

## **Community Safety Committee**

**Tuesday, 29 September 2015 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of last meeting held on 14 July 2015   | 3 - 6   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Commissioning of Domestic Violence and Abuse Services  | 7 - 10  |
| 5  | Community Safety Update  | 11 - 16 |
| 6  | Update on Key Trading Standards Matters  | 17 - 22 |
| 7  | Update on the National Rural Crime Survey and Strategy for Nottinghamshire   | 23 - 26 |
| 8  | Update on Emergency Planning and Registration and Celebratory Services   | 27 - 32 |
| 9  | Update on the Work of the Community and Voluntary Sector Team  | 33 - 38 |
| 10 | Work Programme   | 39 - 44 |

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 14 July 2015 at 2.00 pm**

**membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Glynn Gilfoyle (Chairman)

Chris Barnfather

John Clarke

Kay Cutts

Maureen Dobson **A**

Keith Longdon

Darrel Pulk

Sheila Place

Stuart Wallace

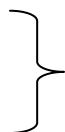
**OFFICERS IN ATTENDANCE**

Rob Fisher

Sarah Houlton

Paul McKay

Andrew Penn



Adult Social Care, Health & Public Protection

Helen Lester

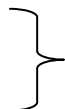
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Environment & Resources

Carl Bilbey

Keith Ford

Sally Gill



Policy, Planning and Corporate Services

**MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 2 June 2015 were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Maureen Dobson.

The following temporary change in membership, for this meeting only, was reported to the Committee:-

Councillor Sheila Place had replaced Councillor Alice Grice.

**DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

## **OVERVIEW OF REGISTRATION SERVICE PROPERTY**

Rob Fisher, Group Manager, Emergency Management and Registration Services, introduced the report which gave an overview of Registration Offices across Nottinghamshire.

### **RESOLVED 2015/041**

That the number and location of Registration Offices across the County and the services offered from these be noted.

## **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Rob Fisher, Group Manager, Emergency Management and Registration Services, introduced the report which updated Members on key activities and events.

### **RESOLVED 2015/042**

That the recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services be noted.

## **COMMUNITY SAFETY BUDGET UPDATE – REQUEST FOR FUNDING**

Sarah Houlton, Team Manager, Trading Standards & Community Safety introduced the report which sought funding in 2015/16 for a number of initiatives.

### **RESOLVED 2015/043**

That the following contributions (totalling £89,000) be made from the Community Safety Initiatives Budget for 2015/16:-

- a. Virtual Justice Pilot Project (£12,500)
- b. 'Respect and Tolerance' programme (£7,000)
- c. Newark, Sherwood and Bassetlaw project: child sexual exploitation and its link to social media (£10,000)
- d. 'Crime in Rural Areas' strategy and associated partnership action plan
- e. Joint work with Nottinghamshire Police: mass marketing scams (up to £20,000)
- f. Vulnerable Person Panels: mental health dimension (£20,000)
- g. Alliance Against Violence campaign (up to £5,000)
- h. Community Cohesion (£10,000).

## **COMMUNITY SAFETY UPDATE**

Sarah Houlton, Team Manager, Trading Standards & Community Safety introduced the report which updated Members on key Community Safety matters.

#### **RESOLVED 2015/044**

That the various developments in the areas of work contained within the report be noted.

#### **ILLEGAL MONEY LENDERS OPERATING WITHIN NOTTINGHAMSHIRE**

Andrew Penn, Trading Standards Manager, introduced the report which updated the Committee on the Council's existing arrangement with Birmingham City Council in respect of the England Illegal Money Lending Team and sought approval for a Protocol for Illegal Money Lending Team Investigations.

#### **RESOLVED 2015/045**

- 1) That the content of the report and the benefits of the existing arrangement with Birmingham City Council in respect of the investigation and prosecution of illegal money lending activity be noted.
- 2) That the Protocol for Illegal Money Lending Team Investigations be agreed and authority delegated to the Group Manager, Trading Standards and Community Safety to sign the agreement on behalf of Nottinghamshire County Council and approve minor alterations if required.

#### **UPDATE ON KEY TRADING STANDARDS MATTERS**

Andrew Penn, Trading Standards Manager introduced the report which updated Members on key Trading Standards matters. The following updates to the report were highlighted to the Committee:-

- there had recently been a confirmed outbreak of Avian Flu in Lancashire, although this posed no food safety issues or risk to public health;
- further work had been undertaken to redesign the proposed HGV cameras to ensure full portability.

#### **RESOLVED 2015/046**

That the various developments in the areas of work contained within the report be noted.

#### **WORK PROGRAMME**

Members queried whether the recent changes in Sunday Licensing Laws would have any impact for the work of this Committee. Officers confirmed that they would monitor the implementation of the new licensing hours and report back to Planning & Licensing Committee or Community Safety Committee as appropriate with any issues arising.

#### **RESOLVED 2015/047**

That the work programme be noted.

The meeting closed at 3.16pm

**CHAIRMAN**

**29<sup>th</sup> September 2015****Agenda Item: 4****REPORT OF THE DIRECTOR OF PUBLIC HEALTH****COMMISSIONING OF DOMESTIC VIOLENCE AND ABUSE SERVICES****Purpose of the Report**

1. The purpose of this report is to update members of the Community Safety Committee about the commissioning of specialist domestic violence and abuse (DVA) services.

**Information**

2. The Public Health Committee agreed in September 2014 to the joint commissioning of DVA service between Nottinghamshire County Council (NCC) and the Office of the Police and Crime Commissioner (PCC). Joint commissioning with NCC provided an opportunity to link PCC and NCC funded DVA services into a single tender process, resulting in a jointly managed contract, thus reducing the workload for both providers and commissioners. NCC led the procurement process and is the contract lead organisation.
3. Following the joint commissioning process with the PCC all of the Public Health DVA budget will be committed via contracts from 1<sup>st</sup> October 2015 and any former DVA Grant Aid arrangements will have ceased by this date.
4. Following the Public Health Committee decision an open tender procurement process took place which concluded in July 2015. The contract was awarded to Nottinghamshire Women's Aid in the north of the county (Bassetlaw, Newark and Sherwood and Mansfield) and to WAIS in the south of the county (Ashfield, Broxtowe, Gedling and Rushcliffe).
5. Services that can respond to and provide support to adults and young people experiencing DVA and children that are affected by DVA have been commissioned. The contract requires the provision of services at all levels of risk for female and male survivors albeit recognising the variation in prevalence. In addition to this there are additional responsibilities to provide workforce development and training to improve identification and referral across Nottinghamshire. The commissioned services will deliver a range of evidence based interventions and both organisations are contracted to deliver services that meet quality standards such as National Institute for Health and Care Excellence (NICE) and Women's Aid Quality Standards.
6. The tender process placed a significant emphasis on commissioning for outcomes and both Nottinghamshire Women's Aid and WAIS have been working with Women's Aid England during the pilot stage of establishing 'On Track' a national outcomes reporting framework to

be launched across the DVA sector from October 2015. Allowing for an initial phase of embedding this into their work the contract ensures providers report on outcomes from October 2016 onwards.

