

WORK PROGRAMME

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel and to suggest further topics for inclusion (see appendix).
2. To update Members on the proposed future dates for the Panel.

Information and Advice

3. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel.

Other Options Considered

4. All Members of the Panel are able to suggest items for possible inclusion in the work programme.
5. The Work Programme has been updated following discussions around the precept and the Commissioner's update report at the last meeting. An update on the proposed zero base budget review by the Commissioner and the Force has been added to the June agenda. An item on Regional Collaboration has been added to the September agenda. The regular standing items and statutory requirements have also been scheduled into the proposed meeting timetable.
6. As requested at the Away Day on 6 February, a schedule of proposed dates of future meetings has been drawn up following consultation with Members. It is intended to continue the practice of holding a pre-meeting for Members half an hour ahead of the public Panel meeting.
7. Previously, Members had expressed a desire to hold the Panel meetings at different locations across the County in order to help raise public awareness of the Panel. Therefore, an initial list of proposed venues is also included. As the meeting dates have yet to be confirmed, no discussions have taken place with the relevant Councils to book meeting rooms at this point and therefore venues may change subject to availability.

8. The proposed dates and initial suggested venues are as follows:-

<u>Meeting Date</u>	<u>Proposed Venue</u>
Monday 24 June 2013 – 10.30am	Ashfield
Monday 16 September 2013 – 2.00pm	Mansfield
Wednesday 30 October 2013- 10.30am	Gedling
Monday 16 December 2013 – 2.00pm	Nottingham City
Monday 3 February 2014 – 2.00pm	Broxtowe
Monday 28 April 2014 – 2.00pm	Bassetlaw
Wednesday 18 June 2014 – 10.30am	Newark and Sherwood

It is also proposed that Rushcliffe be asked to host the September 2014 meeting of the Panel (date to be confirmed).

Reasons for Recommendation/s

9. To enable the work programme and the schedule of Panel meetings to be developed further.

RECOMMENDATION/S

- 1) That the work programme be noted.
- 2) That Members suggest any further topics for possible inclusion in the work programme.
- 3) That the proposed dates of future meetings be agreed.
- 4) That the proposed venues for future meetings be progressed.

Background Papers and Published Documents

- 1) None

For any enquiries about this report please contact:-

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Nottinghamshire Police and Crime Panel

Draft Work Programme (as at 26 March 2013)

<u>Agenda Item</u>	<u>Brief Summary</u>
24 June 2013 – 10.30am - Annual Meeting	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2013/14 year.
Review of Balanced Appointment Objective.	The Panel will review its membership to see whether any actions are required in order to meet the requirements for:- <ul style="list-style-type: none">• the membership to represent all parts of the police force area and be politically balanced; and• members to have the skills, knowledge and experience necessary.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints Procedure and update on any complaints received.	Review of complaints procedure following first six months of operation and a regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
Zero Base Budget Review	Update on the review being undertaken by the Commissioner and the Force.
Members Allowances	To consider the need for an Independent Remuneration Panel.
Information-Sharing Protocol	To consider the proposed Information-Sharing Protocol between the Panel and the Commissioner.
16 September 2013 – 2.00pm	
Regional Collaboration	Update on the Force's involvement in regional collaboration (including proposals to reduce costs to the Force).
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Police and Crime Plan	Update on progress against objectives.
Complaints update	Regular update on any complaints received against the

<u>Agenda Item</u>	<u>Brief Summary</u>
	Police and Crime Commissioner or Deputy Police and Crime Commissioner.
30 October 2013 – 10.30am	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
16 December 2013 – 2.00pm	
Police and Crime Commissioner's Annual Report	The Panel is required to review the Commissioner's annual report about the exercise of his functions and progress in meeting police and crime objectives.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
3 February 2014 – 2.00pm	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Police and Crime Plan	Annual Review
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
Proposed Precept and budget 2014/15	To consider the Commissioner's proposed budget and Council Tax precept.
28 April 2014 – 2.00pm	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and

<u>Agenda Item</u>	<u>Brief Summary</u>
	Crime Commissioner.
18 June 2014 – 10.30am - Annual Meeting	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2013/14 year.
Review of Balanced Appointment Objective.	<p>The Panel will review its membership to see whether any actions are required in order to meet the requirements for:-</p> <ul style="list-style-type: none"> • the membership to represent all parts of the police force area and be politically balanced; and • members to have the skills, knowledge and experience necessary.
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Complaints Procedure and update on any complaints received.	Review of complaints procedure following first six months of operation and a regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.