Nottinghamshire County Council

Culture Committee

Monday, 09 March 2015 at 14:00

County Hall, **County Hall, West Bridgford, Nottingham, NG2 7QP**

AGENDA

1	Minutes of the last meeting on 13th January 2015	3 - 6
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
4	Service Update for the Period 15 December 2014 to 8 February 2015	7 - 12
5	Performance Reporting (1 April – 31 December 2014)	13 - 16
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10	Work Programme	41 - 44

Notes

(1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

(2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

(3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

(4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

(5) This agenda and its associated reports are available to view online via an online calendar - http://www.nottinghamshire.gov.uk/dms/Meetings.aspx

Nottinghamshire County Council

minutes

Meeting	Culture Committee
Date	13th January 2015 (commencing at 2pm)

Membership
Persons absent are marked with an 'A'

COUNCILLORS

John Knight (Chairman)
Alan Bell (Vice-Chairman)

Pauline Allan
Chris Barnfather
Richard Butler
John Clarke
John Cottee
Maureen Dobson
Sybil Fielding
Alice Grice
Ken Rigby

Ex-officio (non-voting)
A Alan Rhodes

OFFICERS IN ATTENDANCE

Pete Barker	- Democratic Services
Steve Bradley	- Group Manager, Cultural and Enrichment Services
Peter Gaw	- Group Manager, Libraries, Archives & Information
Sally Gill	- Group Manager, Planning
Derek Higton	- Service Director Youth, Families and Cultural Services
Philippa Milbourne	- Children Families and Cultural Services
Simon Redfern	- Communications

MEMBERSHIP

The clerk to the Committee reported orally that Councillors Richard Butler and Ken Rigby had been appointed to the Committee in place of Councillors Roger Jackson and Tom Hollis respectively for this meeting only.

MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 2 December, having been circulated to all Members, were taken as read and were confirmed.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTEREST

None.

SERVICE UPDATE FOR THE PERIOD 10 NOVEMBER 2014 to 14 DECEMBER 2014

On behalf of South Scarle residents, Councillor Dobson thanked Peter Gaw, Claire Tobin and colleagues for the work involved in setting up the Library Access Point.

RESOLVED 2015/001

That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

FEES AND CHARGES 2015/16 FOR THE COUNTRY PARKS AND GREEN ESTATE SERVICE

RESOLVED 2015/002

That:

1) the charging regime as set out in the report is adopted for 2015/16

2) car parking charges be kept under review and feedback from users of the service be monitored to assess the overall impact of the changes.

3) the lead petitioner is informed:

   a) that the cost of season tickets will be increased by £5 to £30

   b) that free access to major events for season ticket holders will be reinstated

   c) that a report will be presented to Full Council for the actions to be noted.

A STRATEGY FOR NOTTINGHAMSHIRE LIBRARIES – SIX-MONTHLY PROGRESS REPORT: JULY TO DECEMBER 2014

RESOLVED 2015/003

That the update on implementation of the Strategy for Nottinghamshire's Libraries between July and December 2014 be noted.

LIBRARIES, ARTS, ARCHIVES, INFORMATION AND COMMUNITY LEARNING SERVICES: NEW OPERATING MODEL – GOVERNANCE

RESOLVED 2015/004

That:

1) a Community Benefit Society be agreed as the legal form for the new arm's length operating organisation for Libraries, Arts, Archives, Information and Community Learning Services.

2) the outline membership and principles for the new organisation's board, as outlined in the report, be agreed as the basis of registration with the Charity Commission and the relevant financial bodies.

3) the approach to the naming of the new organisation, as outlined in the report, be agreed.

CULTURAL SERVICES STRATEGIC EVENTS PROGRAMME 2015

RESOLVED 2015/005

That the update on scheduled strategic events for 2015 across the Libraries, Archives and Information service, the Country Parks and Green Estate Service and the Arts and Sports Service be noted.

CHANGES TO THE STAFFING STRUCTURE IN THE COUNTRY PARKS SERVICE

RESOLVED 2015/006

That:

1) the changes to the staffing structure of the Country Parks Service as detailed in paragraph 6 of the report be approved.

2) the establishment of a one year part-time Bestwood Community Heritage Officer post be approved.

SHERWOOD LANDSCAPE PARTNERSHIP SCHEME – DEVELOPMENT STAGE

RESOLVED 2015/007

1) To note the successful Stage 1 application for the Sherwood Landscape Partnership Scheme.

2) To approve the recruitment of a temporary Project Development Manager to manage the development of the Landscape Partnership Scheme through to the successful submission of a Stage 2 application.

3) To approve the engagement of consultants as set out in the Stage 1 application,

to assist with the Development Stage.

4) To confirm the county council's contribution of £4,000 over 18 months.

HISTORIC ENVIRONMENT RECORD

RESOLVED 2015/008
That members note the work being undertaken to secure the historic environment record and to improve accessibility for service users in line with national standards and guidelines and with the county council's digital first approach.

WORK PROGRAMME

RESOLVED 2015/009

That the committee's work programme be noted.

The meeting closed at 3pm.

Chairman

Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 4

REPORT OF THE TEMPORARY DEPUTY DIRECTOR, CHILDREN, FAMILIES & CULTURAL SERVICES

SERVICE UPDATE FOR THE PERIOD 15 DECEMBER 2014 TO 8 FEBRUARY 2015

Purpose of the Report

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice

LIBRARIES, ARCHIVES, ARTS, INFORMATION AND COMMUNITY LEARNING

National Libraries Day

2. A national celebration of libraries and the events and services libraries offer took place on Saturday 7 February. In Nottinghamshire there was a variety of exciting events happening all over the County in the week leading up to National Libraries Day as well as on the day itself. Highlights included Harry Potter Night; The Babbling Vagabonds; Johnny and the Raindrops performing a music gig for the under 7s; talks on bibliotherapy; a WW1 poppy inspired future field exhibition and get fit in February events. These events, and many others, complemented the regular library events programme. As part of the festivities, an online reading and libraries themed quiz was promoted for members of the public to enjoy. The programme of events was a great celebration of what Nottinghamshire Libraries have to offer.