7. The outcomes and quality standards relating to the contract were consulted on prior to the tender. The feedback received supported the identified outcomes and quality standards stipulated in the service specification.
8. The contract is for three years commencing on 1<sup>st</sup> October 2015 with an option to extend for two further years 12 months at a time. The mobilisation phase has been underway since July and is nearing completion.
9. Out of scope of this tender were the provision of the Nottinghamshire 24 hour free phone domestic and sexual violence Helpline and the provision of specialist DVA support services within refuges. Both of these services form part of an effective local response to DVA and have been contracted by NCC separately with £53,600 per year of Public Health funds committed by the PHC to Helpline and £175,000 per year to DVA services within refuge.

### **Other Options Considered**

10. An option to delay the re-procurement process by 12 months was considered as there was an option to extend current NCC DVA contracts by a further year. However, PCC were not in a position to delay their commissioning of DVA services and were the joint commissioning to have not been considered viable then providers would have had to undertake competitive tender process in the county twice in less than a year. The option of delaying tendering for DVA service was discounted at the Public Health Committee in September 2014.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

12. Tendering for a provider of DVA services required the assurance from Nottinghamshire Police that whichever organisation(s) were to be awarded the contract there would be continuity in terms of access to Police systems and ways of working such as Multi-Agency Risk Assessment Conferences (MARACs) and Independent Domestic Violence Advocates (IDVAs) would continue. Joint commissioning with the PCC provided assurance of this.

### **Financial Implications**

13. The contract award came in slightly under the joint budget envelope of £1.2m.



## **Safeguarding of Children and Vulnerable Adults Implications**

14. Services working with and for victims of DVA are required to work in accordance with local safeguarding arrangements.

## **RECOMMENDATION/S**

It is recommended that members of the Community Safety Committee:

- 1) Note the content of this report.

**Chris Kenny**  
**Director of Public Health**

**Insert name of report author(s) here:** Nick Romilly  
**Insert title of report author(s) here:** Public Health Manager

**For any enquiries about this report please contact:** [nick.romilly@nottsc.gov.uk](mailto:nick.romilly@nottsc.gov.uk)

## **Constitutional Comments ([AK 2/09/2015])**

15. The Community Safety Committee has delegated authority within the Constitution to approve the recommendations in the report.

## **Financial Comments (DG 2.09.15)**

16. The financial implications are contained within paragraphs 9 and 13 of this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Public Health Committee paper (11.09.14) – Nottinghamshire County Council Domestic Abuse Services
- Public Health Committee paper (21.1.15) – Nottinghamshire County Council Domestic Abuse Procurement
- Public Health Committee amendment paper (21.1.15) – Nottinghamshire County Council Domestic Abuse Procurement
- Public Health Committee paper (2.7.15) – Nottinghamshire County Council Domestic Abuse Services Commissioning Update
- Public Health Committee paper (10.9.15) – commissioning of specialist DVA services within refuge

## **Electoral Division(s) and Member(s) Affected**

- 'All'

**29<sup>th</sup> September 2015****Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****COMMUNITY SAFETY UPDATE****Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

**Information and Advice****“Tackling the Threat of New Psychoactive Substances (NPS)” Workshop event – 16<sup>th</sup>  
October 2015.**

2. In response to the draft Psychoactive Substances Bill 2015/16, which aims to introduce a blanket ban and is likely to become law in early 2016, Trading Standards & Community Safety, Public Health, and Crimestoppers have joined forces to organise a half day workshop event for practitioners within the county.
3. The event aims to raise awareness of the dangers of New Psychoactive Substances (NPS) and share good practice for tackling their use, distribution and the damage they cause.
4. Local knowledge gathered from partners at the event will assist in mapping out a targeted media campaign across the county. Practitioners will also discuss the draft legislative changes and learn how local authorities, police forces and other agencies can build on existing practice to work together to tackle the use and distribution of NPS.
5. This workshop event has generated a lot of interest amongst partners through various networks with invitations being sent to district councils, colleagues working in schools, children's and adult's social care, universities, Police, Fire, Prison, Health and the voluntary sector.

**Anti-Social Behaviour: Gating Orders and Public Space Protections Orders.**

6. Under previous Gating Orders legislation the Council as Highway Authority had the power to temporarily gate a public right of way where the problems of crime and anti-social behaviour could be shown to stem from that passageway, path etc. From 20<sup>th</sup> October 2014, with the

introduction of the Anti-social Behaviour, Crime and Policing Act 2014, Gating Orders were replaced by Public Spaces Protection Orders (PSPOs). PSPOs became the responsibility of District/ Borough Councils as part of their wider powers and responsibilities under that legislation.

7. Since that date, no new Gating Orders can be made, although Gating Orders already in existence continue to have effect until 19th October 2017, unless revoked by the County Council or replaced by the District / Borough Council in the meantime. After three years any remaining County Council Gating Orders will automatically become Public Space Protection Orders.
8. The Community Safety Team, with assistance from Legal colleagues, has liaised with District and Borough Councils to manage this transition by providing historical data in relation to the existing Gating Orders within the county.

### **Nottinghamshire Hate Crime Pledge and Policy**

9. The Safer Nottinghamshire Board Hate Crime Steering Group (SNB HCSG) has agreed to a joint 'No to Hate!' organisational pledge. This pledge commits organisations to tackle hate crime both in communities and also within their own organisations by adopting effective policies and procedures. It obliges any organisation to set itself up to tackle prejudice, promote respect and ensure that both the public and its own staff feel safe and confident to challenge hate crime.
10. The pledge will be launched officially on 18 December 2015 at an event at the National Holocaust Centre at which the Chief Constable, Police and Crime Commissioner, amongst other community and civic leaders, will make the pledge on behalf of their organisations.
11. In tandem with the pledge the SNB HCSG has also recommended the adoption of a local authority Hate Crime Policy by both the County and District Councils adopted from a model in place in Ashfield.
12. This policy aims to improve how councils report, record and respond to hate crimes and incidents. It provides guidance to council employees on how to deal with hate incidents to ensure that they are dealt with promptly, appropriately and effectively. It particularly focuses on how staff should react when dealing with incidents on council premises, during the delivery of any service by (or on behalf of) the council and any hate crime within the community that a member of the public wishes to report.
13. The proposed Hate Crime Policy has the unanimous support of the County Council's Corporate Leadership Team and a report recommending its formal adoption by the County Council will come to the November Community Safety Committee ahead of approval by the Policy Committee in December.

### **Vulnerable Person Panel - Update**

14. Each district has in place, under the umbrella of the Community Safety Partnership, multi-agency panel based arrangements for dealing with vulnerable people. These are generally known as Vulnerable Person Panels (VPP). The VPP consider individual cases involving

people identified as vulnerable to, for example, antisocial behaviour, hate crime or domestic violence, as determined by each VPP. The purpose of these meetings is to share relevant information about a case and then to ensure that appropriate interventions and problem solving plans are in place and being delivered.

