

APPENDIX A
CHARGES FOR HIGHWAYS SERVICES - APPLICABLE FROM 1st April 2018

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable	Comments
		2017/18	2018/19		
DOCUMENTS	Street Lighting Guide / Code of Practice	£14.25 + £1.65p&p +VAT	£14.25 + £1.65p&p +VAT	Yes	
	Local Transport Plan	£51.50 +£1.50p&p	£51.50 +£1.50p&p		
DATA	Paper Copies of plans	Cost	Cost		Charge covers copying, admin and postage costs.
	Traffic Counts	£75 *	£78 *	Yes	Commercial organisations only, £78 charge for first information + £13 for each additional figure. Provided at cost to litigants.
	Traffic Counts - copy of raw data	£75 /arm	£78 /arm	Yes	Commercial organisations only, provided at cost to litigants.
	Information to Map producers	Cost	Cost	Yes	Charge covers copying, admin and postage costs.
	Traffic Control & UTC information	£105 *	£108 *	Yes	Standard charge, for complex enquiries actual costs charged. Provided at cost to litigants.
	Road Structure Condition Data	Cost	Cost		Charge covers copying, admin and postage costs.
	Accident Data – No Collisions	£50 *	£52 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise crash report (up to and including 60 collisions)	£87 *	£87 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data- Major concise crash report (more than 60 collisions)	Cost*	Cost*		
	Accident Data – Full crash report ((up to and including 60 collisions)	£152 *	£157 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise Major crash report (more than 60 collisions)	Cost*	Cost*	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Severity Plot showing location and severity only (up to and including 60 collisions). Charge includes full details.	£224 *	£231 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Major Severity Plot showing location and severity only (more than 60 collisions). Charge includes full details.	Cost*	Cost*	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Balloon plot showing attendant circumstances (up to and including 60 collisions)	£248 *	£255 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Major Balloon plot showing attendant circumstances (more than 60 collisions). Charge includes full details	Cost	Cost	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action
SERVICES	District Searches - highway schemes <i>Highways Searches – Highway schemes (District Search)</i>	£9 *	£9 *	Yes	Plus, additional £35.50 + VAT for provision of Highway Extent plan. Note: No charge to utility company, DVLA, Police, Land Registry and Town/Parish Council
	District Searches - adoption questions <i>Highway Searches – Adoption questions (Full search without plan – see note)</i>	£16.25*	£16.45*	Yes	Plus, additional £35.50 + VAT for provision of Highway Extent plan. Note: No charge to Utility company, DVLA, Police, Land Registry and Town/Parish Councils.
	District Searches - adoption questions & highway schemes	N/A Covered by options above	N/A Covered by options above		
	Property Searches – Search for Public Right of Way	£10 *	£10 *	Yes	Compulsory rights of way question on the CON29 form.
	Property Searches – Search of the Greens and Commons Registers	£30 *	£30 *	Yes	Question in three parts (optional question on CON29 form). Additional £16.00 for a copy of the Common / TVG register and £16.00 for a copy of the documents contained within the Statutory Statement and Declaration Register.
	Production of a Public Right of Way Order Plan for the purposes of Town and Country Planning Act and Highways Act Orders undertaken by Local Planning Authorities.		£25		New Service
	NRSWA - Sample Inspection	£50	£50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Defect Inspection	£47.50	£47.50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.

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****VAT is chargeable on non-statutory work or service†** One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence. All TM costs are the responsibility of the promoter.

