



SICKNESS ABSENCE SELECT COMMITTEE

date Monday, 21 July 2008
commencing at 2.00 pm

venue County Hall, West Bridgford,
Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.

A handwritten signature in black ink, appearing to read 'J. Lunn', written over a faint circular line.

Chief Executive

agenda

1. Minutes of the last meeting held on 23rd June 2008.
2. Apologies for absence
3. Declarations of Interest by Members and Officers
 - (a) personal
 - (b) prejudicial
4. Presentation – Best Practice in Attendance Management at Derbyshire County Council – Nigel Hughes, Senior Human Resources Consultant, DCC
5. Attendance Management -
 - a) further statistical information and development of attendance management system – Steve Morley, Programme Director, Infrastructure and Absence management
 - b) mainstreaming attendance management issues(verbal briefing) – Jack Markiewicz, Service Director, Human Resources

6. Work Programme

NOTES

- 1a. Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or prejudicial and the reasons for the declaration. Any Member or Officer who declares a prejudicial interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted.
- 1b. Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Members' Services prior to the meeting.
2. Members are reminded that all papers, with the exception of those which contain exempt or confidential information may be recycled. Appropriate containers for this purpose are located in the respective Secretariats.
3. Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact the Customer Services Centre on 08449 80 80 80.
4. Information in respect of this meeting is available in a wide range of languages which can be provided on request and can also be provided in large print, Braille and audio. Please contact the number referred to above.