

**REPORT OF THE CHIEF EXECUTIVE****CHANGES TO CABINET MEMBER ARRANGEMENTS AND APPOINTMENT  
OF COMMITTEE CHAIRMEN AND VICE CHAIRMEN****Purpose of the Report**

1. To note changes made by the Leader to Cabinet Member portfolios and to appointments to specified Cabinet Member and Deputy Cabinet Member positions.
2. To seek Council approval for proposed changes to Committee Chairman and Vice-Chairman appointments.

**Information**Cabinet Member Terms of Reference and Titles

3. At the Full Council meeting on 31 March 2022, the Council approved the move from the Committee system of governance to the Executive (Leader and Cabinet) model from the Full Council Annual Meeting on 12 May 2022.
4. The arrangements agreed included initial Terms of Reference and titles for the new Cabinet Member roles. These have remained unchanged throughout the initial implementation of the new governance arrangements. However, as with the Terms of Reference and titles of committees under the Council's previous 'Committee System' form of governance, it is appropriate to review these on an ongoing purpose to ensure they are working well and best enable effective and efficient decision-making.
5. Section Five, Part 1 of the Council's Constitution states:

***ROLE OF CABINET MEMBERS***

*22. The Leader will delegate a range of Services (or "Portfolio") to each Member appointed to the Cabinet. Each Cabinet Member will be responsible for overseeing the Cabinet's responsibilities in relation to the Services and functions within their Portfolio.*

*23. The Leader will decide the extent to which responsibility for formal decision making for functions of the cabinet is held collectively by the Cabinet, by individual Cabinet Members or officers.*

24. The Leader will notify the Monitoring Officer of any amendments to the delegations to Cabinet Members. The Monitoring Officer will then update the Constitution and notify all councillors.

25. The Leader of the Council will have overall responsibility for the operation of the Cabinet and its decisions.

6. The Leader has recently notified the Monitoring Officer of a number of such amendments taking effect from 1<sup>ST</sup> December 2023. The Cabinet Member Terms of Reference contained within the Constitution have been updated to reflect those changes in titles and remit. The updated Terms of Reference are included at **Appendix 1**.
7. The Monitoring Officer will further review the Constitution to ensure that any consequent impacts of the changes to the Cabinet Member Terms of Reference are addressed as appropriate.

#### Changes to Cabinet Member and Deputy Cabinet Member Appointments

8. As set out in Section Five, Part 1 of the Council's Constitution, the Leader of the Council is responsible for appointing Cabinet Members and Deputy Cabinet Members. In light of the changes in portfolios and remit, the Leader has made changes to the appointments reported for information to Full Council on 11 May 2023. The changes to appointments (and titles) are detailed in Table 1 below in **bold font**:

Table 1

<u>Portfolio</u>	<u>Cabinet Member</u>	<u>Deputy Cabinet Member</u>
Deputy Leader and Cabinet Member for Transformation	Bruce Laughton	Not applicable
Cabinet Member Business Management	Chris Barnfather	Not applicable
Cabinet Member for <b>Adult Social Care</b>	Matt Barney	<b>Tom Smith</b>
Cabinet Member for <b>Children Social Care</b>	Tracey Taylor	Sinead Anderson
Cabinet Member for <b>Communities and Public Health</b>	<b>Scott Carlton</b>	<b>Gordon Wheeler</b>
Cabinet Member for Economic Development and Asset Management	Keith Girling	Reg Adair
<b>Cabinet Member for Education and Special Educational Needs and Disabilities (SEND)</b>	<b>Sam Smith</b>	<b>Nigel Moxon</b>
Cabinet Member for <b>Finance and Resources</b>	Richard Jackson	André Camilleri
Cabinet Member for Transport and Environment	Neil Clarke MBE	<b>John Cottee</b>

## Changes to Committee Chairmen and Vice-Chairmen Appointments

9. Council makes appointments (or delegates authority to the relevant body where relevant) to the roles of Committee Chairmen and Vice-Chairmen. In light of the changes to Cabinet Member appointments detailed above, a number of in-year changes are proposed to the existing Committee chairing arrangements as detailed in Table 2 below in **bold font**:

Table 2

<u>Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
Overview Committee	Boyd Elliott	Glynn Gilfoyle*
Adult Social Care and Public Health Select Committee	Roger Jackson	David Martin*
Children and Families Select Committee	<b>Mike Introna</b>	Francis Purdue-Horan*
Place Select Committee	<b>Mike Adams</b>	Tom Hollis*
Governance and Ethics	Philip Owen	Johno Lee
Health and Wellbeing Board	Dr John Doddy	Dr Thilan Bartholomeuz
Health Scrutiny Committee	<b>Jonathan Wheeler</b>	Bethan Eddy
Joint Strategic Planning and Transport	Neil Clarke MBE	Councillor Nick Raine (Nottingham City)
Nottinghamshire Pension Fund	Eric Kerry	<b>Mrs Sue Saddington</b>
Planning and Rights of Way Committee	Mike Quigley MBE	Jim Creamer*

\* Nominated by Opposition Group Leaders – no change proposed.

10. The new appointments to Committee Chairs and Vice Chairs will be effective from 11<sup>th</sup> December 2023.

### **Other Options Considered**

11. The changes made by the Leader are intended to focus Cabinet Member portfolios on the key areas of responsibility and enable the most effective and efficient means of decision-making going forward. Continuing with the current Cabinet Member delegations and areas of responsibility would not deliver these outcomes.
12. The proposed changes to the current Committee chairing arrangements will enable the ruling group to better implement the overall changes in Cabinet Member remits and responsibilities to improve the efficacy and focus of decision making.

### **Reason/s for Recommendation/s**

13. To inform all Members of the changes that the Leader has made to the existing Cabinet Member and Deputy Cabinet Member delegations, titles and appointments and to approve changes to the appointment to Chairman and Vice Chairman of Committees roles as set out in Table 2.

## **Statutory and Policy Implications**

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

15. There are no financial implications identified from the changes to Cabinet Member arrangements, or appointments to Committee Chairs or Vice Chairs with the overall cost of Special Responsibility Allowances remaining within the cost envelope, including application of the pay award, as recommended by the Independent Remuneration Panel and approved by Full Council.

## **RECOMMENDATION/S**

That Council:

- 1) Notes the changes which the Leader has made to Cabinet Member portfolios, titles and appointments effective from 1<sup>st</sup> December 2023.
- 2) Notes the revised Cabinet Member Terms of Reference and titles to reflect the changes made by the Leader.
- 3) Approves the proposed changes to the Committee Chairmen and Vice-Chairmen appointments as highlighted in Table 2 above, for implementation effective from 11<sup>th</sup> December 2023.
- 4) That any further consequent amendments to the Constitution made by the Monitoring Officer arising from the changes to Cabinet Member portfolios and titles be reported to all Members for information.

**Adrian Smith**  
**Chief Executive**

**For any enquiries about this report please contact:**

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**Constitutional Comments (HD 28/11/23)**

18. The process undertaken by the Leader to make changes to Cabinet Member titles, portfolios and appointments as outlined in the report and the recommendations to Council are in line with the requirements of the Council's Constitution

### **Financial Comments (NS 27/11/23)**

19. There are no specific financial implications arising directly from the report as the payments are within the scheme of members allowances recommended by the Independent Remuneration Panel and approved by Full Council.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Change to Governance Arrangements report to Full Council – 31 March 2022 ([published](#))
- Establishment of Committees report to Full Council – 11 May 2023 ([published](#)).

### **Electoral Division(s) and Member(s) Affected**

- All