

Office Provision in Newark-on-Trent



Background

Children and Families Service (CFS) and Adult Social Care and Health (ASCH) staff serving Newark-on-Trent, the largest urban concentration in the east of the county, are largely based at Sherwood Energy Village (Ollerton, NG22 9FF). Current provision for CFS in Newark-on-Trent is limited to the Bailey Road touchdown (Newark-on-Trent, NG24 4EP), a small prefabricated building which is not suitable for contact or conferencing, and current provision for ASCH in Newark-on-Trent is limited to accommodation for one team at Byron House on the Newark Hospital site.

Service user postcode analysis and ASCH remodelling have demonstrated the need for CFS conferencing facilities and an ASCH base in Newark-on-Trent, while retaining local service provision in Ollerton.

Annual running costs of Bailey Road 2018/19
£28,500



Services:

Teams	Full-time equivalents (FTEs)
Adult Social Care and Health (ASCH)	25.5
Total	25.5

CFS will also utilise any solution for case conferencing and touchdown.

Stakeholder engagement: Key stakeholders from services have been part of ongoing feasibility work, including regular stakeholder engagement meetings, site visits, reviews of shortlisted options, and determination of service requirements.






Service requirements:

- Newark-on-Trent identified as the preferred base for ASCH Living Well services and Ollerton as the preferred base for CFS, with touchdown space in Newark-on-Trent for CFS
- Dedicated CFS conferencing facilities in Newark-on-Trent for high-risk cases, with security and capacity for 15-20 people
- Access to meeting rooms with capacity for up to 6 people
- Co-location and partnership working with relevant external agencies, such as housing, health, and the voluntary sector, for ASCH Living Well services

Proposal

Options: 15 sites were longlisted and 5 were shortlisted

Castle House (Newark, NG24 1BY)	 Cost of desk licensing (due to commercial sensitivity figures have not been provided)
Woods Court (Newark, NG24 4BP)	 Dismissed due to size
Hawtonville Children's Centre (Newark, NG24 4EG)	 Dismissed as currently in use
Orchard Townsite (Newark, NG24 1JR)	 Dismissed due to cost
Grove Pupil Referral Unit (Newark, NG24 3AL)	 Dismissed due to size

Proposal: It is proposed to co-locate the ASCH base and dedicated CFS conferencing facilities in **Castle House** (Newark-on-Trent, NG24 1BY).

Following analysis of NCC-owned property and land in Newark-on-Trent, it was determined that there were no suitable options that would meet all service requirements. Castle House is in a central location, directly adjacent to Newark Castle railway station and within walking distance of the town centre and Newark bus station.

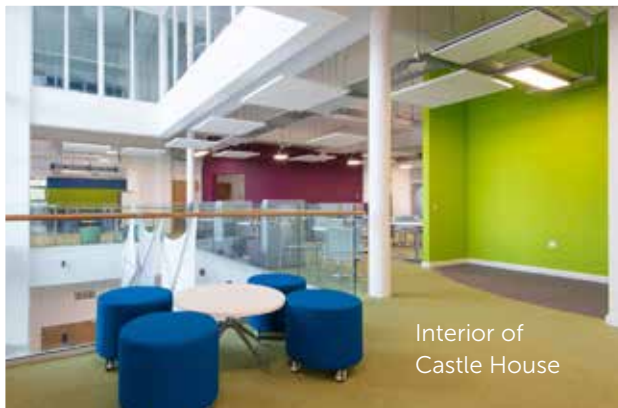
This is the preferred option for ASCH due to its co-location with Housing teams and relevant external agencies. It is also the preferred option for CFS due to the existing on-site security, which will enable high-risk conferencing to take place in both Newark-on-Trent and Ollerton.

Negotiations with the landlord have reached agreement about the level of space and a range of service requirements, including security and safeguarding. Subject to Committee approval, final negotiations regarding lease and licence costs can be agreed. It is also proposed to retain the **Bailey Road** touchdown (Newark-on-Trent, NG24 4EP).