Letterbox Club Evaluation

3. The Letterbox Club is a national programme which aims to improve the educational outlook for children, aged 7 – 13 years, who are Looked After by providing them with a parcel of books, maths activities and stationery items once every month for a six month period. Research has demonstrated that children can make significant changes in reading levels during their participation in the scheme.

4. 2014 was the fifth year Letterbox Club has been run in Nottinghamshire. The Virtual School for Looked After Children fund the parcels and associated administration costs. Nottinghamshire's Library Service administers the scheme, prepares parcels for posting and includes additional items with the aim of encouraging library usage. The 2014 cohort consisted of 106 children.

5. Results from the evaluation conducted at the end of the programme have been recently analysed. Of 103 questionnaires sent out 43 forms were returned in total (a 42% response rate). The questionnaire asked for children's overall view of the parcel contents, specifically the books and games. They were also asked for their views on reading. The form asked foster carers to comment on whether they felt the parcels had been beneficial, including if they felt interest in reading at school had changed. Questions were also asked about library usage. Key points include:

6. 32 out of 43 children said they liked the books in the parcels 'a lot'. Six said they liked them 'a little'. Five thought they were 'OK'.

   "They were fantastic" (8 year old girl)

   "The books were good for skool [sic] work. Thank you" (9 year old boy)

7. Children's positive response to the books in the parcels broadly matched their general attitude to reading. 20 children said they liked reading a 'lot' and 8 'a little' representing 72% of all the children who responded. Seven children said they thought reading was 'OK', four didn't like it much.

8. When considering how much they had liked the games in the parcels. 22 children said they liked them a 'lot', nine 'a little', seven thought them 'OK', two said they didn't like them 'much' and three said they didn't like the games at all.

   "They were interesting because they make me constrate [sic] when I play them" (12 year old boy)

9. Overall children said they had enjoyed being part of the Letterbox Club. As in previous years children particularly appreciated having post delivered directly to them.

   "They were Amazing, Awsome, Cool and Interesting and its bought my hopes up" (12 year old boy)

   "It was brill getting my own parcel" (9 year old boy)

10. Foster carers were asked whether they felt their child had benefited from receiving the parcels. The response was overwhelmingly positive.

    "Parcels were just the right balance between fun and educational content"

    "Yes, he really enjoys getting post and he loves reading. It made him feel special to get some parcels."

11. In addition to carers commenting generally on whether the parcels had been beneficial for their child they were specifically asked whether they thought Letterbox had any impact on the child's interest in reading at school. 63% of those that answered said they thought that Letterbox had contributed to an increased interest in reading, with 36% saying they felt interest had stayed the same.

"I have struggled to help develop my foster sons interest in reading – these parcels have helped tremendously"

12. Just as with the children's comments there was a mixed picture as to how the maths games worked with individual children. As in previous years many carers highlighted how valuable the inclusion of the money games was.

    "She has come along in leaps and bounds with her maths and the board games has helped in knowing about money"

13. Others mentioned that their child didn't make much use of the games.

    "She loved the books. The games are still in her drawer"

14. Many foster carers commented how much their child had looked forward to receiving a parcel each month.

    "Yes I think it is a fantastic scheme, my foster son loves receiving the parcels and [Letterbox] has helped him build a really impressive collection of books of his own."

    "A big yes, it was great for him to receive a letter posted to him. He treasured all the contents and read the books to his brother"

15. The Letterbox Club will be run again in 2015 and will include a new parcel aimed at children in year 2.

Wiggle Giggle and Johnny and the Raindrops

16. In December, Mansfield Central Library and Sutton-in-Ashfield Library hosted a performance from Nottingham Playhouse Theatre Company and Re: Play Theatre. In total 120 children aged 3 – 5 years, from local schools and nurseries, saw the production of WiggleGiggle; a unique blend of music and poetry to encourage listening and language skills.

17. In February, Nottingham based band Johnny and the Raindrops performed at Mansfield Central Library for an enthusiastic audience of under 7s and their families. 125 attended to celebrate National Libraries Day and joined in with original songs about pirates, washing machines and books. The band was joined on stage for one song by children who had been learning instruments with Notts Performing Arts Centre at Brunts School. Some of the comments from families received after the performance include:

    "Great idea to bring libraries to life in another way!"

    "Superb. Great music. Need more of this in Mansfield for kids"

    "Absolutely fantastic, whole family enjoyed it"

Rufford Craft Centre Exhibitions

18. The Christmas exhibition at the Craft Centre showcased the work of fifteen artists who displayed work in a wide range of art forms from silver to glass, ceramics, textiles and painting. Specifically designed for Christmas gifts, the exhibition attracted 2,986 appreciative people.

    'Wonderful worthwhile exhibition and a great platform for artists.'

    'Wonderful inspiring work - Congratulations to all concerned!'

19. In January the Craft Centre hosted the preview of a major new exhibition by the National Holocaust Centre. The exhibition looked not at the history of the Holocaust, but at the post-war response of the German people to the crimes committed in their name: responses of silence, outrage, reconciliation, and memorialisation. The Holocaust Centre asked to preview the exhibition at the Craft Centre to engage with a different section of the community than they attracted to Laxton. A disturbing exhibition. Well received by visitors, it provided a thought provoking experience and a moment of reflection.

    'Excellent – liked the international focus of the exhibition.'

20. At the beginning of February the Rufford Art Society opened their biennial exhibition of members' work. For almost twenty years this group of enthusiasts have met at Rufford to explore all types of visual arts in regular artist and member led workshops. The varied collection of art works showed the different interests and skills of the members and their continued enthusiasm for the visual arts.

    'Always a pleasure to visit this gallery!'

    'An excellent inspiring exhibition. Well done everyone.'

Creative Communities

21. The Arts service has begun a new four month creative project with Wynndale Primary School in Mansfield. The school has been awarded Artsmark Gold status and wished to build on this success and celebrate their achievement. Working with parents, carers and pupils, an artist from the Craft Centre will be creating a series of mosaics that encapsulate and display a flavour of the school to the outside world. The mosaics will be launched in May and be a legacy not only of the creative talents of the participants but also of new creative skills learnt.

Creative Older People

22. A programme of training for staff from residential homes and specialised day centres for older people and adults with learning disabilities is continuing at the Craft Centre. These sessions support the centres to achieve the National Care Quality Commission standards by giving staff practical arts skills and techniques to enable them to engage residents and users in creative activities.

