

Finance and Major Contracts Management Committee

Monday, 19 November 2018 at 14:00

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

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| 1 | Minutes of the last meeting held on 15 Oct 2018 | 3 - 4 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 6 2018-19 | 5 - 18 |
| 5 | Arc Partnership Council Major Projects Update 2018-19 | 19 - 24 |
| 6 | Home Based Care & Support Services Project - Presentation | 25 - 26 |
| 7 | Work Programme | 27 - 32 |

None

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE

Date 15th October 2018 (commencing at 2.00pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)
Roger Jackson (Vice Chair)
John Ogle (Vice Chair)

John Clarke
Eric Kerry
Rachel Madden
Diana Meale

Mike Pringle
Mike Quigley
Alan Rhodes
Tracey Taylor

OFFICERS IN ATTENDANCE

Pete Barker	Democratic Services Officer
Lynn Brammer	Category Manager
Jon Hawketts	Group Manager - Commissioning & Placements
Laurence Jones	Service Director - Children's & Families
Mark Knight	Group Manager - Marketing
Nigel Stevenson	Service Director - Finance, Infrastructure & Improvement

1. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 17 September 2018, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

2. APOLOGIES FOR ABSENCE

Councillor Taylor replaced Councillor Girling and Councillor Madden replaced Councillor Hollis, both for this meeting only.

3. DECLARATIONS OF INTEREST

No declarations of interest were made.

4. FINANCIAL MONITORING REPORT: PERIOD 4 2018/19

RESOLVED: 2018/049

1. That the variations to the capital programme and the additional contingency request be approved, as detailed in the report.
2. That a report on the progress of the Gedling Access Road scheme (GAR) be brought to a future meeting of the Committee.

5. COMMERCIAL STRATEGY

RESOLVED: 2018/050

That the agreed strategy be forwarded to Policy Committee for approval.

6. DN2 PARTNERSHIP CHILDREN'S SERVICES INTERVENTION PROGRAMME

Jon Hawketts and Lynn Brammer gave a presentation to Committee on the contract for the intervention programme.

RESOLVED: 2018/051

That update reports be brought to Committee on a six-monthly basis.

7. WORK PROGRAMME

RESOLVED: 2018/052

That the report on supporting people with homelessness and mental health issues, currently scheduled for the May Committee, be brought to an earlier meeting of Committee.

The meeting closed at 2.39pm.

CHAIR

19 November 2018

Agenda Item: 4

REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND IMPROVEMENT

FINANCIAL MONITORING REPORT: PERIOD 6 2018/19

Purpose of the Report

1. To provide a summary of the Committee revenue budgets for 2018/19.
2. To provide a summary of capital programme expenditure to date, year-end forecasts and approve variations to the capital programme.
3. To request approval for additional allocations from the contingency budget.
4. To inform Members of the Council's Balance Sheet transactions.

Information

Background

5. The Council approved the 2018/19 budget at its meeting on 28 February 2018. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.

Summary Revenue Position

6. The table below summarises the revenue budgets for each Committee for the current financial year. A £5.0m net overspend is currently predicted. As a consequence of the in-year overspend and the significant financial challenges facing the Council over the medium term, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

Forecast Variance as at Period 05 £'000	Committee	Annual Budget £'000	Actual to Period 06 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
5,686	Children & Young People's	122,067	63,959	127,753	5,686
656	Adult Social Care & Public Health	209,501	101,166	209,061	(440)
1,047	Communities & Place	123,188	72,335	124,059	871
(374)	Policy	35,470	24,100	35,187	(283)
(298)	Finance & Major Contracts Management	3,172	1,872	2,883	(289)
36	Governance & Ethics	7,285	3,438	7,349	64
209	Personnel	15,002	9,641	15,255	253
6,962	Net Committee (under)/overspend	515,685	276,511	521,547	5,862
(1,717)	Central items	(16,778)	(40,924)	(18,494)	(1,716)
-	- Schools Expenditure	111	-	111	-
281	Contribution to/(from) Traders	849	2,134	770	(79)
5,526	Forecast prior to use of reserves	499,867	237,721	503,934	4,067
-	- Transfer to / (from) Corporate Reserves	(7,215)	-	(7,215)	-
612	- Transfer to / (from) Departmental Reserves	(9,893)	(566)	(8,933)	960
-	- Transfer to / (from) General Fund	(1,529)	-	(1,529)	-
6,138	Net County Council Budget Requirement	481,230	237,155	486,257	5,027

Committee and Central Items

The main variations that have been identified are explained in the following section.

Children & Young People's (£5.7m overspend, 4.7% of annual budget)

7. The overspend has been caused primarily by rapidly increased demand for children's care services. Allied with unavoidably high unit costs this has had a dramatic impact on demand led budgets. Child in Need cases have also increased significantly. This increased demand is also being experienced nationally and consequently adds additional market pressures.

8. The major contributing variances are:

- Staffing in Hard to Recruit Teams (including leaving care, Looked after children (LAC), emergency duty etc.) and other Social Work teams is forecast to overspend by £2.0m due to a combination of staffing changes including permanent recruitment to vacancies, temporary staff to respond to workload issues and agency workers. This includes the Assessment and District Child Protection Teams which continue to have high demand and caseloads. The agency challenge panel continues to approve all usage of agency staff.
- External Placements for LAC are forecast to overspend by £3.9m, of which £1.7m is due to the recent and sustained growth in the number of Independent Fostering Agency (IFA) placements which are not expected to significantly reduce over the year, together with £2.1m Residential and £0.7m on semi-independent spot placements. This is offset by a

contribution from the Troubled Families Reserve of £0.6m. External LAC numbers have increased, with the sustained growth in IFAs starting in the latter part of 2017/18 having an exacerbated impact on 2018/19.

