

Nottingham Treatment Centre Procurement

Introduction

The Circle Nottingham NHS Treatment Centre provides day-case services to the patients of Nottinghamshire, and wider. It is located on the same site as the Nottingham QMC campus. Circle Health is an independent company that runs hospitals, rehabilitation and health services in the UK.

It operates under a Standard NHS Acute Contract, providing a wide range of outpatient, inpatient, diagnostic and therapeutic services. The provider is paid on a national tariff basis, the same as any other NHS acute trust.

The current contract was awarded to Circle following a competitive procurement. It is currently within the last year, of its 5 year contract, and expires 27th July 2018.

The total contract value for the 2017/18 Circle contract is £67,102,160, across 13 specialities, Greater Nottinghamshire and 16 commissioners outside of the Nottingham area i.e. Derbyshire and Leicestershire. Half the contract value relates to Greater Nottingham CCGs.

With the contract expiring there is a legal requirement of CCGs to procure services which meets the required laws, guidance and standards.

The purpose of this paper is to ensure that the OSC are fully informed of the procurement.

Current Contract

The services currently provided are listed below. Patients referred to the treatment centre will begin their journey with outpatient appointments with assessment and investigations, through to treatments, day case surgical procedures, and follow up appointments.

Day case procedures are admitted electively during the course of a day with the intention of receiving care who does not require the use of a Hospital Bed overnight and who returns home as scheduled.

Specialities within the Treatment Centre	
Cardiology	Hepatology
Clinical Neurophysiology	Occupational Therapy
Colorectal	Pain Management
Dermatology	Physiotherapy
Diagnostic Imaging	Respiratory Medicine
Dietetics	Respiratory Physiology
Endocrinology	Trauma and Orthopaedics
Gastroenterology	Urology
General Surgery	Vascular
Gynaecology	

The Treatment Centre building does not belong to Circle, it goes with the contract, and ultimately owned by the secretary of state, similar to other NHS estate. Whoever runs the treatment centre contract from the building is responsible for all maintenance and repairs. If the building became vacant for whatever reason, CCGs would be liable for the costs. Due to the nature of this arrangement, CCGs will be insisting that the preferred bidder provides services from the treatment centre location.

Anticipated Impact to patients

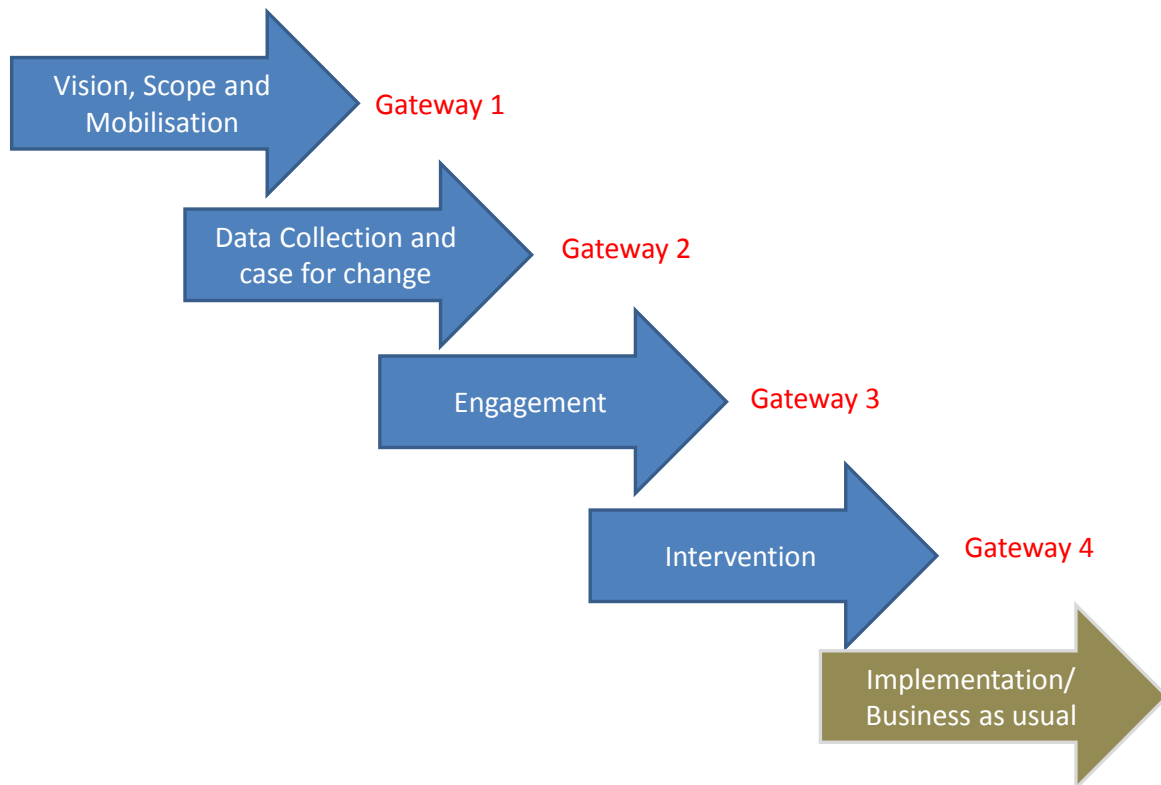
The Equality and Quality Impact Assessment will be regularly updated and reviewed in line with the below governance structure. At this early stage, it is felt that the re-procurement will have minimal impact to patients in terms of access to the different specialities, and location of services within Greater Nottinghamshire.

