



**REPORT OF SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND  
EMPLOYEES**

**INTERIM HEALTH AND SAFETY UPDATE**

**Purpose of the Report**

1. To update members on recertification of the health and safety management system, the recent water safety event and the of the outcome of quality assurance review of the Managing Safety for Head Teachers and Business Managers attaining the grade of outstanding.

**Information**

**Safety Management System Recertification**

2. On July 1<sup>st</sup>, 2019, British Standards Institute undertook a strategic review of the Councils last three years audited safety performance and current compliance with the BS18001:2007 safety management system standard.
3. It was recommended that continuing registration under the standard be approved, this would normally be for a three-year period however due to the discontinuation of BS 18001:2007 after March 2021, that will be the end date of this certification.
4. To migrate to the new ISO45001 safety management standard in advance of March 2021, a simplified audit scope designed to bring all Council activities and the safety oversight of outsourced and contracted services has now been agreed commencing with the first assessment for migration readiness in October 2019.

**Head Teachers and Business Managers Training**

5. Health and Safety for Head teachers and Business Managers is a course developed internally by the health and safety team and regulated by the Institute of Occupational Safety and Health (IOSH) who issue the certificates for successful completion.
6. The course provides core health and safety knowledge for the education environment and is attended by staff from Nottinghamshire maintained schools and academies and out of county academies and colleges.

7. The course, first launched in 2013 gained IOSH accreditation after rigorous assessment and was the first to gain this national status.
8. It centres around a workbook and presentations supported by several individual assessments and a final examination. Delivery of this training provides a source of income generation.
9. In June 2019 IOSH undertook a quality assurance review, ensuring that internal controls, processes, guidelines and policies are adequate, effective and in line with IOSH terms and conditions of licence.
10. The review, looked at administration, training, post course processes and quality assurance checks on final examination marking. Additionally, ad-hoc visits are made to training centres to assess actual delivery.
11. The outcome of the June assessment was one of 'Outstanding' (Is highly effective and exceeding all IOSH standards) based on a five-point scale of Outstanding, Good, Requires improvement, unsatisfactory or ungraded.

### **Water Safety Event**

12. On July the 16<sup>th</sup> an event to showcase the work of the Nottinghamshire Water Safety Partnership was held at county Hall. This was the first partnership event since its launch in 2016.
13. The aim was to educate Council staff and partners on national water safety campaigns for example 'Don't drink and drown' and the dangers of cold water shock from open water swimming and demonstrate emergency services capability in responding to water related incidents.
14. These were just two of the key messages staff could convey to their families following the theme of 'work safe-home safe' along with the work community safety and the Flood risk team.
15. The timing of the event coincided with the school summer holidays and similar safety messages were communicated on the school's portal.
16. The event was well supported with positive feedback.

### **Other Options Considered**

17. No other options were considered.

### **Reasons for Recommendation**

18. That the recognition of grade attainment provides motivation to support the courses continued marketing and delivery.

## **Statutory and Policy Implications**

19. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Data Protection and Information Governance**

20. There are no implications arising directly from this report as no individual or personal data or information will be used.

## **Financial Implications**

21. Maintenance of the outstanding grading aids marketing and increases the potential for further income generation.

## **Human Resources Implications**

22. There are no human resource implications arising from this report.

## **Public Sector Equality Duty implications**

23. The proposals in this report meet the Council's existing commitment to meeting, and where possible exceeding, the statutory requirements of the Equality Act 2010.

## **RECOMMENDATIONS**

- 1) It is recommended that members congratulate the health and safety team delivering IOSH Headteachers and Business managers training in acknowledgement of their success in attaining the outstanding grade.
- 2) That a further health and safety update is brought to this Committee in November 2019.

**Marjorie Toward**  
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**For any enquiries about this report please contact:**

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### **Constitutional Comments (SLB 02/07/2019)**

24. The proposal in this report is within the remit of the Personnel Committee.

### **Financial Comments (RWK 03/07/2019)**

25. There are no specific financial implications arising directly from the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All