Chief Executive's Department: October - December 2020 Update

Programme 1 – Consolidating our new department

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Develop new operating models in the new department.	December 2019	Complete	
Peer review outcome report will be reported to Committee in the Autumn, along with an Action Plan setting out next steps on the recommendations.	October 2019	Complete	

Programme 2 –Commercial Strategy

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Embed commercial skills by providing commercially focused training that will form part of the key competencies for Council employees.	Ongoing	On Target	
Further services supported in their commercial development.	Ongoing	On Target	
Undertake a review of pricing and charging.	May 2020	Experiencing Obstacles	Data on all income generating services has been collated. A sample of services have been selected and detailed data collection and analysis has commenced but this is taking longer than anticipated. The review will now be completed by May 2020.

Programme 3 – Intelligence led Performance

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Prioritise deliverables for business intelligence across the Council.	Autumn 2019	Complete December 2019	
Refresh the operating model and processes for performance and intelligence.	Winter 2019/20	Complete January 2020	

Bring together people and place data to provide spatial analysis for service and inform demand management.	Autumn 2020	Experiencing Obstacles	The Council's Geographical Information Systems (GIS) have been successfully upgraded and now include a new central Spatial Data Warehouse (SDW) to bring together people and place data. These have been brought in live use and have been used to successfully share data with partners during the pandemic.

As part of the upgrade the Council has gained access to a number new advanced mapping and data collection tools. These are currently being evaluated; staff trained; and preparations being made to implement and roll these out in 2021.

Progress bringing together the intended people and place data has been deprioritised during the pandemic to provide resource to support the Council's response to coronavirus in Nottinghamshire. None the less the work on the pandemic has increased the Council's experience of bringing together people and place which will be useful in taking forward this action in 2021. |
| Upgrade our Geographical Information Systems to provide mapping of spatial data. | Spring 2020 | On Target | |
| Develop our approach to predictive analytics, machine learning and Artificial Intelligence, including our ethical use of data. | Autumn 2019 Revised to Autumn 2021 | Experiencing Obstacles | Draft policy and procedures have been prepared for internal consultation and consideration given to them through the processes of the Information Governance Management Board. Consideration of the approach by Governance and Ethics Committee has been deferred and the timescales for this work have been revised to allow for wider discussion of the innovative topics that they cover and engagement with the Council's new transformation framework. |

Programme 4 – Information Governance

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
End of Information Governance Improvement Programme	March 2020	Complete	

Programme 5 – Our Workforce			
Key Milestones	**Implementation Date**	**Status**	**Update, Exception Detail and Mitigations**
Refresh People Strategy.	July 2019	Complete	

Programme 6 – Health and Social Care Technology Integration			
Key Milestones	**Implementation Date**	**Status**	**Update, Exception Detail and Mitigations**
Improving referral workflows with King's Mill Hospital and other hospitals within Sherwood Forest Hospital Trust (SFHT).	July 2019	Complete	
Developing a secure technology approach for automating workflows amongst a number of Health and Social Care partners.	December 2019	Complete	
Implementing a standard for Wi-Fi access for staff and partners across health and local authority sites.	Ongoing	Completed	
Use of portal technology for sharing agreed information between Health and Social Care practitioners.	Sept 2019	Complete	
Use technology to support improvements to home-based care services.	Jan 2020	Complete	
Use technology to support vulnerable children.	November 2019	Complete	
Access provided to E-Healthscope for Public Health team	Slipped to Feb	Complete	
Improving referral workflows with Doncaster & Bassetlaw Hospital Trust (DBHT).	December 2019	Complete	
Improving referral workflows with Nottingham University Trust Hospitals (NUH).	October 2020	Complete	
Create a standard suite of interoperability standards for wider use	February 2021	On Target	

Programme 7 – The Cloud (off-site data centres)

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Migrate to an Office 365 platform.	November 2019	Complete	
Upgrade of desktop / laptop Office image from 2013 to 2016.	September 2019	Complete	
Transition a range of applications and databases to off-site solution.	Ongoing March 2021	On Target	
Complete migration to O365 secure email solution	December 2019	Complete	
Commence migration of H drive data to OneDrive	February 2021	On Target	
Windows 7 replacement commenced	December 2019	Complete	
Windows 7 replacement completed	February 2020	On Target	
Node 4 consolidation – equipment removal	Ongoing	On Target	
Smart phones – have new android devices available to order under business as usual processes	March 2020	On Target	
Commence replacement of Windows smartphones with new Android devices	March 2020	On Target	

Programme 8 – Investing in Nottinghamshire

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Undertake detailed feasibility work to support the disposal of existing office premises and development of new accommodation to better meet the needs of the Council.	April 2020	Complete	
Complete Detailed Design for new build on County Hall site, West Bridgford and present to Committee for decision	September 2020	Complete	
Complete feasibility study in relation to County Hall, taking account of long-standing and significant maintenance issues	May 2021	On Target	
Submit Planning Application for new office development at Top Wighay	March 2021	Experiencing Obstacles	Planning application for office development not submitted due to delays in planning decisions for the wider site, which is anticipated during February 2021.

Programme 9 – Improving Customer Experience through Digital Development

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Digital Maturity Assessment commenced	Feb 2020	Completed	
Digital Maturity Report – Produced by Socitm	April 2021	Experiencing Obstacles	This work was paused as a consequence of Covid-19, the findings collated up to this point will be utilised to produce a draft report for consideration, the impacts of Covid-19 resulted in fewer workshops being undertaken than proposed. The output of this work will be incorporated into the relevant work of the revised Transformation and Change Programme, currently being scoped.
Collated Organisation Long List – baseline for 2020	April 2021	Experiencing Obstacles	Work was undertaken within the Departments to produce comprehensive digital long lists of all digital development work currently underway and emerging digital needs. It had been intended these would inform the forthcoming Digital Development Programme. This work has been paused during the wider review of Transformation and Change, the output of this work to date will be incorporated into the relevant work of the revised Transformation and Change Programme, currently being scoped

Programme 10 – Member Communication and Engagement

Key Milestones	Implementation Date	Status	Update, Exception Detail and Mitigations
Develop and launch new "Newsroom" pages	December 2019	Completed	
My Notts App and Website development and launch	January 2020	Completed	

Topic specific information leaflets and online content to be developed	December 2019	Completed
Development of "Members Hub" – relaunch information for members webpages on the intranet	October 2020	On Target
Design and implement standardised summary of Council achievements, activities and information	October 2020	On Target
Develop an information and insight system for constituency data	October 2020	On Target
Member training and development	March 2021	Ongoing