- There is a forecast underspend of £0.2m on Supported Accommodation due to the decommissioning of one supplier contract.
9. A number of budget control measures are in place across the Children and Young People's Committee as follows:
- Instruction to all Group Managers to scrutinise and restrict all non-essential expenditure. This will be followed up with a further "line by line" budget review.
 - Ongoing challenge and development of existing block contracts for residential care.
 - Proposed increased frequency of Agency Worker Challenge Panels.
 - Bringing forward proposals to increase the number of internal foster carers.
 - Various measures will be implemented through the department's Remodelling Practice programme (fieldwork staffing arrangements).

Communities & Place (forecast £0.9m overspend, 0.7% of annual budget)

10. There is currently a forecast overspend of £1.8m against the SEND / home to school transport budget. A review of transport provision is currently taking place with reference to changing demand and the efficiency of routes. A retendering process has been undertaken which completed in September 2018. The results of this exercise will be reported in due course.
11. The budget for concessionary fares is forecast to underspend by £0.5m following favourable contract settlement values with transport operators.
12. The waste PFI contract is forecast to underspend by £0.4m due mainly to the low waste tonnage during the hot summer period.

Trading Services

13. County Supplies are forecasting a deficit of £0.5m, £0.3m is associated with trading losses and £0.2m with their recent relocation to Huthwaite. There is no reserve to cover this overspend.
14. The anticipated draw-down from Cleaning, Catering and Landscapes Services Reserves to fund deficits/savings is £1.1m, from current Reserve balances of £1.1m, meaning any losses in 2019/20 would be unfunded. This does not include potential redundancy costs resulting from any future restructure.
15. The remaining trading services are predicting a surplus of £0.6m which will be transferred to reserves to fund capital projects or smooth future losses.

Central Items (forecast £1.7m underspend)

16. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.

17. Interest payments fluctuate depending on expectations of future rates and anticipated slippage on the capital programme. Current Treasury Management forecasts suggest a net underspend on interest of £0.5m. There is a net £0.2m underspend across the other central items.
18. The Council's budget includes a main contingency budget of £5.5m to cover redundancy costs, slippage of savings, additional requirement for the 2018/19 pay award and unforeseen events. Following a half yearly review of the commitments made against this contingency, a forecast underspend of £1.0m has been identified. This will continue to be reviewed throughout the year.
19. Also, in 2018/19 a number of demand and inflationary pressures have been identified that have a high degree of uncertainty with regard to likelihood, value and profiling. As such, an additional provision of £4.1m has been made within contingency to fund these pressures should they arise. Finance and Major Contracts Management Committee or the Section 151 Officer are required to approve the release of contingency funds.
20. To date the Section 151 Officer has approved release of £1.3m to fund pressures that have now materialised, leaving £2.8m left in the additional contingency budget. This will continue to be assessed throughout the year.
21. The Government announced at their national conference that there will be an additional emergency payment to Local Authorities of £240m to cover Adult Social Care winter pressures available in 2018/19. For Nottinghamshire, this is expected to mean an additional payment of £3.5m. However, the terms and conditions of the grant are as yet unknown, so this currently isn't factored into Table 1 above.

Request for Contingency

22. A request for contingency for £10,000 has been submitted to Policy Committee (October 2018) to make a contribution towards the Games of Remembrance which is led by the British Army Football Association in collaboration with a number of delivery partners and sponsorship from business and private donors.
23. A request for contingency for up to £175,000 has been submitted by Children and Young People's Committee (October 2018) to fund the full cost of the replacement staffing and investigation costs related to an investigation into care standards at Minster View children's residential home.

Progress with savings and risks to the forecast

24. Council on 28 February 2018 approved savings proposals of £15.6m for delivery over the four year period 2018-22. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn. The progress of the Council's current savings programme is reported to the Improvement and Change Sub-Committee on a regular basis. This report highlights all projects that are either experiencing obstacles or are at risk, the latest being 5 November 2018.

25. Issues associated with the achievement of savings (£0.686m) relating to Statutory School Transport are being reviewed. The outcome of the review will be reported to the Corporate Leadership Team and subsequently to the Improvement and Change Sub-Committee.
26. The approved 2018/19 budget was set against a background of assumptions and on-going risks, specifically with regard to the demand for Council services in the areas of Children and Adult Social Care where safeguarding takes priority. These high risk areas will continue to be monitored closely during the year through the robust monthly budget management process and reported back to Committee.

Balance Sheet

General Fund Balance

27. Members approved the 2017/18 closing General Fund Balance of £30.9m at Council on 12 July 2018. The 2018/19 budget approves utilisation of £1.6m of balances which will result in a closing balance of £29.3m at the end of the current financial year. This is 6.1% of the budget requirement.

Capital Programme

28. Table 2 summarises changes in the gross Capital Programme for 2018/19 since approval of the original Programme in the Budget Report (Council 28/02/18):

Table 2 – Revised Capital Programme for 2018/19

	2018/19	
	£'000	£'000
Approved per Council (Budget Report 2018/19)		112,771
Variations funded from County Council Allocations : Net slippage from 2017/18 and financing adjustments	14,917	
		14,917
Variations funded from other sources : Net variation from 2017/18 and financing adjustments	(4,573)	
		(4,573)
Revised Gross Capital Programme		123,115

29. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 6.

