

Children and Young People's Committee

Monday, 16 October 2017 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

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|----|--|---------|
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| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
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Foster Carer Items

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 18 September 2017 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Philip Owen (Chairman)
Boyd Elliott (Vice-Chairman)
Tracey Taylor (Vice-Chairman)

Richard Butler
Samantha Deakin
Errol Henry JP
Tony Harper
Vaughan Hopewell

John Peck JP
Liz Plant
Mike Pringle
Steve Vickers

CO-OPTED MEMBERS (NON-VOTING)

Vacancy
Vacancy

OFFICERS IN ATTENDANCE

Diana Bentley	Children, Families and Cultural Services
Marion Clay	Children, Families and Cultural Services
Tracey Coull	Children, Families and Cultural Services
David Ebbage	Resources
Steve Edwards	Children, Families and Cultural Services
Linda Foster	Children, Families and Cultural Services
Derek Higton	Children, Families and Cultural Services
Pip Milbourne	Children, Families and Cultural Services
Colin Pettigrew	Children, Families and Cultural Services
Beth Richmond	Resources
Natasha Wrzesinski	Children, Families and Cultural Services

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 17 July 2017 having been circulated to all Members, were taken as read and were signed by the Chair.

APOLOGIES FOR ABSENCE

No apologies

Councillor Pringle replaced Councillor Henshaw for this meeting only.
Councillor Harper replaced Councillor Rostance for this meeting only.
Councillor Butler replaced Councillor Saddington for this meeting only.

DECLARATIONS OF INTEREST

None.

PERFORMANCE REPORTING (QUARTER 1 2017/18 – SERVICES FOR CHILDREN & YOUNG PEOPLE

The report provided the Committee with a summary of the performance of the Council's services for children and young people between 1 April and 30 June 2017

RESOLVED 2017/043

That:

- 1) the summary of the performance of the Council's services for Children and Young People between 1 April and 30 June 2017 be noted
- 2) any actions that may be required in relation to the performance information contained in within the report be considered/

SCHOOL HOLIDAY AND TERM TIME DATES FOR LOCAL AUTHORITY MAINTAINED SCHOOLS IN NOTTINGHAMSHIRE 2019-2020, 2020-2021, 2021-2022, 2022-2023

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/044

That Committee agreed:

- 1) to endorse the statutory consultation on school holiday dates and patterns for 2019/2020, 2020/2021, 2021/2022, 2022/2023 as set out in the report.
- 2) to consider all consultation feedback, including any additional comments and suggestions and decide the holiday pattern for 2019/2020, 2020/2021, 2021/2022, 2022/2023 at the Children and Young People's Committee meeting on 18 December 2017.
- 3) that consultation feedback be sought specifically from academies and Multi-Academy Trusts, Foundation and Voluntary Aided schools, given the number of Nottinghamshire pupils now attending non-maintained schools.
- 4) that a communication strategy be developed to ensure that all stakeholders, particularly parents and non-maintained schools, are aware of the statutory consultation and encouraged to participate.

TEACHER RECRUITMENT CAMPAIGN

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/045

That:

- 1) the involvement of the relevant education teams to work in collaboration with local Teaching School Alliances, Multi-Academy Trusts, Universities and other key stakeholders to develop a coordinated recruitment campaign to attract high quality trainee teachers to Nottinghamshire higher education institutes or teacher led training routes be approved.
- 2) Sight of the teacher recruitment communication strategy following initial meetings with partners be requested.
- 3) appropriate progress reports once the teacher recruitment campaign strategy is implemented with partners be received.

PRINCIPAL CHILD AND FAMILY SOCIAL WORKER ANNUAL REPORT 2016/17

The Chairman introduced the report summarising the work completed by the Principal Child and Family Social Worker.

RESOLVED 2017/046

- 1) That the progress which has been made by the Principal Child and Family Social Worker be noted.
- 2) That whether there are any actions it requires in relation to the information contained within the report be considered.

CHILD SEXUAL EXPLOITATION AND CHILDREN MISSING FROM HOME AND CARE: UPDATE

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/047

That:

- 1) the overview of the work currently in place to address the threat of child sexual exploitation in Nottinghamshire and children missing from home or care be noted.
- 2) to receive quarterly performance data, to be included in the quarterly performance reports to this Committee, and an annual report providing an overview of the work to address the threat of child sexual exploitation in Nottinghamshire and children missing from home or care be agreed..

NOTTINGHAMSHIRE CHILDCARE SUFFICIENCY ASSESSMENT 2017

The Chairman informed the Committee of the key findings and recommendations of the 2017 Childcare Sufficiency Assessment.

RESOLVED 2017/048

That:

- 1) the findings of the 2017 Childcare Sufficiency Assessment be noted.
- 2) the recommendations of the Nottinghamshire Childcare Sufficiency Assessment 2017 be approved.

CHANGE TO THE STAFFING ESTABLISHMENT IN THE EDUCATION IMPROVEMENT SERVICE

The Chairman introduced the report to seek approval to establish 1 FTE (full-time equivalent) Commercial Business Manager post (Hay Band A - £31,167) in the Education Improvement Service from 1st November 2017.

RESOLVED 2017/049

That the establishment of a Commercial Business Manager post at Hay Band A in the Education Improvement Service from 1st November 2017 be approved.

ADOPTION SERVICES RESTRUCTURE

The Chairman introduced the report seeking approval of a revised Adoption Services staffing structure and for a report on progress to be brought back to the Committee in May 2018.

RESOLVED 2017/050

That:

- 1) the revised Adoption Services staffing structure is approved.
- 2) a report on progress be brought back to the Committee in May 2018.

FOSTERING RECRUITMENT CAMPAIGN

The Chairman introduced the report seeking approval to run a fostering recruitment campaign in September/October 2017.

RESOLVED 2017/051

That the fostering recruitment campaign goes live in September 2017.

PROPOSED STAFFING RESTRUCTURE OF THE SAFEGUARDING, ASSURANCE AND IMPROVEMENT GROUP

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/052

That:

- 1) the revised structure for the new Safeguarding, Assurance and Improvement Group as shown in Appendix A to the report be approved.
- 2) a report on progress be brought back to the Committee in May 2018

INCREASE IN THE ESTABLISHMENT OF PERSONAL ADVISOR POSTS

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/053

That:

- 1) the establishment of an additional 3 FTE temporary Personal Advisor posts (Grade 5) within the Leaving Care Service to support the planned migration for young people from residential care into semi supported accommodation before the age of 18 years be approved.
- 2) an update on the progress of the pilot be reported to the Children and Young People's Committee at its meeting in May 2018.

ESTABLISHMENT OF AN OCCUPATIONAL THERAPIST POST AT CAUDWELL HOUSE CHILDREN'S RESIDENTIAL HOME

The Chairman introduced the report and responded to questions and comments from Members.

RESOLVED 2017/054

That:

- 1) the disestablishment of 1 fte Residential Social Worker (Grade 4) post from the Caudwell House staffing structure with effect from 31st September 2017 be approved
- 2) the establishment of a 0.5 fte Occupational Therapist (Band B) post with effect from 1st October 2017 be approved

LOCAL AUTHORITY GOVERNOR APPOINTMENTS/REAPPOINTMENTS TO SCHOOL GOVERNING BODIES

The Chairman introduced the report and asked the Committee to note the appointments of Local Authority (LA) governors to school governing bodies for the period of 1 May to 19th July 2017.

RESOLVED 2017/055

That the appointment of Local Authority Governor to school governing bodies during the period 1 May to 19 July 2017 be noted.

WORK PROGRAMME

RESOLVED 2017/056

That the Committee's work programme be noted and updated as agreed.

The meeting closed at 11.30 am.

CHAIRMAN

16 October 2017**Agenda Item: 4****REPORT OF THE CORPORATE DIRECTOR OF CHILDREN, FAMILIES AND
CULTURAL SERVICES****UPDATE ON REGULATORY INSPECTIONS OF CHILDREN'S SERVICES****Purpose of the Report**

1. The report provides an update on the national and local developments in relation to regulatory inspections of children's services, and requests the Committee to ratify the preparatory activity underway.
2. To request a further update to Children and Young People's Committee on regulatory inspections in six months' time.

Information and Advice**Single Inspection Framework (SIF)**

3. Since November 2013, Ofsted has been assessing local authority children's social care services under the Single Inspection Framework (SIF)¹, which focuses on services for children in need of help and protection, children looked after, care leavers and the Local Safeguarding Children Board (LSCB). The SIF inspection programme is due to be completed across 152 local authorities by December 2017.
4. As at 14 July 2017, 142 local authorities (93%) have been inspected under the SIF framework, of which two have been graded 'outstanding' (1%), 42 have been graded 'good' (30%), 64 are judged as 'requiring improvement' (45%) and 34 have been deemed 'inadequate' (24%).
5. Nottinghamshire County Council was inspected under this framework in May 2015 and were graded 'good' overall², putting the Local Authority in the top 30% nationally of local authority children's services under the SIF regime.

Joint Targeted Area Inspection (JTAI)

6. To complement the SIF programme, a series of joint targeted area inspections (JTAI)³ were introduced from February 2016, undertaken jointly by Ofsted, the Care Quality Commission (CQC), Her Majesty's Inspectorate of Constabulary (HMIC) and Her Majesty's Inspectorate of Probation (HMIP). The inspection seeks to examine how local

¹ Ofsted's [Single Inspection Framework](#)

² [Nottinghamshire County Council Single Inspection Report](#) – published 20 July 2015

³ [Joint Inspections of Local Area Services](#) – published 14 January 2016

agencies – including local authorities, health, police and probation services – are working together to protect children and young people.

7. Each inspection focuses on a particular theme, referred to as a 'deep dive'. The theme changes on a 6-monthly cycle, with inspections on child sexual exploitation and domestic abuse having already been undertaken across 11 local authority areas. The current 'deep dive' theme is "children living with neglect", which will run until December 2017. The JTAI regime is expected to surpass the lifetime of the SIF and continue from 2018 onwards.
8. JTAI inspections are unannounced and run alongside existing inspection regimes undertaken by the respective inspectorates. The inspection is not graded, with only around six inspections being conducted per theme.
9. It is not yet known whether or not Nottinghamshire will be subject to a joint targeted area inspection; however, inspection preparation is underway across the local partnership, led by the County Council, to ensure that appropriate preparatory activity is underway for a potential JTAI in Nottinghamshire.

Local Area SEND Inspection

10. In May 2016, Ofsted and the CQC commenced joint inspections to see how effectively local areas are fulfilling their responsibilities for children and young people with special educational needs or disabilities (SEND)⁴. The inspections focus on how effectively local areas have implemented SEND reforms, as set out in the Children and Families Act 2014.
11. Nottinghamshire County Council was inspected under the Local Area SEND framework in June 2016⁵. On the whole, the outcome of the Nottinghamshire inspection was positive, with a number of strengths identified across education, health and social care. Inspectors also identified a number of areas for development, which have been captured within the partnership's SEND Action Plan. An Improvement Plan and Accountability Board have been operational since January 2017, to support continual improvement and development.

Social Care Common Inspection Framework

12. From 1 April 2017, Ofsted introduced a social care common inspection framework (SCCIF)⁶ across a range of children's social care settings, including children's homes, independent fostering agencies (IFAs), residential special schools and residential holiday schemes for disabled children. The framework is tailored to reflect and address each distinct type of children's social care provider, whilst providing greater consistency across the inspection arrangements.
13. Nottinghamshire County Council currently runs three mainstream children's homes, three homes for children with disabilities and one secure children's unit. All of Nottinghamshire's homes have been graded 'good' or 'outstanding' by Ofsted in their most recent inspections.

