

## NOTTINGHAMSHIRE POLICE AND CRIME PANEL

24 APRIL 2017

### WORK PROGRAMME

#### **Purpose of the Report**

1. To give Members an opportunity to consider the work programme for the Panel, suggest further topics for inclusion (**see appendix A**) and consider the proposed cycle of meeting dates for July 2017 – June 2018.

#### **Information and Advice**

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel and is subject to detailed discussion with the Chief Executive of the Office of the Police and Crime Commissioner (OPCC).
3. The work programme is updated to include specific focus on each of the seven Strategic Priority Themes included in the Police and Crime Plan at each meeting of the Panel (except the February meeting at which the precept and budget is considered).
4. Once the future meeting dates are agreed then discussions will take place with the Chair and Vice-Chair and the OPCC to schedule future agenda items as appropriate. Suggestions about future agenda items are welcome from Members and the PCC in the meantime.
5. Dates of future Panel meetings beyond the 5 June 2017 annual meeting have now been drafted, in consultation with the OPCC. This aims to better link the schedule of Panel meetings with the Police's performance reporting timetable.

The proposed dates are as follows:-

- Monday 17 July 2017 – 2pm
- Monday 18 September 2017 – 2pm
- Monday 20 November 2017 – 2pm
- **Wednesday** 7 February 2018 – 10am
- Monday 23 April 2018 – 2pm
- Monday 4 June 2018 – 2pm TBC

The following dates are proposed for the two Budget Workshops:-

- Budget Workshop with PCC - Friday 26 January 2018 – 10am
- Meeting between relevant finance and support officers (see para 6 below) – Thursday 1 February 2018 – time TBC

- Budget Workshop with Chief Finance Officer - Friday 2 December 2018 – 10am
6. This revised schedule means that the Panel will meet in July rather than December/January as in previous years. The only concern about this approach is that, if we follow the current practice of not bringing a PCC Update to the precept / budget meeting in February, this would result in the Panel not receiving an update for the five months between the November 2017 and April 2018 meetings. It is therefore proposed that a PCC Update be brought to the February budget meeting and also that any other performance and finance updates made public in that period be shared by the OPCC for e-mail circulation to the Panel Members.
  7. It is proposed that the precept / budget meeting in February takes place on Wednesday 7 February at 10am rather than Monday 5 February at 2pm. This is to try and build more time into the process to enable the papers to be finalised (including those elements notified by the various Councils) and to factor in more time for the OPCC to deal with any Members' queries. With that aspect in mind, it is also proposed that the Chief Finance Officer and Support Officers from the host authority meet with relevant officers from the OPCC and the Force to try and clarify any factual inaccuracies and anomalies ahead of the proposed second Budget Workshop. If the workshop dates are agreed then such a meeting could be arranged for Thursday 1 February.
  8. Once the meeting dates are agreed then discussions will take place with the Chair and Vice-Chair and the OPCC to schedule future agenda items as appropriate. Suggestions about future agenda items are welcome from Members and the PCC.

### **Other Options Considered**

9. All Members of the Panel are able to suggest items for possible inclusion in the work programme.
10. Members may decide on a different cycle of meetings and workshop dates.

### **Reasons for Recommendation/s**

11. To enable the work programme to be developed further.

### **RECOMMENDATION/S**

- 1) That the work programme be updated in line with Members' suggestions as appropriate.
- 2) That consideration be given to the proposed future cycle of meeting dates and budget workshops.

### Background Papers and Published Documents

- 1) Minutes of the previous meeting of the Panel (published).

For any enquiries about this report please contact:-

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## **APPENDIX A**

### **Nottinghamshire Police and Crime Panel**

#### **Work Programme (as at 4 April 2017)**

<b><u>Agenda Item</u></b>	<b><u>Brief Summary</u></b>
<b>5 June 2017 – 2.00pm</b>	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2017/18 year.
Review of Balanced Appointment Objective.	<p>The Panel will review its membership to see whether any actions are required in order to meet the requirements for:-</p> <ul style="list-style-type: none"><li>• the membership to represent all parts of the police force area and be politically balanced; and</li><li>• members to have the skills, knowledge and experience necessary.</li></ul>
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance).	<p>The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.</p> <p>To include update on PEEL Effectiveness Assurance Monitoring Template</p>
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
Specific focus on one of the Police and Crime Plan Strategic Priority Themes.	Panel to focus on a specific Priority Theme – 'Theme 5 – Reduce the threat from organised crime'.
Police Complaints Process	Update on the implications of the Police and Crime Bill in relation to specific issue of how Police complaints are dealt with (issue raised at November 2016 Panel meeting).