

# **Community Safety Committee**

**Tuesday, 10 June 2014 at 14:00**

**The Gilstrap Centre, Newark, [Venue Address]**

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## **AGENDA**

- 1 To note:  
the appointment at the Annual Meeting of Council of Councillor Glynn  
Gilfoyle as Chair and Councillor Alice Grice as Vice Chair of the  
Committee
- 2 Minutes of the last meeting held on 29 April 2014 3 - 8
- 3 To note the membership of the Committee as follows:-  
Councillors Chris Barnfather, Ian Campbell, John Clarke, Bruce Laughton,  
Keith Longdon, Stuart Wallace and John Wilmott
- 4 Apologies for Absence
- 5 Declarations of Interests by Members and Officers:- (see note  
below)  
(a) Disclosable Pecuniary Interests  
(b) Private Interests (pecuniary and non-pecuniary)
- 6 Registration and Celebratory Services  
Presentation by Robert Fisher (Group Manager, Emergency Management  
and Registration), Jeanette Hall (Superintendent Registrar) and Helen  
Scaman (Service Development Manager)
- 7 Update on Emergency Management and Registration Services 9 - 14
- 8 Update on Key Trading Standards Matters 15 - 20
- 9 Community Safety Update 21 - 28
- 10 Community Safety Budget Update 29 - 32

11	Revision of the Safeguarding Adults Procedures and Guidance	33 - 36
12	Work Programme	37 - 42

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

## minutes

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 29 April 2014 at 10.30am**

### **membership**

Persons absent are marked with 'A'

### **COUNCILLORS**

Glynn Gilfoyle (Chairman)  
Alice Grice (Vice-Chairman)

Chris Barnfather  
Ian Campbell  
John Clarke  
Bruce Laughton

Keith Longdon - A  
Stuart Wallace - A  
John Wilmott

### **OFFICERS IN ATTENDANCE**

Rachel Adams	- Adult Social Care, Health & Public Protection
Carl Bilbey	- Policy, Planning & Corporate Services
Rob Fisher	- Adult Social Care, Health & Public Protection
Keith Ford	- Policy, Planning & Corporate Services
Sarah Gyles	- Adult Social Care, Health and Public Protection
Sarah Houlton	- Adult Social Care, Health & Public Protection
Paul McKay	- Adult Social Care, Health and Public Protection
Mark Walker	- Adult Social Care, Health & Public Protection

### **MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 28 January 2014 were confirmed and signed by the Chairman.

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Longdon (medical / illness) and Councillor Wallace (urgent domestic business).

### **DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

Councillor Laughton declared a private and non-pecuniary interest in agenda item 14 – Legislative Basis of Planning for Major Flood as the Chair of Southwell Flood Forum and a representative on the Trent Regional Flood Forum, which did not preclude him from speaking or voting on that item.

Councillor Gilfoyle declared a private and non-pecuniary interest in agenda item 6 – Community Safety Budget as a volunteer on Crime-stoppers, which did not preclude him from speaking or voting on that item.

During agenda item 9 – Food & Feed Law Enforcement Service Plan 2014/15, Councillor Laughton declared a private interest as the owner of a food outlet, which did not preclude him from speaking or voting on that item.

### **MERGER OF COMMUNITY SAFETY AND TRADING STANDARDS TEAMS**

Mark Walker, Group Manager – Trading Standards, introduced the report which sought approval for the merger of the Community Safety and Trading Standards teams.

#### **RESOLVED 2014/014**

That the merger of Community Safety with Trading Standards, as outlined in the Outline Business Case agreed by Full Council on 27 February 2014 and as detailed in the Committee report, be approved.

### **D2N2 LOCAL ENTERPRISE PARTNERSHIP BETTER BUSINESS FOR ALL PROGRAMME**

Mark Walker, Group Manager – Trading Standards, introduced the report which sought approval to support the D2N2 Local Enterprise Partnership's Better Business for All Programme.

#### **RESOLVED 2014/015**

- 1) That approval be given to sign the Partnership Charter and Pledge of Support for the D2N2 Local Enterprise Partnership Better Business for All Programme.
- 2) That a report be submitted to the Committee in November 2014 to update Members on progress with the Programme.

### **COMMUNITY SAFETY BUDGET**

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on Community Safety Budget expenditure in 2013/14 and sought approval for payments from the 2014/15 Budget.

During discussions, Members requested clarification of:-

- what priorities the £140,000 contribution to the Safer Nottinghamshire Board would fund;

- the remaining budget available for initiatives; and
- current Hate Crime statistics.

#### **RESOLVED 2014/016**

- 1) That the final spend of £18,300 from the Community Safety Budget for 2013/14 be noted.
- 2) That the proposed spending of £188,800 from the initiatives element of the Community Safety Budget for 2014/15 be approved.

#### **TRANSFORMING REHABILITATION: UPDATE ON PROGRESS**

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on the potential impact of the changes to services for offenders under the Government's 'Transforming Rehabilitation' policy.

#### **RESOLVED 2014/017**

That the latest progress in the implementation of the Transforming Rehabilitation Programme be noted.

#### **DOMESTIC AND SEXUAL ABUSE PROGRESS REPORT**

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on recent developments and changes to the strategic planning and commissioning arrangements within the Council.

During discussions, Members requested further clarification of the statistics contained in paragraph 2 of the report as these did not correlate with those statistics presented to the Nottinghamshire Police and Crime Panel on 28 April 2014. Officers agreed to provide written clarification to Members.

#### **RESOLVED 2014/018**

That the recent developments and changes to strategic planning and commissioning arrangements relating to domestic and sexual abuse services be noted.

#### **FOOD & FEED LAW ENFORCEMENT SERVICE PLAN 2014/15**

Mark Walker, Group Manager – Trading Standards, introduced the report which sought approval for the latest version of this Service Plan.

#### **RESOLVED 2014/019**

That the Trading Standards Food & Feed Law Enforcement Service Plan for 2014/15 be approved.

#### **UPDATE ON REGULATION OF INVESTIGATORY POWERS ACT (RIPA)**

Mark Walker, Group Manager – Trading Standards, introduced the report which updated Members on recent surveillance activity carried out under RIPA. During discussions, Members recognised the need for these powers to be used correctly and proportionately.

#### **RESOLVED 2014/020**

That the surveillance activity undertaken by the Trading Standards Service under RIPA since November 2013 be noted.