⁴ [Local Area SEND inspection: framework](#) – published 27 April 2016

⁵ [Nottinghamshire County Council Local Area SEND Inspection Outcome Letter](#) – published 14 July 2016

⁶ [Social Care Common Inspection Framework](#) – published 22 February 2017

Youth Justice Inspections

14. Inspections of Youth Offending Teams (YOTs) are undertaken by Her Majesty's Inspectorate of Probation. The current inspection programme, *Inspection of Youth Offending Work*⁷, consists of two inspection components – the Full Joint Inspection and Short Quality Screenings.
15. Nottinghamshire Youth Justice Service was inspected under the Full Joint Inspection in 2012, followed by an inspection under the Short Quality Screening arrangements in May 2015. Whilst there were no graded judgements, the inspection outcomes were positive, with the 2015 inspection acknowledging that the service had continued to make improvements.
16. From May 2017, HMIP announced a series of six thematic inspections of public protection work undertaken by Youth Offending Teams, focusing on work undertaken with young people who pose the highest risk of serious harm to others. Nottinghamshire Youth Justice Service was selected for the thematic inspection and was subsequently inspected in June 2017. Verbal feedback at the end of the inspection was positive and highlighted further service improvements since 2015. The formal narrative report is due to be published in September 2017.

Future of Social Care Inspections

17. In June 2016, Ofsted published a consultation seeking views on proposed changes to children's social care inspections, pending the culmination of the SIF regime in December 2017. The outcome of the consultation and next steps were published in February 2017, titled *Future of Social Care Inspection*⁸, which describes the future inspection landscape for children's social care services.
18. The publication set out the principles underpinning all of Ofsted's inspections of social care services in the future:
 - **To focus on what makes the most difference in children's lives:** taking a rigorous focus on progress and experiences across all inspection frameworks
 - **Being clear about expectations of providers**
 - **Prioritising inspection where improvement is needed most:** taking a risk-based and proportionate approach to inspections.
19. The publication also introduced the new "Inspection of Local Authority Children's Services" (ILACS), which will commence from January 2018 as a replacement for the SIF. The new regime seeks to shift from a universal programme to a more risk-based and proportionate rolling programme of inspection. The ILACS Framework is expected to be formally published in December 2017.

⁷ [HMIP Inspection of Youth Offending Work](#)

⁸ [Future of Social Care Inspection: Consultation Outcome & Next Steps](#) – published February 2017

20. The length and intensity of the judgment inspection will be based on what Ofsted currently know about the local authority, including previous inspection judgements. As Nottinghamshire County Council were graded 'good' under the Single Inspection in 2015, the Local Authority will be subject to a short inspection (contained within one week), supplemented by possible modular inspections (2-3 days), focussing on a particular aspect of a children's journey.
21. In advance of the publication, the Local Authority is developing a self-assessment of practice against the expected key judgments. A series of mock social care inspections and independent reviews of service areas have also been commissioned, in order to identify strengths and areas for development. A review of Nottinghamshire's children's services is also being undertaken by looked after children and care leavers, via the Young People's Board and associated sub-groups, in order to inform service development and improvement.

Other Options Considered

22. No other options have been considered.

Reason/s for Recommendation/s

23. It is important that Committee members understand the current and future regulatory inspection frameworks, as well as implications in terms of service provision.

Statutory and Policy Implications

24. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

25. Achieving good inspection outcomes would imply high quality services that safeguard children and young people.

RECOMMENDATION/S

That the Committee:

- 1) ratifies the preparatory activity for regulatory inspections of children's services that is underway
- 2) agrees to receive a further update on regulatory inspections of children's services in six months' time.

Colin Pettigrew
Corporate Director of Children, Families & Cultural Services

For any enquiries about this report please contact:

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Constitutional Comments (LM 19/09/17)

26. The Children and Young People's Committee is the appropriate body to consider the content of the report.

Financial Comments (SAS 18/09/17)

27. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Report to Children and Young People's Committee, 13 July 2015 – Outcome of the Youth Justice Service Short Quality Screening Inspection

Report to Full Council, 17 September 2015 – Ofsted Inspection of Children's Services

Report to Children and Young People's Committee, 19 September 2016 - Joint Local Area Special Educational Needs and Disability (SEND) Inspection in Nottinghamshire

Children & Families Act 2014.

Electoral Division(s) and Member(s) Affected

All.

C1027

16 October 2017**Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL
WORK****NOTTINGHAMSHIRE SAFEGUARDING CHILDREN BOARD ANNUAL
REPORT 2016/17****Purpose of the Report**

1. To seek endorsement of the content of the Nottinghamshire Safeguarding Children Board's Annual Report 2016/17, which is available as a Background Paper. Approval is also sought to bring a report to Committee outlining further details in relation to the work of the Child Death Review Panel.

Information and Advice

2. National statutory guidance, 'Working Together to Safeguard Children 2015', notes the requirement for the Chair of each Local Safeguarding Children Board (LSCB) to publish an annual report on the effectiveness of safeguarding in the local area. This report should recognise achievements and the progress that has been made in the local authority area as well as providing a realistic assessment of the challenges that still remain and the action being taken to address them. The report should include lessons from reviews undertaken within the reporting period.
3. The Annual Report should be made available to the Chief Executive and Leader of the Council, the local Police and Crime Commissioner, and the Chair of the Health and Wellbeing Board.
4. The Nottinghamshire Safeguarding Children Board (NSCB) Annual Report 2016/17 includes links to relevant documents already published on the NSCB website which provide further information.
5. The report provides details of the work carried out by the Board to update and improve the way it carries out its functions. The [online NSCB safeguarding procedures](#) were updated twice during the year (November 2016 and April 2017) to ensure they remain current and include learning from local and national sources. A new Communications and Engagement Strategy has been developed and this will be used to benchmark the success of NSCB communications and engagement work. The NSCB website continues to be the primary means of communication with NSCB stakeholders and includes resources for professionals, parents/carers and children and young people. The NSCB was also pleased to support financially, and through consultation with members, the work led by Nottinghamshire County Council Public Health and Nottinghamshire Healthcare

NHS Foundation Trust to provide the [Health for Teens](#) website specifically aimed at young people.

6. During 2016/17 the NSCB has delivered a wide ranging programme of multi-agency training courses and seminars. These events have covered core safeguarding practice and specialist areas of practice. Specific courses have been developed to respond to key learning identified through the NSCB Learning and Improvement Framework including; *Decision Making and Disguised Compliance*, *Hidden Men*, and *Information Sharing and Neglect*. NSCB multi-agency training events have been attended by over 2,100 staff working with children and families during the year. A new E-learning package was procured during the year which increased the number of modules available to partner organisations from four to 22. Over 4,100 staff have completed E-learning modules during the year on safeguarding subjects including; *awareness of abuse and neglect*, *child sexual exploitation* and *safe sleeping for babies*.
7. A key responsibility for the Board is to commission and undertake serious case reviews according to the criteria set out in national statutory guidance and LSCB regulations. The reviews are used to identify learning and to improve practice. During 2016/17 one serious case review was commissioned (PN16) and is ongoing at this time. Themes regarding the effectiveness of safeguarding practice identified from two reviews commissioned the previous year and completed during this reporting period (LN15 & NN15), are included within the report. A further three reviews were ongoing at the end of the reporting period due to a number of factors including the complexity of the case, parallel criminal/coronial proceedings and restrictions on access to children, families or professionals involved. Of these, two have subsequently been signed off by the Board and a third is very near completion.
8. The Child Death Overview Panel (CDOP) has conducted reviews into expected and unexpected child deaths in Nottinghamshire in line with statutory guidance. During the course of the year 39 children died in Nottinghamshire and the panel conducted 58 reviews following the completion of other processes (e.g. inquests). The panel identified actions to prevent future deaths, in particular safer sleep for babies, and a working group has developed a framework for action - the progress against which is noted within the report.
9. The NSCB has continued to strengthen its multi-agency audit work and a total of six audits examining operational practice in a range of areas were undertaken and their findings reported to the Board. In addition three organisational audits were undertaken and reported. All audits identified areas of good practice in addition to areas for improvement. Full details of the recommendations and impact of the audits are included in the report.
10. The report includes a section containing examples of the way the Board has carried out its scrutiny and challenge function in addition to the case reviews, programmed audit work and analysis of performance information. Issues such as the arrangements for the provision of medical assessments, elective home education, domestic violence and abuse, safeguarding of looked after children and preventing radicalisation have all been examined by the Board.

11. The report concludes by setting out areas identified for development through the NSCB learning and improvement framework. The NSCB Business Plan (2016/18) has been regularly reviewed and updated and captures the key areas of work for the Board including the focus on vulnerable children groups, performance monitoring and the effectiveness of multi-agency working in relation to child protection enquiries. In addition the NSCB has identified a number of ways to further improve the way it delivers its core functions and these are detailed within the report.

Other Options Considered

12. It is considered that the most appropriate option, to meet the requirements of the statutory guidance referred to in **paragraph 3**, is for this report to be presented to the Children and Young People's Committee.

Reason/s for Recommendation/s

13. The Committee is invited to endorse the NSCB Annual Report. Further information concerning child death reviews has been requested by the Chairman of the Committee and it is suggested that this should be through the provision of a specific report to a future meeting of the Committee.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That:

- 1) the content of the Nottinghamshire Safeguarding Children Board's Annual Report 2016/17, which is available as a Background Paper, be endorsed.
- 2) a report outlining further details in relation to the work of the Child Death Review Panel be presented to the Committee.

Steve Edwards
Service Director, Youth, Families and Social Work

For any enquiries about this report please contact:

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NSCB Business Manager
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Constitutional Comments (SLB 02/10/17)

15. Children and Young People's Committee is the appropriate body to consider the content of this report.

Financial Comments (SAS 02/10/17)

16. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Nottinghamshire Safeguarding Children Board's Annual Report 2016/17

<http://www.nottinghamshire.gov.uk/nscb/about-the-board>

Electoral Division(s) and Member(s) Affected

All.

C1028

16 October 2017

Agenda Item: 6

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL WORK

EDUCATION PENALTY NOTICES FOR UNAUTHORISED ABSENCE FROM SCHOOL AND CHAPERONE LICENCES FOR CHILDREN IN ENTERTAINMENT

Purpose of the Report

1. To provide the Committee with an update on the impact of the amendment agreed in July 2015 to the threshold for issuing Penalty Notices to parents for their child's unauthorised absences from school.
2. The report also seeks approval to amend the Penalty Notice threshold for general unauthorised absence, as set out in **paragraph 3** of this report, and to write to schools with above average persistent absence to ask them to consider how they might improve their approach. It also seeks approval to amend the charges and increase the staff time available to manage licences for chaperones for children involved in entertainment.

Information and Advice

Education Penalty Notices

3. In July 2015 the Children and Young People's Committee voted to reduce the threshold at which fines could be issued to parents for their child's unauthorised absence from school. The Nottinghamshire Code of Conduct was amended to stipulate that parents could be issued with a:
 - Education Penalty Notice Fine if their child/children have in excess of 3 days (6 sessions) unauthorised absence during a 6 week period and there is evidence that the absence was for a family holiday
 - Education Penalty Notice Warning Letter if their child/children have in excess of 3 days (6 sessions) unauthorised absence during a 6 week period
 - Education Penalty Notice Fine if their child/children have in excess of 5 days (10 sessions) unauthorised absence during a 6 week period.

This change came into effect from September 2015 and was reviewed and maintained by Committee in October 2016.

