

## Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
<b>28 November 2018</b>			
Apprenticeships - Update report	Update on completion of LGA self-assessment and approval of future actions	Marje Toward	Helen Richardson
Careers Outreach Events	Review and learning from previous events to inform future programme of activity	Marje Toward	Helen Richardson
Employee Health and Wellbeing and Sickness Absence Performance (Quarter 2 - 2018/19)	Quarterly update, review and approval of actions	Marje Toward	Gill Elder
Health and safety – six monthly report and approval of actions	Update on progress and approval of next steps	Marje Toward	John Nilan
Next phase of Business Services Centre savings	Approval of next phase of Business Services Centre savings	Marje Toward	Sarah Stevenson
Nottinghamshire County Council's People Strategy	Approval of the Council's People Strategy 2018-2021 and action plan	Marje Toward	Gill Elder
<b>30 January 2019</b>			
Gender Pay Gap reporting – update on progress	Update on progress and approval of further actions to address pay gap	Marje Toward	Helen Richardson
Update on Guaranteed Minimum Pension Project	Update on project and use of Project Management Resource	Marje Toward	Sarah Stevenson
Next phase of savings in Business Support Services	Approval of next phase of Business Support savings	Marje Toward	Julie Forster
Update on implementation of Workplace Buddy Scheme and lessons learnt	Update on and approval of next stages of Workplace Buddy Scheme	Marje Toward	Gill Elder

<b>13 March 2019</b>			
Employee Health and Wellbeing and Sickness Absence Performance (Quarter 3 - 2018/19)	Quarterly update, review and approval of actions	Marje Toward	Gill Elder
Update on progress in relation to Disability Confident scheme	Update on outcome of self-assessment process and approval of next steps	Marje Toward	Gill Elder
Update on review of flexible working	Update on flexible working review	Marje Toward	Gill Elder
<b>22 May 2019</b>			
Employee Health and Wellbeing and Sickness Absence Performance (Quarter 4 - 2018/19)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
<b>24 July 2019</b>			
Workforce Strategy – update report	Update on progress and approval of further actions	Marje Toward	Gill Elder