23. The programme has included paper cutting techniques, working with recycled plastic and 'painting on a tea tray' which was developed to specifically engage residents who are confined to a bed or chair. All the activities have been designed by artists to be run with cheap easily found materials with no specialist equipment, making them easily replicated by staff in care settings.

Creative Families

24. During the half term break Rufford Craft Centre gives children, parents and carers the opportunity to get creative, together with a full programme of drop in sessions. Activities on offer included: basic skills with clay; wet felting techniques; ideas for paper engineering; Chinese brush painting; sculpture; mosaic; painting on silk and using recycled materials.

Creative Leaders

25. Over the last six years the Arts Service has developed a programme of drawing across the County, involving thousands of people in the national Big Draw celebration each October. Our method of engagement has received two national awards for its innovative approach involving training non-arts individuals within the community.

26. A new training programme started in February specifically aimed at leaders, teachers, carers and volunteers working with groups in the community. The training focuses on practical drawing activities and ideas of how to use drawing to achieve the wider aims of the groups. The overall thrust of the programme is to build capacity within our communities to increase creative opportunities. The latest sessions give new leaders and those involved in last year's Big Draw new inspiration and new skills and enables them to discuss how they can support each other.

COUNTRY PARKS AND GREEN ESTATES

27. The Christmas season at Rufford Abbey and Sherwood Forest featured a number of popular events, including the traditional Santa's Grottos at parks, children's trails, a midwinter lantern walk through Sherwood Forest and the annual Tree Dressing celebrations. This year it was decided to rest the Aurora Illuminations event at Rufford abbey and to trial a new one, called "Sparkling Sherwood." This featured a trail around the evening forest, with the ancient oaks and silver birches of the woodland gently illuminated in coloured light. A favourite with most visitors was seeing the Major Oak lit with moving laser lights, giving the impression of a swarm of glow-worms. The event sold out so it is planned to continue it next winter and possibly to extend to extra dates.

28. Winter weather kept onsite teams busy, with the weight of heavy snowfall on several days bringing down large numbers of trees and branches. Whilst Rufford Abbey and Sherwood Forest Country Parks were forced to close to the public for short periods during heavy snowfall, park rangers and wardens worked hard to clear paths of obstructions, and to clear fallen timber. The majority of this wood was sawn into short lengths and sold to park visitors for firewood.

29. In a departure from normal opening times, Bestwood Winding Engine House open days and tours continued through the winter period this year rather than April to October only.

This was enabled by the support of the Winding Engine House volunteer group and the Friends of Bestwood Country Park, who run a successful community café in the nearby Dynamo House building.

RECOMMENDATION

1) That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Derek Higton
Temporary Deputy Director
Children, Families & Cultural Services

For any enquiries about this report please contact:

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Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 5

REPORT OF THE CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES

PERFORMANCE REPORTING (1 APRIL – 31 DECEMBER 2014)

Purpose of the Report

1. The purpose of this report is to provide the Committee with an overview of performance during the first three quarters of the 2014/15 financial year, covering activities from April to December 2014.

Information and Advice

2. At the meeting on 5 November 2012, the Committee agreed to receive a quarterly report, which reviews performance across the full range of cultural services provided for children, young people and families that fall within its remit. These reports will be in addition to other reports that may be presented to the Committee from time to time providing detailed performance-related information about specific cultural services initiatives or projects.

3. This report forms the quarterly performance report for Quarter 3, i.e. reporting on performance between 1 April and 31 December 2014

Performance Reporting for 2014/15

4. As agreed at the meeting on 5 November 2012, quantitative performance reporting to the Committee will be measured via a combination of:

   - outcome based key performance indicators (KPIs)
   - key service indicators that will be measured against objectives within each of the cultural services business plans
   - a summary of key achievements across the relevant service areas.

5. The list includes a number of KPIs that reflect priorities within the Council's Strategic Plan, and which will also therefore be reported to the Policy Committee.

6. The performance data for the period 1 April – 31 December 2014, as described above, is set out in the table at **Appendix A.** This provides a summary across all service areas for the first three quarters of the financial year.

7. The activities, key performance indicators and service level indicators which are reported here have been selected by cultural services managers to provide information on the key development activities planned for 2014/15, plus a summary of performance achieved across the key service areas.

Other Options Considered

8. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

9. The recommendation for quarterly reporting to Committee, and the KPIs that will form the basis of the report, is in line with the established processes of reporting and publishing performance information across all of the services within the Children, Families and Cultural Services Department.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1) That the Committee notes the performance of the Council's cultural services during the period 1 April – 31 December 2014.

Jayne Francis-Ward
Corporate Director Policy, Planning and Corporate Services

For any enquiries about this report please contact:

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Team Manager, Performance, Intelligence and Policy
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Constitutional Comments

11. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (SS 13/02/15)

12. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

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Nottinghamshire County Council

Appendix A

Youth, Families and Cultural Services

REPORT TO COMMITTEE

Our Performance from April 2014 to December 2014

What have we achieved?

Country Parks & Green Estates	Implement the Green Estate Strategy (agreed by Culture Committee in December 2013)	⦿
	Develop new operating options appraisals for Sherwood County Park, Rufford Country Park and Bestwood Country Park	⦿
Cultural & Enrichment	Finalise new operating / management arrangements for community sports and arts teams	⦿
Libraries, Archives, Information & Learning	Develop and deliver sustainable Community Partnership Libraries (CPLS)	O
	Implement a new arm's length operating model for LAI&L services by April 2016	⦿
	Modernise public libraries	⦿
	Extend and modernise Nottinghamshire Archives	⦿
	Integrate and merge Adult Community Learning (ACLS) and Skills for Employment (SFE) services with a single development plan inline for OfSTED and new arm's length operating model	⦿
	Raise profile of adult learning across Nottinghamshire County Council and key stakeholders	⦿

Our achievement is rated by: [✓achieved ⦿ on schedule O progress being made, but behind schedule × not started or will not complete]