15. Following a review of VPPs in 2014 there is now an agreed set of minimum standards for all VPPs in the county to ensure a consistent level of Service. These standards include the introduction of a common Terms of Reference, drawing on the key elements of the documents currently used in each district, which are soon to be consulted on. At the Nottinghamshire Safeguarding Adult Board development day, held in May 2015, it became clear that there needs to be awareness raised of VPPs within the health sector. A shared Terms of Reference will be invaluable in doing this.
16. Membership remains the area of most concern within VPPs, in particular representation from Mental Health practitioners when so many VPP cases have a mental health dimension. A number of actions are now being progressed to address this situation. These include:
  - A commitment from Nottinghamshire County Council for there to be mental health representation from Adult Social Care at all VPPs.
  - To further strengthen the service offer in relation to mental health support, conversations have taken place with the Associate Director for Safeguarding and Social Care within the Nottinghamshire Healthcare NHS Trust to explore what relevant services they offer. Representatives from the Trust are intending to attend forthcoming VPPs as part of this exploration.
  - The mental health strategy for Nottinghamshire, “No Health without Mental Health”, is owned by the Nottinghamshire Health and Wellbeing Board. To facilitate working on this shared agenda of mental health, a workshop is to be held involving key stakeholders working under the umbrella of the Safer Nottinghamshire Board (SNB) and the Health and Wellbeing Board. The aim of this workshop is to develop an agreed pathway for managing cases where there is a mental health dimension but the threshold for Adult Social Care is not met.
  - At a future Health and Wellbeing Board meeting an agenda item will be heard looking at how the work of the VPPs fit with the preventative strand of the mental health strategy. This will include sharing issues raised in relation to services available for some of the people who become known to the panels, the proposal of holding a joint event to explore how the needs of these people can be met and, where this highlights a gap in provision, the consideration of how this can be addressed through working in partnership with the voluntary sector.
17. In the interim, to support the management of cases with a mental health element whilst a pathway is being developed longer term, work is being progressed to introduce an additional service to the VPPs, based on a model of working used in Nottingham City. This involves the use of case workers who provide intensive support for vulnerable adults with complex needs. In Nottingham City such case workers are from a voluntary sector organisation that has received Police and Crime Commissioner funding to provide this service. As a result of this service there has been a reduction in calls to the police, visits to Accident and

Emergency and demand for Adult Social Care services from the individuals receiving support.

18. The Police and Crime Commissioner has made £13,329 available to the SNB Vulnerable Person Champion, Paul McKay, to support work with vulnerable people in the county which, jointly with £20,000 Community Safety Initiatives funding approved at the July Community Safety Committee, will be used to support this service.
19. In relation to this longer term work there are ongoing conversations with the Office of the Police and Crime Commissioner to look for opportunities to weave together the VPP work with the re-commissioning of the victim services they are currently undertaking.
20. The importance of ensuring that the VPPs are further strengthened is increasingly apparent as they are to be utilised more consistently for existing and new agendas. This includes the intention later this year to refer all Hate Crime cases reported to Nottinghamshire Police to the VPPs and also the inclusion in the Multi-Agency Hoarding Framework of the VPPs as a possible arena in which such cases could be managed.
21. Nottinghamshire Police are leading work on a new initiative, funded by the Police and Crime Commissioner, to utilise a shared case management system for the VPPs. This system, which is called "E-CINS", has been used successfully in Ashfield District Council and Nottingham City for some time now but the efforts going forward are to make this multi-agency and countywide.

## **Connecting Communities (C2) - Update**

22. As previously reported the Clinical Commissioning Groups operating in Daybrook, Hucknall and the New Cross area of Sutton in Ashfield are funding the implementation of an evidence based approach to working with communities that seeks to reconnect those living and working in focus neighbourhoods. This programme is called Connecting Communities, which is abbreviated to C2.
23. Work in Daybrook has been longest established with residents and service providers delivering actions to target the issues of most concern to local people, as opposed to the issues that are highlighted through performance information, such as crime statistics. New Cross is at the earlier stages of implementation but action groups are now forming to develop plans, again based around the issues that are of importance to residents.
24. One of the key principles agreed by the Safer Nottinghamshire Board, around which community safety partnerships will be shaping their ways of working going forward, includes 'Involving the community'. This is further defined as:
  - We will create resident-led partnerships which enable communities to play a significant role in identifying and responding to the issues that most affect them.
  - No decisions will be taken by partners without the involvement of local people, including young people, who live in a neighbourhood.
  - Identify and nurture community strengths and assets rather than focussing on problems and deficits.

25. Within Ashfield, where two of the C2 sites are, representatives from C2 are supporting the efforts of the community safety partnership covering this area to develop a new model of working that further operationalises this principle across all the Partnership Plus areas within the District. This involves challenging existing practices and checking partner's receptiveness to really handing over control to residents. It also necessitates reconsidering current performance management and evaluation approaches which traditionally are built around statistics, such as crime, rather than quality of life indicators.
26. There also needs to be a willingness to commit to a long term way of working. The underlying causes of crime and inequalities have been established and embedded over a significant number of years. To redress this will also take a number of years if real sustainable change is to be achieved. There should be, however, indicators that neighbourhoods are travelling in the right direction along the way though to support a continued commitment to this work. These conversations are currently taking place in Ashfield with a view to developing an action plan that will outline how the partnership will work going forward.

### **Take Five National Pilot - Update**

27. In July children from Worksop Priory Primary School who have been taking part in the Take Five programme, a new national pilot which helps them feel calmer, more focused and more in control, got a chance to showcase their skills during a high-profile visit from VIPs including Dr Jas Bilkhu, High Sherriff of Nottinghamshire and Councillor Glynn Gilfoyle.
28. Take Five has become a daily part of the school day since Worksop Priory decided to become part of the "Take Five" national pilot, with support from the Home Office Innovation Fund, which is funding a range pilots aimed at preventing demand in Nottinghamshire.
29. Take Five is a skill set, delivered by community interest company, Each Amazing Breath. It uses breathing, grounding and awareness techniques that can be used in very short periods of time, from between 30 seconds and five minutes. The techniques help students in a variety of ways including helping the young people feel more confident, more resilient, better able to concentrate and better able to get on with each other. The practices are used at least twice a day for a couple of minutes, often first thing in the morning, when the children arrive in school, and again after the lunch break.
30. The children said it helped clear their brain from problems. The class felt quieter afterwards and it got them ready for the next lesson. Teachers report that the children self-apply the techniques when they are feeling tense or upset in the playground and that they are also sharing them with their families
31. More information about Take Five and how this national pilot has been rooted and developed in Worksop can be found at: [www.eachamazingbreath.org.uk](http://www.eachamazingbreath.org.uk).

### **Other Options Considered**

32. None

## **Reason/s for Recommendation/s**

33. This report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work.

## **Statutory and Policy Implications**

34. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.**

## **Constitutional Comments**

As this report is for noting only, no constitutional comments are required.

## **Financial Implications (KAS – 11/9/15)**

There are no financial implications contained within this report

## **Background Papers and Published Documents**

None

## **Electoral Division(s) and Member(s) Affected**

All



**29 September 2015****Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

**Information and Advice**

2. **Regional “Scambusters” Team – Operation Summit.** In June, six members of a North Nottinghamshire based gang responsible for operating a fraudulent roof coating business were imprisoned for a total of 18.5 years.
3. This investigation focused on the activities of two groups. The second of these, consisting of four Nottingham based individuals, will appear before Nottingham Crown Court on 7<sup>th</sup> September to face similar matters.
4. The group’s victims were spread throughout the East Midlands. The prosecution file contains evidence from 79 victims, who between them suffered total detriment amounting to £291,000.
5. **Operation Saimon** - The Scambusters team is currently working with Police forces in the region to investigate the activities of those responsible for the manufacture and distribution of New Psychoactive Substances (also known as New Drugs, Lethal Highs or Legal Highs) from a Nottinghamshire location.
6. A warrant was executed at the premises in August, and quantities of raw materials, packaging and finished product were seized. It is believed that finished products were being distributed throughout the country, making the work of national importance, and that significant sums of money were being generated from the operation. The Authority believes that the product breaches product safety legislation among other offences.
7. Investigations to identify all those involved continue.
8. **Scams Update** – During national Scams Awareness Month in July, the Minister for Small Business Anna Soubry and Cllr Glynn Gilfoyle visited Broxtowe Citizens Advice Bureau to raise awareness of the risks vulnerable residents face from postal scams. Nationally, postal scams made up 1 in 7 of all scams reported to Citizens Advice in 2014/15.