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable (Note **)	Comments
		2017/18	2018/19		
SERVICES (Continued)	NRSWA - Investigatory Inspection (3 rd Party)	£68	£68		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Investigatory Works	Cost Varies Based on Size of Enquiry*	Cost Varies Based on Size of Enquiry*		Works cost + staffing and admin. costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Improvement Plan Inspections	Cost	Cost		Associated costs determined by Codes of Practice made under NRSWA 1991
	NRSWA – Section 50 Street Works Licence	£481	£481		Licence to place apparatus in the Highway. Includes £158 for Admin to grant licence, £173 commuted sum to maintain and operate records and £150 for inspections for each inspection unit (as defined in NRSWA)
	NRSWA – Section 50 Consent	£308	£308		To work on existing apparatus in the highway - £158 for Admin and £150 for inspections for each inspection unit (as defined in NRSWA)
	Signal Switch Offs	Cost	Cost		Cost is set by maintenance contract costs
	Zebra Crossing switch off	Cost	Cost		
	Construction of Domestic Vehicle Crossings by NCC	Cost	Cost		Charge covers full works cost design and admin cost. Charges vary depending on type of construction and size of access and will include charges for moving street furniture, e.g. street lighting columns if necessary. Other Utility providers' apparatus must be moved by provider themselves and at the cost of the homeowner. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost
	Construction of Domestic Vehicle Crossings – Approval when applicants appoints their own contractor	£68	£70		Charge covers cost of initial inspection by NCC and any other subsequent inspections as well as the administration of the approval. Applicant is responsible for all construction costs as well as those incurred as a result of any necessary diversionary/protection works for utility apparatus or Authority owned street furniture associated with installing the crossing to NCC specifications. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost.
	Supply set of Statutory Undertakers Plans	£15.25	£15.50		
	Tourism Signing (Brown)	See comments	See comments		Initial works and sighting cost and future maintenance/repair costs as set out in T&HC Report 22/11/12.
	Section 38, 278 Agreements	Varies - see comments	Varies - see comments		On S38's charge is generally 7% of the agreement highways infrastructure cost. On S278 charges will be in accordance with the Highways, Transportation and Development guide – 10% of fist £100K plus 6% of the cost over £100K with a minimum of £1,000 for each agreement. Legal fees will be charged separately.
	106 Agreements	Varies - see comments	Varies - see comments		The fees will be equal to the cost of each planning obligation contained within the Agreement usually indexed linked. Legal fees will be charged separately.
	Charging Developers for Advice (min 4 Hrs.)	£62 /hour £248 (min charge)	£64 /hour £255 (min charge)	Note **	Where applicable the rate per hour for commercial work including "non-statutory" advice, design and inspection should be Actual salary x 2.5/1600 with a minimum charge of 4 hours.
	Making up private streets	Cost	Cost		Cost = Works cost + any associated staffing and admin. costs
	Traffic Calming Schemes	Cost	Cost		Cost = Works Cost + any associated staffing and admin costs + commuted sum as set out in EC Report 24/6/98
	Rechargeable Works Orders	Cost	Cost	Note **	Cost = Works cost There is no charge for works associated with events involving the armed forces.
	H' Bar Markings	£180	£200		Approval for such provisions will at all times be at the Highway Authority's discretion. Approval of Highway Managers is required. Cost covers design health & safety, admin and works costs. <i>(Estimated cost is minimum of £275 but can be more if batching of works is not possible)</i>
	Seasonal Decorations application fee (e.g. Christmas Decorations, Hanging Baskets)	See comments	See comments		In applications incurring costs to NCC greater than £500 (in staff and other charges), the amount in excess of £500 will be charged at the time of the application. No charge will be made for applications incurring charges to NCC less than £500.
	CCTV installations (temporary)	£166	£171		Agreement to attach to existing NCC infrastructure - admin fee £30 Works at cost A Street Works Licence is required – commuted sum fees do not apply for installation of fixed term not exceeding 3 months
	Residents Parking Permit	£25	£25		Charge is per chargeable permit issued in association with residents parking schemes. (Concessions scheme also applies). Information regarding parking schemes is available on the NCC website.
	1 Day Virtual Visitor Permit	£2	£2		
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SERVICES (continued)	1 Week Virtual Visitor Parking	£10	£10		
	2 Week Virtual Dispensation	£15	£15		For non-resident parking
	Blue Badges	£10	£10		Information regarding parking concessions for people with severe mobility problems is available on the NCC website. Price set nationally.
	Travel plan monitoring	Cost varies based on size of development and build-out rate	Cost varies based on size of development and build-out rate	Note **	Charge covers costs of staff time to undertake a review of the travel plan/annual monitoring reports in the years following its approval and limited liaison with the site travel plan co-ordinator related to travel plan activity. Two charge bands: <ul style="list-style-type: none"> Single occupier commercial; single phase of development; up to 200 dwellings – £1,500 pa for 5 years; and £900 pa for subsequent years up to and including year after end of construction. Funding payable from 50% completion of the development (residential and/or commercial) Multi-occupancy commercial; multi-phase development, mixed-use; over 200 dwellings – £3,000 pa for first 5 years; and £1,200 pa for subsequent years up to and including year after end of construction. Funding will be payable from the completion of 200 dwellings or 50% completion of the development (residential and/or commercial) whichever occurs first.
	<u>Dedication of Highways HA80 Section 31(6) statements and declarations</u> Highways Statement or Highway Statement and Declaration received within one month of each other. Renewal of existing Highway Statement or Declaration which has not changed or a Declaration following on from submission of Statement not received within 1 month.	£150.00 for first two notices/parcels £26.00 per extra notice/parcel of land. £41.00 for future amends. Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£150.00 Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £50.00		Following regulations introduced in December 2016 for Highways HA80 Section 31(6) statements and declarations there is now no requirement to post s31(6) notices on site.
	<u>Dedication of Highways and Village Greens HA80 Section 31(6) and Commons Act 2006 15A (1) statements and declarations</u> Combined Highway and Commons Act Statement or Statements and Declaration received within 1 month of each other.	£156.00 for first two notices/parcels £26.00 per extra notice/parcel of land. £41.00 for future amends. Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£200.00 Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £30.00 per extra notice / parcel of land.		The requirement to post notices on site still applies to Commons Act Applications.
	Public Rights of Way Highways Act and Town and Country Planning Act Diversion or Extinguishment application.	£1500 inc. advertising	£1500 plus advertising.		
	<u>Commons Act 2006 applications for the correction of registers</u> Application made under section 19(2)(a) Commons Act 2006 Application made under paragraphs 6-9 schedule 2 Commons Act 2006		No charge £1000		If objections are received to the application, additional fees may also be payable.