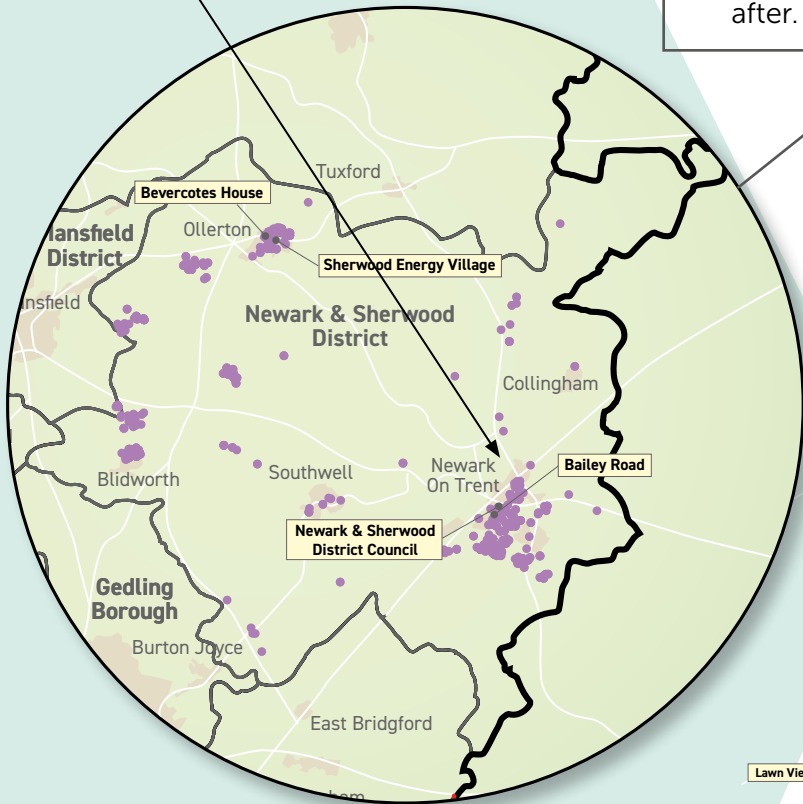
Benefits to be achieved (non-financial):

- **To deliver better public services by offering more local and accessible services across Nottinghamshire county:** 56.9% of Newark and Sherwood ASCH service users and 57.6% of Newark and Sherwood CFS service users have home postcodes closer to Newark-on-Trent than Ollerton. Relocating some ASCH staff to a Newark-on-Trent base and providing CFS conferencing facilities would therefore ensure an enhanced local offer, reducing travel times for both service users and staff.
- **Deliver better public services with improved outcomes by enabling joined up access to services:** Relocating some ASCH staff to Castle House would enable close contact and partnership working with relevant agencies already based in the building, including Newark and Sherwood Homes, the Department of Work and Pensions Jobcentre, and voluntary organisations (such as Citizens Advice). This is an objective of the current ASCH remodelling programme.
- **To increase productivity of our workforce through improved ways of working and a modern office environment:** Castle House is a modern working environment, having been completed in 2017, which can improve staff morale and productivity.