9. Nationally, Trading Standards authorities are working with Royal Mail to raise postal staff's awareness of the issue and to equip them to spot a postal scam, identify a potential multiple scam victim and know how to report their concerns.
10. As part of this national initiative, postal staff in Beeston received training in July from a Trading Standards Officer on the tactics used by scammers to help postal staff spot fraudulent letters before they reach people's doors.
11. Royal Mail workers are being encouraged to report anything suspect to their internal security team. Trading Standards Officers will then be alerted, so they can investigate the scam mail and support any potential victims. The training was very well received, and Beeston postal staff have since identified another 24 possible scam mail victims. Other training sessions at mail sorting offices across the county will follow over the next few months.
12. **Safeguarding the Vulnerable** – the Service continues to intervene to protect our more vulnerable residents:
- Following a Multi-Agency Safeguarding Hub referral, officers obtained a refund of £4,900 for a vulnerable resident. The resident had been sold an alarm system that was unsuitable for her needs, and over the years, several unnecessary add-ons and maintenance contracts had been included which had increased the cost. Officers investigated the option of a community lifeline system, but in the end, the resident decided to follow a friend's advice and take a contract with a different company.
  - Officers intervened to assist an elderly Nottinghamshire couple who were cold called and quoted £400 for unnecessary work on their driveway. The couple signed a Civil Negotiation form which meant that a Trading Standards Officer dealt with the trader. No money was paid to the trader, and the residents were left alone and not distressed further as a result of the intervention.
  - Officers assisted a disabled Nottinghamshire resident who was experiencing problems with double glazing installed by a Doncaster Trader. One of the windows was to a design that she did not want, and she could not open it due to her disability. Unfortunately, the window fitted did comply with the design shown on the order form, and the trader was refusing to replace it. After careful negotiation with the trader they accepted that the consumer had defective vision which prevented her from seeing the exact details on the order form. The trader relented and fitted the window free of charge, saving the consumer £400.
  - Our officers continue to raise awareness of the work of Trading Standards with other agencies that work with vulnerable residents, and agree how we can work together to help the residents to remain independent and safe in their own home. Recent contacts made include North Notts Memory Links, Alzheimers Society, Mansfield CVS and mental health colleagues within Nottinghamshire Healthcare NHS Foundation Trust.
13. **Pet Passport Fraud** – The Service received a report from a local vet practice, that it had examined a puppy with a passport that had a suspected incorrect date of birth. The practice believed the puppy was much younger than the 22 months stated. This has implications regarding the administration of the Rabies vaccination (which has now been re-administered) and indicated a potential fraudulent online sale of the puppy by the Lincolnshire trader who

sold the puppy to the Nottinghamshire couple. The couple reported that the puppy was ill, suffering from kennel cough and blood in her stools. The case of “Lacey” the West Highland Puppy has received good coverage on local radio to warn residents about the potential problems with fake passports for pedigree animals. Investigations continue.

14. **Age Restricted Sales: Community Alcohol Partnership (CAP)** – A Trading Standards Officer worked with colleagues from Mansfield District Council, Nottinghamshire Police and Tesco, to deliver training to smaller independent stores in the Mansfield CAP area. The training was designed to promote responsible selling practices, including the 'Challenge 25' identification policy, and guidance on prevention of proxy purchases (the purchase of alcohol for young people by adults).
15. **Illicit Tobacco Update** – Since the July committee report, a total of 3,798 packs (75,960 cigarettes) & 407 pouches (20.35kg) of HRT (Hand Rolling Tobacco) have been seized. Thirteen arrests have been made in connection with a total of over 40 criminal offences. Four individuals have been remanded in custody due to their propensity for reoffending with the courts deeming them a ‘flight’ risk.
16. The secondment of the police officer to the Service, funded by Public Health and Nottinghamshire Police has greatly increased the effectiveness of tackling the supply of illicit tobacco. The police officer has the power to arrest and brings quicker access to police resources and expertise.
17. **Tobacco Display Regulations** – from 6<sup>th</sup> April 2015, all retailers have had to comply with the requirements of these Regulations. As a region, Trading Standards has received Department of Health funding for market surveillance visits to check the level of compliance by small retailers, who were previously exempted. The aim of the Regulations is to reduce smoking levels in the general population, by removing from sight all tobacco products. Even the display of tobacco prices is controlled to prevent any embellishment by either retailers or manufacturers. Some minor issues were found at the 20 premises visited in the county, but by working with the retailers, pragmatic solutions have been found.
18. **Legal Action Update** – On the 26<sup>th</sup> August at Nottingham Crown Court two brothers, Paul Dye and Peter Dye, received two year and 12 months prison sentences respectively after pleading guilty to offences relating to the supply of illicit tobacco. Officers visited both brothers' houses (Gedling) and shops (Netherfield and Stapleford Pound Shops) with warrants on 28 April 2014, and illicit tobacco and cigarettes were found at all premises.
19. Further warrants were executed on 6 January 2015 at the same addresses. Again, illicit tobacco products and quantities of cash were seized. Paul Dye owned both the shops with his brother Peter managing the Stapleford shop on his behalf.
20. The total seizures relating to each defendant were for Paul Dye 5,660 cigarettes and 20kg Hand rolling tobacco, and for Peter Dye, 2,440 cigarettes and 55kg hand rolling tobacco. Total cash seizures of £13,840 thought to be the proceeds from the sale of illicit tobacco were also made.
21. Many of the cigarettes seized were dangerous in breach of safety legislation with respect to self-extinguishing limits, plus a vast quantity of cigarettes and tobacco had no safety warnings on the packaging. This significant result in the fight against the illegal supply of illicit tobacco

in the county received excellent media coverage which we hope will act as a powerful deterrent to others tempted to get involved in this illegal activity.