#### **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Group Manager – Trading Standards, introduced the report which provided the Committee with an update on areas of activity within Trading Standards.

During discussions, Members queried whether a statutory notice and a sign would be required for the use of the Environmental Weight Restriction Camera.

#### **RESOLVED 2014/021**

That the updates from the previous meeting and the various developments in these areas of work be noted.

#### **POLICY AND STRATEGY FOR SAFETY AT SPORTS GROUNDS**

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report as part of the approval process for the policy and strategy documents covering Safety at Sports Grounds in Nottinghamshire.

#### **RESOLVED 2014/022**

That the proposed suite of policy and strategy documents for Safety at Sports Grounds in Nottinghamshire be endorsed and the policy documents be referred to Policy Committee for approval.

#### **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report which updated Members on recent key activities and events.

During discussions, Members requested further details of the number of same sex marriage ceremonies held in Nottinghamshire so far.

Members commended the Emergency Management Team for their work to address flooding in Southwell, including the new warning signage.

#### **RESOLVED 2014/023**

That the Emergency Planning Team's response to the recent siege incident in Hucknall, recent planning and training activities and the successful commencement of same sex marriage ceremonies in Nottinghamshire be noted.

## **LEGISLATIVE BASIS OF PLANNING FOR MAJOR FLOODS**

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report which provided an overview of the legislative basis of planning and preparation for the impact of major flooding in Nottinghamshire.

### **RESOLVED 2014/024**

- 1) That the contents of the report, particularly the variety of legislative instruments that govern flood risk management and planning for the response to flooding in their area, be noted;
- 2) That the Emergency Planning Team brief individual Members on the plans in place for responding to flooding in their areas.

## **WORK PROGRAMME**

### **RESOLVED 2014/013**

That the work programme be noted and updated as discussed.

## **SHOW RACISM THE RED CARD**

The Chair welcomed pupils and teachers from Heymann Primary School, All Hallows Church of England Primary School and Sir Edmund Hillary Primary School.

Sarah Lee, Team Manager, Achievement and Equality Team, gave a presentation about the Show Racism the Red Card schools competition, explaining the background, Nottinghamshire context and national success of this work.

Members commended the pupils for their work and success in the competition.

The Head Teachers from the three schools addressed the Committee and underlined:-

- the benefits, despite other competing academic priorities, of continuing to input into this agenda, through this competition and schemes run by organisations such as the Stephen Lawrence Foundation and Stonewall;
- the importance of such initiatives in providing pupils with a well-rounded education, skills for life and an understanding of humanity and culture;and
- the support received from the Achievement and Equality Team.

The meeting closed at 12.42 pm.

CHAIRMAN  
M\_29Apr2014





**10<sup>th</sup> June 2014****Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR FOR  
ACCESS AND PUBLIC PROTECTION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Management**Emergency planning for future flooding

2. There has been significant progress in recent weeks to develop Community Flood Signage Schemes in three new areas, and to make improvements to one existing scheme. Emergency Planning Officers have joined with Highways and Health and Safety colleagues to work with flood wardens in Southwell and Thurgarton to plan the positions of road closure points, and have completed a desk survey for proposals for Collingham. Similarly, site surveys in Bleasby have been undertaken to revise and improve a scheme that has been in place there for the past two years. No changes are currently proposed for the existing scheme in Woodborough.
3. The aim of these schemes is to provide community volunteers with the equipment and skills to quickly close pre-designated (and Highways approved) roads when they are affected by flooding. This helps to prevent inundation of properties by stopping vehicles driving through flood water and creating bow waves. It also helps to prevent drivers from entering flood water and becoming stranded. The schemes help Highways resources to be focused on areas of greatest need.
4. The most elaborate scheme in development currently is that for Southwell, where 21 road closure points have been identified, each with a specific trigger point and a local risk assessment to identify potential hazards to Road Closure volunteers. Highways have provided signs, cones and lamps for the sites and 29 trained Flood Wardens have volunteered to undertake additional training to close the roads, on behalf of County Council Highways. A series of three training dates have been arranged, and (at time of writing) two have been completed. The

emergency planning team is also contributing to a 'Community Resilience Event' on 18<sup>th</sup> June that is being arranged by the Southwell Flood Forum.

#### Emergency planning for severe summer weather (Heatwave emergency planning)

5. Each spring the work plan for emergency planning team includes preparations for possible severe summer weather. This links in to the national 'Heatwave Heat Health Watch System' of the Department of Health, which commences on 1<sup>st</sup> June and runs to 15<sup>th</sup> September.
6. A heatwave emergency involves temperatures that remain abnormally high over more than a few of days. In these circumstances there is an increased risk of health and environmental problems. Vulnerable people include anyone who may be unable to take effective action to cool themselves, including mentally and physically disabled individuals, infants, children, and the elderly. Also, problems can arise at large scale public events, such as music and arts festivals; and at sporting events. At the same time, there is an increased risk of wildfires and animal welfare problems. As a consequence of these factors, the Local Resilience Forum maintains a specific multi-agency emergency plan for heatwaves.
7. Throughout the summer, the emergency planning team receives twice weekly temperature forecasts. These are cascaded to managers involved in adults and children's social care and Trading Standards whenever there is a change in alert level. The four stages of alert begin with Level 1 (Green) signifying 'Summer preparedness and planning'. Level 2 (Yellow) is 'Alert and Readiness' and is triggered as soon as there is a 60% or above risk of threshold temperatures being reached on at least two consecutive days and the intervening night. The threshold temperatures for the East Midlands are a daytime maximum of 30°C and a night minimum of 15°C. Level 3 (Amber) requires 'Heatwave Action' and is triggered when the Met Office confirms threshold temperatures have been reached for one day and the following night, and the forecast for the next day is greater than 90% confidence that the day threshold will be met. This stage requires specific actions targeted at high-risk groups. Level 4 (Red) 'Emergency' is reached when a heatwave is so severe and / or prolonged that its effects extend outside the health and social care system.
8. Last summer in Nottinghamshire the Level 2 (Alert and Readiness) stage was reached, while London and the south east escalated to Level 3.

