



Minutes

Meeting PERSONNEL COMMITTEE

Date Wednesday 20th January 2016 (commencing at 2.00pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)

Nicki Brooks (Vice Chairman)

Maureen Dobson

A

Rachel Madden

Darren Langton

Yvonne Woodhead

John Ogle

Liz Yates

Tony Roberts MBE

OFFICERS IN ATTENDANCE

Julie Brailsford

Assistant Democratic Services Officer

Gill Elder

Group Manager HR

Helen Fifoot

Team Manager Schools Catering

Claire Gollin

Group Manager HR

Shane Grayson

Group Manager Catering & Facilities

Jas Hundal

Service Director Transport, Property and Environment

John Nilan

Team Manager Health & Safety

Marje Toward

Service Director, HR and Customer Service

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 18th November 2015, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MEMBERSHIP

It was reported that Councillor Rachel Madden had been appointed in place of Councillor Jacky Williams on a permanent basis.

DECLARATIONS OF INTEREST

There were no declarations of interest.

At the request of the Chair the order of the items on the agenda was changed.

PRESENTATION – (CYPAD) KITCHEN MANAGER OVERVIEW

Kathryn Cope, Area Catering Manager, Helen Fifoot, Team Manager Schools catering and Lu Dunncliffe, School Chef from St Anne's school in Worksop gave a presentation on the use of the CYPAD Kitchen Manager. The six month pilot scheme had been run in seven primary schools and it was found to be much easier to use and more cost and time effective than the current systems. Further training and rollout to more schools in batches of 20 at a time was anticipated with a plan to extend into building cleaning and landscape services in the future.

WORK-BASED COACHING IN NOTTINGHAMSHIRE COUNTY COUNCIL

RESOLVED 2016/01

1. To note the progress made in introducing the "Manager as Coach" and corporate Coaching Programme across the Council.
2. To agree to receive update reports at a frequency to be determined by the Personnel Committee subject to initial review and report 6 months from launch of the Coaching Network.

OPERATIONAL REPORT – SCHOOLS & ACADEMIES CATERING AND FACILITIES MANAGEMENT SERVICES

RESOLVED 2016/02

To note the contents of the report.

TEMPORARY STAFFING RESOURCE - ADULT SOCIAL CARE & HEALTH WORKFORCE DEVELOPMENT PROJECT

Jane North, Programme Director Transformation presented the report.

RESOLVED 2016/03

To approve the establishment of the additional post of a temporary 12 month Band D HR Project Manager as part of the corporate Workforce and Organisational

Development Team structure, to support the ASCH Workforce Development Project, with effect from January 2016.

HEALTH & SAFETY REVIEW & ACTION PLAN

RESOLVED 2016/04

To note the content of the report and approve the 2016-17 Corporate Health and Safety Action Plan.

WORK PROGRAMME

RESOLVED 2016/05

That the Committee's work programme be noted.

The meeting closed at 3.20pm.

CHAIRMAN

20th January 2016