

Meeting AUDIT COMMITTEE

Date 2 December 2013 (commencing at 10.30am)

membership

Persons absent are marked with `A`

COUNCILLORS

Keith Walker (Chairman)
Sheila Place (Vice-Chairman)

Chris Barnfather
Joyce Bosnjak
John Clarke
John Handley

David Kirkham
Liz Plant
Ken Rigby

OFFICERS IN ATTENDANCE

Sarah Ashton) Policy, Planning and Corporate Services

John Bailey)
Steve Carter) Environment and Resources Department
Kevin McKay)

MINUTES OF THE LAST MEETING HELD ON 11 SEPTEMBER 2013

The minutes of the last meeting of the Committee held on 11 September 2013, having been circulated, were confirmed and signed by the Chair.

TEMPORARY MEMBERSHIP CHANGES

The following changes of membership were reported to the meeting:-

- Councillor Chris Barnfather replaced Councillor Reg Adair (for this meeting only).
- Councillor Liz Plant replaced Councillor Darrell Pulk (for this meeting only).

APOLOGIES FOR ABSENCE

None

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

INTERNAL AUDIT RISK ASSESSMENT

John Bailey (Head of Internal Audit) presented the Internal Audit Risk Assessment report outlining the background and processes followed in 2013/14 assessments.

RESOLVED 2013/19

That the Internal Audit Risk Assessment process for 2013/14 be noted.

INTERNAL AUDIT SIX MONTH PROGRESS REPORT

RESOLVED 2013/20

That the Internal Audit six month progress report from 1st April 2013 to 30th September 2013 be noted.

FINANCIAL REGULATION WAIVERS 2012/13

Steve Carter (Interim Procurement Group Manager) presented the Financial Regulation Waivers 2012/13 report explaining the procedures used to achieve Best Value for the Council within EU directives and UK law.

RESOLVED 2013/21

That the Financial Regulation Waivers 2012/13 be noted.

UNSATISFACTORY FOLLOW-UP AUDIT REPORT – CLEANING SERVICE

John Bailey (Head of Internal Audit) presented the Unsatisfactory Follow-up Audit report on cleaning services, confirming that a second follow up Audit had recently been completed and the draft report was showing a satisfactory result.

RESOLVED 2013/22

That the Unsatisfactory Follow-up Audit report on the cleaning service be noted:

- a) Note the satisfactory outcome of the second follow up Audit.

WORK PROGRAMME

RESOLVED: 2013/23

That the Committee's work programme be noted.

EXCLUSION OF THE PUBLIC

RESOLVED: 2013/24

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

EXEMPT APPENDIX TO UNSATISFACTORY FOLLOW-UP AUDIT REPORT – CLEANING SERVICE

RESOLVED: 2013/25

That the information in the exempt appendix to the report be noted.

The meeting closed at 11.20 am

CHAIRMAN