#### Annual Voluntary Agencies Emergency Planning Training Event

9. Each year the emergency planning team joins with Nottingham City Council to deliver a training event for voluntary agencies that have a part in our major emergency response plans. This year the event took place on Saturday 26<sup>th</sup> April and on this occasion was hosted by Nottingham City Council. The title of session was 'ABC - Applying the Basics in the Community', and its aim was to increase the knowledge and understanding of volunteers regarding their own and other agencies' incident response roles. The volunteers included representatives from the following organisations:

- British Red Cross
- Cruse Bereavement Care
- RAYNET Radio Amateurs
- Nottinghamshire 4x4 Response
- Royal Voluntary Service
- Nottingham Search and Rescue
- Southwell Flood Forum

10. The event comprised of three presentations and a discussion session based on a supposed large-scale, sudden impact incident affecting a residential area. In multi-agency groups, delegates discussed the roles of the various organisations that might respond to such incidents and how the needs of those affected might change over time. The facilitated discussion also covered specific experiences from the response to the fatal explosion that occurred on 19<sup>th</sup> May last year on Wright Street in Newark.
11. A total of 52 delegates had booked onto the event, however only 27 attended on the day. This is an unusually disappointing number and had a detrimental effect on the balance of delegates at the event, as well as being frustrating to those organisations that had requested additional places and had been put on a waiting list. The Voluntary Agencies concerned have committed to impress upon their members the importance of attending this training, as non-attendance was detrimental to the event, costly to the organisers and deprived others of the opportunity to take part.
12. Evaluation of the event indicated that 92% of participants rated the event as either useful or very useful. The majority of the delegates found the pitch and pace of the event about right and found the presentations interesting and informative. They particularly enjoyed the opportunity for discussion and sharing of good practice.

#### Safety at Sports Grounds

13. The 2013 – 2014 football season ended with neither of the principal clubs in the County involved in promotion or relegation battles. Both Nottingham Forest and Mansfield Town completed the season in mid-table of their respective divisions. Consequently, the final home matches, this year, were less passionate than might otherwise have been the case, and were uneventful from a safety perspective, with a minimal number of supporters invading the pitch at the end of the games.
14. The season saw Mansfield Town continue to make good progress in the development of their safety management processes, and they worked well with the Safety Advisory Group. Four match-day inspections were completed over the course of the season, and all were satisfactory.
15. There were no significant concerns arising from four match-day inspections carried out at Nottingham Forest Football Club over the season. This year there were 28 games including a pre-season friendly, compared to 27 last year. The number of spectators attending matches was 589,422 compared to 568,743 the

previous season. There were 34,927 visiting supporters compared with 48,951 last season (reflecting the reduced allocation of 2002). The club's routine maintenance and inspection regime this summer will include a detailed structural survey of the Bridgford Stand by specialist engineers.

16. One inspection was completed at Hucknall Town, where there are normally very small crowds and very little risk to spectator safety. It is understood that Hucknall Town plan to move to a new ground, although there is no firm timetable for this as yet.
17. As reported previously, during the course of the season, Eastwood Town Football Club was unable to continue their tenure of the Coronation Park Ground. The ground has remained out of use and there is currently no Safety Certificate. There is no indication as yet about the long-term future of the ground.
18. Away from football, Trent Bridge Cricket Ground has seen the introduction of a new electronic ticketing system. This was brought into full operation for the early-season domestic matches, so that staff will be accustomed to the system ready for the international fixtures later in the season. Additional emergency exit capacity for the Fox Road stand, in the form of gates onto the pitch with moveable steps, will be in place for the test match in July. These will be used for emergencies only.
19. The cricket club have discussed with the emergency planning team proposals for a live broadcast of the opera 'La Boheme' projected onto the big screen of their new scoreboard. The proposed event is scheduled for a date July, and is intended to be free of charge but ticketed. The club propose using three stands and part of the pitch to accommodate spectators. This activity is within the scope of the specified activities listed in the General Safety Certificate for the ground.
20. Southwell Racecourse has seen a change of safety certificate holder, but otherwise no major changes or concerns.

## **Registration and Celebratory Services**

### Registration briefings for clergy

21. A routine task for the registration service is to collate details from clergy regarding marriages they have conducted, and then forward these to the Receipt and Indexing Team at General Register Office (GRO) for the completion of national records. This ensures an exact and up-to-date record of all marriages that have occurred in Nottinghamshire. Guidance on this matter is provided to clergy by the Home Office Identity and Passport Office, and often they are given individual briefings by their immediate predecessors. Local authorities are encouraged to support this process by means of local briefings for clergy. Providing such training is not a legal requirement of local authorities, however it is recommended by the General Register Office to improve quality and consistency of clergy registrations. The training is refreshed periodically, with the last in Nottinghamshire taking place approximately three years ago. Such briefings are found to reduce the amount of time registrars spend following up and making

amendments and ensuring corrections are made where necessary. They will also improve future customer satisfaction when the public come to the Registration Service for copies of marriage certificates.

22. Registrars in Nottinghamshire find that while the majority of clergy returns are completed correctly, errors can and do happen. Some deterioration in the quality of clergy returns is evident over time as new people come into post. The number and nature of errors vary, but common issues relate to missing information and late returns. On occasions, it can then become time-consuming to follow-up to ensure that appropriate corrections are made. For this reason, a series of new briefings have been arranged for the clergy. These have been designed to optimise the quality of processes with emphasis on the need for legibility, timeliness and adherence to legal requirements.
23. Over one hundred clergy, of all faiths, have indicated their interest in principle in attending these briefings, and so six sessions have been arranged, each with places for 10 to 15 participants. These are being delivered from venues across the County and registrars who deal with clergy returns are also attending to consolidate local relationships. The sessions cover technical and practical issues, to enable clergy to accurately register a marriage and complete the relevant paperwork. On completion of the training, they will be able to identify the necessary preliminary steps prior to registration, know how to complete an accurate registration and issue the necessary documents.
24. Feedback from the first in the series of briefings indicated that attendees had gained an enhanced awareness and appreciation of the importance of their registration processes, and a clearer knowledge of the requirement for accuracy.

### **Other Options Considered**

25. None

### **Reasons for Recommendation/s**

26. To update the Committee on this area of work contained within its remit.

### **Statutory and Policy Implications**

27. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described in the report.

### **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the content of the report, in particular the progress being made to introduce community road closure

schemes and the initiative to support marriage registrations by Nottinghamshire clergy.