Country Parks & Green Estates Service	Yr Target	Apr-December	On Target?
Number of visitors to our Country Parks and Green Estate sites	820,000	**684,350**	✓
Increase Country Parks commercial income	£2,500,000	**£2,337,000**	✓
Number of volunteers worked with	700	**580**	✓
Number of volunteer hours supported	5400	**4,900**	✓
Number of public events organised, across Country Parks and Green Estate sites	1500	**930**	✓
Service user and customer satisfaction levels achieved across the service area	>90%	**99%** (Rufford Country Park)	✓
Cultural and Enrichment Service	**Yr Target**	**Apr-December**	**On Target?**
The number of active volunteers engaged in delivering sports and arts activities	1450	**2,106**	✓
Service user and customer satisfaction levels achieved across the service area	>90%	[1]	[1]
Libraries Archives Information and Learning Service	**Yr Target**	**Apr-December**	**On Target?**
The number of visits to Libraries	(3,000,000)	**2,218,885**	O
The number of virtual visits to Libraries	(1,000,000)	**1,035,437**	✓
The number of Library events and activities	(7,000)	**6,424**	✓
The number of Library loans	(3,500,000)	**2,520,430**	O
The number of active Library users	(145,000)	**145,000**	✓
The number of new Library members	(28,000)	**24,756**	✓
The number of adult learners	(7,500)	**2,664**	✓
Percentage of adult learners who started the course that met their expectations	(93%)	**93%**	✓
The number of Newlinc sessions (public computer access sessions)	(250,000)	**248,490**	✓
The number of visits to Archives	(3,500)	**3,343**	✓
The number of virtual visits to Archives	(400,000)	**319,714**	✓
The number of Archives learning activities/events and number of attendances	(50 / 1,000)	**23 / 451**	×
The number of file requests for the Records Management Service	(6,000)	**7,916**	✓
The number of boxes successfully received for the Records Management Service	(3,000)	**2,903**	✓
Achieve Education Library Service schools buyback rates	(72%)	**Annual**	
Service user and customer satisfaction levels achieved across the service area	(90%)	**Annual**	

Our achievement is rated by: [✓on or above target / Ooff target (by less than 10%) / ×off target (by more than10%)]

[1]data not yet received in full [2]against quarter profile (p) provisional figure (annual) figure not reported on a quarterly basis

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Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 6

REPORT OF THE TEMPORARY DEPUTY DIRECTOR, CHILDREN, FAMILIES AND CULTURAL SERVICES

ADULT AND COMMUNITY LEARNING ANNUAL PLAN AND FEES POLICY 2015 /2016

Purpose of the Report

1. The purpose of this report is to:

   1) report on the Adult and Community Learning Service's (ACLS) delivery and outcomes 2013/14

   2) seek approval of the Adult and Community Learning Annual Plan for 2015/16

   3) seek approval for expenditure relating to the receipt of an anticipated allocation of £2,145,430 from the Skills Funding Agency (SFA) to the Adult and Community Learning Service

   4) seek approval of the Fees Policy for 2015/16.

Information and Advice

Introduction

2. The Adult and Community Learning (ACL) Annual Plan sets out the plans for adult and family learning in Nottinghamshire for the period 2015/2016. The Adult and Community Learning Service (ACLS) is funded by the Skills Funding Agency (SFA) and in 2014/15 a grant allocation for Community Learning of £2,146,172 was available to plan, manage and deliver learning. It is anticipated that for 2015/16 a very similar grant will be available to fund ACLS. ACLS also uses some non-SFA generated funds to commission work that falls outside the SFA funding rules.

3. The SFA requires the allocation to be used to:

   - maximise access to community learning for adults, bringing new opportunities and improving lives, whatever people's circumstances
   - promote social renewal by bringing local communities together to experience the joy of learning and the pride that comes with achievement
   - maximise the impact of community learning on the social and economic well-being of individuals, families and communities.

4. The overall purpose and objectives for community learning are set by the Department for Business, Innovation and Skills in the White Paper 'New Challenges, New Chances' and the relevant extract is available as a background paper to this report.

5. The aim of the Nottinghamshire ACL Annual Plan is to deploy the SFA funding to ensure that local people have access to a range of appropriate and flexible learning opportunities that will contribute to their personal, social, educational and economic development and hence contribute to the strategy of Nottinghamshire County Council.

6. The contents of this Plan have been shaped with the involvement of the ACLS Reference Group, other Nottinghamshire County Council Services and external and internal partners particularly through an event 'Shared Dreams, Shared Themes' in November 2014.

7. This Adult and Community Learning Annual Plan:

- outlines our strategic aims and objectives for adult and community learning and introduces the wider learning offer
- reports on achievement of targets and outcomes against the adult and community learning objectives for academic year 2013/14 and provides an overview of priorities and targets for 2015/16.

Strategic Aims and Objectives

8. The strategic aims and objectives are as follows:

Aim

To ensure that local people have access to an appropriate range of flexible learning opportunities that contribute to their personal, social, educational and economic development.

Objectives

- Deliver a programme of high quality learning which clearly contributes to the priorities of the County Council (to support safe and thriving communities; support economic growth and employment; provide care and promote health; invest in our future)
- Focus ACLS public funding on people who are disadvantaged and least likely to participate in learning, including people on low incomes, those with low skills and those furthest away from the labour market
- Continue to deliver a universal ACLS programme with access for all and set a fees policy to ensure fees are paid where learners are able to do so
- Widen participation in learning through locally delivered informal learning programmes serving the needs of the diverse communities in the County
- Provide learning opportunities in a wide variety of community venues, focused on deprived areas where learning can make a difference to the life-chances of adults and their families
- Provide Family Learning in partnership with schools and Children's Centres in deprived areas where attainment levels are low
- Grow the capacity of the voluntary and community sector organisations to deliver effective adult learning that meets the quality requirements of Ofsted through funding and supporting niche provision.

Delivering the Objectives

9. In order to achieve the above objectives, we will:

- Commission a Curriculum which will give priority to:

  - Engaging new learners and ensuring they are aware of further learning opportunities
  - Improving confidence and skills to allow people to participate fully in society
  - Moving parents from family learning into English, mathematics and ICT qualifications through active links to college qualification programmes to enable learners to enhance their employability
  - Meeting the needs of those who are unemployed to support their routes to employment
  - Meeting the needs of vulnerable adults, particularly those with learning difficulties/disabilities and those with physical and mental health issues
  - Delivering Family Learning in deprived areas to improve the literacy and numeracy skills of both children and adults and to provide better outcomes for families.