22. Aram Majid-Amin of the Robert Bower retail premises at Stapleford, recently pleaded guilty to charges of the sale and possession of illicit cigarettes and tobacco. He was sentenced to community punishment and ordered to carry out 100 hours unpaid work. He was also ordered to pay £1130 in prosecution costs.
23. On the 22 July 2015, Mr Paul Davey of the Bellamy Road Community shop pleaded guilty to charges of supplying counterfeit tobacco. He was given a 6 month doorstep curfew from 8pm to 8am. He was also ordered to pay £630 in prosecution costs.
24. Reben Mohammed of 32 High Street, Stanton Hill, pleaded guilty to charges of the sale and possession of illicit and dangerous cigarettes. His case was adjourned until the 3<sup>rd</sup> September 2015 pending probation reports.
25. On the 19<sup>th</sup> August 2015, Muhammed Ibrahim and Mariwan Karani pleaded not guilty to charges in relation to the sale and possession of illicit cigarettes and tobacco. Both men were remanded into custody for fear that they would abscond. Their trial is set for the 12<sup>th</sup> October 2015.
26. On 25<sup>th</sup> August 2015, Soran Khder pleaded not guilty to charges relating to the supply and possession for supply of counterfeit cigarettes and the supply of unsafe cigarettes with respect to self-extinguishing limits. His trial is set for 3<sup>rd</sup> December 2015.
27. Three men, Mr Hussaini, Mr Kheder and Mr Rassul, from Outram General Stores at Sutton in Ashfield have pleaded guilty to a range of offences relating to illicit tobacco, including possession of unsafe cigarettes. There are offence dates, ranging from 24<sup>th</sup> April 2015 through to 6<sup>th</sup> July 2015. Illicit tobacco was found in the shop, and in the residences of the offenders, with a hole connecting the flat above to the shop allowing for easy upstairs storage.
28. Despite his court appearance on 20<sup>th</sup> August 2015, Mr Hussaini committed further offences on 25<sup>th</sup> August 2015, to which he has also pleaded guilty. All three men are now due to be sentenced on 8<sup>th</sup> September, and probation reports are being prepared.
29. Two brothers involved in Bierdronka, in Sutton in Ashfield, Mr Zada and Mr Abdulla-Zadah, face sentencing for several illicit tobacco related matters. Zada has pleaded guilty to a matter on 4<sup>th</sup> June 2015, whilst his brother has pleaded not guilty to related matters including money laundering.
30. Abdulla-Zadah's trial regarding the first set of offences is now listed for the 7<sup>th</sup> September 2015. In the interim though, he has been charged with further offences dated 20<sup>th</sup> August 2015. These matters will now be heard in the crown court, the trial date is yet to be set. Mr Abdulla-Zadah is also due to be sentenced for illicit tobacco matters relating to 24<sup>th</sup> November 2014 to which he has already pleaded guilty. This sentencing is likely to be adjourned until the outcomes of all the trials are determined.
31. At a Hearing of Ashfield District Council's Licensing Sub-committee on the 12<sup>th</sup> August, a decision was made to revoke the alcohol licence for Bierdronka, Sutton in Ashfield. The

review was brought by Trading Standards following the seizure of counterfeit tobacco, and a previous licence review relating to illicit tobacco where conditions were imposed on the licence by Ashfield District Council. The conditions had included that no illicit, counterfeit or illegal goods should be present or stored at the premises, either for sale, personal use or held for other persons.

32. The sentencing hearing for Fredrick Newbury was heard in the Nottingham Crown Court on the 15<sup>th</sup> July 2015. Mr Newbury was too ill to attend. Mr Newbury had pleaded guilty to a number of charges relating to carrying out substandard work, being aggressive towards some customers and falsely claiming on paperwork to be approved by Trading Standards. The Judge sentenced Mr Newbury in his absence.
33. Given his serious medical condition, the court had little option but to give an absolute discharge, but Newbury was also ordered to pay full compensation to his victims. The Judge highlighted the fact that Newbury himself was elderly, which helped him prey on his victims, and his offences were exacerbated by the fact that he had been warned on previous occasions. It has since come to Trading Standards' attention that Mr Newbury passed away on the 6<sup>th</sup> August 2015.
34. The Proceeds of Crime hearing in relation to the recent successful Fraud investigation concerning the mis-selling of trust documents to older and vulnerable adults has been listed for 28<sup>th</sup> September 2015. Officers are contacting the victims involved with a view to potential compensation being awarded.
35. A lorry-driver has been fined in court for flouting vehicle-weight restrictions in Huthwaite. During a routine enforcement exercise, Trading Standards Officers spotted the driver, Steven Monks, ignoring a 7.5 tonne HGV weight restriction and driving a 26-tonne lorry along Chesterfield Road. He was given a £110 fine and ordered to pay £100 towards prosecution costs.

### **Other Options Considered**

36. None

### **Reason/s for Recommendation/s**

37. This is an information report

### **Statutory and Policy Implications**

38. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

39. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

## **RECOMMENDATION/S**

1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

Mark Walker  
Group Manager, Trading Standards and Community Safety  
Tel: (01623) 452 070  
Email: mark.walker@nottsc.gov.uk

## **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

## **Financial Comments (KAS 04/09/2015)**

The financial implications are contained within paragraph 39 of the report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

## **Electoral Division(s) and Member(s) Affected**

- 'All'

**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON THE NATIONAL RURAL CRIME SURVEY AND STRATEGY FOR  
NOTTINGHAMSHIRE****Purpose of the Report**

1. To update the Community Safety Committee on the findings of the National Rural Crime Survey, and the development of the Crime in Rural Areas strategy and associated action plan.

**Information and Advice****The National Rural Crime Survey 2015.**

2. The initial findings of the first survey on behalf of the National Rural Crime Network were announced on the BBC Countryfile programme on 19<sup>th</sup> June 2015.
3. The full report of the findings of the survey was subsequently published on the 11<sup>th</sup> September. The purpose of the survey is to understand both the financial and the emotional cost on rural communities of crime and Anti-Social Behaviour, with a focus particularly on livestock theft, as well as considering the wider range of criminal activities that take place within the countryside.
4. Approximately 17,000 respondents took part in the survey, which was accessed via the National Rural Crime website. The full report can be found at

<http://www.nationalruralcrimenetwork.net/content/uploads/2015/09/NRCN-National-Rural-Crime-Sur...pdf>

5. Headline survey results taken from the report show:
  - The financial impact of crime on rural economy is significant – the cost of crime to rural communities is estimated to be £800 million in a one year period, equivalent to £200 for every household in the countryside. The average cost to rural households who are victims of crime is £2,500, and £4,100 for rural businesses.
  - Fear of crime is increasing – 39% of rural people are very or fairly worried about becoming a victim of crime, compared to 19% nationally. Of even more concern, 32% of respondents are more fearful of becoming victims of crime than five years ago,



compared to only 3% who are less fearful. Rural businesses are the most fearful of becoming victims of crime, with 51% very or fairly fearful, closely followed by younger families.

- Low satisfaction rates of police performance in rural areas – just 39% of rural people rate the police as good (32.4%) or excellent (6.3%). Among rural businesses this figure was just 32%. Those figures compare to 63% nationally who think the police are doing a good job (53% Good and 10% Excellent), showing rural communities have a significantly lower satisfaction rate than their urban counterparts.
  - Crime is under reported in rural areas – more than one in four (27%) did not report the last crime of which they were a victim. This means Home Office figures of 294,000 rural crimes between April 2014 and May 2015 could be incorrect, and the actual number of crimes could be as high as 403,000.
  - Rural communities are resilient – community spirit is clearly evidenced in our rural communities. The vast majority feel they very or fairly strongly belong in their community, with 27% feeling that sense of belonging has increased in the last five years. 25% of people also felt that their community pulled together to improve their neighbourhood.
  - Lessons for Local Authorities and other partners – two issues of the greatest concern to the rural community were road safety (63%) – in which the police play a crucial part but which they cannot resolve without working with partners – and fly-tipping, which is now a civil offence (61%).
6. The results of the Rural Crime Survey will form a key part of the local scoping exercise currently being undertaken in exploring priority issues and actions required for Nottinghamshire.

