

Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
22 May 2019			
Employee Health and Wellbeing and Sickness Absence Performance (Quarter 4 - 2018/19)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
Attendance at Careers Outreach Events – Six Monthly Update	Review and learning from previous events to inform future programme of activity	Marje Toward	Gill Elder
Care Leavers and How We Support Them	Review and learning from previous events to inform future programme of activity	Marje Toward	Gill Elder
Update on progress in relation to Disability Confident scheme	Update on outcome of self-assessment process and approval of next steps	Marje Toward	Gill Elder
Update on review of flexible working	Update on flexible working review	Marje Toward	Gill Elder
24 July 2019			
Workforce Strategy – update report	Update on progress and approval of further actions	Marje Toward	Gill Elder
Workforce Plan	Information regarding the changing shape of the workforce	Marje Toward	Gill Elder
Leadership Development Programme – Update	Update on the use of the Apprenticeship Levy for the Leadership Development Programme qualifications	Marje Toward	Gill Elder
Support for Employees with Mental Health Issues	Update on the range of initiatives to support employees experiencing mental health issues	Marje Toward	Gill Elder
2 October 2019			
Workforce Profile information	Annual update on workforce profile information	Marje Toward	Gill Elder

Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 1 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
27 November 2019			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 2 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
29 January 2020			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 3 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Gender Pay Gap - Update	Update on progress	Marje Toward	Gill Elder
11 March 2020			
Information to follow			
06 May 2020			
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 4 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
08 July 2020			
Information to follow			