- Commission learning activities under the themes of:

  Employability (to build confidence and basic skill for people not supported by Department of Work and Pensions programmes)
  Health and Social Wellbeing (to improve physical, emotional and mental health through enjoyable group learning)
  Family Learning (to strengthen families and improve the skills of parents to support their children particularly in mathematics and English)
  Learning Difficulties and Disabilities (discrete courses to improve the lives through learning of people with learning difficulties and disabilities)
  Community and Individual Capacity Building (to build confidence and skills to enable people to shape their own futures or that of their communities)
  Equality, Inclusion and Citizenship (to engage communities of interest and minority groups and to allow people to play an active part in wider society).

- Work with partners to develop a curriculum plan, outlining how the identified target groups will be attracted to learning by the courses, times, locations and modes of delivery on offer to meet the priorities outlined above.

- Develop the capacity to directly deliver community learning courses to meet gaps in provision through merging the Adult and Community Learning team with the Skills for Employment team.

- Continue to improve the planning and commissioning of ACLS so that we develop an improved analysis of needs, and are able to improve further the quality of teaching and learning, outcomes for learners and value for money.

- Work with voluntary and community sector organisations and support their application of quality assurance to meet Ofsted requirements.

- Ensure we are on target to achieve an Ofsted inspection outcome of grade 1 'Outstanding'.

- Build capacity in communities to raise awareness of ACLS, enable communities to contribute to identify needs and to increase the potential number of volunteers.

- Increase the number of Learning Champions and ensure their work attracts new learners from target communities and promotes community learning. Commission this aspect of delivery from 2014/15 year.

- Work with partners in Notts Loves Learning (the Community Learning Trust) to move forward the development of the strategy and learning offer for Community Learning across Nottinghamshire County and Nottingham City.

Fees Policy 2015/16

10. A consistent Fees Policy is required to ensure that adults within Nottinghamshire are treated equitably by each delivery partner within the ACLS Provider Network. Given the focus of this funding on those with low skills/confidence, along with the current economic climate, it is proposed that the hourly tuition fee of £2.75 should be increased very slightly to £2.80. Providers will continue to be encouraged to use a small proportion of their allocation to deliver activity in areas of less deprivation where participants are less likely to be eligible for fee remission. Family Learning activity remains free of charge in line with national policy. The proposed Fee Policy for 2015/16 is attached as **Appendix 1**.

11. It is proposed that the fee remission categories remain unchanged from the agreed policy for 2014/15.

Delivery and Outcomes 2013/14

12. ACLS operates within academic years so the 2013/14 year is the most recent full set of data.

13. In 2013/14 ACLS achieved 9,571 individual learners against a target of 9,000 and had 15,224 enrolments on 1,887 short courses (mostly under 20 hours). Both the number of learners and the number of enrolments have increased since last year. The percentage of learners who declared themselves as falling into specific categories was: 3.5% Black and Minority Ethnic (BME) learners; 29.5% male; 34.3% disabled and 21% learning difficulty; 21% over 60; and 54.5% concession paying no fees.

14. Overall achievement rates in ACLS provision in 2013-14 were good at 85.8% and was very good in Family Learning (90.4%). BME achievement is an area to improve for 2015/16 whilst participation and achievement are as expected for the other specific groups.

15. ACLS contracts out its learning having funding agreements with a wide range of organisations. These include four Colleges of Further Education, the WEA East Midlands, and an Academy Trust which manages adult learning provision from two campuses. The number of providers decreased again in 2013-14 to 38 with five fewer than in 2012/13, although the number of courses was 90 higher.

16. The Service aims to recruit learners from the most deprived areas of Nottinghamshire and set a target for 2013-14 for 73% of learners to come from the top 250 most deprived super output areas. The end of year figure showed that 69.4% of learners came from the top 250 most deprived areas which is 2% lower than the previous year and is being addressed through closer monitoring of provision in 2014/15.

17. There was a wide subject offer with learners in each of the 16 separate Sector Subject Areas (SSAs) although courses were predominantly in SSA 14 Preparation for Life and Work (2,981 learners) and SSA 9 Arts, Media and Publishing (1,714 learners). The table at **Appendix 2** (Summary Table 2013/14 Learners and Enrolments by Sector Subject Area (SSA)) shows the distribution across the SSAs plus the number of learners in provision for Learners with Learning Difficulties and Disabilities (LLDD).

The Wider Learning Offer

18. In October 2014 the ACLS and the Skills for Employment (SFE) service were brought under the Team Manager Library and Community Learning and will be formally merged in a new structure from 1 August 2015.

19. SFE has 23 full-time tutors who have some capacity to deliver courses to adults in addition to the Education Funding Agency funded qualification Study Support Programmes for young people 16 to 19 years old. SFE tutors will be delivering a small but increasing amount of adult learning from academic year 2015/16 to reduce the costs of community learning and to fill gaps in commissioned provision. As this is not expected to fill all gaps, additional casual tutors will be recruited from 2015 as needed.

20. Within the Library service a vibrant offer of adult and family learning is scheduled each year. A pilot in 2014 where there was a charge for Astronomy courses demonstrated that people are willing to pay for some of these activities. For the 2015/16 financial year this pilot will be extended and market testing of a range of courses will be used as a foundation to plan income-generating courses from April 2016 as part of the offer from the new arm's length operating model.

21. SFA funding rules limit Community Learning funding to non-accredited courses or accredited courses not funded under other SFA funding streams. Recognising the barriers for some adults in joining a course within a college, ACLS is identifying unmet accredited learning needs and developing an accredited offer funded through other sources.

22. A new Commissioning Bid Panel will be set up to assess the bids for 2015/16 delivery of community learning. The Panel will have ACLS managers plus two members of the ACLS Reference Group and will work to ensure rigor and transparency in the consideration and awarding of bids.

Other Options Considered

23. None.

Reason/s for Recommendation/s

24. The recommendations are made to ensure effective spend of the SFA grant against relevant government and Nottinghamshire County Council priorities and to set a fair Fees Policy.

Statutory and Policy Implications

25. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

26. The anticipated SFA grant figure for the period 1 August 2015 to 31 July 2016 is £2,145,430 and it is expected that this will be fully utilised delivering the services as set out in the report.