Table 3 – Capital Expenditure and Forecasts as at Period 6

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 6 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	39,948	9,272	26,501	(13,447)
Adult Social Care & Public Health	4,592	703	4,592	-
Communities & Place	56,188	17,865	45,527	(10,661)
Policy	20,451	4,454	20,842	391
Finance & Major Contracts Mngt	180	23	180	-
Personnel	256	-	7	(249)
Contingency	1,500	-	1,500	-
Total	123,115	32,317	99,149	(23,966)

Children & Young People's

30. In the Children and Young People's Committee capital programme, a forecast underspend of £13.4m has been identified. This is mainly due to £10.7m forecast slippage against the School Places Programme. The majority of existing commitment is for primary education places. Re-profiling of the budget is required as the remaining provision is to be allocated, in the main, to Secondary School pressures in 2019/20. These are currently being assessed as to where the allocation is most required.
31. Also in the Children and Young People's Committee, a forecast underspend of £2.7m has been identified against the Bestwood Hawthorne Replacement School project as the forecast spend is re-profiled to reflect the proposed delivery of the scheme.
32. Also in the Children and Young People's Committee, section 106 contributions totalling £1.9m have been secured from developers. This funding will be used to create additional school places as a result of local property developments.

It is proposed that the Children and Young People's capital programme is varied to reflect the additional section 106 contributions.

Communities & Place

33. In the Communities and Place Committee capital programme, a forecast underspend of £10.7m has been identified. This mainly relates to a re-profiling of the Gedling Access Road (GAR) project (£10m). As reported to Communities and Place Committee on 8 November 2018, the GAR funding has been re-profiled to reflect the complexities of delivering a large infrastructure project. The re-profiled funding reflects the current delivery programme.
34. Also in the Communities and Place Committee, it is proposed that further improvement works are undertaken at the A57 / B6041 Gateford Road / Woodsetts Lane roundabout. This junction is a key traffic hotspot on the County Council's Strategic Road Network. The works will remove peak period congestion, improve journey times and support economic growth

objectives in the area. The latest estimated cost of the scheme is £1.78m which will be funded in full from external funding.

It is proposed that the Communities and Place capital programme is varied to reflect the £1.78m external funding to carry out improvements works at the roundabout as set out above.

35. It is proposed that the Communities and Place capital programme is varied to reflect a £0.2m investment in the Depots Environmental Infrastructure Improvement Plan. These works will be undertaken to mitigate a significant risk of environmental pollution at various depots across the County.

It is proposed that the Communities and Place capital programme is varied to reflect the £0.2m investment in Environmental Infrastructure Improvement Plan, funded from capital contingency.

36. A report to Policy Committee in September 2018 approved that a £0.15m working capital budget is made available to advance the necessary design work to ensure major infrastructure improvement schemes are ready for funding opportunities as they arrive.

It is proposed that the Communities and Place capital programme is varied to reflect the £0.15m investment in advanced design work for major infrastructure improvement schemes, funded from capital contingency.

Financing the Approved Capital Programme

37. Table 4 summarises the financing of the overall approved Capital Programme for 2018/19.

Table 4 – Financing of the Approved Capital Programme for 2018/19

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People's	23,921	15,763	125	139	39,948
Adult Social Care & Public Health	3,268	1,324	-	-	4,592
Communities & Place	16,413	37,462	1,501	812	56,188
Policy	19,201	1,214	-	36	20,451
Finance & Major Contracts Mngt	-	-	-	180	180
Personnel	256	-	-	-	256
Contingency	1,500	-	-	-	1,500
Total	64,559	55,763	1,626	1,167	123,115

38. It is anticipated that borrowing in 2018/19 will increase by £1.8m from the forecast in the Budget Report 2018/19 (Council 28/02/2018). This increase is primarily a consequence of:

- £15.5m of net slippage from 2017/18 to 2018/19 and financing adjustments funded by capital allocations.

- Net slippage in 2018/19 of £13.7m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

