

REPORT OF THE CHIEF EXECUTIVE**APPOINTMENT OF COMMITTEES****Purpose of the Report**

1. To consider the establishment of the Council Committees and make appointments of Chairmen and Vice-Chairmen.

Information and Advice

2. Under the Council's Constitution, the Annual Meeting of the Full Council has to establish such Committees as the Council sees fit.
3. Currently Council has established the following committees and sub-committees, set their terms of reference, fixed their size and allocated places to the political groups. It is proposed that their re-establishment forthcoming municipal year be confirmed:-

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| • Adult Social Care and Health Committee | • Economic Development Committee |
| • Appeals Sub-Committee | • Environment and Sustainability Committee |
| • Audit Committee | • Finance and Property Committee |
| • Children and Young People's Committee | • Grant Aid Sub-Committee |
| • City of Nottingham and Nottinghamshire Economic Prosperity Committee | • Greater Nottingham Light Rapid Transport Advisory Committee |
| • Conduct Committee | • Health and Wellbeing Board |
| • Community Safety Committee | • Health Scrutiny Committee |
| • Corporate Parenting Sub-Committee | • Joint City/Council Health Scrutiny Committee |
| • Culture Committee | • Joint Committee for Strategic Planning and Transport |

- Local Joint Resolutions Committee
- Local Pensions Board
- Nottinghamshire Pension Fund Committee
- Nottinghamshire Police and Crime Panel
- Pensions Investment Sub-Committee
- Pensions Sub-Committee
- Personnel Committee
- Planning and Licensing Committee
- Policy Committee
- Public Health Committee
- Senior Staffing Sub-Committee
- Transport and Highways Committee

4. With regard to the appointments to the Appeals Sub-Committee, Planning and Licensing Committee, and the Senior Staffing Sub-Committee it is mandatory for the members to have received the appropriate training before sitting on these Committees/ Sub-Committees.
5. As in previous years, it is proposed that the Leader be appointed as an ex-officio member of all committees and sub-committees of which he is not a voting full member, except the Appeals Sub-Committee, Conduct Committee, Health Scrutiny Committee, Planning and Licensing Committee, Senior Staffing Sub-Committee, and Joint Committees. As an ex-officio Member the Leader would have the right to speak but not to vote at meetings.
6. In determining the membership of Committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These Regulations require that seats on Committees and Sub-Committees are allocated to the political Groups in a way which reflects the overall balance on the Council. The advice of the Monitoring Officer is that the allocation of seats to comply with legislative requirements should be based on overall seat numbers rather than on individual committee numbers. The chart in Appendix A (to be circulated to Members ahead of the meeting) reflects this.

JOINT COMMITTEES WITH CITY COUNCIL

7. There are currently three Joint Committees between the County and Nottingham City Councils as follows:-
 - Greater Nottingham Light Rapid Transit Advisory Committee
 - Joint Committee on Strategic Planning and Transport
 - Joint City / County Health Scrutiny Committee
8. The appointment of the Chairman and Vice-Chairman of the Joint Health Scrutiny Committee and the Joint Committee on Strategic Planning and Transport are undertaken in accordance with an agreement between the County and the City Councils. Under this agreement in the forthcoming municipal year the Chairman of

these Joint Committees will be nominated by the City Council and the Vice-Chairman by the County Council.

OTHER JOINT COMMITTEES

City of Nottingham and Nottinghamshire Economic Prosperity Committee

9. This is a joint Committee of all the District / Borough Councils in Nottinghamshire, Nottingham City and the County Council. The Committee membership is:-

Ashfield District Council (1); Bassetlaw District Council (1); Broxtowe Borough Council (1); Gedling Borough Council (1); Mansfield District Council (1); Newark & Sherwood District Council (1); Nottingham City Council (4); Nottinghamshire County Council (1); Rushcliffe Borough Council (1)

10. The terms of reference of the Committee require that the appointed Member from each constituent authority be the Leader / Elected Mayor or other executive member or committee chairman from each authority. The current County Council member is the Leader of the Council and it is proposed that this continues. Each constituent authority is also required to appoint a named substitute member. The current substitute member is the Chairman of the Economic Development Committee and it is proposed that this continues.

