

Culture Committee

Tuesday, 08 October 2013 at 10:30

Talbot Suite, Rufford Mill, NG22 9DG, [Venue Address]

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting held on 2 July 2013 (2) | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Introduction to Services - Sports and Arts | 7 - 8 |
| 5 | National Water Sports Centre Progress Report | 9 - 12 |
| 6 | Service Update for the Period 10 June to 15 September 2013 | 13 - 24 |
| 7 | Performance Monitoring Report Quarter 1 | 25 - 30 |
| 8 | Nottinghamshire Green Estate Development Strategy and Plan 2013 - 2023 | 31 - 60 |
| 9 | Rufford Abbey Country Park - New Development Plan 2013-2023 | 61 - 74 |
| 10 | Nottinghamshire Olympic Legacy Fund Deferred Bids for Game Changer Awards | 75 - 88 |
| 11 | A Strategy for Nottinghamshire's Libraries - six monthly progress report January to June 2013 | 89 - 96 |

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Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.



minutes

Meeting	CULTURE COMMITTEE	
Date	2 July 2013	(commencing at 10:30 am)

Membership

Persons absent are marked with `A`

COUNCILLORS

John Knight (Chairman)
Alan Bell (Vice-Chairman)
Pauline Allan
Chris Barnfather
John Cottee
Maureen Dobson
Sybil Fielding
Kevin Greaves
Alice Grice
Tom Hollis
Roger Jackson
Yvonne Woodhead

Ex-officio (non-voting)

A Alan Rhodes

OTHER COUNCILLORS IN ATTENDANCE

None.

OFFICERS IN ATTENDANCE

Derek Higon - Service Director, Youth, Families and Cultural Services
Sue Cullen - Cultural and Enrichment Services
Gareth Broome – Countryside service manager
Peter Gaw - Group Manager Libraries, Archives & Information
Sally Gill – Group Manager Planning
Linda Hardy - Parks Development Officer
Philippa Milbourne – Children Families and Cultural Services
Heather Stokes - Team Manager, Conservation
Ruth Rimmington - Democratic Services Officer

MEMBERSHIP

It was reported that Councillor Yvonne Woodhead had been appointed to the Committee in place of Councillor John Clarke for this meeting only.

MINUTES OF THE LAST MEETING HELD ON 19 JUNE 2013

The minutes of the last meeting held on 19 June were confirmed and signed by the Chairman.

DECLARATIONS OF INTEREST

None.

INTRODUCTION TO SERVICES – COUNTRY PARKS AND GREEN ESTATE

Linda Hardy and Gareth Broome gave a presentation to the Committee on the Country Parks and Green Estate. Members heard how the country parks at Rufford, Sherwood Forest, Bestwood and Cotgrave, as well as approximately 90 other green space sites across the County totalling 6,500 acres, were managed and about the major events and activities that took place.

Many of the green sites were restored former pit tips, disused railway lines, new and mature woodland, agricultural land and old gravel workings and were now being used for recreational activities such as cycling, horse riding, walking, with at least part of most sites put aside for wildlife. One of the most important elements of site management was involving local people and communities.

Members welcomed the presentation and invaluable work being undertaken by the staff.

SERVICE UPDATE FOR THE PERIOD UP TO 9 JUNE 2013

RESOLVED: 2013/35

That the report be noted.

ARCHIVES AND CENTRAL LIBRARY MEMORANDUM OF UNDERSTANDING AND STATEMENT OF SERVICES

RESOLVED: 2013/36

That the proposed memorandum of understanding and statement of services with the Nottingham City Council in relation to the provision of Archives and Central Library services, as outlined in the appendix to the report, be approved.

ENVISIONING THE LIBRARY OF THE FUTURE

RESOLVED: 2013/37

That the report be noted.

OUTSIDE BODIES ANNUAL REPORT

RESOLVED: 2013/38

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That the annual summary of the activities and outcomes of the outside bodies listed in the report be noted.

TRENT VALE LANDSCAPE PARTNERSHIP SCHEME

RESOLVED: 2013/39

That the successful completion and achievements of the Trent Vale Landscape Partnership Scheme be noted.

WORK PROGRAMME

The Civil War Museum in Newark was mentioned as a possible future item and the Creswell Crags Visitor Centre was mentioned as a possibility for a visit.

RESOLVED: 2013/40

The work programme and its contents were noted.

The meeting closed at 11.55am.

CHAIRMAN

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**INTRODUCTION TO SERVICES (SPORTS & ARTS)****Purpose of the Report**

1. To provide the Culture Committee with an introductory overview of the key service areas within its remit.

Information and Advice

2. To support the new Committee's work, officers will deliver short introductory presentations at this meeting, in order to provide members with an overview of the following key service areas:
 - Sports and Arts
3. Members will have the opportunity to ask questions following each presentation.
4. The Committee's consideration of the presentations will inform the future Work Programme.

Reason/s for Recommendation/s

5. To support the Committee's ongoing consideration of cultural services matters across Nottinghamshire.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That Committee notes and comments upon the introductory service presentations.

Derek Higton
Service Director, Youth Families and Culture

For any enquiries about this report please contact:

Derek Highton
Service Director, Youth, Families and Culture
T: 0115 9773498
E: derek.highton@nottsc.gov.uk

Constitutional Comments

7. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 09/09/13)

8. There are no financial implications arising directly from this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

C0235

**REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND
CULTURE****NATIONAL WATER SPORTS CENTRE PROGRESS REPORT****Purpose of the Report**

1. To provide Members with an update on the National Water Sports Centre management and development contract.

Information and Advice**Background**

2. In September 2011 the County Council agreed for the management and operation of the National Water Sports Centre (NWSC) to be outsourced to a third party provider. Following a detailed procurement process a preferred operator was selected to operate the Centre for 21 years. This was reported to and agreed by Policy Committee on 16 January 2013.
3. The successful bidder, Serco Leisure, acting as the managing agent for a newly formed leisure trust, Holme Pierrepont Leisure Trust (HPLT), started onsite on 1 April 2013. A significant amount of service transfer work was undertaken between the award date in January and the “go live” date of 1 April and it was down to the professionalism and diligence of staff involved that the process was in the main seamless.
4. The vision for the NWSC going forward and what the bidders were asked to support the Council in achieving was ***‘To be an accessible, high quality family activity and sporting centre with an adventurous flavour set in stunning green space’***. Bidders were also tasked with supporting the Council’s ambition to reduce annual operating costs and to partner the Council in funding much needed capital investments on site.
5. Monthly contract meetings are held to ensure compliance with the contract and its performance specifications; a separate works procurement agreement is in place to monitor progress on a schedule of agreed capital works at the Centre. Monthly contract payments are made a month in arrears, and are subject to non-compliance penalty clauses.

Progress on Capital Investment

6. The successful bid included a £6.7m capital investment programme which included within it a request for a £1.6million contribution from the County Council. This

funding was agreed and is accounted for in the Council's capital programme. The balance of £5.1 million (£2.85 million in year 1) is being provided by Serco Leisure (directly) and Sport England through a grant award of £886,000; all funding is secured. The funding will deliver the following improvements and new developments. They include;

- refurbishment of all on site residential accommodation
- refurbishment of main building including reception, offices, café, bar, toilets, community and performance gyms
- new camping pods and log cabins
- creation of a new 'Sky Trail' family adventure course, and an adjacent 'Family Zone' to include a new catering offer.
- E-Combat course (already open)
- creation of hire facilities (inc. Bicycles and Segways)
- creating new drying rooms for watersports customers

7. The targeted completion date for all of the above is April 2014. The E-Combat Course and the hire facility attractions have already been delivered and are operational. Planning applications are being progressed via Rushcliffe Borough Council. Members will receive a short presentation on the capital developments at the Centre, at the meeting, from a representative from Serco Leisure.

Update on Centre Operations

8. The new contract has been operating for five months and has started well. County Council staff that transferred to the new organisation have reported positively about working for their new organisation and have responded well to the change. There has been a concentrated effort in the first three months of operation on the introduction of new operating systems and it is pleasing to report that these are bedding in well. Although there is very little visible change on site currently the majority of capital works are planned for late autumn so we expect to see a major transformation by April 2014. New site signage is under development to support the new offer and this will establish a fresh identity aimed at driving commercial activity.
9. Usage numbers from April to August have increased on a like for like basis from the same period in 2012. The good spell of dry weather has been very positive for the Centre with no events cancelled and almost a full season of activity. The following examples are indicative of the increased usage.
- White Water Course usage – up 43%
 - Rafting – up 122%
 - Catering – up 31%.
10. In the first three months of operation the Centre received nine minor complaints and 43 positive compliments relating to the operation of the NWSC.

Revenue budget implications

11. In addition to the £1.6m capital contribution the Council is committed to an annual revenue contribution that averages out at £201,000 per year over the life of the contract. This payment will continue until the end of the contract in 2034, and is subject to indexation. The Council has also negotiated a surplus profit share

position which results in a three way split of profits should the NWSC's financial performance significantly exceed the business plan forecasts assumed by Serco as part of its bid. This will be shared between the Trust, Serco Leisure and the County Council.

12. As part of the contract the Council has retained ongoing responsibility for the funding of some aspects of the Centre's structural maintenance, on the basis that this represents better value for money for the Council than incorporating all maintenance costs within the contract sum (this would result in the contractor pricing for works that may not be required). To be prudent the Council has set up an annual budget of £150,000 that will be placed into a "sinking fund" each year to deal with any issues as and when they arise.
13. Over the life of the contract, it is anticipated that revenue savings of approximately £14million will accrue to the Council, when the annual contract costs are compared with the costs that would have been faced by the Council had it continued to operate the Centre on its previous basis. The anticipated savings identified will be used to help alleviate the budgetary pressures facing the Council over the medium term.

Other Options Considered

14. The report is for noting only.

Reason/s for Recommendation/s

15. The report is for noting only.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the update on the National Water Sports Centre management and development contract be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Steve Bradley
Interim Group Manager, Country Parks and Green Estate
T: 01623 821329
E: steve.bradley@nottsgov.uk

Constitutional Comments

17. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 09/09/13)

18. An update on the financial implications of the actions previously agreed is stated in paragraphs 11 to 13 above.

Background Papers and Published Documents

National Water Sports Centre – future management arrangements – report to Policy Committee on 16 January 2013.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0290

**REPORT OF THE CORPORATE DIRECTOR FOR POLICY PLANNING AND
CORPORATE SERVICES AND THE SERVICE DIRECTOR, YOUTH,
FAMILIES AND CULTURE****SERVICE UPDATE FOR THE PERIOD 10 JUNE TO 15 SEPTEMBER 2013****Purpose of the Report**

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice**LIBRARIES, ARCHIVES, INFORMATION AND COMMUNITY LEARNING****Southwell Library Poetry Festival**

2. The Southwell Library Poetry Festival took place between 17 & 21 July 2013, attracting over 550 visits and some excellent customer feedback. Highlights included a visit by the National Poet of Wales, Gillian Clarke; performance poet Mark Gwynne Jones; and Land Sea and Air with the Newark and Sherwood Concert Band, which was attended by the Chairman and his Lady.

Family and Community Partnership Events in Libraries

3. Over 1,400 people attended a series of fantastic family and community partnership events in Mansfield, Worksop and West Bridgford Libraries over the summer. Children and adults had the chance to learn about road and fire safety, the dangers of smoking and take part in many hands-on activities including CPR, correct use of defibrillators and the dangers of driving distractions.
4. Worksop Library received a visit from a fire engine and two heritage ambulances giving the community the chance to sit in the vehicles, try on emergency services kits and learn about the essential role these appliances play. Visitors to Mansfield Library had the chance to watch an educational film, try on a fire-fighter's uniform, learn about water safety and the dangers of starting fires. Freckle the Fire Investigation dog and his owner also attended the event and gave a rare insight into the work they carry out. The event ended with a visit from an appliance at the entrance to the Library where all Library customers could take the opportunity to sit in the engine, get out the fire hoses, try on kits and talk with the watch.

5. Nottinghamshire Libraries worked in partnership with the East Midlands Ambulance Service, Ambulance Heritage Society, County Health Partnerships Health Improvement Service, Nottinghamshire Road Safety Team, Worksop 'Green watch' Fire-fighters, Mansfield 'Red Watch' Fire-fighters and Nottinghamshire Fire and Rescue Risk Reduction Team to deliver the events. The events enabled people to have fun whilst learning vital safety messages in the creative and inspiring settings of our libraries.

National Bookstart Week: 24 - 30 June 2013

6. Nottinghamshire Libraries celebrated National Bookstart Week with a series of special themed events, aimed at children under 5 and their families across the County. National Bookstart Week celebrates the Bookstart programme which gives two packs of books to every pre-school child in the UK, at two key stages to encourage the sharing of books with children from as young an age as possible. Research has shown that children receiving the Bookstart packs are more likely to enjoy books and visit the library, be more engaged in reading and do better at school.
7. The Bookstart programme in Nottinghamshire is managed by Nottinghamshire Libraries. The Bookstart Baby packs are usually gifted by health professionals before children are one year of age, the Bookstart Treasure Bag is gifted to three year olds at early years settings such as nurseries or playgroups. There are also special packs for children with hearing or visual impairments. Parents and carers can also obtain the packs from Nottinghamshire Libraries.
8. The theme for National Bookstart Week was Fairytales; staff and children across the County dressed up as their favourite fairy tale characters and joined in with songs, rhymes and stories. The Bookstart Bear also visited several libraries across the County. Every child that attended the special sessions also received a free story booklet of *The Ugly Duckling*.

Author Visits

9. On 26 June popular children's performance poet and percussionist Brian Moses visited West Bridgford library to perform some of his poems to classes of Year 5 and 6 pupils from two local primary schools. Brian was entertaining and inspiring, and the children loved his performance. One boy said that he didn't really like poetry, but after listening to Brian read and perform his poems, he was inspired to read more.
10. On 3 & 4 July, children's author and illustrator Guy Bass entertained and inspired classes of primary school children in Mansfield and West Bridgford libraries. The visits were arranged to help promote the 2013 Summer Reading Challenge in Mansfield and West Bridgford, prior to the launch on 13 July. In total, 13 classes of KS2 and KS3 children participated in the events, and a number of children purchased books on the day which were then signed by the author.
11. An on-going programme of author visits is part of the Library Service's strategy to promote reading for pleasure as studies have shown that this can have a major impact on children and young people and their future. In particular, that reading for pleasure is positively linked with literacy related benefits such as reading attainment and writing

ability, breadth of vocabulary and self-confidence as a reader, and that events focusing on reading for pleasure can also promote or enhance social skills in children.

Summer Reading Challenge launch

12. On Saturday 13 July, children's author Andrew Newbound visited Newark and Retford libraries to help launch 'Creepy House', the theme of this year's Summer Reading Challenge. Children were invited to help solve the six clues in the Creepy House Challenge by solving riddles and conundrums. In total 38 children and 21 adults took part across the two libraries. Feedback from participants was very positive, with one Retford parent commenting "A good event, it was great to get the kids thinking".
13. The Summer Reading Challenge, run by independent charity The Reading Agency, challenges children aged between four and 11 years old to read six books from their local library during the summer holidays. The Reading Agency provides fun, collectable incentives and rewards, plus a certificate and medal for every child who completes the Challenge. Children just need to visit their local library to sign up.
14. Now in its fifteenth year, the Summer Reading Challenge has proved extremely popular. Last year just under 8,900 children took part through libraries across the Nottinghamshire.
15. UKLA research on the impact of the Summer Reading Challenge found that as well as stemming the 'summer holiday dip' in children's reading achievements, teachers interviewed noted the social benefits of involvement with the Challenge, and praised the materials and website resources.

Youth Heritage Conference: Make History Happen!

16. One of the objectives of the Archives Audience Development Plan is to increase the use of Archives by young people so on Wednesday 17 July 2013 a Youth Heritage Conference was organised by the Archives Service, in partnership with Nottinghamshire Local History Association, and held at the Galleries of Justice Museum (Shire Hall), Nottingham. The Conference was fully booked, with 60 young people, plus heritage professionals and community workers. The day aimed to 'bring history to life' for a hugely diverse group of young people that ranged from a Nottingham school group, to young people from community projects, volunteer backgrounds, home education children and young people with individual heritage interests. The event was started off by Adam Stockwell, the current Broxtowe youth mayor.
17. Contributors included the City of Nottingham Museums Service, Greenshoots (a community group that manages youth and community projects), the University of Nottingham, the Galleries of Justice Museum and the Archives World War One Wakefield Memorials Project (HLF funded). Lots of young people spoke about their projects to the Conference, providing an opportunity to talk about how heritage had played such an important part in their lives.
18. The Conference brought together young people involved in archives, archaeology, arts, libraries, museums and community activities. There were workshops on World War 1, quill pen writing, conserving documents, heritage jewellery, archaeological artefacts and

Spinning Yarns (young people recording stories from their own lives). Talks explored the world of archaeology and how the legal system has treated young people through the years.

19. In the afternoon community archives and museum project leaders, along with their youth volunteers, reported on projects from around the County and in the city of Nottingham. There was a great buzz going round during the event with lots of people sharing their views and experiences of heritage and getting to know each other. Some young people 'signed-up' to the heritage projects that were promoted as part of the event. At the end of the day a Heritage rap poem was presented, 'Touch the Past', which was based on comments from the conference attendees.
20. The event evaluations provided lots of positive comments: 'great fun and interesting'; 'I learned a lot'; 'cool!'; 'very inspiring'. Some comments related to individual talks and workshops providing information that would be very helpful in organising future conferences or youth events. Offers of venues have already been received for future conferences and considerable enthusiasm has been expressed from organisations and individuals involved in this year's conference.

Laura Knight Portraits exhibition at the National Portrait Gallery, London

21. Nottinghamshire Archives has loaned items to the Laura Knight exhibition which is being held at the National Portrait Gallery from 11 July to 13 October 2013 and then touring to The Laing Art Gallery, Newcastle, 2 November 2013 – 16 February 2014 and Plymouth Art Gallery, 1 March – 10 May 2014.
22. Dame Laura Knight (1877-1970) was born in Long Eaton but brought up in Nottingham and attended the Nottingham School of Art. In 1936 she became the first woman to be elected to the Royal Academy of Arts since its foundation in 1768. Knight is renowned for her ballet, theatre and circus paintings and her portraits of gypsies. During the Second World War she was commissioned by the War Artists Advisory Committee and in 1946 she was appointed an official war correspondent at the Nuremburg war crimes trials.
23. Nottinghamshire Archives holds a collection of manuscripts and photographs of Dame Laura Knight and as well as photographs which appear in the exhibition catalogue and in a digital display at the exhibition it has loaned a diary of her time in Nuremburg. Displayed underneath the monumental painting of 'The Nuremburg Trail' the diary provides not only a detailed description of the trial but also of her artistic technique. It is opened to show a haunting sketch of Hermann Goering.

COUNTRY PARKS AND GREEN ESTATE

Country Parks Service, Summer 2013

24. After a slow start to the visitor season occasioned by an unusually cold spring, attendances at this year's summer events were excellent, particularly during the school holiday period.
25. The annual Robin Hood Festival, in its 29th year, took place at Sherwood Forest Visitor Centre from 5 – 11 August and attracted an estimated 50,000 people over its seven days

– well up on last year's figure, with a corresponding increase in retail and catering income. Monday's opening ceremony was relatively quiet, due to an alarmist weather forecast, but attendances built steadily through the week, peaking during Saturday's falconry and jousting displays. A lively media campaign by Central Communications generated media interest from as far afield as the Ukraine, and gained over a thousand followers on Facebook. The event is planned, managed and staffed by the Sherwood Site manager and team, assisted this year by 16 community volunteers.

26. At Rufford Abbey Country Park, following the success of the Arts Service's Earth and Fire Ceramic Fair in June, the Park held its annual 1940s Living History weekend 'On the Home Front' over the last weekend of the school summer holiday. Around 7,000 people are estimated to have attended, making it one of the Park's busiest weekends ever, and although pressure on limited parking caused pressures, a large volume of positive feedback from attendees was received.
27. Bestwood Country Park, which has limited visitor facilities, enjoyed more summer events than it has for some time, assisted by the Park's two community support groups, the Friends of Bestwood Country Park and the Winding Engine House volunteers, and a Heritage Officer post funded by the Heritage Lottery Fund. The season finale on Sunday 8 September was Bestwood Steam Heritage Day, a free event featuring mini steam engines, pony rides by a local stables, teas served by the village Women's Institute. and the Black Diamonds Brass band. 250 people visited the restored Winding Engine House during the day.

CULTURAL AND ENRICHMENT SERVICES

National Quality Award for Rufford Abbey

28. In July Rufford Abbey Country Park underwent its annual inspection under the Visitor Attraction Quality Assurance Scheme. This is run by the national Tourist Board, Visit England. A 'mystery shopper' visit is paid by an inspector and all facilities on site tested from a 'customers' eye view'.
29. The park retained its quality award for a further year, with some 'noted improvements' on last year.
30. Park staff were delighted to be complimented by the inspector, during her feedback session, on a well presented and attractive park with good customer welcome, and above average facilities for less able visitors. A full written report will be available later.

Attracting visitors to the county and inspiring local residents

31. The Arts Development Service which runs Rufford Craft Centre annually produces one of the finest art fairs in the country 'Earth & Fire International Ceramics Fair'. The event welcomes over 100 of the very best studio potters and ceramic artists from around the world to the picturesque setting in north Nottinghamshire where for three days they exhibit and sell their work to the people of Nottinghamshire and beyond.

