

Communities and Place Committee

Thursday, 03 October 2019 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of last meeting held on 5 September 2019 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Minor2Major Landscape Partnership Scheme Update | 7 - 8 |
| 5 | Ceramics Partnership Update | 9 - 12 |
| 6 | Review of Highways Commissioning Arrangements | 13 - 20 |
| 7 | Work Programme | 21 - 26 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Noel McMenamin (Tel. 0115 977 2670) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting	Communities and Place Committee
Date	5th September 2019 (commencing at 10:30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

John Cottee (Chairman)
Phil Rostance (Vice-Chairman)
John Handley (Vice-Chairman)

Pauline Allan	Tom Hollis
Jim Creamer	Vaughan Hopewell
Glynn Gilfoyle	Bruce Laughton
Kevin Greaves	John Ogle

OTHER COUNCILLORS IN ATTENDANCE

Maureen Dobson

OFFICERS IN ATTENDANCE

Mick Allen	-	Place Department
Mike Barnett	-	VIA
Doug Coutts	-	VIA
Rob Fisher	-	Adult Social Care and Public Health Department
Sally Gill	-	Place Department
Derek Higton	-	Place Department
Sue Jaques	-	Place Department
Kevin Sharman	-	Place Department
Gary Wood	-	Place Department

Noel McMenamin - Chief Executive's Department

1. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4th July 2019 having being circulated to all Members, were taken as read and were signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Councillor Jim Creamer replaced Councillor John Knight for this meeting only.

3. DECLARATIONS OF INTEREST

None.

4. PLACE CORE DATA SET – QUARTER 1 PERFORMANCE 2019-2020

Rob Fisher, Group Manager, Emergency Planning and Registration, undertook to consider further the extent to which the Registration Services target for percentage of deaths registered within 5 days supported Commitment 5 'Nottingham is a great place to live, work, visit and relax'.

RESOLVED 2019/072

That no further actions were required in relation to the performance information on the Council's services for communities and place for the period 1 April to 30 June 2019.

5. NOTTINGHAM GO ULTRA LOW PROGRAMME

RESOLVED 2019/073

That

- 1) the delivery of the programme to date be acknowledged; and
- 2) the following be approved:

the ongoing delivery of the Go Ultra Low programme elements that help businesses and public sector organisations transition to electric vehicles as set out in the report, including County Council officers working with partners to:

- i) promote and offer grants to businesses and public sector organisations to install electric vehicle charging infrastructure in their private car parks;
- ii) deliver electric vehicle loans to eligible businesses and public sector organisations in Nottinghamshire as set out in the report;
- iii) deliver vehicle fleet reviews with eligible businesses and public sector organisations in Nottinghamshire as set out in the report.

6. FLOOD RISK MANAGEMENT SECTION 19 REPORT – ARNOLD 12 JUNE 2019

RESOLVED 2019/074

That:

- 1) the publication of Section 19 report at Appendix to the report in line with Section 19 of the Flood and Water Management Act 2010 and the Council's Lead Local Flood Authority status be approved;
- 2) the work outlined in the report be endorsed.

7. MOTION TO FULL COUNCIL – SINGLE USE PLASTICS

RESOLVED 2019/075

That having further updates on the Single Use Plastics motion from March 2018 delivered through Committee reporting on the development of the Corporate Environment Strategy be approved

8. UPDATE ON KEY EMERGENCY PLANNING AND REGISTRATION MATTERS

RESOLVED 2019/076

That:

- 1) the updates given regarding key emergency planning and registration matters be ratified;
- 2) the introduction of the European Union Settlement Scheme service, on a cost recovery basis, charging £14 per appointment, be approved.

9. UPDATE ON KEY TRADING STANDARDS ISSUES AND COMMUNITIES MATTERS

RESOLVED 2019/077

That:

- 1) The updates given regarding Trading Standards and Communities matters be ratified;
- 2) The update given regarding the progress of raising additional income in the Service be ratified;
- 3) The two decisions regarding Local Improvement Scheme 2019-2020 capital applications as detailed in the report be approved;

- 4) The opening of a new capital funding round for 2020-2021 in November 2019 be approved.

10. BUS LANE ENFORCEMENT – NUTHALL BUS GATE – CONSIDERATION OF REVISION OF HOURS OF OPERATION AND INTRODUCTION OF PERMITS

RESOLVED 2019/078

That: the commencement of consultation on a proposal to modify the existing permanent Traffic Regulation Order Bus Gate on Nottingham Road in Nuthall to:

- i) allow exemption for vehicles registered to residents of the Horsendale estate via a chargeable permit system and ii) change operational times from 4pm – 6pm Monday to Friday to At All Times be approved.

11. THE NOTTINGHAMSHIRE COUNTY COUNCIL A6005 BY-PASS ROAD, CHILWELL, AND NOTTINGHAM ROAD, ATTENBOROUGH (RESTRICTED ROAD) ORDER 2019 (5261)

This item was withdrawn. A revised report will be submitted to a future meeting of the Committee.

12. RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNCIL

RESOLVED 2019/079

That

- 1) The proposed actions be approved, and the lead petitioners be informed accordingly;
- 2) The outcome of the Committee's consideration be reported to Full Council.

13. WORK PROGRAMME

RESOLVED 2019/080

That the Committee's work programme be agreed.

The meeting concluded at 11:43 pm

Chairman

03 October 2019**Agenda Item:4****REPORT OF THE GROUP MANAGER PLANNING****MINER2MAJOR LANDSCAPE PARTNERSHIP SCHEME UPDATE****Purpose of the Report**

1. For Committee to receive a presentation on the Miner2Major Landscape Partnership Scheme and to consider how they would like to receive information about the delivery of the project in future.

Information

2. The Miner2Major Landscape Partnership Scheme is a five-year programme (2019 – 2023) supported by a grant of £2,450,400 from the National Lottery Heritage Fund. The total value of the Scheme, including in-kind contributions, is £3,871,735.
3. The Scheme will help to celebrate and safeguard the natural, built and cultural heritage of the historic Sherwood Forest, connecting people to their heritage through four programmes of work:
 - Celebrate Sherwood
 - Skilful Sherwood
 - Connecting Sherwood
 - Understanding Sherwood.
4. Miner2Major is steered and managed by a partnership of organisations that have worked in the area for many years. The County Council is the lead organisation and accountable body, employing the delivery team comprising a Scheme Manager, two Engagement Officers (one for Nature and one for Heritage) and a Finance and Administration Officer.
5. The presentation by the Scheme Manager will provide an overview of progress to date and how Miner2Major will be delivered over the coming year.

Other Options Considered

6. This process will provide Committee with insight into the delivery of the Miner2Major, for which the County Council is the accountable body, therefore the option not to present was not considered.

Reason for Recommendation

7. To support Committee's understanding of the Miner2Major Landscape Partnership Scheme, for which the County Council is the lead partner and accountable body.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That members endorse progress to date, and consider how they would like to receive information about the project in the future.

Sally Gill
Group Manager Planning

For any enquiries about this report please contact: Heather Stokes, Team Manager Conservation, heather.stokes@nottsc.gov.uk

Constitutional Comments (KK - 24/09/2019)

9. The recommendation falls within the remit of the Communities and Place Committee under its terms of reference.

Financial Comments (RWK - 25/9/19)

10. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Divisions and Members Affected

- All

3 October 2019**Agenda Item:5**

REPORT OF THE SERVICE DIRECTOR, CERAMICS PARTNERSHIP UPDATE

Purpose of the Report

1. This report provides an update on the formal partnership agreement agreed with the Harley Foundation Charitable Trust to be custodians of the ceramics collection on behalf of the County Council, which was approved at the Culture Committee meeting on 9 June 2015.

Information and advice

2. The County Council is the custodian of a collection of studio pottery which has been collected by the County Council over the past 16 years. To ensure the collection is curated properly and made accessible for artists and the public to view, it was agreed that an appropriate partnership be established with the Harley Foundation Charitable Trust to be custodians of the collection and to facilitate greater public viewing.
3. In order not to lose this specialist provision in Nottinghamshire, the option agreed by Culture Committee at its meeting 9 June 2015 was to move the ceramics learning programme activity and surplus equipment to the Harley Gallery, which is part of the Harley Foundation Charitable Trust, based at the Welbeck Estate near Worksop.
4. Since the agreement and the cessation of arts activity at Rufford Country Park in 2015 the ceramics collection was moved to Welbeck Abbey craft studios, in addition to the donation of two kilns and workshop equipment. A successful ceramic learning programme has been established, alongside the development of a new workshop and rotating ceramics display from the collection has been established.
5. Considerable work to sort the collection, which was in a very poor state, has been undertaken since arriving at Wellbeck, including the sale of surplus items in March 2018. Income received, following costs, was invested into the outreach and learning programme provided by the Harley Foundation as agreed with the County Council.
6. In addition to the transfer of the ceramics programme and collection to Wellbeck, the International Ceramics Fair, Earth and Fire formerly based at Rufford Country Park and funded by the County Council has successfully re located to Wellbeck since 2017.

7. Since the last update report the learning programme has developed, including regular engagement with MIND, Parkinsons UK, Mysight and Cardiac Support group with 4,800 service users taking part. In addition, engagement with young people and families has continued to increase since the studio was established, amounting to over 2,000 visitors in 2018.
8. Further work has been undertaken on sorting the items in the collection with aim of retaining items that demonstrate a range of ceramic techniques relevant to support the learning programme and can be displayed on rotation in the workshop.
9. A further number of items within the collection that are no longer required or are surplus have been identified by conservation staff and therefore will be offered for sale, with any surplus income been used to re-invest into the gallery learning programme and other related initiatives in agreement with the County Council.
10. Items within the collection that are not required within the studio display and have uncertain provenance will not be sold and will be retained by the County Council in partnership with Inspire.
11. Several items have been identified by the gallery staff as surplus to the collection (around 100) which have been collectively valued between £16,000 and £24,000.
12. Any surplus income following costs incurred by the foundation would be allocated on a 50/50 split between the Harley Foundation, to continue providing its learning programme on the Council's behalf, and the County Council.

Other Options Considered

13. The option for the County Council to manage the collection itself was considered.

Reason/s for Recommendation/s

14. The recommendations enable the Council to maintain the partnership with Harley Foundation Charitable Trust and maintain its custodianship of the ceramics collection.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. The County Council will incur no costs and will receive 50% of any income.

Public Sector Equality Duty Implications

17. None.

RECOMMENDATION/S

That:

- 1) approval be given for the Harley Foundation Charitable Trust, as custodians of the ceramics collection on behalf of the County Council, to continue to undertake management of the collection including the listing, display, loan, deposit and disposal of the collection as appropriate.
- 2) half of any income generated through the sale of surplus items be retained by the Foundation to further develop their ceramics outreach and educational programmes.

Derek Higton
Service Director,

For any enquiries about this report please contact:

Peter Gaw, Chief Executive Officer – Inspire

T: 0115 9774201; E: peter.gaw@inspireculture.org.uk

Constitutional Comments (EP – 27/08/2019)

15. The recommendations fall within the remit of the Communities and Place Committee by virtue of its terms of reference.

Financial Comments (SES - 27/08/2019)

16. The financial implications are set out in paragraph 16 of the report. NCC will receive 50% of any income received from the sale of surplus items that have been valued in total between £16,000 and £24,000.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Annual budget report 2015/16 - options for change – report to Full Council on 26 February 2015
- Arts Services – Ceramics Partnership development – report to Culture Committee on 9 June 2015
- Equality Impact Assessment

Electoral Division(s) and Member(s) Affected

All.

3 October 2019**Agenda Item:6****REPORT OF CORPORATE DIRECTOR, PLACE****REVIEW OF HIGHWAYS COMMISSIONING ARRANGEMENTS****Purpose of the Report**

1. To seek endorsement for the outputs from the review of the highways commissioning arrangements following the acquisition of Via East Midlands Ltd shares previously owned by Corserv.

Information

2. On 20 May 2015 Nottinghamshire County Council Policy Committee approved the establishment of a joint venture company to deliver highways and fleet management services. Via East Midlands Ltd (Via) commenced trading on 1 July 2016 as a joint venture between the Council and Corserv, a company wholly-owned by Cornwall Council. The majority of the former Highways Division staff transferred into Via which provides highways and transport maintenance services to the Council and externally. Corserv owned 51% of Via, the Council 49%. Dividends were shared equally. There were two Corserv representatives and two Nottinghamshire County Council senior officers on the company board.
3. At Policy Committee on 14th November 2018 approval was given for the Council to acquire Corserv's shares in Via (subject to conditions) and also for further work to be undertaken to review the future governance arrangements and to then report back to the appropriate committee for approval, as necessary. The purchase of the Corserv shares in Via was completed on 29th March 2019.
4. At the Communities and Place Committee on 9th May 2019 Approval was given for review work, to be completed in order to develop the future relationship between Nottinghamshire County Council and Via East Midlands Ltd in a way which enhances the delivery of services to the Council and ensures the continuing success of the company.
5. Part of the approved recommendation from the 9th May 2019 Communities and Place Committee report, was to review the Via Board membership. The outputs from this element of the review were presented to Policy Committee on 18th September 2019 and are not considered further here.

Review of Commissioning Arrangements

6. It is timely for the Council to review its relationship with Via after almost three years of operation and as the new sole owner of the company. Via was set up to provide a more

commercial, agile and flexible highways and fleet maintenance service with better cost control and higher external earnings. As shareholder, the Council benefits from growth in the company's external earnings, and it requires reliability, thoroughness and value for money for the services it receives. Therefore, in reviewing the relationship the Council is mindful of the need for the company to continue to exercise commercial freedom alongside its commitments to its primary customer.

7. The review has aimed to consider whether decisions relating to statutory process and Transport or Highway Policy issues are being made appropriately and communicated and agreed with the requisite support and transparency. Similarly, it is important to the continued success of the arrangement that consistency is applied within and beyond Via in enacting duties and procedures, for example around the traffic management function. The review has also considered whether levels of support, and decision making is consistent and meets expectations across the customer interface and the highway management functions.
8. As well as reviewing the division of responsibilities between Via and NCC, the review has considered the split of highway functions between the Highway and Transport Group and the Planning Group.

Review Considerations

9. Feedback from Councillors during the operation of Via, have been generally good, with some concerns raised about the level of control and influence that NCC has over key highway matters delivered by Via, for example the development of the capital programme and management of utility works. Councillors have also expressed how much they value the District Manager role in Via and in recent times have been concerned about resource levels in that area of work.
10. The importance of communications and ensuring that Councillors are aware of the activity taking place in their areas has been another theme of feedback during the last 12 months, along with clarity as to who is responsible for individual highway functions.
11. Feedback on our approach to winter maintenance communications has been good and it has been suggested that this approach should be extended to inform service users of other elements of our highways activity and how it fits in with the Council's overall objectives

Review Outputs

12. The key findings of the review are set out below

Control and Influence

- Increase client capacity to control strategy and direction including increasing direct liaison over district management matters and asset management and the development of the highway capital programme
- Embedding of a new tree protocol to ensure any tree removals are approved by NCC officers and that County Councillors are consulted
- Returning the lead for our partnership working with Network Rail and NET related matters to NCC from Via

- Return control and function of utility works management to NCC both now and as part of any future permit scheme. This will include the return of the statutory Traffic Manager role to NCC.

Reconfigure Priorities

- Increase District Managers in Via from three currently to five and appoint a dedicated Team Leader for Customer Liaison. It is proposed that this is jointly funded by Via and NCC. With the NCC element of £95k being funded from ring-fenced highway reserves.
- Increase the current District Managers works budget in Via by 50% to help address a backlog of requests for this financial year and next at a total cost of £325k (£105k in 19/20 and £210k in 20/21). It is proposed that this will be funded from ring-fenced highway reserves.

Communications and Customer Care

- Increase the opportunities for engagement with Members through regular updates from District Managers
- Improve accessibility to the service for example through lunchtime drop-in sessions following Full Council and running office-based engagement sessions
- Ensuring road works signing is clear
- Continuing to provide explainer videos and infographics in our communications with the public
- Ensuring customer care training is embedded in Via through induction training, regular updates and formal customer service courses.

Innovation

- Via and NCC build on the current work to innovate, build a culture of innovation in the company and include innovation in the regular updates to Communities and Place Committee

13. It is proposed that the changes outputs from the review detailed above are phased in over the next 3 months.

14. The staffing structure of the Contract Management Team to reflect the additional staff required for the client function is attached at Appendix 1

Other Options Considered

15. The option to continue with the arrangements as they are, has been considered but this would not allow the service to be improved for the benefit of residents.

Reasons for Recommendations

16. The recommendations accord with the decision of the Communities and Place Committee meeting of 9th May and the proposals provide a fit for purpose set of highways commissioning arrangements, whilst allowing Via to continue to exercise commercial freedom alongside its commitments to its primary customer

Statutory and Policy Implications

17. The proposals will continue to allow NCC to fulfil its legal obligations under the various Highways legislation including the Highways Act 1980 and the Traffic Management Act 2004.

Financial Implications

18. These are as set out in para 12 above and comprise of and additional £95k to partially fund the increase in Via District Management staff on a continuing basis and an Increase the current District Managers works budget in Via by 50% to help address a backlog of requests for this financial year and next at a total cost of £325k (£105k in 19/20 and £210k in 20/21). There is capacity to fund the additional client staff from within the existing highways staffing budget.

Human Resources Implications

19. Standard HR processes will apply to the proposed new structure, any staffing changes and any TUPE of staff from Via to NCC that may occur.

RECOMMENDATION/S

It is **recommended** that:

1. Committee endorses the outputs from the review of the highways commissioning arrangements of following the acquisition of Via East Midlands Ltd shares previously owned by Corserv, as set out in detail at paragraph 12 of the report.

Adrian Smith
Corporate Director, Place

Name and Title of Report Author
Gary Wood – Group Manager Highways and Transport – Tel 0115 9774270

For any enquiries about this report please contact:
Derek Highton- Service Director Place

Constitutional Comments (SJE – 02/09/2019)

20. Communities & Place Committee is the appropriate body to consider the content of this report. If Committee resolves that any actions are required, it must be satisfied that such actions are within the Committee's Terms of Reference.

Financial Comments [RWK - 23/09/2019]

21. The report proposes jointly funding, with VIA 2 additional District Managers at an estimated additional cost of £95,000 per annum. The cost in 2019/20 will be less than this as the proposal is being implemented part way through the year. The report also proposes additions to the District Managers works budget of £105,000 in 2019/20 and £205,000 in 2020/21. The cost of these proposals will be funded from the commuted sums reserve for which the current balance is £2.5 million.
22. The report also proposes changes to the structure of the Contracts Management team. The cost of these changes can be met from within the existing budget provision for the team.

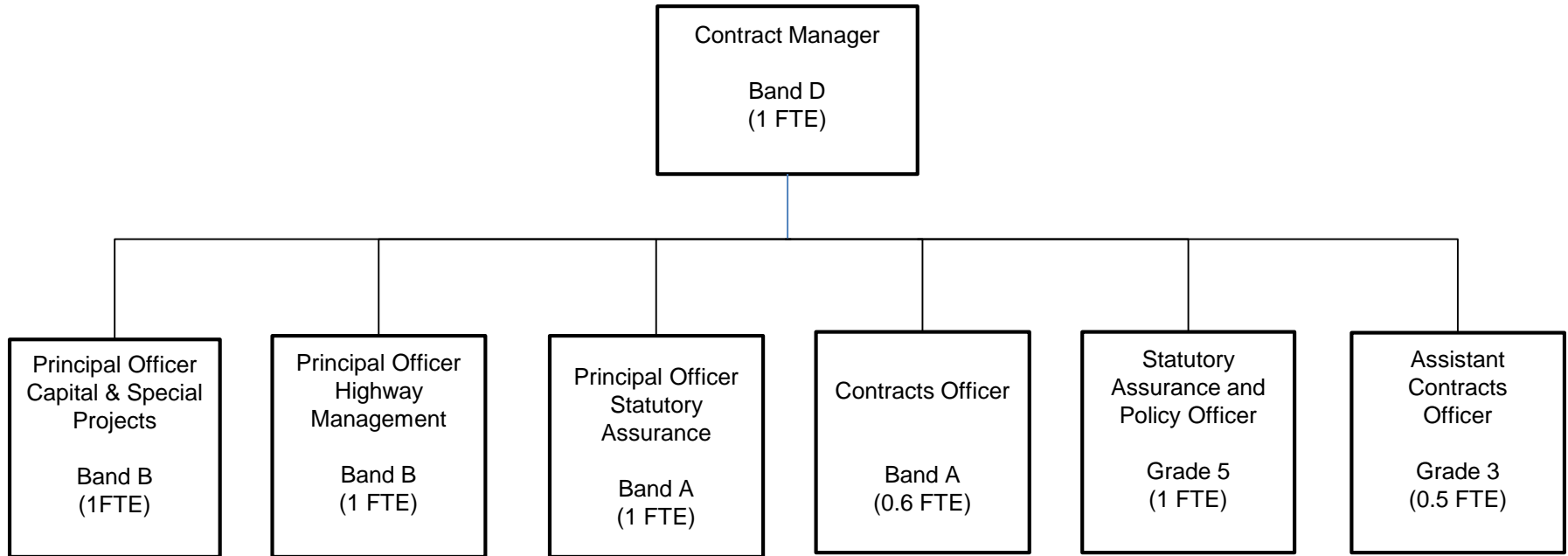
Human Resources Comments [JP - 30/08/2019]

23. Any proposals will be subject to a formal consultation period with staff and the recognised trade unions. The County Council's agreed processes will be applied in respect of a revised structure and Tupe provisions will apply where applicable.

Background Papers

- Nottinghamshire County Council Policy Committee 14th November 2018 – “Proposal to acquire shares in Via East Midlands”
- Nottinghamshire County Council Communities and Place Committee 9th May 2019 – “Future Highways Commissioning Arrangements”

CONTRACT MANAGER



3 October 2019**Agenda Item:7**

REPORT OF SERVICE DIRECTOR, GOVERNANCE AND EMPLOYEES WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2019-2020

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these as required.

RECOMMENDATION/S

- 1) That the Committee's work programme be agreed, and consideration be given to any changes which the Committee wishes to make.

Marje Toward
Service Director, Governance and Employees

For any enquiries about this report please contact: Noel McMenamin, Democratic Services Officer on 0115 993 2670

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

9. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

COMMUNITIES & PLACE COMMITTEE

WORK PROGRAMME – OCTOBER 2019–MARCH 2020

Report	Description	Lead Officer	Report Author
3 October 2019			
Miner2Major Landscape Partnership Scheme Update			
Review of Highways Commissioning Arrangements		Derek Higton	Gary Wood
Ceramics Collection – Sale		Derek Higton	Peter Gaw/Mick Allen/Mark Croston
7 November 2019			
Nottinghamshire Highway Design Guide	Outcome of consultation and approval of final document	Adrian Smith	Sally Gill/Clive Wood
Winter Service Preparation		Derek Higton	Gary Wood/Martin Carnaffin/Via
Schools Waste Action Club Programme		Derek Higton	Mick Allen
Place Core Data Set – Quarter 2 2019-2020		Nigel Stevenson	Matthew Garrard
ROW Management Plan - Progress Update		Derek Higton	Gary Wood
Joint Waste LP Reg 18 consultation	To approve for publication a document to involve people in the scope and form of a Local Plan for Waste.	Adrian Smith	Sally Gill/Nina Wilson / Stephen Pointer

2019/20 Highways and Transport Programmes Update		Derek Higton	Gary Wood/Sean Parks/Via
Flood Risk Management Update		Derek Higton	Gary Wood/Sue Jaques
5 December 2019			
Concessions scheme notice		Derek Higton	Pete Mathieson
Ticketing and Transport Digitalisation programme.		Derek Higton	Pete Mathieson
Nottinghamshire Local Aggregate Assessment 2019	To approve the annual assessment of demand for aggregates in Nottinghamshire Stephen Pointer	Adrian Smith	Stephen Pointer/ Steven Osbourne-James
9 January 2019			
NET Handover Update		Adrian Smith	Gary Wood
Highways & Transport Capital Programme Update		Derek Higton	Gary Wood/Sean Parks/Via
6 February 2019			
Place Core Data set – Quarter 3 2019-2020		Nigel Stevenson	Matthew Garrard
2 March 2019			
Congestion management		Derek Higton	Pete Mathieson

Transport and Highways charges report		Derek Higon	Pete Mathieson
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