

Appendix C: Strategic Commissioning- Implementation Plan- January 2023-September 2023

This plan demonstrates how the Strategic Commissioning Framework will be implemented across the Council. It details the steps that must be taken to ensure that the benefits associated with the framework are realised.

This plan will also help to ensure that through Strategic Commissioning, the goals outlined in the Nottinghamshire Way are considered in all the Council's commissioning activities.

Activity	By when	Information
Framework & Toolkit		
Framework document	Jan 2023	Framework document drafted and final design applied by Design and Print. Approval to be sought from Cabinet in March 2023.
Draft Strategic Commissioning Toolkit	Feb 2023	An interactive toolkit has been developed which includes templates, checklists, and additional resources to support commissioners in undertaking strategic commissioning activities. Draft Intranet Pages
Programme Board - Virtual Update	Feb 2023	Provide Programme Board members with an update around what has been delivered through the programme and what is to be presented to Cabinet.
Cabinet Meeting	Mar 2023	Approval of the Strategic Commissioning Framework and the associated plans.
Toolkit and Framework uploaded to the Intranet	Mar 2023	Online interactive resource to support commissioners, will be uploaded and kept dormant, ready for the official launch of the Framework in April 2023.
Framework and toolkit Launched	Apr 2023	Official launch of framework and toolkit - supported by internal and external communications.
Training		
High level plan developed	Jan 2023	High level plan developed to outline proposed training activities.
Detailed Training Plan for Commissioners	Mar 2023	Detailed training plan to be produced. This will include further detail around a range of training and development offers to support staff in their strategic commissioning activities and will be aligned to the approach detailed in the Nottinghamshire Way.
Circulate Training Plan for Commissioners	Apr 2023	Commissioners will be able to identify and register for the appropriate training. Where costs are involved, this will need to be approved by managers.
Deliver Training Activities	April - Sep 2023	Roll out the training offer to commissioners as required/requested. Demonstrating the direct links to delivery of the Nottinghamshire Plan and the key ambitions through strategic commissioning.

Undertake skills matrix self- assessment	Sep 2023	Undertake another self- assessment using the original skills matrix to measure the success of the framework, toolkit and training for informing and guiding commissioners work in this area.
Communications		
	January 2023	High level plan developed to outline proposed comms activities.
	March 2023	Detailed plan to be produced to communicate the launch of the Strategic Commissioning Framework, Toolkit, and associated Training offer.