4. To date for the 2016-17 academic year the Local Authority has issued 3,567 notices although more may yet be issued. This compares with 9 issued in 2011-12, 84 in 2012-13,

184 in 2013-14, 369 in 2014-15 and 2,240 in 2015-16. The percentage of sessions missed in all Nottinghamshire schools (primary, secondary and special schools) due to overall (authorised and unauthorised) absence has witnessed a slight fall from the last academic year. Figures for the year 2015/16 (the latest available) show 4.4% of sessions were missed, a fall of 0.1 percentage points from 2014/15. Nationally over the same period there has been no change with 4.6% of sessions missed and there is a similar picture amongst statistical neighbour averages with no change at 4.5%. The secondary school age group has witnessed a fall of 0.2 percentage points to 5.0% of sessions missed. All phases are below the equivalent national averages (4.0% for primary, 5.2% secondary and 9.1% for special). This appears to support the argument that a stronger stance on enforcement leads to improvements in overall attendance. With this in mind it is recommended that:

- the threshold for issuing an Education Penalty Notice Fine if there is unauthorised absence for a child/children and that the absence was for a family holiday is maintained
 - that the general threshold for a Education Penalty Notice Fine is aligned so that if a child has in excess of 3 days (6 sessions) unauthorised absence during a 6 week period a notice can be issued
 - the reference to County Council issued warning letters is removed.
5. In February 2017 the Supreme Court heard an appeal in the case of the Isle of Wight Council vs. Platt. This case was significant in that it defined unequivocally for the first time what is meant by “regular attendance” at school and therefore when a prosecution or discretionary alternatives, such as a Penalty Notice, can be used. The Supreme Court defines “regular attendance” as “attending according to the rules” and was clear that other issues, such as overall attendance, are not overriding factors. As matters progressed through the Court during the last academic year, it caused uncertainty which is likely to have reduced the requests by head teachers for action against schools. With this clarity it is expected that the number of Penalty Notices issued during the 2017-18 academic year will rise again.
 6. Due to the number of Penalty Notices which go unpaid and need prosecuting through the Courts, it currently costs the Council significantly more than is received in fines to provide the enforcement service. The Council will continue to provide clear information to parents about the issuing of fines and what constitutes a legal defence to limit the high number of challenges to Penalty Notices heard by the Courts which result in a finding of guilt. When possible the Council will also publicise successful prosecutions to build awareness of the consequences of not responding to Penalty Notices.
 7. School use of Penalty Notices varies considerably across the County with some head teachers and governing bodies making an active decision not to use them as part of their attendance strategy. The use of Penalty Notices by schools (excluding Special Schools) during the 2016/17 academic year and the percentage of their pupils who were persistently absent according to Department for Education data can be seen in the table below. Whilst there is not a consistent relationship between the use of Penalty Notices and persistent absence, which can also include sickness and other authorised absence, it is of some concern that nearly half of the twenty schools who had the highest persistent absence rate during 2015/16 were making no or very limited use of Penalty Notices during the 2016/17 academic year and seventy four schools who had 10% or more of their pupils

persistently absent during 2015/16 also made low or no use of Penalty Notices the following year.

Chaperone Licences

8. The issue of safeguarding children involved in entertainment has come to the fore in recent years particularly given the significant investigations into abuse that has occurred against children in that environment. The Local Authority is responsible for the licensing of chaperones for children involved in entertainment as well as licensing the children themselves. A chaperone is required for any child under 16 years who is performing in any of the following when a parent or teacher is not present:
 - theatre performances (professional or amateur)
 - music and dance festivals (including school dance shows)
 - modelling shoots
 - films and television
 - paid or professional sport.
9. The Local Authority is also responsible for carrying out checks at entertainment venues to ensure relevant licences are in place and for investigating complaints against chaperones and the suspension and revocation of licences when there are concerns about conduct or performance. Some chaperones are volunteers and some undertake paid work, for example for performing arts schools, sports clubs and entertainment companies. The process for registering as a chaperone involves a check of either any criminal history or concerns raised previously with the Disclosure and Barring Service (DBS). In the event of a positive disclosure the Local Authority must carry out additional checks and interviews before deciding whether or not to issue a licence. The applicant must also undertake an introduction to safeguarding children course, provided by the Nottinghamshire Safeguarding Children Board, which is provided online and attend a half day course, delivered jointly with the Nottingham City Council, on the responsibilities of a chaperone. Once issued a licence lasts up to three years.
10. The Local Authority currently processes approximately 250 chaperone applications each year and the number of applications and complaints requiring investigation has been rising. The Authority currently charges £50 for a professional chaperone and £25 for someone only intending to work on a voluntary basis. Some volunteer applicants go on to take paid work. Charges were last agreed under delegation prior to the commencement of the current Committee system. Provision of the licence service cost approximately £21,000 in 2016-17 and took £6,500 in fees. If the service is to continue to be delivered in a timely way as applications and complaints rise and more courses are to be offered in the north of the County limiting the number of applicants who need to travel to Nottingham City, then there is a need to raise fees if the gap between costs and income is not to rise, placing financial pressure on the Local Authority.
11. Committee is therefore asked to consider increasing the amount of Senior Professional Practitioner (Hay Band C) time on establishment involved in chaperone licensing by five hours each week at an annual cost of £6,860. This would be paid for by increasing the cost of a professional licence application to £80 and a volunteer licence to £45. Professional applicants would also continue to need to meet the cost of their DBS check

but it is provided free of charge for volunteers. Recruitment to the additional hours will be in line with current guidance.

Other Options Considered

12. Consideration was given to making a further amendment to the Code of Conduct to either move towards a zero tolerance approach to unauthorised absence or to be more tolerant of unauthorised absence.
13. There has also been consideration of whether charges for chaperone licences could be increased so that the full cost of provided the service is recovered and as to whether professional and volunteer chaperones should incur the same costs for licence applications.

Reason/s for Recommendation/s

14. The recommendation regarding the threshold for Education Penalty Notices has been made with consideration to the general evidence about the impact of enforcement on school attendance. It also recognises that travel plans for holidays may mean that a small amount of school time might be missed in relation to family holidays.
15. The costs of chaperone licences has been considered so that it remains affordable for applicants and recognises that those volunteering to support children and young people in their community should not be subject to the same charges as those who will profit financially from their licenced activities.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

17. An increase in Senior Professional Practitioner time available for chaperone licensing by five hours each week will incur an annual cost of £6,860 including on-costs. This will be met through the increase in fees.
18. The lowering of the threshold for issuing Education Penalty Notices for general unauthorised absence may lead to a small increase in income from fines although these are likely to be negated through the additional Court work from non-payment of fines. The current analysis is that the additional work this generates can be dealt with within existing resources.

RECOMMENDATION/S

That the Committee:

- 1) amends the Nottinghamshire Code of Conduct for issuing Education Penalty Notices so that if a child has in excess of 3 days (6 sessions) unauthorised absence during a 6 week period a notice can be issued.
- 2) agrees that a letter be sent to all schools whose persistent absence is above the average for their phase (primary or secondary) and asks them to consider how their approach could be improved
- 3) amends the charges for applications for a chaperone licence to £80 plus the cost of a Disclose and Barring Service check for professional applicants and £45 for volunteers
- 4) increases the amount of Senior Professional Practitioner time available for chaperone licensing by five hours each week at an annual cost of £6,860.

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Constitutional Comments (SLB 02/10/17)

19. Children and Young People's Committee is the appropriate body to consider the content of this report.

Financial Comments (SAS 05/10/17)

20. The financial implications of the report are contained within paragraphs 17 and 18 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Nottinghamshire Code of Conduct for issuing fines for pupil absences – amendment to threshold – report to Children and Young People's Committee on 13 July 2015.

Nottinghamshire Code of Conduct for issuing fines for pupil absences – impact of amendment to threshold – report to Children and Young People's Committee on 17 October 2016.

Electoral Division(s) and Member(s) Affected

All.
C1029

Secondary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8914018	Vision Studio School (closing)	110	48.2	1
8914007	Sherwood E-ACT Academy (closed)	25	32	0
8914006	Queen Elizabeth's Academy	504	25.6	11
8914013	Newark Academy	605	22	7
8914456	Elizabethan Academy	905	19.1	43
8914014	Dukeries Academy	734	17.4	49
	Holgate Academy	856	17.2	70
8916905	Samworth Church Academy	1051	16.8	41
8914121	Chilwell School	674	15.7	10
8914002	Serlby Park Academy	661	15.7	4
8914010	Meden School A Torch Academy	656	15.5	96
8914012	Outwood Academy Portland	1048	15.4	130
8914041	Garibaldi College	639	15.3	3
8914017	Magnus Church of England Academy	716	15.2	69
8914005	Carlton Academy	736	14.9	1
8914107	Carlton le Willows Academy	1225	14.3	0
8914000	South Nottinghamshire Academy	451	14.2	1
8914413	East Leake Academy	831	14.1	11
8914409	Colonel Frank Seely School	701	13.6	1
8914019	Hall Park Academy	544	13.4	0
8914008	Kirkby College	418	13.4	16
8914463	Brunts Academy	1322	13.3	135
8914454	South Wolds Academy and Sixth Form	745	12.9	0

Secondary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8914009	Ashfield School / Academy	1923	12.8	84
8914635	National Church of England Academy	1043	12.6	108
8914669	Minster CofE School	1251	12.1	0
8914756	All Saints Catholic Voluntary Academy	925	11.9	73
8914226	Kimberley School	1146	11.9	0
8914068	Quarrydale Academy	919	11.9	33
8914001	Retford Oaks Academy	763	11.9	64
8914011	Outwood Academy Valley	1449	11.7	172
8914230	Selston High School	729	11.7	119
8914015	Sutton Community Academy	580	11	79
8914032	Manor Academy	816	10.9	166
8915401	George Spencer Academy and Technology College	1192	10.7	0
8914404	Toot Hill School	1631	10.7	1
8914091	Arnold Hill Academy	1285	10.6	0
8914119	Bramcote School	487	10.3	32
8914408	Joseph Whitaker School	1080	10.3	0
8914117	Alderman White School	638	8.9	1
8914700	Christ The King Catholic Voluntary Academy	730	8.9	0
8914084	Redhill Academy	1215	8.1	0
8914452	Tuxford Academy	1258	7.5	0
8914617	Becket School A Catholic Voluntary Academy	855	6.5	6
8914329	Rushcliffe School	1212	5.9	0
8914328	West Bridgford School	1195	3.4	43