32. 2013 was the event's 19th year and the quality of the work on show was outstanding. Exhibitors came from France, Germany, Netherlands, Denmark, Ireland, South Africa and the UK as well as eight university stands including Nottingham Trent showcasing the potters of the future. To complement the fair there was a solo exhibition in the Gallery by renowned ceramic artist, Peter Beard, which marked his 40 years as a maker. Despite the less than spectacular weather over 6,000 visitors enjoyed looking at and indeed purchasing the work.
33. The service takes great care to ensure that the event is as accessible as possible and whilst car parking charges apply, the event itself is free to all. The service also ensures the event is accessible to visitors with physical disabilities by installing ramped access to the Abbey itself, providing the only three days in the year when the historic ruin is open to wheelchair users.
34. On the opening day of the event we encourage schools and groups to come which this year included school groups from Nottinghamshire, Lincolnshire, and the city, together with teachers from Burton Joyce on inset training, members of Southwell Care Project, local arts groups and amateur potters groups from as far afield as Norfolk. Earth & Fire provides a fantastic opportunity for local groups to engage with the programme at Rufford and be inspired by the ceramic work. They also have the chance to see demonstrations and talks from the exhibitors and marvel at the skill of these artists.
35. Inspired by Earth & Fire, Burton Joyce School, Southwell Care Project and the Looked After Children's team are continuing to work with the Craft Centre, working with Rachel Wood a local potter who secured funding for a residency in Australia and who is now sharing that work back to the community.
36. What visitors had to say:

"The event is a fabulous showcase of amazing and inspiring work from skilled potters whose practice covers a wide range of creative styles. Well done to the council!"

"It is a total feast for the eyes and a very enjoyable event every year."

"A stimulating almost overwhelming experience".

Creating the volunteering habit in Sport

37. The Nottinghamshire Leadership Academy Network works across the County to develop young sports volunteers. Funded by the Department of Education via Sport England, the Sports Development Service manages the programme on behalf of the County Sports Partnership. Comprising four programme strands, Bronze, Silver, Gold and Platinum, the network is run by schools' games co-ordinators who run local Leadership Academies in each district. These Academies offers young people the opportunity to develop skills which support both school events and sports clubs in the wider community.
38. The volunteering development pathway leads from Bronze Leaders: where young people support school based projects, after school clubs and school competitions through Silver Leaders: where additional training develops their skills to support the Nottinghamshire School Games through to Gold: where the best young volunteers are offered a chance to

participate in the County Leadership Camp and Platinum: where exceptional young volunteers support the development of Gold volunteers and act as 'youth sport champions'. Throughout the pathway the young volunteers participate in bespoke training sessions to support their skill development.

39. The annual County Leadership Camp, a highlight of the volunteering year, took place in July. This two day residential camp aims to broaden the horizons of the young volunteers and increase their awareness of the vastness of the sporting world. This was achieved through the use of introductory workshops delivered by expert facilitators, including; Strength & Conditioning (Tim Stevenson – coach for Paralympic GB members), Sports Psychology (Matt Thompson – Sport Psychologist working with the Talent Academies in America) and Sports Nutrition (Debra Tranter – nutritionist for the Taekwondo GB team).
40. There were 23 Gold Leader attendees this year, 7 male & 16 female, ranging from 14 to 17 years. This gender split is quite typical of young sports volunteers, a trend that is reflected in the increase of female professionals in sport. We are hoping that during the year the Gold Leader programme will expand to 40 with the addition of the extra young volunteers who were unable to attend the camp this summer.
41. The feedback was very positive, with 100% of the attendees rating their experience as good or better (85% rated it excellent). 88% of them believed that the experience had influenced their choice of future career. All the participants said the camp demonstrated the broadness of sport and either increased their desire to work in sport or changed the area of sport in which they would like to work.
42. The training pathway provided by the Network has enabled the deployment of high quality young volunteers into various high profile events; National School Games in Sheffield, The Nottinghamshire Sports Awards and The 2013 Ashes Test, the volunteers impressed so much there that Trent Bridge are keen for the Network to support their 2014 India Test and again for the 2015 Ashes Test.

Creating opportunities for Participation and Engagement in Arts and Sports through grant aid

43. Nottinghamshire County Council continues to invest in arts and sports through the corporate grant aid budget, distributing grants to clubs, community groups and arts organisations to create new opportunities to engage in sports and arts for Nottinghamshire citizens. There are two rounds of funding available per year with a total of £58,000 to be awarded (£42,000 in arts and £16,000 in sports).
44. The grant aid has been extremely successful in reaching participants, encouraging audiences, new participants and securing volunteering opportunities in arts and sports. In 2012-13, the grants enabled over 41,000 people to experience the arts as audiences and participants and 195 arts volunteering opportunities were supported in communities. In sports over 700 participants benefited from grant aided projects with approximately 100 new people engaging in sport as a direct result of the funding. The projects also included increasing the skills of over 50 sporting volunteers. In arts the grant aid investment also levered a further £84,000 from external sources.

45. The projects supported are varied from the parents and teachers at Wynndale School, Mansfield, running community drawing workshops in their local area as part of the National Campaign for Drawing's 'Big Draw' month to photographer Paul Horton creating a touring exhibition with accompanying digital photography workshops taking place in community venues across the County, including libraries (County wide). In sports Farnsfield Tennis Club will be developing an innovative project for mums and toddlers. The project aims to target pre-school children and their mothers (both shown to be under represented groups within the district) and offer beginners coaching to both age ranges.
46. Applications are currently open for the second round of both arts and sports grants, which will be awarded in November.

CONSERVATION

Nature Conservation

47. *Invasive species:* The Nottinghamshire Biodiversity Action Group, which is hosted by the Conservation Team, has been continuing work to control invasive non-native species this summer, particularly focussing on Himalayan balsam. Volunteers from local communities have worked hard to control Himalayan Balsam, removing large stands of the plant by hand along a number of key water courses. County Council staff, accompanied by Councillor Knight, also volunteered to carry out 'balsam pulling' during their lunch break on the banks of the River Trent in West Bridgford.
48. *Biodiversity Opportunity Mapping:* Work is currently nearing completion on a Biodiversity Opportunity Map (BOM) of the Trent Valley. This 'BOM' will help those involved in nature conservation in Nottinghamshire to target action in areas where it will have the most impact. In particular, it will be used to help underpin the County Council's Minerals Local Plan which is currently in production, by helping to determine which habitats should be created through site restoration, and where. Work to complete a BOM for Sherwood to inform the current bid for a £3million Heritage Lottery funded Landscape Partnership Scheme is also in progress, and further work is planned in other areas (including west Rushcliffe and the Erewash Valley). In all cases, funding has been obtained to undertake the work.

Greenwood Community Forest

49. *Greenwood Community Awards:* Greenwood Community Awards are made to community groups and individual volunteers, to recognise outstanding contribution towards improving and promoting the local environment. This year's Award ceremony took place on 11 September at Goosedale Conference Centre, Papplewick, when over 120 guests gathered to celebrate achievements.
50. Councillor John Knight, Chair of the Greenwood Partnership Board, opened the event with some rousing words of encouragement for the efforts of all volunteers. Colin Barson, Chair of the Friends of Greenwood Community Forum, followed by giving a review of the year's achievements.
51. Councillor Knight presented twelve awards to volunteers from all areas of Greenwood Community Forest, ranging in age from Young Volunteer and School Involvement, to

Adult Volunteer and Long Serving Team. Those recognised had supported activities including biodiversity conservation, walking for health and the organisation of local events, as well as fund-raising and other essential work “behind the scenes”.

Archaeology

52. *Rufford Field School:* As part of an investigation in to the condition of the walls that supported the ornamental gates at the end of Broad Ride, prior to their proposed restoration, the County Council’s Community Archaeologists ran a highly successful field school and excavation between the 1st and 12th July 2013. The field school provided training in a whole range of archaeological excavation and recording skills for volunteers and attracted a total of 315 volunteer hours over the 5 days. The following week-long excavation around the site of the gates also attracted 14 volunteers, clocking up a total of 273 hours between them. Feedback from the participants has been excellent, with the majority commenting that they “wouldn’t change a thing” about the experience.
53. *East Bridgford:* The Community Archaeologists have supported residents of East Bridgford in carrying out an investigation into the development of the village from the three Manors mentioned in the Domesday Book to the present single village. The project was funded through the LIS programme and consisted of two phases. The first phase involved volunteers excavating 14 test pits in gardens around the village. The second phase of post-excavation recording and analysis of finds ensured that volunteers of all abilities were able to participate.
54. *Graveyard Surveys:* Two graveyard surveys have been carried out at Laneham and Norwell, involving a total of 6 days of fieldwork with local volunteers to map and record the gravestones. The Community Archaeologists have also worked with a range of other local groups from across the County including Worksop and South Clifton, giving talks on Nottinghamshire’s archaeology, leading walks in historic Sherwood and supporting a family day on ancient crafts at Nottingham University Museum.

Historic Buildings

55. *Beeston Canalside Heritage Centre:* We are very pleased to report that a project to restore four disused eighteenth century lock cottages at Beeston Lock has been successful in its application to Heritage Lottery Fund. More than £680,000 of Lottery funding will help to create the Canalside Heritage Centre including a museum and exhibition on the history of the Beeston Canal, nature trails, cycle hire, a fishing tackle shop, on-site allotment and café. The County Council has supported the project throughout its development with the provision of advice and guidance from project officers and heritage specialists, funding of £30,000 for the initial feasibility study from the Local Improvement Scheme programme and a further £50,000 LIS contribution to match fund the final project. We were also able to provide £40,000 of funding remaining from the Aggregates Levy Sustainability Fund, as the site is close to the former Attenborough gravel pits.
56. We are also pleased to report that two more of the county’s most significant protected ancient buildings have been repaired, with local communities helping to look after their heritage legacy.

57. *St Helen's, South Wheatley*: This Grade I listed church tower, also a Scheduled Ancient Monument, had been abandoned in the 19th century and described as in a 'ruinous state' as long ago as the 1890s. The County Council's heritage staff assisted the Parochial Church Council of North Wheatley to apply for an English Heritage 'Heritage @ Risk' grant of £65,000 and LIS funds of £35,000 were provided to match their contribution. The work involved extensive ivy clearance and rebuilding of the upper section of the tower where the ivy had, over 100 years, infiltrated the ancient stonework and caused it to become unstable. Thankfully most of the missing stonework was recovered by archaeologists from around the base of the tower. Some stone was also retrieved from local rockeries during a 'stone amnesty'! In the end there was even an extra stone pinnacle (which we have stored in the base of the tower along with others).
58. *Flintham Mud Dovecote*: One the county's rarest types of ancient building is represented by the remains of a mud dovecote at Cottage Farm in Flintham. Few people know that monolithic mud was once a quite common building material in certain parts of the county, a tradition that is better known in Devon where it is called 'cob' building. Now we have very few mud buildings left, and this one is particularly interesting as it has over 100 nest holes for doves. The dovecote is designated as a Scheduled Ancient Monument and now forms part of the boundary between two properties. The remains had become totally overgrown with ivy, causing very serious concerns for English Heritage and the county's heritage specialists. Together English Heritage and the County Council LIS programme were able to fund repairs by a local craftsperson, providing £35,000 and £8,000 respectively, and it was even filmed by the BBC for their Country File programme last year. The final part of the project was for an interpretation panel to be put up in time for this year's Heritage Open Days (on 14th and 15th September).
59. *Heritage Open Days*: Despite the weather on the Sunday, thousands of local residents and visitors from around the country joined in the many events being run around the county over the weekend of the 14th and 15th September. HODs is an annual event across the country that has been running for over 15 years. In Nottinghamshire, events were organised by many of the Civic Societies around the county (Beeston, Newark and Retford for instance) and many other individuals and organisations also opened up access to the County's heritage for the weekend. County Council heritage specialists helped out at several of the events, giving a talk at Retford library as part of the craft skills event, helping at Ollerton Water Mill and providing tours of Sibthorpe, Flintham and Thoroton dovecotes.

RECOMMENDATION

- 1) That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Derek Higton
Service Director, Youth, Families and Culture

Jayne Francis-Ward
Corporate Director for Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Derek Highton
Service Director, Youth, Families and Culture
T: 0115 9773498
E: derek.highton@nottsc.gov.uk

Sally Gill
Group Manager Planning
T: 0115 9696536
E: sally.gill@nottsc.gov.uk

C0264

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

PERFORMANCE REPORTING (1 APRIL 2013 – 30 JUNE 2013)

Purpose of the Report

1. The purpose of this report is to provide the Committee with a summary of the performance of the Council's cultural services during the first quarter of the 2013/14 financial, covering activities from April to June 2013.

Information and Advice

2. At the meeting on 5 November 2012, the Committee agreed to receive a quarterly report, which reviews performance across the full range of cultural services provided for children, young people and families that fall within its remit. These reports will be in addition to other reports that may be presented to the Committee from time to time providing detailed performance-related information about specific cultural services initiatives or projects.
3. This report forms the quarterly performance report for Quarter 1, i.e. 1 April – 30 June 2013.

Performance Reporting for 2012/13

4. As agreed at the meeting on 5 November 2012, quantitative performance reporting to the Committee will be measured via a combination of:
 - outcome based key performance indicators (KPIs)
 - key service indicators that will be measured against objectives within each of the cultural services business plans
 - a summary of key achievements across the relevant service areas.
5. The list includes a number of KPIs that reflect priorities within the Council's Strategic Plan, and which will also therefore be reported to the Policy Committee.
6. The performance data for the period 1 April 2013– 30 June 2013, as described above, is set out in the table at **Appendix A**. This provides an early indication of performance across all service areas, for the first quarter of the financial year. For some KPIs, performance data is not yet available, but should be available from Quarter 2.
7. The activities, key performance indicators and service level indicators which are reported here have been selected by cultural services managers to provide information on the key development activities planned for 2013-14, plus a summary of performance achieved across the key service areas.

8. As shown in the table, all planned activities are proceeding on schedule. For all of the KPIs where information is available, performance is on or close to targets set. As performance reported is only for the first three months of the business year, it is too early to identify definitive performance trends. These will be more apparent at the end of Quarter 2, and the Quarter 2 performance report will provide a more detailed analysis of performance for the first six months of the 2013-14 business year. This report will be presented to the Culture Committee in November 2013.

Other Options Considered

9. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

10. The recommendation for quarterly reporting to Committee, and the KPIs that will form the basis of the report, is in line with the established processes of reporting and publishing performance information across all of the services within the Children, Families and Cultural Services Department.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee notes the performance of the Council's cultural services during the period 1 April – 30 June 2013.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Jon Hawketts
Group Manager, Planning, Performance and Quality Assurance
T: 0115 9773696
E: [jon.hawketts @nottsccl.gov.uk](mailto:jon.hawketts@nottsccl.gov.uk)

Constitutional Comments

12. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 13/09/13)

13. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0270

Youth, Families and Cultural Services REPORT TO COMMITTEE

Our Performance from April to June 2013 (Quarter 1)

What have we achieved?

Country Parks & Green Estates	Progress the creation of a new visitor centre for Sherwood Forest in partnership with Discovery Attractions	⊙
	Implement a new Development Plan for Sherwood National Nature Reserve	⊙
	Implement a new Development Plan for Rufford Abbey Country Park	⊙
	Prepare new Development Plan for Bestwood Country Park	⊙
	Increase volunteer engagement for Country Parks and Green Estate	⊙
	Implement the Green Estate Strategy and Plan	⊙
Cultural & Enrichment	Develop a remodelled Community Sports and Arts Service	⊙
Libraries, Archives, Information & Learning	Undertake the new Archives extension	⊙
	Develop the new Mansfield Central, Worksop and West Bridgford Libraries as strategic sites in the County	⊙
	Respond to the Government's requirements regarding Community Learning Trusts for adult education provision	⊙
	Ensure a development response to OfSTED inspection areas for improvement is delivered across the Adult Education Service	⊙
	Continue to develop a re modelled library network, locating services in best locations	⊙

Our achievement is rated by: [✓ achieved ⊙ on schedule ● progress being made, but behind schedule ✕ not started or will not complete]

Country Parks & Green Estates Service	Yr Target	Apr-Jun	On Target?	Nat/Reg
Number of visitors to our Country Parks and Green Estate sites	(1,500,000)	347,204 ²	✓	
Generation of external income	(£2,500,000)	1,123,558 ²	✓	
Number of volunteers worked with	(250)	300	✓	
Number of volunteer hours supported	(5000)	726	●	
Number of public events organised, across country parks and green estate sites	(450)	392	✓	
Service user and customer satisfaction levels achieved across the service area	(90%)	(annual)	-	
Cultural and Enrichment Service	Yr Target	Apr-Jun	On Target?	Nat/Reg
The number of young people and adults engaged or participating in sports, arts and outdoor education	(118,000)	37,485	✓	
The number of active volunteers engaged in delivering sports and arts activities	(1,200)	-	-	
Service user and customer satisfaction levels achieved across the service area	(90%)	98%	-	
Libraries, Archives and Information Service	Yr Target	Apr-Jun	On Target?	Nat/Reg
The number of visits to Libraries	(3,100,000)	761,033	✓	
The number of virtual visits to Libraries	(1,000,000)	250,138	✓	
The number of Library events and activities	(7,000)	2,424	✓	
The number of Library loans	(3,500,000)	913,283	✓	
The number of active Library users	(150,000)	148,786	●	
The number of new Library members	(29,000)	9,302	✓	
The number of adult learners	(7,500)	7,719 (2012/13)	✓	
Percentage of adult learners who stated the course that met their expectations	(TBC)	92%(p)	-	
The number of Newlinc sessions (public computer access sessions)	(200,000)	80,007	✓	
The number of visits to Archives	(5,000)	1,797	✓	
The number of virtual visits to Archives	(400,000)	94,307	●	
The number of Archives learning activities/events and number of attendances	(50)/(1,000)	22 / 309	✓	
The number of file requests for the Records Management Service	(6,000)	1,816	✓	
The number of boxes successfully received for the Records Management Service	(3,000)	783	✓	
Achieve ELS schools buyback rates	(73%)	NA	-	
Service user and customer satisfaction levels achieved across the service area	(90%)	(annual)	-	

Our achievement is rated by: [✓ on or above target / ● off target (by less than 10%) / ✕ off target (by more than 10%)]

¹data not yet received in full ²against quarter profile (p) provisional figure (annual) figure not reported on a quarterly basis

Nat/Reg [Shows our performance against comparative authorities by either national or regional averages, where available]

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**NOTTINGHAMSHIRE GREEN ESTATE DEVELOPMENT STRATEGY AND
PLAN 2013 - 2023****Purpose of the Report**

1. To seek Committee approval for a new Development Strategy and Plan for 2013-2023, attached as **Appendix 1**, for Nottinghamshire County Council's Green Estate provision.

Information and Advice

2. Nottinghamshire is a vibrant County with a rich environmental heritage which is a fundamental part of the County's character. The County Council has a long track record of support for the development of its country parks and green spaces, which offer many opportunities for residents and other visitors and tourists to take part in and enjoy a wide range of positive outdoor activities.
3. The Green Estate Development Strategy and Plan reflects this track record, and also reflects the aims and aspirations of the Council's current Cultural Strategy, as approved by Council in December 2011.
4. The proposed Development Strategy and Plan will re-define the function, role and purpose of the Council's Green Estate provision by:
 - Re-stating the County Council's continued commitment to maintaining and developing a strong, sustainable Green Estate service offer;
 - Ensuring that the future development of the Green Estate provision is aligned to the developing strategic priorities of the County Council;
 - Setting out the contribution of the Green Estate provision to the delivery of the County Council's Cultural Strategy;
 - Acting as the strategic framework for the delivery of a high quality, community focused, future Green Estate offer.
 - Raising the profile and visibility of Nottinghamshire's Green Estate for the wider benefit of residents and visitors;

- Creating new links and collaborations with other service providers to promote the health, well-being and improved quality of life for Nottinghamshire residents.
 - Obtaining optimum value from the day to day management of the Green Estate sites.
5. More specifically, the Strategy and Plan will provide a coherent framework for the dedicated work of the Green Estate Team, which forms part of the wider Country Parks and Green Estate Service, and whose purpose is to manage and promote the Green Estate for the benefit of the people of Nottinghamshire, and improve the quality of the environment through sustainable management practices to enhance biodiversity and protect our cultural heritage for future generations.
 6. During the preparation of this Strategy internal discussions have been held with Corporate Property to assess its land holdings and management arrangements. It became apparent that there are pockets of land under Property management that might better fit within the Green Estate portfolio and vice versa. Further work needs to be completed to identify where best the Council's current holdings should be managed.
 7. The review of the Council's current green estate holdings proposed by the Strategy (pages 18-22), will take a site by site approach using three main criteria: landscape value, public access and nature conservation. Once the review is finished a report will be brought to Committee with an updated asset /status list of sites and recommendations for their future management/operation.
 8. Whilst the County Council has a significant role in managing the Green Estate across the County through direct provision and development, it does not work in isolation. There are many other local, regional, national agencies and organisations, together with the education, health and heritage sectors, whose work impacts on the Green Estate infrastructure and its role in our cultural life.
 9. Therefore, as part of improving our collaborative understanding and working, it is proposed that there is further consultation with partner organisations and stakeholders to ensure that our direct delivery complements provision in those sectors and that the whole Green Estate programme obtains optimum value and impact from County Council investment.
 10. The longer on-going progress on the Green Estate Development Strategy and Plan will be monitored and reviewed by the Culture Committee within its monitoring of the over-arching Cultural Strategy.

Other Options Considered

11. Though the County Council has managed its Green Estate for a number of years, there has been no long term rationale underpinning its work. This Development Strategy and Plan aims to provide the necessary support and operational context.

