

**REPORT OF THE CHAIRMAN OF THE CHILDREN AND YOUNG PEOPLE'S
COMMITTEE
REVISED SHORT BREAK POLICY FOR CHILDREN AND YOUNG PEOPLE
WITH SPECIAL EDUCATIONAL NEEDS AND DISABILITY**

Purpose of the Report

1. The report seeks approval of the revised Short Break policy for children and young people with Special Educational Needs and Disability (SEND), to reflect the changes to the Short Break offer which was approved by the Children and Young People's Committee at its meeting on 19 March 2018.

Information

2. The report presented to the Children and Young People's Committee in March sets out the operational implications of the new offer, which was co-produced with parents and carers, including the introduction of:
 - an online application form
 - threshold criteria, published in the Authority's Short Break Statement
 - graduated levels of support, determined by a points score linked to the Resource Allocation System, published in the Authority's Short Break Statement
 - an annual review process for all Short Break packages.
3. The implementation of the revised Short Break offer incorporating the changes described above has required a refreshed Short Break policy for children and young people with SEND to be developed, attached as **Appendix 1**, in order for the policy to be reflective of operational activities.

Other Options Considered

4. No other options were considered. A Short Break statement is a statutory requirement and the policy needed to be updated to reflect the statement.

Reason/s for Recommendation/s

5. To ensure that the Integrated Children's Disability Service has an up to date Short Break policy for children and young people with SEND which is reflective of both operational conditions and the statutory Short Break statement, which can be referred to in the event of legal challenge.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

7. The new Short Breaks offer was introduced on 3 September 2018 for new applicants; applicants who requested a service whilst it was closed to new self-referrals will also be considered as new applicants. A provision has been made within contingency to deal with the projected increase in demand that may arise during the period to March 2021. Finance and Major Contracts Management Committee or the S151 Officer are required to approve the release of contingency funds.

RECOMMENDATION/S

- 1) That the Committee approves the revised Short Break policy for children and young people with Special Educational Needs and Disability, attached as **Appendix 1**, to reflect the changes to the Short Break offer approved at Children and Young People's Committee on 19th March 2018.

Councillor Philip Owen

Chairman of the Children and Young People's Committee

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Constitutional Comments (EP 23/08/18)

8. The recommendation is within the remit of the Policy Committee by virtue of its terms of reference.

Financial Comments (SAS 24/08/18)

9. The financial implications of the report are contained within paragraph 7 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Privacy Impact Assessment
- Short Break Equality Impact Assessment
- Short Break Statement
- Annual Budget 2018-19 – report to Full Council on 28 January 2018
- Refreshed Community Short Breaks Offer for Children and Young People with Disabilities – Report to Children and Young People’s Committee on 19 March 2018
- Implementation of Revised Short Breaks Offer – Temporary Changes to the Staffing Establishment in the Integrated Children’s Disability Service and the Commissioning & Placements Group – Report to Children and Young People’s Committee on 18 June 2018
- Pathway to Provision (version 7, February 2018)

Electoral Division(s) and Member(s) Affected

All.

C1138