

## **GOVERNANCE & ETHICS COMMITTEE - WORK PROGRAMME (AS AT 7 JUNE 2017)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>19 July 2017</b>			
Annual Fraud Report 2016/17	To present to the Committee the Council's Annual Fraud Report and to invite feedback from Members.	Nigel Stevenson	Rob Disney
Internal Audit Annual Report 2016/17	To inform Committee of the Head of Internal Audit's Annual Report and his opinion on the adequacy of the Council's internal control environment.	Nigel Stevenson	Rob Disney
Financial Regulations Waivers 2016/17	To inform Committee of compliance with the Council's Financial Regulations in the 2016/17 financial year and any waivers in that same period.	Nigel Stevenson	Clare Winter
Changes to Democratic Services Staffing Structure	To approve a revised staffing structure for Democratic Services to meet future demand and changed requirements.	Jayne Francis-Ward	Keith Ford
<b>27 September 2017</b>			
External Audit Annual Governance Reports	To receive for information, and comment, the External Auditor's Annual Governance Reports on the County Council and Pension Fund, prior to these being forwarded to Full Council for approval	Nigel Stevenson	Glen Bicknell / External Auditor
Risk management update	Periodic update on Risk Management issues.	Paul McKay	Robert Fisher
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit's high priority recommendations	John Bailey	John Bailey
<b>8 November 2017</b>			
Internal Audit Progress report for 2016/17	To provide details of internal audit work completed to the end of September 2017	John Bailey	John Bailey
<b>13 December 2017</b>			
External Audit – Annual Audit Letter 2016/17	KPMG summarises the findings from work carried out by the external auditors over the last financial year (2016/17)	Nigel Stevenson	Glen Bicknell / External Auditor
<b>31 January 2018</b>			
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit's high priority recommendations	John Bailey	John Bailey

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
<b>14 March 2018</b>			
Statement of Accounts 2017/18 – Accounting Policies	To outline proposed changes to the accounting policies used for the Authority’s Statement of Accounts for 2017/18 for review and approval	Nigel Stevenson	Glen Bicknell
Internal Audit Plan for 2018/19	Report from the Head of Internal Audit providing details of the planned work for 2018/19	John Bailey	John Bailey
External Audit Plan 2017/18	To provide information on the External Auditors’ Audit Plan for their 2017/18 Audit.	Nigel Stevenson	Glen Bicknell / External Auditor
Certification of Grants and Returns 2016/17	To provide information on the External Auditors’ Annual Report 2016/17 on the certification of Grants and Returns	Nigel Stevenson	Glen Bicknell / External Auditor
<b>2 May 2018</b>			
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit’s high priority recommendations	John Bailey	John Bailey
<b>13 June 2018</b>			
Annual Governance Statement	To agree the Council’s Annual Governance Statement.	Nigel Stevenson	Rob Disney
<b>25 July 2018</b>			
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit’s high priority recommendations	John Bailey	John Bailey