



Minutes

Meeting PERSONNEL COMMITTEE

Date Wednesday 18 April 2018 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Neil Clarke MBE (Chairman)
Keith Walker (Vice Chairman)

A	Maureen Dobson	Helen-Ann Smith
	John Handley	Steve Vickers
	Errol Henry	Jonathan Wheeler
	John Ogle	Yvonne Woodhead
	Sheila Place	

OFFICERS IN ATTENDANCE

Sarah Ashton	Democratic Services Officer
Marjorie Toward	Service Director - Customers and HR
Gill Elder	Group Manager - HR
Helen Richardson	Senior Business Partner

The Chairman welcomed Kristy Frost (Business Support Apprentice) to the meeting

1. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 7 March 2018, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Maureen Dobson (other)

Membership changes:

Councillor Steve Vickers replaced Councillor Boyd Elliott for this meeting only

3. DECLARATIONS OF INTEREST

None.

4. NOTTINGHAMSHIRE COUNTY COUNCIL APPRENTICESHIP PROGRAMME

RESOLVED 2018/13

- 1) To approve the revised action plan as set out in Appendix A of the report.
- 2) To agree to receive a further report in 6 months' time regarding the outcome of the self-assessment, and identify any other areas for further action.

5. UPDATE ON ATTENDANCE AT CAREERS OUTREACH EVENTS

RESOLVED 2018/14

- 1) To approve the continued attendance at and promotion of career outreach events and that any appropriate ad hoc events be added to the schedule as set out in Appendix A of the report.
- 2) To agree to receive a further report in 6 months' time with reference to what has been learned from attending careers outreach events and how this is being used to inform future activities going forward.

6. LEARNING AT WORK WEEK ACTIVITY PLAN

RESOLVED 2018/15

- 1) To approve the proposed programme of activities to engage employees during the 2018 Learning at Work Week and to support the ongoing learning, development and career progression for employees.

7. WORK PROGRAMME

RESOLVED 2018/16

Members agreed that the following items be added to the work programme:

- Buddying Scheme (May 2018)
- Memorial Event (May 2018)
- Update on graduate development programme (September 2018)
- Progress on the Leonard Cheshire programme (September 2018)
- Gender pay gap (January 2019)

The meeting closed at 11.10am.

CHAIRMAN