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8913592	Sutton-cum-Lound CofE Primary School	66	31.8	0
8913040	Mount CofE Primary and Nursery School	183	30.6	0
8912001	William Gladstone Church of England Primary School	260	30	40
8912016	Bishop Alexander L.E.A.D Academy	264	21.6	16
8912800	Ollerton Primary School/ Parkgate	179	20.7	17
8912614	Haggonfields Primary and Nursery School	58	19	0
8912470	Butler's Hill Infant and Nursery School	142	18.3	0
8912933	Sparken Hill Academy	409	18.3	37
8912362	Hillocks Primary and Nursery School	263	17.9	0
8912176	Netherfield Infant School	76	17.1	10
8912003	Mansfield Primary Academy	177	16.9	23
8913782	Asquith Primary and Nursery School	279	16.8	0
8912787	Newstead Primary and Nursery School	90	16.7	0
8913797	Abbey Hill Primary School	170	16.5	0
8912911	Stanhope Primary and Nursery School	214	16.4	0
8912134	Leamington Primary and Nursery Academy	294	16	0
8912017	Sunnyside Spencer Academy	136	15.4	2
8912022	Bramble Academy	170	15.3	45
8912466	Broomhill Junior School	236	15.3	0
8912174	Hetts Lane Infant and Nursery School	112	15.2	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912014	Arnbrook Primary School	251	15.1	27
8912018	Holgate Primary and Nursery School	327	14.7	1
8912673	Manners Sutton Primary School	34	14.7	0
8912779	Mattersey Primary School	34	14.7	0
8912301	Albany Infant and Nursery School	96	14.6	0
8912941	Gateford Park Primary School	178	14.6	6
8912224	Robert Mellors Primary and Nursery	179	14.5	0
8912444	Jacksdale Primary and Nursery School	194	14.4	55
8912008	Kingston Park Academy	146	14.4	0
8913788	Netherfield Primary School	355	14.1	7
8913088	Dunham CofE Primary School	86	14	0
8912440	Holly Hill Primary School	248	13.7	40
8912900	Kimberley Primary School	124	13.7	63
8913450	Christ Church CofE Infant School	22	13.6	0
8912004	Wainwright Primary Academy	323	13.6	71
8913552	Harworth CofE Academy	172	13.4	0
8913350	Seely Church of England Primary School	82	13.4	0
8912023	Beeston Fields Primary School and Nursery	300	13.3	0
8912395	Brinsley Primary School	143	13.3	48
8913770	St Joseph's Catholic Primary and Nursery (Boughton)	178	12.9	0
8912000	Brierley Forest Primary and Nursery School	344	12.8	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912920	Jeffries Primary and Nursery School	221	12.7	2
8912165	Healdswood Infants and Nursery School	95	12.6	0
8912308	William Lilley Infant and Nursery School	119	12.6	0
8913145	Walesby CofE Primary School	122	12.3	0
8913789	Brookhill Leys Primary & Nursery School	327	12.2	2
8912175	Eastlands Junior School	140	12.1	0
8912876	Ranskill Primary School	107	12.1	0
8913296	St Peter's CofE Primary (Mansfield) School	198	12.1	0
8912010	Annesley Primary and Nursery School	184	12	0
8913295	Heathlands Primary and Nursery School	159	11.9	0
8912741	Elkesley Primary and Nursery School	68	11.8	0
8913390	St Swithun's CofE Primary and Nursery School	93	11.8	0
8913294	Langold Dyscarr Primary School	199	11.6	13
8912002	St Augustine's School	348	11.5	80
8912213	Coppice Farm Primary School	166	11.4	0
8912225	Haddon Primary and Nursery School	176	11.4	48
8912150	John Davies / Woodlands	298	11.4	41
8912737	King Edwin Primary School	299	11.4	0
8912678	John Hunt Primary School	336	11.3	0
8913793	Blidworth Oaks Primary and Nursery School	190	11.1	0
8912126	Croft Primary School	364	11	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912937	Forest Town Primary and Nursery School	296	10.8	0
8913780	Intake Farm Primary School	176	10.8	0
8913031	Selston CofE Infant and Nursery School	37	10.8	0
8913548	St Peter's CofE Primary School (Gringley)	65	10.8	0
8913352	Colwick St John the Baptist CofE Primary School	181	10.5	0
8912532	Lovers Lane Primary and Nursery School	171	10.5	0
8913784	Python Hill Primary School	285	10.5	0
8912140	Priestsc Primary and Nursery	365	10.4	0
8912167	Dalestorth Primary and Nursery School	215	10.2	0
8912180	Sherwood Junior	225	10.2	0
8912282	Beeston Rylands Junior School	168	10.1	0
8912919	Greenwood Primary and Nursery School	357	10.1	0
8912813	Rampton Primary School	69	10.1	0
8913783	Awsorth Primary School	211	10	0
8912274	John Clifford Primary School	353	9.9	0
8912107	John T Rice Infant and Nursery School	91	9.9	1
8913772	Ordsall Primary School	353	9.9	0
8912616	Sir Edmund Hillary Primary and Nursery School	348	9.8	14
8913021	St John's CofE Primary (Stapleford) School	82	9.8	0
8912685	Hawthorne Primary School	165	9.7	0
8912222	Killisick Junior School	186	9.7	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912711	Samuel Barlow Primary and Nursery School	227	9.7	41
8912802	Maun Infant School	114	9.6	38
8913119	Norwell CofE Primary School	42	9.5	0
8912634	Norbridge Academy	277	9.4	36
8913097	St Peter's CofE Primary (Farndon) School	159	9.4	2
8912464	Beardall Fields Primary and Nursery School	205	9.3	0
8912227	Carlton Central Infant School	97	9.3	0
8912009	Kirkby Woodhouse Primary and Nursery School	313	9.3	0
8912406	Lynncroft Primary School	140	9.3	0
8912108	Newlands Junior School	182	9.3	0
8912302	Alderman Pounder Infant School	153	9.2	0
8913511	Archbishop Cranmer Church of England Academy	121	9.1	0
8912947	Berry Hill Primary and Nursery School	352	9.1	
8913766	Holy Trinity Catholic School	231	9.1	0
8912948	Crescent Primary and Nursery School	279	9	21
8912015	Flying High Academy	278	9	20
8912723	Cropwell Bishop Primary School	180	8.9	0
8913690	Sacred Heart Primary Catholic Voluntary Academy	180	8.9	0
8912860	Sir John Sherbrooke Junior School	179	8.9	0
8912450	Westwood Infant and Nursery School	34	8.8	0
8913790	Cotgrave Candleby Lane School	456	8.6	62

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8913768	Holy Family Catholic Primary School	177	8.5	0
8913777	Oak Tree Primary and Nursery School	212	8.5	0
8912236	Porchester Junior School	178	8.4	0
8912020	Birklands Primary and Nursery School	132	8.3	28
8912417	Horsendale Primary School	182	8.2	0
8913779	King Edward Primary School	356	8.1	55
8912913	Morven Park Primary and Nursery School	369	8.1	0
8912013	Skegby Junior Academy	160	8.1	19
8912850	Willoughby Primary School	37	8.1	0
8912940	Bilthorpe Flying High Academy	174	8	0
8912271	Bramcote Hills Primary School	349	8	0
8912012	Tuxford Primary Academy	212	8	25
8912918	Orchard Primary and Nursery School	268	7.8	0
8913764	St Patrick's Catholic Primary School (Harworth)	77	7.8	0
8913081	Coddington CofE Primary and Nursery School	364	7.7	0
8913008	St Andrew's CofE Primary and Nursery School	273	7.7	0
8912300	Albany Junior School	198	7.6	0
8913771	Priory CofE Primary and Nursery School	184	7.6	15
8912705	Clarborough Primary School	134	7.5	21
8913796	Wadsworth Fields Primary School	240	7.5	0
8912930	Heatherley Primary School	188	7.4	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8913112	Kneesall CofE Primary School	94	7.4	0
8913293	Northfield Primary School	270	7.4	54
8913514	Primary School of St Mary and St Martin Blyth	95	7.4	0
8912853	Winthorpe Primary School	81	7.4	0
8913775	Sutton Road Primary and Nursery School	356	7.3	0
8912912	Kingsway Primary School	223	7.2	0
8912801	Forest View Junior School	197	7.1	38
8912006	Farnsfield St Michael's CofE Primary School	228	7	0
8912772	Kirklington Primary School	71	7	0
8912934	Mornington Primary School	258	7	0
8912238	Priory Junior School	213	7	0
8912436	Bagthorpe Primary School	159	6.9	30
8912865	Robert Miles Junior School	246	6.9	0
8912931	Greythorn Primary School	281	6.8	0
8913774	All Saints CofE Infants School	61	6.6	0
8913530	Cotgrave CofE Primary School	91	6.6	0
8912590	Heymann Primary and Nursery School	454	6.6	0
8912228	Mapperley Plains Primary and Nursery School	274	6.6	0
8913370	Bramcote CofE Primary School	170	6.5	0
8913730	Holy Cross Catholic Voluntary Academy	199	6.5	0
8912239	Phoenix Infant and Nursery School	123	6.5	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912751	Queen Eleanor Primary School	46	6.5	0
8912237	Standhill Infant School	93	6.5	2
8912244	Willow Farm Primary School	185	6.5	0
8912679	Beckingham Primary School	78	6.4	17
8912471	Edgewood Primary and Nursery School	256	6.3	1
8912704	Ramsden Primary School	160	6.3	10
8912921	Barnby Road Academy Primary & Nursery School	390	6.2	0
8913763	Priory Catholic Voluntary Academy	194	6.2	0
8912916	Arnold Mill Primary School	264	6.1	0
8912734	East Markham Primary School	99	6.1	0
8912585	Edwalton Primary School	362	6.1	0
8912299	Eskdale Junior School	263	6.1	14
8913550	Gunthorpe CofE Primary School	82	6.1	0
8913792	Hillside Primary and Nursery School	361	6.1	0
8912352	Thrumpton Primary	180	6.1	2
8913032	Underwood CofE Primary School	163	6.1	53
8912784	Misterton Primary and Nursery School	168	6	18
8913290	Ravenshead CofE Primary School	331	6	82
8913586	Sturton CofE Primary School	67	6	0
8912692	Bingham Robert Miles Infant School	121	5.8	0
8912822	James Peacock Infant and Nursery School	190	5.8	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912203	Richard Bonington Primary and Nursery	364	5.8	0
8913494	St Luke's CofE Primary School	104	5.8	0
8912317	Banks Road Infant School	122	5.7	0
8912226	Carlton Central Junior School	210	5.7	0
8912927	Church Vale Primary School	159	5.7	0
8912745	Flintham Primary School	87	5.7	0
8912924	Keyworth Primary School	106	5.7	0
8912775	Lambley Primary School	108	5.6	0
8913004	St Edmund's CofE Primary and Nursery School	177	5.6	0
8913297	Abbey Primary School	274	5.5	0
8913539	All Saints Primary School	91	5.5	0
8912120	Mapplewells Primary School	182	5.5	0
8912790	Normanton-on-Soar Primary School	55	5.5	0
8912087	Peafield Lane Academy	272	5.5	12
8912094	Leas Park Junior School	280	5.4	0
8912810	Radcliffe-on-Trent Infant and Nursery School	149	5.4	0
8913769	St Philip Neri with St Bede Catholic Academy	368	5.4	0
8913710	St Joseph's Catholic Primary School (Retford)	169	5.3	2
8913065	Bleasby CofE Primary School	135	5.2	0
8912611	Redlands Primary and Nursery School	363	5.2	91
8912844	Walkeringham Primary School	58	5.2	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912568	West Bridgford Infant School	172	5.2	0
8912699	Burton Joyce Primary School	312	5.1	0
8912234	Parkdale Primary School	355	5.1	30
8912925	Prospect Hill Infants and Nursery School	98	5.1	0
8912353	Bracken Lane Primary and Nursery	180	5	0
8912315	Chetwynd Primary Academy	262	5	0
8912490	Leen Mills Primary School	357	5	0
8912826	Sutton Bonington Primary School	179	5	0
8912286	Trent Vale Infant and Nursery School	101	5	0
8913776	High Oakham Primary School	368	4.9	81
8913118	Leverton Church of England Academy	81	4.9	29
8913331	Springbank Primary School	182	4.9	10
8913546	Gamston CofE Primary School	63	4.8	0
8912901	Round Hill Primary School	377	4.8	0
8913292	Sir Donald Bailey Academy	377	4.8	33
8912674	Chuter Ede Primary School	471	4.7	0
8913795	Greasley Beauvale Primary School	301	4.7	
8912923	Holly Primary School	253	4.7	0
8912310	Fairfield Primary Academy	438	4.6	63
8912812	Radcliffe-on-Trent Junior School	302	4.6	0
8913055	St John's CofE Academy (Worksop)	351	4.6	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912414	Gilthill Primary School	182	4.4	0
8913791	Hucknall National CofE (VA) Primary	365	4.4	0
8912560	Lady Bay Primary School	364	4.4	0
8913310	St Mary Magdalene CofE Primary School	180	4.4	0
8913018	All Hallows CofE Primary School	184	4.3	0
8912942	Arnold View Primary and Nursery School	253	4.3	0
8913084	Costock CofE Primary School	69	4.3	0
8912206	Ernehale Infant School	140	4.3	0
8912742	Everton Primary School	92	4.3	0
8913781	Farmilo Primary and Nursery School	162	4.3	0
8912910	Hollywell Primary School	161	4.3	0
8913113	Langar CofE Primary School	92	4.3	0
8913126	St Peter's CofE Junior School	331	4.2	0
8913143	Trowell CofE Primary School	168	4.2	2
8912247	Westdale Junior School	240	4.2	0
8912574	West Bridgford Junior School	345	4.1	0
8912748	Gotham Primary School	174	4	0
8912781	Misson Primary School	75	4	0
8912926	Prospect Hill Junior School	201	4	19
8912718	John Blow Primary School	154	3.9	0
8912769	Kinoulton Primary School	102	3.9	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912693	Carnarvon Primary School	417	3.8	0
8912361	Forest Glade Primary School	186	3.8	16
8912416	Larkfields Junior School	237	3.8	9
8912201	Ernehale Junior School	245	3.7	0
8912821	Lake View Primary and Nursery School	138	3.6	0
8913133	Lowe's Wong Junior School	384	3.6	0
8912806	Orston Primary School	137	3.6	0
8912928	Carr Hill Primary and Nursery School	350	3.4	44
8913696	Good Shepherd Catholic Voluntary Academy	351	3.4	0
8913534	St Marys CofE Primary School Edwinstowe	87	3.4	0
8912700	Manor Park Infant and Nursery School	91	3.3	0
8913767	St Patrick's Catholic Primary School (Mansfield)	184	3.3	0
8912248	Westdale Infants School	121	3.3	0
8913298	Wynndale Primary School	183	3.3	0
8912946	Pierrepoint Gamston Primary School	195	3.1	0
8912770	Crossdale Drive Primary School	164	3	0
8913765	St Edmund Campion Catholic Primary Academy	361	3	17
8913568	Linby-cum-Papplewick CE Primary School	104	2.9	0
8913496	St Anne's CofE Primary School	173	2.9	0
8912732	Brookside Primary School	180	2.8	0
8912298	Meadow Lane Infant School	142	2.8	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8912093	Nettleworth Infant School	142	2.8	0
8912223	Pinewood Infant School and Foundation Unit	109	2.8	0
8912571	Abbey Road Primary School	406	2.7	0
8912294	College House Junior School	291	2.7	0
8913089	East Bridgford St Peter's CofE Academy	234	2.6	0
8912731	Lantern Lane Primary School	289	2.4	0
8912202	Woodthorpe Infant School	123	2.4	0
8912858	Tollerton Primary School	173	2.3	0
8912788	Abbey Gates Primary School	178	2.2	2
8913073	St Wilfrid's CofE Primary School	184	2.2	0
8912824	Lowe's Wong Infant School	141	2.1	0
8912316	Toton Bispham Drive Junior	240	2.1	0
8913606	Woodborough Woods CofE Foundation Primary School	191	2.1	0
8912565	Jesse Gray Primary School	396	2	0
8912796	Muskham Primary School	165	1.8	0
8912200	Arno Vale Junior School	244	1.2	0
8913072	Bunny CofE Primary School	66	0	0
8913087	Cuckney CofE Primary School	119	0	0
8913076	Dean Hole CofE Primary School	37	0	0
8913104	Halam CofE Primary School	92	0	0
8912346	Hallcroft Infant and Nursery School	59	0	0