### **The development of the Nottinghamshire Crime in Rural Areas strategy and action plan**

7. Nottinghamshire does not currently have a finalised strategy and action plan for tackling crime and anti-social behaviour that takes place in rural locations. Committee Members will recall approving a £5,000 contribution at the July Committee meeting to assist in developing a strategy and partnership action plan.
8. Engagement with our rural communities will take place as part of the development work, in order to enable more effective prevention of crime in rural areas. Work will also be undertaken to develop successful relationships with national and local partner agencies to reduce the threat and harm to our rural communities.
9. The Community Safety team is currently undertaking an initial scoping exercise to help partners understand the capability of delivery within existing resources and structures on the issue, in particular within Neighbourhood Policing Teams and also Community Safety Partnerships.
10. The definition of rural crime to be used for the work is the one used by the Police and Crime Commissioner, namely crime within DEFRA defined rural geographies. Specific rural crimes will also be studied as part of developing the strategy and action plan, such as theft of tractors, diesel, and livestock, plus other rural offences for example hare coursing.



11. Crime and social demographic mapping will be undertaken to identify key issues that need to be addressed. Particular areas of focus for this further exploration include:
  - Identifying and links between rural enterprises and local criminal networks;
  - Understanding whether younger people are more likely to be disadvantaged by service delivery challenges in rural areas;
  - Identifying and analysing the types and volumes of crime in rural locations. Following a high level study of the data, the Strategic Analytical Unit advises that there is range of reported crime in rural areas, including domestic violence, anti-social behaviour etc.
12. Progress so far includes:
  - Agreement reached with Nottinghamshire Police and the Office of the Police and Crime Commissioner regarding key action areas, these being awareness raising, target hardening and focussed project work.
  - Discussions with representatives from the National Ramblers Association in promoting 'stay safe' tips whilst enjoying the countryside.
  - Links developed with the National Rural Crime Network, an excellent source of insight into the issues, and of good practice ideas.
  - Development with partners of a protocol to resolve the problem of horses\* (\* this also applies to other similar animals such as donkeys, ponies, their hybrids and other farmed animals), illegally grazing across the County.
  - Strategic Analytical Unit support has been agreed, to undertake the analytical work inform actions needed by identifying prevalent geographies, themes and patterns regarding rural crime.
13. It is anticipated an initial draft Rural Crime strategy will be circulated for comment and input by all Members and partners. A wider engagement programme will then follow with regards to the development of the action plan.
14. The Community Safety Team would welcome and encourage input from Members on both the strategy and the action plan ahead of that.

## **Other Options Considered**

15. This is primarily an update report following a decision made at a previous Committee Meeting.

## **Reason/s for Recommendation/s**

16. To update Members on this issue and to seek their input into the development of the Rural Crime Strategy.

## **Statutory and Policy Implications**

17. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been

undertaken and advice sought on these issues as required.

### **Financial Implications**

19. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget and previously made Committee decisions.

### **RECOMMENDATION/S**

It is recommended that:-

1. The Community Safety Committee notes the updates from the report.
2. Members who wish to provide feedback in developing the Rural Crime Strategy and action plan contact Yvette Armstrong to input views.

**PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

**Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.**

### **Constitutional Comments (SMG 21/09/2015)**

20. The proposals in this report fall within the remit of this Committee.

### **Financial Comments (KAS 18/09/15)**

21. The financial implications are contained within paragraph 18 of the report

### **Background Papers and Published Documents**

22. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972

- National Rural Crime Network Survey 2015

### **Electoral Division(s) and Member(s) Affected**

23. All those with rural communities.

**29 September 2015****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION****UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Planning**Summer Weather 2015

2. Throughout the summer, the emergency planning team received twice weekly temperature forecasts and current Alert Level reports as part of the national 'Heatwave Heat Health Watch System' of the Department of Health. This runs from 1 June until 15 September.
3. The four stages of alert comprise Level 1 - 'Summer Preparedness and Planning', Level 2 - 'Alert and Readiness', Level 3 - 'Heatwave Action' and Level 4 - 'Emergency'. A heatwave emergency involves temperatures that remain abnormally high over more than a few days. In these circumstances there is an increased risk of health problems among vulnerable people and to people visiting large scale public events such as festivals and sporting events. There is also an increased risk of wildfires and animal welfare problems. As a consequence of this, the Local Resilience Forum maintains a specific emergency plan for heatwaves.
4. Information was circulated on 29 May 2015 to County Council managers involved in adult and child social care, education and youth services, families and cultural services, and to Borough and District Councils. Thereafter, further notices were issued whenever there was a change in the alert level. There was just one occasion during the past summer when a Level 3 (Heatwave action) alert was issued. This was between 1 and 2 July. The Heatwave plan provides managers with advice and guidance on what measures should be considered in these circumstances.

Planning and preparation for flood emergencies

5. During August, members of the emergency planning team and a representative from County Highways met with community volunteers in Lowdham who wish to establish a Community Flood Signage Scheme. Initial planning work has begun to enable trained volunteers to

close flooded roads on behalf of Highways when they become dangerous for motorists and risk exacerbating property flooding due to bow waves created by vehicles. There are schemes of this nature currently serving Woodborough, Bleasby, Collingham, Thurgarton and Southwell.

6. The team have also played a leading role in planning and preparation for a County-wide Flood Warden Training Workshop, scheduled to take place at County Hall on 23 September. The event, in collaboration with the Environment Agency, is designed to provide refresher training on topics such as water safety, risk assessment skills and manual handling techniques. The work of volunteer Flood Wardens helps their communities to be more resilient to flood emergencies and enables responding organisations to focus their resources on areas of greatest need.

#### East Coast Tidal Inundation Planning

7. The June meeting of the Community Safety Committee heard that the County Council had been invited to contribute to a Lincolnshire Strategic Alliance Agreement to provide mutual aid in respect of possible major flooding along the Lincolnshire coastline. The risk of such flooding is significant and, in the worst case, could lead to over 120,000 residents being evacuated from their homes. Local consultation among affected agencies was completed by early summer this year, and a subsequent report recommending participation in the scheme was approved unanimously at a meeting of the Nottinghamshire Chief Executives Group.
8. As previously reported, the Strategic Alliance Agreement and Memorandum of Understanding set out terms for the management and funding of evacuation and shelter across Local Resilience Forum boundaries. In the event of East Coast flooding the following mutual assistance may be requested:
  - Provision of Local Authority centres for immediate and short term shelter for up to 30 days, for up to 2000 - 3000 evacuees.
  - Provision of medium to long term shelter for 12 months for displaced persons.
  - Provision of transportation to transport evacuees to temporary accommodation, including the provision of specialist transportation for vulnerable people.
  - Provision of basic and immediate needs e.g. food, water, blankets, bedding.
  - Resources to staff rest centres and provide transportation support.
  - Provision of social care / safeguarding for vulnerable adults and children.
  - Resources to provide logistical support and coordination.
9. Detailed operational planning is now in progress to enable an effective response to such requests, should they arise.

