

**REPORT OF THE CHIEF EXECUTIVE****MEMBERSHIP AND TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committees membership and terms of reference.

**Information and Advice**

2. The membership of Grant Aid Sub Committee is:

Councillor Joyce Bosnjak (Chairman), Martin Suthers (Vice-Chairman), John Allin, John Cottey, David Kirkham, Keith Longdon, Michael Payne and Alan Rhodes (ex-officio).

3. County Council on 16 May 2013 agreed the following terms of reference for the Grant Aid Sub-Committee:-

- (i) This is a sub-committee of the Policy Committee.
- (ii) The exercise of the powers and functions set out below are delegated in relation to grant aid and voluntary sector liaison:
  - a. All decisions within the control of the Council including but not limited to those listed in the Table below
  - b. Policy development in relation to grant aid and voluntary sector liaison, subject to approval by the Policy Committee or the Full Council
  - c. Review of performance on at least a quarterly basis
  - d. Review of day to day operational decisions taken by Officers
  - e. Approval of consultation responses
  - f. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

- (iii) As part of the detailed work programme the Sub-Committee will receive reports on the exercise of powers delegated to Officers.
- (iv) The Sub-Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the Policy Committee.

Table
Responsibility for Grant Aid as defined in the grant aid strategy
Responsibility for strategic engagement with the voluntary sector

### Other Options Considered

- 4. None.

### Reason/s for Recommendation/s

- 5. To inform the committee of its terms of reference.

### Statutory and Policy Implications

- 6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### RECOMMENDATION/S

- 1) That the report be noted.

**Mick Burrows**  
**Chief Executive**

**For any enquiries about this report please contact: Dawn Lawrence, Democratic Services, Tel No. 73201**

### Constitutional Comments

- 7. As the report is for noting only, no constitutional comments are required.

### Financial Comments

- 8. There are no financial implications arising directly from this report.

## **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- a) Report to County Council – 16 May 2013 (published).

## **Electoral Division(s) and Member(s) Affected**

All