

NOTTINGHAMSHIRE POLICE AND CRIME PANEL

27 NOVEMBER 2017

WORK PROGRAMME

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel and suggest further topics for inclusion **(see appendix A)**.

Information and Advice

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel and is subject to detailed discussion with the Chief Executive of the Office of the Police and Crime Commissioner (OPCC).
3. The work programme is updated to include specific focus on each of the Strategic Priority Themes included in the Police and Crime Plan at each meeting of the Panel.
4. The schedule for future meetings has been updated in line with the revised Strategic Themes within the new Police and Crime Plan 2018-21.
5. Discussions take place with the Chair and Vice-Chair and the OPCC to schedule future agenda items as appropriate. Suggestions about future agenda items are welcome from Members and the PCC at any time.

National Police and Crime Panel Special Interest Group

6. A report on the proposals to establish a special interest group to represent Panels on a national basis was submitted to the Panel on 18 September 2017.
7. An update letter on the current proposals was circulated to Panel Members on 22 December 2017 **(see Appendix B)**.
8. Members' views are sought on the proposals and, if supportive, are asked to consider agreeing in principle to paying a subscription of between £200-£500 towards the costs of helping to establish and develop this group (subject to clarification that the Police and Crime Panel grant can be used for this purpose).

Future Police and Crime Panel Dates

9. Work is underway to develop a schedule of meeting dates for September 2018 onwards – these will be circulated to Members for views at the earliest opportunity.

Other Options Considered

10. All Members of the Panel are able to suggest items for possible inclusion in the work programme.

Reasons for Recommendation/s

11. To enable the work programme to be developed further.
12. To consider the latest update on the proposals to establish a national PCP special interest group.

RECOMMENDATIONS

- 1) That the work programme be updated in line with Members' suggestions as appropriate.
- 2) That the Panel considers the latest update on the proposed national PCP special interest group and, if supportive of the proposals, agrees to pay a subscription of up to £500 towards the costs of helping to establish and develop this group (subject to clarification that such a payment is permissible within the funding conditions of the Police and Crime Panel grant).

Background Papers and Published Documents

- 1) Minutes of the previous meeting of the Panel (published).

For any enquiries about this report please contact:-

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APPENDIX A

Nottinghamshire Police and Crime Panel

Work Programme (as at 18 January 2018)

<u>Agenda Item</u>	<u>Brief Summary</u>
23 April 2018 – 2.00pm	
Modern Slavery Update	Presentation from John Robinson, Chief Executive of Gedling Borough Council and Safer Nottinghamshire Board lead officer on this issue.
Changes to the Inspection Regime	Update requested at Panel meeting of 27 November 2017.
Independent Member recruitment	To consider the issue of independent member recruitment following the decision of the Panel on 24 April 2017.
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
Specific focus on one of the Police and Crime Plan Strategic Priority Themes.	Panel to focus on new Priority Theme 1 – Protecting People from Harm
4 June 2018 – 2.00pm	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2018/19 year.
Review of Balanced Appointment Objective.	The Panel will review its membership to see whether any actions are required in order to meet the requirements for:- <ul style="list-style-type: none">• the membership to represent all parts of the police force area and be politically balanced; and• members to have the skills, knowledge and experience necessary.
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.

<u>Agenda Item</u>	<u>Brief Summary</u>
Specific focus on one of the Police and Crime Plan Strategic Priority Themes.	Panel to focus on Priority Theme 2 – Helping and Supporting Victims
Regional Collaboration Update	An update to report progress following the Regional Workshop held on 28 November 2017.

**LETTER TO POLICE AND CRIME PANELS FROM CLLR TIM HUTCHINGS,
CHAIRMAN OF HERTFORDSHIRE POLICE AND CRIME PANEL**

Dear Colleagues,

Thank you to those PCPs that responded to my next steps proposal I now write to outline the intended steps leading to the establishment of the Police and Crime Panel SIG at an inaugural meeting in late February/early March. I will finalise the date for this shortly after the Christmas and New Year break.

In general views relating to the SIG have been 'keep it simple, make sure the cost is kept to a minimum', I therefore proffer the following thoughts and invite comment and feedback so that the agenda can be set for the meeting and so that the SIG can get up and running.

Chair and Vice Chair

Requests for a Chair and Vice Chair should be sent out in a timely fashion prior to the meeting and elected at said meeting on the basis on vote per PCP. Whilst some of the administration will be carried out by the LGA the Chair should be able to arrange additional administration through his/her local facilities. The Chair and Vice Chair should be elected on an annual basis.

Management Committee/Steering Group

Depending on the frequency of meetings I would suggest that this might not be necessary as key decisions can be made at meetings of the SIG. I leave this as a matter for discussion and one to be finalised at the inaugural meeting.

Meetings

I guess that the natural frequency for meetings will be determined according to need but, initially, they might be set on a quarterly basis taking into account the desire of most to retain the Annual Frontline Conference. It is hoped that most key decisions will be reached by consensus but where voting is required this should be done, as above, on a one vote per PCP. Proxy arrangements can be put in place.

Subscriptions

The initial consultation responses demonstrated a need to keep bureaucracy and costs to a minimum, the suggested level of subscription ranged from a minimum of £200 to a maximum of £500. My view is that, initially at least, the level should be set at the higher end to ensure that there are sufficient funds for the SIG to get off to a good start but again this is a matter that can be finalised at the meeting.

Suggested Inaugural Meeting Agenda

Again I suggest a simple agenda dealing with essential business before leading to a discussion on the SIG's agenda and direction, eg:

- 1. Introductions**
- 2. Election of Chair and Vice Chair**
- 3. Structure and meeting arrangements**
- 4. Subscription levels**
- 5. Setting the agenda**
- 6. Any other business**

I would be grateful if colleagues would respond this by Friday 26th January 2018 after which I will put together a summary of responses. As previously stated I have no desire to put myself as Chair so if everyone is content will be pleased to coordinate nominations for Chairman/Vice Chair and to lead the Inaugural Meeting until such time as he/she is in place.

Best regards,
Tim

Cllr Tim Hutchings
Chairman
Hertfordshire Police and Crime Panel