Primary Schools				
DfE Number	School Name	Enrolments 2015/16	% of pupils Persistently Absent 2015/16 *	EPNs issued in 2016/17
8913132	Holy Trinity CofE Infant School	44	0	0
8912418	Larkfields Infant School	124	0	9
8913566	Lowdham CofE Primary School	183	0	0
8912793	North Clifton Primary School	29	0	0
8913287	North Wheatley CofE Primary School	72	0	0
8913061	Ranby CofE Primary School	85	0	0
8913117	St Matthew's CofE Primary	47	0	0
8912829	Sutton-on-Trent Primary School	96	0	0
8912768	Willow Brook Primary School	145	0	0

16th October 2017**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR FOR YOUTH, FAMILIES AND
SOCIAL WORK****NATIONAL ADOPTION WEEK****Purpose of the Report**

1. This report seeks approval to run an adoption recruitment campaign during National Adoption week commencing on 16th October 2017.

Information and Advice

2. The Council has a constant need to recruit adopters and always has some level of ongoing activity to publicise this fact. National Adoption Week is a high profile annual event throughout the UK.
3. The recruitment campaign is planned to run from 16th October 2017 for one week and is specifically aimed at recruiting adopters for sibling groups.
4. Currently 13 children are waiting for adoptive parents and this figure includes a sibling group of four and three sibling groups of two.
5. The October campaign consists of:
 - Facebook adverts
 - Internal website adverts
 - Press releases talking about adoption of siblings
 - Case studies from real adopters
 - Tweets from Council accounts
 - Linked-In posts
 - Intranet adverts
 - A drop in for interested enquirers
 - A photo opportunity with partners across the East Midlands highlighting the need for adopters of large sibling groups.
6. The aim is to generate 15 enquiries and recruit three new adoptive families for sibling groups.
7. Without this recruitment activity the Council will not reach a high level of interest from the community and it is important that the Council maintains its profile alongside other local authorities and voluntary agencies in the East Midlands.

Other Options Considered

8. No other options have been considered.

Reason/s for Recommendation/s

9. The Council needs to ensure choice for children with an adoption plan and in particular the harder to place large sibling groups.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. This is a zero cost campaign for one week of sustained activity to recruit adopters. The methods used in the campaign are cost effective, as are placements with Nottinghamshire County Council approved adopters.

RECOMMENDATION/S

- 1) That the adoption recruitment campaign goes live on 16th October 2017.

Steve Edwards

Service Director, Youth, Families and Social Work

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Constitutional Comments (LM 20/09/17)

12. The Children and Young People's Committee is the appropriate body to consider the content of the report.

Financial Comments (SAS 20/09/17)

13. The financial implications of the report are contained within paragraph 11 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C1030

16 October 2017**Agenda Item: 8****REPORT OF SERVICE DIRECTOR, EDUCATION, LEARNING & SKILLS****NEW THREE-YEAR NATIONAL CAPITAL FUNDING PROGRAMME,
'SPECIAL PROVISION CAPITAL GRANT' - NOTTINGHAMSHIRE'S
ALLOCATION****Purpose of Report**

1. The report updates the Committee on the allocation of the new 'Specialist Provision Capital Grant', being made available to local authorities by Central Government from April 2018 and arrangements for consultation with schools and partners.
2. The report seeks approval of the next steps and actions detailed within the report and approval of the consultation questions.

Information and Advice

3. Over the next five years it is projected that the number of children and young people requiring a special school placement is set to increase by at least 150. The number of pupils in Nottinghamshire special schools has increased by 15% to 986 in the last five years.
4. A key strategy for the Council will include a focus on how it will generate this additional capacity within the existing estate in the most efficient and pragmatic way possible. This will, in all likelihood, require a multi-site expansion proposal being presented to elected members for approval.
5. There is an immediate need to begin this programme. There are not enough special school places for Nottinghamshire children and young people; the impact of this is already being felt on revenue budgets as numbers being placed in expensive non-maintained and/or out of county provision is increasing, as is the number of children and young people placed at schools further away from their homes.
6. The £215 million Specialist Provision Capital Grant fund is to support local authorities to invest in provision for children and young people with Special Educational Needs (SEN) and disabilities aged 0-25 years to improve the quality and range of provision available to the local authority. It is intended for the children and young people with education, health and care plans for whom Councils are responsible. Further information regarding the fund can be found in **Appendix 1**.

7. Nottinghamshire has been allocated £848,601 per year for three years, commencing in 2018.
8. In order for the grant to be released, the County Council must consult with parents and carers of children with SEN and disabilities and young people with SEN and disabilities. It must also work with education providers to agree how the capital can best be targeted.
9. It is proposed that the County Council consults on the following questions:
 - a) should this fund be used in the areas of highest strategic need within the County?
 - b) should this fund be used to finance capital programmes in independent non-maintained settings?
 - c) should this fund be used only to generate additional SEND capacity in existing Nottinghamshire schools?

Proposed Next Steps

10. The proposed next steps are as follows:

Agree an 8 week Consultation period

- consultation to begin at noon on Wednesday 18 October (ending at noon on 13 November 2017)
- communicate consultation (press release, online, social media)

Consult with Parents and Carers

- brief Parent Carer Forum (PCF) Chair and request agenda item
- attend PCF and gain feedback
- utilise consultation from most recent SEND review
- co-produce consultation strategy for children and young people

Consult with schools, further education colleges and other institutions which offer special educational provision

- brief Special School Head Teachers at Trust Board Meeting
- online/social media consultation
- brief Primary Head Teachers at Trust Board Meeting
- brief Governors at Trust Board Meeting
- provide consultation report for Schools Forum and gather feedback
- utilise consultation from most recent SEND review
- co-produce consultation strategy for children and young people

Consider how to invest revenue and capital funding strategically

- review consultation feedback to establish priorities for special school capital programme.
- brief Corporate Asset Management Group
- brief Elected Members

Collaborate with other local authorities

- establish meeting with Nottingham City, Lincolnshire, Leicestershire, Derbyshire and South Yorkshire.

Agree Outcomes

- report back and make recommendations for Children and Young People's Committee approval
- Children and Young People's Committee to approve outcome

Share Outcomes

- publish outcome on the Local Offer website.
- provide report and information for wider circulation.

Other Options Considered

11. This is a national requirement in order to access the Specialist Provision Capital Grant and as such there are no other options to consider.

Reason/s for Recommendation/s

12. In order to access the Nottinghamshire allocation of the Specialist Provision Capital Grant.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. By approving this report the Council will be able to complete all related tasks in order to access the Specialist Provision Capital Grant, which will lead to a total of £2.54 million to being released over a three year period, from April 2018.
15. No costs are anticipated with undertaking the consultation.

RECOMMENDATION/S

That the Committee:

- 1) approves the proposed next steps, as detailed in paragraph 10, in order to access the Nottinghamshire allocation of the Specialist Provision Capital Grant
- 2) approves the proposed consultation questions
- 3) requests that the outcomes of the consultation are presented to the Committee in January 2018 with a proposed recommendation/s for approval.

Marion Clay
Service Director, Education, Learning and Skills

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Constitutional Comments (LM 21/09/17)

16. The Children and Young People's Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

Financial Comments (SAS 02/10/17)

17. The financial implications of the report are contained within paragraphs 14 and 15 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C1033

Special Provision Capital Fund

1.0 DfE Special Provision Capital Fund (SPCF) Overview

- 1.1 The Children and Families Act 2014 places important statutory responsibilities on local authorities for supporting children and young people with special educational needs (SEN) and disabilities.
- 1.2 This a vital role that local authorities retain in an increasingly school-led education system and one that requires long-term strategic planning, informed by detailed local knowledge enhanced through consultation with parents and carers, and good relationships with local schools. Local authorities must ensure there are sufficient good school places for all pupils, including those with SEN and disabilities.
- 1.3 Nationally the Government has committed £215 million of capital funding to help local authorities create new school places and improve existing facilities for children and young people with SEN and disabilities, in consultation with parents and providers.
- 1.4 This capital is not ring-fenced and local authorities can use it as they see fit to improve special provision for children and young people with education, health and care (EHC) plans. It can be invested in mainstream schools and academies, special units, special schools and academies, early years settings, further education colleges or to make other provision for children and young people aged from 0 to 25 years.

2.0 SPCF Allocation to Nottinghamshire and Nearest Neighbours

LA	2018/19	2019/20	2020/21	LA's total allocation
Nottinghamshire	£ 848,601	£ 848,601	£ 848,601	£ 2,545,802
Derbyshire	£ 427,606	£ 427,606	£ 427,606	£ 1,282,819
Staffordshire	£ 311,412	£ 311,412	£ 311,412	£ 934,237
Lancashire	£ 683,200	£ 683,200	£ 683,200	£ 2,049,599
Worcestershire	£ 361,888	£ 361,888	£ 361,888	£ 1,085,665
Cumbria	£ 166,667	£ 166,667	£ 166,667	£ 500,000

3.0 SPCF Spending Remit

- 3.1 The £215 million fund is to support local authorities to invest in provision for children and young people with SEN and disabilities aged 0-25 years to improve the quality and range of provision available to the local authority. It is intended for the children and young people with education, health and care plans for whom Councils are responsible. It is entirely legitimate for the local authority to spend some of the capital funding on provision that happens to lie outside the local authority's boundaries, if the local authority places children

and young people there and believes that the capital investment will improve the quality and range of provision available.