The contract is expected to be outcome based, and therefore focussing on the clinical outcomes and experience for patients.

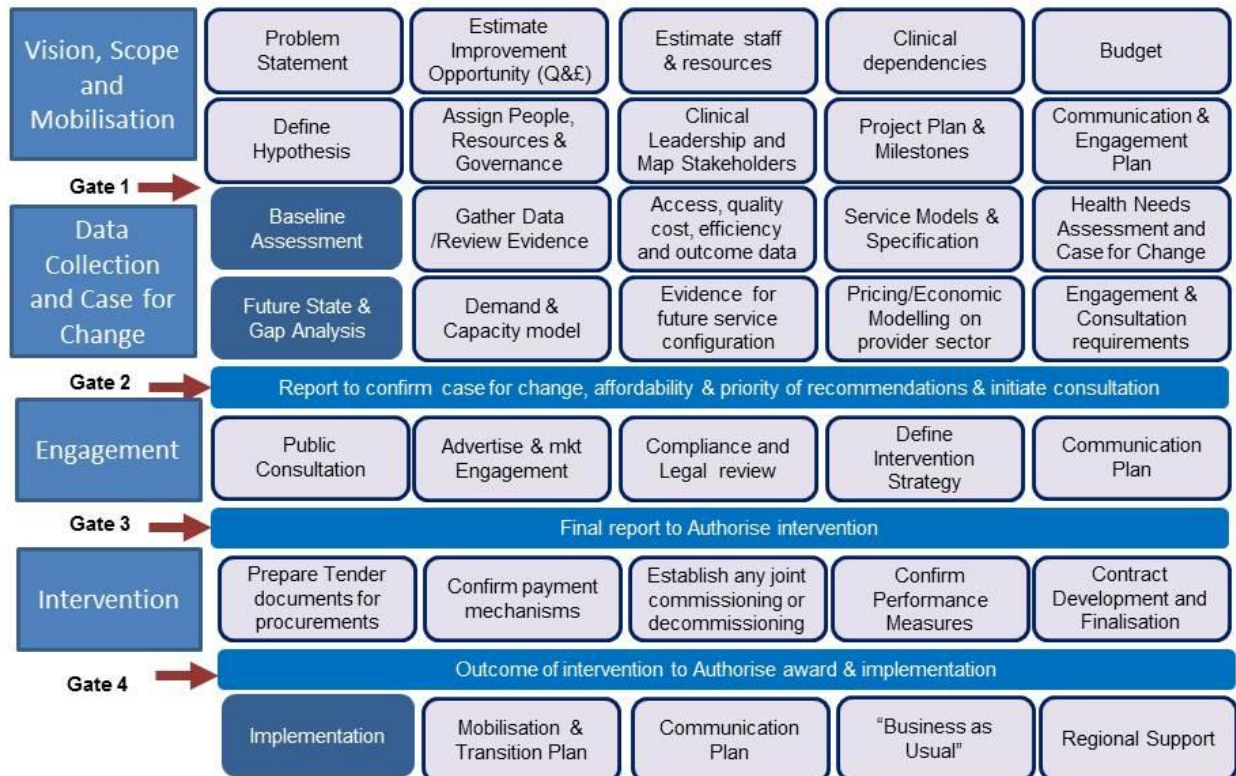
Procurement Process

The following procurement approach has been chosen for commissioning the service across the 4 CCGs. CCGs will ensure that the relevant gateways are signed off in line with the agreed governance process (explained below).

Work Process Methodology – Governance Gateways



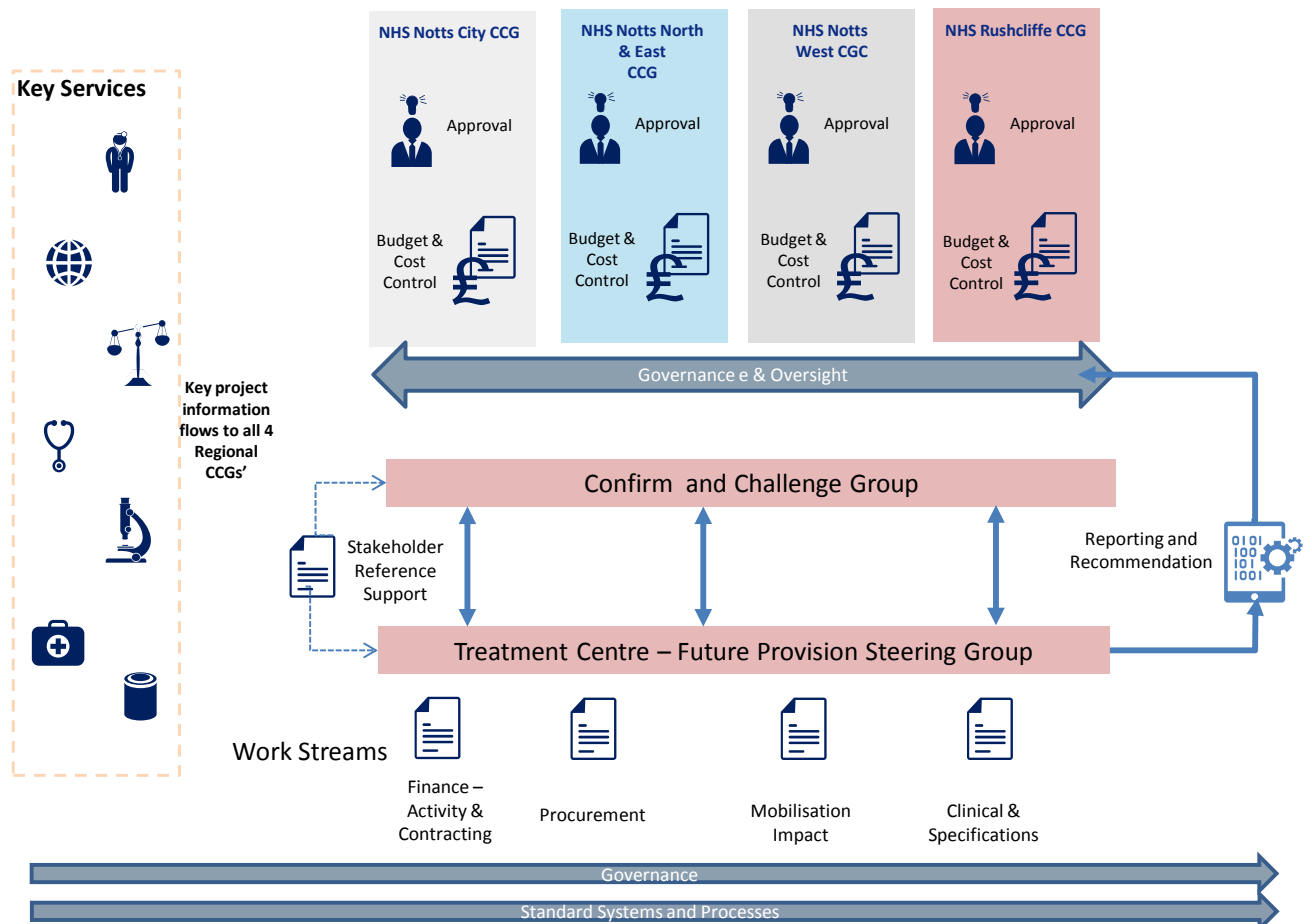
Work Process Methodology



Governance

In order to ensure a robust procurement is delivered, a formal governance structure has been implemented.

Governance Architecture



Steering Group has delegated authority from the respective CCG Governing Bodies to progress the procurement project plan and assess, approve/reject accordingly. The project group will provide overall assurance to the CCG Governing Bodies on the procurement exercise.

The Steering Group consists of Project Lead, Procurement Lead, Finance Lead, Clinical Lead, Quality Lead, and Lay/Patient Representative. Their role is as follows:

- To act as subject matter experts (supported by the specialist support resources below).
- To provide input into the development of the service specification, Invitation To Tender and associated documents, and have final sign off.
- To review and comment on project outputs.
- To develop evaluation criteria and weightings, and have final sign off.
- To evaluate Tender submissions, or delegate others as required.
- To attend Bidder debrief meetings as required.
- To maintain Project Risk Register.

Confirm and Challenge Group consists of Senior Responsible Officer, Clinical leads, CCG directors, and Lay/Patient Representative. Their role is to act as a confirm and challenge on decisions made by the steering group.

Finance, Activity and Contracting sub group will ensure commissioners determine the future commissioning plans, as well as contracting and payment mechanisms, for the services and activity currently undertaken by Circle within the associated building. CCGs focus will be on the provider achieving defined clinical and patient focussed outcomes, rather than the current process where providers are paid based on activity levels. CCGs expect to transform the way in which services are delivered, and this will be tested through the procurement process.

Mobilisation and Impact sub group has been established to support mitigate risk that we have identified through lessons learnt on other procurements/contracts. Their remit will be to focus on smooth transition of services. Areas covered will include: workforce, estate, equipment, transition of patients and patient records.

Procurement sub group will be responsible for the development of the tender documentation. They will also ensure that the CCGs engage with the market in terms of current providers, but also the wider market and potential bidders. Specific focus will be given on 'clinical' engagement, and an event will be inviting clinicians to workshop.

Legal representation will be present at any meeting subject to requirement.

Current draft timeframe

Tender Documentation Development	Examples include service specifications, contract arrangements/documentation, finance, activity, information and quality requirements, evaluation and scoring mechanism.	Sept/Oct/Nov 2017
Tender period	Bidders to develop and submit their proposal, in line with the Commissioner requirements.	Dec/Jan 2017/18
Tender evaluation	CCG clinicians and commissioners will evaluate the bids based on the pre-determined award criteria and scoring mechanism	February 2018
Contract award sign off/ bidders informed	Formal sign off by CCGs to award the contract to the preferred bidder.	March 2018
Mobilisation	Period for the provider to TUPE/recruit staff, and embed operationally.	April/May/June/July 2018
Contract Start	Provider will accept new referrals, and have transition plans for current patients.	July 2018

Recommendation

The OSC are asked to:

- Review with respect to the governance of the procurement process.
- Provide feedback on the process, including concerns in relation to patient care.

Tracey Duggan
Head of Commissioning
September 2017