#### Emergency Centre Maintenance and Development

10. Nottinghamshire County Council's response to a major emergency is co-ordinated from the County Emergency Centre (CEC), which is located in the basement of County Hall. The facility contains various information technology (including PCs, laptops, videoconferencing, projectors, and smart-boards) to aid the management of the County Council's response. It is available on a 24-hour basis and has been used during a variety of emergencies and business interruptions in recent years, including flooding, heavy snowfall and industrial

action. When not in use for incident response, the facilities and equipment are used for meetings and training events, including those of other services and departments.

11. The last major refurbishment of the CEC took place in 2005 / 2006. More recently it became apparent that a number of technical and maintenance issues had arisen with bespoke equipment such as the room control system, satellite television and videoconferencing, and some of it no longer operated as intended. Also, lessons from previous incidents identified the need to keep pace with technological developments and to maximise the amount of space available within the centre. Following discussions involving Councillor Gilfoyle and the Chief Executive, provision was made for improvements to the CEC in the 2015 / 2016 financial year, with the intention of establishing a rolling maintenance programme thereafter. Maintenance and improvements to date have included:
  - Reinstatement of satellite TV, for media monitoring during emergencies, by repositioning the satellite dish on the roof of County Hall and replacing parts.
  - Provision of three HDMI connections to the input / output panels in the operations rooms which link with the CEC smart-boards and television in order to improve vision quality.
  - An update to the room control system that operates the smart-boards and satellite TV.
  - Provision of a new projector in the main meeting room, with the ability to play audio.
  - Provision of a new HDMI connection in the main meeting room to improve picture quality.
  - Relocation of smart-board / projector connections to improve ease of use.
  - Maintenance and testing of the videoconferencing equipment, projectors, PSTN (Virgin) telephone lines and police network points.
12. ICT colleagues have assisted the process and have provided cabling to ensure that ThinkPads, laptops and desktop PCs can all connect to the smart-boards and projectors. Also, spare headsets have been provided to enable staff working in the CEC to log-in to receive telephone calls via their own Microsoft Lync account. Approximately £4,200 has been spent on the works detailed above, but is separate to the emergency planning budget.
13. Further work will focus on maximising space in the CEC (by reviewing the layout and furniture design) and on developing and maintaining a rolling programme of maintenance into the future. This will aim to ensure that a long-term maintenance programme exists to ensure the facility remains fit for its purpose.

#### Safety of Sports Grounds

14. In August, an in-performance inspection of Trent Bridge Cricket Ground was completed at the Fourth Ashes Test Match between England and Australia. This included attendance at the Steward Supervisors briefing and at one of the subsequent Steward's briefings, plus the police briefing for the first day. Safety operations were seen to operate smoothly during the match, with a very high standard of safety management demonstrated by the Safety Officer and all members of his team. Stewarding was found to be of an excellent standard, with many examples of good service by stewards who demonstrated a detailed knowledge of the ground. The inspection was joined in part by the Service Director, Access and Public Protection to observe that the County Council's responsibilities in respect of the Safety of Sports Grounds were being fulfilled.
15. A Special Safety Certificate was issued to Southwell Racecourse for a music concert that took place after racing at their Family Fun Day on 12 July, and which featured the 'Britain's

Got Talent' winning singing group 'Collabro'. The racecourse prepared a detailed Event Management Plan for the concert, containing the method of managing the event including contingency plans to resolve emergencies. The Special Safety Certificate stipulated a maximum number of spectators permitted to use the Tattersall's section of the stand during the concert, and that this must be monitored by stewards.

16. On Tuesday 21 July, satisfactory pre-season safety inspections and audits were completed for Nottingham Forest and Mansfield Town Football Clubs. Routine outcomes and actions from these will be monitored by the emergency planning team, and match-day inspections will follow at key fixtures.
17. The Group Manager, Emergency Planning and Registration has written to the Chief Executive of Nottingham Forest Football Club to express concern regarding a photograph that featured in local media. This depicted him holding a hunting rifle and a dead ram that was reportedly shot by him. Mindful of the fact that Derby County Football Club are known as 'The Rams', and that their emblem is a ram, and in view of the historic rivalry between Nottingham Forest and Derby County, it was considered that publication of the photograph increased the risk of friction between rival supporters and was therefore potentially detrimental to the safety of supporters visiting the City Ground to attend fixtures against Derby County. This was particularly regrettable as Nottingham Forest Football Club do have an excellent record of safety management and have worked well over many years to maintain a very high standard of spectator safety.

## **Registration and Celebratory Services**

### Citizenship Ceremonies

18. Organising and conducting Citizenship Ceremonies is one of the routine functions of the registration service. Under the Nationality, Immigration and Asylum Act 2002, applicants for British Citizenship who are aged 18 years and over, and who have been accepted for naturalisation as a British Citizen, are required to attend a Citizenship Ceremony. This is the final step in a process that includes satisfying application criteria, passing a language test and an examination of knowledge of life in the UK. The ceremony provides the new citizens with a formal welcome to the community of Nottinghamshire, and during the event they receive their certificate of naturalisation, which confirms them as a British Citizen with the right to apply for a British passport and to vote in elections.
19. The overall number of citizenship applications nationally has reduced in recent years as a result of central government policy. However, the Home Office has now advised that, due to changes in their processes, the throughput of citizenship certificates to local authorities will increase significantly for a while from September, and that it may be necessary to increase the number of ceremonies available.
20. Ceremonies in Nottinghamshire normally take place fortnightly and are offered at five venues around the County. There is also the opportunity for applicants to arrange a private ceremony to take place in one of our ceremony rooms for an individual or a family. An additional fee is chargeable for this service.

21. Group ceremonies comprise a welcome from the registrar, followed by short speeches from civic dignitaries. The applicants are then asked to either swear or affirm their allegiance to the Queen and to the United Kingdom. This is done in groups and is led by the registrar. After the oaths and affirmations, the new citizens are called up individually to receive their certificate of naturalisation from the civic dignitaries. The ceremony concludes with the National Anthem.

### Ceremonies in Nottinghamshire

22. The number of ceremonies completed by Nottinghamshire registrars is continuing to rise. By the end of July this year the total number completed or booked for the remainder of the current financial year was 2520. This surpasses the total achieved in 2014 – 2015, which was 2499.
23. The most popular venues so far this year are listed below, with the total number of ceremonies and bookings to date shown in brackets.
- Welbeck Banqueting Hall, West Bridgford (363)
  - The Salvin Suite, The Gilstrap, Newark (277)
  - The Oakdale Suite, County House, Mansfield (216)
  - The Gallery, County House, Mansfield (156)
  - The Library Room, The Gilstrap, Newark (143)
  - Swancar Farm Country House, Trowell (129)
  - Woodborough Hall, Woodborough (84)
  - The Victoria Suite, Worksop (80)
  - Mansfield Manor Hotel, Mansfield (64)
  - Goosedale, Bestwood Village (60)

### **Other Options Considered**

24. None.

### **Reason/s for Recommendation/s**

25. To update the Committee on this area of work contained within its remit.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.



## **Financial Implications**

27. There are no financial implications for Emergency Planning of Registration budgets. The financial implications of the Emergency Centre update are covered in paragraph 12.