Reason/s for Recommendation/s

12. The Development Strategy and Plan will demonstrate the Council's continuing strong commitment to Green Estate spaces and provision.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation will be undertaken and advice sought on these issues as required.

Implications for Service Users

14. The commitment within the Strategy to continue to provide the same level of access to green spaces presents no negative implications for service users.

Equal Opportunities

15. An Equalities Impact Assessment will be carried out as part of the wider consultation arrangements for the Development Strategy and Plan.

Financial Implications

16. It is recognised that there are aspects of the Strategy that require longer term capital investment and these are highlighted within the action plans. Funding for such developments has still to be determined, but it is anticipated that external funding support will be required in order for them to be progressed.

RECOMMENDATION/S

That the Culture Committee:

- 1) approves the Development Strategy and Plan 2013-2023 for the Nottinghamshire County Council Green Estate service as set out in **Appendix 1**;
- 2) agrees to receive a further report in July 2014 to approve recommendations regarding the status of each site.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Steve Bradley
Group Manager, Country Park and Green Estate Services
T: 01623 821329
E: steve.bradley@nottsc.gov.uk

Constitutional Comments (SHB 11/09/13)

17. Committee have power to decide the recommendation.

Financial Comments (KLA 05/09/13)

18. The financial implications of the report are set out in paragraph 16 above.

Background Papers and Published Documents

Strategic Plan 2010 - 2014 - report to County Council on 30 June 2011

A Cultural Strategy for Nottinghamshire County Council 2011 - 2021 – report to County Council on 15 December 2011

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0289

Green Estates Development Strategy & Plan 2013-2023

Appendix 1



1. Forward

I am delighted to introduce the Green Estate Development Strategy and Plan for Nottinghamshire County Council that will provide a strategic framework for all our work on the green space sites during the next 10 years.

The Green Estate Service is, arguably, one of the Council's hidden gems of a service - managing, servicing, developing, and maintaining several thousand of acres of public open spaces, multi-user routes, woodlands, lakes and waterways across the County.

Such sites are of significant environmental, social, economic and heritage benefit and being as many are situated on the edge of main towns and villages are increasingly popular for recreational use by local people. However, it is fair to say that during recent years there has not been the visibility of the range, breadth and quality of the service and what it offers as a positive benefit to our communities. This Strategy and Plan therefore aims to redress this imbalance.

Though we are living in challenging economic times, our public and residents still want to go out and enjoy themselves and if we can help them to spend their time in and around Nottinghamshire on green estate sites, then so much the better. Nottinghamshire has a fantastic history and heritage which is often understated and underplayed. For years the Green Estate sites have operated in the shadow of the Council's main country parks of Rufford, Sherwood, Bestwood and more recently Cotgrave. But in many ways, the combined Green Estate sites are the Council's Fifth Country Park and now need to be promoted in such a way that our communities have a better awareness and understanding of what recreational and other opportunities are within very close proximity to where they live and which they can access free of charge!

The Green Estate Development Strategy and Plan represents all that is positive and good about Nottinghamshire and sets out in broad terms what the County Council, in conjunction with its partners, can do to make improvements to its asset base.

It is also important to stress that our Green Estate services have a critical role to play in other activities and functions that the County Council provides. So, in the Green Estate Development Strategy and Plan, there are references to its beneficial impact upon the health, well-being and quality of life of children and young people, adults and elderly people in care, community safety and our work to develop local communities.

In conclusion, there are a fantastic range of opportunities on the Council's Green Estate - our Fifth Country Park - and I encourage all of you to enjoy them to the full.

Councillor John Knight
Chairman
Nottinghamshire County Council's Culture Committee



2. Background

Nottinghamshire County Council's Green Estate totals 1888 hectares of informal green space, the majority of which is open for the public to visit and enjoy. Many of these sites are brown-field sites such as colliery tips and old railway lines that have been restored over the last 30 years and are positively managed for their recreation and biodiversity interest.

Nottinghamshire's rich industrial heritage, and the decline of the coal mining industry within the past thirty years, placed the county council in a key strategic role in terms of capitalising on central government funding to deliver large scale brown-field restoration schemes, turning colliery and other post industrial wasteland into green space.

During the 1970s and 1980s, many colliery spoil heaps were decontaminated and restored under the Derelict Land Grant Programme by the county council. Land that had development potential was sold off, but the restored colliery tips had little value other than their intrinsic amenity value for local communities. As this land holding accumulated, a small team was established within the authority to manage these informal green-spaces for a variety of uses including agriculture, amenity woodland, conservation grassland and informal public access.

Originating from Spadework, formed in the 1980s to encourage local people to volunteer in conservation management, the present Green Estate team has evolved significantly to include land management specialists to manage the estate on behalf of the authority.

Redefining The Green Estate

In these challenging times, and in light of recent changes and re-structuring within the authority, there is now a need to review and redefine the role of the Green Estate. There is also a need to publicise and better promote the work that is done and the benefits provided by the service.

This document therefore defines a new development strategy and plan for the Green Estate service. It will set out its aims and objectives, and provide a framework within which a first rate service to improve and protect green-spaces for the benefit of local communities and biodiversity can be delivered.

Summary details of the range and extent of the Green Estate are set out in Appendices 1 and 2.

The Importance and Value of Public Open Space

"90% of adults say green spaces important for good places"

A recent Ipsos MORI survey (October 2012) commissioned by the environmental charity Groundwork has found that nine out of 10 adults identify parks, playgrounds and green spaces as important in making somewhere a good place to live or work. More than three quarters want to see investment in them maintained by their local council but a significant number think business and private organisations should also contribute towards their upkeep.

The Green Estate team plays a key role in delivering this aspiration on behalf of the county council across Nottinghamshire. The Green Estate provides local communities with access to informal green space on their doorstep.

There is a need to do more to promote the Green Estate as "Nottinghamshire's Other Country Park".

Links to Health and Wellbeing

The county council produced 'Our Strategy for Health and Wellbeing in Nottinghamshire 2012-2013 in which section 8.3 makes reference to healthy environments in which to live, work and play. Access to open green space and play areas all impact upon physical and mental wellbeing.



Cotgrave Country Park

A key goal of the strategy is to create sustainable communities and environments that promote and enable healthy living and lifestyles, to reduce our consumption of non-renewable energy and to reduce the impact upon the environment. An example of a



potential outcome measure is the utilisation of green space for exercise/health reasons.

There are some very clear linkages between the outcomes of the Health and Wellbeing Strategy and those of the Green Estate with the opportunity for joint initiatives and actions.

3. Strategic Overview

The Green Estate contributes to the overall aims and ambitions of the county council:

‘Nottinghamshire - a place where people enjoy life, are healthy, safe and prosperous; and where business is able to thrive. We are proud of our past and ambitious for our future’.

The Strategic Plan of the county council has, as one of its key priorities:

- **To promote the economic prosperity of Nottinghamshire and safeguard our environment.**

The Green Estate team is committed to managing our estate for the benefit of local communities, providing opportunities for recreation in high quality environments that are also managed for conservation and biodiversity.

The Cultural Strategy of the county council has four key themes, all of which are particularly relevant to our Green Estate:

- **Theme 1** - Creating opportunities for everyone to learn new skills, enjoy and participate in culture and have fun

Volunteering on the Green Estate provides a fantastic opportunity for people to acquire knowledge about their local environment, and develop or learn new skills.



Volunteers at Kimberley Nature Area

The Green Estate is rich in biodiversity and supports many locally and regionally rare species. Working with volunteers, the Green Estate team undertake a varied programme of management work to manage, enhance and create habitats for these important species.

By volunteering people can learn traditional woodland crafts and skills such as hedge laying or coppicing, while developing an understanding of why this work is important for wildlife and the wider environment.

- **Theme 2** - Improving the social fabric and participation in community life

Local, well managed informal green spaces significantly contribute to the quality of life for local communities. We encourage community participation in developing and engaging friends groups for our more popular Green Estate sites.



Volunteers pulling invasive Himalayan Balsam Removal along the River Leen

The Green Estate provides local opportunities across the county for individuals and groups to get out and explore, contributing significantly to the health and well being of local communities.

We run a programme of events and activities with local community groups and aim to promote and develop the Green Estate further for the benefit of the people of Nottinghamshire.

- **Theme 3** - Conserving and providing access to our history and heritage and supporting environmental sustainability.

The Green Estate team manage areas rich in industrial heritage, from old mineral lines that have been restored, to former colliery and ordnance sites. The Green Estate team recognises the importance to local communities of our shared heritage and aim to promote this to visitors using the Green Estate.





Volunteers with a restored signal on the Great Northern Railway Path

We actively seek to manage our landholding in a sustainable manner, using, for example, recycled materials and colliery waste to surface our network of trails, and to further develop our agricultural estate for biomass production.

- **Theme 4** - Supporting the economic prosperity of the County.

We aim to further develop and manage our estate to maximise income to ensure that the Green Estate is sustainable for the long term.



Harvesting Eucalyptus at Daneshill Energy Forest

By capitalising on external funding for energy crops for example, we can generate income from otherwise unproductive former brownfield land.

It is of fundamental importance that in delivering these four themes we continue to ensure that we develop and enhance our estate for the benefit of biodiversity and the important wildlife species and landscape character types it supports.

Case Study 1: The Moor Pond Wood Project

The Green Estate team work and support the Friends of Moor Pond Woods (FoMPW) and the local parish council in managing and promoting this important heritage site. The site is based around the remains of a pioneering 18thC cotton milling industry on the River Leen at Papplewick.

Volunteers have been crucial to the development and successes of this project and undertake a variety of work including site patrols and wardening, monitoring, litter collection and practical maintenance tasks.

The group has successfully secured external grant aid through the Landfill Tax Credit Scheme, and this has led to the development and implementation of the site's archaeological conservation plan. Working with Green Estate team and the county archaeologist, research into the industrial archaeology of the site, has resulted in archaeological digs and the construction of a scale topographical model showing the watercourses and infrastructure of this important site.



Volunteers working at a Moor Pond Wood archaeological event

The group are continuing to develop the project, and are keen to publicise their work and findings to a wider audience by providing on site interpretation, and organizing talks, outings, guided walks and educational and social events.



5. The Green Estate Profile

Land Holdings

The Green Estate comprises 97 sites spread predominantly across the western half of the county. Many of the sites are former colliery tips, or mineral lines that have been restored to informal green space. A full list and individual site maps/plans can be found in Appendix 1.



Ollerton Pit Wood

Many of the sites are located on the urban fringe of major towns or on the doorstep of former mining communities. They are well used by local people, and support a wide range of habitats and species. These sites are important because of the threatened nature of some of the habitat types (eg; lowland heathland and calcareous grassland) and the biodiversity associated with these areas.

The Green Estate Team

The Green Estate team is located within the Country Parks and Green Estate service. The team comprises three land management specialists who manage and promote the Green Estate for the benefit of the people of Nottinghamshire, aiming to improve the quality of the environment through sustainable management practices to enhance biodiversity and protect our cultural heritage for future generations. See Appendix 3 for management roles.

Outputs

During 2012, the Green Estates team worked with more than 100 individual volunteers including many regular individuals and members of friends groups, as well as those attending volunteering event days. This generated well over 900 person-days of activity across communities associated with Green Estate sites.

User Views

"I enjoy working at Tippings Wood with my wife & pals. Our average age is 72 but this does not stop us strimming paths, thinning trees & stoning footpaths. It keeps us fit & we enjoy the banter & have a laugh"

Bob Clifford, Friends of Tippings Wood.

"I first got involved in volunteering with NCC some twenty years ago as I wanted to improve the public rights of way network. I now offer my services across what you call your Green Estate. I like to feel that we have contributed to making Nottinghamshire a more accessible place, particularly in areas with an industrial past improving it for both wildlife & people."

Reg Simpson, Leen Valley Conservation Volunteer

"I have both worked & walked at Dob Park, Hucknall, which has a network of paths through various areas of woodland & open spaces providing an excellent area in which to take a leisurely walk, with or without a dog."

Dave Baker, Chairperson, Erewash Countryside Volunteers

"I come to Cotgrave Country Park in the winter to enjoy the flocks of finches, tits & love to listen to the abundant birdsong along the hedgerows & in the reed beds & if I'm really lucky, purring turtle dove & kingfishers in the pool, magic!"

Lynne Demaine, Friends of Cotgrave Country Park

How We Measure Success?

We use a variety of criteria to measure our success and achievements:

- Number of volunteers/volunteer groups supported
- Funding/income secured
- Condition of site infrastructure
- Condition of habitats/contribution to LBAP habitat and species targets
- Condition of designated sites (e.g. SSSIs, SINCs, LNRs)
- Usage data from cycle counters on linear trails

Key Risks and Challenges

The Green Estate by the very nature of its location on the urban fringe, and adjacent in many cases to former industrial communities, suffers from inherent problems. Responding to and dealing with these issues is a significant drain on limited resources both financially and in terms of officer time.



Some the key challenges are:

Dog Fouling: encouraging dog owners to be responsible is a challenge, and we receive frequent complaints about dog fouling on the Green Estate. We work closely with the district councils to provide appropriate bins and publicity to educate dog owners.

Fly Tipping: Some areas of the Green Estate attract significant volumes of fly tipped waste (in addition to general litter). It is often expensive to remove and includes controlled waste such as asbestos, tyres and sharps etc. We aim to respond quickly and efficiently to remove fly tipping, to ensure the health and safety of the public and prevent it attracting other tipping. Again, this becomes an unwanted drain on our resources.

Off Road Motor-cycles: present a danger to the public using our sites, and cause damage by degrading paths and conservation areas. It is difficult to prevent access by motorbikes and at the same time encourage access for those on cycle, horse or with pushchairs and for those with disabilities.



Recently, we find we are having to respond more and more to issues generated by extreme weather events:

Flooding: it is becoming apparent that site infrastructure is increasingly unable to cope with some of the deluges we have experienced in recent times, causing damage to paths and ditches (washouts), and flooding adjacent land and property. We will need to review our site infrastructure and ensure that resources are provided for regular maintenance.

Wind, Drought & Cold: we regularly monitor our trees to ensure that footpaths are safe for people to use. However, this task is likely to become more difficult if the current trend towards severe storm events, and periods of prolonged drought, cold or heavy snowfall continues. All of these natural phenomena cause additional stress and damage to trees which puts public health and safety at risk. The prospect of significantly increased numbers of diseased trees (through Ash Die Back, Sudden Oak Death, Bleeding Canker etc.) is also a significant cause for concern and will impact heavily on our service.

Economic Pressures: we are critically aware of the pressures facing local government and the demands on limited financial resources. The Green Estate delivers a front line service and manages a significant county resource for the people of Nottinghamshire.

This requires core funding to enable us to effectively manage these risks through planned maintenance of our site infrastructure, which should limit our liability and ensure the safety of the public.

Legislative Framework

The Green Estate is subject to a significant body of statutory legislation. Key statutes include the Wildlife and Countryside Act 1981, The Environment Act 1990, the Environmental Protection Act 1991 and the Equality Act 2010.

Case Study 2: The Friends of Tippings Wood

The Friends of Tippings Wood were founded in 1996 following the restoration of this former tip of Blidworth Colliery. Currently the Friends consist of 10 members who regularly undertake voluntary work on the site. Typically this work involves routine management, for example, clearing vegetation from paths, maintaining site furniture and managing the variety of habitats found within the wood. The Friends are supported by the Green Estates team, are specially trained and supplied with equipment such as brushcutters to maximise the benefit of their efforts.

Empowering local people to actively and practically manage the site in this way fosters a sense of stronger community ownership and maintains the site to a high standard, which would not otherwise be possible.



The Friends meet at least once a week throughout the year. During the summer months they regularly cut back vegetation to keep the network of paths open for public use. During the winter months, conservation works are more typical, for example hedge laying and woodland thinning. During the last year these activities totalled almost 600 hours of time spent on site.



Woodland thinned by the Friends of Tippings Wood in October 2011

6. A Green Estate for the Future 2013-2023

Vision Statement:

‘To manage and promote the Green Estate for the benefit of the people of Nottinghamshire, aiming to improve the quality of the environment through sustainable management practices which enhance biodiversity and protect our cultural heritage for future generations’.

To achieve this we will:

- **Provide** access to high quality informal green space on the doorstep of our local communities
- **Protect** enhance and expand habitats associated with the landscape characters of the county for the benefit of the biodiversity they support
- **Develop** examples of best practice in sustainable land and forestry management
- **Encourage** groups and individuals to get involved in managing their local green space
- **Educate** communities through practical conservation tasks

- **Manage** our land holdings so as to obtain optimum value from our investment
- **Explore** new operating models to provide the best possible sustainable and biodiversity outcomes for Nottinghamshire.

Looking forward, the strategic vision for the Green Estate can be summarised by the following ten point plan of service priorities:

GE1 - To promote the Green Estate as Nottinghamshire's Other Country Park. To improve the health, safety and quality of life of local communities by providing opportunities for recreation and leisure, and to develop a wider appreciation and enjoyment of the environment.

The Green Estate provides valuable public open space to a large number of communities across Nottinghamshire. Local people, many of whom do not have access to the larger parks; rely on these informal recreation sites on a daily basis. We believe that access to the countryside is key to improving quality of life, and a sense of wellbeing.

It is our aim to ensure that the sites are managed to a high standard and that they are promoted externally to the wider public, and also to elected Members to ensure their importance is recognised in terms of public access and biodiversity. We will encourage initiatives such as 'Health Walks' to regularly use the Green Estate, by working more closely with the district councils and health care providers. We will work closely with colleagues in health.

We need to ensure that the experience is of the highest quality and that our facilities, such as footpaths and furniture, are well maintained. The team deals with many anti-social behaviour issues like fly-tipping and dog fouling.

The Green Estate team works with the Probation Service and youth offending teams to provide sites and tasks to help deliver reparations at the local level.

- Assisting *Remedi* deliver reparation works for convicted young offenders on sites within their own local community, including referrals at Firbeck, Southwell Trail, Ollerton and along the Teversal Trails Network.



- Providing Community Payback teams with longer term project work at Cotgrave Country Park, Daneshill Energy Forest and Manton Pit Wood.

Safe public access is also a priority, and we will aim to respond quickly and efficiently when incidents are reported.

GE2 - To involve people directly in the management of 'their' local green space.

Enabling volunteer working, directly and through friends groups, will continue to be key aspect of our work on the Green Estate. It engages communities, develops a sense of community ownership and facilitates many aspects of site maintenance.



Friends of The Woodlands, Shireoaks

In a local context, directly involving people generates a sense of place and indicates the value of green space for local communities, contributing to community cohesion and improving health and wellbeing.

We also offer skills acquisition and training which improves peoples' employability and social skills. This is especially important to the unemployed and special needs sectors of the community that we are also able to support through volunteering enabling them to gain valuable experience, life skills and much needed confidence.

- Working with angling clubs to establish and maintain fisheries at Daneshill Lakes LNR, Shirebrook Pit Wood and Cotgrave Country Park.

- Working with the Friends of Cotgrave Country Park to provide facilities in response to requests from dog walkers, and establish a new orienteering course.
- Working with the Friends of Tippings Wood, Southwell Trail, Cotgrave Country Park and The Woodlands at Shireoaks providing support, training and leading practical conservation tasks on site.

GE3 - To provide a Green Estate rich in biodiversity and cultural heritage.

The Green Estate team is dedicated to improving the biodiversity, archaeological and cultural heritage of Nottinghamshire through conservation management.

We will actively manage the Green Estate in accordance with the national and local Biodiversity Action Plans.

We will continue our work to eradicate invasive non-native species across the Green Estate.

We will continue to work closely with partners and landowners on landscape scale projects, and develop important wildlife corridors linking the Green Estate to the surrounding countryside.

The Green Estate team will work with partners to ensure that our archaeological and cultural heritage is preserved and promoted.

GE4 - To increase income generated by the Green Estate including that from energy crops.

The Green Estate team will also develop and trial alternative energy crops across our landholdings, where appropriate. This will promote sustainable land use on restored brown-field land for the production of renewable resources. It will also generate income that can be used for further research and to fund habitat and management works across the wider Green Estate.

By capitalising on external funding for energy crops for example, we can generate income from otherwise unproductive former brownfield land, as we have demonstrated at the former landfill site at Fiskerton now planted with Miscanthus Elephant Grass), and the Eucalyptus plantation at Daneshill



Energy Forest. These crops will be harvested and used as a renewable energy source to generate heat and power. The plantation at Daneshill will also, through site based research, inform and influence policy and best practice at the national level.

It is our longer term aspiration to supply Nottinghamshire schools and other council buildings with locally produced green energy, thus making a contribution to improving the quality of life for all in the county.

We will review all of the income generation opportunities within the Green Estate including the potential for coal recovery on some of the older restoration schemes where this is deemed appropriate and cost effective.



Daneshill Energy Forest

GE5 - To increase external funding for Green Estate management and improvement.

Our current income from energy crops and agricultural rents is insufficient to cover our annual revenue costs. We will seek to increase income from external funding for capital improvement projects and ongoing maintenance to achieve the policy aims.

These projects will improve the quality of the Green Estate, and contribute significantly to improving the quality of the Nottinghamshire countryside.

GE6 - Safeguarding the Public

The Green Estate team strives to provide a resource that is safe for the public to use and enjoy. Regular facility checks are undertaken across the landholding, and the team also respond to issues brought to our attention by members of the public.

In line with legislation, best practice guidance and the Corporate Health and Safety Policy we aim to ensure that the public remain safe when work is being carried out on our land, ensuring that all work is undertaken by proficient and capable contractors, that risk is properly assessed and that specifications are produced to the highest standards.

GE7 - To provide advice and expertise to teams within the authority and to external partners.

