



meeting **SKILLS: NOW AND THE FUTURE SELECT COMMITTEE**

date **17 March 2008**

agenda item number

## **Report of the Chair of the Skills: Now and the Future Select Committee**

### **Scope and Draft Work Programme**

#### **Purpose of the report**

1. To inform Members of the Select Committee's scope and draft flexible work programme.

#### **Background**

2. On 28 January 2008, the Overview and Scrutiny Committee commissioned a Select Committee to examine workforce skills issues in Nottinghamshire.

#### **Scope**

3. The scope for this review, as agreed by Overview and Scrutiny Committee is attached as Appendix A.
4. The key question to be addressed by the review is "Does the workforce in Nottinghamshire have the requisite skills to satisfy current and future needs of local employers." The review will examine the strengths and weaknesses of the current skills base in the adult job market and will also look at attraction and retention of new employers to the county.
5. The Overview and Scrutiny Committee naturally allows a Select Committee autonomy in how it conducts its enquiries, maximises the effectiveness of its evidence gathering and plans its work. Therefore Section C of the scoping document (attached at Appendix A) contains lists of required information, key witnesses and documents to be agreed by this Select Committee rather than Overview and Scrutiny Committee.

#### **Work Programme**

6. In order to plan this review, the Select Committee may wish to prioritise which individuals and organisations it wants to gather evidence from

and decide if they should be seen earlier or later. Arrangements should be kept reasonably flexible since attendance will be dependent on the availability/prior commitments of witnesses. Potential key witnesses are detailed in Section C of the scoping document.

7. The dates for future meetings are as follows: 14 April, 12 May, 16 June and 14 July. All meetings due to take place at 2:00 p.m.

### **Recommendation**

8. It is recommended that

the Skills: Now and the Future Committee agree the scope, prioritise the work programme, receive briefing and evidence, and initiate lines of questioning as necessary.

**Councillor John Knight**

**Chair of the Skills: Now and the Future Select Committee**

Background papers: nil.