RECOMMENDATION/S

That:

1) the Adult and Community Learning Service's delivery and outcomes for 2013/14 be noted
2) the Adult and Community Learning Annual Plan for 2015/16 be approved
3) the expenditure of the anticipated grant allocation from the Skills Funding Agency against the priorities identified be approved
4) the Fees Policy for 2015/16 be approved.

Derek Higton
Temporary Deputy Director, Children, Families and Cultural Services

For any enquiries about this report please contact:

Judith Dey
Team Manager, Library and Community Learning
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E: judith.dey@nottscc.gov.uk

Constitutional Comments (SMG 13/02/15)

27. The proposals in this report fall within the remit of this Committee. The Committee has responsibility for adult learning under its Terms of Reference which are set out in the County Council's Constitution.

Financial Comments (SS 06/02/15)

28. The financial implications of the report are set out in paragraphs 10 and 26 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Extract from 'New Challenges, New Chances: Further Education and Skills System Reform Plan – Department for Business, Innovation and Skills, December 2011 (page 14)

Electoral Division(s) and Member(s) Affected

All.

C0578

APPENDIX 1

ADULT AND COMMUNITY LEARNING SERVICE FEES POLICY FOR 2015/2016

1. **COVERAGE:** this fees policy covers activity classified as Personal and Community Development Learning (PCDL), funded by the Skills Funding Agency/ACLS and sub-contracted to Nottinghamshire County Council Adult and Community Learning Service for delivery in Nottinghamshire County. Family Learning programmes (Wider Family Learning, Family English, Mathematics and Language) contracted to Nottinghamshire County Council Adult and Community Learning Service for delivery in Nottinghamshire County Council will be free of charge.

2. **IMPLEMENTATION DATE:** this policy will take effect from 01.08.15.

3. **TUITION FEE:** the hourly charge for PCDL/Work Routes courses will be £2.80 per hour. The collection method is at the discretion of the ACLS provider. Learners who pay tuition fees will also be charged examination fees if relevant to the course of learning. Exemptions/remissions in respect of course fees also apply to examination fees, if appropriate.

4. **ADMINISTRATION FEE**: A £5 administration fee will be charged to <u>all</u> learners undertaking an accredited course to contribute to the cost of examination registration, and issuing of certificates. NB learners eligible for remitted tuition fees <u>will not</u> be exempt from the administration charge.

5. **EXEMPTIONS:** the following provision within PCDL will be exempt from fees:

   - **Customised Provision for Learners with Learning Difficulties and/or Disabilities (LLDD):** discrete provision for LLDD cohorts will be exempt for fees. Individual members of the LLDD cohort enrolling on PCDL courses will be charged fees unless they are covered by one of the remissions detailed under section 6, below.

   - **Discrete Courses for Volunteers:** prior approval for remission is required from the Team Manager, Library and Community Learning.

6. **REMISSIONS:** learners in receipt of the following benefits will be eligible for fee remission:

   - **Income based Job Seekers Allowance (not contribution based)**

   - **Housing Benefit or Council Tax Support (Not Single Person's Discount)**

   - **Employment Support Allowance**

   - **Income Support**

   - **Incapacity Benefit**

   - **Working Tax Credit**

   - **Pension Credit (not savings credit)**

- **Unwaged Dependents** of those in receipt of the above benefits.

- **Identified elements of Universal Credit (wef October 2015)**

All benefits claimants will be required to provide evidence of their benefit status to qualify for fee remission.

7. **DISCRETIONARY REMISSIONS:** there are some categories of learners, for example but not exclusively travellers, the homeless and hostel dwellers who, whilst not necessarily in receipt of benefits, are clearly unable to contribute to the cost of their learning. In such instances, ACLS may agree discretionary fee remission to groups of learners or individual learners without the prior consent of the SFA. Records of all such discretionary remissions will be retained.

8. **REFUNDS:** If a PCDL course is terminated by the provider because, for example, of low numbers, learners who have paid in advance will be refunded for the sessions cancelled by the provider. Individual learners who choose to leave a PCDL course before its completion will not be eligible for a refund. If an award bearing class is cancelled by a provider, full refunds will be provided to course participants.

Summary Table 2013/14 Learners and Enrolments by Sector Subject Area (SSA)

Sector Subject Area	Number of learners	Number of enrolments	Ratio learners: enrolments
1. Health, Public Services & Care	1012	1256	1.24
2. Science and Mathematics	16	16	1.00
3. Agriculture, Horticulture and Animal Care	88	114	1.30
4. Engineering and Manufacturing Technologies	7	7	1.00
5. Construction, Planning and the Built Environment	146	189	1.29
6. Information and communications technology	714	869	1.22
7. Retail and Commercial Enterprise	1239	1582	1.28
8. Leisure, Travel and Tourism	269	338	1.26
9. Arts, Media and Publishing	1714	3008	1.75
10. History, Philosophy & Theology	87	116	1.33
11. Social Sciences	16	16	1.00
12. Languages, Literature and Culture	594	976	1.64
13. Education and Training	53	53	1.00
14. Preparation for Life and Work	2981	4223	1.42
15. Business Administration and Law	35	36	1.03
Family Learning	1982	2425	1.22
Community Learning	6749	10462	1.55
LLDD Provision	1380	2362	1.71
Total	**9571**	**15224**	**1.59**

Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 7

REPORT OF THE TEMPORARY DEPUTY DIRECTOR, CHILDREN, FAMILIES AND CULTURAL SERVICES

INDEPENDENT LIBRARY REPORT FOR ENGLAND

Purpose of the Report

1. To update Members on recommendations and implications resulting from the publication of the Independent Library Report for England.

Information and Advice

2. The Department of Culture Media and Sport (DCMS) and the Department of Communities and Local Government (DCLG) commissioned philanthropist, entrepreneur and publisher William Sieghart to produce an independent report that considered:

   - what are the core principles of a public library into the future?
   - is the current model of delivery the most comprehensive and efficient?
   - what is the role of community libraries?

3. An advisory panel was established to take evidence from a wide range of stakeholders and published their final report in December 2015. Its recommendations aim to ensure that public libraries flourish for generations into the digital age.