The Green Estate team provides in-house advice and expertise to the Landscape and Reclamation, Waste Management and Property teams regarding practical land management issues. We also advise external partners and friends groups on practical site management.

Previous county council capital projects have proved that Green Estate's involvement at all stages of a scheme - from the initial development through to the project management - is vital. This ensures that these projects not only realise their maximum potential for access and biodiversity, but also that future management liabilities are minimised by influencing specifications based on our knowledge and experience of hands on site management.

- Advising Landscape and Reclamation team during the acquisition of a number of former mineral lines, and assisting with the preparation of a restoration scheme prior to submission of a planning application for the creation of a new multi-user route.
- Working closely with Landscape and Reclamation team on major brown-field restoration projects including the £14m British Coal Deal, the Ashfield Trails Project, The Lower Linear Route and Cotgrave Green Infrastructure Project.

The Green Estate team works on a wide range of projects at both the strategic and local level with external organisations including the Forestry Commission, Natural England, Nottinghamshire Wildlife Trust, the Environment Agency and the district, town and parish councils.

- **Sherwood Forest Trust** - supporting initiatives within their project area and providing sites for habitat creation, work training programmes and wider landscape character projects.



- **Ashfield District Council** - undertaking habitat management work to improve and increase the area of calcareous grassland habitat on the Teveral Trails Network.
- **Sherwood Forest Community Rangers** - providing opportunities for volunteers to undertake practical management tasks and learn new skills on Green Estate sites.

GE8 - To encourage the use of green spaces for public events and activities.

The Green Estate team will encourage local community and other organisations to use their local green spaces for events and activities. We will develop a quick and easy approval process to ensure that community groups have the appropriate level of approval and support with minimum bureaucracy.



The Stick Man, Linby Ranges

Green Estate sites have been used to provide a canvas for public art to celebrate Nottinghamshire life. We will continue to explore opportunities to install and display public art across the Green Estate, where funding and conditions permit.

GE9 - To develop our network of strategic greenways to link the Green Estate and other public green spaces

The Green Estate team recognises the strategic importance of linking sites to provide both a fantastic public resource and help to facilitate a coherent management strategy for wildlife across wide areas.

The county council has recently acquired a number of former mineral lines that will link parts of our landholding, particularly on east-west routes. Where appropriate and where external funding permits we will seek to acquire new sites to link our existing landholding, for the benefit of public access, wildlife and conservation.

Such greenways are critical for the greater public enjoyment of the outdoors - for walkers, ramblers, cyclists, equestrian users.

GE10 - To explore new models of site management, acquisition and disposal.

The Green Estate team is currently completing a review of all the sites we manage, in an effort to target our limited resources more effectively. Some of these have minimal public recreational value and could be more appropriately managed by other agencies, organisations or adjacent landowners, e.g.: highway verges and landscaping schemes on industrial parks.

Some of our sites do not meet the council's standards or criteria while on occasions, there have been requests made by other parties to acquire such public open space.

At the same time, there may well be sites that the council would wish to acquire as these fit with our strategic planning, e.g.: former mineral lines.

There are other countywide and regional agencies that may be better placed to manage our sites and facilities, especially where these sites are adjacent or very close-by. We will take a positive approach to site management to ensure that we are obtaining good value for money.

As part of the review, we will examine the most appropriate form of site management which may involve the disposal of the lowest ranking sites which exert an unwanted pressure on our resources. This will enable us to direct our time and efforts to improve and develop those sites most important for public recreation and enjoyment and the biodiversity they support.



Case Study 3

Cotgrave Country Park

Cotgrave Country Park was created in 2000, following the acquisition and subsequent restoration of the Cotgrave Colliery by the county council. Since its restoration, the park has flourished and now provides a fantastic resource for public recreation, with a network of tracks and trails and a large fishing lake. It also provides extensive and varied habitats for wildlife.

A vibrant friends group has been established and works closely with the Green Estate team to manage and develop the site. The Friends meet regularly to discuss site issues with the Green Estate site officer, and to discuss and develop ideas relating to the management of the park.



Bird Box Making at Cotgrave

The group have been 'hands on' in their approach to maintenance of the site, undertaking regular patrols, litter picking and practical conservation tasks, including hedge-laying and scrub management, wildlife monitoring and recording, and installing new seating. They have created a nature trail around the site, and have also established an orienteering course.

The group is comprised of representatives of various interest and user groups and the meetings provide a lively forum for debate and discussion as to how the park should be managed. The meetings bring together these groups and representatives from the town and district councils and this enables problems and conflicts between users to be aired and resolved.



School group and new nature trail

A successful fishing club, based around the former Miners Welfare has been established, providing sport and recreation for local residents. The club have also developed strong links to Ashlea school and now provide weekly supervised fishing events for disabled children, giving them the opportunity to get down to the waters' edge and experience fishing for themselves.

In addition, the group have been instrumental in developing a strategy to improve recreation and sport provision of the country park. They have organised annual charity fun-runs, mountain-biking and orienteering events, and run regular health walks around the park in partnership with the district council.



7. The Green Estate Action Plan 2013-2033

Key Actions

Green Estate Policy	Green Estate Action	Green Estate Tasks	Partners	Resources Required	Timescale for Completion
GE1 GE2 GE3 GE10	To complete the Green Estate site review process to ensure effective targeting of our resources.	<ul style="list-style-type: none"> Undertake site by site review. Undertake consultation with partners and stakeholders. Report findings of review and consultation to relevant NCC committees. To implement member decisions and recommendations. 	Parish Councils/ Friends Groups	Officer time	Mar 2014 Jun 2014 Jul 2014 Jul 2015
GE1 GE2 GE3 GE5 GE6 GE10	To review all current management plans across the Green Estate.	<ul style="list-style-type: none"> To commission and complete new management plans for the six Local Nature Reserve (LNR) sites. To commission and implement new management plans for the key sites identified in 1 (above). To ensure that existing management plans for Green Estate sites are kept up to date and reviewed when required. To establish a realistic baseline budget for the maintenance of our estate. To secure the necessary resources for the management of the green estate sites through the 10 year capital programme. 	Newark & Sherwood DC, Friends Groups Friends Groups; Parish Councils Friends Groups; Parish Councils Local Elected Members, Friends Groups, Parish Councils	Volunteer input from student placement £3k per key site identified. Annual revenue budget to implement site management work £30K	Mar 2013 - Mar 2014 Mar 2013 - Mar 2014 Mar 2015 Ongoing Mar 2015
GE2 GE3 GE5 GE6	To improve the biodiversity and conservation value of the Green Estate.	<ul style="list-style-type: none"> To bring the 47 SINCs and 3 SSSIs into Favourable Condition. To implement a framework maintenance contract to ensure maintenance is targeted, effective and efficient. To secure external funding to deliver habitat improvements over and above routine annual maintenance. 	Local Elected Members, Friends Groups, Parish Councils	Revenue £15k per annum for 10 years Revenue budget £65k per annum Officer time. Potentially match funding of 11% for each total project cost	2023 Mar 2013 Ongoing annually



Green Estate Policy	Green Estate Action	Green Estate Tasks	Partners	Resources Required	Timescale for Completion
GE3 GE5	To expand the area of valuable habitats within the Green Estate, focussing on the key LBAP habitats of lowland heathland, oak birch woodland, calcareous grassland and wetland.	<ul style="list-style-type: none"> To identify key sites for wildlife habitat and access external funding through appropriate environmental schemes (e.g.: HLS). To work with external partners to submit and help deliver new landscape schemes where appropriate. To secure external funding to deliver habitat creation and restoration schemes targeting LBAP habitats. 	<p>Natural England</p> <p>Greenwood. Parish Councils, Sherwood Forest Trust, RSPB, NWT, Friends Groups</p> <p>As above</p>	<p>Officer time</p> <p>Officer time</p> <p>Officer time</p>	<p>March 2014</p> <p>Ongoing annually to 2023</p> <p>Ongoing annually to 2023</p>
GE1 GE5 GE9	To develop a countywide Strategic Greenways Network for Nottinghamshire.	<ul style="list-style-type: none"> To ensure our existing linear trails are properly surfaced and maintained to a high standard, e.g.: Bilsthorpe, Calverton, Cotgrave MURs. To develop the Greenways Network through future acquisition as opportunities are presented. To work with local landowners to negotiate access and management agreements that will benefit the Green Estate, and provide additional linkages between our sites. To collaborate with user groups in the design, management and maintenance of the network, e.g.: Sustrans, Friends Groups, Parish Councils. 	<p>NCC Landscape & Reclamation Team</p> <p>Sustrans, Network Rail, UK Coal</p> <p>Landowners, Parish Councils, NCC Property/ Legal</p> <p>As stated</p>	<p>£20k annual maintenance</p> <p>Capital cost required as and when sites identified.</p> <p>Capital to cover legal & surveyors fees</p> <p>Annual revenue budget</p>	<p>Ongoing annually to 2023</p> <p>March 2014</p> <p>Ongoing annually to 2023</p> <p>Ongoing annually to 2023</p>
GE1 GE4 GE10	To increase income generated on the Green Estate, capitalising on current Energy Crops Scheme.	<ul style="list-style-type: none"> To undertake a review of all agricultural and other land within the Estate that has limited recreational or biodiversity value. To assess suitability of key sites identified during the review for the suitability to provide an alternative income through the production of biomass through the Energy Crops Scheme. To investigate the potential for coal recovery on some restored colliery tips where appropriate. 	<p>NCC Landscape & Reclamation, Legal /Property. UK Coal</p>	<p>Officer time</p> <p>Officer time</p> <p>Officer time. Capital budget for exploratory ground-works £5k per site</p>	<p>Sep 2013</p> <p>March 2014</p> <p>March 2015</p>



GE1 GE2 GE10	1. To ensure good public health and safety.	<ul style="list-style-type: none"> To remediate quickly instances of fly-tipping, vandalism, abuse of the Green Estate sites. To have contingency plans in place to manage drought, flooding, snow. To work with friends groups, partners and other agencies to improve the security of sites. 	Friends Groups, Parish Councils, Groundwork, Sherwood Forest Community Rangers	<p>Officer time. Revenue budget £5k per annum</p> <p>Officer time</p> <p>Officer time Revenue budget</p>	<p>Ongoing annually to 2023</p> <p>Ongoing annually to 2023</p> <p>Ongoing annually to 2023</p>
GE1 GE2 GE8	2. To increase the number of Friends Groups and Volunteers on the Green Estate.	<ul style="list-style-type: none"> To develop the role of volunteers across the landholding including 'buying in' additional capacity from external volunteer and social enterprise groups. To exploit new opportunities for engaging with local communities, through volunteer tasks and events. To explore new ways of working with other NCC teams, e.g.: Greenwood, Community Liaison Officer, and external partners, e.g.: Forestry Commission/BTCV/ Groundwork/Wild Sherwood, to develop events, task days and activities. To develop new community groups where feasible, e.g.: at Manton Pit Wood. 	<p>Greenwood, Groundwork, Sherwood Forest Community Rangers, BTCV</p> <p>Support from local Elected Member</p>	<p>Officer time. Funding to buy in external services. c.£ 350 / day</p> <p>Officer time. Revenue budget for materials etc..</p> <p>Officer time</p> <p>Support from NCC Community Liaison Officer</p>	<p>Ongoing annually to 2023</p> <p>Ongoing annually to 2023</p> <p>Initially March 2014 and reviewed annually thereafter</p> <p>Ongoing annually to 2023</p>
GE1 GE2 GE3 GE5 GE6 GE8 GE9	3. To develop the Cotgrave Country Park and adjacent land.	<ul style="list-style-type: none"> To prepare a discrete 10 year management plan for the park. To maximise opportunities presented through the planning process for the development of the adjacent colliery yard to benefit of the country park. To ensure early involvement with the developer to achieve the best outcomes for the country park, critically the future management of the new development/country park interface, car parking provision and control of access points between the housing development and the country park. 	<p>Friends of Cotgrave CP, Rushcliffe BC</p> <p>Rushcliffe BC, Barratt Homes, HCA, Friends Cotgrave CP</p> <p>Rushcliffe BC, Barratt Homes, HCA</p>	<p>Officer time. Capital Cost c £5k</p> <p>Officer time</p> <p>Officer time</p>	<p>March 2014</p> <p>2013 - March 2015 or for the life of the development phase</p> <p>2013 - March 2015 or for the life of the development phase</p>



		<ul style="list-style-type: none"> To improve site interpretation, provision of public art and informal play and sports facilities. To improve links to the surrounding rights of way network and the new multi user route to Radcliffe on Trent, and include improved provision for equestrian users. To improve facilities for dog walkers and aim to resolve conflict with other site users. To seek funding for the provision for a visitor centre and dedicated ranger/warden service with ancillary facilities including public toilets and site compound. 	<p>Friends of Cotgrave CP</p> <p>NCC Landscape and Reclamation/ Rights of Way Teams</p> <p>Friends of Cotgrave CP</p> <p>Rushcliffe BC, Barratt Homes, HCA, Friends Cotgrave CP</p>	<p>Officer time External Capital Funding</p> <p>External Capital Funding</p> <p>Revenue Budget £1.5k pa</p> <p>External capital funding</p>	<p>2013 - March 2015 or for the life of the development phase</p> <p>March 2015</p> <p>Sep 2013</p> <p>March 2015</p>
GE1 GE2 GE3 GE6 GE8 GE9	To ensure greater public visibility, awareness, access and use of the green estate.	<ul style="list-style-type: none"> To promote the value and importance of the Green Estate more effectively to a wider public. To develop new links with the health authorities and agenda to promote healthy living and well-being. To prepare new promotional materials using new social media. To encourage more visitors to the Green Estate sites. To increase the number of sites with public art and create a sculpture trail based around the former pit tips of Nottinghamshire. To ensure as far as possible access for all. 	<p>Local Elected Members, Friends Groups, District Councils</p> <p>District Councils</p> <p>Friends Groups</p> <p>Friends Groups, Greenwood, District Councils, Local Elected Members</p>	<p>Officer time</p> <p>Officer time</p> <p>Officer time. Revenue budget £5k for core Green Estate Sites/. LNR's</p> <p>Officer time External Capital funding c. £150k</p> <p>Officer time External Capital Funding c. £75k Revenue budget to manage & maintain thereafter £7k pa</p>	<p>Ongoing</p> <p>March 2014</p> <p>March 2014</p> <p>March 2017</p> <p>Ongoing</p>





Heron Lake, Cotgrave Country Park

8. Conclusions

The Green Estate is an outstanding resource for the people of Nottinghamshire to use and enjoy. It is Nottinghamshire's Other Country Park.

The Green Estate provides opportunities for local people to engage with the environment on their doorstep, and take advantage of opportunities for health and wellbeing through informal recreation, learning about our shared cultural heritage through 'hands on' education and getting involved with practical conservation.

Although there are significant challenges ahead, both in economic terms in ensuring that resources are available to manage the estate and provide a first rate front line service, and from those natural forces over which we have little or no control - we consider the Green Estate to be of key importance to the county council in contributing to a high quality environment for the people of Nottinghamshire and as a heritage and conservation resource for future generations to enjoy.



Appendix 1

Summary Audit of the Green Estate

There are 97 sites located principally across the western half of Nottinghamshire which comprise 1888 hectares (4665 acres) of informal green space with public access, agricultural land, amenity woodland and commercial forest.

Green Space

More than 850 hectares (2100 acres) of land managed for public access and recreation, with conservation and biodiversity as key management objectives. The sites include a significant number of restored colliery tips and mineral railway lines that now provide a strategic network of off road trails across the County.

The key sites include:

- Cotgrave Country Park (Rushcliffe) 70 hectares
- Papplewick Dams and Moor Pond Woods (Gedling)
- Linby Ranges and Linby Trail (Broxtowe/Ashfield)
- The Woodlands, Shireoaks (Bassetlaw)
- The Southwell Trail (Newark and Sherwood) - 7.5 miles

6 Local Nature Reserves (LNRs):

Name	Area (ha)	Electoral Division
Daneshill Lakes	53.3	Misterton (3)
Teversal & Pleasley Railway Network	Part of 21.0	Sutton-in-Ashfield North (56)
Southwell Trail	26.8	Southwell & Caunton (15) Farnsfield & Lowdham (14) Rufford (66)
Tippings Wood	29.9	Blidworth (57)
Rainworth Water	18.0	Blidworth (57)
Cockglobe & Rotary Woods	14.8	Rufford (66)

Protected Land

Sites of Special Scientific Interest (SSSIs)

Part of the Teversal Trails (north of Norwood Lane to the Derbyshire border) is covered by the Teversal - Pleasley Railway SSSI.

A small section of Cockglobe and Rotary Woods LNR is covered by part of the Birklands West and Ollerton Corner SSSI.

Ollerton Assarts is covered by part of Birklands and Bilhaugh SSSI.

Sites Important for Nature Conservation (SINCs)

Forty seven sites

Amenity Woodland

Approximately 600 hectares of amenity woodland managed for its recreational, biodiversity interest and habitat value.

Commercial Forestry

15.3 hectares land under managed exclusively as commercial forestry plantations (principally Corsican pine).

29.6 hectares short rotation forestry managed to produce biomass to supply local markets with woodchip providing a renewable source of energy.

Agricultural Land

110.84 hectares let on Farm Business Tenancies to farm tenants for pasture and arable production.

36.4 hectares energy crops managed to produce biomass to supply the electricity generation industry with a renewable and sustainable energy crop.

Water Bodies

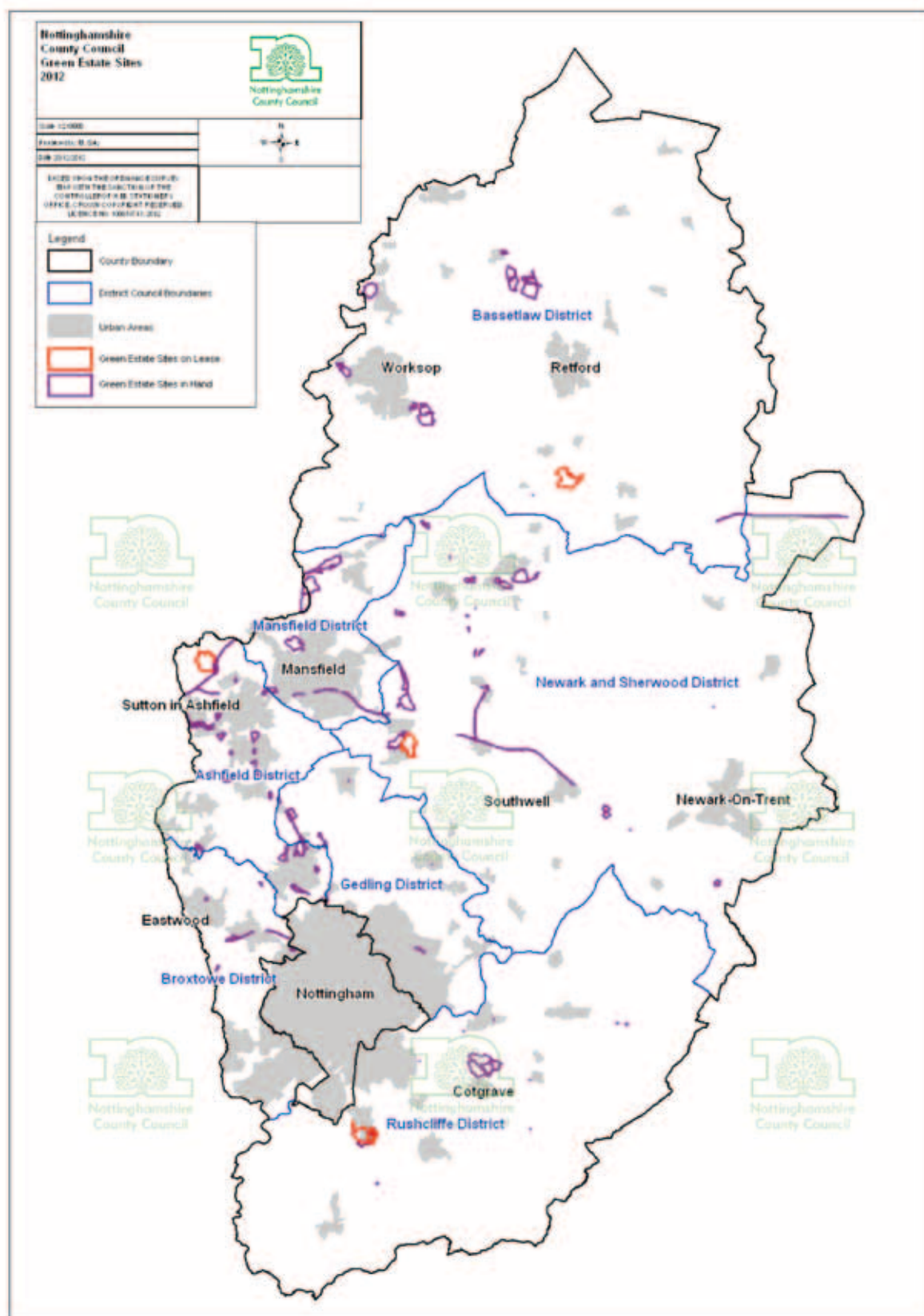
18 sites have significant stretches of water. There are 32 water bodies comprising 37 ha of open water and 16 water courses measuring a total of 6km.

Tracks & Trails

43km of multi-user routes and a further 9 km of surfaced rights of way and cycle trails with another 20 km in preparation.