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LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998	Skip License	£32	£33		The license fee covers staffing and admin costs. An unlicensed skip will incur a fee for Investigatory Inspection (£68 as NRSWA regulation) and license fee for retrospective license which will have a maximum period of 7 calendar days from the day of inspection or to date by which obstruction needs to be removed (whichever sooner)
	Access Scaffold less than 5 metres in length - initial license for 2-week period	£94	£97		See note †
	Access Scaffold less than 5 metres in length - additional 1-week period	£73	£75		See note †
	Access Scaffold over 5 but less than 10 metres in length - initial license for 2-week period	£156	£160		See note †
	Access Scaffold over 5 but less than 10 metres in length – additional 1-week period	£73	£75		See note †
	Access Scaffold over 10, up to 20 metres in length - initial license for 2-week period	£208	£214		See note †
	Access Scaffold over 10, up to 20 metres in length - additional 1-week period	£78	£80		See note †
	Additional lengths of access Scaffold up to 20 metres in length - initial license for 2-week period	£78	£80		See note †
	Additional lengths of access Scaffold up to 20 metres in length - additional 1-week period	£42	£43		See note †
	Remedial works final inspection for scaffolds up to 20 metres in length (where necessary)	£63	£65		
	Remedial works final inspection for each additional length of scaffold up to 20 metres in length (where necessary)	£37	£38		
	Mobile Tower Scaffold – initial licence for 1 day period	£77	£79		
	Mobile Tower Scaffold – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for Mobile Tower Scaffold (where necessary)	£63	£65		
	Mobile Access Platform – initial license for 1-day period	£156	£160		See note †
	Mobile Access Platform – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for Mobile Access Platform (where necessary)	£63	£65		
	Crane – initial license for 1-day period	£208	£214		See note †
	Crane – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for a crane (where necessary)	£63	£65		
	Hoarding/fencing up to 20 metres in length – initial license for 2-week period	£208	£214		See note †. Length of hoarding to be measured along all sides of enclosed area which abut the highway (usually 3 sides). Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present. Maximum length of storage without hoarding is 5m but Street Works Safety Code applies.
	Hoarding/fencing up to 20 metres in length – additional 1-week period	£73	£75		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
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		2017/18	2018/19		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998 (continued)	Addition lengths of hoarding/fencing up to 20 metres in length – initial license for 2-week period	£115	£118		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Addition lengths of hoarding/fencing up to 20 metres in length – additional 1-week period	£42	£43		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Remedial works final inspection for Hoarding/fencing up to 20 metres in length (where necessary)	£63	£65		
	Remedial works final inspection for each additional length of Hoarding/fencing up to 20 metres in length (where necessary)	£37	£38		
	Temp. Excavations in the Highway - initial licence for two weeks.	£365	£375		Charge covers staffing and admin. Costs including inspections charged as set under. NRSWA S171 Consent required.
	Temp. Excavations in the Highway - each extra week, based on one inspection per week	£73	£75		See note †
	Remedial works final inspection of temp. excavations in the Highway (where necessary)	£63	£65		
	Materials stored on the highway – initial licence for 2-week period	£156	£160		See note †
	Materials stored on the highway – Additional 1-week period	£73	£75		See note †
	Remedial works final inspection following storage of materials on the highway (where necessary)	£63	£65		
	Licence to Construct Cellar under Highway	£156	£160		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Opening in Highway	£156	£160		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Light in Highway	£156	£160		Charge to cover staffing and admin costs including inspection.
	Response to Emergency on the Highway	Cost	Cost		Works cost including remedial works where applicable + 7.5% on costs to all elements of work.
	T.R.O.'s Various in Accordance with Regulations	Cost	Cost		Charge - covers all activities associated with providing the service but charge set in line with NRSWA guidance as follows:
	Temporary Order	£441 + advertising	£453+ advertising		Fixed charge applies to standard orders and notices but charge may be varied for more complex circumstances
	Temporary Notice	£338	£347		Charge may be waived for appropriate armed forces or charity event closures if advertising is not required
	New Signs - licence to allow additional signs on the Highway e.g. providing direction to private land or premises	Cost	Cost		Charge covers staffing and admin costs.
	as above - placing of signs by NCC	Cost	Cost		Charge covers cost of works, including design, manufacture and placing of signs, plus a commuted maintenance sum.
	Pavement Café Licenses	£261	£268		The license grants permission to place tables, chairs and barriers on the highway for a period of 5 years' subject to the conditions imposed by the County Council (or it's Agent).
	Sponsorship of planting in the highway	See Comments	See comments		There will be no charge for processing application forms. All planting proposals will be subject to a preliminary assessment by the County Council's Accident Investigation Unit. There is no charge for this assessment however, if any problems are identified it may be necessary for a safety audit to be carried out. A charge will be made for this safety audit and the applicant will be contacted beforehand to ensure they consent to pay.
Flood and Water Management Act 2010	Water Course Consents	£50	£50		All work involved in the administration of a consent and any necessary inspections.
	Sustainable Drainage Scheme approval	£350 to £7,500	£350 to £7,500		Charges made from 1 st October 2012 as per national statute. Cost will vary in line with size of development being approved
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