



## **Minutes**

Meeting	PERSONNEL COMMITTEE
Date	Wednesday 24 July 2019 (commencing at 10.30am)

### **Membership**

Persons absent are marked with an 'A'

### **COUNCILLORS**

Neil Clarke MBE (Chairman)  
Keith Walker (Vice-Chairman)

Maureen Dobson  
Errol Henry JP  
John Ogle  
Helen-Ann Smith  
Sheila Place

Stuart Wallace  
Gordon Wheeler  
Jonathan Wheeler  
Yvonne Woodhead

### **OTHER MEMBERS IN ATTENDANCE**

Councillor John Longdon  
Councillor Mike Pringle

### **OFFICERS IN ATTENDANCE**

Sarah Ashton	Democratic Services Officer
Marjorie Toward	Service Director – Customers, Governance and Employees
Gill Elder	Group Manager – Human Resources
Helen Richardson	Senior Organisational Development Business Partner. Human Resources, Workforce & Organisational Development
John Nilan	Team Manager, Health & Safety

### **OTHERS IN ATTENDANCE**

Karen Eddy	Trade Union
Aled McNeile	Undergraduate Student - Work placement

### **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 22 May 2019, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

## **2. APOLOGIES FOR ABSENCE**

None

## **3. DECLARATIONS OF INTEREST**

None.

## **4. NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PROFILE INFORMATION 2019**

### **RESOLVED 2019/20**

- 1) That the publication of the annual Workforce Information Report 2018 on the Council's public website be approved.
- 2) The Committee agrees to receive an annual update report setting out the situation as at April 2020 and updating Members on the progress against actions for improvement, and that this be included in the work programme.

## **5. NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PLAN**

### **RESOLVED 2019/21**

- 1) That the Committee considered the information in the Workforce Plan and that the engagement of departmental Leadership Teams be approved.
- 2) That the Committee agrees to receive further updates on the information contained in the Plan on an annual basis.

## **6. LEADERSHIP DEVELOPMENT PROGRAMME - UPDATE**

### **RESOLVED 2019/22**

- 1) That the proposed approach to the leadership and management development be approved and the Committee agrees to utilise the Apprenticeship Levy to fully fund the leadership and management qualifications detailed in the report.

## **7. PEOPLE STRATEGY 2019 TO 2021**

### **RESOLVED 2019/23**

- 1) That the Committee considered the draft People Strategy. Members agreed to the engagement of departmental senior leadership teams and these along with

the Corporate Equalities Group would identify and undertake future actions associated with its implementation.

- 2) That the Committee agrees to receive further updates on the People Strategy on an annual basis.

## **8. INTERIM HEALTH AND SAFETY UPDATE**

### **RESOLVED 2019/24**

- 1) That the Committee agreed that the health and safety team delivering the Institute of Occupational Safety and Health training to Headteachers and Business Managers be congratulated in acknowledgement of their success in attaining the outstanding grade.
- 2) That the Committee agrees to receive in November 2019 a further health and safety update.

## **9. WORK PROGRAMME**

### **RESOLVED 2019/25**

That the work programme be approved.

The meeting closed at 11.40am.

**CHAIRMAN**