**PAUL MCKAY**

**Service Director, Promoting Independence and Public Protection**

**For any enquiries about this report please contact:**

Robert Fisher

Group Manager, Emergency Management and Registration

Tel: 0115 977 3681, Email: Robert.fisher@nottsc.gov.uk

**Constitutional Comments**

28. Constitutional Comments are not required as the report is for noting only.

**Financial Comments**

29. There are no financial implications arising from this report.

**Background Papers**

None

**Electoral Division(s) and Member(s) Affected**

All



**10 June 2014**

**Agenda Item: 8**

## **REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION**

### **UPDATE ON KEY TRADING STANDARDS MATTERS**

#### **Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

#### **Information and Advice**

2. **New Psychoactive Substances** – Trading Standards officers recently seized over 400 packs of substances believed to be new psychoactive substances from a shop, following concerns raised. The substances, commonly known as 'legal highs' are often branded and labelled in packaging which can lead both businesses and customers into believing they are safe and legal to sell and to consume. There are national reports on the potential negative impact such substances have, including addiction, anti-social behaviour, violence, burglary and even death.
3. Samples have been submitted for analysis to identify the chemicals that they contain. Other authorities have found the substances can contain a cocktail of chemicals which have often never been used in drugs for human consumption, so have not been tested to ensure they are safe. Users therefore cannot be certain about what they are taking, or what the effects may be. The operation was followed up by a media release to warn residents about the dangers of these new psychoactive substances. Investigations continue into the manner in which the products were being offered.
4. **Scams Awareness Month (May)** – The Service took part in the annual national campaign to fight-back against scammers, by giving consumers the information, skills and confidence to spot and stop scams. In Nottinghamshire, activities included:
  - Media releases;
  - Interviews on hospital radio;
  - Meals at Home colleagues circulating information about scams to vulnerable people; and
  - Contacting key partner agencies to remind them about our work to protect vulnerable people from scams and doorstep crime.



5. **Working with other agencies to help safeguard the vulnerable:** The Service continues our work to engage other agencies in safeguarding vulnerable residents from scams and doorstep crime:
  - We are working with Nottinghamshire Fire and Rescue so that fire officers and their “Man with a Van” will know how to identify victims of scams or doorstep crime and how to refer the matter for support.
  - Trading Standards Officers will be involved in the training of staff from new Home Care Service Providers to raise their awareness of scams and doorstep crime when visiting homes.
  - Officers will deliver scam and doorstep crime awareness as part of the induction training of new health care staff employed to support those with dementia post diagnosis.
  - Dementia Friends – As part of a nationally funded campaign to raise awareness of dementia, the Dementia Friends campaign has been launched by the Alzheimer’s Society. The Authority now has two Trading Standards Officers trained to deliver the Dementia Friends package to other officers within the Service. This will enable officers to more effectively support, and take witness statements from, vulnerable dementia sufferers.
6. **Protecting The Vulnerable:** A 78 year old man was cold-called by telephone by a firm who tried to sell him mobility aids. A salesman turned up within an hour and took a £300 deposit for a mobility scooter that the man never received. No paperwork or receipt was left by the salesman, and the customer wasn’t even sure which firm he was dealing with.
7. Enquiries made by his existing mobility supplier revealed who the company was. The scooter was cancelled and a request made for a refund of the deposit. This was not forthcoming, and numerous excuses were given as to why the money could not be returned. Trading Standards then became involved, with the intervention resulting in a full refund.
8. **Helicopter fuelling site** - A company based in Widmerpool offering helicopter pleasure flights also has a fuelling facility for privately owned helicopters. One type of helicopter fuel dispensed at the site is ‘AVGAS’. This very pure, refined petroleum mix is formulated in order that there are no engine ‘misfires’.
9. The site needs licensing for petroleum storage by the Authority. Additional licence conditions have been imposed in order to ensure the site operates as safely as possible. One such condition is that AVGAS is only dispensed by staff that are suitably trained, qualified and experienced.
10. **New Illicit Tobacco Team has quick success** - Trading Standards received funding as part of the recent Public Health realignment exercise, to reduce smoking prevalence by tackling the supply of illicit tobacco. This funding is



being used to provide two dedicated officers and a further officer as flexible resource.

11. Using intelligence gathered from a number of sources, several retail and private addresses have recently been inspected, some using 'sniffer' dogs to find concealed stashes of tobacco. The premises targeted were in Mansfield, Ashfield and Gedling.
12. At the time of writing, approximately 90,000 cigarettes and 40KG of hand rolling tobacco have been seized. The seized items are believed to be a mixture of counterfeit products and products that do not meet UK labelling standards. Investigations continue, and new tactics are being developed.
13. **New consumer protection law** - Changes to consumer protection legislation will be soon implemented.
14. Rules relating to Distance Selling and Doorstep sales will be replaced by the new Consumer Contracts (Information, Cancellation and Additional Payments) Regulations 2013. As well as new information requirements for all consumer sales, the new regulations create a longer 14 day cancellation right for 'distance', and 'off-premises' contracts. These regulations are one of the most important tools used in the fight against doorstep crime.
15. The Consumer Protection from Unfair Trading Regulations will also be amended to allow consumers to make civil claims for traders who engage in misleading or aggressive practices. This is again particularly helpful for vulnerable people bullied or misled into buying goods at their home. The new requirements will allow consumers to 'unwind' a contract and claim set-percentage price reductions.
16. **Consumer Rights Bill** continues to progress through parliament. The Bill sets out to clarify a number of the statutory rights already in place for consumers, and introduces new provisions to address problems with faulty digital goods, for example downloaded music or software.
17. The Bill also contains a new harmonised set of enforcement powers for Trading Standards Officers. These powers replace individual powers set out in a multitude of specific legislations enforced. The new powers for the first time will mean statutory powers can be used in all Local Authority areas, which will also facilitate 'cross-border' enforcement.
18. **Regional "Scambusters" Team** – Following the successful prosecution of the last of 4 individuals who fraudulently sold mobility aids to elderly and vulnerable consumers the Regional Team hosted by Nottinghamshire County Council have received confirmation of this year's grant allocation from the National Trading Standards Board (NTSB).
19. The Core Team grant for this year is £291,000, with a further £184,300 allocated for the ongoing investigation into a national advertising fraud, the largest investigation that has been tasked to a team by the NTSB to date.

20. The team operates a flexible delivery model with a core team of 5 permanent officers which are then supplemented as and when investigations require additional resource by specialist investigators from other Local Authorities or bought-in.
21. Whilst the Core Team budget has been marginally reduced this year, the team continues to investigate large scale organised criminal activity across Nottinghamshire, the East Midlands and nationally, showing that those who target our most vulnerable consumers do so with no regard for local authority boundaries.
22. **Legal Action Update** – On the 22nd April, eight defendants appeared in the Nottingham Crown court for a plea and case management hearing. They are charged with offences under the Fraud Act 2006, for the mis-selling of so called trusts which are marketed to claim it prevents assets being used for care home fees. The victims in the case are mainly older and vulnerable adults. A six week trial is due to commence on the 10 November. Seven defendants have pleaded not guilty to the charges, and the eighth has not yet entered a plea.
23. John Cooney of Simplify Leicester was sentenced in the Crown Court on the 24th April. Cooney had pleaded guilty to 10 counts of fraud all relating to the mis-selling of mobility aids to older and vulnerable adults. Cooney worked with other defendants that have previously been prosecuted following investigations by the East Midlands Scambusters team, namely Carl Mould, Darren Sharpe and Christopher Simpson. Mr Cooney was sentenced to 3 1/2 years in prison on each of ten counts (35 years in total) to run concurrently, and banned as director for 10 years.
24. On the 14<sup>th</sup> May, Kirk Denton was sentenced in the Nottingham Magistrates court for breaches of an environmental weight restriction. Denton breached both the restrictions at Papplewick/Linby and Blidworth, and was fined £240 and ordered to pay costs of £100.
25. Also on the 14<sup>th</sup> May, Craig Boddy of Bowbridge Car Sales, Newark was due to appear in Nottingham Magistrates court charged with selling an un-roadworthy car, failure to carry out pre-sale checks, and failing to respond to a consumer complaint. The matter was adjourned until the 23 June 2014.
26. On the 14<sup>th</sup> May 2014, Energysave Midlands Limited, David Argyle and Jason Rowan were due to appear in the Nottingham Magistrates Court. They are charged with offences under the Consumer Protection from Unfair Trading Regulations 2008. The Authority will allege targeting of older and vulnerable adults offering to do cleaning work on their roofs, forcing them to go to the bank to make payments. The matter has been adjourned until the 2<sup>nd</sup> July 2014
27. Following the investigation of a roof coating company that the Authority alleges had deliberately been targeting older and vulnerable adults, seven individuals have been arrested and interviewed. An application has been made in each case to the Magistrates court to have them sent to the crown court, and to also

have each remanded in to custody. All seven cases were sent to the Crown Court, whilst two individuals received bail, and five more have been remanded into custody. The next hearing is listed for the 13<sup>th</sup> June 2014.

### **Other Options Considered**

28. None.

### **Reason/s for Recommendation/s**

29. To update the Committee on this area of work included within its remit.

### **Statutory and Policy Implications**

30. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

31. The report details the crime and disorder implications and relevant issues.

### **Financial Implications**

32. There are no Financial Implications

### **Safeguarding of Children and Vulnerable Adults Implications**

33. The issues raised are to ensure that Vulnerable Adults are safeguarded.

## **RECOMMENDATION**

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**PAUL MCKAY**

**Service Director, Access and Public Protection**

**For any enquiries about this report please contact:**

Mark Walker

Group Manager, Trading Standards and Community Safety

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### **Constitutional Comments**

34. As this report is for noting only, no constitutional comments are required

### **Financial Comments (KAS 21/05/14)**

35. There are no financial implications contained within this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- 'All'

**10 June 2014****Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC  
PROTECTION****COMMUNITY SAFETY UPDATE****Purpose of the Report**

1. To update the Committee on key Community Safety matters.
2. **Strategic Assessment and the Police and Crime Commissioner Funding (PCC) 2014/15**
  - 2.1 The Nottinghamshire County Strategic Assessment (SA) prepared by the Strategic Analytical Unit (SAU) was presented and approved at the Safer Nottinghamshire Board (SNB) board meeting in April 2014.
  - 2.2 The report presented highlighted the following:
  - 2.3 The previous strategic assessment process outlined the revised priority wards. It was decided at the Safer Nottinghamshire Board Performance Group of Nov 2013 that a longer term view is required, although a subsequent review has reverted back to the original findings, due to 2014/15 being a 'transitional year'. This will enable a full review of priority areas to take place, which will report back to SNB in September 2014.
  - 2.4 The Strategic Assessment makes the following recommendations for '2014/15 objectives':
  - 2.5 The Strategic Assessment has highlighted nine Thematic Strategic Priorities for 2014/15 as listed below. These priorities should be included in the Community Safety Agreement, which will be drafted in conjunction with the Police and Crime Plan to ensure priorities are cohesive and cross-cutting.
    1. Domestic Violence and Abuse
    2. Violent Crime
    3. Reducing Re-offending
    4. Anti-social Behaviour
    5. Substance misuse
    6. Youth Issues
    7. Hate Crime
    8. Business Crime

## 9. Road Safety

- 2.6 The Geographic 'Partnership Plus Areas (PPAs) are those areas with the highest levels of crime and disorder across the county, which are derived from the Priority Wards shown below. Given current financial and resource concerns, identification of *Partnership Plus Areas* offers an efficient means of tackling crime; ensuring resources are targeted where they will have the largest impact on crime reductions and on communities. The table below shows the outcome of a 2 year scanning exercise identifying the priority wards for 2014/15:

Table A)

Ward Name	Community Safety Partnership Area
Worksop South East	Bassetlaw, Newark & Sherwood
Portland	Ashfield & Mansfield
Worksop North West	Bassetlaw, Newark & Sherwood
Hucknall East	Ashfield & Mansfield
Castle	Bassetlaw, Newark & Sherwood
Carr Bank	Ashfield & Mansfield
Sutton in Ashfield East	Ashfield & Mansfield
Kirkby in Ashfield East	Ashfield & Mansfield
Sutton in Ashfield Central	Ashfield & Mansfield
Netherfield and Colwick	South Nottinghamshire
Woodlands	Ashfield & Mansfield
Oak Tree	Ashfield & Mansfield
Eastwood South	South Nottinghamshire
Bridge	Bassetlaw, Newark & Sherwood
Sutton in Ashfield North	Ashfield & Mansfield

- 2.7 In addition for 2014/15 three 'discretionary' areas have been identified and agreed (taking the total to 18 priority wards) namely:
- Worksop South & Magnus – to count as one priority plus area (Bassetlaw, Newark and Sherwood)
  - Ladybrook (Ashfield/Mansfield)
  - Trent Bridge (South Notts)
- 2.8 The Community Safety Team will again take the key role of programme managing the funding process on behalf of the Police and Crime Commissioner 2014/15. The process adopted during 2013/14 will be used in ensuring that payments are made to partners at the appropriate time and that quarterly reports are completed for the PCC.
- 2.9 Each of the Partnership Plus areas will receive equal amounts of £28,278 each.

2.10 Community Safety Partnerships are now preparing their respective Partnership Plus costed plans for 2014/15, which will be submitted for approval by the PCC and Commissioning Manager of the PCC.

2.11 An end of year performance overview will be provided at the next Community Safety meeting in July.

### **3. Community Triggers and Gating Orders**

3.1 The annual report to Council 15<sup>th</sup> May 2014 appointing committees recommended that the Rights of Way Committee is dissolved, transferring responsibility for gating orders to the Community Safety Committee.

3.2 Additional functions of Rights of Way Committee have been re-allocated to the following committees:

- Culture Committee, which is responsible for country parks, open spaces and other country side services, will have amendments to its terms of reference to include common land and town or village greens. There are additional proposals to transfer responsibility for land management and permissive path agreements and non-statutory public access routes to Culture Committee.
- Permissive path agreements and non-statutory public access routes have been reallocated to the Culture Committee with the remaining Rights of Way Committee functions relating to public rights of way and cycle routes being reallocated to the Planning and Licensing Committee, which has arrangements for public speaking similar to Rights of Way Committee.

3.3 Work has already begun at looking to see if any changes are needed to the NCC Gating guide/policies to reflect the above transfer of responsibilities.

3.4 Community Safety Officers will receive training to understand the 'tools and powers' of the Community Trigger legislation and Gating orders.

### **4. Community Safety highlights.**

#### Vulnerable Persons Panels Review Event

4.1 The team worked with Police colleagues to organise a Vulnerable Persons Panel Review Event held at the Arrow centre in April, which received overwhelmingly positive responses from partners. The main purpose of the VPP Review event was to discuss improvement, best practice, and unified processes and sharing of information.

4.2 Evaluation from partners attending the event identified an excellent turnout from a wide range of partners. A large amount of detailed feedback was given with headlines of; better involvement from Public Health; better focus with

medium risk Domestic Abuse cases and the need for consistency in practice and outcomes.

- 4.3 A draft report on the outcomes of the event will be discussed with district Community Safety Officers and VPP leads with a progress report to go to the June Safer Nottinghamshire Board Performance Group meeting and a final report to the Safer Nottinghamshire Board in September.

#### 4.4 Troubled Families report

- 4.5 The Troubled Families project was launched by Central Government in December 2011 to 'turn around' the lives of 120,000 of the most troubled families in the UK. It aims to deliver intensive whole-family support to families with complex needs in a bid to achieve long-lasting change, and is focussed on reducing criminal activity and anti-social behaviour, improving school attendance and supporting adults into work. In Nottinghamshire the programme is called the "Supporting Families" Programme with 1580 troubled families identified as requiring support. The second Nottinghamshire report was released in March, the report highlights:
- 4.6 In February 2014, Nottinghamshire County Council had turned around approximately 24% of the target of troubled families, having claimed for and turned around 379 families out of the County target of 1580. As of the end of March 2014, we have worked with 1356 troubled families.
- 4.7 North (Bassetlaw and Newark & Sherwood) – Bassetlaw has seen the most turned around families with regards to Crime and Education but Worksop South East remains the Ward with the most Troubled Families.
- 4.8 West (Ashfield & Mansfield) – The West has turned around the most troubled families in raw numbers, especially families who have found Continuous Employment or Progress to Work. But the West continues to have the most Troubled Families.
- 4.9 As a service "Supporting Families" have recognised that the turnaround rate is not as high as it would want it to be and have put in place an action plan to increase the turnaround rate without losing the quality of the service offered to families.

#### Dragons Den 6 2014/15

- 4.10 Building on the success of Dragons Den Style Project 5 this year the project is being rolled out from Ashfield to include Mansfield secondary schools. This year's theme will focus on Promoting Healthy Life-styles and Challenging the Social Acceptability of Alcohol.
- 4.11 All participating Year 10 Secondary school students will receive nationally accredited Award Scheme Development and Accreditation Network (ASDAN) awareness raising sessions delivered in partnership with Life-skills Education



Community Interest Company (C.I.C) alongside training for teachers and local police officers who support work with the schools. Following this expert input students will be invited to compete to develop the most effective communication message relating to the overall aim. The competing teams of students from each school will then pitch and present their ideas to a panel of judges in March 2015. A prize of £1000 will be awarded to the winning school and there will be an additional £1000 awarded for Innovation.

- 4.12 All resources produced will then be made freely available for all other schools to download for free via the Life-skills Education Web-site, [www.life-skillseducation.co.uk](http://www.life-skillseducation.co.uk)

The following secondary schools from Ashfield and Mansfield have been recruited to participate:

- Kirkby College
- Selston
- Quarrydale
- Sutton Church Academy
- Holgate
- Brunts
- Queen Elizabeth

- 4.13 Discussions are also currently underway with Hucknall National Ashfield Academy and Samworth Church Academy, who have expressed an interest in taking part.

- 4.14 The project was showcased at a National LASER and Royal Society for the Prevention of Accidents (RoSPA) Safety Education conference in Feb 2014 and held up as a National model of best practice.

## **5. Joining up the Community Safety and Health & Well Being Agenda.**

- 5.1 Public Health has developed a Health and Well Being Survey with the City which will be piloted initially with 7 secondary schools across the county. Two of the identified schools for the pilot are also undertaking the D-Vibe online substance use survey which was also developed in partnership with the City. Joint work will ensure that this work will complement the Health and Well-being pilot and support the recruitment of further schools. The survey results will be used from both surveys to target future resources and commissioning.

## **6. Matters Arising from Previous Meeting – Hate Crime Statistics**

- 6.1 The SNB Hate Crime Quarterly Performance Report (Quarter 4 2014/15) generally

indicates vast improvements in Hate Crime performance in comparison to 2013/14

figures. Positive work done in partnership is starting to have an encouraging impact on

levels of incident reports. Areas of concern show increases in disability, homophobic and

religious hate crime strands within the County:

Indicator	SNB Target for 2013/14	Actual for 2013/14
Increase reports of hate incidents	352	400
Reduce hate crime	384	297
Reduce hate crime repeat victimisations	56	39
Increase in % of Sanction Detections	59.6%	44.1%

### Types of Victim

Hate Crime Strand	Hate crime type	County	2013/14-2014/15 %Change
Disability	Incident	50	4.2
	Crime	31	106.7
Gender/Transgender	Incident	5	-44.4
	Crime	12	0
Homophobic	Incident	62	5.1
	Crime	34	17.2
Racist	Incident	270	4.7
	Crime	220	-8.7
Religion	Incident	13	1200
	Crime	11	83.3
Total	Incident	400	6.7
	Crime	297	1.7

## 7. Reason/s for Recommendation/s

- 7.1 This report is a regular update to the Community Safety Committee to keep them abreast of developments in our community safety work.

## 8. Statutory and Policy Implications

This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## RECOMMENDATION

It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, Access & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058**

### **Constitutional Comments**

9. Constitutional Comments are not required as this report is for noting only.

### **Financial Comments**

10. There are no financial implications attached with this report

### **Background Papers**

11. Safer Nottinghamshire Board's County Strategic Assessment 2014/15 and Nottinghamshire Community Safety Agreement 2012-15

### **Electoral Division(s) and Member(s) Affected**

12. All



10 June 2014

Agenda Item: 10

## **REPORT OF SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION**

### **COMMUNITY SAFETY BUDGET UPDATE**

#### **Purpose of the Report**

1. To provide an update for Members about the Community Safety budget for 2013/2014, and to seek approval of committing from the Community Safety Budget for 2014/2015 (£6,000).

#### **Information and Advice**

##### **Community Safety Budget**

- 2 Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime, and increase levels of community safety within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
- 3 Funding proposals approved to date from the “initiatives” element of the Community Safety Budget for 2014-15 are summarised in the following table.

<b>Total Community Safety “Initiatives” budget for 2014/15:</b>	<b>£262,379*</b>
<b>Total committed so far:</b>	
Contribution to the work of the Safer Nottinghamshire Board (SNB)	£140,000
Victims Support’s Young Witness Service	£7,500
Vehicle Nuisance at Junction 27 – Preparing for injunctive action	£3,500
Gating Orders contingency	£2,000
“In our Hands” (Holocaust education)	£15,000
“I Pledge to Keep on Track” (Youth Crime Prevention Programme)	£25,000
Contribution to Crime-stoppers Cannabis Awareness campaign	£2,000
Rural Crime project	£3,300
<b>Remaining balance for other initiatives</b>	<b>£64,079</b>

- 4 \*The total Initiatives budget figure of £442,000 in the Community Safety Budget Expenditure report presented at the April 2014 Community Safety Committee meeting was queried at the meeting by the Committee Chairman. Subsequent checks by Finance Officers have confirmed that that figure was incorrect (due to cost coding errors between the staffing and initiatives sections of the Community Safety Budget) and the correct figure is **£262,379** as given above.

### **Safer Nottinghamshire Board (SNB): Spend Plan for 2014/15.**

- 5 The table below gives details of the SNB Spend Plan for 2014/15 as presented at the Safer Nottinghamshire Board meeting on 21<sup>st</sup> March 2014:

<b>Income</b>	
Police & Crime Commissioner Grant	£1,300,000
Nottinghamshire County Council Contribution	£140,000
<b>TOTAL</b>	<b>£1,440,000</b>
<b>Proposed Expenditure:</b>	
Hate Crime (thematic)	£35,000
Domestic Violence (thematic)	£35,000
Drug Intervention Programme	£632,769
Youth Justice Grant	£156,000
Positive Futures (review phase)	£12,231
Restorative Justice	£50,000
Priority Wards (which make up the Priority Plus Areas): Top 15 + 3 discretionary @ £28,833	£519,000
<b>TOTAL</b>	<b>£1,440,000</b>

### **Show Racism the Red Card and related Equalities Work**

- 6 At the April 2014 Community Safety Committee Sarah Lee, Team Manager Achievement & Equalities Team gave a presentation about the successful Show Racism the Red Card schools competition (2013/14). For 2014/15 Sarah's team, working with partner agencies, has plans to expand the project to cover other protected characteristics and to carry out related equalities work. Sarah is currently working on a detailed project proposal. This report seeks approval in principle for a £6,000 contribution from the Community Safety Initiatives budget towards this important equalities work.

### **Other Options Considered**

- 7 Match funding will also be sought from other sources to support this equalities work.

### **Reason/s for Recommendation/s**

- 8 Reducing Hate Crime and increasing the reporting of Hate Crime remains a key Community Safety priority for the County Council and for the Safer Nottinghamshire Board.

## **Statutory and Policy Implications**

- 9 This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That Members note the update information regarding the “Initiatives” element of the Community Safety budget for 2014/2015.
- 2) That Members approve the proposed contribution of £6,000 from the “Initiatives” element of the Community Safety Budget for 2014/2015 to expand the Show Racism the Red Card project and to cover related equalities work.

**Paul McKay, Service Director Access and Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Community Safety Manager, x 72460**

### **Constitutional Comments (NAB 02/06/14)**

- 10 Community Safety Committee has authority to consider and approve the recommendations set out in this report by virtue of its terms of reference.

### **Financial Comments (SEM 02/06/14)**

- 11 The financial implications are set out in the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All





**10 June 2014****Agenda Item:11****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC  
PROTECTION****REVISION OF THE SAFEGUARDING ADULTS PROCEDURES AND  
GUIDANCE****Purpose of the Report**

1. This report asks Committee to note the revised approach to safeguarding adults as detailed in the procedures and guidance to be considered by Policy Committee on 4<sup>th</sup> June 2014.

**Information and Advice**

2. The Nottinghamshire safeguarding adults procedures were last revised in 2010. Since that time there have been some significant developments in this area of work. In addition to the Care Act, which will make it a legal requirement for local authorities to 'make enquiries', the Local Government Association (LGA) and Association of Directors of Adult Social Services (ADASS) have begun shifting the focus of adult safeguarding work towards a person centred approach in recent years.
3. The development of the 'Making Safeguarding Personal' agenda was '*drawn up in response to feedback from people using safeguarding services, stakeholders and practitioners that the focus of safeguarding work was on process and procedure. People using safeguarding services wanted a focus on a resolution of their circumstances, with more engagement and control*' (Making Safeguarding Personal, Sector Led Improvement, LGA ADASS, April 2013).
4. Additionally, Nottinghamshire participated in national research to identify best practice around making safeguarding personal which explored the best ways of working with people in this way.
5. Taking account of the Care Act and the making safeguarding personal agenda, a Lean Plus approach was taken to inform the review. This involved extensive consultation with a full range of staff, partner agencies and service users which has resulted in a less bureaucratic system (both in terms of the procedure & guidance and the Framework-i process).
6. In practice, this will mean:

- Working towards outcomes that the person wants to help them manage the risk of abuse and/or neglect;
- Greater emphasis on ensuring that the person is fully involved with all decisions;
- Greater autonomy for practitioners to determine the best approach;
- More tools to help provide the relevant response;
- A proportionate response to allegations of abuse, meaning gathering evidence to ascertain whether abuse has occurred or not will be required less frequently;
- Where investigative work is required, there is greater clarity around partner agency roles and responsibilities;
- Better recording of safeguarding work;
- A process that is easier to navigate, making it easier to complete appropriately and within timescales.

7. Feedback from the consultation along with the working group of managers and practitioners, has been extremely positive.

### **Other Options Considered**

8. Consideration was given to a less robust review of the procedures and retaining much of the same process. However, revising the procedures in line with the making safeguarding personal agenda better serves those vulnerable individuals who have been subjected to abuse.

### **Reason/s for Recommendation/s**

9. The recommendations are as a result of the Care Act, and the LGA ADASS work stream in relation to 'making safeguarding personal'.

### **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

#### **Crime and Disorder Implications**

Adult abuse is often a crime and this proposal strengthens our approach to allegations of abuse.

#### **Financial Implications**

Implementation of this process will be done by existing staff and replaces the existing system. Therefore, there are no financial implications to agreeing the revised procedures and guidance.

#### **Human Resources Implications**

Guidance has been produced to support staff to use the revised procedures. There will be an implementation plan which will include supporting staff in a variety of ways including new development opportunities.

### **Human Rights Implications**

Adult abuse is an infringement of an individual's human rights. This proposal strengthens our approach to allegations of abuse, ensuring that the person is always at the centre of all the work we do.

### **Public Sector Equality Duty implications**

Please see the Equality Impact Assessment for 'Updating the Adults Multi-Agency Safeguarding Policy, Procedures and Guidance'.

### **Safeguarding of Children and Vulnerable Adults Implications**

By its very nature, this procedure and guidance aims to reduce the risk to vulnerable adults. It also makes reference to the safeguarding of children and informs staff of their duties in respect to this.

### **Implications for Service Users**

This procedure and guidance aims to have a positive impact on service users as it changes the emphasis of the approach staff will take in relation to dealing with safeguarding concerns. This will result in an approach which focuses on the views of the service user throughout the process and works towards outcomes identified by them, enabling them to manage the risk of future abuse and/or neglect.

## **RECOMMENDATION/S**

The Community Safety Committee are asked to:

- 1) Note the revised approach to safeguarding adults as detailed in the procedures and guidance to be considered by Policy Committee on 4<sup>th</sup> June 2014.

**PAUL McKAY**

**Service Director, Access and Public Protection**

**For any enquiries about this report please contact: Stuart Sale, 0115 977 4594.**

### **Constitutional Comments (SLB 21/05/2014)**

11. Policy Committee is the appropriate body to consider the content of this

### **Financial Comments (KAS 20/05/14)**

12. The financial implications are contained within paragraph 14 of the report

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Nottinghamshire Safeguarding Adults at Risk Procedures - FINAL DRAFT
- Nottinghamshire Safeguarding Adults at Risk Procedural Guidance - FINAL DRAFT
- Making Safeguarding Personal, Sector Led Improvements (*LGA ADASS, April 2013*)
- Making Safeguarding Personal 2013-14 – Executive Summary (*LGA ADASS, April 2014*)

**Electoral Division(s) and Member(s) Affected**

- 'All'

**10 June 2014****Agenda Item: 12****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's proposed work programme for 2014/15.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**

**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact:**

Keith Ford, Team Manager - Democratic Services

E-mail: [keith.ford@nottsc.gov.uk](mailto:keith.ford@nottsc.gov.uk)

Tel: 0115 9772590

### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (PS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>22 July 2014</b>			
Person Centred Safeguarding	Briefing on the implications of the changes in safeguarding.	Paul McKay	Claire Bearder
Encompass Nottinghamshire	Update on new approach to inform schools of domestic violence that has occurred at pupils' homes.	Paul McKay	Carol Pattinson / Amy Newbery
Sexual Abuse Review and Nottinghamshire Strategic Needs Assessment on Sexual Abuse	Update report for information.	Chris Kenny	Rachel Adams
Community Safety budget update	Budget update, to include further details of Safer Nottinghamshire Board expenditure.	Paul McKay	Sarah Houlton
Road Traffic Accidents update	Update on lessons learned from the recent increase in road traffic accidents that had resulted in people being killed or seriously injured and planned programme of activity.	Paul McKay	Sarah Houlton
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Update on key Trading Standards matters	Update on key issues in these service areas.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in these service areas.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>30 September 2014</b>			
Proposed new model for Adult Community Substance Misuse Treatment and Recovery System	Further to consideration by Committee in July 2013, update report following consultation exercise.	Paul McKay	Tony Shardlow

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Update on key Trading Standards matters	Update on key issues in these service areas.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in these service areas.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>11 November 2014</b>			
D2N2 Local Enterprise Partnership Better Business for All Programme	Update report following the Committee's decision to support the Programme in April 2014.	Paul McKay	Mark Walker
Registration Service Fees 2015-2016	Review of registration service fees for 2015-2016	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Update on key Trading Standards matters	Update on key issues in these service areas.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in these service areas.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>6 January 2015</b>			
Update on key Trading Standards matters	Update on key issues in these service areas.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in these service areas.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher



<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>24 February 2015</b>			
Update on key Trading Standards matters	Update on key issues in these service areas.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in these service areas.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Review of Fees and Charges to Businesses and other Trading Standards Authorities for 2015/16	To obtain approval for the annual review of metrology fees and to review fees for other services.	Paul McKay	Mark Walker
Review of Charges made for Advice and Support provided to Businesses in 2015/16	To obtain approval for changes to the pricing structure and fees charged for advice and support provided to Nottinghamshire Businesses from 1 April 2015.	Paul McKay	Mark Walker