4. The Review identifies a clear need and demand within communities for "*modern, safe, non-judgemental, flexible spaces*" from where everyone, of all ages and especially those most vulnerable, can access the world's knowledge for free and with the support of knowledgeable staff. In particular, libraries support two key skills:

   - literacy – working with schools and local cultural organisations, libraries can assist standards in schools and provide courses for adults
   - digital literacy – at least 20% of people have no digital technology at home, and those that do need help to make the most of what they do have.

5. The Review states that the public library service should be re-invigorated: WiFi in every library; a comfortable, retail-standard environment, with coffee, sofas and toilets; new services to make it a vibrant and attractive community hub, supporting individuals and communities to become more enterprising, more literate and, in consequence, more prosperous.

6. The evidence received by the Review argues that the future of libraries as community hubs is essential for the well-being of the nation.

7. The Review seeks coherence at national level: it describes the current governance arrangements as inhibiting both strategic leadership and economies of scale. Central government needs to demonstrate its own commitment and understanding of the crucial nature of the service to the nation's welfare and advancement.

8. The Review highlighted key areas for development:

   a. improved national leadership through a Library Taskforce led by local government
   b. that wider government initiatives should recognise that libraries provide access to services from education and welfare reform to business and economic growth to health and well-being. And that they also support a range of digital inclusion activities
   c. that progress on the E-Lending pilots be concluded allowing libraries and publishers' interests to be protected. Specific work on in-library audio and e-book lending be progressed
   d. that volunteering and volunteer led libraries for some communities is an option but is lower in more disadvantaged communities
   e. the Review advocates greater involvement of communities in the management of library services and observes a range of different models are developing.

9. The Review recommends that local authorities should continue to have a statutory duty to provide library services and the autonomy to determine the levels of local provision, spending, management structure and delivery arrangements. It also encouraged local authorities to consider the advantages in new, alternative models – staff led public service mutuals; community mutuals; trusts; shared services; in-house; contracting out etc.

10. The Review describes libraries as the most valued of civic spaces with a unique cross generational appeal. It identifies examples of exciting, relevant and vibrant community hubs that drive footfall to town centres and help create a climate of aspiration, and of collaborative working by local authorities that extend services and improve efficiency.

11. The report currently has no financial resources available to undertake areas for development. It has identified key actions:

Central government

a) to fund local authorities to extend WiFi access, computer facilities and workforce training for all public libraries in England
b) to have greater cross-government recognition and support for libraries
c) to change copyright law to extend the Public Lending Right to remote e-loans.

Central government and local government

a) to work together to establish a library taskforce, led by councils working with sector partners, to: provide leadership; implement the Review's recommendations, and reinvigorate the public library service in England.

The taskforce

a) to support the creation of a national digital library network

b) to work with publishers, libraries and others to adopt the e-lending pilot models
c) to develop the library workforce, especially new recruits and graduates
d) to develop sector-led best practice guidelines to help local authorities' work with volunteers and community-led libraries.

Local government, through the taskforce

a) to develop a vigorous culture of mutual support among local authorities, sharing good practice/resources and seizing opportunities for greater collaboration
b) to consider all available options for the delivery of local library services
c) to encourage more community involvement in the management of libraries.

12. The Strategy for Nottinghamshire's Libraries was approved by County Council on 15 December 2011.

13. Since its approval the strategy has under-pinned the service business plans for 2012/2013 and 2014/15.

14. The strategy has positioned the Council and the service well to respond to changing requirements and in most parts has enabled the service to positively meet the recommendations of the review. In particular placing the library at the centre of community life as a reading, cultural, information and heritage hub is central to the Nottinghamshire approach.

15. The ongoing modernisation of the library network provides for a modern 'retail' public space that is vibrant and well used.

16. The delivery of an alternative operating model through a community benefit society will enable financial savings and encourage greater community engagement of the service.

17. The roll out of WiFi to the majority of Nottinghamshire's Libraries is underway with free internet available at all sites.

18. Nottinghamshire County Council is well placed to meet its statutory duty and respond to changing needs and environments and will contribute to outcomes of the taskforce as they develop.

Other Options Considered

19. As this is a report for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

20. The report is for noting only.

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults,

service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

22. The detailed work undertaken in relation to the delivery of the library strategy aims to improve the accessibility and quality of library and information services for our customers.

23. The development of an alternative operating model via a Community Benefit Society will encourage wider engagement and involvement in the development of services.

RECOMMENDATION/S

1) That the recommendations and implications resulting from the publication of the Independent Library Report for England be noted.

Derek Higton
Temporary Deputy Director, Children, Families and Cultural Services

For any enquiries about this report please contact:

Peter Gaw
Group Manager, Libraries, Archives and Information
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Constitutional Comments

24. As this report is for noting only, no constitutional comments are required.

Financial Comments (SS 13/02/15)

25. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Independent Library Report for England – Department of Culture, Media and Sport, 18 December 2014

A Strategy for Nottinghamshire's Libraries – report to County Council on 15 December 2011

Electoral Division(s) and Member(s) Affected

All.
C0584

Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 8

REPORT OF THE TEMPORARY DEPUTY DIRECTOR, CHILDREN, FAMILIES AND CULTURAL SERVICES

ESTABLISHMENT OF A TEMPORARY POST IN THE LIBRARY SERVICE TO DELIVER A CHILDREN'S POP-UP THEATRE IN LIBRARIES PROJECT

Purpose of the Report

1. To seek approval to establish a temporary 0.4 fte Library Events Officer (Grade 5) post to support the development and delivery of an externally funded Children's Pop-Up Theatre project within the Library Service for one year.

Information and Advice

2. The Library Service has been awarded a grant by the Arts Council to provide high quality, fun, imaginative and accessible live theatre in libraries for children aged 5 – 9 years old and their families.

3. The project will include the commission of a new play developed from a contemporary children's novel bespoke to library settings to tour 16 libraries and a programme of theatre-craft workshops in 12 libraries and existing children's theatre productions from a range of companies to tour five libraries.

4. It is proposed to create a temporary 0.4 full-time equivalent (fte) Library Events Officer post at Grade 5 to lead on the co-ordination of programme activity, support development of library staff and ensure regular monitoring and evaluation of activity for 12 months during this time limited project.

Other Options Considered

5. Funding for the post was part of the bid to the Arts Council and other options were considered during the development of the bid.