The Green Estate Site Location and Listing



Green Estate Sites (12/2012)

Site Name	Site Description	Current Core Site	Area (Hectares)	Public Access
Bestwood Sustrans Link	Multi-user route	✓	3.37	Yes
Birch Wood (White Mole Wood), Ranskill	Amenity woodland, informal paths	✓	5.73	Yes
Cockglode and Rotary Woods LNR	SSSI, LNR, woodland, heathland informal paths	✓	14.88	Yes
Cossall Pocket Park	Amenity woodland, grassland, informal paths	✓	2.32	Yes
Cotgrave Country Park	Amenity woodland, surfaced paths, agricultural let land	✓	162.06	Part
Daneshill Lakes	LNR, woodland, wetland, surfaced paths	✓	67.22	Yes
Dob Park	Commercial & amenity woodland, grassland, informal paths	✓	20.38	Yes
Fanny's Grove	Amenity woodland, heathland	✓	9.71	Yes
Farleys Lane (Hucknall No.1)	Amenity woodland, grassland, informal paths	✓	18.56	Yes
Firbeck Colliery	Amenity woodland, agricultural let land, informal paths	✓	58.11	Part
Fiskerton Landfill Site	Energy Crop (Miscanthus)	✓	24.02	No
Freckland Wood	Amenity woodland, grassland, informal paths, public art	✓	20.08	Yes
Goresthorne Landfill Site	Amenity woodland, agricultural let land		10.31	No
Great Northern Railway Path (1.7km)	Multi-user route	✓	6.97	Yes
Harby-High Marnham Sustrans route	Multi-user route	✓	5.00	Yes
Kimberley Green	Amenity woodland, informal paths	✓	7.24	Yes
Langton Colliery	Amenity woodland, grassland, informal paths		4.47	No
Linby Trail (2km)	Multi-user route	✓	4.60	Yes
Manton North	Commercial & amenity woodland, heathland, surfaced paths	✓	27.68	Yes
Manton Old Black & White	Amenity woodland, grassland, informal paths	✓	10.82	Yes
Manton South (Windmill Lane)	Commercial & amenity woodland, heathland, surfaced paths	✓	56.83	Yes
Moor Pond Wood	Amenity woodland, wetland, archaeology, informal paths	✓	9.17	Yes
Newstead Old Coal Stocking Yard	Post industrial conservation interest	✓	7.77	Yes
Nuthall Cutting MUR	Multi-user route	✓	5.00	Yes
Ollerton Assarts	SSSI, heathland	✓	0.69	Yes
Ollerton Colliery (East)	Commercial & amenity woodland, heathland, surfaced paths	✓	58.17	Yes
Ranskill No.1	Commercial woodland, agricultural let land	✓	26.16	No
Ranskill No.2 (DEF)	Commercial & amenity woodland, Energy Crop (Eucalyptus)	✓	73.67	No
Rookery Park (ex Sutton Landfill aka New Hucknall)	Amenity woodland, grassland, surfaced paths	✓	25.28	Yes
Rufford No.1 (Rainworth Water)	Commercial & amenity woodland, agricultural let land	✓	60.54	No
Selston Mathew Holland, Underwood	Amenity woodland, surfaced paths		2.18	Yes
Shirebrook Colliery North	Commercial & amenity woodland, wetland, grassland, surfaced paths	✓	79.12	Yes
Shirebrook Colliery South	Commercial & amenity woodland, grassland, surfaced paths	✓	55.96	Yes
Shireoaks & Coachgap Green	Amenity woodland, surfaced paths	✓	29.62	Yes
Southwell Trail (11.5km incl Bilsthorpe arm)	Multi-user route	✓	27.55	Yes



Site Name	Site Description	Current Core Site	Area (Hectares)	Public Access
Sutton Meadows	Amenity woodland, grassland, informal paths	✓	12.47	Yes
Teversal & Silverhill Trails (8km w. Brierley link)	Multi-user route	✓	11.38	Yes
The Ranges (Linby Colliery/Tip)	Amenity woodland, surfaced paths, public art	✓	33.68	Yes
Tippings Wood	Commercial & amenity woodland, surfaced paths, agricultural let land	✓	51.19	Part
Warsop Colliery	Commercial & amenity woodland, wetland, grassland agricultural let land, multi-user route	✓	73.86	Part
Doles Lane	Agricultural let land		2.43	No
Sherwood Energy Village, Ollerton (West)	Commercial & amenity woodland, heathland, surfaced paths		8.17	Yes
Boughton Camp Spine Road Landscaping & Wood	Amenity woodland		1.67	No
Cotham Landfill Site	Amenity woodland		9.04	Yes
Grantham Canal, Cotgrave Bridge	Car parking/amenity site		0.12	Yes
Grantham Canal, Cropwell Bridge	Car parking/amenity site		0.06	Yes
Grantham Canal, Kinoulton Bridge	Car parking/amenity site		0.11	Yes
Grantham Canal, Tollerton Road	Car parking/amenity site		0.07	Yes
Hucknall Gateway	Amenity Woodland, grassland		0.31	Yes
Linby Spine Road C	Informal paths		0.54	Yes
Linby Spine Road D (Robey Close f.p.)	Informal paths		0.48	Yes
Linby Spine Road Landscaping A	Informal paths		1.01	No
Linby Spine Road Landscaping B	Informal paths		1.19	No
Mansfield Way (5.4km excl road sections)	Multi-user route		16.42	Yes
Mere Way, Ruddington	Landscaping scheme		3.14	n/a
Nunn Brook park, Huthwaite	Amenity woodland, wetland, informal paths		8.86	Part
Ruddington Peripheral Road	Farm access road		4.45	Yes
Stony Field Lane, Bilsthorpe	Surfaced Path		2.54	Yes
Annesley Village EIA	Amenity woodland		5.12	Yes
Cutts Wood East	Commercial & amenity woodland		2.13	Yes
Cutts Wood West	Amenity woodland		1.09	No
Dalestorth Meadows	Agricultural let land		22.47	No
Fiskerton Picnic Site	Picnic site		0.16	Yes
Gedling Colliery Railway Vale	Informal paths		3.03	No
Kirkby Grives Greenway (1.5km with Lindley's Lane)	Multi-user route		1.12	Yes
Linby Paddock	Agricultural let land		0.63	No



Site Name	Site Description	Current Core Site	Area (Hectares)	Public Access
Lindley's Lane Walkway	Amenity woodland		1.58	Yes
Manton No.2	Amenity Woodland, Multi-user route		4.08	Yes
North Muskham Amenity Land	Amenity grassland		0.22	Yes
Annesley East Tip	Amenity woodland		3.93	No
Babbington Colliery Wood	Amenity woodland		2.19	No
Bentinck South Colliery Tip	Amenity woodland, agricultural let land		13.15	No
Bunny Wood	Amenity woodland		1.00	No
Center Parcs Wood	Amenity woodland		0.67	Yes
Kirkby North	Amenity woodland, grassland, informal access		18.08	No
Kirkby South	Amenity woodland, grassland		3.53	No
Ollerton Colliery (West)	Amenity woodland		22.17	Yes
Parsons Quarry, Skegby	Amenity woodland, grassland, informal paths		1.83	Yes
Ridgewood Grove	Amenity woodland		0.16	Yes
Selston Pye Hill, Underwood	Amenity woodland, agricultural let land, surfaced paths		8.40	Yes
Shooters Brake	Amenity woodland		1.09	No
The Canyon's, Eastwood	Amenity woodland, wetland, informal paths		1.25	Yes
Watnall Colliery	Amenity woodland		1.88	No
Welbeck Colliery No.1 Tip	Amenity woodland		0.96	No
Wigwam Lane	Amenity woodland		5.82	Yes
sub total			1372.00	

Let Reclamation Sites

Bentinck Banks, Kirkby	Amenity woodland		2.00	Yes
Bervercotes Wood (Colliery Tip)	Commercial & amenity woodland, grassland, surfaced paths	✓	114.6	Yes
Boundary Wood (Blidworth Colliery tip)	Commercial & amenity woodland, grassland, surfaced paths	✓	85.00	Yes
Clipstone Triangle	Commercial woodland	✓	29.32	No
Daneshill Lakes pt. LNR	LNR, Commercial & amenity woodland, wetland, informal paths	✓	3.00	Yes
Linby Meadow	Heathland / acid grassland		0.17	Ltd
Oxclose Wood (Sherwood Colliery tip)	Commercial & amenity woodland, grassland, surfaced paths	✓	58.54	Yes
Ruddington CP	Amenity woodland, wetland, surfaced paths	✓	88.00	Yes
Silverhill Wood (Colliery Tip)	Commercial & amenity woodland, grassland, surfaced paths	✓	112.9	Yes
Sutton Golf Course	Golf Course		12.00	Timed
Trowell Moor	Amenity woodland & grassland		6.00	Yes
Wakeringham Landfill	Amenity woodland		3.00	Ltd
sub total			515.00	
grand total			1887.00	



Site Name	Site Description	Current Core Site	Area (Hectares)	Public Access
Waste Sites on Licence to WRG				
Barnstone				
Bilsthorpe				
Daneshill				
Sutton (part) adj. Rookery Park				
Other Sites				
Clipstone sliver			1.00	
			1888.00	

Core Site	Currently the sites that score highest for the benefits they provide and thus form the 'Core' of the estate.
Commercial Woodland	Woodland, (mostly Corsican Pine) managed on a rotation to provide an Income.
Amenity Woodland	Woodland, usually native species managed for its conservation value and landscape character.
Heathland	A declining habitat within Nottinghamshire, lowland heathland is characterised by acidic, free drainingsandy soils and fine grasses and heather.
Grassland	Usually neutral or calcareous (limestone) grassland, managed for conservation and the biodiversity it supports.
Energy Crop	A commercial crop managed in rotation to produce biomass, that is then harvested and burnt to produce heat.
Agricultural Let Land	Land let to a farming tenant for the purposes of agriculture.
Multi-user route	Linear routes for public access on foot cycle and (where appropriate) horseback. Permissive paths (ie not definitive rights of way) and predominantly along restored mineral railway lines.
Informal paths	Undefined paths that are un-surfaced and permissive (ie not a public right of way).
Surfaced Paths	Defined, surfaced and maintained tracks and trails that for the most part are permissive (ie not a public right of way).



Appendix 3

The Green Estate Management Roles

The Green Estate Team is a front line service reporting to the Team Manager Countryside, within the Children Families and Cultural Services Department.

Countryside Officer

- Manage the Green Estate sites for conservation, biodiversity and public recreation.
- Set up and supervise site management contracts using external contractors and Nottinghamshire County Council's Operations Team.
- Work with, and offer guidance to groups and individuals with regard to practical site based conservation tasks.
- Work with Landscape and Reclamation to advise and deliver new capital projects on Green Estate and other County Council owned land.
- Identify and bid for sources of external funding and bring in funds for suitable projects.
- Promote a wider knowledge and understanding of the Green Estate and its management.
- Lead on health and safety issues within the Team.
- Provide technical support to team members in relation to GIS.

Countryside Officer

- Manage the Green Estate sites for conservation, biodiversity and public recreation.
- Work closely with Volunteer groups to deliver practical conservation Projects across the Green Estate.
- Coordinate the involvement of volunteers and other community groups in site development and management in conjunction with the Community Liaison Officer.
- Research and develop innovative solutions to site management and identify opportunities for partnership working and external funding.

- Develop links with local councils and community groups to expand the local focus of site management.
- Liaise with Rights of Way specialists on developing the network of greenways for multi-user access to the countryside.
- Prepare and supervise contracts and ensure all work is carried out in accordance with statutory requirements.

Land Management Officer

- Manage the Green Estate sites for conservation, biodiversity and public recreation.
- Work to deliver the £14m 'British Coal' Colliery Restoration Programme, in partnership with the Forestry Commission.
- Work with Landscape and Reclamation to advise and deliver new capital projects on Green Estate and other County Council owned land.
- Work with and provide advice to Property Team with regard to the Authority's wider landholding.
- Assist with the delivery of the Higher Level Stewardship Scheme at Sherwood Forest NNR.
- Develop and manage energy crop production on the Green Estate.
- Manage Farm Tenants on let land on the Green Estate.
- Contract Management.



Appendix 4

Glossary of Terms

LBAP	Local Biodiversity Action Plan. A Statutory document detailing threatened habitats and species on a County by County basis. Administered at County Level by the Biodiversity Action Group. The LBAP is linked to the National Biodiversity Action Plan.
MUR	Multi User Route. A Permissive Right of Way open for users on foot, cycle and horseback.
SINC	Site of Importance for Nature Conservation. Designated by the local Planning Authority.
SSSI	Site of Special Scientific Interest. Statutory designation of sites important for their nature conservation (or geological) interest managed and enforced by Natural England.
NNR	National Nature Reserve. 224 of England and Wales' finest sites for nature and geology are designated as NNR's. The land is protected and consent is required from Natural England before undertaking any works on NNR's.
HLS	Higher Level Stewardship Scheme. An environment grant scheme for landowners and successor to the Countryside Stewardship Scheme. Administered by Natural England and funded by Defra through the European Regional Development Programme.





T 0115 977 1234

E another@nottscc.gov.uk

W www.nottinghamshire.gov.uk

Department, Address line Postcode

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURAL SERVICES**RUFFORD ABBEY COUNTRY PARK – NEW DEVELOPMENT PLAN 2013 - 2023****Purpose of the Report**

1. This report sets out a proposed Development Plan for Rufford Abbey Country Park. Central to the plan will be the production of a new conservation management plan for the site and a proposal to seek funding from external sources to develop facilities and infrastructure across the site.
2. The Committee is asked to approve the outline Development Plan and the processes for its implementation and note the progress to date on the “quick win” site improvements”

Information and Advice

3. The County Council has managed Rufford Abbey Country Park since 1969. It is recognised as being a Site of Importance for Nature Conservation (SINC), and a Scheduled Ancient Monument lies at its centre (a site plan is attached at **Appendix 1**). The whole of the Council owned park is within an area of Grade II ‘Registered Historic Parkland’ which stretches beyond the Park’s boundaries, especially to the east and south. All the historic buildings constructed before 1948 that are within the Council’s curtilage have individual entries on the official governmental list of buildings of historic and architectural interest (i.e. they have “listed building” status):
 - Rufford Abbey and Jacobean Block – Grade 1 and Scheduled Ancient Monument
 - Stable Block – Grade 2
 - Coach House and adjoining boundary wall – Grade 2
 - Orangery, Fountain and Garden Wall – Grade 2*
 - West Gate, Screen Wall and Fence Posts – Grade 2
 - Garden Urns – Grade 2
 - Major Icehouse – Grade 2
 - Minor Icehouse – Grade 2
 - Sawmill and adjoining outbuildings – Grade 2
4. During the 1990s and 2000s, a number of major site improvements were made to the main Abbey complex and more latterly the Rufford Mill site. Conservation of the site’s heritage has been a key component of the Council’s approach to the management and

maintenance of the overall site. Site improvements have often focussed on the repair and reuse of the listed buildings, an approach that over the years has brought about a significant improvement to the quality of the visitor experience at Rufford. Rufford is now the second most visited country park in the East Midlands (469,700 visitors in 2010/11), and is an accredited site under the VAQAS (Visitor Attraction Quality Assurance Scheme).

5. The majority of the Rufford site is owned by the County Council, but the ancient Cistercian Abbey is under the Guardianship of English Heritage, which has a management arrangement with the County Council to provide day to day management.
6. Rufford covers 210 acres; in view of its high annual visitor numbers however, there is currently great pressure on the physical infrastructure in terms of wear and tear. For example, the two children's play areas have been very well used but now require refurbishment, whilst the major pathways in the woods and around the lake require resurfacing. Similarly, the planting in the main garden areas, which dates from the 1980s, is now over-mature and is in need of replanting, and a number of the park features, such as the two Georgian ice houses, require further conservation work.
7. The vast majority of Rufford's visitors arrive by car. On occasion, there can be insufficient hard standing car parking spaces to accommodate all those who want to visit the Park, particularly when special events are organised (for example the annual Earth and Fire Festival). Opportunities for the expansion of hard standing in a manner sensitive to the designated heritage and special character of Rufford are very limited. In addition, during peak times vehicular access/egress to the Park from the A614 can be difficult.
8. Rufford has an operational management plan that is reviewed and updated annually. A new Conservation Management Plan (CMP) is also under preparation. This is critical to the future development of the Park, as it will provide a clear position statement from the Council on the future management and development of Rufford. This is not only important in its own right, but an absolute requirement to support any future application for funding to bodies such as the Heritage Lottery Fund (HLF). Without such a plan, any application would not be approved.
9. However, in view of the continuing popularity of Rufford, the issues set out in paragraphs 3-8 above, and the current financial pressures on the County Council that require all services to operate as cost effectively as possible, the time is now appropriate for a new vision and longer term strategic development plan to be established.
10. To help develop and define this new vision and plan, the Rufford Development Group was established in 2012 and its Project Scope is set out in **Appendix 2**. The Group comprises colleagues from relevant County Council departments and external organisations such as English Heritage, Experience Nottinghamshire, the National Trust, Newark and Sherwood District Council and Rufford Parish Council.

Strategic Development Plan

Fit With Strategic Priorities

11. The broad context for a new development plan for Rufford is set out in the Action Plan of the County Council's Cultural Strategy which was approved in December 2011 and reviewed in October 2012.

Quick Wins

12. While the focus of the Rufford Development Group is the longer term, some shorter term 'quick win' Park improvements have been undertaken over the last 12 months, with further activity underway at present. Most of these site improvements have focussed on improving visitor use, and have been also designed to enhance the setting and character of Rufford's heritage. These are set out below with their costs (estimated costs are included if the work is not already completed):

Upgrade site pathways	£98,000	Completed
Improve site signage, access and interpretation	£30,000	Underway
Complete resurface of Rufford Mill car park	£30,500	Completed
Renew wooden bridges around Lake	£22,000	Completed
Re-commission the operation of the Nemi fountain	£6,500	Completed
Open up lakeside vistas	£5,000	Completed
Review opportunity for volunteer/community support for garden maintenance	£6,000	Completed
Update and revise Conservation Plan	£32,000	Underway

13. Alongside the programme of works listed above, a review of current maintenance arrangements with English Heritage (EH) is ongoing. At present, the level of works required for the effective maintenance/improvement of the Abbey significantly exceed the funds that English Heritage has available for Rufford.

Long Term Vision

14. Rufford requires a working vision around which ambitions for its future development can coalesce:

An historic public space which offers a variety of enjoyable cultural and leisure experiences to local residents and tourists alike, while enhancing the heritage and natural qualities of the site.

15. The working vision acknowledges the dynamics that exist around the need to preserve the heritage and conservation aspects of Rufford, whilst accepting the increasingly important commercial drive to generate income from its catering, retail and events offer.

Factors Influencing the Development Plan - (i) Conservation Management Plan

16. In December 2012, a multi-agency workshop was held at Rufford Mill to review the context and requirements of a CMP, while at the same time considering the current and future operating context for the Country Park.

17. A key outcome was that the existing conservation documentation provided a sound baseline from which a revised and updated CMP could be constructed. Fuller details of the main points arising from the workshop which have influenced the production of this plan have been included in the operating objectives below.

Factors Influencing the Development Plan - (ii) Target Audience Development

18. Rufford Abbey Country Park operates within a wider competitive visitor and tourism market across north Nottinghamshire.
19. The 2012 Visitor Survey suggested that the main users were people over 65 years, followed by children aged 5-12 years, adults 55-64 years and children under 5 years. Visitors in the age categories 13-17, 24-34 and 35-44 years are not high users of the site. A typical family group comprises young children and parents or grand parents.
20. Playing to the strengths of the site, while Rufford will continue to attract visitors of all ages, it is suggested that services and plans should be shaped around better meeting the visitor needs of the key customer groups described in paragraph 19 above.
21. Future applications for external funding, including, HLF funding, will require an Audience Development Plan, a key function of which is to ensure that the developments or improvements proposed are rooted in the views of visitors/local communities and that there have been appropriate consultations carried out, particularly with hard to reach groups.

Factors Influencing the Development Plan - (iii) Visitor Surveys, Tourism Information

22. Rufford's annual visitor surveys show a year by year increasing satisfaction with the site (98% in 2012). The Visitor Accreditation Quality Assurance Scheme was re-awarded in 2012 and 2013.
23. It could be argued that little more needs to be done to retain such high levels, but this does not take into account the need for the Park to remain a high quality visitor destination that operates in a highly competitive market. If visitors perceive that they are no longer getting value for money or enjoyment, then they will no longer visit.
24. The relocation, in March 2013, of the Newark and Sherwood Tourist Information Office from Ollerton to Rufford will not only help boost visitors to Rufford, but will also support a more coordinated and effective tourist promotion for the wider Newark and Sherwood district.

Outcomes

25. The Development Plan sets out a number of outcomes to be achieved during the next five to ten years. These can be summarised as:
 - to maintain visitor numbers and/or to increase the on-site dwell time of existing visitors in order to maximise commercial income

- to undertake infrastructure improvements to improve the visitor offer and sustain the fabric of the Park
- to retain the range of quality assurance accreditations (e.g. the annual VAQAS award), as such accreditations enable the service to be compared against national best practice standards
- to retain current visitor satisfaction levels
- to ensure that the Park's core conservation, cultural and heritage offer is maintained
- to generate more income to further offset operating costs.

Operating Objectives

26. To help achieve the outcomes, a clear set of operating objectives for Rufford are proposed which will underpin the longer term management and development of the Park, and ensure a fair balance between its countryside, cultural, conservation and commercial activities.
27. These objectives are set out below, supported by a series of key actions, which provide an indication of the scale and scope of works that could be carried out, though these are not exclusive:

Objective 1: To ensure that Rufford Abbey Country Park remains a high quality visitor attraction that puts the customer at the heart of its operational activities

- to continue annual visitor surveys
- to retain annual VAQAS accreditation
- to re-acquire Natural England Country Park accreditation
- to complete an Audience Development Plan by March 2014
- to reacquire Green Flag Status by March 2018.