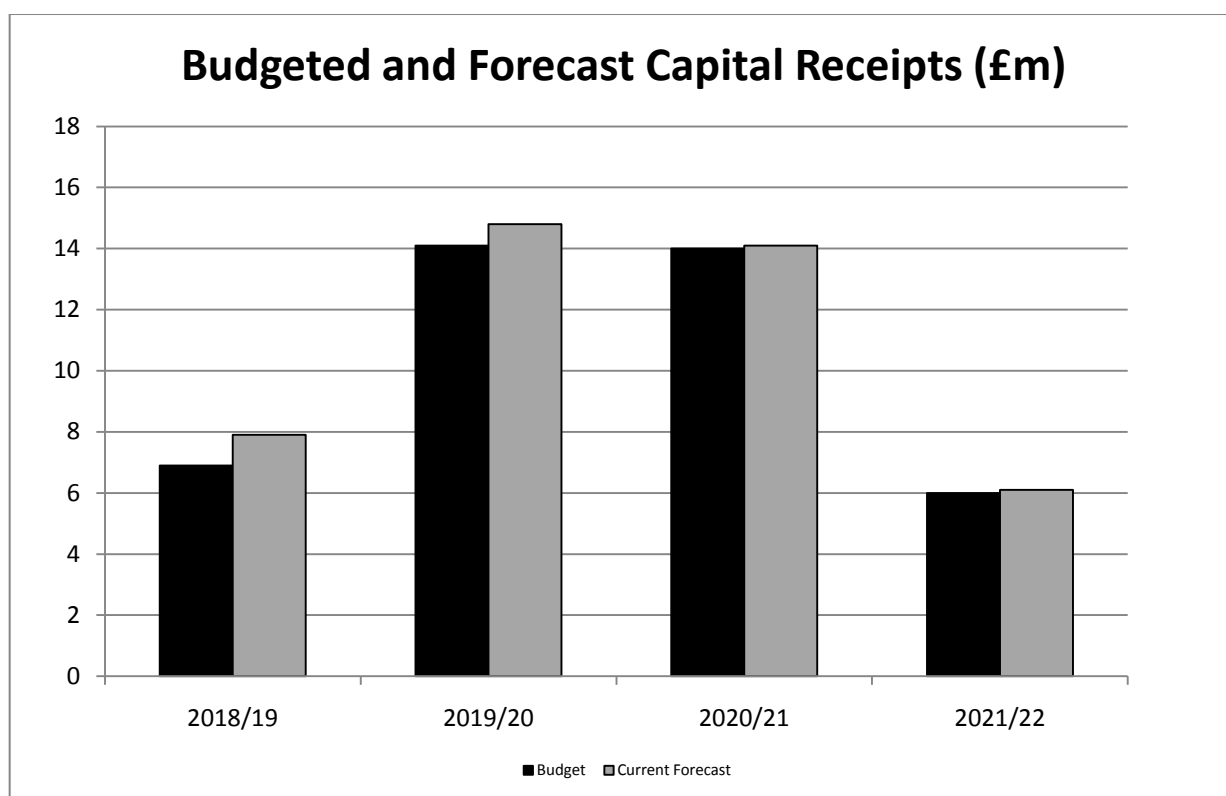
Prudential Indicator Monitoring

39. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

40. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

41. The chart below shows the budgeted and forecast capital receipts for the four years to 2021/22.



42. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2018/19 (Council 28/02/2018). These capital receipts budgets prudently incorporated slippage, giving a degree of "protection" from the risk of non-delivery.

43. The capital receipt forecast for 2018/19 is £7.9m. To date in 2018/19, capital receipts totalling £0.5m have been received.

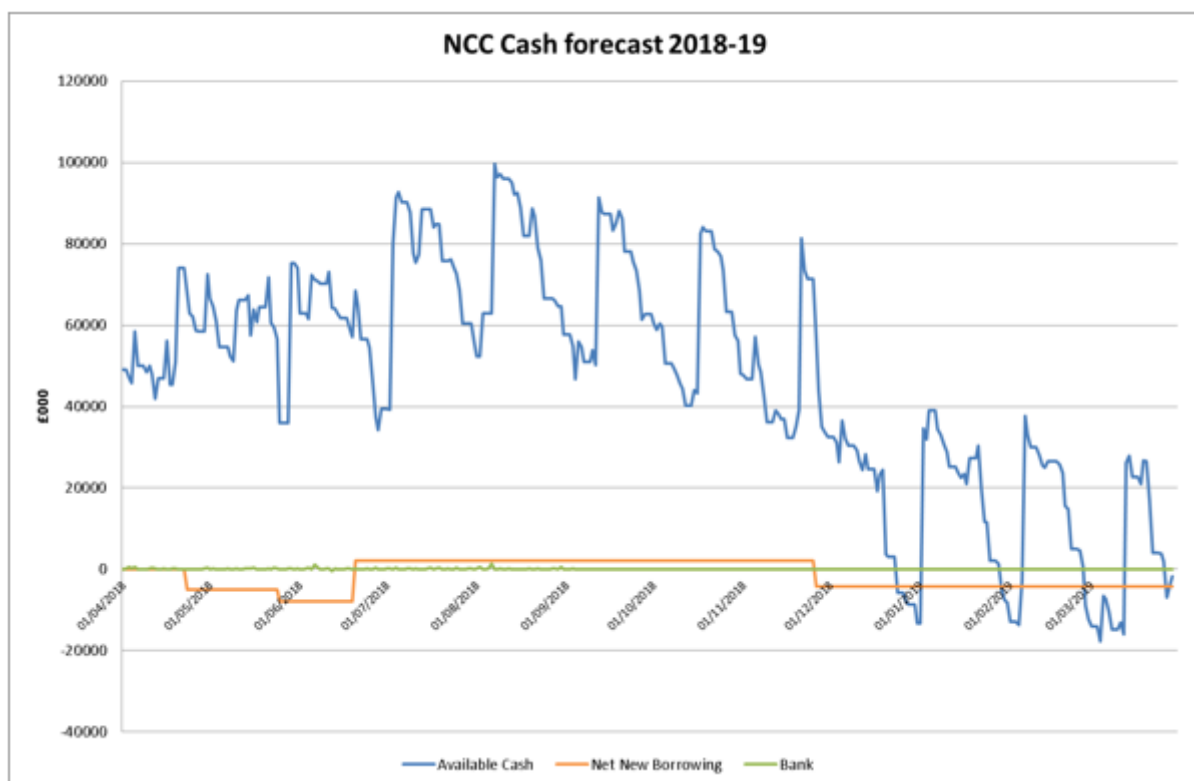
44. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts

incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

45. Current Council policy (Budget Report 2018/19) is to use the first £5.4m of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will be set against the principal of previous years' borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