3.2 Local authorities can invest their share of the SPCF in the creation of new (additional) places at good or outstanding provision, improving existing facilities or developing new facilities. This can be through:

- Expansion(s) to existing provision including at the same site or at a different site.
- Reconfiguring provision to make available the space for the additional places or facilities.
- Re-purposing areas so that they meet the needs of pupils with special educational needs and disabilities.
- Other capital transactions that result in new (additional) places or facilities' improvements
- Investing in provision that is located in another local authority where this supports providing good outcomes for children in their area.

3.3 Local authorities should consider how to invest capital and revenue in a joined-up way to get the most out of each project. Local authorities may also combine their special provision allocation with other capital funding. Groups of local authorities may wish to pool capital resources to develop provision, which can support a wider area.

3.4 The funding is for a range of provision types (primary, secondary, college, special, special unit, pupil referral unit, alternative provision academy and nursery/early years) where this benefits children and young people with EHC plans between 0 and 25 years.

3.5 Funding is not intended for:

- Higher education including universities and other higher education provision
- Any provision for those aged 25 years and over.
- Expanding provision specially to create additional places for pupils who do not have EHC plans. It is recognised that facilities for pupils with EHC plans might bring a wider benefit and help other children.
- Reasonable adjustments that schools are required to fund as part of the accessibility requirements. This includes ramps or widening doorways.
- Revenue expenditure such as furniture (chairs, desks), teaching apparatus such as white boards, training or staff costs.
- Individual mobility equipment such as wheelchairs. However, local authorities can spend this funding on capital installations such as ceiling hoists for lifting non-ambulant children into a hydrotherapy pool.
- Maintenance work, which will be covered by Devolved Formula Capital funding.

4.0 Prior to Funding Release

4.1 The Council must consult with parents and carers of children with SEN and disabilities and young people with SEN and disabilities. It must also work with education providers to agree how the capital can best be targeted.

4.2 A DfE 'short plan template' must be completed, confirming that the requirement to consult with parents, carers and young people has been met, and including information about the other groups that they have consulted.

- 4.3 The plan must be published on the local offer page showing how the Council plans to invest the funding, before the deadline specified below.
- 4.4 Where work is undertaken collaboratively on projects, these must be listed on each plan with an explanation of which other local authorities they have collaborated with and how.

5.0 SPCF Timeline

By Wednesday 14 March 2018	The short plan must be published on the local offer page
Summer 2018	Local Authorities (LAs) will receive the first tranche of funding providing they have published their plan and consulted with parents, carers and young people
March 2019	LAs should update and republish the short plan to show spending to date
Summer 2019	LAs will receive the second tranche of funding
March 2020	LAs should update and republish the short plan again
Summer 2020	LAs will receive the third tranche of funding
March 2021	LAs should update and republish the short plan a final time, to show how all the money was eventually spent

16 October 2017**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND
SKILLS****FIRST ANNUAL TACKLING EMERGING THREATS TO CHILDREN
CONFERENCE****Purpose of the Report**

1. To seek support by Members of the first annual Tackling Emerging Threats to Children conference entitled "We need to talk about....extremism" which is taking place on 20 October 2017, and for any media requests to be responded to by the relevant senior officers.

Information and Advice

2. The Tackling Emerging Threats to Children (TETC) initiative was established to develop a coordinated partnership response to tackling the wide range of emerging threats to children and young people, including the risks children face from child sexual exploitation, online grooming, radicalisation and cyberbullying. The TETC (Universal) team is part of this initiative, having a countywide remit to provide support, advice and guidance to schools and other settings in relation to specific aspects of the health and safeguarding agenda.
3. The TETC (Universal) team comprises a Team Manager with a lead responsibility for tackling radicalisation and extremism, an Anti-bullying Coordinator, a Child Sexual Exploitation (CSE) Coordinator, the Safeguarding Children in Education Officer (SCIEO), and three Public Health funded Health Coordinator posts. A large proportion of the work of the TETC team is funded by schools, with resources developed by the TETC team made available to schools via the Schools Portal.
4. In the aftermath of recent terrorist attacks in Manchester, London and elsewhere across the globe, many schools and other professionals working with young people have highlighted the need to develop skills and confidence in talking with children and young people affected by such events. In response, the TETC team has organised a conference in partnership with Vision West Nottinghamshire College designed to address this need.
5. The conference entitled 'We need to talk about....extremism' has been planned to include presentations and speakers who have a national profile in this area, including from Victim Support, Counter terrorism, and those with direct experiences of radicalisation. In the current national and international climate, this conference will be timely. Young people have been involved in developing the content of the programme,

including the production of a new music resource which will open the conference programme on the day. Young people will play an active part throughout the day so as to ensure that delegates hear first hand how young people feel about the subject and what they feel needs to be done to address the issues.

6. In order to keep young people at the centre of the conference, the TETC team launched a competition at the start of the autumn term to enable young people to share their thoughts and feelings on the subject matter. Teachers, youth workers and voluntary sector organisations have been signposted and encouraged to make use of the existing resources available through the Schools Portal in the hope that they will be more confident to facilitate age-appropriate discussions on the subject of radicalisation and extremism, and that in turn, Nottinghamshire will have new, locally produced resources which have been designed and developed in partnership with young people. This work will be showcased at the conference and subsequently disseminated more widely through the TETC pages on the Schools Portal and the Health4Teens website.
7. It is anticipated that the conference will attract a level of media and social media interest which will positively highlight the work which is taking place in Nottinghamshire, and elsewhere, and serve as an impetus for the development of wider awareness of the needs of children and young people with regard to extremism.

Other Options Considered

8. No other options have been considered.

Reason/s for Recommendation/s

9. This conference has been arranged in partnership with West Nottinghamshire College, schools and young people in response to the increase in extremism nationally and globally. This conference has been informed by the views of children and young people and provides an opportunity for professionals working directly with young people to explore best practice when working with children and young people in schools on this agenda.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

11. This conference aims to address subject matter relating to violent extremism. By creating a dialogue with young people and the professionals who work with them it is believed it will have a positive impact, potentially steering some individuals away from getting involved in extremist activity and hate crime more generally.

Financial Implications

12. The conference is being organised in partnership with West Nottinghamshire College where the event is being hosted. The costs of the conference are being met by contributions from West Nottinghamshire College and delegate charges. There is no direct cost to the Education, Learning and Skills budget.

Public Sector Equality Duty implications

13. As the conference aims to challenge extremist ideologies it is considered that this work will support the Council's work to prevent victimisation, bullying and harassment across all the protected characteristics, by encouraging positive dialogue and challenging stereotypes.

Safeguarding of Children and Adults at Risk Implications

14. This conference will support the Council's work in relation to the Prevent Duty 2015.

RECOMMENDATION

That:

- 1) the Council supports the Tackling Emerging Threats to Children conference, which is taking place on 20 October 2017, to enable its positive messages to reach a wider audience.
- 2) as the event is being held during 'National Hate Crime Week', any media requests will be responded to by relevant senior officers.

Marion Clay
Service Director, Education, Learning and Skills

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Constitutional Comments (LM 02/10/17)

15. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

Financial Comments (SAS 02/10/17)

16. The financial implications of the report are contained within paragraph 12 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Conference programme.

Competition flyer/judging criteria.

Electoral Division(s) and Member(s) Affected

All.

C1034

16 October 2017**Agenda Item: 10****REPORT OF THE INTERIM DIRECTOR OF PUBLIC HEALTH****NOTTINGHAMSHIRE JOINT HEALTH AND WELLBEING STRATEGY
CONSULTATION****Purpose of the Report**

1. To invite Members of the Committee to respond to the consultation supporting the refresh of the Joint Health and Wellbeing Strategy.
2. To request that Members of the Committee promote the consultation within their local constituencies, networks and to colleagues.

Information and Advice

3. Nottinghamshire Health and Wellbeing Board was set up in May 2011, initially in shadow form and then as a full committee of the County Council from April 2013. Health and Wellbeing Boards were established in all upper tier authorities under the Health and Social Care Act.
4. Board membership includes elected members (in Nottinghamshire from each of the district and borough councils as well as the County Council), the directors of adult and children's social care, the director of public health and the local Healthwatch. In Nottinghamshire, in addition to representatives from the district and borough councils, the Board also includes representatives from the Police and Crime Commissioners Office and NHS England.
5. The Board has statutory responsibilities to produce:
 - a Joint Strategic Needs Assessment (JSNA), identifying current and future health needs of the local population
 - a Joint Health and Wellbeing Strategy to address those needs identified.
6. Boards also have a duty to improve the integration of services and to reduce health inequalities in their area.
7. The first Health and Wellbeing Strategy for Nottinghamshire was agreed in 2014 for the period 2014 to 2017 and is now due for refresh.
8. A consultation document has been prepared and is subject to a countywide consultation until 29 October 2017.

9. The proposed Strategy document includes a **vision** for the Health and Wellbeing Board, an **approach** to clearly set out how the Board will conduct its business, **4 strategic ambitions** and a number of emerging priorities.
10. The Board would welcome the views of Members of the Children and Young People's Committee, as part of the consultation to agree the second Joint Health and Wellbeing Strategy for Nottinghamshire, on the following proposed vision, approach, ambitions and emerging priorities:

The vision

'To work together to enable the people of Nottinghamshire to live longer, be healthier and have a better quality of life, especially in communities with the poorest health.'

This was the vision from the first Strategy which the Board feels continues to be relevant.

Approach

The Nottinghamshire Health and Wellbeing Board proposes to:

- *Concentrate our efforts on issues that require a shared solution.*
- *Focus on measures which prevent the onset of health problems, disability or dependency.*
- *Take a life course approach as we recognise that poor outcomes often result from an accumulation of factors and poor life chances over time*
- *Place health and wellbeing equity at the centre of all public policy making by influencing other agendas e.g. environment planning and transport.*
- *Build on the strengths of our communities and use place based solutions*
- *Use the evidence base of what works to guide our decisions and when evidence is weak we will ensure we evaluate and learn*
- *Recognise that our citizens have a right to participate in the activities and relationships of everyday life as independently as possible and are an active partner in their own care or support rather than a passive recipient*
- *We will include wider partners such as voluntary and community organisations, service providers, patients/service users, carers and family members equally in planning, delivering and reviewing projects/services.*

Strategic ambitions

The Board is proposing 4 strategic ambitions to focus how it can 'add value'. These are:

A. Healthier decision making

We want to make sure that we influence decisions where there is the potential to impact on improving health and reducing health inequalities

B. Healthy and Sustainable Places

We want to create places which maximise the health benefits for citizens that live or work in those places.

This will mean influencing;

- *The food environment*
- *Physical activity*

Together these will help to;

- ✓ *Reduce dental decay*
- ✓ *Reduce obesity*

- Tobacco
 - Mental wellbeing
 - How we plan where we live - spatial planning
 - Warmer and safer homes
 - Stronger and resilient communities
 - Jobs and work
 - Domestic abuse
 - Compassionate communities supporting those at the end of life
 - Substance misuse (drugs and alcohol)
 - ASD/Asperger's
 - Carers
 - Sexual health
- ✓ Increase levels of physical activity
 - ✓ Increase consumption of fruit and vegetables
 - ✓ Reduce impact of smoking
 - ✓ Reduce social isolation
 - ✓ Improve self-reported well being
 - ✓ Reduce impact of drugs and alcohol
 - ✓ Improve air quality
 - ✓ Reduce avoidable injuries (on the road and at home)
 - ✓ Reduce preventable deaths
 - ✓ Increase breast feeding
 - ✓ Reduce unemployment rates
 - ✓ Reduce suicide
 - ✓ Improve quality of life for those living with dementia
 - ✓ Reduce the prevalence of dementia, diabetes and other long term health conditions

C. A good start in life

- Child poverty
- Children and young people are **safe**
- Children and young people are **happy and healthy**

D. Transforming care services

The residents of Nottinghamshire are covered by 2 Sustainability and Transformation Plans (STPs); Nottingham and Nottinghamshire, South Yorkshire and Bassetlaw. Both STPs are expected to become Accountable Care Systems from 2018/19. Advanced plans are available to the public and already describe in some detail the transformation planned. These support the statutory requirements of the Health and Wellbeing to promote the integration of services.