Objective 2: To ensure that the conservation and heritage aspects of the Country Park are secured

- to complete a new Conservation Management Plan for the Park by December 2014 including an assessment of the potential of the buildings on site and the Council's use of them
- to re-negotiate the repairs and maintenance schedules with English Heritage in Autumn 2013
- to explore conversion of ground floor of the Jacobean Block from office space into visitor/community/exhibition space
- to explore the need and feasibility of creating further covered space within the Abbey complex for flexible use, e.g. roofing over the Orangery/ extension to The Coach House by June 2014
- to refurbish the water mill and square at Rufford Mill by March 2016
- to repair the northern gates on Broad Ride by March 2016
- to update and implement the Nature Conservation Management Plan by March 2014

- to repair and conserve the Ice Houses by March 2016
- to ensure that the Council's Asset Management Plan system (P2) identifies and properly assesses the heritage significance and maintenance needs of the Park's designated heritage assets
- to review the access/egress from the site to ensure maximum public safety.

Objective 3: To develop a long term programme of artistic, heritage, cultural and environmental events to support the social and commercial development of the site

- to undertake a review of the range of activities and events and their impact on the commercial aspects of the site by March 2014
- to continue the annual organisation of a series of anchor visitor attractions throughout the year, e.g. Earth and Fire, 1940s event
- to organise a series of smaller bespoke events to make use of different parts of the site (ongoing)
- to encourage outside operators to use the Country Park for event purposes (ongoing).

Objective 4: To upgrade the landscape and countryside facilities on the site

- to commission new research and refurbishment of the formal registered gardens by March 2015
- to commission a major redesign of the two children's play areas by March 2014
- to investigate the provision of activity areas for older people
- to improve public access routes throughout the park by September 2014
- to examine access improvements to the Rufford Mill ford by 2016.

Objective 5: To review all Park facilities and operating elements and optimise income generating opportunities.

- to secure planning permission for seasonal marquee provision in 2013 for a temporary period until the provision of permanent undercover event space is secured
- to investigate the commercial viability of providing new retail outlets by October 2013
- to explore the feasibility of a second function/wedding offer at the Abbey site by October 2013
- to investigate improvements to the provision of external theatrical/performance/workshop spaces
- to review and upgrade the catering and dining experiences on the Abbey site by March 2015
- to investigate the possibility of creating additional car parking spaces by June 2015
- to investigate the refurbishment of Rufford Mill cottages to bring these into commercial use.

Next Steps

28. A number of the smaller schemes have been incorporated into revised business plans for the respective service areas for consideration and implementation during 2013/14.

29. The more significant commissioning schemes that require feasibility funding will each require a business case to be developed and a model of operation and funding to be determined.
30. To achieve a step change in the development of the site infrastructure will require significant levels of capital investment over the next 10 years. In turn, this will require a strengthening of the existing partnerships with existing stakeholders, particularly English Heritage as they have both site responsibilities and access to funding via the Heritage Lottery Fund (HLF).
31. Encouraging meetings have already taken place with officers from the HLF to consider the scale and scope of site development opportunities. Feedback has been given to the Council related to the importance of a credible conservation management plan being required to support any proposed bids for funding. This work is being undertaken currently and will be concluded by March 2014. A major application for funding via the HLF would take around 18 months to complete and would be driven predominantly by the outcomes of the conservation management plan.

Other Options Considered

32. The ambition and aspiration that the County Council has for ensuring the continuation of Rufford as a key cultural and visitor destination requires a coordinated, well planned and resourced programme of works to be developed. There is a greater risk to the condition of the physical infrastructure of the site in not taking any preventative actions in the coming years.

Reason/s for Recommendation/s

33. The recommendations, if approved, will set the direction of travel for the future strategic and operational development of Rufford Country Park. The recommendations will give a mandate for action aimed at securing a sustainable future for the site for the foreseeable future.

Statutory and Policy Implications

34. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

35. The purpose of the Rufford Development Plan is to bring about a planned, coordinated and phased set of improvements to the Park in which users and visitors will be the prime beneficiaries.

Financial Implications

36. The present operation of the Country Park (excluding Arts Service provision) results in a net annual revenue cost to the Council of £447,000 (base budget review 2013).
37. The costs of maintaining the Rufford Development Group will be met from within existing estimate provision within Country Parks.
38. The completed 'quick wins' were funded from Council revenue budgets in 2012/13. Where those works could not be completed by 31 March 2013, funding was carried forward into 2013/14.
39. The commissioning and feasibility works may require additional funding. Funding of these works will be considered within the resources available to the Country Parks and Green Estate Service.
40. It is further anticipated that a major injection of capital funding will be required for the longer term development plans and a key part of the work of the Development Group during the course of 2013/14 will be to identify and secure the necessary funding. It is anticipated that the primary source of such funding will be external - for example, the major conservation and landscape works are considered to have the potential to be funded through the Heritage Lottery Fund (HLF). Discussions are taking place to explore how this might be accessed. It should be noted, however, that the HLF usually require a 10% funding contribution from applicants in order to offer funding.

Equalities Implications

41. The Country Park has a good track record of meeting the needs and aspirations of minority groups. There have been a number of recent improvements to facilities for disabled people, e.g. new bays for car parking for disabled visitors, the ladies toilets including baby changing facilities, and new mobility scooters. Developing Rufford so that it benefits all sections of the community will be a key objective and an equality impact assessment will be carried out on the various elements of the development plan.

Crime and Disorder Implications

42. The new Development Plan will consider public safety and opportunities to design out crime and disorder.

Human Resources Implications

43. The Country Parks service has completed a major structural reorganisation which will provide an appropriate level of management for the foreseeable future. However, it is anticipated that further staffing changes may be required in the light of the delivery of the Development Plan. Significant structural changes will be subject to the approval of the Committee.

Implications for Sustainability and the Environment

44. The County Council has recently agreed a Cultural Strategy which has a key theme of “Conserving and providing access to our history and heritage and supporting environmental sustainability”. The new development plan will have sustainability and the environment as key objectives to be achieved.

RECOMMENDATION/S

That the Culture Committee:

- 1) approves the outline Development Plan for Rufford Abbey Country Park and in particular the Operating Objectives as set out in this report
- 2) notes the progress made on the programme of ‘quick wins’ to improve the Country Park during the course of the past year
- 3) notes that a Conservation Management Plan will be produced to provide the conservation, heritage and commercial planning and policy context for a range of new development opportunities to take place
- 4) approves the actions to be taken to prepare a major external funding application.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Steve Bradley
Interim Group Manager, Country Parks and Green Estate
T: 01623 821329
E: steve.bradley@nottsc.gov.uk

Constitutional Comments (NAB 14/05/13)

45. The Culture Committee has authority to approve the recommendations set out in this report by virtue of its terms of reference.

Financial Comments (KLA 13/09/13)

46. The financial implications of the report are set out in paragraphs 36 to 40 above.

Background Papers and Published Documents

A Cultural Strategy for Nottinghamshire – report to County Council on 15 December 2011
Review of the County Council Cultural Strategy – report to Culture Committee on 30 October 2012
2012 Visitor satisfaction surveys in Country Parks – report to Culture Committee on 27 November 2012

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

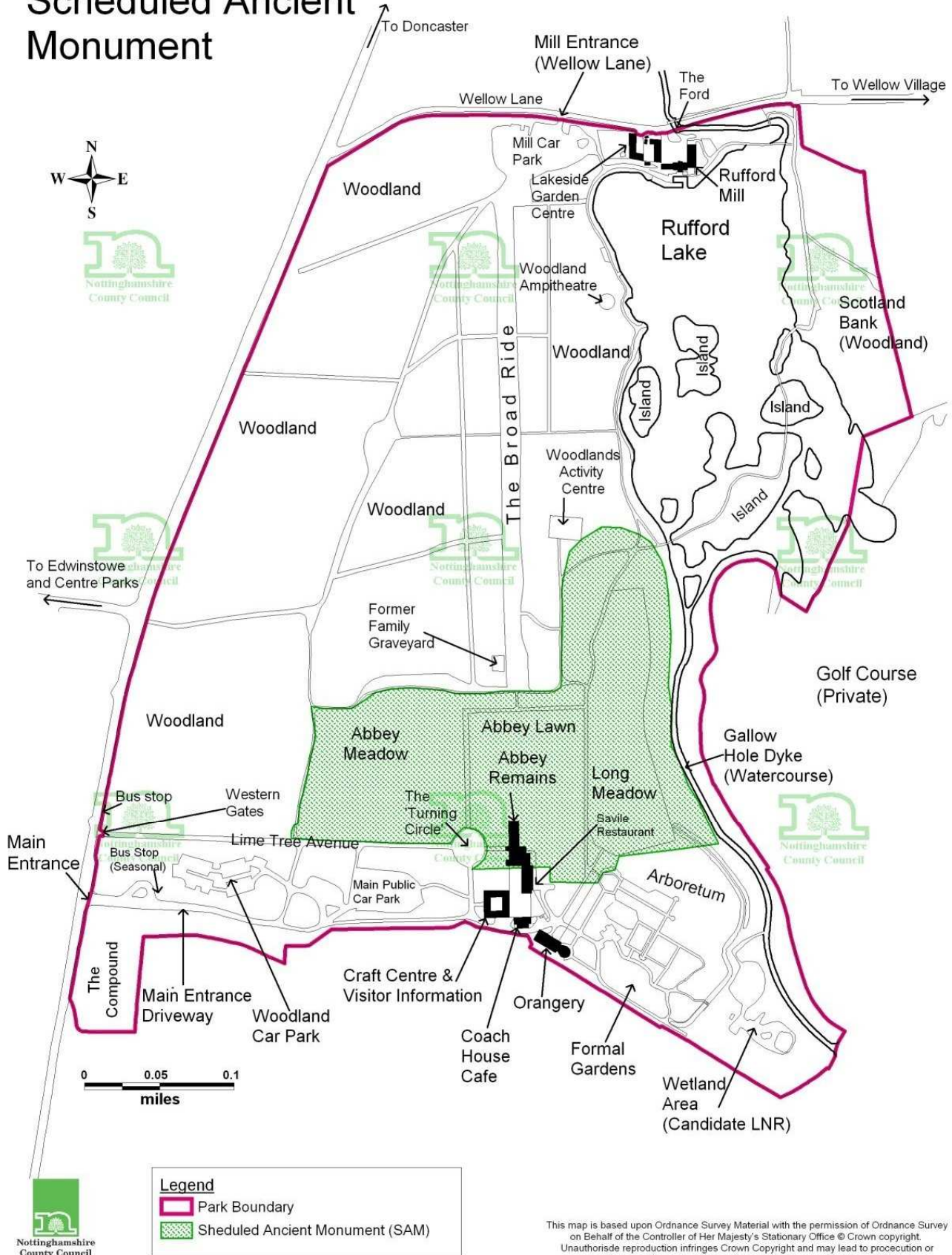
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APPENDIX 1

**SITE PLAN OF RUFFORD ABBEY COUNTRY PARK DEPICTING THE SCHEDULED
ANCIENT MONUMENT (see overleaf)**

Rufford Abbey Country Park Scheduled Ancient Monument



APPENDIX 2

RUFFORD DEVELOPMENT GROUP – PROJECT SCOPE

TERMS OF REFERENCE

1. To develop a new shared vision for Rufford Abbey Country Park.
2. To develop a design and audience ‘master plan’ to deliver a new vision for Rufford Abbey Country Park, comprising:
 - a short term, quick wins (one year) plan for the physical improvement of the Rufford Abbey site
 - an Audience Development Plan
 - a longer term (five years plus) plan for a major upgrade and site improvement for Rufford Abbey.
3. To ensure appropriate consultation and involvement with all interested parties/partners.
4. To develop a long term programme of artistic, heritage, cultural and environmental events to support the social and commercial development of the site.
5. To prepare external funding applications for site improvements.

METHODOLOGY

1. To set up the Rufford Development Group (RDG) as the key organisation through which the vision and master plan will be coordinated.
2. To have specialist Task and Finish Groups to focus on specific areas of work, reporting back to main RDG.
3. To involve specialist partners (e.g. English Heritage, National Trust, HLF) as well as the local community and interest groups.
4. To examine and incorporate best thinking and practice from across the country.
5. To consider the engagement of external technical and specialist support in the preparation of the masterplan.

OUTCOMES

1. A new shared vision.
2. A new Audience Development Plan for visitor engagement and improved accessibility.
3. A design 'master plan' for the physical improvement of the Country Park.
4. Improved heritage, conservation and learning opportunities.
5. A successful application for funding for the site improvements.
6. A long term sustainable programme of artistic and cultural events.
7. Increased financial sustainability of the site.

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**NOTTINGHAMSHIRE OLYMPIC LEGACY FUND: DEFERRED BIDS FOR
GAME CHANGER AWARDS****Purpose of the Report**

1. To inform Members of the applications received for the Game Changer strand of the Nottinghamshire Olympic Legacy Fund which had been deferred in March 2013.
2. To seek approval for award recommendations.

Information and Advice

3. At Policy Committee on 17 October 2012, approval was given to establish a £1 million grant fund to respond to the legacy challenge created by the 2012 Olympic and Paralympic Games. This was increased in March 2013 by a further £700,000.
4. The scheme is designed to support local sports clubs to retain and grow membership and focuses on supporting them to buy much needed equipment and/or to support small/medium sized capital improvements to facilities. There were two programmes available to bid for: Kick Start for bids less than £10,000 and the Game Changer strand for bids between £10,001 and £50,000. Guidance notes, including criteria, are available as background papers to this report.
5. Sports clubs need to demonstrate how the funding will be used to support increased participation and/or improve the performance of club members. As well as providing direct financial support, the grants scheme will also support club efforts to lever in additional matched funding from other sources.
6. The scheme was widely promoted using local media sources and the County Council website. Officers in the Council's sports development team also used their links to local clubs, including a sports club database, to promote the scheme.
7. In total 187 applications were received by the closing date. 162 sports clubs have received funding from the Legacy Fund representing 35 different sports. From the original 187 applications received, 8 were deferred in March to allow officers to seek further information and for bidders to reconsider their bid to bring them in line with remaining funds.

8. £1.577m of the original £1.7m has been approved at previous Culture Committee meetings, leaving £123,000 to be distributed amongst the recommended deferred applications detailed in **Appendix 1**. A full list of all Kick Start and Game Changer awards approved is attached as **Appendix 2**.

Other Options Considered

9. None.

Reason/s for Recommendation/s

10. The applications recommended for approval meet the criteria set as part of the application process for Game Changer awards.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. The cost of the Olympic Legacy Fund is to be met from the corporate contingency.

RECOMMENDATION/S

- 1) That the recommended Game Changer awards, as listed in **Appendix 1**, be approved.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Steve Bradley
Group Manager, Cultural and Enrichment Services
T: 0115 977 4206
E: steve.bradley@nottsc.gov.uk

Constitutional Comments (LM 12/09/13)

13. The Culture Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (KLA 09/09/13)

14. The financial implications of the report are set out in paragraphs 8 and 12 above

Background Papers and Published Documents

£1 Million Olympic and Paralympic Legacy Fund – report to Policy Committee, 17 October 2012
Nottinghamshire Olympic Legacy Fund Kick Start Rapid Awards – report to Culture Committee on 8 January 2013
Nottinghamshire Olympic Legacy Fund Kick Start Rapid and Kick Start Awards – report to Culture Committee on 5 February 2013
Nottinghamshire Olympic Legacy Fund Game Changer Awards – report to Culture Committee on 5 March 2013
Nottinghamshire Olympic Legacy Fund Game Changer Awards – report to Culture Committee on 26 March 2013
Kick Start and Game Changer Application Forms
Kick Start and Game Changer Criteria
Kick Start and Game Changer Frequently Asked Questions Sheet
Eligible sports listing

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0291

Nottinghamshire Olympic Legacy Fund – Game Changer

APPENDIX 1

Ref	Organisation	Project	Proposed Award	Overall Project cost £	Amount applied for £
G005	Flintham Cricket Club <i>Club was advised to resubmit an application in the region of £10-20,000</i>	To improve drainage works to the Cricket and Football pitches. An application to Sport England Protecting Playing pot and club funds will also be used to meet the overall project costs.	£20,000	£60,000+	£20,000 <i>Original request: £50,000</i>
G007	Nottingham Casuals Rugby Club <i>Club was advised to provide further information on the project.</i>	The funds will be used to extend the changing and welfare facilities to the clubhouse, which will include new showers and heating system. It will double the existing changing rooms and will include referees facilities, first aid and physio room. <u>Insufficient information provided in relation to how the remaining £270,000 was going to be funded / secured.</u>	£0	£320,000	£50,000
G009	Collingham Cricket Club <i>Club was advised to resubmit an application in the region of £10-20,000</i>	Following the recent purchase and development of land the club now has two cricket pitches at their Collingham ground. In order to ensure that the grounds are maintained to a quality standard the club would like to use the Game Changer award to purchase equipment (from an approved ECB supplier) to improve the playing surfaces further, thus allowing more cricket to be played.	£10,000	£16,750 <i>Original project: £47,000</i>	£10,000 <i>Original request: £41,436</i>

G020	North Notts Hockey Club <i>Club was advised to provide further information on the proposed relationship between the Club and Academy.</i>	The grant will be used to buy a share in a new international sized hockey pitch with floodlights that will be funded in partnership between the club and Samworth Church Academy. A joint statement of intent for the partnership between the Academy and Club has been submitted. A legal partnership agreement will be established between the two parties should funding be secured.	£48,000	£360,000	£50,000
G024	Oakmere Golf Club <i>Club was advised to resubmit an application in the region of £10-20,000</i>	<u>No revised project was submitted following the deferral and our request for more information.</u>	£0	£75,000	£50,000
G028	Bingham Rugby Club <i>Club was advised to resubmit an application in the region of £10-20,000</i>	Refurbish and improve existing changing and shower facilities. The grant will go towards electrical work, the installation of new showers, new flooring and surrounds.	£15,000	£20,000 <i>Original project: £50,000</i>	£15,000 <i>Original request: £40,000</i>
G050	Oxton Cricket Club <i>Club was advised to resubmit an application in the region of £10-20,000</i>	Currently the club sports pavilion is beyond repair. In order to maintain cricket at Oxton, the club is looking to construct a new pavilion on the ground. The funding will contribute to the purchases and construction of the new pavilion and all associated works. An application to WREN and around £15,000K of club funds will also be used to meet the overall	£15,000	£89,107	£20,000 <i>Original request: £50,000</i>

		project costs.			
G059	<p>Chilwell Manor Golf Club</p> <p><i>Club was advised to resubmit an application in the region of £10-20,000</i></p>	To establish a practice facility. The work would include drainage and the subsequent introduction of a Golfing Academy.	£15,000	<p>£20,000+</p> <p><i>Original project: £58,500</i></p>	<p>£20,000</p> <p><i>Original request: £50,000</i></p>
			£123,000		

GAME CHANGER AWARDS		APPENDIX 2	
Name	Amount	Sport	District
Ashfield Rugby Club	£20,000	Rugby Union	Ashfield
Kang Han Taekwondo (Hucknall)	£15,000	Taekwondo	Ashfield
Mansfield Hosiery Mills Football Club	£50,000	Football	Ashfield
Underwood Villa FC	£40,000	Football	Ashfield
	£125,000		
Bawtry Cricket Club	£16,000	Cricket	Bassetlaw
Dukeries Academy for Gymnastics & Trampolining	£25,000	Gymnastics	Bassetlaw
East Drayton Sports Club	£25,000	Cricket	Bassetlaw
Misterton United Football Club	£20,000	Football	Bassetlaw
Retford Gymnastics Club	£39,000	Gymnastics	Bassetlaw
Retford Lawn Tennis Club	£21,000	Tennis	Bassetlaw
Tuxford Youth Football Club	£18,000	Football	Bassetlaw
Wheatley Tennis Club	£25,000	Tennis	Bassetlaw
	£189,000		
Burton Joyce Cricket Club	£25,000	Cricket	Gedling
Calverton Cricket Club	£25,000	Cricket	Gedling
Calverton Miners Welfare FC	£25,000	Football	Gedling
Linby Colliery Welfare Football Club	£11,300	Football	Gedling
Papplewick & Linby Cricket Club	£14,500	Cricket	Gedling
Ravenshead Reds FC	£35,000	Football	Gedling
Woodthorpe Tennis Club	£25,000	Tennis	Gedling
	£160,800		
DFS Welbeck Welfare FC	£16,000	Football	Mansfield
Forest Town Aces	£41,880	Cycling	Mansfield
Nottinghamshire Powerchair FC	£20,800	Football	Mansfield
	£78,680		
Collingham Lawn Tennis Club	£31,800	Tennis	Newark & Sherwood
Edwinstowe cricket Club	£12,750	Cricket	Newark & Sherwood
Girton Sailing Club	£50,000	Sailing	Newark & Sherwood
Newark Golf Club	£21,750	Golf	Newark & Sherwood
Norwood Park Golf Centre	£21,750	Golf	Newark & Sherwood
Southwell Rugby Union FC	£50,000	Rugby Union	Newark & Sherwood
	£188,050		
Boots Hockey Club	£50,000	Hockey	Rushcliffe
East Bridgford Tennis Club	£15,750	Tennis	Rushcliffe
Keyworth Cricket Club	£23,500	Cricket	Rushcliffe
Keyworth Rugby Club	£31,000	Rugby Union	Rushcliffe
Keyworth United Community Football Club	£36,000	Football	Rushcliffe
Nottingham Kayak Club	£34,000	Canoeing	Rushcliffe
Notts Gymnastics Academy	£25,000	Gymnastics	Rushcliffe
Thrumpton Cricket Club	£11,000	Cricket	Rushcliffe
Upper Broughton Youth & Social Club	£25,000	Tennis	Rushcliffe
West Bridgford Tennis Club	£25,000	Tennis	Rushcliffe
West Bridgfordians Cricket Club	£41,600	Cricket	Rushcliffe
	£317,850		
TOTAL	£1,059,380		