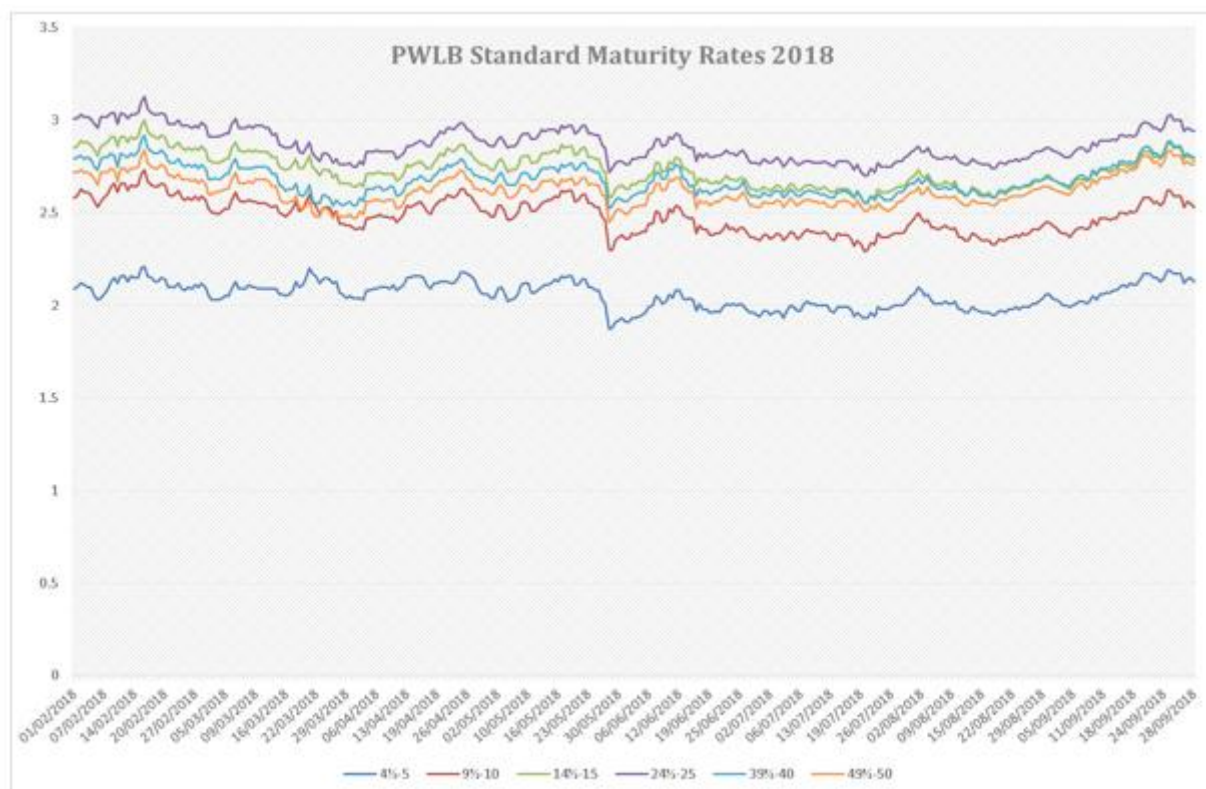
46. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group.
47. The Cash forecast chart below shows the forecast cash flow position for the financial year 2018/19. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart shows a clear need for the Council to borrow during the course of the year.



48. The chart above gives the following information:

Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.
Bank	That element of surplus cash held in the Council's Barclays Bank account.

49. The Treasury Management Strategy for 2018/19 identified a need to borrow approximately £45m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. After the 2017/18 accounts closure this forecast was revised to £52m, and £10m of this was taken in June. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2018 to date.



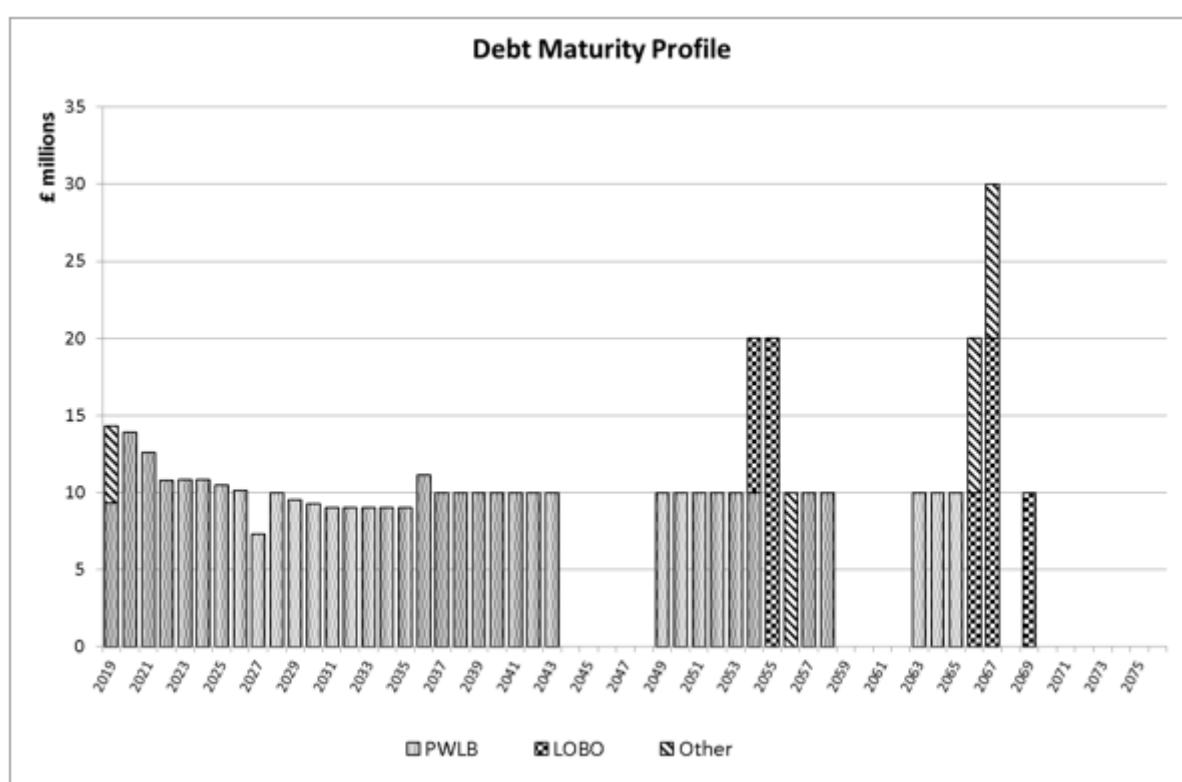
50. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators.

51. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 47 years. When

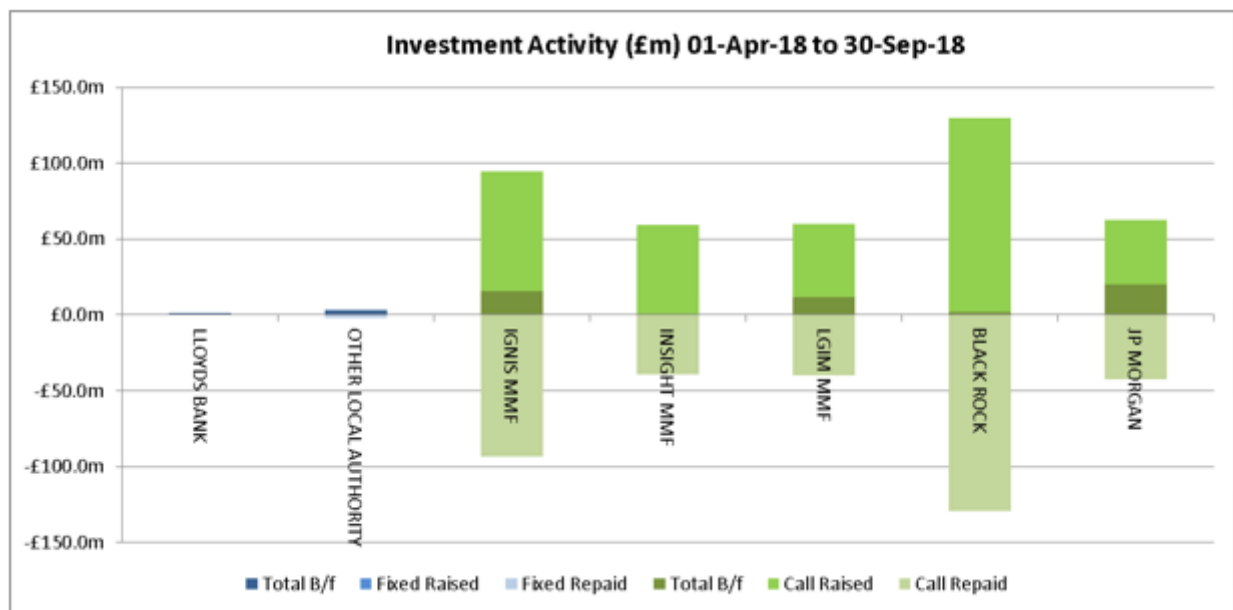
deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

52. Longer-term borrowing (maturities up to 51 years) was obtained from the market some years ago in the form of ‘Lender’s Options, Borrower’s Options’ loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.
53. The ‘other’ loans denote borrowing from the money markets where the main objective was to minimise interest costs, and also includes loans from Barclays Bank that were converted from LOBOs to fixed-term loans in 2016.



54. The investment activity for 2018/19 is summarised in the chart and table below. Outstanding investment balances totalled £54m at the start of the year and £64m at the month-end.

	Total B/F £ 000's	Raised £ 000's	Repaid £ 000's	Outstanding £ 000's
Lloyds Bank	1,000	-	-	1,000
Other Local Authority	3,500	-	(2,500)	1,000
IGNIS MMF	15,500	79,150	(93,700)	950
INSIGHT MMF	-	59,450	(39,450)	20,000
LGIM MMF	11,400	48,750	(40,150)	20,000
Black Rock	2,150	127,600	(129,100)	650
JP Morgan	20,000	42,300	(42,300)	20,000
Total	53,550	357,250	(347,200)	63,600



55.As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

Statutory and Policy Implications

56.This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To comment on the revenue budget expenditure to date and year-end forecasts.
- 2) To comment on the capital programme expenditure to date, year-end forecasts and approve the variations to the capital programme.
- 3) To approve the additional contingency requests.
- 4) To comment on the Council's Balance Sheet transactions.

Nigel Stevenson Service Director – Finance, Infrastructure and Improvement

For any enquiries about this report please contact:

Keith Palframan - Group Manager, Financial Strategy and Compliance

Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 02/11/2018)

57. Pursuant to Part 4 section 21 of the Nottinghamshire County Council's Constitution the Finance and Major Contracts Management Committee has the delegated authority for all decisions within the control of the Council including but not limited to responsibility for the financial management of the Authority. The recommendations contained within this report fall within the delegated authority to this Committee

Financial Comments (GB 17/10/2018)

58. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

19 November 2018**Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****ARC PARTNERSHIP/COUNCIL MAJOR PROJECTS UPDATE 2018/2019****Purpose of the Report**

1. To inform the Committee of progress with a number of major construction projects due to be delivered by Arc Partnership on behalf of the Council.
2. To allow Committee to consider whether there are any actions required in relation to the detail contained within this report.

Information**Organisational Context**

3. Arc Property Services Partnership Limited, trading as Arc Partnership, is a Joint Venture Company formed by Nottinghamshire County Council (NCC) and Scape Group (SG) on 1 June 2016, focused upon the delivery of property design, programme management, planned and reactive maintenance services to NCC.
4. The Council has recently commissioned a number of major construction projects to support the delivery of key strategic priorities. These are the subject of this report.

Hawthorne Primary School, Bestwood Village

5. The primary purpose of the project is to construct a new 315 place primary school with a 39 place nursery. The new school is also required to be capable of future expansion to 420 primary places. The County Council has acquired a site within the proposed Langridge Homes housing development off Moor Road, Hucknall. The school follows the baseline design guidance and output specification utilised for the Priory School Building Projects recently delivered in the County by the Education and Skills Funding Agency (ESFA).
6. The project commenced on site on 28 August 2018, with a forecast completion date of 30 August 2019. Contact has been established with Langridge's Highways engineers who are currently designing the spine road to the housing development that will provide highway access to the new school. Should the road not be completed and/or be safely accessible to school traffic by the September 2019 opening, alternative temporary access will be secured to support the safe opening of the school.
7. Kier Group is the building contractor for the project. The project costs are currently £5,792,466.

8. The project is currently on track to complete for the start of the 2019/20 academic year, and the financial profile has been updated within the capital programme to reflect the construction timetable. Potential risks that are under ongoing review, however, include:
- Spine road access, and the potential for foul drainage connection for the school not being available via the Spine road. Any subsequent need for a package treatment plant may impact upon both cost and timescales.
 - Traffic Regulation Orders following post-occupation review;
 - Programme completion – The construction programme allows for no delay between projected project completion and commencement of the new school year in September 2019.

Hucknall Flying High Academy (former Rolls Royce Site)

9. The primary purpose of the project is to construct a new 210 place primary school with a 26-place nursery. The school is to be capable of expansion in the future to at least 315 primary places. The County Council has acquired a serviced site within the new Rolls Royce housing development of Watnall Road, Hucknall. As a newly established school it will be a Free School operated by the Flying High Academy Trust. As the sponsor was not appointed at project initiation and during design, the County Council determined that the design for the school would mirror that recently completed by the ESFA to replace Lynncroft Primary School.
10. From a programme perspective the project commenced on site on 15 October 2018 with a forecast completion date of 30 August 2019. The project is being delivered by Kier Group. The Delivery Agreement with the contractor provides controlled access to the Academy to assist move-in from 1 August 2019.
11. A delivery agreement has been entered into with Kier Group. The project costs based on that agreement are currently £3,731,049. The costs are being forward funded by the Council in advance of S106 receipts which will cover the costs of the project.
12. In terms of risks, the current budget excludes any allowance for loose furniture and equipment. It has recently been confirmed by the ESFA that there is no funding available for Free Schools to meet such costs on new school sites. As such, project efficiencies will be sought to fund the necessary equipment for the new school.
13. In addition, a condition on the planning consent for the school requires that a post occupation review be undertaken which may indicate the need for additional crossing measures across Watnall Rd. This may result in additional future highways costs.

Replacement of Newark Orchard School and Newark Day Service

14. The primary purpose of the project is to construct a new 140 place Special School to replace the existing Orchard School. The school is to be capable of expansion in the future to at least 170 places.
15. The County Council has determined that the location of the new school will be on the site of the existing Newark Day Service, London Road, and to facilitate this the Day Service will be temporarily relocated to the existing Woods Court building, an Adult Care facility, which ceased operation at the end of May 2018.
16. The County Council is also committed to providing a new, replacement Day Service, to be located elsewhere on the "Grove" site.

17. A series of stakeholder and public pre-planning information events took place in the week commencing 8 October 2018. These were positively received. The planning application for both the replacement school and Day Service has subsequently been submitted. Planning consent for Change of Use for Woods Court has been gained and a Delivery Agreement has been submitted to GF Tomlinson for the works. The works are programmed to commence 7 November 2018..

18. The current programme is:

- | | |
|---------------------------------------|------------|
| ➤ Day Service relocate to Woods Court | April 2019 |
| ➤ Start on site Replacement School | April 2019 |
| ➤ Start on site Day Service | July 2019 |
| ➤ New School opens | April 2020 |
| ➤ New Day Service opens | April 2020 |

19. The current LEC £15,543,290 covers the relocation of the day service, the replacement new day service, the replacement new school and the demolition of existing school buildings.

Clayfields House Secure Childrens Home

20. The purpose of the project is to provide a new accommodation block, demolish the existing accommodation block and provide a new vocational block.

21. From a programme perspective Phases 1 (replacement residential block) and 2 (demolition of existing buildings) are completed. Phase 3 (new vocational block) commenced on site in July 2018.

22. The current programme is two weeks behind due to discovery of contamination in the ground under the existing Scarlett Block. This was an unforeseen risk which couldn't have been anticipated. It is unlikely that this time can be recovered meaning that the Contractual Completion Date will need to be amended by two weeks. Revised Programme dates are envisaged as:

- Section 1 – Completion of Vocational Block – 3 October 2019
- Section 2 – Complete of Vocational Block Courtyard – 16 October 2019

23. The latest financial position remains within the overall budget of £9,228,362 for the project, which is funded mainly by the Department for Education. Final accounts for Phases 1 and 2 have now been agreed.

Other Options Considered

24. None

Reason for Recommendation

25. The Arc Partnership continues to show significant progress on delivering a range of complex projects to programme and within budget.

Statutory and Policy Implications

26. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights,

the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

27. There are no direct crime and disorder implications within the report.

Financial Implications

28. Arc Partnership continue to perform strongly, as do Scape Group, and both organisations contribute a significant financial dividend to the County Council.

Implications for Sustainability and the Environment

29. Arc have strong environmental credentials, and support the Council by delivering a wide range of sustainable building projects across the corporate estate and schools.

RECOMMENDATION/S

It is recommended that:

- 1) Members consider whether there are any actions required in relation to the detail contained within this report.

Derek Highton
Service Director, Place and Communities

For any enquiries about this report please contact: Mick Allen, Group Manager Place Commissioning, Tel: 0115 9774684

Constitutional Comments [CEH 23/10/2018]

30. The recommendation comes within the remit of Finance and Major Contracts Management Committee under its terms of reference.

Financial Comments [RWK 24/10/2018]

31. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

APPENDIX A

Projects	Current Budget	Previous Budget	Movement
Replacement Hawthorne Primary School	5,792,466	5,792,466	0
Hucknall Flying High Academy	3,731,049	3,731,049	0
Sharp Hill Primary School	Currently in Feasibility - Feasibility LEC to be issued		
Orchard School Scheme - All Associated Projects			
Woods Court - Relocation of Day Service	687,424	1,151,390	-463,966
Orchard School - New School Building	11,154,333	10,493,700	660,633
Demolition of Existing School Building at Town Centre Site	394,794	789,590	-394,796
New Day Service - New Day Service Building	3,331,903	3,170,000	161,903
Overall Total for Orchard School Schemes	15,568,454	15,604,680	-36,226
Clayfields Secure Unit - All Project Phases			
Pre-Arc and Enabling Works Costs	1,373,936	1,373,936	0
Phase 1 - New Residential Block	3,660,211	3,660,211	0
Phase 2 - Demolition of Existing Scarlett Block and Enabling Works	263,920	263,920	0
Phase 3 - New Vocational Block	3,930,295	3,930,295	0
Overall Total for Orchard School Schemes	9,228,362	9,228,362	0

19 November 2018

Agenda Item: 6

REPORT OF SERVICE DIRECTOR FOR FINANCE, INFRASTRUCTURE & IMPROVEMENT AND SECTION 151 OFFICER

HOME BASED CARE & SUPPORT SERVICES PROJECT - PRESENTATION

Purpose of the Report

1. To inform Committee of a presentation to be received on the Home Based Care & Support Services Project.

Information

2. Members of the Corporate Procurement Team will deliver a presentation on the progress made on the above project.

Other Options Considered

3. None.

Reason/s for Recommendation/s

4. To allow Committee to consider whether there are any actions they require in relation to the issues raised in the presentation.

Statutory and Policy Implications

5. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That Committee considers whether there are any actions they require in relation to the issues raised in the presentation.

Michael Fowler
Category Manager, Public Health

For any enquiries about this report please contact: Michael Fowler, x74360

Constitutional Comments [KK 1.11.2018]

6. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments [NS 5.11.2018]

7. There are no direct financial implications arising from the contents of this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

19 November 2018

Agenda Item: 7

REPORT OF THE SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND EMPLOYEES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2018/19.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward
Customers, Governance and Employees

For any enquiries about this report please contact: Pete Barker, x74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
17 December 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Gedling Access Road (GAR)	Progress report	Neil Hodgson	Mike Barnett
Commercial Development Unit (CDU)	Lessons learnt from the CDU process.	Nigel Stevenson	Mark Knight
Trading Standards Service	Report from CDU re Trading Standards' commercial performance	Nigel Stevenson	Mark Knight
Public Health Contracting	Update on a different approach to Public Health Commissioning and Procurement.	Michael Fowler Category Manager	Clare Winter
General Data Protection Regulation (GDPR) Contract Process	Update Report	Clare Winter	Clare Winter
14 January 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Supporting people with homelessness and MH issues	To prevent people losing tenancies and to provide short term accommodation based support.	Michael Fowler Category Manager	Clare Winter
Contract Management	Details of process	Clare Winter	Clare Winter
Collaborative Procurement	Update Report	Clare Winter & Lorraine Dennis	Clare Winter

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

11 February 2019			
Annual Budget Meeting	To recommend to Full Council the financial strategy, annual revenue budget, annual capital budget, and precept on billing authorities	Nigel Stevenson	Glen Bicknell
Local Government Finance	Overview report	Nigel Stevenson	Nigel Stevenson
BCF 6 Monthly Reconciliation		Joanna Cooper	Joanna Cooper
BCF Pool Fund Agreement 2019/20 (TBC)		Joanna Cooper	Joanna Cooper
18 March 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
29 April 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Agency Contract	Provision of agency staff as required across the authority.	Lorraine Dennis Category Manager	Clare Winter
20 May 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

17 June 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Fair Price for Care Project (older adults)	Outcome of consultancy work and how this is going to inform the approach to the market.	Michael Fowler Category Manager	Clare Winter
15 July 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
September 2019			
BCF 6 Monthly Reconciliation		Joanna Cooper	Joanna Cooper
November 2019			
DN2 Partnership Children's Services Intervention Programme	6 Monthly Update	Lynn Brammer / Jon Hawketts	Clare Winter
TO BE PLACED			
The provision of new schools and school places	Details of the Authority's approach	Derek Higon	Derek Higon

