

1 June 2015**Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR, SOUTH NOTTINGHAMSHIRE****OVERVIEW OF DEPARTMENTAL SAVINGS AND EFFICIENCIES
PROGRAMME – ADULT SOCIAL CARE, HEALTH AND PUBLIC
PROTECTION****Purpose of the Report**

1. To update the Committee on progress with budget savings projects being delivered by the Adult Social Care, Health and Public Protection (ASCH&PP) Department over the period 2014/15 to 2016/17.
2. The report also seeks Committee approval for the extension of a temporary part-time (0.8 FTE) Grade 4 Direct Payments Finance Officer (Personal Health Budgets) post in the ACFS (Adult Care Financial Services) Team for up to one year, from April 2015 to March 2016. This will cost £21,000, to be funded by Bassetlaw Clinical Commissioning Group (CCG).

Information and Advice

3. This report updates Committee on progress with the following:
 - the 33 savings and efficiency projects falling under the remit of the Adult Social Care and Health (ASCH) Committee approved by Full Council on 27 February 2014, which total £32.072 million across the period 2014/15 to 2016/17; and
 - the savings that the Department is still required to achieve in the final year of delivery of the 2011/12 to 2014/15 savings programme. These total £3.479m million, relating to 5 projects. Three of these have been merged into some of the 33 projects referenced above, meaning that overall there are 35 projects.
4. The report excludes progress on the three savings projects falling under the remit of the Community Safety Committee approved by Full Council on 27 February 2014, which total £0.569 million across the period 2014/15 to 2016/17.
5. The report also looks ahead at the revised savings target that the Department must deliver from 2015/16 as a result of the new projects approved by Policy Committee on 12 November 2014 (Category A proposals) which total £2.332 million, and Full Council on 26 February 2015 (Category B and C proposals), which total £12.007 million.

6. Excluding the new projects approved for delivery from 2015/16, the composite level of savings target for the Department to deliver during 2014/15 was £16.197m, and the total savings across all three years from 2014/15 to 2016/17 was £35.551m, profiled as follows:

Planned Savings for Existing Projects

2014/15	2015/16	2016/17	Total
£16.197m	£13.207m	£6.147m	£35.551m

7. The 35 Adult Social Care projects have been categorised into high, medium/low and 'non project' governance requirements, depending on their level of strategic significance, savings targets, risk and complexity. 'Non projects' are those that, in the main, just require budget transfers.
8. In addition, projects have been categorised into themed Delivery Groups which are responsible for overseeing delivery of savings projects falling under the following themes:
- Lean/Transformational and Organisational Redesign
 - Direct Services
 - Younger Adults Community Care and Residential Care Spend
 - Older Adults Community Care and Residential Care Spend
 - Market Management
 - Access and Public Protection.
9. These are chaired by relevant Service Directors of ASCH&PP or their nominated representatives. All projects are listed as per their governance category and delivery grouping in **Appendix 1**. Details of progress reports for each Delivery Group taken to ASCH Committee to date are included in the background papers to this report.
10. As the majority of the projects relating to Access and Public Protection are low/medium governance overseen by separate reporting arrangements, and the *Major Redesign & Restructure of Business Support Function* project is overseen by a separate cross-departmental project board, there is no Access and Public Protection Delivery Group. The Redesign of Home Based Services project is overseen by a separate Board.
11. A Savings and Efficiencies Delivery Group, chaired by the temporary ASCH&PP Transformation Programme Director, oversees delivery of all of the Department's savings and efficiency projects. A Finance Group, involving ASCH&PP Senior Leadership Team and the ASCH&PP Senior Finance Business Partner, oversees delivery of 'non projects' and those that only require budget monitoring.
12. All high governance projects report progress of delivery on a monthly basis to the Programme Management Office of the Transformation Team and the Corporate Leadership Team. Medium/low and 'non projects' are monitored monthly through budget monitoring information. The current statuses of all projects, as at Period 12 2014/15, are provided in **Appendix 2**.

13. The following table summarises those projects reporting exceptions in **Appendix 2:**

Summary of Project Exceptions

Project	Exception
Redesign of Home Based Services	The project has an 'at risk' status due to various issues, as outlined in Appendix 3 . However, all of the project's target savings have been realised.
Living at Home	Slippage of some savings from 2014/15 into 2015/16. The amount is being determined by the Finance Team.
Reduction in supplier costs – Older Person's Care Homes	£2.335m savings determined undeliverable during 2015/16. These have been written-off and taken into account in the Medium Term Financial Strategy.
Reduction in supplier costs – Younger Adults	£1.537 million savings determined undeliverable over 2014/15 to 2016/17. These have been written-off and taken into account in the Medium Term Financial Strategy.
Reduction in Younger Adult long term care placements	Slippage of £150,000 savings from 2014/15 to 2015/16.
Business Support Services Review (ASCH&PP and CFCS)	Slippage of £2.3 million savings into 2016/17.
Various options to reduce the cost of the intermediate care service	The project has an 'experiencing obstacles' status as although the Clinical Commissioning Groups and community health providers have been informed of proposed funding arrangements for 2015/16, there remains an element of risk that this cannot be delivered.