KICK START AWARDS		APPENDIX 2	
Name	Amount	Sport	District
Ashfield Vipers Volleyball Club	£1,984	Volleyball	Ashfield
Coxmoor Golf Club Ltd	£7,000	Golf	Ashfield
Falcon Amateur Swimming Club	£1,500	Swimming	Ashfield
Hucknall Cricket Club	£5,000	Cricket	Ashfield
Hucknall Rolls Leisure FC	£3,596	Football	Ashfield
Hucknall Sports Youth Football Club	£768	Football	Ashfield
Hucknall Titchfield Park Bowls Club	£1,450	Bowls	Ashfield
Hucknall Water Polo Club	£1,363	Water Polo	Ashfield
Kirkby in Ashfield Amateur Boxing Club	£6,481	Boxing	Ashfield
Polly Bowls Club CIC	£1,732	Bowls	Ashfield
Rolls Royce Bowmen of Sherwood	£1,000	Archery	Ashfield
Rolls Royce Leisure JFC	£2,000	Football	Ashfield
Sutton in Ashfield Harriers & Athletics Club	£1,965	Athletics	Ashfield
	£35,838		
Babworth Rovers FC	£2,000	Football	Bassetlaw
Bassetlaw Indoor Bowls Club	£500	Bowls	Bassetlaw
Bassetlaw Trampoline Club	£4,000	Trampolining	Bassetlaw
Clumber Park Cricket Club	£7,307	Cricket	Bassetlaw
Grove Hunt Branch of the Pony Club	£3,466	Equestrian	Bassetlaw
Harworth Archers & Bircotes Junior Archers	£2,000	Archery	Bassetlaw
Ordsall Bridon Cricket Club	£8,000	Cricket	Bassetlaw
Retford Bowling Green Ltd	£1,900	Bowls	Bassetlaw
Retford Golf Club Ltd	£6,951	Golf	Bassetlaw
Retford Swimming Club	£1,008	Swimming	Bassetlaw
Rockware Glass Sports and Social Club	£6,969	Cricket	Bassetlaw
Serlby Park Golf Club	£4,921	Golf	Bassetlaw
Shireoaks Miners Welfare Sports Club	£7,000	Football	Bassetlaw
Worksop & District Anglers Association	£1,962	Angling	Bassetlaw
Worksop Cricket & Sports Club Flat Green Bowls Section	£4,528	Bowls	Bassetlaw
Worksop Golf Club	£4,900	Golf	Bassetlaw
Worksop Harriers Athletics Club	£1,990	Athletics	Bassetlaw
Worksop Rugby Club	£1,161	Rugby Union	Bassetlaw
Worksop Squash Club	£1,331	Squash	Bassetlaw
	£71,893		
Attenborough Cricket Club	£9,800	Cricket	Broxtowe
Attenborough Tennis Club	£970	Tennis	Broxtowe
Awsworth Village Cricket club	£6,304	Cricket	Broxtowe
Beeston Road Club	£3,080	Cycling	Broxtowe
Beeston Rylands Archers	£2,000	Archery	Broxtowe
Bramcote Netball Club	£200	Netball	Broxtowe
Chilwell Blades Fencing Club	£3,528	Fencing	Broxtowe
Eastwood Antz Basketball Club	£380	Basketball	Broxtowe
Eastwood Victory Amateur Boxing Club	£731	Boxing	Broxtowe
Kimberley Institute Cricket Club	£3,363	Cricket	Broxtowe
Kimberley Miners Welfare FC	£8,000	Football	Broxtowe
Kimberley Netball Club	£1,885	Netball	Broxtowe
Nottingham Playball	£600	Softball	Broxtowe
Phoenixwood Gymnastics Club	£6,435	Gymnastics	Broxtowe
Priory Celtic Football Club	£330	Football	Broxtowe
Ryecroft Judo Club	£10,000	Judo	Broxtowe
Toton Tornados FC	£660	Football	Broxtowe
Trowell Football Club	£250	Football	Broxtowe
	£58,516		
Arnold Town Girls & Ladies FC	£7,392	Football	Gedling
Burton Joyce Archers	£6,473	Archery	Gedling
Burton Joyce Junior Football Club	£2,192	Football	Gedling
Burton Joyce Tennis Club	£10,000	Tennis	Gedling
Carlton Forum Swimming Club	£1,887	Swimming	Gedling

Gedling Colliery Cricket Club	£3,372	Cricket	Gedling
Gedling Gymnastics Club	£1,262	Gymnastics	Gedling
Gedling Southbank FC	£1,024	Football	Gedling
Nottingham Anglers Association	£8,874	Angling	Gedling
Phoenix Boxing Club	£4,445	Boxing	Gedling
Real United FC	£6,432	Football	Gedling
	£53,353		
Kang Han Taekwondo (Mansfield)	£3,357	Taekwondo	Mansfield
Mansfield and Pleasley Cricket Club	£2,000	Cricket	Mansfield
Mansfield Bowling Club	£2,000	Bowls	Mansfield
Mansfield Hockey Club & Ashfield Juniors	£1,368	Hockey	Mansfield
Mansfield Triathlon Club	£5,318	Triathlon	Mansfield
TSCA Swords Fencing Club	£1,978	Fencing	Mansfield
Warsop Wheelies BMX Club	£3,906	Cycling	Mansfield
Welbeck Colliery Cricket Club	£9,600	Cricket	Mansfield
Whitaker Nomads Squash & Racketball Club	£800	Squash	Mansfield
	£30,327		
Balderton Cricket Club	£3,917	Cricket	Newark & Sherwood
Caythorpe Cricket Club	£10,000	Cricket	Newark & Sherwood
Coddington & Winthorpe Cricket Club	£8,856	Cricket	Newark & Sherwood
Collingham Bowls Club	£7,370	Bowls	Newark & Sherwood
Farnsfield Tennis Club	£6,517	Tennis	Newark & Sherwood
Fernwood Sword Club	£2,176	Fencing	Newark & Sherwood
Fernwood Tennis Club	£2,781	Tennis	Newark & Sherwood
Fiskerton Cricket Club	£7,000	Cricket	Newark & Sherwood
Grove Squash Club	£296	Squash	Newark & Sherwood
Hoveringham Cricket Club	£2,960	Cricket	Newark & Sherwood
Newark Amateur Boxing Club	£3,135	Boxing	Newark & Sherwood
Newark Athletic Club	£4,159	Athletics	Newark & Sherwood
Newark Basketball Club	£1,900	Basketball	Newark & Sherwood
Newark Castle Junior Cycling Club	£2,414	Cycling	Newark & Sherwood
Newark Hockey Club	£1,736	Hockey	Newark & Sherwood
Newark Ransome & Marles Cricket Club	£7,000	Cricket	Newark & Sherwood
Newark Rowing Club	£8,000	Rowing	Newark & Sherwood
Newark Shooters Netball Club	£539	Netball	Newark & Sherwood
Newark Swimming Club	£2,000	Swimming	Newark & Sherwood
Newark Town Bowls Club	£1,418	Bowls	Newark & Sherwood
Newark Town FC	£2,800	Football	Newark & Sherwood
Nottingham Piscatorial Society	£10,000	Angling	Newark & Sherwood
Nottinghamshire Boccia Club	£1,989	Boccia	Newark & Sherwood
Nottinghamshire County Sailing Club	£6,941	Sailing	Newark & Sherwood
Rushcliffe Squash Club	£320	Squash	Newark & Sherwood
Sherwood Archers	£4,871	Archery	Newark & Sherwood
Southwell Brincliffe United Ladies Hockey Club	£575	Hockey	Newark & Sherwood
Thurgarton Cricket Club	£10,000	Cricket	Newark & Sherwood
	£121,668		
Belvoir Archers	£2,000	Archery	Rushcliffe
Bingham Bullettes	£1,992	Netball	Rushcliffe
Bingham Leisure Centre Archery Club	£4,243	Archery	Rushcliffe
Bingham Town Youth FC	£5,000	Football	Rushcliffe
Blue Circle Barnstone Bowls Club	£5,112	Bowls	Rushcliffe
Calverton & Bingham Swimming Club Water Polo Section	£729	Water Polo	Rushcliffe
Cavaliers Bowls Club	£8,000	Bowls	Rushcliffe
Holme Pierrepont Canoe Club	£10,000	Canoeing	Rushcliffe
Keyworth Archers	£1,945	Archery	Rushcliffe
Keyworth Table Tennis Club	£1,000	Table Tennis	Rushcliffe
Kinoulton Cricket Club	£5,580	Cricket	Rushcliffe
Lady Bay Tennis and Sports Club	£10,000	Tennis	Rushcliffe
Nottingham and Union Rowing Club	£10,000	Rowing	Rushcliffe
Nottingham Clarion Cycling Club	£4,725	Cycling	Rushcliffe
Nottingham Falcons Youth Korfbal Club	£2,533	Korfbal	Rushcliffe

Nottingham Knights Netball Club	£1,300	Netball	Rushcliffe
Nottingham Rowing Club	£10,000	Rowing	Rushcliffe
Notts Anaconda Dragonboat Club	£1,800	Dragonboat Racing	Rushcliffe
Plumtree Cricket Club	£10,000	Cricket	Rushcliffe
Radcliffe Sword Club	£1,960	Fencing	Rushcliffe
Radcliffe on Trent Cricket Club	£10,000	Cricket	Rushcliffe
Rushcliffe Golf Club	£9,500	Golf	Rushcliffe
Stanton on the Wolds Golf Club	£7,000	Golf	Rushcliffe
West Bridgford Table Tennis Club	£2,000	Table Tennis	Rushcliffe
	£126,419		
Total	£ 498,014		

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

A STRATEGY FOR NOTTINGHAMSHIRE'S LIBRARIES - SIX MONTHLY PROGRESS REPORT JANUARY – JUNE 2013

Purpose of the Report

1. To update Members on implementation of the strategy for Nottinghamshire's Libraries between January and June 2013.

Information and Advice

2. The Strategy for Nottinghamshire's Libraries was approved by County Council on 15 December 2011.
3. Since its approval the strategy has under-pinned the service business plans for 2012/2013/2014. A number of specific actions have been completed or have made progress during the second six months of the strategy.
4. The strategy outlined 10 key pledges and a 10 point action plan for the future.
5. The following table summarises progress between January and June 2013 in relation to the 10 key pledges made within the strategy.

Pledge No.	Pledge Summary	Achievement and Progress
1.	We will invest to put libraries at the heart of their communities by maximising the use of library services and our buildings as a key face to face service of the County Council.	<p>Nottinghamshire Futures adult careers services have co located at Worksop Library.</p> <p>NCC Workclubs have been established in 8 libraries at Arnold, Hucknall, Kirkby in Ashfield, Mansfield, Newark, Retford, West Bridgford and Worksop</p> <p>NCC Children's Centres continue provision at Cotgrave, Ladybrook, Mansfield Woodhouse, Misterton, Ruddington, West Bridgford and Warsop Libraries.</p> <p>NCC Registrar services have an office in the new West Bridgford Library.</p>

Pledge No.	Pledge Summary	Achievement and Progress
2.	We will provide services where people live, through an extensive network of libraries and specialist mobile libraries.	All 60 libraries and 3 mobile libraries are fully operational - non-planned closure was 0.35% of total opening hours.
3.	<p>We will respond directly to local needs in developing libraries and ensure our libraries meet community need. We will ensure that:</p> <ul style="list-style-type: none"> - libraries are open at convenient times - a wide range of library books and information sources are available across the network - we consult with customers and communities in making changes to service provision. 	<p>Sunday opening has been expanded to 4 strategic libraries following the opening of the new West Bridgford Library.</p> <p>Total expenditure on new book stock for 2013/14 is estimated to be £1m resulting in over 134,000 new items being added to stock - this includes stock purchased for Mansfield Central Library, West Bridgford Library and the refurbished Stapleford Library scheduled to open in November 2013.</p>
4.	We will increase community involvement in the shaping and delivery of libraries provision.	<p>A feedback poster on library performance and response to comments and surveys will be displayed in each library.</p> <p>A mystery customer exercise has been undertaken.</p> <p>A survey of child library users is scheduled for autumn 2013.</p>
5.	We will keep local communities and customers at the centre of all we do.	<p>Libraries continue to play a significant role in the life of communities by, for example:</p> <ul style="list-style-type: none"> - At a library 'Crafty Natter' event, a new lady attended who staff encouraged to come as she had taken a book prescription book and was saying she had recently lost her husband and needed to make friends. All of the group tried to include her and talk to her but at first to no avail but persistence paid off and when discussing cookery books themed to TV programmes the lady joined in and a late comer to the group recognised her as someone she had gone to school with. We finished up with a much happier customer who thanked us for telling her about the group and said that she had arranged to go out for lunch the following week with 2 of the ladies from the Crafty Natter group after

Pledge No.	Pledge Summary	Achievement and Progress
		<p>swapping phone numbers.</p> <ul style="list-style-type: none"> - A mum thanked all staff at Newark for the Rattle, Rhyme and Roll sessions on a Monday morning as she had been attending with her little boy since he was a baby and that today would be her last session as he was starting nursery. She said the staff had been so welcoming and that she had made friends with many of the other Mums who attended. - Hucknall library regularly hosts events as part of the town's annual Byron festival and also hosted an event with the Eric Coates society & others celebrating the discovery of new Eric Coates music
6.	We will be dynamic, innovative and share best practice.	<p>Nottinghamshire Libraries continues to play an active part in regional and national networks.</p> <p>A partnership with the young people cultural agency, The Mighty Creatives, resulted in funded arts engagement sessions based in and around Mansfield Central Library.</p> <p>Use of social media in the promotion of the Southwell Library Poetry Festival was undertaken for the first time, exploiting Twitter, Facebook and You Tube.</p>
7.	We will provide excellent customer service every time, and maintain our high satisfaction levels.	<p>The nationally accredited Customer Excellence Award (CSE) was achieved by Libraries, Archives, Information and Learning following a 2 day inspection in March 2013.</p> <p>The award was presented to a representative group of staff at Full Council on 11 July 2013.</p>
8.	We will ensure that libraries contribute to positive social, economic and educational outcomes for individuals, communities, local business and culture in Nottinghamshire.	<p>Within the business plan there are specific tasks related to improving and identifying outcomes. A report will be presented to Culture Committee in the autumn.</p> <p>Following the hosting of 7 apprentices during 2012/13, the service is again offering a number of opportunities for 2013/14.</p> <p>Venue hire promotional literature has been</p>

Pledge No.	Pledge Summary	Achievement and Progress
		developed aimed at encouraging greater use of libraries for business development and training.
9.	We will continue to develop new audiences for our libraries by exploiting the use of customer insight data and by adopting a targeted approach to our cultural programmes.	<p>The first coordinated and planned programmes for Worksop, Mansfield Central, and West Bridgford Libraries have now been published.</p> <p>Summer fun day partnership with ambulance and fire services established.</p> <p>Autumn 'Jazz Steps Live in the libraries' programme agreed with Nottingham Youth Jazz Orchestra.</p>
10.	We will continue to explore new operating models to provide the best possible libraries service for Nottinghamshire.	Arts Council England (ACE) published its report as a result of its 'Envisioning the library of the future' process. This report encouraged local authorities to consider new operating models. A full report was made to Culture Committee on 2 July 2013 which referred to the further work that will be undertaken in this area for Nottinghamshire.

6. The following table summarises progress in relation to the 10 point action plan.

Action Number	Action	Achievement and Progress January – June 2013
1.	Investing in, developing and remodelling Nottinghamshire libraries.	<p>The new West Bridgford Library was opened in March 2013. Over 145,000 items have been loaned with over 98,000 visits made between opening and the end of June.</p> <p>East Leake Library reopened on 27 April 2013 and has seen visits increase by 42%, loans by 54% and 150 new members registered by the end of June.</p>
2.	Locating library services in the best location for local communities and library users	Work continues to co-locate Annesley Woodhouse, Balmoral, Inham Nook and Tuxford Libraries.
3.	Providing resources and access to services in partnership with local communities and customers.	Wifi provision has been extended to all level 1 libraries. In addition a solution to provide Wifi access in all libraries has been established with NCC IT services. This will

Action Number	Action	Achievement and Progress January – June 2013
		be rolled out alongside the upgrade of all staff and public access computers.
4.	Continuing to develop the 'core' libraries offer to provide inspiration to read, create knowledge through access to information, learning and the Nottinghamshire story, enhance community life and stimulate cultural activity.	<p>All libraries maintain an ongoing programme of displays, exhibitions, promotions and events to inspire customers and local communities.</p> <p>From large events attracting 300 families, the 170 supported book groups, the 100% of new babies reached through Bookstart and the projected 500,000 information requests, libraries are fulfilling their core purpose.</p>
5.	Maximising the use of new technology such as e books and self service.	<p>The use of public access computers has continued to increase in the first six months of 2013. This is partly due to changes in job seeker application and requirements. A further increase in demand due to the introduction of universal credit is likely.</p> <p>The take up of the e book service has seen an increase since the charge was removed in April.</p>
6.	The further development of planned cultural, heritage and learning programmes.	<p>A planned programme for strategic libraries is now established, included West Bridgford.</p> <p>A local history fair was held on Sunday 19 May at Mansfield Central Library with over 400 people attending. Feedback from customers and stall holders was positive. This fair also promoted the NCC supported work in gathering artefacts in relation to Nottinghamshire in the First World War.</p> <p>A range of events and exhibitions including a travelling '3D Butterflies' display created by families taking part in a learning activity in libraries across the County.</p>
7.	Maintaining and further developing work with children and young people.	A selection of children's theatre shows took place during February half term week which gave children an opportunity to enjoy live theatre. Six theatre companies delivered 12 performances of adaptations of well-known children's stories or books including The Selfish Crocodile and Tales from the

Action Number	Action	Achievement and Progress January – June 2013
		<p>Brothers Grimm at 8 libraries. Attendances were good with a total of 676 children and 380 adults attending performances. Feedback was very positive.</p> <p>An on-going programme of author visits promoting reading for pleasure continued with Deborah White talking to Year 8 pupils from Alderman White and Bramcote Park Comprehensive Schools on 22 January. Pupils were given an insight into how she researches and writes her books.</p> <p>Andrew Newbound visited Beeston Library on 8 February to talk to invited classes of Year 5 and 6 pupils from Round Hill Primary School. Andrew shared his love for words and writing by setting the classes a series of literacy challenges. He also shared an extract from one of his books and answered questions about being a writer.</p> <p>Alexander Gordon Smith spoke with young people at Worksop Library on 22 February. Andy Cope provided a session based on his popular Spy Dog series of books at Mansfield Library on 9 March to celebrate World Book Day. Kate Maryon talked to pupils from Sutton Road Primary at Mansfield Library on 12 June as part of her national tour.</p> <p>Several authors visited the newly re-opened West Bridgford Library. Robert Crowther ran a pop up workshop for children on 6 June. Brian Moses performed some of his poetry to Year 6 pupils from West Bridgford Junior School and Paula Rawthorne visited on 28 June to talk with pupils from The Becket School.</p> <p>Nottinghamshire libraries celebrated National Bookstart Week with a series of special themed events, aimed at children under 5 and their families across the County. The theme for National Bookstart Week was Fairytale: staff and children across the County dressed up as their favourite fairy</p>

Action Number	Action	Achievement and Progress January – June 2013
		tale characters and joined in with songs, rhymes and stories.
8.	Supporting staff development and empowerment.	<p>Library staff continue to provide a welcoming and customer friendly service.</p> <p>Briefing and development sessions with staff have been undertaken specifically to focus on service improvement and performance.</p> <p>A development programme for frontline library managers has been developed to enable managers to develop their leadership skills.</p>
9.	Developing 'community library partnerships' (CPLs)	Overall volunteering in libraries has been maintained and is seeing a gradual increase. The use of volunteers to supplement the core offer is being extended to level 1 libraries.
10.	Developing mobile and community based library services to those who cannot visit static library sites.	A marketing campaign was undertaken during the report period to promote the mobile library service and the 'At Home Library Service' provided in partnership with the Royal Voluntary Service (RVS).

7. In summary the library service continues to deliver its core service to a high standard and is developing the service in line with the agreed strategy.

Other Options Considered

8. As this is a report for noting, it is not necessary to consider other options.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

10. The detailed work undertaken in relation to the delivery of the strategy aims to improve the accessibility and quality of library and information services. Customer satisfaction levels remain high. Annual customer survey work was undertaken towards the end of

2012 and results will be reported to Culture Committee and made available on the Council's web site.

RECOMMENDATION/S

- 1) That the update on the implementation of the Strategy for Nottinghamshire Libraries between January and June 2013 be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Peter Gaw
Group Manager, Libraries, Archives and Information
T: 0115 977 4201
E: peter.gaw@nottsc.gov.uk

Constitutional Comments

11. As this report is for noting only, no constitutional comments are required.

Financial Comments (KLA 13/09/13)

12. There are no financial implications arising as a direct result of this report.

Background Papers and Published Documents

A Strategy for Nottinghamshire's Libraries – report to County Council on 15 December 2011
Envisioning the library of the future – report to Culture Committee on 2 July 2013

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0292

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

WORLD WAR ONE CENTENARY COMMEMORATION UPDATE

Purpose of the Report

1. To provide an update to the report to the Culture Committee on 26 March 2013 on activity led and supported by the County Council to commemorate the centenary of the outbreak of the First World War.
2. To seek approval for activity to progress.