Reason/s for Recommendation/s

6. Establishment of the post will enable the Library Service to deliver a cultural project through Arts Council funding.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. The post, which will cost £12,363 including on-costs, will be funded from a grant from the Arts Council and thus has no impact on the Library Service revenue budget.

Human Resources Implications

9. Recruitment to the temporary post detailed in this report would be subject to the County Council's employee recruitment policies and to the current vacancy control protocol.

Public Sector Equality Duty implications

10. Due regard has been given to the Public Sector Equality Duty. As the Children's Pop-Up Theatre project is specifically aimed at children there are no specific equality implications for protected groups.

Implications for Service Users

11. The Children's Pop-Up Theatre project will be available to all children of the target age via Nottinghamshire's public library network.

RECOMMENDATION/S

1) That approval be given to establish a temporary 0.4 fte Library Events Officer (Grade 5) post to support the development and delivery of an externally funded Children's Pop-Up Theatre project within the Library Service for one year.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Peter Gaw
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T: 0115 9774201
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Constitutional Comments (LM 13/02/15)

12. The Culture Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (SS 06/02/15)

13. The financial implications of the report are set out in paragraph 8 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0565

Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 9

REPORT OF THE TEMPORARY DEPUTY DIRECTOR, CHILDREN, FAMILIES AND CULTURAL SERVICES

CO-LOCATION OF COLLINGHAM LIBRARY INTO THE NEW PARISH HUB

Purpose of the Report

1. To seek approval for the co-location of Collingham Library into the new Parish Hub building.

Information and Advice

Context

2. The Strategy for Nottinghamshire's Libraries outlines priorities for the service for the 10 years 2012 - 2022.

3. The strategy has key pledges including:

- putting libraries at the heart of communities
- libraries being where people live
- increasing community involvement.

4. The strategy has key actions including:

- investing, developing and re modelling the library network
- to locate library services in the best location for the local community, with a key outcome of co-locating with other services.

5. Library services in Collingham were established by volunteers before 1879, with the service being merged into the County Library service shortly after the First World War. The current library was opened in 1981 in a purpose built library and health centre building. It was originally a fold away library to allow for flexible use by the health centre when the library was closed.

6. Collingham is one of the 28 level 3 libraries in Nottinghamshire. Visitors last year amounted to 14,000 with over 22,000 books and other items being issued. Collingham Library also acts as the hub for South Scarle Library Access Point (LAP).

7. The library is currently leased from the health centre. The current lease has expired which has provided the opportunity to consider alternative accommodation.

8. Collingham Parish Council has recently acquired a former shop unit next to Collingham Post Office to create a Parish Hub. The Parish Council at its meeting on 22 January 2015 confirmed the purchase and future use of the building. The inclusion of the library within the Parish Hub was also agreed. The new building will be called Collingham Parish Hub and Library.

9. It is proposed that the County Council be given a pepper corn rent and long lease to secure the provision of a public library service within the Parish Hub building. The library service will contribute to the running costs of the building and manage the income and bookings for community hire. Overall premises costs will be at least 50% lower than the current provision.

10. The potential for increased volunteering and community activity will be enhanced by this development.

11. A Community Partnership Library development will be more likely following the co-location of the library within the Parish Hub, either with the Parish Council or a community organisation.

12. Investment to relocate the service and create a modern and flexible library will be made by the County Council including internal fittings, design and library shelving. It is estimated this will be around £20,000 which will be identified within the services minor works budget.

Other Options Considered

13. The option not to co-locate was considered. This however would prevent achieving a reduction in ongoing running costs.

14. These options were evaluated following an appraisal of the suitability of locations, cost, potential for increasing levels of use, sustainability and access to other community services.

Reason/s for Recommendation/s

15. The proposal will facilitate a more sustainable library service at a lower cost.

16. This development allows for future development of volunteering and greater partnership working.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

18. The cost of relocation and minor works will be found within the revenue budget of the library service.

19. The recommendation is estimated to save premises related revenue costs of around £35,000 over 5 years.

Public Sector Equality Duty Implications

20. This scheme enables ongoing provision of a static library service in the Collingham area and improves the library environment.

RECOMMENDATION/S

1) That the co-location of Collingham Library into the new Parish Hub building be approved.

Derek Higton
Temporary Deputy Director, Children, Families and Cultural Services

For any enquiries about this report please contact:

Peter Gaw
Group Manager Libraries, Archives, Information and Learning
T: 0115 977 4201
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Constitutional Comments (LM 11/02/15)

21. The Culture Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (SS 13/02/15)

22. The financial implications of the report are set out in paragraphs 18 and 19 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

A Strategy for Nottinghamshire's Libraries – report to County Council on 15 December 2011

Electoral Division Affected

Collingham Cllr Maureen Dobson

C0585

Nottinghamshire County Council

Report to Culture Committee

9 March 2015

Agenda Item: 10

REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2015.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.

3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Pete Barker
Democratic Services Officer
T: 0115 977 4416

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2014-15

Report Title	Brief summary of agenda item	Lead Officer	Report Author
28 April 2015			
Service update	For noting	Derek Higton/Sally Gill	Various
Arm's Length operating model – Libraries, Archives, Arts and Learning – Contract Award		Derek Higton	Peter Gaw
Annual review of the County Council Cultural Strategy		Derek Higton	Peter Gaw
Future management arrangements for Rufford Country Park		Derek Higton	Steve Bradley
Update on Sherwood Forest Regional Park	For noting	Sally Gill	Sally Gill
Work programme			
9 June 2015			
Service update	For noting	Derek Higton/Sally Gill	Various
Performance reporting (2014/15)	For noting	Derek Higton	Maggie Pape
Outside bodies report	For noting	Derek Higton/Sally Gill	Various
Work programme			
21 July 2015			
Service update	For noting	Derek Higton/Sally Gill	Various
Work programme			
To be placed			
Heritage Tourism – Year 1 update		Sally Gill	Heather Stokes
Biodiversity Offsetting – final report		Sally Gill	Heather Stokes
Sherwood Forest Visitor Centre – progress reports			
Idle Valley Management Board	Report from officer group	Sally Gill	Heather Stokes
Heritage Plan		Sally Gill	Sally Gill
Green Estate Strategy – progress reports on delivery		Derek Higton	Steve Bradley
Conservation Management Plan for Rufford Park		Derek Higton	Steve Bradley