Ambition A would require all partners to implement the recommendations made in the Local Government Association's [Health in All Policies document](#) which was recently published.

Ambitions B and C present opportunities for the Board to start to take action and a number of potential priorities have been included to illustrate potential issues where the Board would utilise its partnership approach to improve health and wellbeing.

A delivery plan will develop these priorities further to identify clearly defined actions, measureable outcomes and defined timescales.

The local Sustainability Transformation Partnerships will be the primary delivery mechanisms for Ambition D but the Board will maintain an overview.

11. The focus of the consultation is through an [online survey](#) but has been supported by a series of consultation events held in each of the seven districts. More information is

available on the [Health and Wellbeing Strategy webpage](#) and a copy of the consultation document is attached as **Appendix A**.

12. In addition to providing feedback during the Committee meeting Members are also asked to promote the consultation within their local constituencies, networks and to colleagues.
13. There is a [presentation to support the consultation](#) (scroll to the bottom of the page) which is available for use in meetings and with colleagues if required.

Other Options Considered

14. Feedback will be taken from the current consultation and considered before a final Joint Health and Wellbeing Strategy is agreed.

Reason/s for Recommendation/s

15. To take feedback and views from Members of the Committee to inform the Joint Health and Wellbeing Strategy for Nottinghamshire, of which Nottinghamshire County Council is a key partner.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That:

- 1) Members of the Committee respond to the consultation supporting the refresh of the Nottinghamshire Joint Health and wellbeing Strategy.
- 2) Members promote the consultation within their local constituencies, networks and to colleagues.

Barbara Brady
Interim Director of Public Health

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Constitutional Comments (EP 29/09/17)

17. The recommendations fall within the remit of the Children's and Young People's Committee by virtue of its terms of reference.

Financial Comments (SAS 02/10/17)

18. There are no financial implications arising directly from this report

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C1035

Nottinghamshire Joint Health and Wellbeing Strategy

Consultation Document

The Background - What is the Joint Health and Wellbeing Strategy?

It is the County's overarching plan for improving health and wellbeing outcomes for our residents whilst also reducing health inequalities. It is the main way in which the Board executes its legal duty to work on;

- Improving the health and wellbeing of the people in their area
- Reducing health inequalities
- Promoting the integration of services

In Nottinghamshire we believe that all our residents should have the opportunity to make the choices that allow them to live a healthy life, regardless of their income, education or ethnic background. Whilst there is a lot that can be done to keep people healthy and independent we also know that for some of our residents the time will come when they may need some extra help and support to live well with frailty or ill health. When that happens we will work with care services (NHS and social care) along with housing to ensure people get the care and support they need at the right time and in the right place.

Our Vision and approach to Health and Wellbeing in Nottinghamshire

Our Vision:

'To work together to enable the people of Nottinghamshire to live longer, be healthier and have a better quality of life, especially in communities with the poorest health.'

To achieve this we will use the following approach:

- As a Board we will concentrate our efforts on issues that cannot be achieved independently and require a shared solution
- We will focus on preventive measures helping people and communities to support each other and prevent problems from arising
- We will take a life course approach when considering how best to focus actions to improve health and wellbeing, recognising that many poor outcomes result from an accumulation of factors and poor life chances over time
- Health and wellbeing equity will be at the centre of all public policy making by influencing other agendas such as employment, housing, economy, environment planning and transport
- We will build on the strengths of our communities and use place based solutions
- We will make decisions based on evidence or when evidence is weak evaluating so we learn
- We will include wider partners such as voluntary and community organisations, service providers, patients/service users, carers and family members equally in planning, delivering and reviewing projects/services

Q1**Do you agree with the overall Vision?**

☐ Strongly agree
 ☐ Agree
 ☐ Neither agree nor disagree
 ☐ Disagree
 ☐ Strongly disagree

Is there anything missing from the Vision?

Q2**Do you agree that we are taking the right approach?**

☐ Strongly agree
 ☐ Agree
 ☐ Neither agree nor disagree
 ☐ Disagree
 ☐ Strongly disagree

Do you have any comments about our approach?

Our 4 strategic ambitions to focus how the Board 'adds value' are

1. Healthier decision making.

We want to make sure that we influence decisions where there is the potential to impact on improving health and reducing health inequalities

2. Healthy and Sustainable Places

We want to create places which maximise the health benefits for citizens that live or work in those places.

This will mean influencing our emerging priorities which are:

- The food environment
- Physical activity
- Tobacco
- Mental wellbeing
- How we plan where we live - spatial planning
- Warmer and safer homes
- Stronger and resilient communities
- Jobs and work
- Domestic abuse
- Compassionate communities supporting those at the end of life
- Substance misuse (drugs and alcohol)
- ASD/Aspergers
- Carers

Together these will help to

- Reduce dental decay
- Reduce obesity
- Increase levels of physical activity
- Increase consumption of fruit and vegetables
- Reduce impact of smoking
- Reduce social isolation
- Improve self-reported well being
- Reduce impact of drugs and alcohol
- Improve air quality
- Reduce avoidable injuries (on the road and at home)
- Reduce preventable deaths
- Increase breast feeding
- Reduce unemployment rates
- Reduce suicide
- Improve quality of life for those living with dementia
- Reduce the prevalence of dementia, diabetes and other long term health conditions

3. A good start in life

- Child poverty
- Children and young people are safe
- Children and young people are happy and healthy

4. Transforming care services

The residents of Nottinghamshire are covered by 2 Sustainability and Transformation Plans (STPs); [Nottingham and Nottinghamshire](http://www.stpnotts.org.uk) (www.stpnotts.org.uk), [South Yorkshire and Bassetlaw](http://www.smybndccgs.nhs.uk/what-we-do/stp) (www.smybndccgs.nhs.uk/what-we-do/stp). Both STPs are expected to become Accountable Care Systems from 2018/19. Advanced plans are available to the public and already describe in some detail the transformation planned. These support the statutory requirements of the Health and Wellbeing Board to promote the integration of services

Q3

Do you support the 4 strategic ambitions?

☐ Strongly agree ☐ Agree ☐ Neither agree nor disagree ☐ Disagree ☐ Strongly disagree

Is there anything missing from our ambitions?

Q4

We have started to identify potential priorities for action for the Health and Wellbeing Board under the Strategic Ambitions **2. Healthy and sustainable places** and **3. A good start in life**.

Do you think that these are the right emerging priorities to support these strategic ambitions?

☐ Strongly agree ☐ Agree ☐ Neither agree nor disagree ☐ Disagree ☐ Strongly disagree

Do you think anything is missing from the priorities for action listed?

To help us analyse the responses please indicate what type of organisation you are responding on behalf of. Please tick all of the following that apply

<input type="checkbox"/> Public sector organisation in Nottinghamshire	<input type="checkbox"/> Private sector	<input type="checkbox"/> Third Sector or not for profit organisation
<input type="checkbox"/> As a County or District Councillor	<input type="checkbox"/> On behalf of a local community group	<input type="checkbox"/> None of the above (please state below)

If you're responding on behalf of an organisation or group please say which one:

Do you have any responsibility for a particular part of the County? Please tick all that apply

<input type="checkbox"/> Ashfield	<input type="checkbox"/> Bassetlaw	<input type="checkbox"/> Broxtowe	<input type="checkbox"/> Gedling
<input type="checkbox"/> Mansfield	<input type="checkbox"/> Newark & Sherwood	<input type="checkbox"/> Rushcliffe	<input type="checkbox"/> Outside of Nottinghamshire (including Nottingham City)

Stakeholder Network

There is a Stakeholder Network of interested people and organisations which is kept informed of what's happening mainly through emails but also events to discuss particular topics.

Are you already a member of the Nottinghamshire Health & Wellbeing Board Stakeholder Network?

☐ Yes ☐ No

Would you like to join? Please give an email address we can contact you on:

Please return this form via email to nottshws@nottsc.gov.uk (a scanned copy is fine if handwriting is legible) or through the post to: Julia Thornborough, Public Health Division, Nottinghamshire County Council, County Hall, West Bridgford, Nottingham NG2 7QP.

Thank you for taking the time to complete this survey.

16 October 2017

Agenda Item: 11

REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND SKILLS

COMMUNICATIONS STRATEGIES FOR FIRST ADMISSION TO PRIMARY SCHOOL AND TRANSFER FROM INFANT TO JUNIOR/PRIMARY SCHOOL IN SEPTEMBER 2018, AND FOR NOTTINGHAMSHIRE'S CONSULTATION ON SCHOOL ADMISSION ARRANGEMENTS 2019-2020

Purpose of the Report

1. This report seeks approval to run a publicity campaign to inform parents and families about applying for school places for September 2018 for children starting school for the first time (Reception) and transferring from infant school (Year 2) to junior/primary education (Year 3).
2. This report also seeks approval of a communication strategy to inform stakeholders about the statutory consultation on Nottinghamshire County Council's proposed school admission arrangements 2019-2020.

Information and Advice

Children starting school for the first time (Reception) and transferring from infant school (Year 2) to junior/primary education (Year 3)

3. The Council has a responsibility to ensure that a school place is allocated for all Nottinghamshire children whose parents require one.
4. Parents have the best chance of being allocated a place at a school they prefer if they apply on time, make four preferences, and ensure that at least one preference is for a school where their child has high priority within the oversubscription criteria.
5. Previous publicity campaigns to make this information widely available have been effective. For first admission (Reception) in September 2017, 92.2% of on-time applicants were allocated their first preference, and 98.2% of on-time applicants were offered one of their preferences.
6. It is proposed that posters reminding parents of the need to apply for a school place, and of information available to support them when applying, be sent to the following:
 - Early Years providers – including children centres

- All schools in Nottinghamshire
 - Chairs of governors of schools clerked by the Council
 - County Councillors
 - Borough/District Councillors
 - Parish Councils
 - Dioceses
 - MPs
 - Neighbouring Local Authorities
 - GP surgeries
 - Nottinghamshire Libraries
 - Nottinghamshire Leisure Centres
 - Internal services - including
 - Integrated Children's Disability service (ICDS)
 - School Improvement
 - Elective Home Education
 - Place Planning
 - Fair Access.
7. A copy of the poster will be sent to Early Years providers and GP surgeries where no email address is available.
 8. There will also be publicity via social media and the Council's intranet from the opening of the admission round (6 November 2017) to the closing date (15 January 2018).
 9. Two short videos about applying for school places will be posted on the Council's public website.

Consultation on Nottinghamshire County Council's proposed school admission arrangements 2019-2020

10. All admission authorities must determine admission arrangements by 28 February every year.
11. Nottinghamshire County Council, as the local authority, is the admission authority for community and voluntary controlled schools in Nottinghamshire and is therefore responsible for determining the admission arrangements for these schools.
12. The County Council is also responsible for coordinating admission arrangements for all publicly funded schools in its area. These requirements are described in the School Standards and Framework Act (SSFA) 1998 and the School Admissions Code (SAC) 2014 which are available from the Department for Education website www.education.gov.uk
13. Where changes to admission arrangements are proposed, all admission authorities must consult for a minimum of six weeks between 1 October and 31 January in the determination year on the admission arrangements for those schools for which they are responsible (School Admissions Code 2014, paragraphs 1.42 – 1.50).
14. Admission authorities **must** consult with:

- a) parents of children between the ages of two and eighteen years
 - b) other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed arrangements
 - c) all other admission authorities within the relevant area (except that primary schools need not consult secondary schools)
 - d) whichever of the governing body and the local authority who are not the admission authority
 - e) any adjoining neighbouring local authorities where the admission authority is the local authority
 - f) in the case of schools designated with a religious character, the body or person representing the religion or religious denomination.
15. Nottinghamshire County Council's consultation on school admission arrangements 2019-2020 will take place from 2 October 2017 to 26 November 2017.
16. To ensure that all stakeholders are informed and have the opportunity to respond to the consultation, it is proposed that a poster advising of the consultation and a summary of the consultation will be sent by email to those listed in **paragraph 6**.
17. A copy of the poster and summary of the consultation will be sent to Early Years providers and GP surgeries where no email address is available.
18. There will also be publicity via social media and the Council's intranet.