Information and Advice

Background

3. 2014 will mark 100 years since the outbreak of the First World War.
4. National acts of remembrance will include the centenary of Britain entering the war on 4 August 1914, the battle of Jutland on 31 May/1 June 1916, the battle of the Somme on 1 July 2016 and Armistice Day on 11 November 1918.
5. The Imperial War Museum is providing a national lead, encouraging cultural, historic, volunteer and local authorities to contribute to a fitting commemoration to such a significant historical event and providing access to some of their resources such as images and podcasts.
6. Nottinghamshire people and places are connected to the First World War, either through family history, heritage of local communities or its long term impact on society and the world we live in today.
7. A funding report will be submitted to the Grant Aid Sub-Committee to establish a fund for community projects.
8. Briefings will be organised for elected members and officers.

Current position

9. A co-ordination group led by the Group Manager, Libraries, Archives and Information, has been established to ensure the County Council co-ordinates its own activity and co-ordinates its contribution to commemorative activity across Nottinghamshire.

10. A number of projects are currently in the planning stage. The following list highlights the areas of work and the lead County Council services:

Area of work	Date	Lead Service
<p>Trent to Trenches – The Great War 1914-18 Nottingham City and County Remembers</p> <p>This is a volunteer led partnership project supported by the County Council and Nottingham City Council. The Team Manager, Archives and Local Studies, represents the County Council on this partnership.</p> <p>Trent to Trenches includes a major exhibition at Nottingham Castle, tours, war memorial talks and work with schools.</p> <p>Volunteer researchers are using resources at Nottinghamshire Libraries and Archives to carry out research for the exhibition and the roll of honour and items from Nottinghamshire Archives will be loaned for the exhibition.</p> <p>A Great War Hidden Treasures object appeal was held at Mansfield Library as part of the Local History Fair on 19 May 2013 and others will be held at County Hall on 9 November 2013 and at the Newark show ground on 16 November 2013. These will be supported by staff from Archives.</p> <p>All County Council events and activities will be marketed under the Trent to Trenches banner, promoted by Experience Nottinghamshire and fed into the Imperial War Museums national calendar of events being organised by Culture 24. A logo competition was won by a pupil at Awsworth Primary School and there will be a schools writing competition.</p>	<p>August – November 2014</p>	<p>Nottingham City Council and Nottinghamshire County Council</p>
<p>Roll of Honour of Nottinghamshire War Memorials</p> <p>A roll of honour has been created by County Council IT following research by Trent to Trenches volunteers into memorials across both the County and City. The IT development work has been supported by the County Council's Local Improvement Scheme. Mounted on the County Council website, the roll was made live at the beginning of August and has generated considerable public interest. It is hoped that a subsequent phase will allow the submission of additional information by members of the public.</p> <p>http://www.nottinghamshire.gov.uk/rollofhonour</p>	<p>Ongoing</p>	<p>LIS IT Web Team</p>

Area of work	Date	Lead Service
<p>Commemoration of local Victoria Cross recipients of the First World War</p> <p>On 4 August 2013 the Secretary of State for Communities and Local Government announced a project for local authorities to commemorate local recipients of the Victoria Cross in the First World War by laying down commemorative paving stones. In addition to recipients from the city of Nottingham, the two VC recipients from Nottinghamshire were Wilfred Fuller of Greasley and William Johnson of Worksop. The County Council will be meeting with Broxtowe and Bassetlaw District Councils to discuss this initiative and the Nottingham and Nottinghamshire Victoria Cross Committee are also involved.</p>	Ongoing	LIS Highways
<p>From Home to Battlefields of World War 1: Nottinghamshire Memorials Project</p> <p>The Heritage Lottery Fund has awarded Nottinghamshire Archives a grant of £22,300 to catalogue and preserve the Wakefield Memorials collection. This collection was compiled by Mrs Patricia Wakefield of Bulwell and deposited with the Archives. It comprises her research into graves and memorials in the UK, France and Belgium of East Midlands soldiers who died in the First World War.</p> <p>The project is being undertaken by a group of home educated young people working under the supervision of a Project Archivist and assisted by some adult volunteers. It will enable the collection to be made more widely available to researchers in the run up to the commemoration of the centenary of the outbreak of the war in 2014.</p>	May 2013 onwards	Archives
<p>World War One – Exhibition</p> <p>A participatory community project based around one war memorial chosen for each district and linked with the Big Draw. Cross generational groups may explore family memories, photographs and artefacts. Artworks created will be exhibited at Rufford Gallery and communities invited to attend an event to open the exhibition. Potential for work to tour local libraries.</p>	5 October– 16 November 2014	Arts Service – Rufford Gallery

Area of work	Date	Lead Service
<p>Touring Productions</p> <p>The Second Minute – touring play by Andy Barrett produced by Nottingham Playhouse</p> <p>A play based on the First World War letter collection from the Archive of the Sherwood Foresters. The piece focuses on the stories of three men.</p> <p>“the second minute is a simply told and moving meditation of the experiences of the First World War, the lost art of letter writing and how hundreds of thousands of small scraps of paper survived the mud and slaughter to return to the homes of those that did not.”</p> <p>Standing in Line - touring concert by Lester Simpson & Blaize</p> <p>To mark the Centenary of the outbreak of the First World War, Lester Simpson and the musical duo Blaize present the story of Lester’s Uncle, Albert Scrimshaw, who was born in Eastwell on the Leics/Notts border, and died at Passendale.</p> <p>The show features Lester’s songs and songs from the period, alongside projected images and the poems of Wilfred Owen, Siegfried Sassoon and Rudyard Kipling.</p> <p>The Thankful Village - touring play by Badapple Theatre Company</p> <p>Set against the backdrop of World War I, the quiet village backwater of Bottledale is changed forever by the advent of the conflict. But the plaque and the roll of honour stone in the village square remain empty and un-etched as the years pass, and folk start to wonder ...</p> <p>The story is of hope, humour and humanity, about the men who went away, the women left behind and the eccentric twists and turns of daily life that led to their re-uniting, for better or worse, in the winter of 1918.</p>	Spring 2014	Arts Service – Village Ventures
<p>War Memorials – Survey and Restoration</p> <p>A survey of all free-standing externally located war memorials in Nottinghamshire has been completed. An intergenerational project around awareness, rededication and cleaning is being considered.</p>	2014	Conservation LIS

Area of work	Date	Lead Service
<p>Britain in the Great War, 1914-1918</p> <p>This living history weekend will include period music shows, dancing, cooking and military drill demonstrations, harvesting by Land Army Girls and heavy horses, troop manoeuvres, period vehicles, artillery firings and for children a Junior Boot Camp, battle interactives and a puppet show.</p> <p>28 June 2014 is the centenary of the date on which the Archduke Ferdinand of Austria was assassinated: an act which initiated a chain of events which brought about the start of the First World War a month later</p>	28 - 29 June 2014	Country Parks – Rufford
<p>Warhorse – Film showings</p> <p>Film screening at Mansfield, West Bridgford and Worksop Libraries of the 2011 film adaptation of author Michael Morpurgo's 1982 children's book. Directed by Steven Spielberg.</p>	September 2014	Libraries
<p>War Poetry</p> <p>at The Southwell Poetry Festival 2014</p> <p>Sessions on war poetry, opportunities for discussion of literature concerning the First World War and creative writing opportunities in libraries around the county.</p> <p>Children's event at West Bridgford Library with the poet and author Brian Moses around the Christmas Truce.</p>	<p>July 2014</p> <p>June to December 2014</p> <p>22 November 2014</p>	Libraries
<p>Library displays</p> <p>Displays will be mounted in Mansfield, West Bridgford and Worksop Libraries</p>	August/ September 2014	Libraries
<p>Ancestry training</p> <p>Training material has been developed to introduce library and archive users to the Ancestry website to trace military ancestors</p>	Ongoing	Libraries
<p>Turning Back the Pages on Nottinghamshire in World War One</p> <p>A special pictorial publication utilising photographs, memorabilia and manuscripts from Nottinghamshire Libraries and Archives. Images from the publication will</p>	August 2014	Libraries and Archives

Area of work	Date	Lead Service
also be used in digital screen presentations across Libraries and Archives.		

Other Options Considered

11. None.

Reason/s for Recommendation/s

12. The range of activity planned and the support of the Trent to Trenches project is within the capacity and resources of the County Council.
13. In keeping with a commemorative approach, the range of activity enables the County Council to acknowledge the importance of the First World War and highlight the role of Nottinghamshire and its people.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial implications

15. Activity identified within this report is allowed for in service budgets, therefore there are no direct additional financial resources required.

RECOMMENDATION/S

That:

- 1) the work of the coordination group continues to ensure the County Council contributes to a fitting commemoration
- 2) the outline listing of County Council activity and support be agreed and progressed
- 3) a regular progress report continues to be provided to the Culture Committee as the programme develops.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Peter Gaw
Group Manager, Libraries, Archives, Information and Learning
T: 0115 977 4201
E: peter.gaw@nottsc.gov.uk

Mark Dorrington
Team Manager. Archives and Local Studies
T: 0115 941 7494
E: mark.dorrington@nottscc.gov.uk

Constitutional Comments (NAB 12/09/13)

16. Culture Committee has authority to consider and approve the recommendations set out in this report by virtue of its terms of reference.

Financial Comments (KLA 13/09/13)

17. There are no financial implications arising directly from this report.

Background Papers and Published Documents

World War One Centenary Commemoration – report to Culture Committee on 26 March 2013

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0274

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**ESTABLISHMENT OF A TEMPORARY 1 FTE INFORMATION ASSISTANT
FOR THE SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND)
LOCAL OFFER PROJECT****Purpose of the Report**

1. To seek approval to establish a temporary 1 fte Information Assistant post at Grade 3 to support the implementation and delivery of the Special Educational Needs and/or Disability (SEND) Local Offer project within the Library Service, on behalf of the Education Standards and Inclusion Service.

Information and Advice

2. The Children and Families Bill, supplemented by a draft Code of Practice and statutory instrument - The Special Educational Needs (Local Offer) (England) Regulations - places a duty on local authorities to publish, in one place, information which sets out the provision that can be expected to be available for children and young people (aged 0-25 years) with special educational needs and/or disabilities. This information is to be made available ostensibly, but not exclusively, via the web.
3. The Local Offer will draw information from a variety of sources including organisations and providers outside of the County Council. This will include health, the voluntary/community sector, schools (maintained, academy and independent), colleges of FE, housing and employers, amongst others. The proposed postholder would have a key role in moderating the information provided and ensuring that it remains up-to-date.
4. Failure to establish the Local Offer by the end of December 2013 would mean that the County Council would have failed to meet one of the conditions of its Pathfinder grant. It would therefore be open to public criticism. It would also be non-compliant with its statutory duty under the legislation and guidance cited earlier.
5. Similarly failure to provide a Local Offer which meets the needs of the children, young people with SEND in Nottinghamshire and their parents and carers would be very negative and reputationally damaging, particularly as users may be accessing services across local authority boundaries e.g. City and County and this will inevitably lead to comparisons being made regarding the content and presentation of the various Local Offers.
6. It is proposed to create 1 fte temporary post to assist in the data capture and organisation of the information that will constitute the Authority's Local Offer. This post

would be designated as an Information Assistant and be placed with other existing posts in the Ask Libraries team, based at Mansfield Library. The post-holder's work would be supervised on a day-to-day basis by the Families Information Service Database Manager. Additional project management support from within existing resources in CFCS department will also need to be provided.

7. The rationale for building on the Families Information Service (FIS) is that the preferred solution for collecting and providing the Local Offer data is the same system platform now used for the FIS Directory. A cohesive and integrated design is therefore required to provide an accessible information service.
8. In addition, Libraries' focus on community-based access will help to facilitate and promote the Local Offer to those without internet access, or with minimal engagement with other County Council services.
9. The relevance and responsiveness of the Local Offer to the target audience will depend in part on the postholder monitoring, reviewing and refreshing the site. This will include linking with relevant individuals inside and outside the County Council to address gaps in provision and respond to user feedback.

Other Options Considered

10. Other authorities with a similar requirement have been consulted, and alternative data management applications have been considered. The preferred solution is the default local authority standard for this requirement.
11. Existing expertise on this application is now incorporated into Libraries as part of the commissioning of FIS development, so there is no benefit in establishing a separate team for this short term project

Reason/s for Recommendation/s

12. There is a statutory obligation to establish this information service by December 2013. A focussed short term project approach is essential with appropriate staffing resources to deliver a working service as proposed within this report.
13. It will be a requirement that the Local Offer should be responsive to local needs and aspirations and directly involve children and young people with SEND, parents and carers and service providers in its development and review. This post would be key in reviewing and publishing feedback and directing comments to services and providers for them to respond to.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

15. Service will be improved through establishment of the SEND Local Offer and provision of information to the public through the internet. Service resilience will be improved through integration of the post within the Ask Libraries team.

Financial Implications

16. The cost of 1 fte Information Assistant at Grade 3, including on-costs, for the period 1 September 2013 to 31 March 2014 is £10,726 and will be met through grant aid provided by the DfE as a Pathfinder for the reform programme. There would therefore be no financial saving to the County Council in not filling this post.

Human Resources Implications

17. Recruitment to the temporary post detailed in this report would be subject to the County Council's employee recruitment policies and to the current vacancy control protocol.

RECOMMENDATION/S

- 1) That 1 fte Information Assistant post at Grade 3 is established on a temporary basis until 31 March 2014 for the implementation of the SEND Local Offer project.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Nick London
Team Manager, Library Service Development
T: 0115 9829029
E: nick.london@nottsc.gov.uk

Constitutional Comments (KK 12/09/13)

18. The proposal in this report is within the remit of the Culture Committee.

Financial Comments (KLA 13/09/13)

19. The financial implications of this report are set out in paragraph 16 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0275

**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND
CORPORATE SERVICES****LOWLAND DERBYSHIRE AND NOTTINGHAMSHIRE LOCAL NATURE
PARTNERSHIP CONTRIBUTION****Purpose of the Report**

1. To seek approval for a financial contribution to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership for the employment of a temporary, part-time Co-ordinator.

Information and Advice

2. Through the Natural Environment White Paper, the Government made a commitment to support the creation of Local Nature Partnerships to work at a strategic scale, demonstrating local leadership, raising awareness about the vital services and benefits that a healthy natural environment brings, and contributing to the green economy. Government has made it clear that these partnerships will work alongside Local Enterprise Partnerships and Health and Wellbeing Boards and actively engage with other sectors and organisations not traditionally associated with the conservation and enhancement of the natural environment. 48 Local Nature Partnerships have now been established across the country.
3. Nottinghamshire County Council formally agreed to support the submission of an application to DEFRA to establish the Lowland Derbyshire and Nottinghamshire Local Nature Partnership at a meeting of the Culture Committee on 29th May 2012.
4. The Lowland Derbyshire and Nottinghamshire Local Nature Partnership (LDN LNP) was formally recognised by the Secretary of State for the Environment, Food and Rural Affairs on 28th September 2012. It brings together a wide range of partners from organisations across the business, community, education, environment, health and land management sectors.
5. A Board consisting of senior representatives from each of the sectors has now been established under the chairmanship of Dr Tony Walker, Deputy Managing Director of Toyota UK. The Secretariat for the LNP is currently being provided by Nottinghamshire County Council's Conservation Team. The Board has identified a number of critical work areas that it wishes to take forward, including working closely with the D2N2 Local Enterprise Partnership and the Health and Wellbeing Boards. In order to take this work forward, however, a dedicated resource will be required, as there is currently no capacity to do so within the organisations represented on the Board.

6. The Board wishes to employ a Co-ordinator on a part-time, temporary basis for a period of three years. As the post will work closely with the D2N2 LEP, it has been agreed with the LEP Chairman and Chief Executive and the Derbyshire and Nottinghamshire Chamber of Commerce that the post will be employed by DNCC and co-located with the LEP team. Management for the post will be through one named Board Member (John Everitt, Chief Executive, Nottinghamshire Wildlife Trust) with support from the Team Manager Conservation (NCC) and the Conservation and Design Section Manager (Derbyshire County Council).
7. The budget required to employ a Co-ordinator for three days per week at a salary of circa £30,000 p.a. pro rata plus on-costs, travel, organisational overheads and a small budget to cover activity costs is £27,860 in year 1, rising to £28,395 in year 2 and £28,944 in year 3. One-off costs for recruitment, purchase of office equipment and redundancy total £3,407, giving an overall budget requirement of £88,606 over three years.
8. Toyota and the University of Derby have both offered contributions of £10,000 per annum for three years. Their contribution is, however, conditional on a contribution from the two County Councils of £5,000 per annum each over three years. The lower cash contribution is in recognition of the significant in-kind contribution of officer time to support the LNP that both County Councils have made to date and will continue to offer in the future. A further in-kind contribution has been offered through the Chief Executive of Nottinghamshire Wildlife Trust agreeing to provide the management of the Co-ordinator on behalf of the Board.
9. The requested Nottinghamshire County Council contribution of £5,000 per annum for three years can be met from within the Conservation Team budget.

Other Options Considered

10. The work to establish the Local Nature Partnership and to form a cross-sectoral Board of influential partners has been extremely successful and the Board is keen to move forward with a number of key objectives. There is, however, a recognition that no individual partner has the capacity to take on the additional work load, particularly in relation to the current work with the LEP, and the Board has rejected this as a viable option.
11. The County Council could choose not to contribute financially to the cost of the Co-ordinator. The two main non-local government contributors have, however, already indicated that their contributions are conditional upon support being forthcoming from the County Councils, on the grounds that the Biodiversity Duty rests with the public bodies and not the business or education sectors. If Nottinghamshire County Council chooses not to contribute, it is likely that these offers of funding will be withdrawn.

Reason/s for Recommendation/s

12. The County Council has formally supported the formation of the Lowland Derbyshire and Nottinghamshire Local Nature Partnership and has made a significant contribution of officer time to date to support the establishment of the Board and make the initial links with the Local Enterprise Partnership. There is, however, no further capacity to support the emerging work programme. The contribution of £5,000 per annum for three years will unlock further contributions of £25,000 per annum and enable the employment of a part-time Co-ordinator.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

The financial implications are as set out in the report.

Ways of Working Implications

As the post will be based at the Derbyshire and Nottinghamshire Chamber of Commerce offices, there are no Ways of Working Implications.

Equalities Implications

The recruitment to the proposed Co-ordinator post will be carried out in line with Derbyshire and Nottinghamshire Chamber of Commerce's equalities policy.

Human Resources Implications

As the post will be employed through DNCC, there are no human resources implications.

Implications for Sustainability and the Environment

14. The Lowland Derbyshire and Nottinghamshire Local Nature Partnership will make a significant contribution to Priority 2 of the current Strategic Plan, i.e. to promote the economic prosperity of Nottinghamshire and safeguard our environment. By working closely with the Local Enterprise Partnership, the LNP will seek to ensure that Nottinghamshire is an attractive place to live and do business through the promotion of sustainable growth linked to a healthy natural environment.

RECOMMENDATION/S

1) To approve the financial contribution to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership on the basis of £5,000 per annum for the financial years 2013/14, 2014/15 and 2015/16.

Jayne Francis Ward

Corporate Director Policy Planning and Corporate Services

For any enquiries about this report please contact: Heather Stokes, Team Manager Conservation (tel. 0115 9696508)

Constitutional Comments ([initials and date xx/xx/xx])

15.

Financial Comments ([initials and date xx/xx/xx])

16.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2013/14.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Martin Gately
Democratic Services Officer
T: 0115 9772826

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2013-14

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
5 November 2013		
Introduction to services presentation	Conservation	Derek Higton
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 2)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Summer Reading Challenge 2013		Peter Gaw
Robin Hood Festival 2014		Steve Bradley
2013 visitor satisfaction survey in Country Parks		Steve Bradley
3 December 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Review of the County Council's Cultural Strategy	Six monthly monitoring report	Steve Bradley
7 January 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Fees and Charges 2014/15 – Country Parks and Green Estate	Annual determination	Steve Bradley
Fees and Charges 2014/15 – Libraries, Archives and Information	Annual determination	Peter Gaw
4 February 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 3)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Creswell Heritage Trust – partnership award for 2014/15	Annual determination	Steve Bradley
Cultural Services Strategic Events Programme	For noting	Peter Gaw/Steve Bradley
4 March 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Adult & Community Learning Services Priorities for 2014/15	Annual report to set priorities	Peter Gaw

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
A Strategy for Nottinghamshire Libraries	Six monthly progress report	Peter Gaw
1 April 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
6 May 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 4)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Cultural Strategy Annual Review 2013/14		Derek Higton
Outside bodies report	Comprising reports on: Creswell Heritage Trust/ Greenwood Community Forest Partnership/ Nottingham Playhouse Board/ Sherwood Forest Trust/ Sherwood Forest Regional Park Board	Derek Higton
3 June 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
1 July 2014		
Service update		Derek Higton/Sally Gill
Review of Green Estate sites - outcomes		Derek Higton
Work Programme		Derek Higton
To be placed		
Cotgrave Country Park – car park		Derek Higton
Sherwood Forest Visitor Centre updates		Derek Higton
Idle Valley Management Board	Report from officer group	Sally Gill
Heritage Plan		Sally Gill
Biodiversity Offsetting Pilot Project	Year 1 report on progress	Sally Gill
Civil War Museum, Newark		Sally Gill/Celia Morris