14. More information on the reasons leading to these exceptions and subsequent mitigating action is provided in **Appendix 3**. The Care Act Programme has no savings associated with it so is excluded from the above exceptions.
15. For 2015/16 the Department is also required to deliver additional savings assigned to the new projects approved by Policy Committee on 12 November 2014 (Category A proposals) and the County Council on 26 February 2015 (Category B and C proposals). The savings profile associated with these is provided in **Appendix 4**, together with their governance category and delivery grouping.
16. The report also seeks Committee approval for the extension of a temporary part-time (0.8 FTE) Grade 4 Direct Payments Finance Officer (Personal Health Budgets) post in the ACFS (Adult Care Financial Services) Team for up to one year, from April 2015 to March 2016. This is an existing post that has been in place since July 2014 and is funded by Bassetlaw Clinical Commissioning Group (CCG). The extension is required to support the continued delivery of a model of integrated health and social care Personal Budgets in Bassetlaw. Bassetlaw CCG funding of £10,500 has been secured from April 2015 to September 2015. Any extension from October 2015 to March 2016 would be subject to a review of the post requirement and conditional on the CCG approving further funding of £10,500.

Other Options Considered

17. There are no other options to outline in relation to the savings and efficiency elements of the report as this aims to update Committee on existing budget saving projects currently being delivered by the Adult Social Care, Health and Public Protection (ASCH&PP) Department.
18. In relation to the approval to request the extension of the Direct Payments Officer post, this is required to support the continued roll out of Personal Health Budgets in Bassetlaw. CCG funding for the post's extension has already been secured until September 2015. Therefore, the post could be extended for six months instead of twelve months.

Reason/s for Recommendation/s

19. Approval to extend the Direct Payments Officer post for twelve months and not six is recommended as any extension from October 2015 to March 2016 will be subject to a review of the post requirement and conditional on the CCG approving further funding of £10,500.

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

21. Each project's progress in achieving its 2014/15 savings target is detailed in **Appendices 2 and 3**. The financial implications of the Direct Payments Finance Officer post are outlined in Sections 2 and 16. Funding for the post is underpinned by a Section 75 agreement between the Council and Bassetlaw CCG, which includes financial arrangements.

Human Resources Implications

22. The Direct Payments Officer post will continue to be hosted by the Council's ACFS Team and will be based at Trent Bridge House. Existing line-management arrangements will apply.

Public Sector Equality Duty implications

23. The equality implications of the savings and efficiency projects were considered in Equality Impact Assessments undertaken, published and considered as part of the 2014/15 budget consultation process.

Implications for Service Users

24. The implications of the savings and efficiency projects on service users were considered in the Outline Business Cases undertaken during their development that were published and considered as part of the 2014/15 budget consultation process.

RECOMMENDATION/S

That the Committee:

- 1) notes the progress over 2014/15 on budget saving projects being delivered by the Adult Social Care, Health and Public Protection Department.
- 2) approves the extension of a temporary part-time (0.8 FTE) Grade 4 Direct Payments Finance Officer (Personal Health Budgets) post in the ACFS (Adult Care Financial Services) Team for up to one year, from April 2015 to March 2016.

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Constitutional Comments (LM 30/04/15)

25. The Adult Social Care and Health Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (KAS 12/05/15)

26. The financial implications are contained within paragraph 21 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972:

- Report to Full Council, 27 February 2014: *Annual Budget 2014/15* and associated published Outline Business Cases and Equality Impact Assessments.
- Report to Adult Social Care and Health Committee, 12 May 2014: *Direct Services Delivery Group Update Report*.
- Report to Personnel Committee, 21 May 2014: *Revised Service Offer and Staffing Structure for Business Support Across Adult Social Care, Health and Public Protection and Children, Families and Cultural Services*.
- Report to Adult Social Care and Health Committee, 9 June 2014: *Quality and Marketing Management Delivery Group Update*.

- Report to Adult Social Care and Health Committee, 7 July 2014: *Community and Residential Care for Younger Adults Savings Projects*.
- Report to Adult Social Care and Health Committee, 7 July 2014: *Integrated Pilot – Personal Health Budgets*.
- Report to Adult Social Care and Health Committee, 8 September 2014: *Organisational Redesign Board Update Report*.
- Report to Adult Social Care and Health Committee, 3 November 2014: *Overview of Departmental Savings and Efficiencies Programme*.
- Report to Policy Committee, 12 November 2014: *Redefining Your Council: Transformation and Spending Proposals 2015/16 – 2017/18* (including Appendix A).
- Report to Adult Social Care and Health Committee, 1 December 2014: *Direct Services Delivery Group Update Report*.
- Report to Adult Social Care and Health Committee, 5 January 2015: *Progress Update – Commissioning and Efficiency Projects*.
- Report to Adult Social Care and Health Committee, 2 February 2015: *Organisational Redesign & Resources Required for Care Act Implementation*.
- Report to Full Council, 26 February 2015: *Annual Budget Report 2015/16* and associated published Options for Change and Equality Impact Assessments.

Electoral Division(s) and Member(s) Affected

All.