

## **APPENDIX 1**

### **REPORT ON INCOME PERFORMANCE OF THE TRADING STANDARDS AND COMMUNITIES SERVICE**

#### **Purpose of the Report**

1. To provide a quarterly update on the progress made by Trading Standards following the Service's involvement in the Authority's commercial development programme.
2. This report covers the period up to, and including, Quarter 4 of 2018-19.

#### **Cumulative Additional Income**

3. The income deriving from new commercial activity is summarised below:

<b>Contract Type</b>	<b>Number of Sales</b>	<b>Total Amount (£)</b>
New Annual Contracts	8	<b>236,280</b>
Individual Product Sales	5	<b>2,399</b>
Projects	3	<b>678</b>
<b>CUMULATIVE TOTAL</b>		<b>239,357</b>

4. It is anticipated that the overall income for the service will exceed the required budget by £180k which already includes the additional income target.
5. The other income streams that the Service has include areas such as weights & measures verifications, enforcement commissions, and supporting other local authorities and agencies with a variety of official controls.

#### **Information and Advice**

6. **One Stop Regulatory Support Offer** - The Service has entered into the first joint Primary Authority relationship in conjunction with Rushcliffe Borough Council. There are also some other proposals that have now been made to other organisations for consideration, where joint regulatory support is being offered.
7. This first partnership is an important step, as it will help develop and refine joint working mechanisms. The Service continues to develop the relationship with Rushcliffe, and is currently looking at how the one stop shop offer can be effectively promoted through appropriate joint branding.
8. Work is underway to expand the collaboration to other regulatory organisations, and productive discussions continue with those other parties.
9. **Office for Product Safety and Standards (OPSS)** – Efforts to forge closer relations with the Office have already proved beneficial. The Service has been made aware of a number of opportunities to approach companies/trade associations, and to put proposals forward as to what the Authority can offer. Out of 6 opportunities identified, the Service has gained 3 new Partnerships, while the remainder are considering the Council's proposals.

10. **New Contracts** – The Service has successfully agreed two other new Partnerships, following businesses making direct approaches to the Council. The first one started with the company needing some urgent one-off assistance regarding a change in the regulatory requirements of selling one of their product lines. This subsequently developed into a full partnership, where Officers will assist with systems, processes and other regulatory requirements regarding other product lines.
11. The second Partnership developed due to a company having an urgent need to modify processes due to potential changes arising from the UK's departure from the European Union. Officers assisted the business to implement appropriate systems and checks to ensure it could continue to supply products to both UK and European suppliers.