Police and Crime Panel

11. The Police and Crime Panel is a joint Committee of all the District / Borough Councils in Nottinghamshire, Nottingham City and the County Council.
12. Legislation stipulates that Police and Crime Panel must represent all parts of the relevant area, be politically balanced and have a membership that has the necessary skills, knowledge and experience. The current panel membership is:-

Ashfield District Council (1); Bassetlaw District Council (1); Broxtowe Borough Council (1); Gedling Borough Council (1); Mansfield District Council (1); Newark & Sherwood District Council (1); Nottingham City Council (2 & 2 co-optees); Nottinghamshire County Council (1 & 2 co-optees); Rushcliffe Borough Council (1), plus 4 Independent Member co-optees.

13. The County Council's ruling group is automatically given a place on the Panel. Following the establishment of the Police and Crime Panel in 2012 the Panel agreed to offer the County Council Liberal Democrat Group a co-opted place on the Panel to ensure overall political balance within the County.
14. The Panel is required to review its Membership including political balance at its annual meeting in June each year. Following the elections in May 2013, the Panel also agreed to offer the County Council's Conservative Group a co-opted place to enable overall political balance across the City and County.
15. The overall political balance of the Panel will be reviewed following the various local elections on 8th May 2015. Decisions about subsequent co-options to enable

continued political balance will be taken by the Panel at its annual meeting on 15 June 2015. It is proposed that the Chairman of the Community Safety Committee should continue to be the Council's appointment to the Panel and that the existing co-options be reviewed as appropriate (the Liberal Democrat and Conservative Groups will be informed if any changes to the existing co-opted places are required).

Local Pensions Board

16. The Local Pension Board is a body that has been established to scrutinise the work of the Council in its capacity as local pension authority. There is a membership of 8, including 1 County Council representative; the specific membership requirements are set out in legislation and the Board is not subject to the rules of political proportionality. Work is underway to establish the Board and the appointment of the representative will be confirmed once the Board is established.

Bus Lane Adjudication Service Joint Committee

17. A joint committee with a number of other local authorities has been established for the purpose of adjudicating services for the bus lane enforcement. The current member is the Chairman of the Transport and Highways Committee and it is proposed this continues.

Parking Adjudication Joint Committee

18. A joint committee with a number of other local authorities has been established for this and the Chairman of the Transport and Highways Committee is the current member. It is proposed this continues.

Mental Health Guardianship Panel

19. A panel of 5 Members has been established to make decisions on renewal and discharge of guardianship under the Mental Health Act 1983. It is proposed to continue this arrangement as per the recommendation

Combined Fire Authority

20. The County Council is required to appoint 12 members to the Combined Fire Authority. Appointments must be made in accordance with political proportionality as per the recommendation.

External Appointments

21. Responsibility for making changes to the list of Outside Bodies which the Council is formally represented on is delegated to the Policy Committee.

Reason for Recommendations

22. Under the Council's Constitution, the Annual Meeting of the Council has to establish such Committees as the Council sees fit.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment, and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

24. There are no changes to the existing Committee structure proposed and therefore there are no financial implications arising from this report.

RECOMMENDATIONS

Following discussions with the Leader and Deputy Leader of the Labour Group the recommendations are as follows:-

- (a) That the Council confirm the establishment of the Committees and Sub-Committees of Council with their existing terms of reference and with the membership as set out in Appendix A.

N.B. This appendix once finalised will be circulated to members in advance of the meeting.

- (b) That the Health Scrutiny Committee membership include 1 co-opted Councillor with voting rights from each of the following authorities:- Ashfield District Council, Bassetlaw District Council, Mansfield District Council and Newark and Sherwood District Council.
- (c) That the other representatives on the following committees / sub-committees be appointed as follows:-
- (1) Children and Young People's Committee: One representative of the Church of England Diocese, one representative of the Roman Catholic Diocese, and two Parent Governors
 - (2) Health and Wellbeing Board: Seven District / Boroughs Councillors, six NHS Clinical Commissioning Group representatives, one Healthwatch, one NHS England, the Police and Crime Commissioner, three officers – Corporate Director, Adult Social Care, Health and Public Protection, Corporate Director, Children, Families and Cultural Services, Director of Public Health
 - (3) Pensions Investment Sub-Committee: Three City Councillors, two Nottinghamshire District / Borough Council representatives, two Trade Union Representatives, one Scheduled Body representative

- (4) Pensions Sub-Committee: Three City Councillors, two Nottinghamshire District / Borough Council representatives, two Trade Union representatives, one Scheduled Body representative plus two pensioner representatives.
- (5) Economic Development Committee: Two representatives of the Business Community.
- (d) That the Leader of the Council be an ex-officio member of all committees and sub-committees except the Appeals Sub-Committee, Conduct Committee, Health Scrutiny Committee, Planning and Licensing Committee, Senior Staffing Sub-Committee and Joint Committees; with the right to speak but not to vote.
- (e) That the Council make the following appointments of Chairman and Vice-Chairman until the Annual Meeting of the Council in May 2016, it being noted that the appointment of a Chairman and Vice-Chairman of the Senior Staffing Sub-Committee or Conduct Committee will be a matter for that Sub-Committee:-

Committee	Chairman	Vice-Chairman
Adult Social Care and Health	Muriel Weisz	Alan Bell
Appeals Sub-Committee	Sheila Place	Nicki Brooks
Audit	Keith Walker	Sheila Place
Children and Young People	John Peck JP	Liz Plant and Kate Foale
Community Safety	Glynn Gilfoyle	Alice Grice
Corporate Parenting Sub-Committee	Liz Plant	
Culture	John Knight	Pauline Allan
Economic Development	Diana Meale	Roy Allan
Environment and Sustainability	Jim Creamer	Pamela Skelding
Finance and Property	David Kirkham	Darren Langton
Grant Aid Sub Committee	Joyce Bosnjak	Martin Suthers OBE
Health and Wellbeing Board	Joyce Bosnjak	Appointed by the Board
Health Scrutiny Committee	Colleen Harwood	John Allin
Joint Cttee on Planning & Transport	City Councillor	Jim Creamer
Joint Health Scrutiny (with City)	City Councillor	Parry Tsimbiridis
Nottinghamshire Pension Fund	Reg Adair	Mike Pringle
Pensions Investment Sub-Committee	Reg Adair	Mike Pringle
Pensions Sub-Committee	Reg Adair	Mike Pringle
Personnel	Sheila Place	Nicki Brooks
Planning & Licensing	John Wilkinson	Sue Saddington
Policy	Alan Rhodes	Joyce Bosnjak
Public Health Committee	Joyce Bosnjak	Glynn Gilfoyle
Transport and Highways	Kevin Greaves	Steve Calvert

- (f) That a Mental Health Guardianship Panel be established with 5 members (2 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group), to make decisions on renewal and discharge of guardianship under the Mental Health Act 1983.
- (g) That the 12 places on the Combined Fire Authority will be allocated between the groups as follows:-

- Labour Group 6
- Conservative Group 4
- Liberal Democrat Group 1
- Independent Group 1

- (h) That the Leader of the Council continues to be the representative appointed to the City of Nottingham and Nottinghamshire Economic Prosperity Committee and the Chairman of the Economic Development Committee continues to be appointed to act as substitute.
- (i) That the Chairman of Community Safety Committee be appointed as the Council's representative on the Nottinghamshire Police and Crime Panel and any further co-optees required after the review of political balance across the Panel's area be actioned as appropriate by the Team Manager, Democratic Services.
- (j) That the Chairman of the Transport and Highways Committee continues to be the representative appointed to the Bus Lane Adjudication Service Joint Committee and the Parking Adjudication Joint Committee.
- (k) That the appointment of members of the political groups to committees, sub-committees and joint committees be undertaken by the Team Manager, Democratic Services on behalf of the Chief Executive (the Proper Officer) acting in accordance with the provisions of the Local Government and Housing Act 1989, the Local Government Act 2000 the relevant Statutory Regulations and the Council's Standing Orders.
- (l) That the membership of the Local Pensions Board be confirmed as part of the establishment of this joint body.
- (m) That the Team Manager, Democratic Services be authorised to act on behalf of the Chief Executive to appoint people as co-optees to membership of committees or joint committees when required.

Anthony May
Chief Executive

For any enquiries about this report please contact:

Keith Ford
 Team Manager, Democratic Services
 Tel: 0115 977 2590

Constitutional Comments (JFW 28/4/15)

It is within the functions reserved to the County Council to decide the issues set out in this report

Financial Comments (SES 01/05/15)

There are no specific financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All