorth Street, Sutton in Ashfield – Prohibition of Waiting | | Adrian Smith | Gary Wood/Helen North/Mike Barnett |
| Cultural Services – Future Direction/Update | To seek endorsement of the annual update on the Future Direction of Cultural Services document. (pulled from Sept) | Derek Highton | Mark Croston |
| Rufford Events 2019 | | Derek Highton | Mick Allen |
| Response to Petitions | | Adrian Smith | Sean Parks |
| HS2 ES EIA | | Adrian Smith | Sally Gill/Steven Osborne-James |
| 10 January 2019 | | | |
| TS & Communities Update | | Derek Highton | Mark Walker |
| LIS Talented Athletes | | Derek Highton | Cathy Harvey |
| Registration Services Marketing & Publicity Activities | | Derek Highton | Rob Fisher |
| Planning Performance Agreements | | | Sally Gill/Jonathan Smith |
| Management of Illegally Placed Horses (Fly Grazing) | | Derek Highton | Mark Walker/Cathy Harvey |
| TRO A616 Ollerton to South Muskham | | Adrian Smith | Gary Wood/Mike Barnett/Helen North |
| TRO Humber Road, Beeston | | Adrian Smith | Gary Wood/Mike Barnett/Helen North |
| 7 February 2019 | | | |
| Innovative Patching Method | | Derek Highton | Gary Wood/Martin Carnaffin |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|---|--|---------------------------|-----------------------------------|
| Concessions Publishing of Scheme Notice | | Derek Higton | Gary Wood/Pete Mathieson |
| NET Highway Handover Update | | Derek Higton | Gary Wood/Via |
| Traffic Survey Licensing Scheme | The purpose of this report is to seek approval for the introduction of a traffic survey licensing scheme in Nottinghamshire. | Adrian Smith | Sean Parks |
| Communities Framework | | Derek Higton | Cathy Harvey |
| Ceramics Collection – Sale | | Derek Higton | Peter Gaw/Mick Allen/Mark Croston |
| 7 March 2019 | | | |
| TS & Communities Update | | Derek Higton /Mark Walker | Mark Walker |
| Rufford Country Park Annual Contract Update | | Derek Higton/Mick Allen | Mick Allen/Mark Croston |
| Charges for Highways & Transport Services | | Derek Higton | Gary Wood/Via |
| Introduction of a Permit Scheme (consultation approval) | | Derek Higton | Gary Wood/Gareth Johnson |
| Highways and Transport Final Capital Programme | | Derek Higton | Gary Wood/Sean Parks/Via |
| Verge Maintenance Trial | | Derek Higton | Gary Wood/Via/Martin Carnaffin |
| Greater Nottingham Joint Planning Area Statement of Common Ground | | David Hughes | Sally Gill/Stephen Pointer |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|--|--|--------------|--------------------------|
| | | | |
| 4 April 2019 | | | |
| Transport Review | | Derek Higton | Gary Wood |
| LIS Capital Grants 2019/20 | | Derek Higton | |
| Gedling Access Road Update | | Derek Higton | Gary Wood/Via |
| Southwell Flood Mitigation Scheme Update | | Derek Higton | Gary Wood/Sue Jaques |
| 9 May 2019 | | | |
| TS & Communities Update | | Derek Higton | Mark Walker |
| Inspire Annual Contract Update | | Derek Higton | Mick Allen |
| Holme Pierrepont Country Park and Annual Contract Update | | Derek Higton | Mick Allen/Mark Croston |
| Nottinghamshire Highway Design Guide | Outcome of consultation and approval of final document | Adrian Smith | Sally Gill |
| Information Strategy and Implementation Plan | | Derek Higton | Gary Wood/Pete Mathieson |
| 6 June 2019 | | | |
| HM Coroners | | Derek Higton | Rob Fisher |
| 4 July 2019 | | | |
| TS & Communities Update | | Derek Higton | Mark Walker |
| Sherwood Forest Annual Contract Update | | Derek Higton | Mick Allen |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|--|-------------------------------------|---------------------|--------------------------------|
| Flood Risk Management Update | | Derek Higton | Gary Wood/Sue Jaques |
| Introduction of a Permit Scheme (approval of scheme) | | Derek Higton | Gary Wood/Gareth Johnson |
| September 2019 | | | |
| Highways and Transport Capital Programme Update | | Derek Higton | Gary Wood/Sean Parks/Via |
| October 2019 | | | |
| Winter Service Preparation | | Derek Higton | Gary Wood/Martin Carnaffin/Via |
| November 2019 | | | |
| Highways and Transport Draft Capital Programme | | Derek Higton | Gary Wood/Sean Parks/Via |
| Flood Risk Management Update | | Derek Higton | Gary Wood/Sue Jaques |
| March 2020 | | | |
| Highways and Transport Final Capital Programme | | Derek Higton | Gary Wood/Sean Parks/Via |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

| Report Title | Brief summary of agenda item | Lead Officer | Report Author |
|--------------|------------------------------|--------------|---------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |