

Community Safety Committee

Tuesday, 28 January 2014 at 10:30

County Hall, County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting held on 5 November 2013 | 3 - 10 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Staff Change - Domestic Violence Policy | 11 - 14 |
| 5 | 'I Pledge To Keep On Track' and other Youth Crime Initiatives Update | 15 - 20 |
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Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

minutes

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday, 5 November 2013 at 2.00pm**

membership

Persons absent are marked with 'A'

COUNCILLORS

Glynn Gilfoyle (Chairman)
Alice Grice (Vice-Chairman)

Chris Barnfather
Nicki Brooks
Ian Campbell
Bruce Laughton

Keith Longdon
Stuart Wallace
John Wilmott

OFFICERS IN ATTENDANCE

Rob Fisher	- Adult Social Care, Health & Public Protection
Keith Ford	- Policy, Planning & Corporate Services
Paul McKay	- Adult Social Care, Health and Public Protection
Chris Walker	- Policy, Planning & Corporate Services
Mark Walker	- Adult Social Care, Health & Public Protection
Michelle Welsh	- Policy, Planning & Corporate Services

MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 24 September 2013 were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

None.

The following change of membership was reported to the meeting:-

Temporary Membership Change

- Councillor Nicki Brooks had replaced Cllr John Clarke (for this meeting only).

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None.

TRANSFORMING REHABILITATION SERVICES – PRESENTATION BY NOTTINGHAMSHIRE PROBATION SERVICE AND RESPONSE TO PETITION SUBMITTED TO FULL COUNCIL

Mark Taylor, the Director of Offender Management for Nottinghamshire Probation Trust, gave a presentation outlining the context and aims of the reforms; the retention of the budget of £800m for 2013/14; the steps in the process and current position; the implications for staff and working practices and the vision for the future delivery of offender management.

During discussions, Members expressed a range of opinions about the relative advantages and disadvantages of the reforms and the following specific issues were raised:-

- Members welcomed the proposal to deal with offenders serving sentences of less than twelve months as such offenders had never been supported previously, were responsible for a significant proportion of crime and were liable to reoffend. Some Members felt that the reforms added to Probation's role, through the supervision of this group of offenders, rather than diminishing it, with many of the previous Probation staff still involved in the processes, including supervision. However, other Members, whilst welcoming the ring-fencing of the budget, raised concerns that by keeping the existing budget levels there would be insufficient resources to deal with a greatly expanded group of offenders and therefore greater investment was needed to properly address that issue;
- with regard to the Committee report's recommendations to refer the issue to the Safer Nottinghamshire Board and the Ministry of Justice, some Members warned the Committee against making a knee-jerk reaction to what was being seen as a privatisation of the Probation service, in terms of the commissioning of services by the Community Rehabilitation Company from private, community and voluntary sector organisations. The Chairman clarified that the usual process of referring petitions which had been submitted to Full Council to the relevant Committee had been followed and that other petitions did not usually concern a matter relating to the Ministry of Justice;
- Members queried how the new approach would differentiate between high risk and low risk offenders in circumstances, for example, where a person with a violent history was serving a sentence for a relatively minor offence. Mr Taylor explained that a new risk actuarial tool was being developed but highlighted that the risk levels of approximately 25% of offenders changed in the course of being supervised by Probation. Some Members felt that as low risk offenders

were not currently being supervised then their risk levels were not being monitored and therefore the new approach offered additional benefits in that respect, whilst the higher risk offenders would continue to be managed in the same way. Mr Taylor stated that despite such offenders not currently being under supervision, they would be monitored in terms of past history (although it was not possible to undertake proactive work with them). He added that the Integrated Offender Management scheme could also deal with such offenders who were not on license;

- with regard to the concerns expressed in the petition about the fragmentation of the service leaving the public at increased risk of harm, Mr Taylor acknowledged that there were some concerns within Probation that the fragmentation could lead to a less holistic overview of offenders being taken. He highlighted that developments in areas such as Social Care had recognised the benefits of integrating systems. In response to Members' queries, Mr Taylor recognised that there were potential risks around information-sharing but hoped that appropriate protocols would be established in line with existing ones with partner agencies. Members highlighted historical problems around information-sharing between the Police and Probation around lower level crimes. Mr Taylor underlined that Probation had helped to drive the improvements in information-sharing over recent years, including through joint working such as the Multi-Agency Safeguarding Hub, the Integrated Offender Management team and co-location of Probation and Police Officers in Mansfield Police Station. Some Members felt that the mutual trust required to share information with new providers would build up over time;
- some Members raised concerns about the benefits of changing a service that had been recognised for its ability to achieve professional and successful outcomes in the vast majority of cases, including positive partnership working through input into the Community Safety Partnerships. In comparison, they felt that there was a risk involved in using providers who did not have that proven ability. Other Members felt that the reforms were being obstructed by some people due to an overriding reluctance for any change and that Probation officers needed to make the new system work. Mr Taylor highlighted the commitment amongst the Probation service to make the new system work, and underlined the service's ability to change and develop through its long and successful history. He added that there were 35 Probation Trusts all of which had been assessed as outstanding or good and he underlined the hard-working and influential nature of those people who worked for the service.

Members agreed that the summary of the Committee discussions and the draft letter to the Ministry of Justice should be shared in advance with the main Opposition Spokesperson.

RESOLVED 2013/051

- 1) That, after sharing the summary of the Committee discussions with the main Opposition Spokesperson, the Chairman of the Committee present that

summary to the Safer Nottinghamshire Board in December 2013 for further consideration and to seek the views of the partners represented there.

- 2) That a letter based on the Committee discussions be sent to the Ministry of Justice.

ORDER OF AGENDA

The Chairman agreed to alter the order of agenda to enable the officer attending for agenda item 8 – Update on Key Trading Standards Matters to leave the meeting earlier to deal with other business.

UPDATE ON KEY TRADING STANDARDS MATTERS

Mark Walker, Group Manager, Trading Standards, introduced the report which provided the Committee with an update on areas of activity within Trading Standards. Mr Walker reported that there had been no serious issues raised about this year's Bonfire Night celebrations as yet.

During discussions, Members commended the work of the Trading Standards team, particularly around the awareness-raising information about potential scams.

In response to Members' queries regarding the legal action update, Mr Walker agreed to clarify the arrangements for reviewing the licences of those licence holders who had been prosecuted for selling counterfeit tobacco and alcohol and how offenders' future financial assets were monitored in order to trigger confiscations in line with Proceeds of Crime hearings.

Members requested an update on the Lorry Watch camera system to the January 2014 meeting (possibly with input from the system developers). Interested Members would also be able to observe the cameras being tested once in place.

RESOLVED 2013/052

That the updates from the previous meeting and the various developments in the areas of Trading Standards work contained within the Committee report be noted.

DEVELOPING A PREVENTATIVE APPROACH TO REDUCE CRIME, DISORDER AND ANTI-SOCIAL BEHAVIOUR IN NOTTINGHAMSHIRE

Chris Walker introduced the report which sought funding towards the development of a new approach to refocus services and resources in order to prevent crime.

RESOLVED 2013/053

That approval be given to the allocation of £50,000 from the 2013/14 Community Safety Budget to the development and implementation of a preventative strategy for crime and anti-social behaviour in Nottinghamshire.

YOUNG WITNESS SERVICE

Chris Walker introduced the report which sought funding for Victim Support's Young Witness Service which offered free and confidential support to children and young victims who were victims and/or witnesses of crime.

RESOLVED 2013/054

That the Young Witness Service receive £15,000 from the 2013/14 Community Safety Budget and £7,500 from the 2014/15 Community Safety Budget.

HOLOCAUST CENTRE PROJECT 'IN OUR HANDS'

RESOLVED 2013/055

That funding of £15,000 be allocated from the 2013/14 Community Safety Budget to extend the successful 'In Our Hands' project approach to Eastwood South.

OVERVIEW PRESENTATION ON THE WORK OF EMERGENCY PLANNING AND REGISTRATION SERVICES

Rob Fisher gave a presentation highlighting the main areas of responsibility of these services, including the registration of births and deaths (utilising the national 'Tell us once' database); celebratory ceremonies; emergency planning; business continuity and safety at events and sports grounds.

Members welcomed Mr Fisher's suggestion of holding a future meeting of the Committee at the new Registration Services offices in the Gilstrap Centre in Newark. Members were also encouraged to contact Mr Fisher to organise individual visits to the Centre.

RESOLVED 2013/056

That the contents of the presentation be noted.

UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report which updated Members on recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services.

RESOLVED 2013/057

- 1) That the work that has been done by the Emergency Planning Team and the Registration Service be noted.
- 2) That the introduction of a pilot Ceremony Rehearsals service and the fee of £25 per appointment be endorsed and the plan to include data in relation to the fee in the next annual registration fees report to Committee be noted.

EMERGENCY PLANNING FOR SEVERE WINTER WEATHER

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report which gave an overview of the emergency plans and other arrangements that were in place.

During discussions, Members raised concerns about previous problems faced by ambulances in accessing, in severe weather, a cul-de-sac in Retford which housed a number of vulnerable residents requiring urgent medical care. Further details were requested so that this could be discussed with Bassetlaw District Council and thereby logged as a priority area for snow clearance in future.

RESOLVED 2013/058

1. That the emergency plans in place and other arrangements that had been made for responding to the impact of severe winter weather in Nottinghamshire during the coming winter be noted.
2. That, in the event of severe winter weather during the coming winter, a further report be submitted to the Committee in Spring 2014 to review the operation of the Emergency Plans and any lessons learned.

APPROVED PREMISES FOR CIVIL CEREMONIES

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report and added that the Registry Office service based at The Hall in West Bridgford was being temporarily relocated to the nearby Welbeck Banqueting Suite. This was for a period of approximately two years, whilst The Hall was being refurbished.

RESOLVED 2013/059

1. That the role of the Council in licensing premises for the solemnisation of marriages and the formation of civil partnerships be noted.
2. That further update reports be submitted on an annual basis to the Planning and Licensing and Community Safety Committees.

WORK PROGRAMME

During discussions, Members referred to the Baby P case and other recent child death cases and requested a report and presentation to a future meeting to give assurances to Members that arrangements were in place to prevent similar cases occurring in Nottinghamshire. Members felt that this item could be widened to cover the overall work of the Multi Agency Safeguarding Hub, in terms of community safety, and that other County Councillors could be invited to attend for that item in terms of their corporate parent roles.

RESOLVED 2013/060

That the work programme be noted and updated as discussed.

The meeting closed at 4.04 pm.

CHAIRMAN

M_5Nov2013

**REPORT OF SERVICE DIRECTOR COMMUNICATIONS AND MARKETING
POLICY, PLANNING AND CORPORATE SERVICES****STAFF CHANGE: DOMESTIC VIOLENCE POLICY****Purpose of the Report**

1. To seek approval of Members for a change to the staffing of the Community Safety Team and consequently a transfer of corporate policy leadership on domestic violence from the Community Safety Team to Public Health (PH).

Information and Advice

2. Tackling Domestic Violence is a priority for the County Council (NCC), the Safer Nottinghamshire Board, the Police and Crime Commissioner (PCC) and the Health and Wellbeing Board. Currently there are members of staff within both the Public Health (PH) and Community Safety teams in NCC who contribute to this agenda. This is not the best use of scarce resources as it can lead to duplication of effort
3. From the 1st April 2013 the County Council became responsible for the PH function. To support this, NCC now receives a PH grant, which for the first two years will be ring fenced. Some of these resources are currently used to support the Domestic Violence work.
4. In reality the resources to tackle Domestic Violence across Nottinghamshire come from and through a variety of different sources and agencies. As public sector funding comes under further pressure it is now more important than ever that the scarce resources available are prioritised for maximum impact. The PCC, with the support of the Domestic Violence 'champion' (Vice Chair of the Community Safety Committee), has recently agreed that a time limited piece of work is undertaken in 2013/14 to achieve the following:
 - Comprehensive mapping of current DV resources in order to fully understand what is currently committed across Nottinghamshire
 - Review the literature of what works in tackling Domestic Violence
 - Prioritisation of resources against evidence of effectiveness in order to demonstrate cost effectiveness
 - Make recommendations to the DV strategic group on the options going forward to include pooled budgets and joint commissioning

Proposal

5. The proposal has 4 components:
 - a) The member of staff currently in the Community Safety Team who works exclusively on the Domestic Violence agenda is moved into the Public Health team on a permanent basis. This change has been piloted on a temporary basis since October 1st 2013. The costs of this member of staff will be met by the currently ring fenced Public Health budget.
 - b) Following the completion of the review outlined above and subject to the recommendations made from that review, the Public Health budget is considered a source of funding for the Domestic Violence work which NCC continues to commission.
 - c) In accordance with the One Council approach, the Public Health team is identified as the single source of leadership for Domestic Violence Policy within the council.
 - d) In terms of accountability to members, the Community Safety Committee and the Public Health Committee will provide joint oversight of the work and policy development, with the Vice Chair of Community Safety retaining the role of County Council 'champion' for the work area.

Other Options Considered

6. Retain the status quo. The Community Safety service is currently being reviewed as part of the corporate need for a transformational approach to service provision in light of future budget constraints. This is in order to identify a more sustainable solution for the responsibilities currently discharged by the team, as maintaining the current status quo is not considered to be an option in the long term.

Reason/s for Recommendation/s

7. The change outlined in this report will ensure an increased consistency of approach and a single point of contact for NCC on Domestic Violence issues. It will provide a good fit with the commissioning-based approach within Public Health and will also enable Community Safety Team to refocus its efforts and have a greater impact on a redefined agenda.
8. Public Health Committee agreed the recommendation on 9th January 2014.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

Crime and disorder implications are covered in the body of the report.

Financial Implications

This post is at Band C, costs circa £48,000 per annum (including on costs), although post holder currently works 0.8fte

RECOMMENDATION/S

- 1) It is recommended that Members give retrospective approval to the transfer of a 0.8fte Community Safety Officer at Hay band C, with effect from 1st October 2013.

**Martin Done, Service Director Communications and Marketing
Policy, Planning and Corporate Services**

**For any enquiries about this report please contact:
Chris Walker, Group Manager, Safer and Engaged Communities x72460**

Constitutional Comments (NAB 16/01/14)

10. The Community Safety Committee has authority to consider and approve the matters in this report by virtue of its terms of reference.

Financial Comments (SEM 17/01/14)

11. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

Electoral Division(s) and Member(s) Affected

- 'All'

28 January 2014**Agenda Item: 5****REPORT OF SERVICE DIRECTOR, COMMUNICATIONS AND MARKETING
POLICY, PLANNING AND CORPORATE SERVICES****“I PLEDGE TO KEEP ON TRACK” AND OTHER YOUTH CRIME INITIATIVES
UPDATE****Purpose of the Report**

1. To update and provide an overview to the committee on the following community safety and youth crime prevention initiatives:
 - “I Pledge to Keep on Track” Youth Crime Prevention Programme
 - D-Vibe Online Substance Use Survey and Lifeskills-Education Programme
 - Dragon’s Den Style Project – Ashfield
 - Nottinghamshire Cyber Survey

Information and Advice**“I Pledge To Keep On Track” Youth Crime Prevention Programme**

2. The programme is funded in 2013/14 by Nottinghamshire County Council, working alongside Nottinghamshire Police and Experian, and is supported by a wide range of community safety providers. Approximately 3000 pupils from the Partnership Plus Areas across the County have attended the National Centre for Citizenship and the Law, Galleries of Justice and successfully participated in the youth crime prevention programme. The programme is also now being used with schools from three Nottingham City schools and schools across three boroughs of London.
3. Morven Park Primary, the winners of “I Pledge to Keep On Track” Youth Crime Prevention Programme 2013, will be holding a whole school celebration event to present their plan to re-design the area outside their school which has previously attracted anti-social behaviour.
4. The “I Pledge to Keep On Track”, Programme, which includes the new Keep On Track Safety Books series is nationally accredited via the Learning About Safety by Experiencing Risk (LASER) Alliance. A full evaluation of the 2013 programme is now available and has illustrated some very positive outcomes for the third year of delivery.

Headline results for “I Pledge to Keep On Track” Youth Crime Prevention Programme:

How much do you know about the law and how it affects people your age?

5. Before participating in the programme the majority 60% felt they knew ‘nothing’ or ‘a little about how the law affects people of their age. Only 2% felt they knew they knew ‘lots’. After the programme 70% felt they knew ‘lots’ about the law.

How much do you know about how committing a crime can affect your whole life?

6. Prior to visit two, 17% of participants felt they knew ‘lots’ about the effects committing a crime could have on their lives. After the second visit this increased to 61%, with only 2% feeling they knew ‘nothing’, suggesting that their understanding of the varied ways committing a crime can affect your life had increased significantly.

How much do you feel that you are able to help make where you live or your school a safer place?

7. The question was asked before and after both visits in order to chart the change in participants’ opinion to this over the duration of the programme:
 - Before taking part in the I Pledge project, 27% of participants felt they could do ‘lots’ to make their area a safer place. 38% of participants felt there was ‘nothing’ or ‘a little’ that they could do. After completing the project 99% of participants felt that there was something that they could do to help make their area a safer place with the majority 65% of participants feeling they could do ‘lots’.

Knowledge Retention Evaluation

8. All participants took part in the knowledge retention evaluation at the beginning of their second visit. Students were scored on how many of the questions, which related to information learnt on visit one, they got correct. All participants got 60% or more of the answers correct, showing that all participants retained a good level of knowledge from their first visit. The majority 43% of participants got between 85% and 89% of the answers correct. While almost a third of participants 29% answered 100% of the questions correctly.

9. Work with Nottinghamshire Police and Experian is ongoing as part of the On Track Partnership and work is currently underway to develop and expand the existing Life-skills Education web-site to host the “I Pledge to Keep On Track” lesson plans and programme evaluations. The Keep On Track Safety books are currently available to download for free from this web-site and have been disseminated in hard copy to Nottinghamshire Police, all county libraries and targeted youth support settings. Hard copies of the Keep On Track Safety books have also been made available to all schools participating in “I Pledge to keep on Track 2013-14.

10. As part of the LASER Alliance accreditation the full evaluation for 2013 has been disseminated, with a view to sharing nationally with all LASER and ROSPA members.

D-Vibe Online Substance Use Survey & Lifeskills Education Programme

11. Nottinghamshire County Council's Community Safety Team including the Strategic Analytical Unit (SAU) is working in partnership with Lifeskills Education and has just secured funding for D-Vibe online substance use survey and Lifeskills Education programmes. The funding has been made available as a result of a successful pilot. The pilot included two secondary schools, four primary schools and one special school from Mansfield. The D-Vibe survey and Lifeskills Education Programme is currently being rolled out to additional secondary schools across Mansfield and Ashfield priority areas.

12. The pilot evaluation provided some interesting and useful findings (see below headline summary). It is anticipated that the current roll out will result in a defined baseline and a clear understanding of the issues relating to young people and substance use for those priority areas and improved outcomes for those students participating in the Lifeskills Education programmes. Data will continue to be collated by the S.A.U and be fed back to inform the Safer Nottinghamshire Board.

- There is a real worry about parental use of drugs and alcohol
- Nearly 80% of pupils have never been drunk
- Nearly 70% of non-smokers indicate that they are not likely to smoke
- Nearly 18% drink alcohol at home with their family
- Nearly 50% of pupils' families smoke around them either 'sometimes' or 'all of the time'
- The greatest worry is for pupils to either be mugged or attacked
- 17% of pupils think the information and advice on smoking needs to be better, although 44% believe it is 'good enough'
- Drug use is very low, although given the low number in the secondary cohort, this is to be expected, as drug use is associated with increased age, and most of the respondents were aged 10 or 11 years old.
- Only 2.3% of pupils indicated that they had been drunk in the last 4 weeks. This is well below the England average of 12% in 2011, although given getting drunk is associated with age, ethnicity and other risky behaviours (smoking, drug taking and truancy), the results are to be expected due to low cohort size of secondary pupils. Nationally 11% of 11 year olds have ever had an alcoholic drink, compared with 74% of 15 year olds.

13. The D-Vibe Survey and Lifeskills Education programmes are accessible online to all participating schools via the Lifeskills Education web-site at www.lifeskills-education.co.uk Each school is also supported by a fully trained worker, who is able to offer pre and post survey information, advice and support.

Dragons' Den Style Project – Ashfield

14. Year 10 students from all the Ashfield Secondary schools are invited each year to channel their entrepreneurial skills to participate in a Dragons' Den-style competition. The teams of students are tasked to tackle a local community safety or crime prevention issue, which is causing problems and identified locally using a problem-solving approach. In previous years this has included projects to tackle alcohol and anti-social behaviour. Dragons' Den 5 has worked with young people to raise awareness of domestic violence and teenage relationship abuse and to promote healthy relationships. It has won the Police and Crime Commissioner's 2013 award for problem solving and has successfully secured a further £5,000 funding.
15. The project has been funded by Ashfield Community Safety Partnership and Mansfield Partnership Against Crime Joint Executive Group. The project is co-ordinated by the steering group and includes; Mansfield and Ashfield District Council, Nottinghamshire Police and is chaired by Nottinghamshire Community Safety Team. The project steering group significantly benefits from the inclusion of curriculum leads from the following schools; Ashfield Academy, Kirkby College; Quarrydale, Sutton and Selston Community College.
16. For Dragons' Den 5, additional curriculum support and one-to-one follow up support has been secured from the domestic abuse services providers – Equation, Women's Aid Integrated Services (WAIS), Nottinghamshire Women's Aid and North Nottinghamshire Independent Domestic Abuse Service (NIDAS). The project is also supported by the National LASER Alliance.

Nottinghamshire Cyber Survey

17. As part of Nottinghamshire's support for Safer Internet Day, a survey of the young people from the county was supported through our local schools. This was a free online survey which would give both the local authority and individual schools a clearer insight into what young people are doing online, the extent to which they are being bullied, subjected to inappropriate language including homophobic insults and the effectiveness of the methods used to educate them.
18. Over 5000 young people 10 years and over took part from 30 secondary schools, 40 primary and 3 special. 6 out of the 7 Dragons' Den project participating schools took part as a result of the publicity this initiative provided. This data is being reviewed by the County Anti-Bullying Coordinator and is expected to influence curriculum planning and targeting of resources in future. This should contain an explanation of why the recommendation has been chosen ahead of other options available.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

20. All the above programmes currently target children and young people in priority areas of those areas of most deprivation. There is no reason other than funding that would prevent the programmes being offered to all primary and secondary schools across the county. All resources that are developed by any of the above projects will be made available for all County schools to download for free via the www.lifeskills-education web-site.

Implications for Service Users

21. Pupils have clearly benefited from the interactive style of all the programmes listed above and this is demonstrated across several generic learning outcome categories: Knowledge and Understanding; Attitudes and Values; Activity, Behaviour and Progression and more specifically relating to the outcomes categories: Stronger and Safer Communities; Strengthening Public Life, Health and Well-being. Creating opportunities for participants to feedback to their peers via whole school assemblies and more directly via tutor time allows the positive learner from the programmes to cascade to a wider audience. The programmes having been designed to coincide with the pupil's final year of primary school and at key stages during their secondary education, provide a solid knowledge base, enhancing and strengthening resistance and independence skills to prevent crime and sound transition from primary and ongoing throughout their secondary education and transition into adult life.
22. Teaching staff are enabled to draw on the programmes to enrich the curriculum, whilst still meeting key targets relating to literacy.
23. Other partners including Police Community Safety Officers and Youth Liaison Officers have been given the opportunity to work alongside teaching staff and pupils to follow up issues back in the school setting and add further value to all the programmes.

Crime and Disorder Implications

24. Full evaluations of the above programmes and the "Scanning Analyse Response Assessment" (SARA) award report for Dragons' Den 5 are available as Background papers.

RECOMMENDATION/S

- 1) It is recommended that Members note the success of the projects outlined in the report.

**Martin Done, Service Director Communications and Marketing
Policy, Planning and Corporate Services**

For any enquiries about this report please contact: Leah Sareen, Community Safety Officer, Safer and Engaged Communities x74427

Constitutional Comments (NAB 16/01/14)

25. The Community Safety Committee has authority to consider the matters in this report by virtue of its terms of reference.

Financial Comments (SEM 15/01/14)

26. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- The full evaluation report for each programme
- The “Scanning Analyse Response Assessment” (S.A.R.A) award report for Dragons’ Den 5

Electoral Division(s) and Member(s) Affected

- All

28 January 2014**Agenda Item: 6****REPORT OF SERVICE DIRECTOR COMMUNICATIONS AND MARKETING
POLICY, PLANNING AND CORPORATE SERVICES.****NEW CRIME STATISTICS FRAMEWORK****Purpose of the Report**

1. The purpose of this report is to inform Members of the Committee about the new crime statistics framework which will better reflect how the police respond to reports of crime, and ensure that it is clear, accessible and meaningful to the widest possible audience.

Information and Advice

2. In recent years, there have been growing concerns over the current detection framework, with calls from the police and wider criminal justice partners that it hinders police officer discretion and fails to provide a transparent picture of 100% of crimes.
3. Since April 2011, to address the fact that the current framework does not recognise informal disposals, the Home Office has been receiving data (on a voluntary basis by 22 police forces) on crimes 'cleared up' by the application of local community resolution or restorative justice disposals.
4. The current 'detection' framework for recording crime outcomes is divided into two categories: sanction and non-sanction detections. The former occurs where the offender receives some formal sanction and the latter occurs in certain circumstances where the offence was 'cleared up' but either no further action is taken against an offender, or for example, where the alleged offender has died.
5. On 19th October 2012, the Government launched a targeted consultation seeking views of key partners and directly affected parties to the revised framework, including the police, criminal justice practitioners, victims groups, the voluntary and community sector, other government departments, and organisations with a direct interest in crime data. Members of the public were also invited to comment. The consultation was published on the Home Office website.
6. The aim of the consultation was to seek views on the proposed new disposal categories. A new crime statistics framework which will better reflect how the

police respond to reports of crime will be launched by the government. This will come into force in Humberside from 1st January 2014 with the rest of England and Wales coming on line from April 2015. Nottinghamshire Police will bring the changes into force in April 2014.

7. Under the current system, 70 per cent of crimes are recorded as 'undetected', giving some victims and the public the wrong impression that nothing was done by police even though full investigations were carried out. However, the revised recorded crime outcomes framework will change that.
8. The 'undetected' category will be replaced by a set of more detailed explanations of how the crime was dealt with. This might be particularly useful, for example, when police deal with allegations of historic sex abuse where the alleged perpetrator has died or is too ill to stand trial, or a key witness does not want to give evidence.
9. Previously these cases would be recorded as 'undetected' – now there will be a more detailed category for them. This broader set of information can then be used by the public to hold the police to account and as a basis for better engagement between communities, the police and Police and Crime Commissioners.
10. By giving every crime an outcome, it will help the public understand – and therefore support or challenge – police activity. Four police forces, including Humberside, trialled the new framework during 2013.
11. At present, police forces are only required to provide data on "sanction detections" such as charges, cautions and penalty notices. Implementation will be phased to give forces enough time to make necessary changes to their IT systems.
12. The revised recorded crime outcomes framework reads as follows:
 - Charged / summonsed
 - Cautions
 - Taken into consideration
 - The offender has died (all offences)
 - Penalty notices for disorder
 - Cannabis warning
 - Community resolution
 - Prosecution not in the public interest (Crown Prosecution Service) (all offences)
 - Formal action against the offender is not in the public interest (police)
 - Prosecution prevented – named suspect identified but is below the age of criminal responsibility
 - Prosecution prevented – named suspect identified but is too ill (physical or mental health) to prosecute
 - Prosecution prevented – named suspect identified but victim or key witness is dead or too ill to give evidence

- Evidential difficulties victim based – named suspect not identified: the crime is confirmed but the victim either declines or is unable to support further police investigation to identify the offender
- Named suspect identified: victim supports police action but evidential difficulties prevent further action
- Named suspect identified: evidential difficulties prevent further action; victim does not support (or has withdrawn support from) police action
- Prosecution time limit expired: suspect identified but prosecution time limit has expired
- Investigation complete: no suspect identified. Crime investigated as far as reasonably possible – case closed pending further investigative opportunities becoming available.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. There are no financial implications attached to this report

Crime and Disorder Implications

15. Crime and disorder implications are outlined in the report

RECOMMENDATION/S

16. Members are asked to note the details of the revised crime outcomes framework due to be implemented in Nottinghamshire from April 2014.

**Martin Done, Service Director Communications and Marketing
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Equalities Implications

17. There are no equalities implications attached to this report.

Constitutional Comments (NAB 16/01/14)

18. The Community Safety Committee has authority to consider the matters in this report by virtue of its terms of reference.

Financial Comments (SEM 15/01/14)

19. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Consultation On A Revised Framework For Recorded Crime *Outcomes* (Home Office – October 2012)

Electoral Division(s) and Member(s) Affected

All

28th January 2014**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****UPDATE ON CURRENT TEMPORARY POSTS IN REGISTRATION AND
CELEBRATORY SERVICES****Purpose of the Report**

1. To provide an update on the use of the current temporary posts within Registration and Celebratory Services and seek approval for an extension to these posts until 31 March 2015.

Information and AdviceBackground

2. The registration service is working towards the objective of becoming financially self-sufficient. This is being achieved by cost-efficient completion of statutory duties and the promotion of income generating non-statutory services.
3. In February last year, the Community Safety Committee approved an increase to the establishment of the Registration Service by four FTE posts, on a temporary basis, to create the capacity for further service development to generate additional income and to improve customer service. Specifically, the increase was to enable the service to:
 - Sustain the 'Tell Us Once' (TUO) service without detriment to statutory birth and death registrations
 - Offer the benefit of a local Nationality Checking Service
 - Respond fully to increased public demand for income-generating services
4. The committee agreed that the temporary posts were to be initially on a 12 month temporary basis with a view to making these posts permanent if it is proven that the additional resources enable further service development, additional income generation and demonstrably beneficial improvements in customer service. This report provides an update on how this work has developed.

Recruitment to the temporary posts

5. On committee approval to recruit, the County Council's vacancy protocol was followed and the recruitment process resulted in one full-time and six part-time appointments. In view of the number and nature of appointable candidates, it was not possible to appoint fully to the four FTE posts available. The total number appointed amounted to 3.9 FTE posts, as shown by the following table:

Appointment number	Registration Area	No of Hours	Start Date	Scheduled end date
Appointment 1	South	15	03.06.2013	01.06.2014
Appointment 2	South	13	05.06.2013	01.06.2014
Appointment 3	Central	15	01.07.2013	30.06.2014
Appointment 4	Central	22	03.07.2013	02.07.2014
Appointment 5	Central	22	02.09.2013	15.08.2014
Appointment 6	North	37	08.09.2013	15.08.2014
Appointment 7	Central	15	11.09.2013	10.09.2014

6. As intended, these appointments created capacity within the service for experienced registrars to undertake the training required to enable the service to diversify into the new income generating area of Nationality Checking, as described in more detail in paragraphs 9 to 16 below, as well as improving capacity for other income generating services, and for delivery of the TUO service.

The 'Tell Us Once' (TUO) Service

7. An important reason for seeking an increased establishment was to accommodate public demand for the TUO service. This is a national initiative for the Department for Work and Pensions that enables a citizen, when registering a birth or death, to inform a number of central and local government departments through a single registration appointment. The TUO service provides significant financial savings for central and local government departments, but increases the time required for the birth and death appointments. As previously reported to the committee, this represents a cost to the registration service of approximately £30,000 per year.
8. The registration service is currently offering the TUO service with all birth and death registration appointments. A recent addition to this service has been the verification of child benefit application forms during TUO birth appointments. This removes the need for parents to post birth certificates away, and thereby shortens the time for their claims to be processed.

Introduction of Nationality Checking Service

9. The Nationality Checking Service (NCS) is for prospective British Citizenship applicants. It aims to help applicants to make a good quality and complete application, which the Home Office Nationality Group will be able to process quickly. Political approval for the introduction of this service was gained through a Cabinet meeting on 6 April 2011.

10. During the latter part of 2013, a good deal of resource has been invested in planning and preparation for commencement of the NCS service. This included ensuring that appropriate equipment is in place at service points to enable copies to be made of original documents so that applicants do not need to surrender these. Also, the planning process took account of interdependencies with other parts of the County Council. In particular, synchronisation with the print replacement strategy, Ways of Working planned property moves and the ICT replacement programme.
11. In order to facilitate the smooth introduction of this service, and to provide capacity for future expansion, a total of 20 experienced members of staff (including some managers) were provided with the training required to deliver NCS. This specific training commenced in September, however in advance of this, all of the newly appointed fixed term registrars had to undertake a significant amount of technical registration and ceremony related training themselves, to ensure the service had capacity to maintain normal service delivery. Alongside this, a Communications Plan was created and followed, which included the preparation of website information and marketing material.
12. Fees for the service have been agreed previously by the committee as follows:
 - Single adult applicant - £55,
 - Child - £40
 - Married / civil partnership couple - £100
 - Married / civil partnership couple and two children - £130 (and £25 each for additional child)
13. The system went live for bookings at the end of October 2013, and the first appointments took place in November. Appointments are currently being offered at the registration offices in Newark, Retford, Carlton and Mansfield. Appointments are booked through the Business Support team for registration service at County Hall, and the fee is collected at the time of booking.
14. Due to changes to the Home Office process for nationality applications, the launch of the Nottinghamshire services has coincided with an unusually slack period for applications right across the UK. As a consequence of this, initial take-up of the service was very slow, and this was in line with bookings being taken by other local authorities that offer this service. However, advice from the Home Office is that activity is expected to pick up markedly in the early months of 2014, as applicants master a new language requirement.
15. In order to capitalise on the anticipated volume of potential applications, a programme has been put in hand to review and refresh the Council's NCS communications plan, and to disseminate more marketing material to promote the availability of the service. This will be completed by the end of January.
16. It is pertinent to note also that NCS provides an opportunity to encourage applicants to have their citizenship ceremony in Nottinghamshire, thus generating more income for the County Council. Further income arises where applicants choose to have an individual (rather than group) ceremony. These are proving

increasingly popular in Nottinghamshire, with a 42% increase in bookings during 2013 (64 ceremonies compared with 45 in 2012).

Financial Information

17. In addition to the cost of management and staffing time, NCS start-up costs incurred have included £286 'Disclosure and Barring Service' (DBS) checks (previously Criminal Records Bureau checks) for the eleven staff initially delivering this service. £105 has been spent on Home Office training. A cost was also incurred to register the service with the Office of Immigration Services Commissioner (OISC). This is an annual registration, which provides indemnity cover and marketing assistance for a fee of £575.
18. NCS appointments are initially being offered on the basis of (on average) three appointments on each of two days per week in three locations across the County for 45 weeks each year (to account for holidays). This would yield an annual income of approximately £45,000, based on a single adult fee of £55. This capacity will be expanded as necessary to accommodate public demand as fully as possible.

Other income generating services

19. In addition to creating capacity to enable the smooth introduction of NCS, the expansion has contributed to the ability of the service to develop other income generation initiatives. For example, to promote the Civil Funeral service to families that chose not to have a religious ceremony, and for the service to diversify into the offer of 'Living Eulogies', a service to assist customers who wish to plan ahead and have their funeral wishes recorded and preserved while they are alive. These are considered in the Registration Fees report that is presented to the committee at this meeting also.

Conclusions

20. Based on the investment that has been made in staff training and preparations, it is concluded that the additional posts have provided capacity to benefit fully from the income potential arising from a Nationality Checking Service. This is expected to make a significant beneficial contribution to the objective of enabling the service to be self-sufficient financially. The posts have also enabled the service to accommodate the delivery of the TUO service for the convenience of the public and for the financial benefit of other public services in central and local government.
21. In addition, the extra staffing capacity offers the opportunity to offer a greater number of other income generating services. Indications to date provide early evidence that the current additional temporary posts provide improved customer service and will generate income to more than cover their costs.
22. Nevertheless, in view of the overall financial position at present, it is not considered appropriate that these posts should be made permanent at this stage, but rather that the temporary appointments should be extended until 31 March

2015. This will allow a further period in which to evaluate their merit fully, and will synchronise the end-dates of the temporary contracts as well as coinciding with financial year-end. It is anticipated that this extension will help ensure retention of newly appointed temporary staff, whose completed training represents a considerable investment in the future of the service.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

24. On top of the financial implications contained in paragraphs 17 and 18, this report proposes to extend the temporary posts with the registration service at a cost of £25,676 per full time post per annum. It is anticipated that the additional cost will be met from the increased income generated by the additional services on offer.

Human Resources Implications

25. This report proposes to extend the following posts on a temporary basis until 31 March 2015:

- 3.9 FTE Registrar posts, NJE Grade 4, scp 19-23 (£22,562-£25,676). Posts to carry approved car user status.

Ways of Working Implications

26. As the above posts are already established on a temporary basis they are already accommodated within existing office resources.

RECOMMENDATION/S

- 1) It is recommended that the temporary appointments referred to in this report are all extended until 31 March 2015 to enable further evaluation of their value.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments (KK 14/01/14)

27. The proposal in this report is within the remit of the Community Safety Committee.

Financial Comments (KAS 20/01/14)

28. The financial implications are contained within paragraph 24 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Previous report to the Community Safety Committee – 26 February 2013](#)

Electoral Division(s) and Member(s) Affected

All.

CS50

28th January 2014**Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****REGISTRATION SERVICE FEES FOR 2014/2015 AND 2015/2016****Purpose of the Report**

1. To provide information about Registration Service fees and to seek approval of the fees proposed for 2014/2015 and for 2015/2016; also to approve the introduction of a 'Living Eulogy' Service.

Information and AdviceIntroduction

2. The fees for statutory registration services are set nationally, and are listed in this report as Appendix A. These include the fees for giving notice of the intention to marry or form a civil partnership, and fees for the related ceremonies when taking place at a Register Office. It is possible that during the year the Registrar General or Home Office may make changes to these, and so it is proposed that should this occur then local fees will be re-set to a new figure directly commensurate with the change.
3. The level of the statutory fees does not cover the full cost of service delivery, and this places a financial pressure on the service. However, fees for non-statutory services can be set on a cost recovery basis and thereby off-set the cost of providing the service overall. Non-statutory registration services are offered by the County Council under the provisions of the Local Government Act 2003 and the Localism Act 2011. Services include conducting civil marriage and civil partnership ceremonies at premises other than the Register Office, plus a range of celebratory ceremonies including naming ceremonies, renewal of vows, civil funerals and individual citizenship ceremonies. The proposed structure for these fees is set out at Appendix B to this report. In some cases, the fees proposed cover the next two financial years, as customers may request bookings up to two years in advance.
4. The current fees for the financial year 2014/2015 were approved previously by the committee. This report updates these, and advises on fees for the following year, plus new charges and changes that can be introduced with immediate effect.

Modifications to existing fees

5. For the most part, this report recommends no increase to fees approved previously by the committee. One proposed amendment is that the fee for non-statutory ceremonies (including Naming ceremonies for example) is increased from £225 to £250 on Bank Holidays. In addition, this report proposes ratification of the previously agreed pilot fee of £25 for a 20 minute Ceremony Rehearsal appointment. Feedback confirms that customers regard this as an acceptable figure. This report also lists the Nationality Checking fees that have been agreed by the Community Safety Committee since a Registration Fees Report was last approved.
6. Amongst the fees that can be altered with immediate effect, it is proposed that the fee for change of name deeds increases from £40 to £50. Also that the fee for Civil Funerals remains unchanged, but that a charge is added for actual travel expenses incurred. Another proposed change is that from 2015-2016 there will be an increased fee for an enhanced ceremony at a Registration Office on a Friday, Saturday or Sunday from £280 to £295. For individual citizenship ceremonies, it is proposed to accommodate families and private groups by supplementing the £100 fee with a charge of £25 for each additional family members or friend receiving citizenship at the same ceremony.
7. It is also proposed to simplify the current three-tier structure of fees for copies of registration certificates by removal of the middle level (offer of despatch by post no later than the following day). This leaves the Standard Level (for despatch within no more than four working days) and Express Level (immediate production, and despatch by first class post). This does not preclude accommodating customer requests for the Express service plus the cost of a courier service if requested by the customer in place of first class post.
8. Finally, it is proposed to increase approved premise licence fees in line with inflation.

New proposals

9. By means of this report, it is proposed to introduce a 'Living Eulogy' service to assist customers who wish to plan ahead and have their funeral wishes recorded and preserved while they are alive. This will mean that their family will not need to make decisions about the funeral ceremony at the time of bereavement. Registrars will work with the customer to compose a fitting eulogy and to plan the music, readings, prayers and hymns (if required) of the customer's choice. The eulogy could include details about the person's life and what messages they wish to pass on after they have died. Once the plan is completed, the Registration Service will preserve its content with our registration records to ensure it is readily accessible when required by the next of kin.

Other Options Considered

10. The County Council has discretion over the type and level of non-statutory registration fees.

Reason/s for Recommendation/s

11. The recommendation is made to gain approval for fees that will enable the Registration Service to off-set the cost of statutory services and provide the public with a range of service options at fees they are content to pay.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is recommended that the Community Safety Committee:

- 1) Approve the proposed Registration Service fees set out in Appendices A and B of the report, noting that these may need to be adjusted in response to any imposed changes to national fees.
- 2) Approve the introduction of a 'Living Eulogy' Service.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments (SLB 14/01/14)

13. Community Safety Committee is the appropriate body to consider the content of this report; it has responsibility for the registration services for births, deaths and marriages.

Financial Comments (KAS 16/01/2014)

14. The financial implications are contained within paragraphs 5 to 8 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All.

General Register Office Fees payable to Registration Officers

Part 1 - Fees payable to registration officers - Births, Deaths and Marriages

1. General Search

Superintendent Registrar

A general search in indexes in his/her office not exceeding 6 successive hours

£18.00

2. Certificates

Superintendent Registrar

Issuing a standard certificate of birth, death or marriage

£10.00

Issuing a certificate of birth, death or marriage for certain statutory purposes

£10.00

Issuing a short certificate of birth

£10.00

Registrar

Issuing a standard certificate of birth, death or marriage

At the time of registration

£4.00

After the time of registration

£7.00

Issuing a certificate of birth, death or marriage for certain statutory purposes

At the time of registration

£4.00

After the time of registration

£7.00

One short certificate of birth issued at the time of registration

NIL

Any other short certificate of birth

At the time of registration

£4.00

After the time of registration

£7.00

3. Marriages

Superintendent Registrar

Outside his/her office to be given notice of marriage of a house-bound or detained person

£46.00
Housebound
£67.00
Detained

Entering a notice of marriage in a marriage notice book
£35.00

Entering a notice of marriage by Registrar General's Licence in a marriage notice book **£3.00†**

Attending a marriage at the residence of a house-bound or detained person

£82.00
Housebound
£93.00
Detained

Attending a marriage by Registrar General's licence
£2.00†

Attending with a registrar a marriage on approved premises

**As set by the local
authority**

Registrar

Attending a marriage at the register office
£45.00

Attending at a registered building or the residence of a house-bound or detained person

£84.00
registered
building
£79.00
Housebound
£86.00 Detained

Attending a marriage by Registrar General's Licence
£2.00†

4. Certification for worship and registration for marriage Superintendent Registrar

Certification of a place of meeting for religious worship
£28.00

Registration of a building for the solemnization of marriages
£120.00

†Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

Part 2 - Fees payable to Registration Authorities – Civil Partnerships

1. Certificates

For a certified copy issued by a registration authority

at the time of Registration

£4.00**

after the time of the registration

£10.00**

For a certified extract issued by a registration authority

at the time of Registration

£4.00**

after the time of the registration

£10.00**

For a certified copy or certified extract issued by the Registrar General

£9.25**

2. Notices

Attestation by an authorised person of the necessary declaration

£35.00*

Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons

£46.00*

Housebound

£67.00

Detained

Attestation by an authorised person of the declaration under the special procedure

£3.00†*

Application to shorten the waiting period

£28.00*

Issue of Registrar-General's licence

£15.00*

On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)

£35.00**

3. Registration

Signing by the civil partnership registrar of the civil partnership a schedule
£45.00*

Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house- bound or detained person

£79.00* Housebound

**£86.00
Detained**

Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued. Civil Partnership Act 2004, as amended
£2.00†*

†Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

*Fee specified by the Registration of Civil Partnership (Fees) Order 2005 (S.I. 2005/1996),

**Fee specified by the Registration of Civil Partnership (Fees) No.2) Order 2005 (S.I. 2005/3167),

***Fee specified by the Registration of Civil Partnership (Fees) (Amendment) Order 2012 (S.I. 2012/761),

Appendix B

Registration Service Fees (changes shown in **bold**)

SERVICE	FINANCIAL YEAR	MON - THU	FRI / SAT / SUN	BANK HOLIDAYS
Marriage / Civil Partnership / Naming ceremony / Renewal of vows / Memorial Service at an approved premise (Deposit = £150).	Current 13-14 Agreed 14-15 Proposed 15-16	£365 £365 £365	£395 £395 £395	£495 £495 £495
Standard Marriage / Civil Partnership Ceremonies in decommissioned rooms (collectable in advance)	Current 13-14 Agreed 14-15 Proposed 15-16	£100 Available Monday to Saturday: £100 Available Monday to Saturday: £100		
Enhanced Marriages and Civil Partnerships at the Registration Offices in Rushcliffe, Newark, Mansfield, Worksop and Retford (Deposit = £100) <u>Note:</u> Ceremonies already booked and paid in full will not be charged the increase in fee where this has occurred.	Current 13-14 Agreed 14-15 Proposed 15-16	MON- THU £185 £185 £185	FRI / SAT / SUN £280 £280 £295	BANK HOL £350 £360 £360
Naming ceremony / Renewal of vows / Memorial Service at registration offices <u>Note:</u> Ceremonies already booked and paid in full will not be charged the increase in fee where this has occurred.	Current 13-14 Agreed 14-15 Proposed 15-16	£175 £175 £175	£225 £225 £225	£250 £250 £250
Civil Funerals	Current 13-14 Agreed 14-15 Proposed 15-16	£150 Available Monday to Friday: £150 Available Monday to Friday: £150		
Individual Citizenship Ceremonies	Current 13-14 Agreed 14-15 Proposed 15-16	£100 Available Monday to Friday: £100 Available Monday to Friday: £100 (plus £25 for each additional applicant)		
Living Eulogy appointments	Proposed 14-15	Available Monday to Friday: £80		

Rehearsal appointments	Proposed 14-15	Available Monday to Friday: £25
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APPROVED PREMISE LICENSING	INTRODUCTORY FEE / GENERAL FEE FOR NON- COMMERCIAL BODIES.	CURRENTLY £1350, PROPOSED TO BE £1380 FOR 2014-2015 AND £1410 2015-2016
	GENERAL RENEWAL FEE.	CURRENTLY £2150 PROPOSED TO BE £2200 FOR 2014-2015 AND £2250 2015-2016
	SUITABILITY VISIT	CURRENTLY £100 - NO PROPOSED INCREASE

Copy Certificates:

- Standard service (postal applications and non-urgent personal callers – for despatch within up to 4 working days) = £10.00
- Express service (when possible - for personal callers – immediate production, and despatch) = £20

Other fees:

- Civil Partnerships in religious premises - £200 administration fee
- Notice taking on Saturdays – Statutory fee, plus £10 per person non-refundable booking fee for Saturday opening
- Double ceremony (e.g. joint marriage and naming ceremony / marriage plus renewal outside) = Marriage fee, plus £150
- Change of name deed currently £40 – propose to **increase to £50 with immediate effect**
- General administrative charge (amendments to ceremonies or any extra administrative tasks relating to a booking) = £20
- Prior payment of statutory fees

Nationality Checking

- Single applicant £55,

- £40 child
- £100 married/civil partnership couple
- £130 married/civil partnership couple and two children (and £25 each for additional children)

28th January 2014**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****JOINT AGENCY VULNERABLE PERSONS IDENTIFICATION PROJECT –
(NOTTINGHAMSHIRE FIRE AND RESCUE AND NOTTINGHAMSHIRE
COUNTY COUNCIL)****Purpose of the Report**

1. To update Members of the progress made by a partnership approach to reduce the vulnerability of individuals in their local communities in respect of fire prevention.

Information and Advice

2. Nottinghamshire Fire and Rescue Service (NFRS) have changed the way that they deliver their Fire Prevention activity over the last three years and now focus their activity on those that they consider most at risk from fire.
3. Through extensive data sharing with other organisations they have been able to build a picture of the demographic groups that are most at risk in certain situations and prioritise these groups.
4. Those over 65 and living alone were found to be particularly at risk of fire with the risk increasing as people get older. If these individuals are already in receipt of home care due to incapacity or disability that risk increases.
5. In order to engage with these people the County Council agreed to identify those people receiving social care.
6. The County Customer Service Centre (CSC) was commissioned to make calls and send out letters to those at risk, to promote a Home Fire Safety Check from the Fire Service. This also ensured that there was no physical data exchange between parties and Data Protection was not compromised.
7. Over the last 12 months those residents who expressed an interest were referred to NFRS and appointments were made for a free Home Fire Safety Check, along with a check to smoke alarms already installed. During conversations it was

established that many residents having smoke alarms were not checking these regularly.

8. In all, over 1000 people have been contacted resulting in NFRS receiving referrals for over 110 Home Fire Safety Checks.
9. Two districts have now been completed these are Ashfield and Mansfield and a third (Bassetlaw) is underway.
10. Each resident who has undergone a Fire Safety Check has been re-contacted to gather feedback on the end to end process. This has resulted in further improvements being made to communication, letters, call-out scripts and in turn delivery timescales. Feedback from residents has been very positive.
11. Further roll-out is being considered across the County. This is considered a major step forward for NFRS and Nottinghamshire County Council, which is enabling both partners to quickly and efficiently identify people most at risk of fire and, in turn, reduce the number of fires within this vulnerable age group.
12. Customer feedback from the initial pilot is listed below.

Question	Positive responses
1. Were you pleased to receive a call from the Council to offer this service?	100%
2. Did the advisor explain fully what would happen, giving you a clear understanding of the process?	88%
3. Were you happy with the timescale from the initial call to the actual visit from the fire service?	100%
4. Were you happy with the advice given to you from the fire service?	96%
5. Do you feel more knowledgeable about fire hazards and fire safety as a result of the Fire Safety Check?	75%
6. Are you now checking your smoke alarm on a regular basis?	67%
7. Would you recommend this service to others?	100%

Other Options Considered

13. Not applicable.

Reason/s for Recommendation/s

14. An evaluation of the pilot has been carried out, and, as mentioned above, this is now being rolled out across the County on a district basis.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. Chanel Shift work and ever increasing demands on both partners means that this exercise can only be completed when resources and demand allow. Should this be rolled out to further districts or incorporated into business as usual, additional resources would be required.

Equalities Implications

17. The initiative is focused on older members of society, who are more at risk from domestic fires, a risk which increases with age.

Crime and Disorder Implications

18. There are no crime and disorder implications linked to this initiative.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the ongoing development of the project.

PAUL MCKAY

Service Director for Promoting Independence and Public Protection

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Constitutional Comments

19. As this report is for noting only no constitutional comments are required.

Financial Comments (KAS 15/01/2014)

20. The financial implications are contained within paragraph 16 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Previous report to Community Safety Committee – 18 June 2013](#)

Electoral Division(s) and Member(s) Affected

All

CS47

28th January 2014**Agenda Item:10****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

Information and Advice**Emergency Management**Gales and Tidal Surge – December 2013

2. Personnel from across the County Council were involved in the response to the storms and east coast tidal surge that affected the UK on Thursday 5 December. The emergency planning team worked with the police, Environment Agency, district and borough councils and other partners to ensure we were prepared should the tidal surge affect villages in north Nottinghamshire. An emergency planning officer joined police officers in West Stockwith in readiness to support the local community in case of flooding there.
3. Gale force winds caused problems for Highways colleagues with trees blown down on roads and County Hall was affected by a falling tree. At the same time the County Council was asked to be ready to provide mutual aid to Lincolnshire, should it become necessary to evacuate householders from Boston. The Council received the initial call from Lincolnshire with good notice, the request was clear and a point of contact for updates was provided. The emergency planning team arranged for three leisure centres to be put on standby to act as rest centres, and trained staff from the Adult Social Care, Health and Public Protection department and the voluntary agencies including the Red Cross, St John Ambulance and Royal Voluntary Service were ready to open these to receive evacuees. Nottinghamshire County Council also worked closely with Nottingham City Council, who arranged for transport to be on standby to collect any evacuees, and had sourced bedding and other supplies to ensure that the evacuees would be comfortable.
4. In the event, the east coast flooding was less severe than had been feared, and Lincolnshire County Council was able to provide sufficient local accommodation to

care for evacuees. Consequently, the support available from Nottinghamshire was stood down shortly after 10pm that evening.

5. The incident served to emphasise the importance of having trained staff available to respond when required. It also provided an opportunity to test the call-out aspects of emergency plans for Accommodation and for Mass Evacuation and Shelter.

Christmas and New Year storms and flooding across the UK

6. Although Nottinghamshire escaped the worst of the severe weather over the Christmas and New Year period this year, it is appropriate to note the impact elsewhere and the role of emergency management arrangements. In some parts of the UK high winds and heavy rainfall caused localised flooding and disrupted energy supplies. Approximately 300,000 homes suffered blackouts; and 50,000 spent Christmas Day without electricity. As part of the government's response to the effects of the bad weather, the Prime Minister asked the Department for Communities and Local Government to ensure that all councils have robust contingency plans in place for responding to bad weather and flooding.
7. In Nottinghamshire, planning continues throughout the year to have emergency plans in place to cope with bad weather, and to have arrangements in place to act promptly to put these into action when required. Pre-emptive actions when bad weather is anticipated include clearing the roads and checking in on vulnerable residents, and being prepared to divert staff from normal duties and place additional employees on standby to work with the emergency services to provide help to people who need it. These plans aim to ensure vulnerable people are not at risk and can access the council services they rely on.

Local incidents over Christmas and New Year

8. The emergency planning team maintains a 24 hour Duty Officer system 365 days each year, including all Bank Holidays. During the festive season this year there were only a small number of calls to this service, and although these were serious for the people involved, none related to a major incident. The most notable incident involved the temporary loss of water supply for customers of Severn Trent Water in the Loughborough area following a burst water main. The majority of people affected were in Leicestershire; however there was also disruption of supply to nearby Nottinghamshire communities.
9. The emergency planning team received notification of this incident from colleagues in the Leicestershire Local Resilience Forum, and details were passed on to the chairman of the Community Safety Committee, the Elected Member for the area affected and Rushcliffe Borough Council. Contact was established with Severn Trent Water, and assistance in accordance with existing emergency plans would have been provided to them had this been required.

Risk of Space Weather

10. Members may have seen recent media coverage that, from spring 2014, the Met Office will be offering regular forecasts of the weather in space. These forecasts are intended to enable public services and businesses to take action to ensure their operations are not unduly affected in the event of adverse space weather.
11. Associated with this, under the terms of the Civil Contingencies Act, the County Council (in concert with local partners) has a duty to assess the risk of any major emergency affecting Nottinghamshire. Where significant risk exists, the Act requires the preparation of effective emergency plans to mitigate the effects on the local community. Accordingly, a local risk assessment has been completed in respect of 'Severe Space Weather'.
12. Space weather is made up of various different types of solar phenomena, including coronal mass ejections, solar radiation storms, solar flares and solar radio bursts. Their size and interaction with the Earth can vary but all can potentially disrupt satellites, radio communications and power grids on earth. In 1989, space weather caused a loss of power in Quebec for 9 hours, and in 2003 a solar storm interrupted 47 satellites. The reasonable worst-case scenario for emergency planning in the UK is based upon space weather of approximately the same magnitude as the 'Carrington Event' of 1859 (which was the largest solar storm event ever recorded), lasting for 1-2 weeks. The effects of solar activity of this magnitude are likely to be felt globally, although the severity of impact will vary with location. Disruption of electricity supply is possible, until the local Distribution Network Operators and National Grid could arrange for alternative supplies such as interconnection to other substations, or deployment of mobile electricity generation. Also, intermittent interruptions to mobile telephones is possible. Disruptions to satellite services, including interruptions and degradations of GPS signals is likely to cause difficulties for emergency services as GPS is an integral component of modern automated dispatch systems.
13. Taking account of these factors, the overall risk of 'Severe Space Weather' affecting Nottinghamshire is assessed as High. As a natural phenomenon, it is likely to occur at some time, and when it does the disruption could be significant. However, this risk is mitigated by the existing business continuity plans of local organisations, plus specific communications emergency plans, and the generic Major Incident Response Plan of the Local Resilience Forum.

Effusive Volcanoes

14. Also in the news recently, there have been significant eruptions of active volcanoes around the world. One at the south-east crater of Mount Etna in Italy and another at Mount Sinabung in Indonesia, where eleven deaths have been attributed to toxic fallout. In accordance with the requirements of the Civil Contingencies Act, the risk of effects in Nottinghamshire of severe effusive (gas rich) volcanic eruption overseas has been evaluated and is included in the local Community Risk Register.
15. In April 2010, the Icelandic volcano Eyjafjallajökull erupted, creating a cloud of ash over much of Northern Europe. Fears that this may damage aircraft engines led to the closure of much of the airspace over the UK by the Civil Aviation

Authority. In May 2011, another Icelandic volcano, Grímsvötn, erupted, and disruption to air travel was experienced again. Although the impact of both these recent eruptions was minor in Nottinghamshire, neither was of the magnitude of the largest reasonable event that can be anticipated.

16. The reasonable worst case scenario involves a volcanic eruption generating large volumes of gas and ash over a five month period affecting the UK and Northern Europe. An eruption of this type could generate significant amounts of acid rain and fine ash particles. These could be problematic for asthma sufferers and worsen the clinical condition of patients with other chronic respiratory disease. The prolonged shutdown of UK airspace would lead to total cessation of the UK aviation industry, and wider impact on the economy due to the lack of air transport, possibly leading to the closure of a significant number of local businesses, as well as redundancies in the affected sectors. In Nottinghamshire, Sherwood Forest and other important areas of forest may be affected by acid rain and local tourism would be affected. Increased demand for social care due to pressure on the NHS may also occur. Some residents of the UK may be stranded abroad and unable to return home for some weeks. This may in turn cause some business continuity issues for organisations with key staff absent. There may be an impact on schools due to teachers stranded abroad, and also loss of school days due to illness of pupils and staff with respiratory conditions. Further social impacts will follow on from economic impacts.
17. In view of the factors outlined above, the overall risk of a 'severe effusive volcanic eruption overseas' affecting Nottinghamshire is assessed as High. The risk is mitigated by existing business continuity plans of local organisations and the generic Major Incident Response Plan of the Local Resilience Forum. The transportation impacts and economic effects are also mitigated by good rail connections in the area. Resilience will also be improved in the near future by the upgrading of the A453 improving road transport links.

Safety of Sports Grounds

18. A match-day safety inspection was completed for the FA Cup match between Nottingham Forest and West Ham United, and the inspector was able to report that exemplary safety management practice was displayed by the club's Safety Officer and his team. The high standard of safety management for this high-profile televised fixture gives confidence that, from a crowd safety perspective, the club is well placed to enter the premiership if promoted this season.
19. Similarly, there are no major safety-related concerns in relation to Mansfield Town Football Club at present. The most recent match-day inspection report for the club notes very good safety management overall and that the stadium is in good condition.
20. Inspections have also been completed at Hucknall Town and Eastwood Town, where safety management is sufficient for the modest numbers of spectators attending. Hucknall Town's progress towards a possible new stadium is being followed to ensure that any plans conform to Safety of Sports Grounds requirements.

Registration and Celebratory Services

Nationality Checking Service

21. In November, the Registration Service commenced the new Nationality Checking Service (NCS) for people who are applying for British Citizenship. This assists applicants to make a good quality and complete application, which the Home Office Nationality Group will be able to process quickly. Using this service means that citizenship application forms are checked by Registrars who have been trained by the Home Office and are registered with the Office of the Immigration Services Commissioner. The benefits of the service include that people do not need to send away original documents (such as their passport).
22. This provides the County Council with the opportunity to assist applicants at the outset of the citizenship process, as well as at its conclusion, when they attend one of the Council's citizenship ceremonies.
23. Appointments are currently being offered at the registration offices in Newark, Retford, Carlton and Mansfield. Appointments are booked through the Business Support team for the registration service at County Hall, where a dedicated Citizenship and Nationality Checking Service telephone number has been created and publicised. Publicity has also been sent to relevant voluntary sector groups and local colleges, and is featured on the County Council's website news pages.

Same sex marriages

24. The Marriage (Same Sex Couples) Act 2013 received Royal Assent in July last year, and included provisions enabling same sex couples to marry in a civil ceremony and for civil partners to convert their partnership into a marriage, should they wish to do so. As part of implementation of the Act, the Government has now announced the timetable for the Act, in particular that the first notices of marriage can be taken from Thursday 13 March 2014, with the first marriages taking place from Saturday 29 March. Same sex couples can already make a booking for a ceremony even though they cannot yet give notice.
25. Unfortunately, there is no confirmed timetable as yet for couples who wish to convert an existing civil partnership into a marriage. The government has announced that, for this, the relevant provisions will be implemented separately before the end of 2014. They advise that this is due to the need to develop new procedures, design new forms, change IT systems, provide training and make necessary legislative changes. It will then be unnecessary for a civil partnership to be dissolved before conversion to a marriage.
26. Registrars are currently awaiting government advice on the legal wording for future marriage ceremonies. At present, registrars explain, at the outset of a civil marriage ceremony that "marriage, according to the law of this country, is the union of one man with one woman." The government has said this will now be changed as part of the work of implementing the provisions of the Act.

27. Premises the County Council has approved for hosting marriages and civil partnerships, such as stately homes, large hotels and sports grounds are all automatically approved for holding of marriages of same sex couples.

Medical Examiners Proposals

28. Members will recall from earlier reports that the Department of Health is currently developing proposals to simplify and strengthen the process of death certification as part of its response to the recommendations of the Shipman Inquiry. It is expected that the changes will require the certified cause of all deaths that are not investigated by a coroner to be independently scrutinized and confirmed by a locally appointed 'Medical Examiner'. The Shipman Inquiry was an independent public inquiry into the issues surrounding the case of the GP Harold Shipman, who was convicted of murdering 15 patients during his time as a General Practitioner. The inquiry subsequently established that he committed some 250 murders.
29. Although there has been slippage in the timetable for consultation on specific proposals, the Government has announced that it remains firmly committed to reform of the death certification system, in particular the introduction of the role of medical examiner to ensure that every death receives an appropriate level of scrutiny. They advise work is continuing to develop proposals for the financial arrangements accompanying the new service, and that a consultation document will be issued as soon as proposals are finalised. There will then be a 12 week consultation period, ahead of implementation of the reforms in October 2014.
30. It is anticipated that central government will fund set-up costs, under the 'new burdens' doctrine. Thereafter it will be self-funding based on fees paid by the public. The likely changes will require coroners to carry out more inquests than currently, and the cost of this will fall to local authorities. It is also expected that the new arrangements will necessitate changes in the procedures registrars follow for registering a death.

Statutory and Policy Implications

31. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the Emergency Planning Team's response to recent incidents and risks affecting

Nottinghamshire, and notes the timetable for delivery of same sex marriages by the Registration Service.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

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Constitutional Comments

32. As this report is for noting only, no constitutional comments are required.

Financial Comments (KAS 15/01/2014)

33. There are no financial implications contained within this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

CS48

28th January 2014**Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****UPDATE ON LESSONS FROM THE EXPLOSION IN NEWARK, MAY 2013****Purpose of the Report**

1. To update the Committee on developments since the fatal explosion that took place on Wright Street, Newark, on 19 May 2013.

Information and AdviceBackground

2. This report provides additional information following the report made to the committee in September 2013, relating to the explosion that occurred during the early evening of Sunday 19 May at a residential property on Wright Street, Newark.
3. As a result of the explosion, two people were killed, another was seriously injured, and two others went to hospital suffering from smoke inhalation. Three homes were damaged extensively and approximately 100 local residents were evacuated from their homes. A 'Place of Safety' (Rest Centre) was established at the Grove Lane Leisure Centre and a multi-agency 'Tactical Coordinating Group' was established to manage the response over the following week. A telephone 'Helpline' was established, using the County Council's Customer Services Centre number. Also, an 'Information Point' was established at the Charles Street Methodist Church, where representatives of the County Council and Newark and Sherwood District Council maintained a presence and provided support to residents. Representatives of the gas and electricity suppliers also attended. Later, a 'Recovery Co-ordinating Group' was established, chaired by Newark and Sherwood District Council with support and assistance from the County Council.
4. An important feature of this incident was the response of the local community. Many local people wished to help with the relief effort, and the local Methodist Church became the prime focus for this. Goods, materials and money, were donated by local people and businesses, and were collected by the church for distribution in aid of the victims and the community.
5. The agencies involved in the response to this incident undertook internal debriefing activities ahead of a multi-agency debriefing event that took place on

Tuesday 16 July 2013. Key outcomes from this were reported to the September 2013 meeting of the Community Safety Committee. The consistent observation from the debriefings was that the emergency management arrangements that had been in place were fit for purpose and had performed well. It was recognised that the availability of trained officers, who were accustomed to multi-agency work, was key to the success of the response. Also, where they exist, out-of-hours stand-by arrangements provided a timely response to an emergency call-out.

6. Health service colleagues observed that this incident reinforced the importance of their arrangements to ensure that accurate casualty information is provided from the outset of the response.

Cause of the explosion

7. Since the earlier report to the committee, it has been confirmed that the explosion occurred when fumes from DIY work accumulated in a confined area and were ignited by either a cellar light or a freezer motor. The fumes emanated from an inflammable expanding foam product that was being used block a coal chute in an effort to control damp. The coroner recorded a verdict of accidental death.

Reflections on the emergency response

8. Following the multi-agency debrief meeting, lessons arising from the emergency response to the explosion were considered by Resilience Working Group (RWG) of the Local Resilience Forum (LRF) and then by the LRF itself.
9. The Resilience Working Group recognised that there had been a successful coordinated response to the explosion. There was consideration of whether it would have been beneficial to have activated the LRF Media Plan, since all of the emergency services were involved as well as local authorities. It was considered this would have helped if there were issues with a single agency representing the views of partners. There was also concern about the ability of agencies to mobilise non-emergency personnel on a Sunday evening, and regarding medical support and advice under new health arrangements. The RWG also reflected on the observation that the community had been very supportive during the incident and was continuing to support victims.
10. At the next scheduled LRF Meeting, on 5 July, chaired by the Chief Constable, it was agreed that inter-agency working had been noticeably good during this incident. In a letter to LRF members, in reference to recent incidents including the Wright Street explosion, the Chief Constable said "On each occasion our contingency plans and our multi-agency arrangements worked extremely well, reflecting on the hard work we have invested in our LRF over a number of years."
11. The County Council's response to the explosion was discussed by the Risk, Safety and Emergency Management Board meeting on 16 July and again on 10 September. No major concerns were raised on either occasion.

Recent developments

12. Although not specifically linked to this incident, it is pertinent to note that starting from 21 December last year; the County Council's Communications and Marketing team now has an on-call system in place for weekends and bank holidays. This will ensure an appropriate response, on a reactive basis, to any requests from the media, senior managers, Elected Members, the emergency planning team or partner organisations.

Conclusions

13. The emergency management response to this incident has been scrutinised by means of a full debriefing process, and through discussions by the LRF (and by its Resilience Working Group) and also by the County Council's Risk Safety and Emergency Management Board. The conclusions reached were that emergency response arrangements were fit for purpose and had operated well. No lessons emerged to alter emergency planning in any fundamental ways.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that the committee notes the contents of this report, reflecting in particular that emergency management systems operated well and that victims of the emergency were supported by the actions of their local community.

PAUL MCKAY

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Constitutional Comments

15. As this report is for noting only, no constitutional comments are required.

Financial Comments (KAS 19/01/2014)

16. There are no financial implications contained within the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Previous report to the Community Safety Committee – 24 September 2013](#)

Electoral Division(s) and Member(s) Affected

All.

CS49

28th January 2014**Agenda Item:12****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****REVIEW OF FEES AND CHARGES TO BUSINESSES AND OTHER TRADING
STANDARDS AUTHORITIES****Purpose of the Report**

1. The purpose of this report is to confirm revised fees for the annual review of metrology fees; and for the review of fees to be charged for certain services provided to other Trading Standards Authorities within the region for approval by Committee.

Information and AdviceMetrology Fees

2. A source of income to the Trading Standards Service is from fees raised from the verification and stamping of weighing and measuring equipment. In the year 2013/14 the Service is predicted to generate approximately £30,000 from this activity.
3. Last year was the first year that the National Trading Standards Board (NTSB) issued national guidelines that followed a similar line to the previously issued Local Government Regulation model. The guidelines published for setting fees for 2014-15 have led to an increase in fees taking into account inflation and a marginal increase in salaries. It is therefore proposed that the rates for 2014-15 are as follows:
 - Weights & Measures Inspector: Current rate of £65 per hour to increase to £67 per hour
 - Technical Assistant: Current rate of £35 per hour to increase to £37 per hour
4. The increase in the hourly rate will help to offset some of the reduction in income due to an anticipated reduction in the request for this service next year by some of the current service users.

5. The hourly rate will vary depending upon the circumstances under which it is requested, for example, tests to be carried out on weekends and bank holidays. These variations are contained in the Appendix attached.
6. The proposals incorporate (at point 6 of the Appendix) the discretionary powers to vary fees under certain circumstances as agreed by the Public Protection Committee at its meeting on 27th November 1996.

Charges for Services Provided to other Trading Standards Authorities

7. The Service now looks to levy charges for certain specialist support services to neighbouring Trading Standards Authorities on a cost recovery basis.
8. E-Crime expertise: The Service currently has two Trading Standards Officers trained up as E-Crime specialists. The Council is in a position to provide this specialist E Crime support to other authorities in the region who lack this expertise. To date this year the Service has not provided this support to any other authorities. It is proposed that the current rate of £60 per officer hour should be retained in order to account for the fact that other authorities are also suffering severe budget pressures.
9. Intelligence: The Service's Intelligence Manager now has direct access to the Police National Computer (PNC) to obtain information about individuals and vehicles to assist Trading Standards criminal investigations. The Service is in a position to provide this facility to other authorities in the region without this direct PNC access. To date this year the team has not provided this Service to any other authorities. It is proposed that the current rate of £60 per officer hour should be retained for the same reasons as specified in paragraph 8 above.
10. Proceeds of Crime: Financial Investigation: The Service currently has an accredited financial investigator who can undertake financial investigations and provide the mentoring legally required by individuals training to be financial investigators. Under the government incentivisation scheme under Proceeds of Crime legislation Trading Standards authorities and other law enforcement agencies are able to get back a proportion of the assets confiscated from criminals. The Service is in a position to provide financial investigation support to other authorities in the region who lack access to a financial investigation capability.
11. In 2011/12 the income received from other authorities for this financial investigation support was £6,400 and in 2012/13 it was £4,200. The Service's accredited financial investigator left the team in May 2013 and due to delays in recruitment the Service has been without a financial investigator for 8 months, so the predicted income for 2013/14 will be minimal.
12. For 2014/15 it is proposed to maintain the current rates of:
 - Financial investigations: £40 per officer hour (in addition to a proportion of the incentivisation from monies recovered by the financial investigation, as agreed on a case by case basis)

- Mentoring of trainee financial investigators: £60 per officer hour.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee approves the revised fees and charges proposed in this report and in the attached appendix, to be charged by the Trading Standards Service from 1 April 2014.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

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Constitutional Comments (SLB 14/01/201)

14. Community Safety Committee is the appropriate body to consider the content of this report. It is responsible for discharging the Council's duties as a Trading Standards Authority.

Financial Comments (KAS 19/01/2014)

15. The financial implications are contained within paragraphs 2, 3 and 12 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

CS53

APPENDIX

Metrology Fees:

Charges from 1 April 2014 to March 2015

Weights and Measures Act 1985

1. Where at the request of the submitter, any test is carried out on a Saturday, or on a weekday outside the hours of 8.30am-5.00pm (other than a bank holiday) then the hourly rate is increased by 50%.
2. Where at the request of the submitter, any test is carried out on a Sunday or bank holiday then the hourly rate is increased by 100%.
3. Where at the request of the submitter, any test is carried out throughout a weekend, i.e. Saturday and Sunday, then the hourly rate is increased by 75%.
4. Where the Local Authority has to provide test weights and an associated unit, this cost will be charged in addition to the hourly rate.
5. Where a request is made for attendance on site for the purposes of testing equipment and on arrival at the site the equipment is not ready for test and is therefore withdrawn from submission, a fee equal to 100% of the appropriate hourly rate plus travelling time to and return from the site will be charged.
6. The hourly rates included in this report are those which will normally be charged for the submission of items of equipment. The Service Director and nominated representatives have the power delegated to them to vary the fees charged provided that any such variation still ensures full cost recovery.
7. HM Customs and Excise have concluded that fees may be subject to VAT.
8. Current LGR guidance is that until such time as the Legislation Reform Order comes into effect re-verifications after adjustment will be VAT exempt, whereas other verification work will be subject to VAT.
9. VAT is not chargeable on any work completed under the Measuring Instruments (EEC requirements) Regulations 1988.

28th January 2014**Agenda Item: 13****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****REVIEW OF CHARGES MADE FOR ADVICE AND SUPPORT PROVIDED TO
BUSINESS IN 2014/15****Purpose of the Report**

1. To seek approval to change the pricing structure and fees charged for advice and support provided to Nottinghamshire businesses from 1 April 2014.

Information and Advice

2. For many years, the Trading Standards Service has provided high quality advice and support to Nottinghamshire-based businesses, over and above that which the authority was required to do by statute. For many years, this was delivered for free.
3. From 1 April 2011, the authority changed its policy and began to levy charges for business advice and support on a cost recovery basis. It withdrew from Home Authority relationships, where free support was offered, and moved to statutory based Primary Authority Partnerships. The changes were the subject of Cabinet decision (resolution number CA/2011/00003).
4. Where businesses do not wish to enter into formal Primary Authority arrangements, the costs for any ad-hoc advice or support delivered in excess of the statutory minimum is also now recovered by making a charge.

The current situation

5. Last year the Service moved from a model of charging a set management fee with a lower hourly rate to one that did not have a standard management fee but had an increased hourly rate of £60 per hour. This has proved beneficial with an increase in income from Primary Authority work.
6. There are currently 17 Nottinghamshire-based businesses with Primary Authority Partnerships with the Service. These partnerships are tailored to the individual business' needs - Trading Standards offers a wide range of support including the provision of detailed compliance advice, the approval of internal systems, monitoring of consumer complaints, staff training or other bespoke support

requested. Further advice given to businesses and followed within such a relationship is binding by statute on other Local Authorities, providing the certainty businesses need to trade across local authority boundaries.

7. Based on this year's contracted support hours the cost recovered for 2013/14 using the current charging model is £38,565.
8. The approach of agreeing the level of support required for the upcoming 12 month period benefits the businesses in that they are assured an annual commitment of officer resource, and also enables the Service to plan its resources and manage budgets more effectively.

Other business advice

9. During 2013/14 the Service has to date received £975 for business support from those Nottinghamshire-based businesses that do not have a Primary Authority Partnership but that have requested ad-hoc advice. This has been charged at an hourly rate of £75 per hour.

Other considerations

10. The Service has been exploring how to cultivate long-term relationships with more businesses in order to support economic growth. Entering into Primary Authority arrangements is a key way to achieve this. It is the aim of the Service to grow this area of work in 2014-15.

Proposals

11. The Service has established Primary Authority Partnerships with a number of large Nottinghamshire businesses who are fully committed to the scheme. It is believed that there are many more businesses both large and small that would benefit from the Primary Authority arrangement. With the current climate still putting pressure particularly on the smaller businesses, it is felt that it would be beneficial to encourage businesses to sign up to a Primary Authority Partnership by retaining the current level of charges rather than increasing them.
12. It is therefore proposed from 1 April 2014 to:
 - Retain the current hourly rate charged for Primary Authority Partnerships at £60; and
 - Retain the current hourly rate for ad-hoc business support delivered at £75

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. There are no financial implications contained in this report.

RECOMMENDATION/S

It is recommended that the Community Safety Committee agrees to:

- 1) Retain the current hourly rate charged for Primary Authority Partnerships at £60; and
- 2) Retain the current hourly rate for ad-hoc business support delivered at £75.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

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Constitutional Comments (SLB 14/01/14)

25. Community Safety Committee is the appropriate body to consider the content of this report. It is responsible for discharging the Council's duties as a Trading Standards Authority.

Financial Comments (KS 20/01/14)

26. There are no financial implications contained in this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

28th January 2014**Agenda Item: 14****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

Information and Advice

2. **Matters arising from the previous meeting – £1 Orders Made under the Proceeds of Crime Act** – since the Authority has had the capability to undertake asset recovery work, Court orders for a nominal sum of £1 have been issued on three occasions. One was a counterfeiting case where the subject was living 'hand to mouth', while more recently Sharpe and Mould, both engaged in mobility aid mis-selling, had £1 orders made against them. Both are currently in custody. The Service's Financial Investigator will routinely monitor the orders, and when/if any assets are identified, the Authority will go back to court to recover those assets.
3. **Licence Reviews** - the Service's Legal Manager currently sends the results through of all relevant prosecutions to District Council and Police Licensing functions. When evidence is found of a licensed premise involved in the supply of illicit alcohol or tobacco, a licence review is considered on the specific facts of that case, discussions with other relevant partners, and in light of legal precedent.
4. **Product Safety – Novelty hats** - Before christmas, 67 novelty childrens hats posing a strangulation hazard were seized from traders in Mansfield. This followed an earlier warning about scarves of a similar design which were on sale in Leicestershire. The traders were warned not to sell similar items in future, and officers notified and advised local markets, and also sent messages to parents via local schools. A press release was issued to raise public awareness, and resulted in interviews on East Midlands Today and Radio Nottingham.
5. **Product Safety – Dangerous fireplaces**. A festive fireplace warning was issued to warn householders to check that their fireplace had been properly fitted, following national incidents resulting in the death of two children. Officers

wrote to local companies involved in the manufacture, supply or installation of stone fireplaces to remind them of best practice on the safe installation. The two national incidents involved parts of surrounds falling from the wall - steel fixings, dowels and screws hadn't been used to secure the stone parts. Some parts can exceed 50kg, and design of mantel shelves which usually have significant overhangs meaning they are liable to topple off if not secured properly.

6. **Product Safety – Halogen heaters.** A December safety warning was issued to alert residents following a spate of local incidents reported about the heaters overheating, exploding or melting. Whilst officers investigated the affected appliances, residents were warned to ensure they bought only reputable makes, and to carefully follow manufacturer's guidance on how they should be used, particularly on maximum use time and suitable location.
7. **Product Safety – Part worn tyres.** As part of complaint investigations of two part worn tyre dealers, a New Year warning was issued to motorists about potential hazards from part worn tyres. An expert examined six tyres sold for £25 by the dealers and found a number of problems including:
 - an illegal puncture repair;
 - a remould tyre dating from 1988;
 - two tyres below the legal tread limit for tyres on sale;
 - four tyres not balanced and three cracked due to age and weather;
 - structural damage caused by one being driven whilst previously flat; and
 - failure to stamp them as 'part worn' as required by UK law.
8. Local motorists were advised to check with the trader what the remaining tread was to ensure they got a good deal, compared to new budget tyres, available from £50 locally. Part worn tyres can legally be sold with a minimum of 2mm remaining tread, which is only slightly more than the legal minimum of 1.6mm for cars on the road. New tyres have 8mm of tread. Visual checks of the tyre were recommended for general condition, cracking caused by age or weather, or any other defects. Investigations continue into the supply of the illegal tyres.
9. **Precious Stones** – as a possible outcome of the low interest rates currently on offer to savers, the Service is currently in the initial stages of investigating the sale of precious stones as investments. The current case involves overstating the current value of the stones, and also their investment potential. Coupled to this, officers suspect multiple business fronts and slick sales patter are once again used to disguise and dupe older adults into parting with significant amounts of money. The Service is currently building the intelligence picture on the operation before identifying appropriate agencies to partner with and will keep the Committee updated.
10. **Business Energy Scam** – a small local business complained that it had been cold called and told it had been overcharged by its energy supplier, and that the caller could obtain a rebate as well as putting the business on a 'better' plan. In return, the business targeted gave the caller full authority to act on its behalf

with the energy company. In the case being investigated by the Service, no rebate has materialised, and it appears that the new power agreement also directly benefits the cold caller. The idea behind the scheme is based on a legitimate principle regarding the different rates of VAT payable on mixed used premises – where businesses have been paying too high a rate, the power companies have indeed overcharged (on VAT), so are reimbursing. This appears to be a national scam – depending on what emerges, the Service may look to refer this for tasking via the regional or national tasking processes.

11. **Scams – National Scams Hub: list of scam victims.** As part of its work with the hub, the Service received the details of 600 vulnerable Nottinghamshire residents on a mailing list of 100,000 names recovered by a Police Force. Trading Standards Officers have worked with colleagues in the Registration service, social care and local district councils to update and cleanse this data.
12. In January, the Service began approaching residents on the list with the aim of intervening to break the cycle of repeat victimisation. Work in other areas has demonstrated that over 93% of those on the mailing list have been scam victims, whilst a third have lost over £100, and some victims have lost £250,000 and £300,000. In a recent intervention prompted by work with Social Workers, the Service identified someone who had lost £60,000 to scams – this person's details were included on the mailing list. Officers are now working with the family to break this cycle.
13. **European Commission Food & Veterinary Office (FVO) Audit of the Food Standards Agency (FSA)** – The FVO is carrying out an audit of the activities of the FSA, who act as the UK's Central Competent Authority responsible for the official controls on animal feed. The audit will be carried out throughout the Country, over a number of days in January. Some members of the audit team will be visiting businesses within the East Midlands that have been inspected by officers from Trading Standards Services within the region.
14. Members may recall that Nottinghamshire Trading Standards is at the forefront of one of the regional pilots for the FSA for developing a regional delivery model for animal feed controls. It is anticipated that a business within the County will be selected for one of these visits. The audit team will also be holding a collective meeting with representatives from each of the authorities that are involved with the East Midlands pilot.
15. **Legal Update** - Shakahawan Salah of Andrew News and Booze, Sutton in Ashfield, appeared in the Mansfield Magistrates court after he was found selling counterfeit tobacco from his retail premises. The tobacco was found concealed in a device hidden in the floor of the shop. Mr Salah was ordered to carry out 100 hours of unpaid work, pay prosecution costs of £984.80 and a £60 victim surcharge.
16. Laura Franks of Arnold, Nottinghamshire appeared in the Nottingham Magistrates court on 8 January 2014 for the supply of counterfeit goods being sold over the social media network Facebook. Ms Franks pleaded guilty and

was given a six months supervision order and ordered to pay prosecution costs of £600.

17. Mr Abdulla and Mr Aziz of Kubus Mini Market, Gateford Road, Worksop are due to appear in Worksop Magistrates court on 17 January 2014. The Service will allege they have been selling illicit tobacco.
18. Mr John Cooney of Simplify Leicester is due to appear in the Nottingham Crown Court on 3 March 2014. Mr Cooney faces charges of fraud relating to the alleged mis-selling of mobility aids to older and vulnerable adults.
19. Three people are due to appear in Nottingham Crown Court on 14 March 2014. They are charged with the alleged supply of counterfeit DVDs through media such as Ebay and Amazon, as well as money laundering offences.
20. On 2 May 2014, six defendants are now due to appear in the Nottingham Crown court following a first hearing on 6 January in the Magistrates court. They are charged with offences under the Fraud Act 2006, for the alleged mis-selling of trusts which are marketed in a way claiming to prevent assets being used to pay for care home fees. The victims in the case are mainly older and vulnerable adults.

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

22. There are no financial implications contained in this report.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments

23. As the report is for noting only, no constitutional comments are required.

Financial Comments (KAS 19/01/2014)

24. There are no financial implications contained within this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All.

CS52

28th January 2014**Agenda Item: 15****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE
AND PUBLIC PROTECTION****UPDATE ON IMPLEMENTATION OF ENVIRONMENTAL WEIGHT
RESTRICTION CAMERA****Purpose of the Report**

1. To update the committee on the progress regarding the implementation of the Environmental Weight Restriction Camera.

Information and Advice**Background**

2. The Authority has in excess of 60 Environmental Weight Restrictions (EWR's) in force throughout the county. The restrictions are enforced on behalf of the county's Highways Department by the Trading Standards Service.
3. In order for an EWR to be effective it needs to be enforced otherwise it becomes abused. Enforcement exercises are currently carried out manually and are thus very resource intensive. As part of an arrangement with Highways Department, Trading Standards agreed to develop more effective methods of enforcement that could be deployed to solve issues within particular areas.
4. This led to the development of an automated camera system that could be deployed at a variety of sites. This would enable officers to capture evidence of vehicles that were potentially breaching a restriction, over a longer period of time, and also without the need of an officer to be physically present.
5. There was no automated system available on the market that would automatically capture vehicles breaching weight restrictions, so to develop such a system would involve employing innovative solutions.
6. Working with the support of ICT and procurement colleagues, an external supplier with appropriate technical expertise was selected and employed to develop the idea into a bespoke solution in partnership with the Council.

Current Position

7. A system is in the final stages of development that employs an Automatic Number Plate Recognition (ANPR) camera, and a series of specialist sensors that will enable the system to capture data regarding vehicles that are breaching the weight restriction. It will cope with all sorts of lighting and weather conditions.
8. The system will be intelligent, and will also be highly configurable to deal with different locations, designs of restrictions, and traffic situations.
9. It was planned that the system would be ready for factory testing in December. Due to the innovative nature of the system, initial night time tests in areas where there is no supplementary lighting, highlighted some technical difficulties with the imaging process.
10. There have been some technical changes to the design and it is hoped that these will overcome the issues that were occurring before. Initial indications have been very positive. Tests are currently being carried out, and the developer hopes to have the system ready for a factory test at the end of January.
11. Once these tests are satisfactory, they will build the remaining outstations and send the system off for electromagnetic compatibility and unmetered supply testing. Subject to satisfactory results from all of the tests the developers believe the system will be ready for supply at the end of February.
12. Once supplied the system will undergo site testing. This will involve the deployment of the camera at a number of specifically selected sites within the County to ensure that the system performs as required in the variety of sites that it will be deployed at. The sites for testing will be carefully selected to ensure that all aspects of the system are rigorously tested in very challenging conditions. Subject to the outcome of those site tests it is anticipated that the whole system can be signed off as completed and ready for full implementation at the end of March.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. There are no financial implications to this report

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the progress with the development of the new Environmental Weight Restriction Camera.

PAUL MCKAY

Service Director for Promoting Independence and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments

15. As the report is for noting only, no constitutional comments are required.

Financial Comments (KAS 15/01/2014)

16. There are no financial implications contained within this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All.

CS54

28 January 2014**Agenda Item: 16****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's proposed work programme for 2013/14.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. Further to discussions at the last Committee meeting on 5 November 2013, an item has been scheduled for the April meeting of the Committee about the work of the Multi-Agency Safeguarding Hub. As discussed, all County Councillors will be invited to attend for this agenda item, in respect of their corporate parent roles. Also further to discussions at the last meeting, plans are underway to hold a future meeting of the Committee at the Gilstrap Centre in Newark.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human

rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward

Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

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Constitutional Comments (SLB)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

9. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All

COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
29 April 2014			
The work of the Multi Agency Safeguarding Hub	Update requested at November 2012 meeting – to include child deaths and safeguarding issues (agenda item to be opened out to all Councillors, in respect of their Corporate Parent role).	Paul McKay	
Transforming Rehabilitation	Update on changes to services for offenders under the Governments Transforming Rehabilitation policy	Martin Done	Chris Walker
Legislative Basis of Planning for Major Flood	Report to Committee on the legislative basis of planning for major flood events – requested at Committee meeting of September 2013	Paul McKay	Rob Fisher
Domestic and Sexual Abuse Strategy	Further to consideration at the meeting in September 2013, the Committee to consider the draft strategy and recommendations for service development.	Martin Done	Chris Walker
Proposed new model for Adult Community Substance Misuse Treatment and Recovery System	Further to consideration by Committee in July 2013, update report following consultation exercise.	Martin Done	Chris Walker
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Update on Regulation of Investigatory Powers Act (RIPA)	Quarterly update report on Regulation of Investigatory Powers Act	Paul McKay	Mark Walker

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
22 July 2014			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
October 2014 – date to be confirmed			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
December 2014 – date to be confirmed			
Registration Service Fees 2015-2016	Review of registration service fees for 2015-2016	Paul McKay	Rob Fisher
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community	Report outlining key issues for community safety in	Martin Done	Chris Walker

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Safety	Nottinghamshire		
February 2015 – date to be confirmed			
Review of Fees and Charges to Businesses and other Trading Standards Authorities for 2015/16	To obtain approval for the annual review of metrology fees and to review fees for other services.	Paul McKay	Mark Walker
Review of Charges made for Advice and Support provided to Businesses in 2015/16	To obtain approval for changes to the pricing structure and fees charged for advice and support provided to Nottinghamshire Businesses from 1 April 2015.	Paul McKay	Mark Walker

