

## minutes

Meeting COMMUNITY SAFETY COMMITTEE

Date Tuesday, 28 January 2014 at 10.30am

### **membership**

Persons absent are marked with 'A'

### **COUNCILLORS**

Glynn Gilfoyle (Chairman)  
Alice Grice (Vice-Chairman)

Chris Barnfather  
Ian Campbell  
John Clarke  
Bruce Laughton

Keith Longdon - A  
Stuart Wallace  
John Wilmott

### **OFFICERS IN ATTENDANCE**

Rob Fisher	- Adult Social Care, Health & Public Protection
Keith Ford	- Policy, Planning & Corporate Services
Sarah Gyles	- Adult Social Care, Health and Public Protection
Chris Walker	- Policy, Planning & Corporate Services
Mark Walker	- Adult Social Care, Health & Public Protection

### **MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 5 November 2013 were confirmed and signed by the Chairman.

### **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Longdon (medical / illness).

### **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

Councillor Laughton declared a private interest as his wife worked for Nottinghamshire Police.

## **ORDER OF AGENDA**

The Chairman agreed to alter the order of agenda to enable the external speaker attending for agenda item 9 – Joint Agency Vulnerable Persons Identification Project Update on Key Trading Standards Matters to leave the meeting earlier to deal with other business.

## **JOINT AGENCY VULNERABLE PERSONS IDENTIFICATION PROJECT**

Chris Hooper, Head of Engagement and Partnerships, Nottinghamshire Fire and Rescue Services introduced the report and gave a presentation outlining the background to this project.

### **RESOLVED 2014/001**

That the ongoing development of the project be noted.

## **STAFF CHANGE – DOMESTIC VIOLENCE POLICY**

Chris Walker, Temporary Group Manager – Safer and Engaged Communities, introduced the report which sought approval for a change in the staffing of the Community safety Team and consequently a transfer of corporate policy leadership on domestic violence from Community Safety to Public Health.

### **RESOLVED 2014/002**

That retrospective approval be given to the transfer of a 0.8 FTE Community Safety Officer at Hay Band C from the Community Safety Team to the Public Health Team, with effect from 1 October 2013.

## **“I PLEDGE TO KEEP ON TRACK” AND OTHER YOUTH CRIME INITIATIVES**

Chris Walker, Temporary Group Manager – Safer and Engaged Communities, introduced the report which detailed progress with various community safety and youth crime prevention initiatives.

### **RESOLVED 2014/003**

That the success of the projects outlined in the report be noted.

## **NEW CRIME STATISTICS FRAMEWORK**

Chris Walker, Temporary Group Manager – Safer and Engaged Communities, introduced the report which updated Members on the new framework which aimed to better reflect how the Police respond to reports of crime.

### **RESOLVED 2014/004**

That the details of the revised crime outcomes framework due to be implemented in Nottinghamshire from April 2014 be noted.

### **UPDATE ON CURRENT TEMPORARY POSTS IN REGISTRATION AND CELEBRATORY SERVICES**

Rob Fisher, Group Manager – Emergency Management and Registration Service, introduced the report which sought approval to extend these temporary posts.

During discussions, Members requested further details of the income and expenditure arising from the related services detailed in the report.

#### **RESOLVED 2014/005**

That the temporary posts detailed in the report be extended until 31 March 2015 to enable further evaluation of their value.

### **REGISTRATION SERVICES FEES FOR 2014/15 AND 2015/16**

Rob Fisher, Group Manager – Emergency Management and Registration Service, introduced the report which sought approval for Registration Service fee levels and the introduction of a 'Living Eulogy' service.

#### **RESOLVED 2014/006**

- 1) That the proposed Registration Service fees set out in Appendix A and B of the committee report be approved and it be noted that these may need to be adjusted in response to any imposed changes to national fees.
- 2) That the introduction of a 'Living Eulogy' service be approved.

### **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Rob Fisher, Group Manager - Emergency Management and Registration, introduced the report which updated Members on recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services.

Members commended the work of the Emergency Management team in setting up a comprehensive flood way scheme in Southwell.

#### **RESOLVED 2014/007**

That the Emergency Planning Team's response to recent incidents and risks affecting Nottinghamshire and the timetable for the Registration Service's delivery of same sex marriages be noted.

### **UPDATE ON LESSONS FROM THE EXPLOSION IN NEWARK, MAY 2013**

Rob Fisher, Group Manager, Emergency Management and Registration, introduced the report which detailed developments since the fatal explosion in Wright Street, Newark on 19 May 2013.

During discussions, Members requested clarification that necessary steps had been taken to amend the warnings and guidance on the product responsible for the explosion if appropriate.

#### **RESOLVED 2014/008**

That the contents of the report, in particular that emergency management systems had operated well and that the emergency victims were supported by the actions of their local community, be noted.

#### **REVIEW OF FEES AND CHARGES TO BUSINESSES AND OTHER TRADING STANDARDS AUTHORITIES**

Mark Walker, Group Manager – Trading Standards, introduced the report which sought approval for revised fees for metrology and services provided to other Trading Standards Authorities within the region.

#### **RESOLVED 2014/009**

That the revised fees and charges proposed in the committee report and appendix be charged by the Trading Standards Service from 1 April 2014.

#### **REVIEW OF CHARGES MADE FOR ADVICE AND SUPPORT PROVIDED TO BUSINESS IN 2014/15**

Mark Walker, Group Manager – Trading Standards, introduced the report which sought approval for a revised pricing structure and fees charged for advice and support to Nottinghamshire businesses from 1 April 2014.

#### **RESOLVED 2014/010**

- 1) That the current £60 hourly rate charged to Primary Authority Partnerships be retained.
- 2) That the current £75 hourly rate charged for ad-hoc business support be retained.

#### **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Group Manager -Trading Standards, introduced the report which provided the Committee with an update on areas of activity within Trading Standards.

During discussions, Members asked for further details of work being undertaken to raise awareness of the issue of unsafe fireplaces and surrounds. In relation to paragraph 20 of the committee report, Members also sought clarification that the defendants accused of mis-selling trusts had been referred onto the Financial Standards Board.

**RESOLVED 2014/011**

That the updates from the previous meeting and the various developments in the areas of Trading Standards work contained within the Committee report be noted.

**UPDATE ON IMPLEMENTATION OF ENVIRONMENTAL WEIGHT RESTRICTION CAMERA**

Mark Walker, Group Manager, Trading Standards, introduced the report which updated members on progress with the implementation of this new camera.

**RESOLVED 2014/012**

That the progress with the development of the new Environmental Weight Restriction Camera be noted.

**WORK PROGRAMME**

During discussions, Members requested a presentation to a future meeting about the recent increase in deaths and serious injuries through road accidents and plans to prevent such accidents.

It was underlined that the previously requested update on the Community Safety budget would be submitted to the next meeting on 29 April 2014.

**RESOLVED 2014/013**

That the work programme be noted and updated as discussed.

The meeting closed at 12.30 pm.

CHAIRMAN

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