

Appendix 1

Local Authority Governance Consultative Group Terms of reference and guidance

The terms of reference of the Local Authority Governance Consultative Group were agreed at a meeting of the Education Committee on 15 July 1999, with subsequent additions being made at a Governance Group meeting on 3 December 1999 and in a report to Cabinet on 9 April 2003, details of which are as follows:

Terms of reference 15 July 1999

The group will meet every 12 weeks with the following terms of reference:-

1. To recommend to the Education Committee the appointment of LEA governors from a list of proposed nominees
2. To appoint, on behalf of the Education Committee, additional LEA governors to those schools in special measures
3. To recommend the removal, if it considers it necessary, of LEA governors from schools in accordance with the School Government Regulations
4. To monitor all LEA governor vacancies and to consider any other associated issues, making recommendations to the Education Committee as appropriate
5. To agree and publish its criteria for considering nominations for LEA governors submitted either by the major political parties, schools or through public advertisement
6. To provide advice to the Director of Education in exercising his delegated authority to appoint LEA governors between meetings of the Education Committee.

Amendments to terms of reference: Governance Consultative Group report 3 December 1999, paragraph 2.3

- 2.3. *In order to clarify the circumstances in which the director will use his delegated powers it is proposed that the Governance Group's terms of reference are amended to include the following:-*

To receive reports which summarise the appointments of all additional LEA governors to schools in special measures.

To receive reports of any other LEA governor appointments made by the Director of Education between meetings of the Governance Group where there has been the urgent need to do so.

**Amendment to terms of reference: Cabinet Report 9 April 2003,
paragraph 23 of the Nottinghamshire LEA Governor Recruitment
Strategy**

“Prior to any decisions being taken by the Cabinet Member consultation takes place with other elected representatives of the three main political parties represented on the County Council. This is done routinely, every six to eight weeks, at the cross-party LEA Governance Group or, in urgent or exceptional circumstances, by circulation of reports which include names for consideration.”

“The LEA Governance Consultative Group receives reports via the Governor Services Officer. It considers options for strategies to address long-term LEA vacancies or significant percentages of vacancy in a particular category of governor or in specific areas of the county. (In line with the LEA’s targets). The group makes recommendations to the LEA for the Governor Services Officer to implement.”

Guidance was produced for the Governance Consultative Group at their meeting on 12 July 2004, on the re-appointment of Local Authority Governors due to the reconstitution of all governing bodies by 31 August 2006, in accordance with the Statutory Guidance on the School Governance (Constitution) (England) Regulations 2003.

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