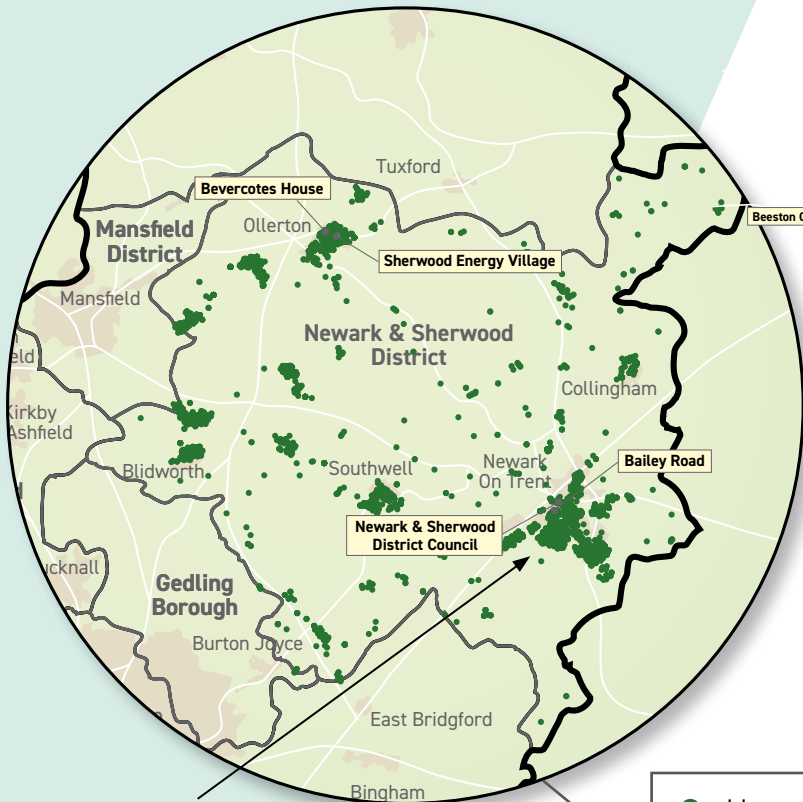


Impact on Service Users

57.6% of CFS service users live closer to Newark-on-Trent than Ollerton

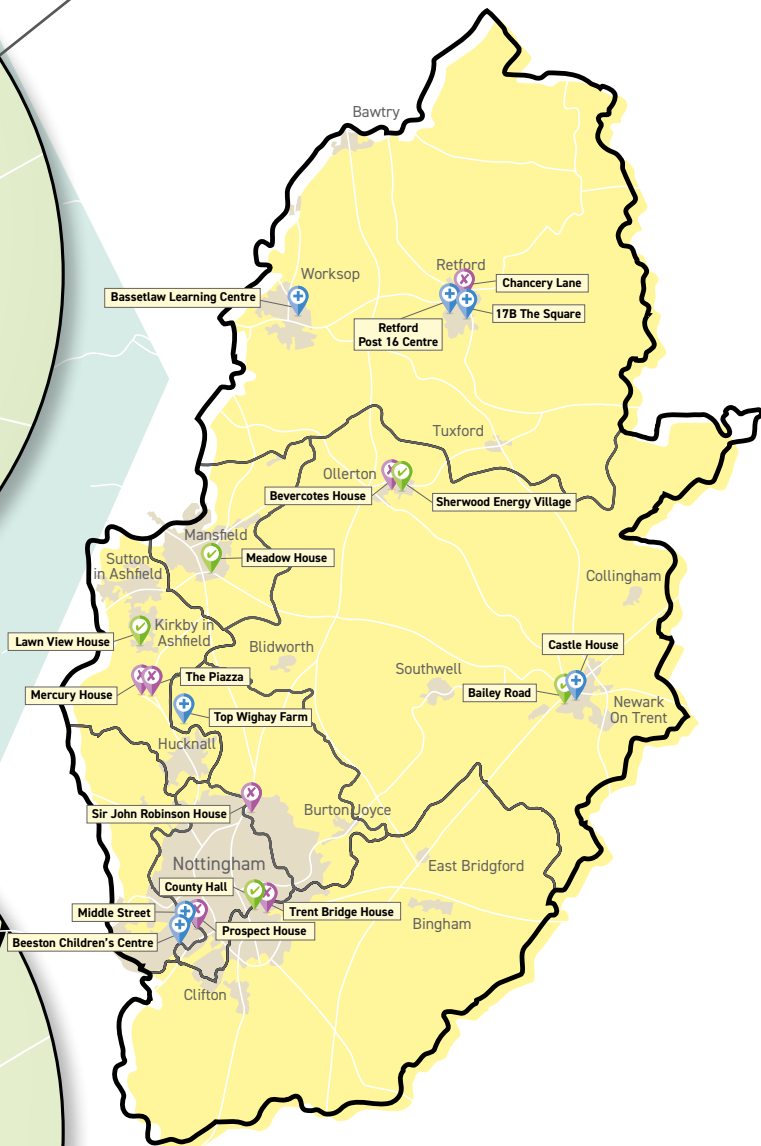


● Home postcodes of all children, who have been subject to a child in need or child protection plan in the last 12 months, or who are currently looked after.



56.9% of ASCH service users live closer to Newark-on-Trent than Ollerton

● Home postcodes of adults, aged 18 and over with social care-related activity in 2018/19 (includes assessments, reviews, some carers, MH Act and S42 safeguarding)



- Category of building**
- Current buildings to exit
 - Proposed options
 - Retained Offices

Programme Principles

CHN

	Maximise strategic impact	<input checked="" type="checkbox"/>
	Productivity and effectiveness	<input checked="" type="checkbox"/>
	Operational need	<input checked="" type="checkbox"/>
	Local communities	<input checked="" type="checkbox"/>
	Embeds Smarter Working principles	<input checked="" type="checkbox"/>
	Value for money	<input checked="" type="checkbox"/>
	Council asset	<input type="checkbox"/>
	Less overall travel (staff and service users)	<input checked="" type="checkbox"/>
	Efficient facilities management	<input checked="" type="checkbox"/>
	Environmental impact	<input checked="" type="checkbox"/>



Principle Met



Principle Not Met



No Change