Other Options Considered

19. Without this publicity regarding applying for school places for September 2018 for children starting school for the first time and transferring from infant school to junior/primary education, there is a risk that parents, particularly vulnerable groups, will not apply on time for a school place. Late applicants are more likely to receive an alternative offer of a place at a school which can be at a greater distance from the home address than the schools they prefer.
20. Consultation regarding the proposed school admission arrangements 2019-2020 is not optional.

Reason/s for Recommendation/s

21. To enable the County Council to meet its statutory responsibility to consult on Nottinghamshire County Council's proposed admission arrangements 2019-2020.
22. The methods used are cost effective, particularly the use of social media.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability

and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

24. Consideration has been given to using electronic communication wherever possible to reduce postage costs. To reduce costs, the posters for the admission round (which opens on 6 November 2017) will be sent with the posters and summary of the statutory consultation (which opens on 2 October 2017). The combined cost will be £498 and this will be met by the Admissions budget.

RECOMMENDATION/S

That:

- 1) the publicity campaign to inform parents and families about applying for school places for September 2018 for children starting school for the first time (Reception) and transferring from infant school (Year 2) to junior/primary education (Year 3) be approved.
- 2) the communication strategy to inform stakeholders about the statutory consultation on Nottinghamshire County Council's proposed school admission arrangements 2019-2020 be approved.

Marion Clay
Service Director, Education, Learning and Skills

For any enquiries about this report please contact:

Mary Kiely
Access and Admissions Strategy Team Manager
T: 0115 9774274
E: mary.kiely@nottscc.gov.uk

Constitutional Comments (SLB 27/09/17)

25. Children and Young People's Committee is the appropriate body to consider the content of this report.

Financial Comments (SAS 02/10/17)

26. The financial implications of the report are contained within paragraph 24 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C1037

16 October 2017**Agenda Item: 12****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL
WORK****COMMUNICATION STRATEGY FOR THE NOTTINGHAMSHIRE
OUTSTANDING ACHIEVEMENT 4Uth AWARDS 2017****Purpose of the Report**

1. This report seeks approval of the proposed proactive media strategy surrounding the Nottinghamshire Outstanding Achievement 4Uth Awards 2017.

Information and Advice

2. This is the seventh year that the County Council has organised the award with support from the Nottingham Post newspaper.
3. From April 2017, through the Nottingham Post and other local media, the Council has invited members of the public, professionals, family members and friends to nominate individual young people who have achieved beyond their own boundaries in their lives. This year over 80 nominations have been received from around the County from a range of individuals and organisations including family members, youth workers, teachers, members of the community, voluntary sector organisations etc.
4. The Council has received nominations for young people because of their sporting ability, their contributions to the local community, their achievements at school, their charitable work, and their supportive and caring roles within their families.
5. Last year, more than 65,000 people engaged through social media channels including Twitter, Facebook and Instagram as part of last year's annual 4Uth Awards using the hashtag #4Uth. The Nottingham Post has supported the campaign once again this year and other local newspapers have reported on district winners in their area and used the #4Uth hashtag in social media messages.
6. Due to the success of the media strategy and coverage used in previous years, it is proposed to apply the same strategy to the Awards again this year.
7. There has been significant media interest in all of the young people who were nominated, which has led to the raising of a positive profile of all young people in the County, through a consistent stream of high quality articles published in local papers about the positive impact these young people have made with their peers or their local communities.

8. The formal awards evening will take place at County Hall on Friday 27th October 2017; this event will be opened by Councillor John Handley, Chairman of Nottinghamshire County Council, and the winner will be announced by Councillor Kay Cutts, the Leader of the Council.
9. By the time the overall winner of the Outstanding Achievement 4Uth Award is announced, almost 100 young people and adults from all over Nottinghamshire will have supported the awards and given their time to making it a success.

Other Options Considered

10. No other options have been considered.

Reason/s for Recommendation/s

11. To recognise the outstanding achievements of young people in Nottinghamshire, and raise their profile through a consistent stream of high quality articles.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

13. This event has helped to raise a positive profile of young people within communities in Nottinghamshire.

Financial Implications

14. There are no additional costs associated with the media strategy as this will be delivered centrally via the Communications team.

Crime and Disorder Implications

15. Through increased recognition of local communities about the positive impact young people can achieve there may be a high degree of tolerance given to them and therefore a reduction in the reporting of low level nuisance behaviour when young people gather together in open spaces.

RECOMMENDATION/S

- 1) That the proposed proactive media strategy surrounding the Nottinghamshire Outstanding Achievement 4Uth Awards is approved.

Steve Edwards
Service Director, Youth, Families and Social Work

For any enquiries about this report please contact:

Pom Bhogal
Young People's Service Manager
T: 0115 993277
E: pom.bhogal@nottsc.gov.uk

Constitutional Comments (LM 29/09/17)

16. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

Financial Comments (SAS 02/10/17)

17. The financial implications of the report are contained within paragraph 14 above.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C1038

16 October 2017**Agenda Item: 13**

REPORT OF CORPORATE DIRECTOR, RESOURCES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2017-18.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

Other Options Considered

4. None.

Reason for Recommendation

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That the committee's work programme be noted and consideration be given to any changes which the committee wishes to make

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact:

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Assistant Democratic Services Officer
T: 0115 9773141
E: david.ebbage@nottsc.gov.uk

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All.

CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2017-18

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
20 November 2017			
Performance reporting (Quarter 2 2017/18) – Services for Children and Young People	Quarterly performance report	Celia Morris	Matt Garrard
School Capital Programme progress report	Six month update report	Jas Hundal	Sara Williams
Post 16 area based review		Marion Clay	Marion Clay
Children Missing Education		Marion Clay	Linda Foster/ Karen Hughman
Special Educational Needs and Disability Reforms 'New Burdens' Grants 2016/17 and 2017/18 – progress	Report back on spend & activities	Derek Highton	Jill Norman
Children & Young People's Mental Health & Wellbeing Transformation Plan	Six-monthly report on progress	Kate Allen	Kate Allen/ Lucy Peel
Change to the staffing structure of the Cognition and Learning Team within Schools & Families Specialist Services		Marion Clay	Linda Foster/ Simon Ray
Outcomes of Ofsted inspections of schools – termly update		Marion Clay	Linda Foster
Changes to children's residential provision		Steve Edwards	Ty Yousaf
Youth Service and Outdoor Education media strategies		Steve Edwards	Laurence Jones/ Pom Bhogal
Social Impact Bonds for placements/edge of care		Derek Highton	Jon Hawketts
18 December 2017			
School holiday and term time dates for Local Authority maintained schools in Nottinghamshire 2019/20 to 2022/23	For decision	Marion Clay	Richard Browne
Children, Young People and Families Plan 2016-18 – annual update	Annual update report	Derek Highton	Sean Kelly
Troubled Families Programme in Nottinghamshire – six-month update	Six monthly update report	Steve Edwards	Laurence Jones

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Children's Workforce Health Check Survey 2016-17		Derek Highton	Liz Maslen
Update on recruitment and retention initiatives in Children's Social Care		Steve Edwards	Natasha Wrzesinski
Nottinghamshire Early Years Improvement Plan 2015-17 – annual update & proposed future plan		Derek Highton	Irene Kakoullis
Early Years Advisor post	For decision	Derek Highton	Irene Kakoullis/ Jude Burgess
Nottinghamshire Outstanding Achievement 4Uth Award 2017	Annual update report	Derek Highton	Pom Bhogal
National Children and Adult Services Conference 2017	Report back on attendance	Colin Pettigrew	Colin Pettigrew/ Natasha Wrzesinski
Local Authority governor appointments/ reappointments to school governing bodies	Quarterly report on appointments made	Marion Clay	Jane Mansell
15 January 2018			
Financial support for students in post-16 education	Annual determination	Marion Clay	Linda Foster
Exceptional payments for school clothing and footwear 2017/18	Annual determination	Marion Clay	Linda Foster
Looked After Children and Care Leavers Strategy 2015-18 – review and next steps	Annual report	Steve Edwards	Amanda Collinson/ Natasha Wrzesinski
Rota visits to children's homes: Autumn 2017	Six monthly report	Steve Edwards	Vonny Senogles
New three year national capital funding programme 'Special Provision Capital Grant' – Nottinghamshire's allocation – outcome of consultation		Marion Clay	Matt Rooney
12 February 2018			
Performance reporting (Quarter 3 2017/18) – Services for Children and Young People	Quarterly performance report	Celia Morris	Matt Garrard
Home to school and Post 16 Transport policies 2019-20		Marion Clay	Dave Litchfield

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Nottinghamshire School Admission Arrangements 2019/20		Marion Clay	Mary Kiely
19 March 2018			
Performance figures for Nottinghamshire schools, academies and colleges – academic year 2016/17	For information	Marion Clay	Linda Foster
Children & Young People's Mental Health & Wellbeing Transformation Plan	Six-monthly report	Kate Allen	Kate Allen/ Lucy Peel
School Capital Programme progress report	Six month update report	Jas Hundal	Sara Williams
Early Years capital projects update		Derek Higton	Irene Kakoullis
National Minimum Fostering Allowances and Fees to Foster Carers	Annual determination	Steve Edwards	Naomi Sills/ Tara Pasque
Child Sexual Exploitation and Children Missing from Home and Care: update	Six-monthly update	Steve Edwards	Hannah Johnson/ Joe Foley
Schools Forum and Education Trust Board officer group report	Annual officer group report	Marion Clay	Marion Clay
Local Authority governor appointments/ reappointments to school governing bodies	Quarterly report on appointments made	Marion Clay	Jane Mansell
23 April 2018			
Update on regulatory inspections of children's services		Colin Pettigrew	Natasha Wrzesinski
21 May 2018			
Performance reporting (Quarter 4 2017/18) – Services for Children and Young People	Quarterly performance report	Celia Morris	Matt Garrard
Progress report on Adoption Services restructure, staffing restructure of the Safeguarding, Assurance and Improvement Group and Increase in establishment of Personal Advisor posts		Colin Pettigrew	Tara Pasque/ Jon Hawketts/ Natasha Wrzesinski
18 June 2018			
Troubled Families Programme in Nottinghamshire – six-month update	Six monthly update report	Steve Edwards	Laurence Jones

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Principal Child and Family Social Worker - annual report 2017	For information	Steve Edwards	Diana Bentley
Local Authority governor appointments/ reappointments to school governing bodies	Quarterly report on appointments made	Marion Clay	Jane Mansell
16 July 2018			
Nottinghamshire Childcare Sufficiency Assessment 2018		Steve Edwards	Laurence Jones
Child Sexual Exploitation and Children Missing from Home and Care: annual report 2016/17		Steve Edwards	Pam Rosseter
Children's Workforce Health Check Survey 2017-18		Derek Higton	Liz Maslen
Looked After Children and Care Leavers Strategy 2015-18 – annual progress report	Annual report	Steve Edwards	Amanda Collinson/ Natasha Wrzesinski
Rota visits to children's homes: Spring 2018	Six monthly report	Steve Edwards	Vonny Senogles
To be placed			
Review of the Schools Swimming Service offer		Steve Edwards	Laurence Jones
Short Breaks offer – outcome of review		Derek Higton	Jill Norman
Progress with Special Educational Needs & Disability Strategy and Action Plan		Derek Higton	Jill Norman
Multi-Agency Safeguarding Hub - review		Steve Edwards	Holly Smitheman
Outcome of Ofsted inspections of schools – termly update	Spring term report	Marion Clay	Linda Foster
Children Centres remodelling		Derek Higton	Irene Kakoullis
Integration of transfer from children's to adult services		Steve Edwards	tbc
Teacher recruitment communication strategy		Marion Clay	Linda Foster
Teacher recruitment campaign strategy – progress reports		Marion Clay	Linda Foster