## **RECOMMENDATION/S**

- 1) It is recommended that the Committee notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

## **PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

### **For any enquiries about this report please contact:**

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## **Constitutional Comments**

28. As this report is for noting only, no Constitutional Comments are required.

## **Financial Comments**

29. There are no financial implications

## **Background Papers and Published Documents**

- None

## **Electoral Division(s) and Member(s) Affected**

- All



## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector to improve preventative and core services that help strengthen the local community; to streamline the corporate grant aid process and to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

#### **WORKING WITH COMMUNITIES**

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range of activities which members and officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.

7. The Council has several important roles to play in supporting communities to:

- Build a strong sense of community, capacity and pride through collaborative partnerships.
- Engage in the planning and delivery of services.
- Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.

8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities to help support local activities which bring individuals together to celebrate the uniqueness of localities. This has included:

- The Bellamy 'Summer Spectacular' Fun Day held on 19<sup>th</sup> September 2015 bringing together people from the local community and local services such as the Police, Fire and Rescue and local health services. The Tenants and Residents Association [TRA] supported by NCC's Community Officer organised a day of fun with stalls, bouncy castles, performances and produce from local allotments.
- Helping to establish a community festival through support to Porchester Forum resulting in the development of 6 separate events - St James Fun Day, Westdale Junior Summer fair, Mapperley Bowls Club open day, Cinema Club, Community quiz & a celebration event. The St James Fun Day & Celebration events where over 500 attended the Fun day and 100 attended the celebration event.
- Support to Eton Avenue Growers Community Allotment initiative which encourage local people with learning difficulties and mental health challenges to engage in growing their own produce and selling them to local people and businesses. The initiative has been faced with dwindling volunteer numbers and help with arranging an open day and seed exchange alongside seeking funding for the purchase and installation of a dried compost toilet it is hoped more volunteers will be attracted.
- Working with Parish Councils and the Libraries Service to develop community partnerships by providing advice on funding and policy development e.g. volunteering and safeguarding
- Working with the Veterans Information Network to provide support and advice to enhance the wellbeing of the armed forces and veterans in Nottinghamshire, for example hosting and co-ordinating an information event on 12<sup>th</sup> November 2015 for service providers across the statutory and voluntary sector in Nottinghamshire.
- Working with Welbeck Community Association to reinvigorate life into a community green space. This includes ideas around a sensory garden, wildlife wetland and small play area as well as pleasant open spaces for the wider community to enjoy. The Association are currently being supported to consult with the community and school to ensure they capture everyone's ideas. Once this has been established, they will work in partnership with the District Council and other agencies to try and deliver their objectives dependent on external funding outcomes.
- Successfully supporting Mansfield Woodhouse Youth Project to establish a permanent base in order to deliver a variety of services for young people in the Mansfield Woodhouse area. This includes working with professional agencies that have a

specialism in young people's services. Community Officers are also supporting the group with lottery funding to ensure the long term delivery of this service.

- Supporting engagement activities in the Worksop area concentrating on helping the Polish community interact /integrate with the local community to promote cohesion. Centred round Manton Centre for Sport and Learning, this initiative has resulted in a regular 'Language Cafe'; a database of contacts; positive contributions to local culture by Polish people e.g. in organising International Children's Day and plans to progress a Reaching Communities Lottery application to include information services for Polish and English people, expected to be in the region of £500,000 over 5 years.

9. Through the Community & Voluntary Sector Team, the Council is working with the voluntary and community sector to engage them in the planning and delivery of services by helping to build capacity and confidence to drive improvements in quality of life, influence decisions which affect them and consider their role in the delivery of services. This includes:

- Working with groups which are operating in areas of disadvantage or that are facing high levels of exclusion or disadvantage, for example, providing support to Kingsway Community Hall to develop a 5 year Reaching Communities Lottery application worth £374,000 over 3 years to enhance services to older people and develop the youth club. Stage 1 of the application process has been successful.
- Working with groups who are going through a period of transition or change within their organisation and are motivated to work with others and share their own experiences and learning, for example, developing a relationship with Vision School Mansfield to develop opportunities for students to engage in community projects with voluntary organisations
- Undertaking community development work which has a positive and lasting impact on the local community, for example, supporting the development and build of Rainworth Skate and Play Park which has reduced vandalism and inappropriate behaviour in the area, alongside providing leisure and physical activity opportunities for young people in the community.
- Capacity building in communities to support and equip people with the skills and knowledge to help them contribute to their changing communities, for example, work is being developed to establish a 12 month pilot scheme of support for people in the more isolated rural areas of Bassetlaw. The pilot will offer a range of health and wellbeing services within the local community, using church resources, in partnership with the district council, NCC and the CCG and other appropriate agencies such as Advice Bassetlaw. A rural community hub will be created, giving people at risk of, or experiencing social and rural isolation, access to a social network and a variety of services.
- The recruitment and appointment of an Community Empowerment Apprentice to support the team, bringing a young adults perspective to the challenges ahead alongside learning skills in community development

## **Other Options Considered**

10. The report sets out how the Council priorities are being addressed.

## **Reason/s for Recommendation/s**

11. To inform Members of Community Safety Committee of work undertaken to support the community and voluntary sector in Nottinghamshire

## **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

13. To note the work undertaken by the Community and Voluntary Sector Team

**Tim Gregory**  
**Corporate Director, Place**

**For any enquiries about this report please contact:**

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**Community and Voluntary Sector Team Manager**  
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## **Constitutional Comments**

This report is for noting only

## **Financial Comments**

There are no specific financial implications arising directly from this report [SES 03.09.15]

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

**Electoral Division(s) and Member(s) Affected**

- 'All'



**29 September 2015****Agenda Item: 10****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2014/15.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. The following changes have been made since the work programme was published in the agenda for the last meeting:-
  - a. Mobility Awareness Training – deferred from September to November 2015 meeting to enable further work to be undertaken;
  - b. Update on Temporary Project Manager – Income Generation post - deferred from September to November 2015 meeting to enable further evaluation;
  - c. Hate Crime Policy – new item added to November 2015 meeting;
  - d. Update on the work of the Community and Voluntary Sector Team – added to all future meetings to enable regular updates as per the other service areas covered by the Committee.

**Other Options Considered**

5. None.

**Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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## **Constitutional Comments (SLB)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (NS)**

9. There are no financial implications arising directly from this report.

## **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

## **Electoral Division(s) and Member(s) Affected**

All.



## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 21 SEPTEMBER 2015)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>10 November 2015</b>			
Mobility Awareness Training	Update on this training.	Paul McKay	Steve Jennings-Hough
Hate Crime Policy	Consideration of draft policy.	Paul McKay	Andy Peacock
Update on Temporary Project Manager post – Income Generation in Trading Standards and Community Safety	Update report requested by Committee on 6 January 2015	Paul McKay	Mark Walker
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Approved Premises for Civil Ceremonies	Updated list of approved premises for information (following initial consideration by Planning & Licensing Committee).	Paul McKay	Rob Fisher
Registration Service Fees 2015-2016 and 2016-17	Review of registration service fees for 2015-2016	Paul McKay	Rob Fisher
Impact of the reduction in Police and Community Support Officers	Report requested at Committee of 2 June 2015	Paul McKay	Sarah Houlton
Community Safety Budget Update	Budget update, including review of initiatives funded by this budget.	Paul McKay	Sarah Houlton

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>5 January 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>1 March 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>26 April 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>14 June 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>19 July 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher

