

## **Children and Young People's Committee**

**Monday, 08 July 2013 at 10:30**

**County Hall, County Hall, West Bridgford, Nottingham NG2 7QP**

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### **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of the previous meeting held on 10 June 2013   | 3 - 8   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Introduction to services - Youth, Families and Culture   | 9 - 10  |
| 5  | Achieving 2 year olds free early education entitlement   | 11 - 14 |
| 6  | Arrangements for Educational Attendance  | 15 - 20 |
| 7  | Rota visits to children's homes - February and March 2013  | 21 - 24 |
| 8  | Provision of funding for adaptations to Local Authority foster homes   | 25 - 28 |
| 9  | Annual officer group report from Nottinghamshire Children's Trust and refresh of the Children, Young   | 29 - 70 |
| 10 | Establishment of an Early Help Unit Aligned to the Multi-Agency Safeguarding Hub   | 71 - 74 |
| 11 | Realignment of Youth Work teams in the Young People's Service  | 75 - 94 |

12	Establishment of posts	95 - 100
13	Authority and Local Authority Governor Appointments and Reappointments	101 - 106
14	Work Programme	107 - 112

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sara Allmond (Tel. 0115 977 3794) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

# minutes

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 10 June 2013 (commencing at 10.30 am)

## Membership

Persons absent are marked with `A`

## COUNCILLORS

John Peck JP (Chairman)

John Allin

Alan Bell

Boyd Elliott

Kate Foale

Alice Grice

Keith Longdon

Philip Owen

Sue Saddington

A Jacky Williams

John Wilmott

Ex-officio (non-voting)

A Alan Rhodes

## CO-OPTED MEMBERS (NON-VOTING)

A Ms G Neill

A Mr James Parry

Mr David Richards JP

Mr John Rudd

## OTHER MEMBERS IN ATTENDANCE

Liz Yates

## OFFICERS IN ATTENDANCE

Dr Kate Allen	Adult Social Care, Health and Public Protection
Sara Allmond	Policy, Planning and Corporate Services
Steve Edwards	Children, Families and Cultural Services
Jon Hawketts	Children, Families and Cultural Services
Derek Higton	Children, Families and Cultural Services
Laurence Jones	Children, Families and Cultural Services
Anthony May	Children, Families and Cultural Services
Pip Milbourne	Children, Families and Cultural Services
Neil Robinson	Environment and Resources
John Slater	Children, Families and Cultural Services

## **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

### **RESOLVED 2013/030**

That the appointment of Councillor John Peck as Chairman and Councillor Liz Plant as Vice-Chairman by Full Council on 16 May 2013 for the ensuing year be noted.

## **MEMBERSHIP OF THE CHILDREN & YOUNG PEOPLE'S COMMITTEE**

### **RESOLVED 2013/031**

That the membership of the Committee as set out above be noted.

## **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Jacky Williams (other reasons).

## **DECLARATIONS OF INTEREST**

Councillor Kate Foale declared a private interest in item 12 – Annie Holgate Community Infant & Nursery and Annie Holgate Community Junior Schools, Hucknall – possible amalgamation, as she had been deployed there for a period of time as National Leader of Governance, designated by the National College of School Leadership, to coach the Chair of Governors in working in challenging circumstances.

## **MINUTES OF THE LAST MEETING HELD ON 15 APRIL 2013**

### **RESOLVED: 2013/032**

The minutes of the previous meeting of the Committee held on 15 April 2013, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman, with the following amendments:-

Page 3 - Youth Offending Work and Looked After Children Placed Away from Home. Paragraph to be amended to read:-

“Laurence Jones and Anthony May responded to Members’ questions and comments on the report.”

## **MINUTES OF THE LAST MEETING OF THE EARLY YEARS AND YOUNG PEOPLE'S SUB-COMMITTEE HELD ON 19 MARCH 2013**

### **RESOLVED: 2013/033**

The minutes of the last meeting of the Early Years and Young People's Sub-Committee held on 19 March 2013 were noted

## **TERMS OF REFERENCE**

### **RESOLVED: 2013/034**

That the terms of reference for the Committee be noted.

## **INTRODUCTION TO SERVICES: CHILDREN'S SOCIAL CARE**

Steve Edwards gave a presentation giving an introduction to the work of Children's Social Care.

### **RESOLVED: 2013/035**

That the contents of the presentation be noted.

## **PERFORMANCE REPORTING 2012/13 – SERVICES FOR CHILDREN AND YOUNG PEOPLE**

John Hawketts introduced the report which provided a summary of the performance of the Council's services for children and young people during 2012/13.

### **RESOLVED: 2013/036**

That the performance of the Council's services for children and young people during the period 1 April 2012 to 31 March 2013.

## **INTEGRATED COMMISSIONING ARRANGEMENTS FOR CHILDREN'S HEALTH SERVICES**

Dr Kate Allen introduced the report which provided information on the proposed integrated commissioning arrangements for children's health services in Nottinghamshire.

### **RESOLVED: 2013/037**

1. That the establishment of the Nottinghamshire Integrated Commissioning Hub for children's health services be approved.
2. That the proposed structure of the Integrated Commissioning Hub, as detailed in Appendix 1 of the report, including the establishment of four new posts, as detailed in paragraphs 20 and 24 of the report be approved.
3. That the proposed governance arrangements for the integrated commissioning of services for children, young people and families, as detailed in Appendix 3 of the report, be approved.

## **A STRATEGY FOR CLOSING THE EDUCATIONAL GAPS IN NOTTINGHAMSHIRE – END OF YEAR ONE REVIEW**

John Slater introduced the report which presented a review of the impact of the first year of the Strategy.

### **RESOLVED: 2013/038**

1. That the success of the Closing the Gap Strategy after its first year of implementation be noted.
2. That the Committee continue to monitor the Strategy by receiving six-monthly review reports.

## **ANNIE HOLGATE COMMUNITY INFANT & NURSERY AND ANNIE HOLGATE COMMUNITY JUNIOR SCHOOLS, HUCKNALL – POSSIBLE AMALGAMATION**

John Slater presented the report which detailed the proposal on the possible amalgamation of Annie Holgate Community Infant & Nursery and Annie Holgate Junior Schools.

### **RESOLVED: 2013/039**

1. That the outcome of the formal consultation with staff, governors, pupils, parents/carers, local community and other interested parties about the proposals as referred to in paragraph 1 of the report, be noted.
2. That the publication of a Statutory Notice be agreed, under the provisions of Sections 11 and 15 of the Education and Inspections Act 2006, for the proposal to amalgamate Annie Holgate Infant and Nursery School and Annie Holgate Junior School to form a single 3-11 years community primary school with early years provision, in existing accommodation, from September 2014 at the earliest.
3. That the Committee receive a further report on the outcome of the School Adjudicator's decision on whether or not the proposed amalgamation can be implemented.

## **SCHOOLS WITH AN INCREASE IN SCHOOL PLACES OF 25% OR MORE: OUTCOME OF STATUTORY CONSULTATION**

John Slater introduced the report which set out proposals to increase the number of school places by more than 25% at four Nottinghamshire schools.

### **RESOLVED: 2013/040**

1. That the outcome of the formal consultation with staff, governors, pupils, parents/carers, local community and other interested parties about the proposals as referred to in paragraph 1 of the report, be noted.

2. That to ensure provision is available in 2014/15 the publication of Statutory Notices be agreed, under the provisions of Section 19 of the Education and Inspections Act 2006, for the proposal to significantly increase:-
  - the number of pupil places at Beardall Street Primary School from 210 places to 315 places
  - the number of pupil places at Forest Town Primary School from 280 places to 400 places
  - the number of pupil places at Pierrepont Gamston CE Primary School from 210 to 315 places
  - the number of pupil places at Round Hill Primary School from 420 places to 525 places
3. That the Committee receive a further report on the outcome of the four week representation period of the County Council's published Section 19 notices.
4. That the advice from the Department for Education concerning Fountaindale School as referred to in paragraphs 29-31 of the report, be noted.

#### **EXCEPTIONAL PAYMENTS FOR SCHOOL CLOTHING AND FOOTWEAR 2013/14**

John Slater introduced the report which proposed to continue an agreed scale of payments for school clothing and footwear allowances paid under the category of exceptional circumstances, subject to discretion.

#### **RESOLVED: 2013/041**

That it be approved that a scale of payments for allowances granted under the exceptional circumstances category continue to be applied, as a guide only, up to a maximum of £50 per qualifying pupil: 25% of the full allowance for infant school children, 50% of the full allowance for junior school and Year 11 children and 75% of the full allowance for other secondary school children. Individual circumstances would be taken into account when determining the amount.

#### **CHILD SEXUAL EXPLOITATION ACTION PLAN**

Steve Edwards introduced the report which provided an update on progress made on the Child Sexual Exploitation Action Plan.

#### **RESOLVED: 2013/042**

1. That the update on the Child Sexual Exploitation Action Plan be noted
2. That the Committee receive a further update report on the Action Plan in six months.

## **WORK PROGRAMME**

### **RESOLVED: 2013/043**

That the work programme be noted.

The meeting closed at 12.18 pm.

### **CHAIRMAN**



**8 July 2013****Agenda Item: 4****REPORT OF THE CORPORATE DIRECTOR FOR CHILDREN, FAMILIES AND  
CULTURAL SERVICES****INTRODUCTION TO SERVICES: YOUTH, FAMILIES AND CULTURE****Purpose of the Report**

1. To provide the Children and Young People's Committee with an introductory overview of some of the key service areas within its remit.

**Information and Advice**

2. To support the new Committee's work, officers will deliver short introductory presentations at the first four meetings, in order to provide Members with an overview of the work of the key service areas that fall within its remit. The presentations will focus in turn on the work of each division within the Children, Families and Cultural Services Department, i.e. Children's Social Care, Youth, Families and Culture, and Education Standards and Inclusion, and Public Health will give a presentation on the integrated commissioning hub for children's health services in the County.
3. The second of these cover the key services for children and young people from within the Youth, Families and Culture Division, namely:
  - Young People's Service
  - Targeted Support and Youth Justice Service
  - Early Years and Early Intervention Service
  - Cultural and Enrichment Services
4. Members will have the opportunity to ask questions following the presentation.
5. The Committee's consideration of each of the presentations will inform the future Work Programme.

**Reason/s for Recommendation/s**

6. To support the Committee's ongoing consideration of matters relating to the provision of services to children and young people across Nottinghamshire.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That Committee notes and comments upon the introductory service presentations.

**Anthony May**  
**Corporate Director for Children, Families and Cultural Services**

**For any enquiries about this report please contact:**

Derek Higton  
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E: derek.higton@nottsc.gov.uk

## **Constitutional Comments**

8. As this report is for noting only, no Constitutional Comments are required.

## **Financial Comments (KLA 20/06/13)**

9. There are no financial implications arising directly from this report.

## **Background Papers**

None.

## **Electoral Division(s) and Member(s) Affected**

All.

C0247

**8 July 2013****Agenda Item: 5**

## **REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**

### **ACHIEVING 2 YEAR OLDS FREE EARLY EDUCATION ENTITLEMENT**

#### **Purpose of the Report**

1. To update Committee on the development of the free early education programme for 2 year olds in Nottinghamshire and to outline progress with the roll out of the offer across Nottinghamshire.

#### **Information and Advice**

2. The Government is introducing a new targeted entitlement for two year olds to access free early education (up to 15 hours per week). This is part of the Government's Fairness Premium, to drive up social mobility and improve life chances. The initial focus will be on disadvantaged children (those who are Looked After or who will be entitled to receive Free School Meals), who are currently less likely to access the benefits of early education. The new entitlement will be implemented in two phases. In September 2013 (phase one), around 130,000 (20%) two year olds in England will be able to access free early education places. From 2014 (phase two), the entitlement will be extended to around 260,000 (40%).
3. In Nottinghamshire, the delivery of early years provision is currently managed through a partnership between the Council, schools and private, voluntary and independent (PVI) sector providers, with provision including day nurseries, playgroups and childminders.
4. The early years sector in Nottinghamshire has had early experience through piloting arrangements for delivering the new entitlement, and as such currently provides 219 places for the most vulnerable 2 year olds. From September 2013, the requirement for Nottinghamshire will be to offer early education places for 1,625 2 year olds (Department for Education (DfE) figures).
5. In addition to the eligibility criteria set out in paragraph 2 above, the DfE allows some local flexibility regarding the identification of some children who may be eligible from September 2013. This means that there will be flexibility in identifying and targeting children who may access the offer, based upon the local knowledge of services and professionals.
6. The revenue funding for the additional places is delivered through the Council, via the Dedicated Schools Grant (£4.7m in 2013/14). In addition, there are two other funding streams:-

- Trajectory funding of £1.4m in 2013/14 (for capacity building purposes including training, staff recruitment & equipment)
  - Capital funding of £1.1m in 2013/14 (to develop provision/settings).
7. This funding is being allocated based on the capacity building needs of individual localities, based upon an analysis of those areas where support is needed to build capacity and to improve current provision. A capacity/place building programme has been implemented to ensure that all appropriate early years providers are able to apply to access the funding, and training and workshops are being delivered in all districts to support providers to navigate through the procurement process associated with the establishment of additional places.
8. The DfE has made a strong recommendation that only provisions with a 'Good' or 'Outstanding' grade may be used to deliver places. The new early years Ofsted inspection framework is very challenging for early years settings, and is resulting in some settings receiving lower than anticipated inspection outcomes. However, the Council's Early Years Specialist Teacher Team is currently engaged with those settings requiring improvement and is targeting its work to support their improvement (though this relies heavily on the cooperation and engagement of those settings).
9. **Table 1** highlights that on a County-wide basis the Council is in a position to secure the required amount of additional early years education places by September 2013. However, at a more local level, analysis suggests that capacity pressures are strongest in the following areas: Huthwaite in Ashfield; Ladybrook and Ravensdale in Mansfield; and Netherfield in Gedling. In addition, there is limited provision in Ollerton which is currently graded as 'Good' in Ofsted terms. As a response to these pressures, work is underway to build capacity in these communities by developing and expanding existing provision and in some cases building new day-care settings. The Service will work with parents to access local provision, and is developing child minder networks to meet the demand in areas where there is a current lack of places.

**Table 1**

District	NCC estimate of eligible children September 2013	Ofsted registered day nursery/play group places available September 2013	Comments
			<b>There are approximately 1,000 Ofsted registered child-minders in Nottinghamshire</b>
Ashfield	402	279	Existing child minding capacity will initially be used to provide the remaining 123 places
Bassetlaw	231	314	
Broxtowe	147	207	
Gedling	210	379	
Mansfield	364	265	Existing child minding capacity will initially be used to provide the remaining 99 places
Newark & Sherwood	224	443	
Rushcliffe	47	302	
<b>Total</b>	<b>1625</b>	<b>2189</b>	

10. The Council's Customer Service Centre will deal with the high volume of anticipated enquiries from parents about eligibility and information on where provision can be found in their local areas. In addition, a communications plan is currently being delivered to publicise the offer across the County. The Council will write to all eligible parents to outline details of how to access the offer for their child.

## **Summary**

11. Nottinghamshire County Council is in a strong position to fully deliver the 2 year olds early education offer from September 2013. In the main, parents will be able choose the setting - day nursery, playgroup or child-minder - that is the most suitable for them and their child in their local area.
12. The Early Years Service will continue to support growth in the market for providing free child care to vulnerable 2 year olds and will be in a strong position to meet the Government requirement for a further expansion of 2 year old places to approximately 3,400 by September 2014.

## **Other Options Considered**

13. No other options have been considered.

## **Reason/s for Recommendation/s**

14. To consider the content of the report and the wider implications.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

16. Parents with eligible children will have a choice of settings in most areas in the County; however where the eligible number of children is high and the availability of places is low, parents will have a more limited choice. Children's Centres will provide additional support to parents who require extra help with finding available and suitable day care places.

## **Financial Implications**

17. Funding is provided by the Department for Education to support the provision of places, build capacity and for capital improvements. In April 2014 the revenue elements of this funding will be aligned with current revenue funding for the early education of 3 and 4 year olds.

## **Equalities Implications**

18. Due regard has been given to the Public Sector Equality Duty.

## **Safeguarding of Children Implications**

19. All settings operate within the Nottinghamshire Safeguarding Children Procedures and all provision is regulated by Ofsted.

## **RECOMMENDATION/S**

- 1) That the development of the free early education programme for 2 year olds in Nottinghamshire and the plans to address capacity for the roll out of the offer for Nottinghamshire be noted.

**Derek Highton**  
**Service Director, Youth, Families and Culture**

**For any enquiries about this report please contact:**

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## **Constitutional Comments**

20. As this report is for noting only, no Constitutional Comments are required.

## **Financial Comments (KLA xx/06/13)**

- 21.

## **Background Papers and Published Documents**

Families in the Foundation Years - DfE, 2012

## **Electoral Division(s) and Member(s) Affected**

All.

C0250

**8 July 2013****Agenda Item: 6**

## **REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**

### **ARRANGEMENTS FOR EDUCATIONAL ATTENDANCE**

#### **Purpose of the Report**

1. This report informs the Committee of the current provision of education welfare services to meet the Council's statutory obligations in relation to attendance and the Council's wider approach to tackling poor attendance.
2. The report seeks approval for a new Code of Conduct in relation to Education Penalty Notices to be issued, which allows head teachers to exercise their legal power to issue notices if they wish, and approval for a new approach to cross-border educational welfare work be developed where the local authorities take responsibility for cases based on the residential address of the family rather than the location of the school.

#### **Information and Advice**

##### **Background**

3. Under the Education Act 1996 parents are responsible for making sure that school age children receive "efficient full-time education that is suitable to the child's age, ability and aptitude and to any special educational needs the child may have". The Act also requires Councils to make arrangements to establish the identities of those children residing in their area who are not in receipt of a suitable education. If it appears to a Council that a child is not receiving a suitable education, procedures for issuing a School Attendance Order must commence.
4. Schools are legally required to take an attendance register twice a day. The register must show whether any absence is authorised or unauthorised. There are two offences relating to parental responsibility for ensuring regular attendance at school or alternative provision: if a registered pupil is absent without authorisation from school or alternative provision, or if the parent knows that his/her child is failing to attend regularly, and fails to cause him/her to do so, they are guilty of an offence. It is the role of the Council to investigate and prosecute such offences. On conviction a parent may receive an Absolute or Conditional Discharge, Fine, Community Order, Parenting Order or a custodial sentence.
5. The Education Act 1996 introduced penalty notices as an alternative to prosecution. As such, parents may discharge potential liability for conviction for an offence by paying a penalty. There is no legal requirement for there first to have been a penalty notice before proceeding to prosecution.

6. Since April 2012 the functions of the Council, as described above, have moved from a discrete 'Attendance Team' to become integrated within the Targeted Support and Youth Justice Service.

### **General Approach to Matters of Attendance and the Risk of Exclusion**

7. The Targeted Support Service is for young people aged 8-18 years who are vulnerable but who do not meet the threshold for social care intervention. Factors in young people needing targeted support include the following issues, although there may be other concerns. The most common are:
  - Problems with drugs or alcohol
  - Difficulties finding work, training or re-entering education having left school
  - Being at risk of getting involved in anti-social behaviour and crime
  - Going missing from home or problems with regular school attendance
  - Being homeless, or at risk of homelessness
  - Being a carer of a disabled parent
  - Being pregnant or a teenage parent.
8. It is through the Targeted Support Service that the Council discharges its statutory responsibilities for monitoring and enforcing school attendance. The Group Manager for the Service holds the delegated authority to issue School Attendance Orders and to issue penalty notices or instigate proceedings for the prosecution of parents. The threshold for school referrals for attendance is 85% or below, or an identifiable pattern of absence, for example every Friday or a sudden change in attendance without explanation.
9. Where schools have been unable to address issues of attendance through their interactions with a child's family, or where they are concerned that a child's behaviour makes exclusion likely, they may refer cases to the Service. As a minimum, in the six weeks prior to making a referral to Targeted Support for an attendance issue, the school should have:
  - Identified an issue with attendance and decided upon the need for intervention to improve attendance
  - Spoken to the child/young person and their parents/carers about the poor attendance, sharing and explaining the attendance record
  - Written to the parents/carers as a follow on from the conversations above outlining the attendance issues (if attendance has not improved following the conversation)
  - Invited the parents/carers into school to discuss the attendance issue (if the letter has not resolved the attendance issue)
  - Undertaken a home visit to discuss the continuing attendance issue (if it has not been resolved by a meeting at school).
10. A Targeted Support Case Manager is then appointed to carry out a structured assessment of the issues for the child and family through interviews and access to a range of records held by professional agencies. They will then agree a plan with the family to improve attendance or behaviour. This may include a formal Parenting Contract. Where a parent fails to engage in the assessment or planning, or fails to make sufficient efforts to improve the situation, then prosecution proceedings may commence.



11. Within the Targeted Support Service there are three full time posts of Senior Case Manager with a specific remit around Educational Welfare. These are supported by a number of Case Managers. Where children are of primary school age they will work in collaboration with early years services, through the local children's centre. There are also three full time Parenting Coordinator posts within Targeted Support who manage Parenting Contracts and Orders and who, with support staff, deliver interventions to improve parenting ability.

### **The Framework for Making Decisions on Enforcement and Prosecution**

12. Prior to September 2012 decisions on prosecution were made by individual officers, based upon their individual interpretation of primary legislation. This has led to a risk of a lack of consistency in decisions around prosecution. To address this risk an Enforcement Procedure has been developed by the Service, and is currently being finalised in consultation with head teachers and the Courts. It is intended that the new procedure will formally come into effect in September 2013. In summary, officers must now consider four domains before deciding to prosecute. **Table 1** below sets out these respective domains.

**Table 1** - Enforcement Procedure Domains

<b>Culpability</b>	Did the young person (or parent) have control over the circumstances that led to their non-compliance? Was the instruction reasonable taking into account belief, ability and disability?
<b>Understanding</b>	Are there factors related to special educational need, maturity or mental / emotional health that impact on the parent/child's ability to comply fully?
<b>Patterns of behaviour</b>	Is the behaviour part of a pattern of non engagement that the parent or child/young person seems unwilling to address (for example is the same excuse used many times)?
<b>Available evidence</b>	Is it possible for documentary evidence to be provided to support an excuse for non-compliance? If so has it been provided? Is there a person who can provide trustworthy testimony to support the child/parent's reason for non compliance?

### **The Use of Educational Penalty Notices**

13. Section 23 of the Anti-Behaviour Act 2003 empowers designated officers, head teachers (deputy and assistant head teachers authorised by them) and the police to issue penalty notices in cases of unauthorised absence from school. In doing so, schools must abide by a Code of Conduct drawn up by the Council. The current Code of Conduct issued by the Council prevents head teachers from exercising their power in law, instead instructing them to refer to the Council to issue penalty notices. This position was taken in an effort to ensure consistency in the application of penalty notices, and to ensure that sufficient evidence was available if a subsequent prosecution was required in the event of non-payment.

14. In the light of this, the Code of Conduct has recently been reviewed. Therefore, from September 2013, it is proposed that a revised Code of Conduct be issued that will properly reflect the statutory powers of head teachers, within a clear framework of evidential standards and decision making. This will be co-terminus with the Enforcement Procedure described in paragraph 12 of this report.

### **Cross Border Issues**

15. Parents increasingly have choice over where their child attends school. This sometimes means that a family's home address and the location of the school are not always within the boundaries of the same local authority. The current approach between councils has been to address attendance issues in relation to the location of the school. This has disadvantaged Nottinghamshire as it is a 'net importer', with more parents from other local authority areas choosing to send their children to Nottinghamshire schools than Nottinghamshire parents choosing to school children outside of the County. It has also meant that the Targeted Support Service has been unaware of Nottinghamshire children experiencing issues with attendance if they are not in a local school, and therefore being unable to assess whether intervention is needed within a family to deal with underlying issues.
16. It is therefore proposed to try to reach agreement with neighbouring authorities - and in particular with Nottingham City Council in the first instance - for the transfer of work to the Council area where the young person is resident. This should allow the assessment of the need for early intervention provision, and ensure the Council is not financially disadvantaged as a 'net importing' authority.

### **Other Options Considered**

17. The option of maintaining the status quo with regard to the use of Penalty Notices and cross border work has been considered but is judged as inconsistent with the Council's Policy Statement for Schools and the Council's approach to the provision of early help services.

### **Reason/s for Recommendation/s**

18. To ensure that educational welfare work is consistent with the Council's Policy Statement for Schools and the Council's approach to the provision of early help services.

### **Statutory and Policy Implications**

19. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

20. It is assessed that the impact of these changes on service users will be positive as it will ensure that there is a more consistent application of enforcement and an offer of help when it is needed, regardless of the school that the child attends.

## **Financial Implications**

21. There are no immediate financial implications arising from the recommendations.

## **Equalities Implications**

22. Due regard has been given to the Public Sector Equality Duty.
23. An Equality Impact screening has been undertaken and there are no negative equality implications from the recommendations.

## **Crime and Disorder Implications**

24. There are no crime and disorder implications resulting from these recommendations.

## **Safeguarding of Children Implications**

25. This strategy has been formulated with a specific aim of safeguarding young people through early identification of problems and support to help them achieve their potential.

## **RECOMMENDATION/S**

That:

- 1) the current provision of education welfare services to meet the Council's statutory obligations in relation to attendance and the Council's wider approach to tackling poor attendance be noted.
- 2) a new Code of Conduct in relation to Education Penalty Notices be issued, which allows head teachers to exercise their legal power to issue notices if they wish.
- 3) a new approach to cross-border educational welfare work be developed where the local authorities take responsibility for cases based on the residential address of the family rather than the location of the school.

**Derek Higton**  
**Service Director, Youth, Families and Culture**

**For any enquiries about this report please contact:**

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**Constitutional Comments (LM 13/06/12)**

26. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

**Financial Comments (KLA 10/06/12)**

27. There are no financial implications arising directly from this report.

**Background Papers and Published Documents**

Current Code of Conduct – Educational Penalty Notices

Policy Statement for Schools – report to Children & Young People's Committee on 3 December 2012

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

All.

C0239

**8 July 2013****Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR, CHILDREN'S SOCIAL CARE****ROTA VISITS TO CHILDREN'S HOMES: FEBRUARY AND MARCH 2013****Purpose of the Report**

1. To inform the Committee of the outcome of six-monthly rota visits to Nottinghamshire County Council's children's homes that took place in February and March 2013.
2. To seek approval for the Chair of the Corporate Parenting Sub-Committee, with the Group Manager, Access to Resources, to manage the arrangements for six-monthly rota visits by councillors and ensuring that those councillors undertaking rota visits receive an appropriate induction.

**Information and Advice**

3. **Lyndene** children's home was visited on 11 March 2013 Councillor Ged Clarke. The visit was very positive, with Councillor Clarke able to see the improvements made in the working partnerships with Child & Adolescent Mental Health Services (CAMHS), offering a consultative resource for the carers within the home. All young people have their own bank accounts, and there were good education packages evident. Young people are involved in interviews for carers, and attend their own reviews. He also noted the home has a good, co operative working relationship with the police on matters of safeguarding. There were no recommendations.
4. **Caudwell House** was visited on 12 February 2013 by Councillor Allen Clarke. This was also a very positive visit. Councillor Clarke commented that "All bedrooms are personalised with young people having access to a TV and music". Health colleagues provide robust packages of training on health issues with yearly refreshers. All young people have residential plans that address the five outcomes in Every Child Matters, and they are involved in decisions at all levels, dependent on their abilities. Young people can request a short break with their peers, to develop friendships. There was one recommendation: *"IT equipment needs updating. Suggest an urgent assessment takes place"*. This is a continuing debate with IT resources.
5. **Minster View** was visited on 12 February 2013, also by Councillor Allen Clarke. He recorded that the internal rooms in the home are all maintained to a very high standard, recognising the hard work and dedication of the carers and handyperson. All young people have regular health appointments, clear behaviour management plans and robust safeguarding processes. There is a range of activities available to promote positive behaviours, friendships and learning. The home also works very closely with special schools. Councillor Clarke observed that the guttering on the building is leaking and is

affecting the electrics, and this needs replacing. This is currently on the list with Property Services, and has been for the last year. There was one recommendation: "To discuss with highways regarding access to Minster View in severe weather". This is being addressed in preparation for this winter.

6. **Oakhurst** was visited on 25 February by Councillors Fiona Asbury and Bob Cross. Councillor Asbury was able to see the refurbished bathroom, which was a recommendation from her last visit. All young people have clear residential plans detailing behaviour management strategies and risk assessments, which are reviewed at least monthly. The home is well decorated and maintained. There was one recommendation: "Upgrade the children's computers' memory". This is being addressed by the manager.
7. **West View** was visited on 4 March 2013 by Councillor Bob Cross. He noted that young people were being kept safe, and the home had good links with CAMHS. Young people have clear care and residential plans, and are encouraged to develop independent living skills. There were two recommendations: "Bay roof leaking and needs attention. Saniflow toilet is dirty/smelly/unhygienic and needs replacing". This work is still outstanding. The bay window work is due to take place soon, since being reported in December 2012. .
8. **The Big House** was visited on 18 February 2013 by Councillors Ged Clarke and John Allin. It is again noted that the current building is in poor condition, and not fit for purpose. Councillors record "Staff are of the highest standard" and young people have robust care plans which address all their care, leisure and health needs. There were no recommendations.
9. **Clayfields House**: there was no report available for Clayfields House.

### **Other Options Considered**

10. As this is a report for noting, it is not necessary to consider other options.

### **Reason/s for Recommendation/s**

11. The report is for noting only.

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Equalities Implications**

13. Due regard has been given to the Public Sector Equality Duty.

## **RECOMMENDATION/S**

That:

- 1) the outcome of six-monthly rota visits to Nottinghamshire County Council's children's homes that took place in February and March 2013 be noted.
- 2) approval be given for the Chair of the Corporate Parenting Sub-Committee, with the Group Manager, Access to Resources, to manage the arrangements for six-monthly rota visits by councillors and ensuring that those councillors undertaking rota visits receive an appropriate induction.

**Steve Edwards**  
**Service Director, Children's Social Care**

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### **Constitutional Comments**

14. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments (KLA 20/06/13)**

15. There are no financial implications arising directly from this report.

### **Background Papers**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

C0256





**8 July 2013****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR, CHILDREN'S SOCIAL CARE****PROVISION OF FUNDING FOR ADAPTATIONS TO LOCAL AUTHORITY  
FOSTER HOMES****Purpose of the Report**

1. This report seeks approval to provide funding totalling £84,000 for adaptations to three Local Authority foster homes.

**Information and Advice****Background**

2. LF and BF, SG and FG, and HH and PH are approved foster carers for Nottinghamshire County Council and are Emergency Foster Carers. They provide foster placements for children and young people in crisis situations. As such, the foster carers need to be very flexible in meeting the needs of diverse children and young people across a wide age range. Their role involves providing stability for the child/ren in crisis, helping to assess their needs, and supporting the child/ren to move to a more permanent family placement.

**LF and BF**

3. LF and BF have been approved as foster carers since 2006 and are experienced and competent foster carers. Currently the couple are able to provide one placement at a time.
4. LF and BF are committed to their fostering career and are prepared to extend their property, via a single storey extension, to increase their capacity to provide a second foster placement, and potentially a very short-term third placement. As well as providing this extra capacity for the fostering service, the extension would facilitate the foster carers to provide the important resource of placements for two siblings, or for parent and baby foster placements. The total cost of the extension is estimated at £20,000.
5. An investment of £20,000 provides both benefit and value to the Local Authority. The investment would realise sustainable benefit and value in the expansion of the Local Authority's internal fostering capacity. Compared with alternative placement options, £20,000 is approximately equivalent to a 20 week placement in the independent fostering sector or a 7 week placement in external residential provision.

## **SG and FG**

6. SG and FG have been approved as foster carers since 2005 and are experienced and competent foster carers. Currently the couple are able to provide two bedrooms for use by foster children.
7. SG and FG are committed to their fostering career and are prepared to extend their property, via a first storey extension, to increase their capacity to provide a further foster placement. As well as providing this extra capacity for the fostering service, the extension would facilitate the foster carers to provide the important resource of placements for up to four siblings, or for parent and baby foster placements. The total cost of the extension is estimated at £28,000.
8. An investment of £28,000 provides both benefit and value to the Local Authority. The investment would realise sustainable benefit and value in the expansion of the Local Authority's internal fostering capacity. Compared with alternative placement options, £28,000 is approximately equivalent to a 28 week placement in the independent fostering sector or a 9 week placement in external residential provision.

## **HH and PH**

9. HH and PH have been approved as foster carers since 2004 and are experienced and competent foster carers. Currently the couple are able to provide one placement at a time.
10. HH and PH are committed to their fostering career and are prepared to extend their property, via a two storey extension, to increase their capacity to provide a second foster placement. As well as providing this extra capacity for the fostering service, the extension would facilitate the foster carers to provide the important resource of placements for two siblings, or for parent and baby foster placements. The total cost of the extension is estimated at £36,000.
11. An investment of £36,000 provides both benefit and value to the Local Authority. The investment would realise sustainable benefit and value in the expansion of the Local Authority's internal fostering capacity. Compared with alternative placement options, £36,000 is approximately equivalent to a 36 week placement in the independent fostering sector or an 11 week placement in external residential provision.

## **Budget capacity**

12. There is sufficient budget capacity, within the Access to Resources budget, to provide grants of £20,000, £28,000 and £36,000 to the foster carers LF and BF, SG and FG, and HH and PH respectively. The Local Authority has previously secured similar adaptation grants via the imposition of a legal charge upon a foster carer's property. The terms and conditions of a legal charge ensure that the investment of public money is protected. The terms and conditions convert a grant payment to a loan payment in the event of the foster carers ceasing to foster i.e. within a ten year period of a grant payment having been made.

## **Other Options Considered**

13. No other options have been considered.

## **Reason/s for Recommendation/s**

14. The Local Authority's looked after population continues to rise and there is significant pressure upon the external placement budget. Any measure that can reduce potential expenditure on an external foster placement represents an efficiency to the Local Authority.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

16. The service user is a looked after child. By creating additional internal fostering capacity, local placement choice will be afforded with experienced and skilled foster carers.

## **Financial Implications**

17. There is budget capacity available within the Access to Resources budget to make these grants totalling £84,000. £194,000 permanent budget was allocated to the Access to Resources Service in this financial year to create further fostering capacity. Currently a project is taking place to ensure the most effective use of this investment, and it is not envisaged that the £194,000 will be committed to permanent posts in the fostering service for at least the first half of the financial year. A productive use of the resulting half year temporary underspend, in line with intended purpose, is to use it to create extra capacity within our existing foster carer households through these grants.

## **Equalities Implications**

18. Due regard has been given to the Public Sector Equality Duty.

## **Human Rights Implications**

19. A child's right to family life is enhanced when the Local Authority has local, foster placement provision.

## **RECOMMENDATION/S**

That:

- 1) approval is given to provide funding of £20,000 for an adaptation to a Local Authority foster home to foster carers LF and BF. Standard legal charges upon the foster carers' property will apply to protect the Local Authority.
- 2) approval is given to provide funding of £28,000 for an adaptation to a Local Authority foster home to foster carers SG and FG. Standard legal charges upon the foster carers' property will apply to protect the Local Authority.
- 3) approval is given to provide funding of £36,000 for an adaptation to a Local Authority foster home to foster carers HH and PH. Standard legal charges upon the foster carers' property will apply to protect the Local Authority.

**Steve Edwards**  
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### **Constitutional Comments (LM 21/06/13)**

20. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

### **Financial Comments (KLA 17/06/13)**

21. The financial implications are set out in paragraph 17 of the report above.

### **Background Papers and Published Documents**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

C0241



**8 July 2013**

**Agenda Item: 9**

## **REPORT OF THE CORPORATE DIRECTOR FOR CHILDREN, FAMILIES AND CULTURAL SERVICES**

### **ANNUAL OFFICER GROUP REPORT FROM NOTTINGHAMSHIRE CHILDREN'S TRUST AND REFRESH OF THE CHILDREN, YOUNG PEOPLE & FAMILIES PLAN**

#### **Purpose of the Report**

1. To seek the Committee's approval of the 2013-14 annual refresh of Nottinghamshire's Children, Young People and Families Plan 2011-14, attached as **Appendix 1**. Subject to approval by the Committee, the updated Plan will be published in July 2013.
2. To provide an overview of the performance and activities of Nottinghamshire Children's Trust, between April 2012 and May 2013.

#### **Information and Advice**

##### **Context**

3. Nottinghamshire Children's Trust is a partnership of organisations that commission or provide services to children, young people and families in Nottinghamshire. It was established to meet the requirements of the Children Act 2004, which identifies a number of 'relevant partners'. Under this Act, the County Council is the lead partner with statutory responsibility to make arrangements to promote cooperation to improve children's wellbeing.
4. Nottinghamshire Children's Trust Board is an officer group which coordinates the work of the Children's Trust and acts as the children's commissioning sub-group of the Health and Wellbeing Board for Nottinghamshire, responsible for strategic oversight of the integrated commissioning of services to promote the health and wellbeing of children and young people. It is chaired by the Corporate Director, Children, Families and Cultural Services, and its membership includes representatives from the County Council's Children, Families and Cultural Services, Public Health, Clinical Commissioning Groups, NHS England, District Councils, Nottinghamshire Police and the community and voluntary sector, as well as the Chair of Nottinghamshire Safeguarding Children Board.
5. The Children's Trust Board has a key role in promoting the wellbeing of children and young people, and reports to Nottinghamshire's Health and Wellbeing Board. It oversees the activities of integrated commissioning groups with responsibilities for children and young people's health and wellbeing. The Integrated Commissioning Hub for children will

report to the Children's Trust Board, as detailed in a report to the Children and Young People's Committee on 10 June 2013.

6. Nottinghamshire's Children, Young People and Families (CYPF) Plan 2011-14 is the single overarching strategic plan covering services for children and young people in Nottinghamshire, as represented by partners to the Children's Trust. The Plan focuses on the development of integrated planning and commissioning to improve outcomes for children and young people.
7. The Plan was developed by the County Council and partner agencies through the Children's Trust, and in consultation with the Nottinghamshire Safeguarding Children Board (NSCB). The main evidence base was the children's chapter of Nottinghamshire's Joint Strategic Needs Analysis (JSNA), which was refreshed in 2010 to include demographic analyses and consultation with service users. Planning was also informed by data on the performance of the County Council's services, and of partner organisations, as well as inspection findings.
8. The County Council approved the CYPF Plan 2011-14 in September 2011 and the Plan is included in the Policy Framework of the County Council. Approval was also given to the intention to refresh the Plan annually.
9. The Plan identifies seven priorities for action, which describe specific activities that partners will undertake. These priorities are to:
  - continue to improve our early help services to ensure that children, young people and families in the greatest need receive appropriate support
  - sustain and build on improvements made in safeguarding
  - improve effectiveness of services for disabled children
  - implement the Child and Family Poverty Strategy for Nottinghamshire
  - reduce achievement gap at all key stages
  - raise achievement at age 16-19 years and promote the employment of young adults aged 18- 24 years
  - improve children and young people's emotional well-being.
10. This report presents the 2013-14 annual refresh of the Plan for the approval of the Children and Young People's Committee. This annual refresh has been developed in consultation with Children's Trust partner agencies, and primarily consists of an update to the annual action plans which take forward the seven priorities within the Plan. The priorities themselves remain unchanged.
11. This report also provides an overview of the work of the Children's Trust between April 2012 and May 2013 towards achieving the priorities within the CYPF Plan. The overview comprises:

- an annual review of performance using the performance indicators identified in Nottinghamshire's CYPF Plan 2011-14 (2012-13 annual refresh),
- a summary of the activities and achievements of the Children's Trust Board and integrated commissioning groups that report to it.

### **Children, Young People and Families Plan 2011-14: annual refresh for 2013-14**

12. A copy of the 2013-14 annual refresh of the Plan is attached as **Appendix 1**, for the approval of the Children and Young People's Committee. Once approved by the Committee, the Plan will be published on the County Council's website.
13. The sections of the Plan which provide contextual information on the Children's Trust and which outline its seven priorities for action remain largely unchanged, with minor updates to ensure that supporting information is up-to-date. In contrast, the annual action plans for each priority, in Section 3 of the Plan, have been completely refreshed. These include summaries of activities undertaken in 2012-13, and the key actions which are to be delivered in 2013-14. All changes within the Plan are indicated in underlined italic text in the attached document for ease of reference.
14. Although the priorities for the Children's Trust have not changed, the Children's Trust Board has agreed that actions within the priority to improve early help services will now encompass work towards reducing child poverty or mitigating its effects, as well as partnership work towards reducing the achievement gaps, raising achievement at age 16-19 years and promoting the employment of young adults. The commentaries within the action plans for these priorities reflect this change.
15. This is the final annual refresh of the CYPF Plan 2011-14. Over the summer and autumn of 2013, development and consultation work will take place to produce an updated CYPF Plan for 2014-16. The evidence base for this update of the Plan will include the children and young people's chapter of the Nottinghamshire Joint Strategic Needs Analysis (JSNA), which is being refreshed with updated data and analysis during the spring and summer of 2013. The updated Plan will be aligned with the Health and Wellbeing Strategy for Nottinghamshire.

### **Nottinghamshire Children's Trust: annual performance review for 2013-14**

16. The Children's Trust receives progress reports on the implementation of the seven priorities identified in the CYPF Plan. For each priority, a number of performance indicators are used to track progress and assess impact for children, young people or families. The majority of the performance indicators are also included as part of the Children, Families and Cultural Services' quarterly performance reporting to the Children and Young People's Committee, but there are a number of additional health-related indicators.
17. Children's Trust performance reports are produced six-monthly and the most recent report summarises progress from April 2012 to March 2013. **Appendix 2** provides an overview of performance, including the most recent data available on Nottinghamshire's performance and on national and statistical neighbour performance (where available).



18. In summary:

- a. Of the 16 performance indicators where comparison information is available, Nottinghamshire performance exceeds the national average in 11. These are:
  - obesity in primary school age children in Reception Year
  - percentage of overall absence in primary, secondary and special schools
  - initial assessments for Children's Social Care carried out within timescales (annual performance only)
  - core assessments for Children's Social Care carried out within timescales (annual performance only)
  - re-referrals to Children's Social Care
  - children who are subject to a child protection plan for two years or more
  - dependent children in households whose income is below 60% of the national average
  - early years foundation stage attainment
  - achievement of 5 or more A\*-C grades at GCSE or equivalent (including English & mathematics)
  - participation in education, employment and training in academic years 12-14
  - percentage of young people in years 12-14 not in education, employment or training.
- b. For five performance indicators, Nottinghamshire performance does not meet the national average. These are:
  - the number of children requiring statutory child protection interventions
  - children becoming the subject of a child protection plan on more than one occasion
  - breastfeeding prevalence at 6-8 weeks, including mixed feeding methods
  - attainment gap at age 16 years between pupils taking free school meals and the rest
  - percentage of young people who have attained a full Level 3 qualification by 19 years.



19. The Children's Trust Board aims to improve performance across all work areas identified in the CYPF Plan, with an emphasis on those areas where performance could be improved. The work to further improve Early Help arrangements and deliver a clear Pathway to Provision for support services to children and families is aimed at improving a range of outcomes. Effective early support is considered to be one way in which the numbers of children needing statutory intervention for child protection issues can be reduced. Work to promote breastfeeding is being further developed through Children's Centres and health services working in partnership.
20. The Board has also identified how it can support the work to improve educational attainment and reduce attainment gaps; for example, identifying how partner organisations, including health services, early help and targeted support services, could promote the uptake of free school meals among those eligible, ensuring children receive the support to which they are entitled.
21. Further information about activities undertaken by the Children's Trust is provided in **paragraphs 23 - 30** below.

### **Nottinghamshire Children's Trust: Activities and Achievements**

22. Over the last year, the Children's Trust Board has provided partnership oversight of a number of key initiatives, offering support and challenge to those leading on these initiatives, and considering the role of partner organisations in taking action forward. These initiatives have been in work areas that contribute to the achievement of the priorities for action defined in Nottinghamshire's Children, Young People and Families (CYPF) Plan 2011-14. Further detail about the activities undertaken to take forward each priority is provided within Section 3 of the attached CYPF Plan 2011-14 (annual refresh for 2013/14). This section provides a summary of these activities.
23. Key initiatives supported by the Children's Trust were:
  - Nottinghamshire's Multi-Agency Safeguarding Hub (MASH)
  - transformation of the County Council's Children's Social Care provision
  - Nottinghamshire's Pathway to Provision: as well as including this development as a regular discussion item, the Children's Trust supported Stakeholder Conferences across Nottinghamshire, during October and November. These launched this initiative, alongside the MASH, to managers and practitioners from a wide range of organisations
  - the developing new Early Help Strategy, due to be published in autumn 2013. This has been a regular discussion item, including reviews of progress and identification of how partners work can work together to deliver early help services
  - a partnership approach to preparing for the revised Ofsted inspection framework for the inspection of local authority arrangements for the protection of children
  - work on a Multi-Agency Autistic Spectrum Pathway.

- the Healthy Schools Network
  - partnership activities towards closing the educational attainment gaps
24. During this time, the Children's Trust has reviewed and given its partnership approval to:
- Nottinghamshire's Youth Homelessness Strategy
  - Nottinghamshire's Looked After Children Strategy
  - The annual refresh of the Nottinghamshire Joint Commissioning Strategy for Disabled Children, including an updated needs assessment
  - The annual refresh of Nottinghamshire's Teenage Pregnancy Strategy
25. The Integrated Commissioning Group for Children with Disabilities and Special Educational Needs reports to the Children's Trust Board. Activities of this group during 2012-13 have included:
- training of front-line staff in the delivery of the multi-agency Autistic Spectrum Disorder (ASD) Pathway for 0-19 year olds
  - the development of the Integrated Community Equipment Service as a multi-agency adult/children's approach to the commissioning and allocation of specialist equipment for disabled children and young people
  - establishing arrangements to identify and track children and young people in out of authority placements and to monitor that reviews and transition plans are in place.
26. The CAMHS (Child and Adolescent Mental Health Service) Integrated Commissioning Group also reports to the Children's Trust Board and during 2012-13 this group has worked to achieve the local priorities set out in its CAMHS Strategy 2011-13. Its activities have included:
- developing new approaches to the delivery of mental health support services in schools, implementing the recommendations from the Targeted Mental Health in Schools (TaMHS) Programme.
  - delivering activities to enable the implementation of the Autistic Spectrum Disorder Pathway (0-19 years), including developing a practitioner toolkit, delivering multi-agency training and developing support materials for parents and carers
  - developing a community-facing CAMHS Day Service, implementing findings from a pilot project.
  - work on a Multi-Agency Autistic Spectrum Pathway.
27. In addition to its role in overseeing partnership strategic planning in the County as a whole, Nottinghamshire Children's Trust also supports Locality Management Groups, which operate in each of Nottinghamshire's seven districts. The County Council's Early Years and Early Intervention Service has responsibility for leading and coordinating Locality Management Group activity. The Children's Trust receives reports on progress

and considers how partners can work together to support this work. Locality Management Groups are in an early stage of development and their relationship with the Children's Trust is evolving.

28. All of these Locality Management Groups have met two to three times in the last six months, with many hosting additional Stakeholder events or Early Help briefing sessions. Membership of all groups is increasing.
29. The focus of the work of Locality Management Groups has been to:
  - share information about the work of individual services, through briefings about priorities and changes and individual service profiles
  - develop a shared understanding of local needs to inform planning
  - progress actions identified in their individual local plan, which have included embedding Early Help processes and supporting actions from the Child Poverty strategy.
30. Locality Management Groups consider that their main successes so far have been:
  - improved understanding of local services available to support vulnerable families
  - stronger connections between partners
  - evidence of improved joint working in some areas, such as joint visits to families by Gedling Homes and children's centre staff
  - links established with the Clinical Commissioning Group in Newark and Sherwood
  - promotion of strategic priorities to wider partnership group, such as Newark Town Closing the Gap initiative.

### **Other Options Considered**

31. The activities reported on here contribute to the implementation of the CYPF Plan, which was developed after consideration of alternative options.
32. The CYPF Plan 2011-14 was approved by the County Council in September 2012. At that time, the possibility of operating without a joint strategic plan was considered, but it was considered that this would have created the risk that co-operative working would have been uncoordinated and ineffective.

### **Reason/s for Recommendation/s**

33. The report provides members of the Children and Young People's Committee with an update on the activities of an officer group, in line with reporting requirements within the County Council's Constitution.

34. The CYPF Plan 2011-14 was devised on the basis of a rigorous needs analysis and with extensive consultation across the Children's Trust and has been approved by the County Council. This process included agreement to an annual review of this Plan.

## **Statutory and Policy Implications**

35. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Implications for Service Users**

36. The principal service users affected are children, young people and their families, as the CYPF Plan identifies the Children's Trust's over-arching partnership strategy and associated action plans for the delivery of services to them in 2011-14.

### **Equalities Implications**

37. Due regard has been given to the Public Sector Equality Duty.
38. The development of the CYPF Plan included an Equality Impact Assessment. This concluded that the plan was likely to have a positive impact for service users, as it aims to reduce inequality across all protected groups, by identifying need and working together to address this, within available resources.

### **Crime and Disorder Implications**

39. The CYPF Plan identifies the Children's Trust commitment to supporting work to address crime and disorder, while recognising that responsibility for this work rests with the Safer Nottinghamshire Board.

### **Safeguarding of Children Implications**

40. The CYPF Plan identifies how partner organisations within the Children's Trust will work together to safeguard children and promote their welfare.

## **RECOMMENDATION/S**

That:

- 1) the overview of the performance and activities of Nottinghamshire Children's Trust between April 2012 and May 2013 be noted.
- 2) the 2013-14 annual refresh of the Children, Young People and Families Plan 2011-14 be approved.

**Anthony May**  
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**Constitutional Comments (LM 21/06/13)**

41. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

**Financial Comments (KLA 17/06/13)**

42. There are no financial implications arising directly from the report.

**Background Papers**

The Children, Young People and Families Plan 2011-14 – report to County Council on 22 September 2011  
Review of the Children, Young People and Families Plan – report to Children & Young People's Committee on 10 September 2012

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

All.

C0245



**This is the joint strategic plan of Nottinghamshire Children's Trust. It is published by Nottinghamshire County Council, as the lead partner with statutory responsibility to make arrangements to promote co-operation to improve children's well-being (Children Act 2004).**

**Organisations that are relevant partners listed in the Children Act 2004 are:**

- Nottinghamshire County Council
- Ashfield District Council
- Bassetlaw District Council
- Broxtowe Borough Council
- Gedling Borough Council
- Mansfield District Council
- Newark & Sherwood District Council
- Rushcliffe Borough Council
- NHS England
- Clinical Commissioning Groups operating within Nottinghamshire County Council's administrative boundaries
- Nottinghamshire Police
- Nottinghamshire Probation Trust
- Nottinghamshire Youth Offending Service
- Jobcentre Plus.

**Other partners in the Children's Trust are:**

- NAVO (Networking Action with Voluntary Organisations)

**The Children's Trust has an active working relationship with the Nottinghamshire Safeguarding Children Board (NSCB).**

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## 2. Nottinghamshire Children's Trust Key Themes

- About our themes
- The importance of early help
- How we use integrated commissioning to develop our themes

## 3. Our Priorities for Action

- 3.1 Continue to improve our early help services to ensure that children, young people and families in the greatest need receive appropriate support
- 3.2 Sustain and build on improvements made in safeguarding
- 3.3 Improve the effectiveness of services for disabled children
- 3.4 Implement the Child and Family Poverty Strategy for Nottinghamshire
- 3.5 Reduce achievement gap at all key stages
- 3.6 Raise achievement at age 16-19 and promote the employment of young adults aged 18-24
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# 1. Working together for children and young people

## Our Ambition

We want Nottinghamshire to be a place where  
children are safe, healthy and happy,  
where everyone enjoys a good quality of life  
and where everyone can achieve their potential

### About the Children's Trust

Nottinghamshire Children's Trust is a partnership of organisations that provide services to children, young people or families in Nottinghamshire. Children's Trust arrangements enable us to plan and deliver joint working and cooperative arrangements, making best use of resources to achieve our ambition.

We know that children, young people and their families are more likely to do well if they are at the centre of our economic, environmental and social ambitions for Nottinghamshire. To promote this, the Children's Trust reports to the Health and Wellbeing Board for Nottinghamshire.

The Health and Wellbeing Board will have a key role in the strategic planning and coordination of NHS, public health, social care and related children's services. By reporting to this board, the Children's Trust ensures that the needs of children, young people and families influence planning for health and wellbeing improvements across all public services.

The Children's Trust has an active working relationship with the Nottinghamshire Safeguarding Children Board (NSCB). This ensures that safeguarding children is central to our work. The NSCB co-ordinates some safeguarding activities, including training, and scrutinises and challenges the Children's Trust's activities.

Children's Trusts are no longer required to produce a Children and Young People's Plan, but we have opted to continue with a joint strategic plan.

### About our Children, Young People and Families Plan 2011-2014

Our Children, Young People and Families Plan is the foundation of our shared planning to continue improving how we work together. It summarises our priorities and the main activities that we will undertake to improve the lives of children and young people.

This plan sets out the direction of work of the Children's Trust over the next three years from 2011-14, but it will be reviewed and updated annually. It identifies how we will continue with and build on the partnership working described in Nottinghamshire Children and Young People's Plan 2009-11.

We have renamed our plan the 'Children, Young People and Families Plan' to reflect our commitment to supporting children and young people by working with them and their families. Our plan identifies how we will offer support to families as soon as they experience difficulties in their lives, through our early help and prevention work.

Children's Trust planning is aligned with strategic planning for all of Nottinghamshire, which is identified in the Sustainable Community Strategy, as well as in individual partners' strategies. For example, Nottinghamshire County Council's Strategic Plan and its Children, Families and Cultural Services' Business Plan include priorities which are complementary to this plan.

### What is included in our Children, Young People and Families Plan

This plan is a high-level summary of the work of the Children's Trust. It focuses on the key areas where we can work together in partnership to have positive impact on the lives of children and young people, by identifying:

- four key themes that will underpin all of our work during the three years of the plan
- seven partnership priorities for action, outlining specific activities that we will undertake. These priorities will be

reviewed and updated annually, to reflect changing circumstances and to ensure that the plan remains relevant.

Section 3 provides an overview for each of our priorities for action, summarising what we will do and how this will improve the lives of children, young people and families, as well as how we will measure this impact.

Each priority overview has links to detailed strategies or project plans for the relevant work area. These strategies or plans contain more information about impact measures and milestones.

Section 4 provides a summary of initiatives which are actively supported by the Children's Trust. These are in work areas that have an impact on children, young people or families, but for which the Children's Trust is not accountable.

Section 5 provides more information about our planning and performance management activities, and Section 6 has a list of our key performance measures and summarises our performance during 2012-13.

## **How our Children, Young People and Families Plan promotes equality**

We are committed to the promotion of equality and diversity through the work of the Children's Trust, as described in this plan. We promote equality by identifying need and working together to address this, within our available resources. All of our priorities identify how we will work with children or young people who face disadvantages, so that they can be safe, healthy and happy and achieve their potential.

In completing this plan, we undertook an equality impact assessment, considering the plan's impact on those with protected characteristics, as required by the Equality Act 2010. A summary of this is included in Section 7.

Our priorities for action have associated implementation strategies and plans, including Equality Impact Assessments.

We will ensure that we publish this plan in an accessible format, with font size and contrast levels promoting readability. We make use of diagrams to cater for different learning styles, but reproduce key information in the main text, so that it is accessible to those with visual impairments. Our plan will be published on Nottinghamshire County Council's web-site, which allows it to be listened to as well as read.

### **For more information:**

Children's Trust:

[www.nottinghamshire.gov.uk/childrenstrust](http://www.nottinghamshire.gov.uk/childrenstrust)

Nottinghamshire Safeguarding Children Board:

[www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb](http://www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb)

Nottinghamshire Health and Wellbeing Board

[www.nottinghamshire.gov.uk/caring/yourhealth/developing-health-services/health-and-wellbeing-board](http://www.nottinghamshire.gov.uk/caring/yourhealth/developing-health-services/health-and-wellbeing-board)

Nottinghamshire County Council Strategic Plan:

[www.nottinghamshire.gov.uk/strategicplan](http://www.nottinghamshire.gov.uk/strategicplan)

Nottinghamshire County Council Equality Impact Assessments

[www.nottinghamshire.gov.uk/thecouncil/democracy/equalities/eqia](http://www.nottinghamshire.gov.uk/thecouncil/democracy/equalities/eqia)

Children Act 2004

[www.legislation.gov.uk/ukpga/2004/31/contents](http://www.legislation.gov.uk/ukpga/2004/31/contents)

National Government's current policy statement on Children's Trusts

[www.education.gov.uk/childrenandyoungpeople/healthandwellbeing/a00202982/anewapproachfor-childrentrustboards](http://www.education.gov.uk/childrenandyoungpeople/healthandwellbeing/a00202982/anewapproachfor-childrentrustboards)

## 2. Nottinghamshire Children's Trust Key Themes

We aim to improve the lives of children, young people and families by achieving continual improvements in:

- Child protection
- Education and attainment
- Health and Wellbeing
- Participation

### About our themes

All the work of the Children's Trust is underpinned by these key themes, which are inter-linked, as improvements in one theme area will produce improvements in others. We believe that our work will be based around these themes for the foreseeable future, as they define the purpose of the Children's Trust.

We have also developed priorities for action. These are reviewed each year, and may change as we review our successes and areas for development. Each year, we will consider if our priorities are still relevant and may decide to add new priorities or remove existing ones.

### The importance of early help

We know, from research evidence and from listening to the views of families, that it is best to intervene early to provide support as soon as possible to individuals or groups experiencing problems. This improves their lives quickly, and prevents problems getting worse, which reduces the need for more intensive work from specialist services later on. It is a cost-effective way of working and making best use of resources in challenging economic circumstances.

Early help is therefore at the centre of all that we will do to achieve improvements across all our themes. It is one of our priorities for action and it is an approach adopted in working towards all our priorities.

### How we use integrated commissioning to develop our themes

The integrated commissioning of services and interventions is key to achieving our themes. This includes coordinated strategic planning and identifying where services can be jointly purchased or budgets aligned. The Children's Trust leads on integrated commissioning for children's services, with responsibility for specific work delegated to specialist groups. As the Children's Trust reports to the Nottinghamshire Health and Wellbeing Board, its joint commissioning decisions relate to planning for health and wellbeing improvements across all public services.

We have established three joint commissioning groups, responsible for:

- Children and Young People with Disabilities and Special Needs (see 3.3)
- Child and Adolescent Mental Health Services (see 3.7)
- Teenage Pregnancy

We have now established an Integrated Commissioning Hub to be a single point of accountability and coordination for integrated commissioning related to children's health and wellbeing. The Hub will operate on behalf of Nottinghamshire Clinical Commissioning Groups, NHS England Area Teams (from April 2015) and Nottinghamshire County Council, including Public Health services. The Hub will be a small team hosted in the County Council's Children, Families and Cultural Services Department, accountable to the Health and Wellbeing Board through the Nottinghamshire Children's Trust Board. It will take on the lead for commissioning of children's services in a phased approach and will be fully operational by September 2013. Services within its scope will be:

- Public health services for children aged 0-5 (breast feeding, Healthy Start Programme)
- Public health services for children and young people aged 5-19 (school nursing, Healthy Schools)
- Child and Adolescent Mental Health Service (CAMHS) Tiers 1/2/3
- Health services for Looked After Children (CAMHS/nursing/medical)
- Services for children with disabilities and SEN (community services)
- Elements of community paediatrics (where these relate to wider medical safeguarding, LAC and adoption roles, support to schools, disability and SEN services)
- Teenage pregnancy (C-Card Scheme, Teenage Pregnancy Training Programme and links to the commissioning of Contraception and Sexual Health Services)
- Substance use services for young people
- Health services for young offenders in the community.

### Further integration of our services

We will explore how we can further integrate and align our activities and services to continue to deliver improved outcomes for children, young people and families, while meeting significant financial challenges. The Children's Trust will identify how partner organisations can align their services with a new operating model for local authority children's services. This new operating model will include targeting services to those in greatest need, with integrated locality

management alongside centralised specialist services, and will be implemented by April 2015.

### 3. Our Priorities for Action

#### Our priorities for action are to:

- Continue to improve our early *help* services to ensure that children, young people and families in the greatest need receive appropriate support
- Sustain and build on improvements made in safeguarding
- Improve the effectiveness of services for disabled children
- Implement the Child and Family Poverty Strategy for Nottinghamshire
- Reduce the achievement gaps at all key stages
- Raise achievement at age 16-19 and promote the employment of young adults aged 18- 24
- Improve children and young people's emotional wellbeing

We have identified our priorities after reviewing the needs of children, young people and families in Nottinghamshire, and considering how effectively we work together to meet those needs. Our priorities are in work areas where:

- there are identifiable improvements that we can make
- coordinated action by our partner services can deliver these improvements.

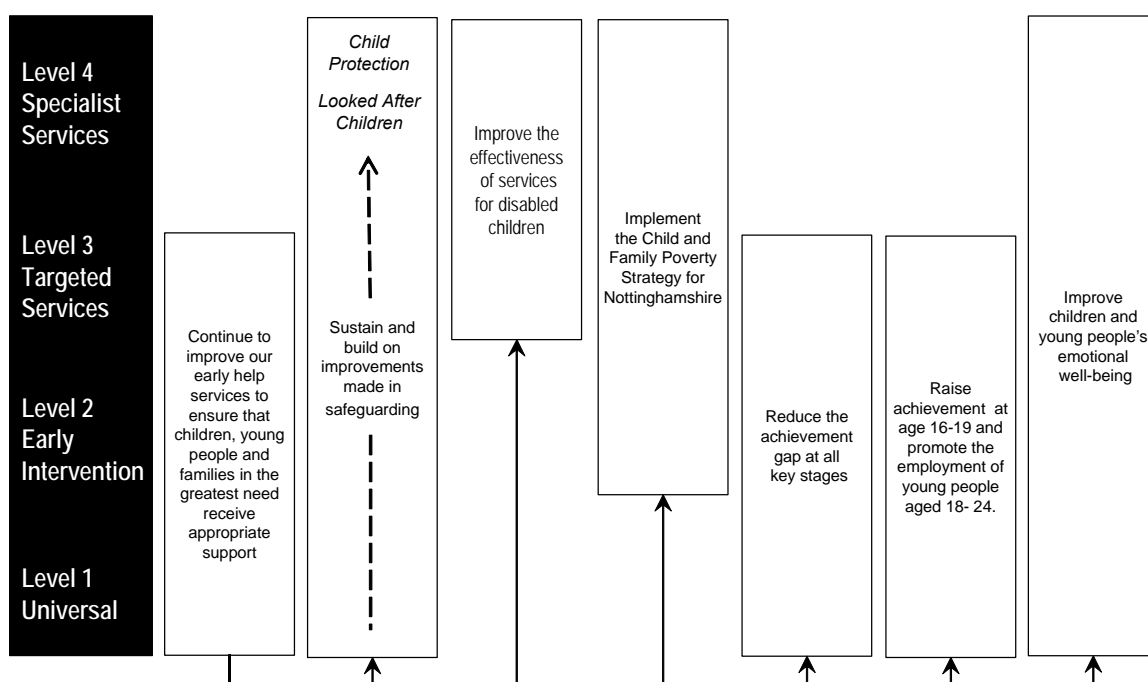
Figure 1 illustrates how all our priorities are related, with the delivery of effective early help services underlying the achievement of all other priorities. It shows the relationship between our priorities for action and services for children and young people who need different levels of support, as identified in Nottinghamshire's Pathway to Provision (see Section 3.1).

The following pages contain overviews for each of our priorities for action. These are updated annually, to reflect our current situation.

For each priority, we identify:

- Why this matters
- What we did *in 2012-13*
- What we will do *in 2013-14*
- When we will do this
- How this will improve the lives of children, young people and families.

We also provide links to further information sources, usually the detailed strategies or plans related to each priority.



### **3.1 Continue to improve our early help services to ensure that children, young people and families in the greatest need receive appropriate support**

#### **Why this matters**

The development of effective early help services is critical at a time of reducing resources across the public sector and rising demand for specialist services. More effective early intervention and prevention services will result in fewer inappropriate referrals to specialist services and in children, young people and their families receiving the support they require much earlier and at a reduced cost.

Our ambition for early help services in Nottinghamshire is that children, young people and their families will receive the most appropriate support to meet their needs at the earliest opportunity, in order to ensure better outcomes and the cost effective delivery of services.

#### **What we did in 2012-13**

In December 2012, we published Version 3 of the Nottinghamshire Pathway to Provision, to be used by practitioners within partner organisations. This identifies Nottinghamshire's offer of early help services to children, young people and families and describes how integrated early help services relate to Nottinghamshire's Multi-agency Safeguarding Hub (MASH), which deals with safeguarding concerns. (See Section 3.2). The services and referral arrangements for the County Council's Early Years and Early Intervention Service and Targeted Youth Support are key elements of the Pathway to Provision.

We are developing our new Early Help Strategy which will provide direction to the further development of early help services across the Children's Trust. Our current Early Intervention and Prevention Strategy was published in 2011 and we have delivered activities to implement this strategy across five key work strands:

- We have developed our **provision of services to ensure the best start in life**, through the development of the County Council's Early Years and Early Intervention service and the establishment of the Family Nurse Partnership programme in Nottinghamshire.
- We have established **the language for life approach** which promotes young children's speech and language development. This is now a mainstream activity in Children's Centres, across private, voluntary and independent childcare, and in schools, at early years foundation stage.
- The new Early Years and Early Intervention service **engages and supports parents**, offering access to specialist and targeted family and parenting support services
- We have **developed our early help structures and processes**, publishing a simplified Pathway to Provision. We have established Locality Management Groups in each district, to support the coordination of services on a district basis. Joint Access Teams (JATs), based around families of schools, continue to provide opportunities for cross-agency conversations about work with children and young people.
- We have reviewed our **use and provision of management information** and recognise that there is more work to do, although there is some data available around the use of the Common Assessment Framework (CAF) and the work of JATs. We are now developing management information about the pathways children and families take through early help services, the MASH and children's social care services and about the outcomes achieved for these families.

#### **What we will do in 2013-14**

We will publish our new Early Help Strategy, to replace the current Early Intervention and Prevention Strategy. This will describe how we will further develop the partnership's range of early help services, working alongside the MASH, so that children receive help at the earliest possible opportunity. We aim to further simplify pathways into services and to improve how organisations work together, so that children and families experience seamless transitions between services. We will also further develop locality-based service delivery of multi-agency support for children, young people and families, working with Locality Management Groups based in districts.

This overarching strategy will include partnership work to close the educational gaps, and to reduce or mitigate the effects of child poverty. Bringing these work areas together in one strategy will enable the Children's Trust to further coordinate action to address the inter-linked factors that impact on children and young people's life chances.

Early help work includes the Teenage Pregnancy Integrated Commissioning Group which brings together partner organisations working together to reduce teenage conceptions, and to support young parents.

We will develop new arrangements for accessing early help services, and establish an early help dataset to provide management information about how early help services impact on outcomes for children and families. We will publish a revised Nottinghamshire Pathway to Provision to support this.

We are also establishing a Quality Framework for Children's Services which will incorporate early help services.

## **When we will do this**

We will:

- publish the Nottinghamshire Early Help Strategy in autumn 2013
- establish an early help unit that will act as the first point of contact for early help services by September 2013
- publish a revised Pathway to Provision by September 2013
- establish an early help dataset, with some data available from June 2013 and full reporting by March 2014
- establish a Quality Framework for Children's Services, to begin reporting in October 2013.

## **How this will improve the lives of children, young people and families**

Key impact measures include:

- reducing the numbers of children requiring statutory child protection intervention
- improving educational attendance and attainment, including reducing the achievement gap
- raising 16-18 year olds' participation in education, training or employment
- improving health outcomes for children and young people
- reducing the number of young people involved in crime
- reducing teenage conceptions

## **For more information:**

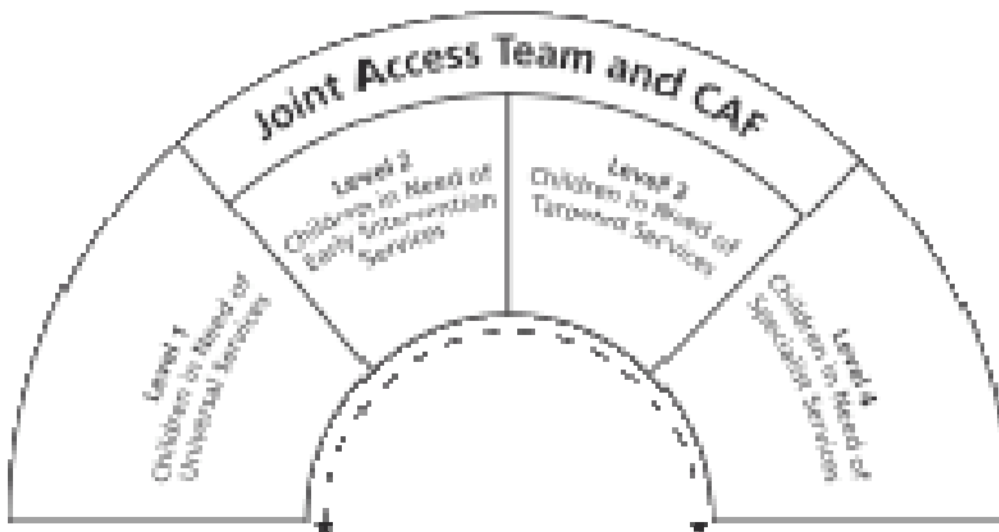
Nottinghamshire Pathway to Provision:

[www.nottinghamshire.gov.uk/pathwaytoprovision](http://www.nottinghamshire.gov.uk/pathwaytoprovision)

Nottinghamshire Early Intervention and Prevention Strategy:

[www.nottinghamshire.gov.uk/earlyinterventionandprevention](http://www.nottinghamshire.gov.uk/earlyinterventionandprevention)

**Figure 2: The Nottinghamshire Continuum of Children and Young People's Needs**





## **3.2 Sustain and build on improvements made in safeguarding**

### **Why this matters**

Children and young people need to feel safe so that they can achieve their full potential. All partner organisations have a role in safeguarding children, with Children's Social Care leading on the protection of the most vulnerable children.

Over the last few years, we have achieved significant improvements in safeguarding performance, through the commitment of social care staff and partners, building on substantial investment by the County Council. To sustain and build on this success, partners will continue to work together, through the Children's Trust and the Nottinghamshire Safeguarding Children Board (NSCB).

### **What we did in 2012-13**

We set up the Nottinghamshire Multi-Agency Safeguarding Hub (MASH), to deal with new safeguarding concerns, using dedicated telephone lines. The MASH is the County's first point of contact for new safeguarding concerns and aims to significantly improve the sharing of information between agencies, helping to protect the most vulnerable children and adults from harm, neglect and abuse. Over 60 staff from the Police, health services, Children's Social Care and Adult Safeguarding work together in the MASH office.

The MASH has been developed alongside arrangements for early help, and forms part of a simplified Nottinghamshire Pathway to Provision, which was published in December 2012. It receives safeguarding concerns from professionals such as teachers and doctors, as well as members of the public or family members. For each concern that meets the threshold for Children's Social Care involvement, representatives from the different agencies will collate information to build up a holistic picture of the circumstances of the risks to the child to inform decision-making about what action to take.

In November 2012, the MASH opened to receive children's safeguarding concerns. In January 2012, it started to receive adult safeguarding concerns as well.

A new operating model for Children's Social Care was fully implemented by December 2012. As well as the MASH, this introduced specialist teams for assessment and child protection and a dedicated service for looked after children. The Children's Trust Board was involved in consultation and planning for this new operating model, to ensure that the new arrangements would operate effectively alongside partner organisations.

The Nottinghamshire Looked After Children Strategy for 2012-15 was published in July 2012, identifying how the County Council, supported by partner organisations, will provide support to children and young people who are in care.

### **What we will do in 2013-14**

The Nottinghamshire Safeguarding Children Board (NSCB) will continue to coordinate partnership activity around safeguarding children, and a MASH Steering Group has been set up to ensure that the MASH way of working is successfully embedded and developed.

The Children's Trust Board will:

- support the embedding of the MASH, focusing on partnership strategy and activities. This will form part of activities to further develop and implement the simplified Nottinghamshire Pathway to Provision, and will be integrated with work to continue to improve our early help services (See Section 3.1)
- identify how it can support activities to promote the wellbeing of looked-after children, linked to the implementation of the Nottinghamshire Looked After Children Strategy
- support the implementation of Nottinghamshire's Child Sexual Exploitation Action Plan.

We are establishing a Quality Framework for Children's Services, which will incorporate safeguarding activities.

### **When we will do this**

We will:

- publish a revised Pathway to Provision by September 2013
- establish a Quality Framework for Children's Services, to begin reporting in October 2013
- Implement Nottinghamshire's Child Sexual Exploitation Action Plan by March 2014.



## **How this will improve the lives of children, young people and families**

Key impact measures of the effectiveness of services in keeping children safe include:

- reduced re-referrals to children's social care
- increased numbers of assessments for individual children carried out within acceptable timescales
- fewer children who have child protection plans that last for more than two years or who need to have a child protection plan more than once

### **For more information:**

Nottinghamshire Safeguarding Children Board:

[www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb](http://www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb)

Multi Agency Safeguarding Hub (MASH)

[www.nottinghamshire.gov.uk/caring/childrenstrust/pathway-to-provision/mash](http://www.nottinghamshire.gov.uk/caring/childrenstrust/pathway-to-provision/mash)

Nottinghamshire Looked After Children Strategy

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/lookedafterchildren](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/lookedafterchildren)

### **3.3 Improve the effectiveness of services for disabled children**

#### **Why this matters**

Services for disabled children are significant areas of work for partners within the Children's Trust, especially for health services and the County Council's Children, Families and Cultural Services. A review of disabled children's services was commissioned by Nottinghamshire County Council in 2010. This review recommended the development of a joint approach to strategic planning and commissioning. The Children's Trust has taken action in response to this recommendation.

Following the completion of a joint needs assessment for children with disabilities, the Nottinghamshire Joint Commissioning Strategy for Children and Young People with Disabilities and / or Special Educational Needs (2012-14) has been developed. This describes action that will be taken to achieve each priority commissioning area. Key priorities are:

- to develop multi-agency approaches to improve outcomes
- to improve education outcomes
- to improve health outcomes
- to improve outcomes for children and their families
- to sustain and build on safeguarding improvements.

#### **What we did in 2012-13**

The Integrated Commissioning Group for Children with Disabilities and Special Educational Needs is now well-established with key membership committed to partnership planning and the development of services to meet the needs of children and young people with disabilities. This integrated commissioning group reports to the Children's Trust Executive, which in turn reports to the Nottinghamshire Health and Wellbeing Board. This ensures that the needs of disabled children are included in planning for health and wellbeing improvements across all public services.

For 2012-13, this group set itself a number of activities and milestones, and has seen progress against all of these. Key successes include:

- An increase in the number of disabled children accessing Children's Centre services
- Training of front-line staff in the delivery of the multi-agency autistic spectrum disorder (ASD) pathway for 0-19 year olds
- The development of the Integrated Community Equipment Service as a multi-agency adult/children's approach to the commissioning and allocation of specialist equipment for disabled children and young people
- Establishing arrangements to identify and track children and young people in out of authority placements and to monitor that reviews and transition plans are in place.

#### **What we will do in 2013-14**

The Integrated Commissioning Group for Children with Disabilities and Special Needs has identified two priority actions for 2013-14. These are:

- To implement the recommendations of Nottinghamshire's SEN Pathfinder through the 'One Plan' project. This will bring together the support plans for children with SEN and disabilities, so that they have a single plan including assessments of education, health and care needs
- To develop an integrated Children and Young People's Community Healthcare Programme

As the Integrated Commissioning Hub for children's services becomes established, it will take on increasing responsibility for the commissioning of integrated services for disabled children and young people and their families.

#### **When we will do this**

A number of projects and initiatives will be delivered by April 2014.

We will complete the SEN Pathfinder project by September 2014.

The Integrated Commissioning Hub will be fully operational by September 2013.

## **How this will improve the lives of children, young people and families**

Integrated commissioning will drive improvements in services for children and young people with disabilities and their families, through partnership. It will promote:

- a sharper focus on the needs of those who use our services
- a strategic understanding of how all outcomes for children and young people with disabilities and families can be met locally
- a more commercially-minded approach to procurement, promoting the most effective use of resources to meet identified needs.

The effectiveness of the 'One Plan' project will be shown by:

- Increasing numbers of families who have an Education, Health and Care Plan in place (prior to this becoming a statutory requirement). This will include children and young people who have new plans and children and young people who move from existing multiple assessments/plans to one new plan.

### **For more information:**

Integrated Commissioning for Disabled Children:

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/disabilitysenintegratedcommissioning](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/disabilitysenintegratedcommissioning)

### **3.4 Implement the Child and Family Poverty Strategy for Nottinghamshire**

#### **Why this matters**

Poverty can have a profound impact on the child, their family, and the rest of society. It often sets in motion a deepening spiral of social exclusion, creating problems in education, employment, mental and physical health and social interaction. We understand that tackling child poverty will improve the life chances of children now and in years to come.

Children who grow up in poverty lack many of the experiences and opportunities that others take for granted, and can be exposed to severe hardship and social exclusion.

The Child Poverty Act 2010 introduces new duties on local authorities and their named local partners to cooperate to reduce, and mitigate the effects of, child poverty. This includes the duties to prepare and publish a local child poverty needs assessment and to prepare a joint child poverty strategy.

Our ambition is for Nottinghamshire to be a place where children grow up free from deprivation and disadvantage, and birth and social background do not hold people back from achieving their potential. We will work together to reduce levels of child poverty and to mitigate the effects of child poverty on children, young people and families, as well as on future generations.

Nationally, government aims to reduce child poverty to 10% or less by 2020.

Nottinghamshire aims to establish a downward trend in levels of child poverty and we will monitor our progress comparing with our statistical neighbours.

We published a child poverty needs assessment in March 2011. Our Child and Family Poverty Strategy was approved by the County Council in September 2011. Our work aims to:

- target localities with greater levels of poverty to ensure outcomes in these areas are improved
- increase educational attainment, employment and skills amongst children, young people and parents in Nottinghamshire and reduce dependency on welfare benefits
- raise aspirations and improve the life chances for children and families so that poverty in childhood does not translate into poor experiences and outcomes
- support families to acquire the skills and knowledge to access responsive financial support services, money management and to avoid debt crisis
- support families with complex problems compounded by poverty and disadvantage.

#### **What we did in 2012-13**

We implemented the second stage of Nottinghamshire's Child and Family Poverty Strategy. This strategy was formed using organisational pledges. There were eighty four pledges covering activity by eighteen different partner organisations, including two district strategic partnerships.

Examples of pledges include:

- additional support for parents to find employment
- increased use of libraries to support skills and employment
- targeting interventions to children and families in the most disadvantaged localities.

Of the 84 pledges made, 19 have been achieved, 42 are on schedule to be achieved. A further 9 pledges are expected to be achieved although progress has been slower than planned.

#### **What we will do in 2013-14**

Work related to child poverty will be included within the new Nottinghamshire Early Help Strategy. This will enable child poverty to be addressed alongside the inter-linked factors that impact on children and young people's life chances.

## **When we will do this**

The Nottinghamshire Early Help Strategy will be published in autumn 2013. Activities related to child poverty will be included in work to implement this strategy.

## **How this will improve the lives of children, young people and families**

Embedding the actions in the Child and Family Poverty Strategy will:

- improve the financial status of children and families in poverty
- reduce the effects of living in poverty through effective service delivery.

These children will have enhanced access to experiences and opportunities. This will result in a better experience of childhood, improve their health and wellbeing and promote their achievement and their participation in society.

The percentage of children living in poverty will be used to illustrate progress.

For more information:

Child and Family Poverty Strategy and Needs Assessment

[www.nottinghamshire.gov.uk/childpoverty](http://www.nottinghamshire.gov.uk/childpoverty)

### **3.5 Reduce achievement gap at all key stages**

#### **Why this matters**

Educational attainment gives young people greater opportunities for employment or further or higher education. It enables them to participate in society, contributing to their community and to the economy. Some vulnerable groups of children and young people may need more support to help them achieve. This may be because of barriers caused by social, environmental or medical reasons.

In Nottinghamshire, overall educational attainment continues to improve each year at a higher rate than nationally. In 2012, 60.6% of young people in Nottinghamshire achieved 5 GCSE grades at A\*-C (including English and mathematics), which is higher than the national average of 57.6%. 82% of 11 year olds achieved level 4 in English and mathematics, compared to a national average of 79%.

Attainment by those from vulnerable groups is also increasing, but there are still significant gaps between these learners' attainment and that of their peers. We need to work to reduce these gaps, while continuing to promote achievement for all. The gaps in attainment between pupils taking free school meals and their peers in Nottinghamshire have reduced year on year over the last five years, as they have nationally. In 2012, the attainment gap at age 16 was 31.8% in Nottinghamshire compared with 26.4% nationally and at age 11 it was 22% in Nottinghamshire compared with 17% nationally.

Needs analysis and performance evidence has identified that our priority is the attainment of children with special educational needs and of those who have problems with behaviour or attendance.

Nottinghamshire County Council works in partnership with schools and other providers and agencies to raise the standard of achievement for all children and young people. This includes local partnership working. This work links to early help services, as resolving issues that impact on learning early is cost-effective and promotes better outcomes.

#### **What we did in 2012-13**

The implementation of year 1 of the 'Closing the Gap' strategy is being led by the County Council's Support to Schools Service, working in partnership with schools and other organisations. Work has included information and training for school staff and governors as well as support and challenge work with targeted schools. A locality-based Closing the Gap pilot has been established in Newark town, to operate from 2012-2014, with schools and other partners working together.

The Special Educational Need and Disability Pathfinder project to implement single education, health and social care plans was started in 2012, with a planned completion date of July 2013. This Pathfinder project has now been extended nationally by the Department of Education until September 2014, so this work will continue. Activities so far have included identifying families to be part of the project, and working with stakeholders.

Work to implement the recommendations of the social, emotional, behaviour difficulties (SEBD) review is on schedule. This has included establishing the Nottinghamshire Pupil Referral Unit as three separate schools, as well as work to develop local behaviour partnerships. This is in preparation for devolving funding to schools to enable them to take on more responsibilities for supporting children and young people with educational and behavioural difficulties and special educational needs.

#### **What we will do in 2013-14**

Work will continue to:

- implement year 1 of the 'Closing the Gaps' Strategy by July 2013, and to identify further action beyond this date
- complete the Special Educational Need and Disability Pathfinder 'One Plan' project to bring together the support plans for children with SEN and disabilities, so that they have a single plan including assessments of education, health and care needs. This will include developing: a local service offer, a multi-agency assessment team, a multi-agency co-ordinated assessment process from birth to age 25, and a multi-agency service delivery team. The Integrated Commissioning Group for Children with Disabilities and Special Educational Needs will also work to implement the recommendations of this project (See Section 3.3)
- implement the recommendations of the social, emotional, behaviour difficulties (SEBD) review

Partnership work towards reducing the achievement gaps will be part of the new Early Help Strategy. The County Council will also continue to develop its relationship with schools to improve educational opportunities for all.

## **When we will do this**

We aim to:

- complete Year 1 of the 'Closing the Gap' strategy by July 2013
- implement the recommendations of the SEBD review by September 2013
- complete the SEN Pathfinder project by September 2014.

Partnership activities towards closing the gaps will be included in the new Early Help Strategy to be published in autumn 2013.

## **How this will improve the lives of children, young people and families**

Our key indicators of progress in reducing the achievement gap are:

- attainment in early years foundation stage
- attainment at Key Stage 4
- the achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4.

The effectiveness of the 'One Plan' project will be shown by:

- Increasing numbers of families who have an Education, Health and Care Plan in place (prior to this becoming a statutory requirement). This will include children and young people who have new plans and children and young people who move from existing multiple assessments/plans to one new plan.

We will use a range of other measures to monitor progress in improving services, including exclusion rates and numbers of pupils in out-of school provision.

For more information:

Nottinghamshire County Council Closing the Gaps Strategy

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps)

### **3.6 Raise achievement at age 16-19 and promote employment for young adults aged 18-24**

#### **Why this matters**

It is important for all young people to participate in, and benefit from, education and training. This will:

- provide them with greater work opportunities
- enable them to participate in society, contributing to their community and the economy
- ensure that they do not live their lives in poverty.

While full participation till age 18 is planned for 2015, in Nottinghamshire participation amongst 16-18 year olds has increased but remains below national average. Attainment at Level 2 and Level 3 by age 19 has improved but remains below national and regional levels.

Our 2009-11 Children and Young People's Plan focused on participation, especially for disadvantaged young people. Further needs analysis shows that attainment is more of an issue for young people aged 16-19. At age 16, the proportion of young people in Nottinghamshire who achieve grades A\*-C in English and mathematics is higher than the national average, but fewer young people attain a full level 3 qualification (including A levels and equivalent qualifications) than the national average.

In Nottinghamshire, unemployment among young adults aged 18-24 is increasing, reflecting the national situation. We are developing action to respond to this situation in Nottinghamshire. Improving attainment at age 16-19 will include better preparing young people to enter the workforce. In addition, we will develop actions to directly promote the employment of young adults.

Nottinghamshire County Council is a lead partner with the 14-19 Partnership Board, which includes representatives of schools, colleges and training providers.

#### **What we did in 2012-13**

Work towards our 'Closing the Gap' strategy has included work to promote achievement by young people, through direct work on Key Stage 5 attainment and through promoting higher achievement at earlier stages, which will ensure that young people are better prepared for Key Stage 5. (See Section 3.5)

'Working for Youth - Work for Life', the sustainable Youth Employment Strategy for Nottingham and Nottinghamshire, was published in January 2013.

#### **What we will do in 2012-13**

Work will continue to implement year 1 of the 'Closing the Gaps' Strategy by July 2013, and to identify further action beyond this date. Together with work to reduce the educational attainment gaps at all stages, partnership work towards raising achievement at age 16-19 will now form part of the new Early Help Strategy. Key actions for partnership work will be included in this strategy.

The County Council has allocated £500,000 to implement a Youth Employment Strategy in 2013-14. The additional funding will support a number of initiatives around three themes:

- Creating more employment opportunities
- Preparing young people for work
- Improving transition pathways into work.

#### **When we will do this**

We aim to have implemented year 1 of the 'Closing the Gaps' strategy by July 2013. Partnership activities towards closing the gaps will be included in the new Early Help Strategy to be published in autumn 2013.

In June, the County Council's Children and Young People's Committee will confirm actions to implement the Youth Employment Strategy, including how the £500,000 funding to support this work will be allocated.



### **How this will improve the lives of children, young people and families**

Improvement in participation and attainment in learning up to age 18 will promote:

- higher employment rates for 19-24 year olds
- improved progression to Higher Education, with associated greater opportunities.

Indicators that we have selected to measure achievement are:

- more 16-18 year olds participating in learning and work
- more 19 year olds with Level 3 or equivalent qualifications.

#### **For more information:**

Nottinghamshire County Council Closing the Gaps Strategy

**[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps)**

Nottingham and Nottinghamshire Youth Employment and Employability Strategy

**[www.nccesb.org.uk/publications/working-for-youth-work-for-life](http://www.nccesb.org.uk/publications/working-for-youth-work-for-life)**

### **3.7 Improve children and young people's emotional wellbeing**

#### **Why this matters**

Positive emotional health and well being in infants, children and young people is essential to enable them to do well in later life. Emotionally resilient children and young people are more able to deal with difficulties in their lives and cope with uncertainty. They are likely to do better at school and to have good relationships with family and friends. They are less likely to take unnecessary risks or behave in an anti-social way.

Research shows that relationships, particularly with family, are most important for children and young people's well being, alongside a sense of freedom, choice and autonomy for young people. Life events also impact on emotional health.

Ensuring positive emotional health very early in life can improve health outcomes, life expectancy, educational and economic outcomes and reduce crime and violence. Untreated mental health problems create enormous distress for children, young people, their families and carers. The negative impact continues into later life, affecting future generations.

We know that children, young people and families who experience disadvantage are more likely to have emotional health needs. Vulnerable children or young people include:

- those in local authority care
- those involved in or at risk of offending
- those with learning and/or physical disabilities
- those who are from Black and Minority Ethnic backgrounds, including Roma and Traveller children
- those who live with vulnerable adults.

When children young people and families have mental health needs, we know that they want mental health services that are accessible, provide support when needed and involve them as service users.

The Children's Trust has established an Integrated Commissioning Group focusing on emotional health and wellbeing, known as the Nottinghamshire County Child and Adolescent Mental Health Services (CAMHS) Integrated Commissioning Group.

This group brings together key partners at a strategic level to plan, agree and monitor the strategic commissioning priorities for CAMHS (including emotional health and wellbeing) across Nottinghamshire. It supports the continued provision of a comprehensive, flexible and responsive CAMHS, building on previous partnership working. The CAMHS Integrated Commissioning Group reports to the Children's Trust, which in turn reports to the Health and Wellbeing Board.

#### **What we did in 2012-13**

The CAMHS Integrated Commissioning Group has worked to achieve the local priorities set out in its CAMHS Strategy 2011-13. Key achievements include:

- Developing new approaches to the delivery of mental health support services in schools, implementing the recommendations from the Targeted Mental Health in Schools (TaMHS) Programme.
- Delivering activities to enable the implementation of the Autistic Spectrum Disorder Pathway (0-19 years), including developing a practitioner toolkit, delivering multi-agency training and developing support materials for parents and carers.
- Developing a community-facing CAMHS Day Service, implementing findings from a pilot project.

#### **What we will do in 2013-14**

Support the development and implementation of Children and Young People's IAPT (Improving Access to Psychological Therapies)

Continue work to implement the Autistic Spectrum Disorder Pathway.

As the Integrated Commissioning Hub for children's services becomes operational, it will take on increasing responsibility for integrated commissioning for child and adolescent mental health services.

### **When we will do this**

The needs assessment for child and mental health in Nottinghamshire will be completed in summer 2013.

A number of activities will be completed by April 2014, developing and implementing Children and Young People's IAPT and the Autistic Spectrum Disorder Pathway.

The Integrated Commissioning Hub will be fully operational by September 2013.

### **How this will improve the lives of children, young people and families**

Joint planning and commissioning will result in services that are: based on an understanding of needs, evidence based, and reflect value for money. This will enhance local outcomes for children, young people and their families.

The group will identify specific commissioning activities, service development opportunities and associated quality or performance measures.

In 2011-12, we decided to monitor the number of children and young people who require an out of area secure CAMHS hospital placement due to the complexity of the case. We aim to reduce this number.

### **For more information:**

Integrated commissioning for emotional wellbeing:

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/camhsintegratedcommissioning](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/camhsintegratedcommissioning)

### 3.8 Summary of actions planned for 2013-14

<b><u>Key action for the Children's Trust Board and its integrated commissioning sub-groups</u></b>	<b><u>Children's Trust Priority to which this action contributes</u></b>			
	<b><u>Implement Nottinghamshire's Early Intervention and Prevention Strategy, including:</u></b> <ul style="list-style-type: none"> <li><b><u>Implement the child poverty strategy</u></b></li> <li><b><u>Reduce the achievement gaps at all key stages</u></b></li> <li><b><u>Raise achievement age 16-19 and promote employment for young adults aged 18-24</u></b></li> </ul>	<b><u>Sustain and build on improvements made in safeguarding</u></b>	<b><u>Improve the effectiveness of services for disabled children</u></b>	<b><u>Improve children and young people's emotional wellbeing</u></b>
<u>Publish the Nottinghamshire Early Help Strategy in autumn 2013</u>	✓	✓		
<u>Establish an early help unit that will act as the first point of contact for early help services by September 2013</u>	✓			
<u>Publish a revised Pathway to Provision by September 2013</u>	✓	✓		
<u>Establish an early help dataset, with some data available from June 2013 and full reporting by March 2014</u>	✓			
<u>Establish a Quality Framework for Children's Services, to begin reporting in October 2013</u>	✓	✓		
<u>Further develop locality-based service delivery of multi-agency support for children, young people and families</u>	✓	✓		
<u>Complete year 1 of the 'Closing the Gaps' strategy by July 2013</u>	✓			
<u>Implement the recommendations of the SEBD review by September 2013</u>	✓			
<u>Further develop partnership safeguarding arrangements in line with national guidance and evidence of best practice</u>		✓		
<u>Support the embedding of the MASH</u>		✓		
<u>Deliver activities to promote the wellbeing of Looked After Children</u>	✓	✓		
<u>Implement Nottinghamshire's Child Sexual Exploitation Action Plan by March 2014</u>		✓		
<u>Implement the recommendations of Nottinghamshire's SEN Pathfinder through the 'One Plan' Project by September 2014</u>	✓		✓	
<u>Develop an Integrated Children and Young People's Community Healthcare Programme</u>			✓	
<u>Support the development and implementation of Children and Young People's IAPT (Improving Access to Psychological Therapies)</u>				✓
<u>Continue work to implement the Autistic Spectrum Disorder Pathway</u>			✓	✓
<u>Establish the Integrated Commissioning Hub, to be fully operational by September 2013</u>	✓	✓	✓	✓

## 4. Other work supported by the Children's Trust

### Why we support this work

The seven priorities in this plan identify areas of work where the Children's Trust will take a lead role in coordinating partnership working and in monitoring its effectiveness.

There are a number of other initiatives which the Children's Trust has offered to support. These are in areas of work which will have a significant impact for children, young people and families and where:

- the reporting and accountability for this work is through another partnership group, or
- one partner organisation has an identified lead role, including responsibility for action planning and performance monitoring.

For these initiatives, the Children's Trust will not report on or monitor progress as part of this plan, as to do so would duplicate work done elsewhere. However, we will actively support this work.

Support will include:

- receiving information updates
- identifying how individual partner organisations, or any of the Children's Trust working groups, can contribute to these areas of work.

### Initiatives that we will support

The Children's Trust has agreed to support three initiatives, which are outlined here.

#### Nottinghamshire Youth Crime Strategy for 2010-13

This included targets to reduce the number of young people committing crime, the rate of re-offending and young people in custody. There was a focus on young people's transition to adulthood.

The Safer Nottinghamshire Board was accountable for this work, with Nottinghamshire County Council being the lead organisation through its Targeted Support and Youth Justice Service.

#### Safer Nottinghamshire Board Partnership Plus Areas (15 Priority Wards)

This work aims to align mainstream partnership resources in areas where there is greatest need to reduce crime. It focuses on hotspot areas within 15 priority wards, which have the highest crime rates in Nottinghamshire.

The Safer Nottinghamshire Board is accountable for this work, with Nottinghamshire Police taking a lead role. However, the Children's Trust will provide active support as reduced crime and anti-social behaviour (across all ages) should result in improved communities for families.

The Children's Trust will support this initiative through local working in districts, focusing on particular hotspot areas, and linked to its district partnership arrangements for early intervention work with families.

Work is also being undertaken by children and families services aiming to reduce youth crime.

#### Nottinghamshire Obesity Strategy.

This is a health-led initiative, including targets for all ages, encompassing work on childhood obesity which includes the National Child Measurement Programme for children in school reception year.

The lead responsibility for this work is with Public Health, but all partners have agreed to support it. Work to reduce obesity in children and young people is also undertaken within early help services, and childhood weight is one of the health outcomes used to monitor the success of early help services (See Section 3.1)

As the National Child Measurement Programme requires the active support of schools, there is a role for the county council in promoting this work through its information and events for schools.

## 5. More about our planning and performance management

### How we developed our Children, Young People and Families Plan

The Children's Trust Executive Group managed the production of this plan. This group comprised senior managers from key partner organisations and it coordinates the work of the Children's Trust. This plan is the result of development activities to:

- identify the needs of children, young people and their families in Nottinghamshire, as presented in a revised children's chapter of the Joint Strategic Needs Assessment (JSNA)
- review evidence of how effectively we are meeting these needs (evidence included inspection reports, a final review of performance for the Children and Young People's Plan 2009-11, and other performance data reports)
- consult with key partners through the Children's Trust Board and Nottinghamshire Safeguarding Children Board (NSCB) about priorities for the Children's Trust.

Throughout all our development and consultation activities, we adopted a value-for-money approach, using existing meetings or networks for consultation.

In revising the children's chapter of the JSNA, we combined data already held by individual partner organisations to build a shared picture of the situation in Nottinghamshire. We used information from consultation activities undertaken with children, families or communities, including a survey of young people's views commissioned in 2010.

### How we will review and update our Children, Young People and Families Plan

*A reformed Children's Trust Board has now taken on the responsibilities of the former Children's Trust Executive, and oversees reviews and updates of this plan.*

Our review process is essential to the performance management of our plan. Reviewing our progress enables us to:

- check that we are doing what we planned to do
- assess if this making an impact.

Every year, we undertake two reviews:

- **Six-monthly Review** This assesses if we are making the progress we expected. If not, we may change some activities contributing to our priorities for action, but are unlikely to change the priorities themselves
- **Annual Review** This is a full review of progress and a re-assessment of the information that we have about the needs of children and young people in Nottinghamshire, which may lead to changes in our Children's Trust priorities for action. Following this review, we will publish an update of this plan.

### How we will measure the impact of our Children, Young People and Families Plan

Each of our priorities for action has associated impact measures, including:

- performance indicators, identifying desired outcomes for a group of children or young people, with associated targets defining improvements expected over a period of time
- ways of identifying the quality of our work, for example, feedback from children, young people or families
- milestones to monitor delivery of planned actions.

From these, we have selected key indicators, targets and milestones to provide an overview of performance across all our priorities. These will be reported on every six months to provide information for our review process.

The table in Section 6 summarises our key performance indicators and targets.

#### For more information:

Joint Strategic Needs Assessment (JSNA) children and young people's chapter:

[www.nottinghamshire.gov.uk/thecouncil/plans/strategydevelopment/joint-strategic-needs-assessment](http://www.nottinghamshire.gov.uk/thecouncil/plans/strategydevelopment/joint-strategic-needs-assessment)

## 6. Children, Young People and Families Plan: Summary of Performance Indicators for 2013-14

<u>PERFORMANCE INDICATOR</u>		<u>Reporting Period</u>	<u>Current Performance</u>	<u>Improve early help services *</u>	<u>Sustain and build on improvements made in safeguarding</u>	<u>Improve the effectiveness of services for disabled children</u>	<u>Improve children and young people's emotional wellbeing</u>
<b><u>Key Outcome Indicators</u></b>	<u>First time entrants to the Youth Justice System (per 100,000 aged 10-17) - PH 1.04 (Crime and Community Safety)</u>	<u>2012/13 Q3</u>	<u>292</u>	<u>√√</u>	<u>√</u>		
	<u>Breast-feeding prevalence rates at 6-8weeks (Notts NHS)</u>	<u>2012/13 annual</u>	<u>tbc</u>	<u>√√</u>			
	<u>Breast-feeding prevalence rates at 6-8weeks (Bassetlaw NGS)</u>	<u>2012/13 annual</u>	<u>34.3%</u>	<u>√√</u>			
	<u>Under 18 conception rate</u>	<u>2011 annual</u>	<u>31.9</u>	<u>√√</u>			
	<u>Attainment gap at age 16 between pupils taking free school meals and the rest (FSM during past six years)</u>	<u>2011/12 academic</u>	<u>30.7%</u>	<u>√√</u>			
	<u>Number of families with a single assessment for Education and Healthcare Plan (local indicator) – new assessments plus existing assessments/plans moving to one plan</u>	<u>Quarterly</u>	<u>New indicator</u>	<u>√</u>	<u>√</u>	<u>√√</u>	
<b><u>Supplementary performance indicators</u></b>	<u>The number of children requiring statutory child protection interventions (child protection plans rate per 10,000)</u>	<u>2012/13 Q4 &amp; annual</u>	<u>48.4</u>	<u>√√</u>	<u>√</u>		
	<u>The number of contacts made to Children's Social Care</u>	<u>2012/13 Q4 &amp; annual</u>	<u>15,642</u>	<u>√√</u>	<u>√</u>		
	<u>Percentage of overall absence in primary, secondary and special schools</u>	<u>2011/12 academic</u>	<u>5.00%</u>	<u>√√</u>			
	<u>Dependent children who live in households whose income is below 60% of national average</u>	<u>2010 annual</u>	<u>17.1%</u>	<u>√√</u>			
	<u>Early years foundation stage attainment</u>	<u>2011/12 academic</u>	<u>64.0%</u>	<u>√√</u>			
	<u>Achievement of 5 or more A*-C grades at GCSE or equivalent including English &amp; maths</u>	<u>2011/12 academic</u>	<u>60.6%</u>	<u>√√</u>			
	<u>Percentage of young people in academic years 12-14 not in education, employment or training</u>	<u>2012/13 annual</u>	<u>2.5% (provisional)</u>	<u>√√</u>			
	<u>Percentage of young people who have attained a full Level 3 qualification by 19</u>	<u>2011/12 academic</u>	<u>48.7%</u>	<u>√√</u>			
	<u>Excess weight ages 4-5, 10-11 – PH 2.06i</u>	<u>Annual</u>	<u>New indicator</u>	<u>√√</u>			
	<u>Excess weight ages 10-11 – PH 2.06 ii</u>	<u>Annual</u>	<u>New indicator</u>	<u>√√</u>			
	<u>Initial assessments for Children's Social Care carried out within timescales (single assessment from Q2)</u>	<u>2012/13 annual</u>	<u>78.3% (provisional)</u>		<u>√√</u>		
	<u>Core assessments for Children's Social Care carried out within timescales (single assessment from Q2)</u>	<u>2012/13 annual</u>	<u>79.1% (provisional)</u>		<u>√√</u>		
	<u>Percentage of re-referrals to Children's Social Care</u>	<u>2012/13 annual</u>	<u>25.6% (provisional)</u>	<u>√</u>	<u>√√</u>		
	<u>Children who are subject to a child protection plan for 2 years or more</u>	<u>2012/13 annual</u>	<u>4.8% (provisional)</u>	<u>√</u>	<u>√√</u>		
	<u>Children becoming the subject of a child protection plan on more than one occasion</u>	<u>2012/13 annual</u>	<u>17.8% (provisional)</u>	<u>√</u>	<u>√√</u>		
	<u>Number of children and young people who require an out of area secure Child and Adolescent Mental Health Service hospital placement due to the complexity of the case</u>	<u>2012/13 annual</u>	<u>16</u>				<u>√√</u>

\* This includes child poverty, closing the gaps, achievement at age 16-19 and employment for young adults

√√ Priority for which this is a primary performance indicator

√ Priority for which this is an additional performance indicator



## 7. Equality Impact Assessment

We are fully committed to the promotion of equality and diversity through the implementation of this plan. We will do this by identifying need and working together to address this, within our available resources.

This plan is based on a comprehensive evaluation of the needs of children and young people in the county. In 2010, we undertook a complete refresh of the children's chapter of Nottinghamshire's Joint Strategic Needs Assessment (JSNA). This brings together data from partner services to provide an overview of needs across the county.

The JSNA children's chapter includes analyses based on age, disability, race, religion or belief and social exclusion (we had insufficient data to produce analyses based on gender reassignment or sexual orientation).

We have undertaken an equality impact assessment to consider how this plan impacts on those with protected characteristics, as we are required to do by the Equality Act 2010. Our findings are summarised here.

### **The table below identifies the key findings from our Equality Impact Assessment**

Equality/Diversity Area	Positive Impact	Adverse Impact	Unmet need in relation to equalities	Evidence
Age	Yes	No	No	Services for children and families are by definition aimed at particular age groups and some services have age-related eligibility criteria. Some targeted action in this plan may focus on particular age groups where higher need levels have been identified, e.g. early intervention work with young children and a focus on participation and learning outcomes for 16-19 year olds. This will have a positive impact for these groups.
Disability	Yes	No	No	We have identified areas where our partnership working can improve the provision of services to children with disabilities, and have specific priority areas within this plan to do so. This includes developing joint commissioning for disability and for child and adolescent mental health, and implementing a review of the inclusion service in schools.
Gender/Gender reassignment	Yes	No	No	Our needs analysis considered outcomes for children and young people in relation to gender. Where it is appropriate, targeted or early intervention work will include work to reduce gender-related disadvantage, e.g. some of our early intervention work is aimed at young mothers. We have no direct evidence related to gender reassignment and outcomes, but our partner services have relevant equal opportunities policies.
Race	Yes	No	No	Our needs analysis included demographic analyses by ethnic group, and the strategic plans underlying our priorities consider the impact of race on outcomes for children and young people, and may target resources in response, e.g. in educational attainment work. Our partner services have relevant equal opportunities policies.
Religion or belief	No	No	No	Our needs analysis considered outcomes for children and young people in relation to religion or belief. We have not identified a need for a priority to address this, although it is considered in planning action to deliver our priorities. Our partner services have relevant equal opportunities policies.
Sexual orientation	No	No	No	We have no direct evidence of either particular needs or potential adverse impact. Our partner services have relevant equal opportunities policies.
Other area of social exclusion	Yes	No	No	Partnership working to overcome disadvantage is central to our plan and to the role of the Children's Trust. All of our priorities address disadvantage and promote social inclusion. Our needs analysis has identified where resources should be targeted to improve outcomes.



## 8. References to related planning or policy information

These are the key information sources referred to in this plan. All of these are also referenced within the relevant section.

Children Act 2004

[www.legislation.gov.uk/ukpga/2004/31/contents](http://www.legislation.gov.uk/ukpga/2004/31/contents)

National Government's current policy statement on Children's Trusts

[www.education.gov.uk/childrenandyoungpeople/healthandwellbeing/a00202982/anewapproachfor-childrenstrustboards](http://www.education.gov.uk/childrenandyoungpeople/healthandwellbeing/a00202982/anewapproachfor-childrenstrustboards)

Nottinghamshire Child and Family Poverty Strategy and Needs Assessment

[www.nottinghamshire.gov.uk/childpoverty](http://www.nottinghamshire.gov.uk/childpoverty)

Nottinghamshire Children's Trust

[www.nottinghamshire.gov.uk/childrenstrust](http://www.nottinghamshire.gov.uk/childrenstrust)

Nottinghamshire County Council Closing the Gaps Strategy

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/closinggaps)

Nottinghamshire County Council Equality Impact Assessments

[www.nottinghamshire.gov.uk/thecouncil/democracy/equalities/eqia](http://www.nottinghamshire.gov.uk/thecouncil/democracy/equalities/eqia)

Nottinghamshire County Council Strategic Plan

[www.nottinghamshire.gov.uk/strategicplan](http://www.nottinghamshire.gov.uk/strategicplan)

Nottinghamshire Early Intervention and Prevention Strategy

[www.nottinghamshire.gov.uk/earlyinterventionandprevention](http://www.nottinghamshire.gov.uk/earlyinterventionandprevention)

Nottinghamshire Health and Wellbeing Board

[www.nottinghamshire.gov.uk/caring/yourhealth/developing-health-services/health-and-wellbeing-board](http://www.nottinghamshire.gov.uk/caring/yourhealth/developing-health-services/health-and-wellbeing-board)

Nottinghamshire Integrated Commissioning for Disabled Children

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/disabilitysenintegratedcommissioning](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/disabilitysenintegratedcommissioning)

Nottinghamshire Integrated commissioning for emotional wellbeing

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/camhsintegratedcommissioning](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/camhsintegratedcommissioning)

Nottinghamshire Joint Strategic Needs Assessment (JSNA)

[www.nottinghamshire.gov.uk/thecouncil/plans/strategydevelopment/joint-strategic-needs-assessment](http://www.nottinghamshire.gov.uk/thecouncil/plans/strategydevelopment/joint-strategic-needs-assessment)

Nottinghamshire Looked After Children Strategy

[www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/lookedafterchildren](http://www.nottinghamshire.gov.uk/caring/childrenstrust/developmentwork/lookedafterchildren)

Nottinghamshire Multi Agency Safeguarding Hub (MASH)

[www.nottinghamshire.gov.uk/caring/childrenstrust/pathway-to-provision/mash](http://www.nottinghamshire.gov.uk/caring/childrenstrust/pathway-to-provision/mash)

Nottinghamshire Pathway to Provision

[www.nottinghamshire.gov.uk/pathwaytoprovision](http://www.nottinghamshire.gov.uk/pathwaytoprovision)

Nottinghamshire Safeguarding Children Board

[www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb](http://www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb)

Nottingham and Nottinghamshire Youth Employment and Employability Strategy

[www.ncesb.org.uk/publications/working-for-youth-work-for-life](http://www.ncesb.org.uk/publications/working-for-youth-work-for-life)







## APPENDIX 2

Children, Young People & Families Plan 2011-14: Performance at 2012/13 Year End						
<p>Nottinghamshire performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent available data for national average and statistical neighbours is reported where available - comparisons may be indicative only as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.</p> <p>Key: (p) = provisional; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable</p>						
Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
<b>Continue to improve our early intervention services to ensure that children, young people and families in the greatest need receive appropriate support</b>	The number of contacts made to Children's Social Care	2012/13 Q4 & annual	15,642 (+)	15,889 (2011/12)	-	-
	The number of children requiring statutory child protection interventions (child protection plan rate per 10,000)	2012/13 Q4 & annual	48.4 (-)	44.4 (2011/12)	37.8 (11/12)	29.3 (11/12)
	First time entrants to the Youth Justice System aged 10-17 (per 100,000)	2012/13 Q3	292 (+)	536 (Q3 2011/12)	-	-
	Breastfeeding prevalence at 6-8 weeks, incl. mixed feeding methods (Notts NHS)	2012/13 Q3	37.0% (-)	39.8% (Q2 2012/13)	46.9% (11/12)	36.9% (11/12)
	Breastfeeding prevalence at 6-8 weeks, incl. mixed feeding methods (Bassetlaw NHS)	2012/13 Q4	32.0% (-)	37.3% (Q3 2012/13)		
		2012/13 annual	34.3% (+)	33.7% (2011/12 annual)		
	Obesity in primary school age children in Reception Year	2011/12 annual	8.5% (-)	8.1% (2010/11)	9.5% (11/12)	-
	Percentage of Reception aged children who have a healthy weight	2011/12 annual	77.8% (n/a)	New indicator	76.5% (11/12)	-
	Percentage of overall absence in primary, secondary and special schools	2011/12 academic	5.00% (+)	5.67% (2010/11 academic)	5.10% (11/12)	5.05% (11/12)
<b>Sustain and build on improvements made in safeguarding</b>	Initial assessments for Children's Social Care carried out within timescales	2012/13 Q4	58.4% (p) (-)	82.9% (Q3 2012/13)	77.4% (11/12)	77.6% (11/12)
		2012/13 annual	78.3% (p) (-)	79.8% (2011/12 annual)		
	Core assessments for Children's Social Care carried out within timescales	2012/13 Q4	64.7% (p) (-)	84.3% (Q3 2012/13)	75.5% (11/12)	75.3% (11/12)
		2012/13 annual	79.1% (p) (+)	73.7% (2011/12 annual)		
	Re-referrals to Children's Social Care	2012/13 Q4	24.3% (p) (+)	25.5% (Q3 2012/13)	26.1% (11/12)	24.0% (11/12)
		2012/13 annual	25.6% (p) (+)	29.1% (2011/12 annual)		

## Children, Young People & Families Plan 2011-14: Performance at 2012/13 Year End

Nottinghamshire performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent available data for national average and statistical neighbours is reported where available - comparisons may be indicative only as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.





Key: (p) = provisional; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
	Children who are subject to a child protection plan for 2 years or more	2012/13 Q4	4.7% (p) (-)	3.3% (Q3 2012/13)	5.6% (11/12)	5.3% (11/12)
		2012/13 annual	4.8% (p) (+)	5.9% (2011/12 annual)		
	Children becoming the subject of a child protection plan on more than one occasion	2012/13 Q4	21.2% (p) (+)	22.2% (Q3 2012/13)	13.8% (11/12)	14.5% (11/12)
		2012/13 annual	17.8% (p) (-)	15.5% (2011/12 annual)		
	Percentage of Children's Social Care quality audits assessed as adequate or better	2012/13 Q4	82% (-)	85% (Q3 2012/13)	-	-
		2012/13 annual	85% (-)	89% (2011/12 annual)		
Improve the effectiveness of services for disabled children	A milestone monitoring approach has been adopted as there are currently no appropriate performance indicators for this priority. The 13 milestones are rated as follows: 2  5  6  0 					
Implement the Child and Family Poverty Strategy	Dependent children in households whose income is below 60% of the national average	2010 annual	17.1% (+)	17.5% (2009)	20.6% (2010)	-
Reduce achievement gap at all key stages	Early years foundation stage attainment	2011/12 academic	64.0% (+)	56.0% (2010/11 academic)	64.0% (11/12)	65.1% (11/12)
	Achievement of 5 or more A*-C grades at GCSE or equivalent (inc. English & maths)	2011/12 academic	60.6% (+)	57.6% (2010/11 academic)	59.4% (11/12)	58.4% (11/12)
	Attainment gap at age 16 between pupils taking free school meals and the rest ( <i>FSM at time of assessment – previous definition</i> )	2011/12 academic	31.8% (+)	33.8% (2010/11 academic)	26.4% (11/12)	32.0% (11/12)
	Attainment gap at age 16 between pupils taking free school meals and the rest ( <i>FSM during past six years – future definition</i> )	2011/12 academic	30.7%	-	-	-

## Children, Young People & Families Plan 2011-14: Performance at 2012/13 Year End

Nottinghamshire performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent available data for national average and statistical neighbours is reported where available - comparisons may be indicative only as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.

Key: (p) = provisional; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
<b>Raise achievement at age 16-19 and promote the employment of young adults aged 18-24</b>	Participation in education, employment and training in academic years 12-14	2012/13 Q4 <sup>1</sup>	84.1% (-)	89.7% (Q3 2012/13)	81.1% (12/13 Q4)	81.2% (12/13 Q4)
	Percentage of young people in Years 12-14 not in education, employment or training	2012/13 Q4	1.9% (+)	2.6% (Q3 2012/13)	6.3% (11/12)	5.9% (11/12)
		2012/13 annual	2.5% (p) (+)	4.5% (2011/12 annual)		
	Percentage of young people who have attained a full Level 3 qualification by 19	2011/12 academic	48.7% (+)	47.4% (2010/11 academic)	57.9% (11/12)	53.3% (11/12)
<b>Improve children and young people's emotional well-being</b>	Number of children and young people who require an out of area secure CAMHS hospital placement due to the complexity of the case	2012/13 annual	16 (+)	18 (11/12)	-	-
	A milestone monitoring approach has been adopted for this priority to supplement the above performance indicator. The eight milestones are rated as follows: 3  0  4  1 					

<sup>1</sup> There is no 'annual' figure for this indicator as the National Client Caseload Information System's annual figure is for **in learning** only, so excludes those in employment.



**8 July 2013****Agenda Item: 10****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE****ESTABLISHMENT OF AN EARLY HELP UNIT ALIGNED TO THE MULTI-  
AGENCY SAFEGUARDING HUB****Purpose of the Report**

1. To report the establishment of an Early Help Unit aligned to the Multi Agency Safeguarding Hub (MASH), to manage and signpost referrals to a range of early help services.
2. To seek approval to establish two additional early help officer posts to be located within the Early Help Unit.

**Information and Advice****The Early Help Unit**

3. It is proposed that an Early Help Unit be fully established by September 2013. The key functions of the Unit will be to:
  - provide information packages to the MASH to support decision making and to identify where early help services or youth justice are already involved with children and young people
  - analyse cases that the MASH has assessed as not meeting the Children's Social Care threshold as set out in Nottinghamshire's Pathway to Provision to determine whether an early help service can be offered
  - act as a direct contact point for professionals and families wanting to access early help services
  - advise on the completion of Common Assessment Framework (CAF) assessments, to audit the quality of assessment and planning and to hold a register of completed CAFs
  - provide a comprehensive training and support package for practitioners and managers using the CAF
  - track the outcomes of young people receiving early help by developing a comprehensive data set to include:

- the 0 – 19 year old offer from Early Years & Early Intervention and Targeted Support
  - preventative referrals made to Youth Offending Teams.
4. It is envisaged that this model will reduce inappropriate referrals to the MASH, and will enable the effective tracking of CAFs and the support and intervention provided by a range of universal/early help agencies.

## **Resources**

5. A request for project management assistance in the establishing of the Early Help Unit has been agreed by the corporate Improvement Programme.
6. Interim arrangements for the accommodation of the Unit have also been identified at Meadow House, Mansfield, although the medium term ambition is to co-locate the Unit with the MASH once space can be identified (this is anticipated in January 2014 following the proposed relocation of the MASH).
7. A staffing structure for the Unit, which will report to the Group Manager for Early Years & Early Intervention, has been agreed as follows:
- Team Manager 1 FTE
  - Senior Practitioner 0.8FTE
  - Early Help Officer 4 FTE
  - Targeted Support Case Manager 2 FTE
  - Seconded Early Years practitioner 1 FTE
8. Each of the above posts is currently established within either the Targeted Support or Early Years Service, except for two additional Early Help Officer posts which require establishing. As such, the majority of the Unit will be established through the realignment or secondment of existing staffing resource from the Early Years and Early Intervention and Targeted Support and Youth Justice Services.

## **Other Options Considered**

9. No other options have been considered in relation to developing the Early Help Unit as the benefits of well-coordinated early help are widely accepted. Research has shown that it is better for families to receive support before difficulties escalate thereby preventing the need for more intrusive and expensive services. This is underpinned by the Council's Early Intervention Strategy.

## **Reasons for Recommendation/s**

10. The establishment of the Early Help Unit and two additional posts will support the structure to effectively signpost referrals from the MASH that do not meet the Children's Social Care threshold for statutory social care intervention.



## **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

### **Implications for Service Users**

12. The Early Help Unit will work alongside the MASH to support referrals for families to be passed to the early help services, namely Targeted Support and Early Years & Early Intervention, and will strengthen the management arrangements for improved tracking of individual children's outcomes.

### **Financial Implications**

13. The two new Early Help Officer posts will cost annually approximately £36,000 per post based on Hay Band A costs plus on-costs of 25%. Capacity is scoped within the proposed structure to cover for sickness, annual leave and training time. The costs of both posts will be met from the revenue budget of the Early Years and Early Intervention Service.

### **Equalities Implications**

14. Due regard has been given to the Public Sector Equality Duty.

### **Safeguarding of Children Implications**

15. Both Targeted Support and Early Years & Early Intervention work with vulnerable children and young people. In some instances the cases are complex with some safeguarding concerns which do not meet the threshold for statutory Social Care assessment and intervention. Both services are early intervention and prevention services working with children, young people and families to avoid them requiring statutory Child Protection assessment and intervention. The development of the Early Help Unit will strengthen the arrangements for working together and improve the tracking of outcomes for children and young people.

### **Human Resource Implications**

16. The majority of the posts needed to establish the Early Help Unit will be identified from existing structures in Targeted Support and Early Years & Early Intervention. The two additional posts will require the same person specification (qualification, skill set and experience) as the current Early Help Officer posts. Day to day management will be provided by the Early Help Team Manager.

## **RECOMMENDATION/S**

That:

- 1) the establishment of an Early Help Unit aligned to the Multi-Agency Safeguarding Hub be noted.
- 2) the establishment of two additional Early Help Officer posts be approved.

**Derek Highton**  
**Service Director, Youth, Families and Culture**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (LM 21/06/13)**

17. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

### **Financial Comments (KLA 20/06/13)**

18. The financial implications are set out in paragraph 13 of the report.

### **Background Papers and Published Documents**

Pathway to Provision document

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.

C0249

**8 July 2013****Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE****REALIGNMENT OF YOUTH WORK TEAMS IN THE YOUNG PEOPLE'S  
SERVICE****Purpose of the Report**

1. This report seeks approval for the realignment of the following teams within the Young People's Service (YPS): Disability Support (DST), Ashfield Locality, Newark & Sherwood Locality and Bassetlaw Locality Youth Work Teams, to enable a comprehensive and consistent approach to youth work delivery, as set out in the Nottinghamshire Youth Work Delivery Standards. These changes can be implemented within the existing budget allocation and will enhance the service offer to the young people of Nottinghamshire.
2. This report also seeks approval for the disestablishment of the Schools Team of Transitional Youth Support Workers from 31 March 2014, as a consequence of the implementation of a changed delivery and funding model for the Nottinghamshire Learning Centre, through which the staff are employed and funded.

**Information and Advice****Disability Support Team and Locality Teams**

3. The Service's delivery standards set standards for the effective delivery of positive activities using youth work methods and approaches at each unit within the Service.
4. These standards include a set of performance indicators and targets for the Service, in order to measure both the impact of youth work and the contribution the Service makes to securing positive outcomes for young people. The targets set for 2013/14 include:
  - delivery of over 260,000 attendances by young people
  - engagement of at least 26,000 individual young people in positive activities
5. The Disability Support Team has a focus on delivering access to high quality, safe and enjoyable personal and social development activities for disabled children and young people, through the provision of Link youth clubs and holiday programmes.
6. The Service's Locality Youth Work Teams focus on the delivery of programmes of personal and social education through enjoyable positive activities provided through Young People's Centres, Mobile Youth Facilities and voluntary sector led Youth Clubs.

7. Current statutory guidance for local authorities on services and activities to improve young people's well-being places a duty on local authorities to secure educational and recreational leisure time activities for young people. The service regularly reviews its management and leadership structures to ensure delivery standards and targets can be met and the service across the County is equitable. This report reflects the outcomes of the Service's latest review of these arrangements; if implemented, the realigned teams will help ensure that attendance numbers and high quality youth work provision for young people is sustained.

### **Schools Team**

8. The Social, Emotional and Behavioural Difficulties Review and Strategy paper to re-organise The Nottinghamshire Learning Centre was approved by Children and Young People's Committee on 5 November 2012. This resulted in the creation of three separate Pupil Referral Units with separate governance arrangements and budget disaggregation through local schools, which is currently being implemented. The Young People's Service currently provides 10 fte Transitional Youth Support Worker posts, four of which are currently vacant, to The Learning Centre to support young people in their transition back to mainstream education. As a consequence of the implementation of the new arrangements for The Learning Centre from 2014, the budget will no longer exist within the Behaviour Service to continue to fund these posts.

### **Revised Team Structures**

9. The current and proposed structures are attached as **Appendices 1 to 6**. The posts created and disestablished are:
  - create two Professional Range Level 1 Youth Work Posts, 1 fte within the Disability Support Team and 1 fte within the Ashfield Locality Youth Work Team
  - create Youth Support Worker-in-Charge Level 1, and Youth Support Worker Level 1 & 2 sessions in the Disability Support Team, Ashfield Locality, Newark & Sherwood and Bassetlaw Locality Youth Work Teams
  - disestablish Youth Support Worker-in-Charge Level 1 & 2 and Youth Support Level 1 & 2 sessions in the Disability Support Team, Ashfield Locality, Newark & Sherwood Locality and Bassetlaw Locality Youth Work Teams
  - disestablish all posts (10 fte Transitional Youth Support Worker L2) in the Schools Team from 31 March 2014.

### **Other Options Considered**

10. The continued operation of the DST, Ashfield, Newark & Sherwood and Bassetlaw Locality Youth Work Teams, using the existing staffing establishment would be feasible. However this would not provide the best or the most equitable model for youth work delivery or be in the best interests of the young people accessing provision.
11. There are no other options for the disestablishment of the Schools Team, given that the funding base for the Team is to be disaggregated to schools.

## **Reason/s for Recommendation/s**

12. To support the delivery of high quality services to young people within existing budget allocations.

## **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

14. The proposed changes do not alter the availability of locality youth work provision, but instead will improve capacity in providing access to high quality, safe and enjoyable positive activities for children and young people outside of the school day.
15. In addition, these changes will improve management and leadership structures across the Service to ensure that delivery standards and targets can be met and that the Service's funding resource is equitably distributed.

## **Financial Implications**

16. All the realignment activity set out in this report can be implemented within the Service's existing budget allocation.

## **Equalities Implications**

17. Due regard has been given to the Public Sector Equality Duty.

## **Human Resources Implications**

18. The current staff within the Service affected by these changes have been consulted with. At the time of writing, it is anticipated that there will be no compulsory redundancies as a result of the disestablishment of posts as described in the report (it is envisaged that at risk staff will be enabled into vacancies in the Service's staff structures).
19. This proposal has been subject to the normal consultation procedures with the appropriate Trade Unions.
20. No additional administrative support will be required.

## **RECOMMENDATION/S**

- 1) That the realignment of teams in the Young People's Service, as detailed in paragraph 9, to enable a comprehensive and consistent approach to youth work delivery, be approved.

**Derek Highton**  
**Service Director, Youth, Families and Culture**

**For any enquiries about this report please contact:**

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**Constitutional Comments (KK 18/06/13)**

21. The proposal in this report is within the remit of the Children and Young People's Committee.

**Financial Comments (KLA xx/06/13)**

- 22.

**Background Papers and Published Documents**

Young People's Service delivery standards

Review of arrangements for children and young people with Social, Emotional and Behavioural Difficulties (SEBD) in Nottinghamshire – report to Children & Young People's Committee on 5 November 2012

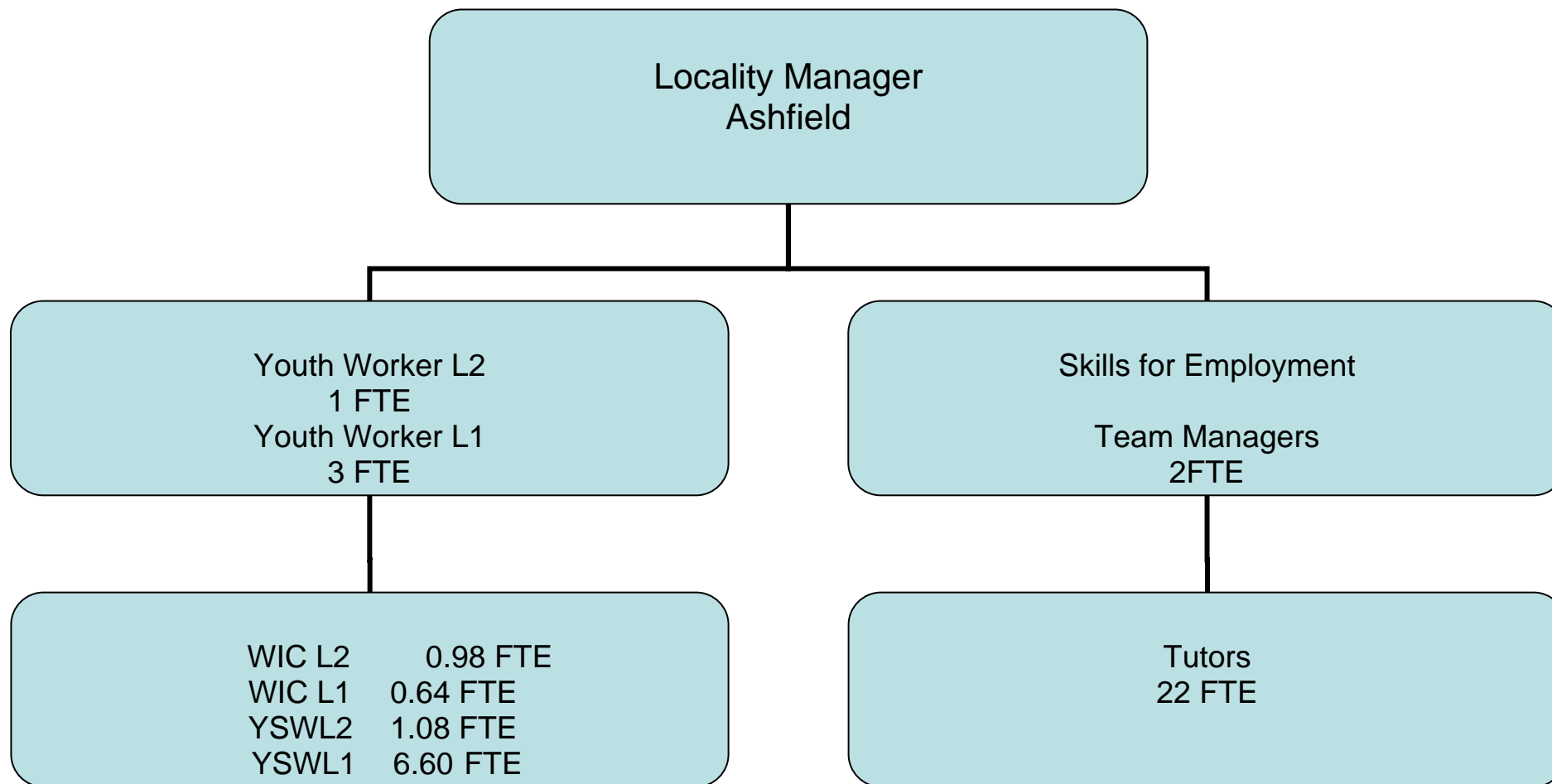
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

All.

C0232

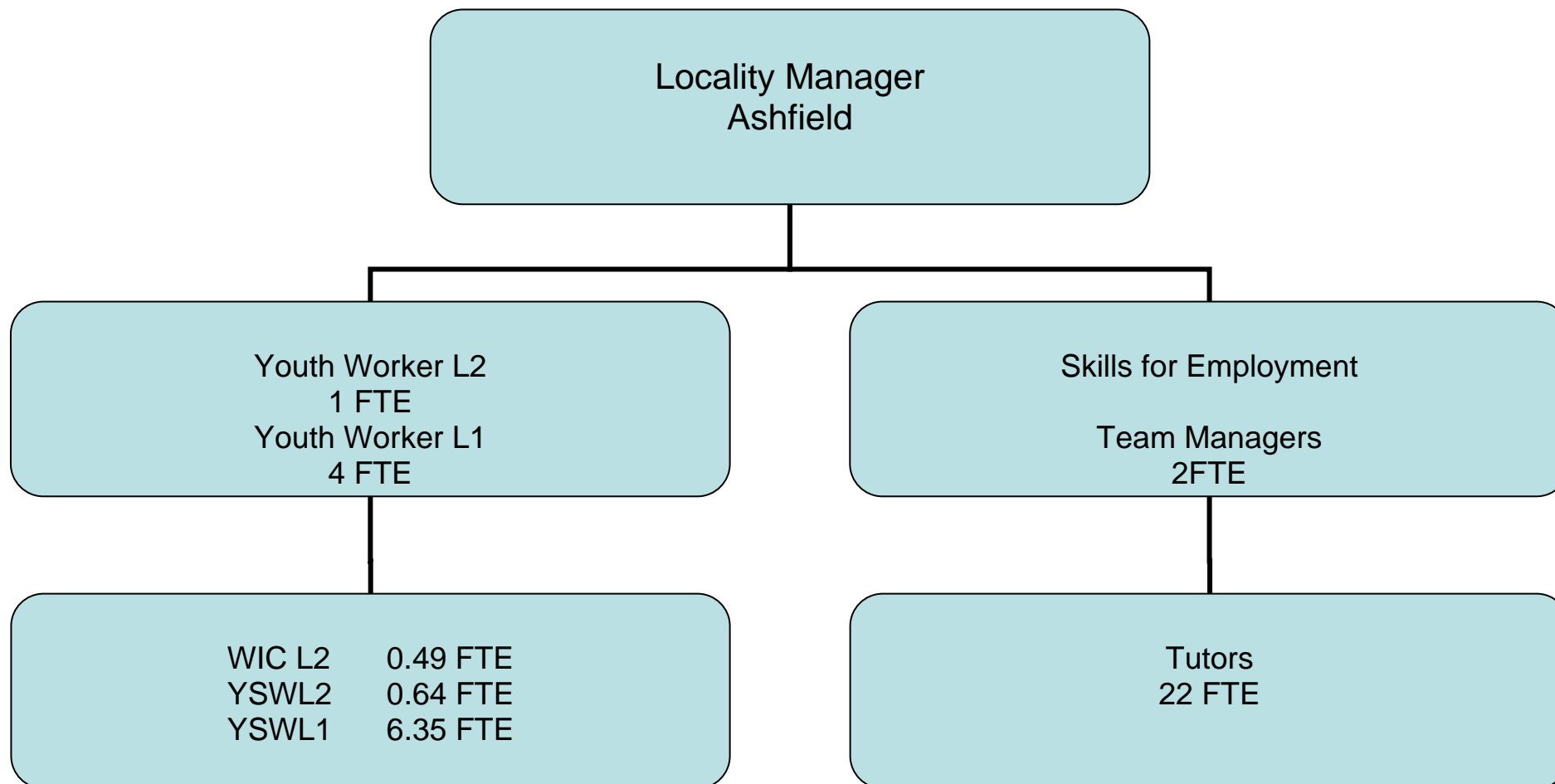
## Current structure for Ashfield





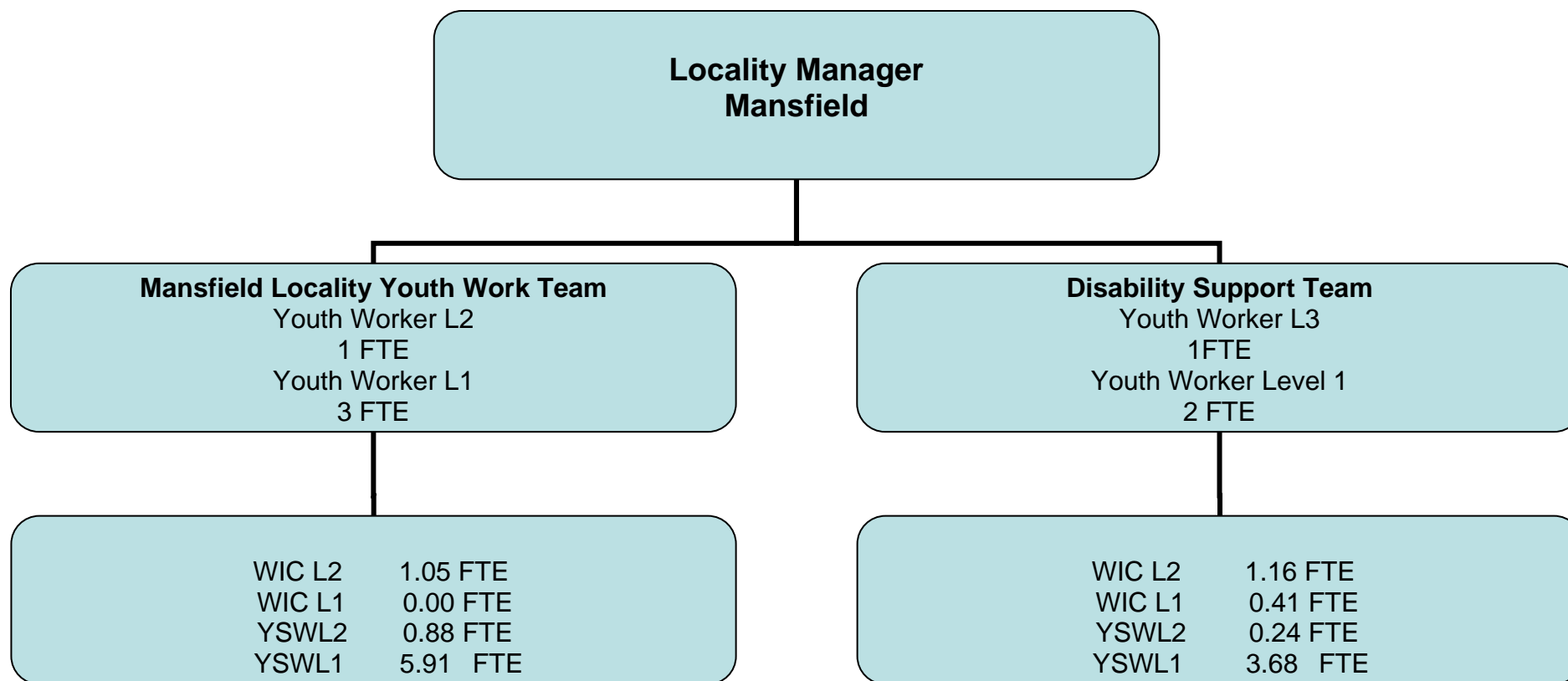


**Proposed structure for Ashfield  
September 2013**



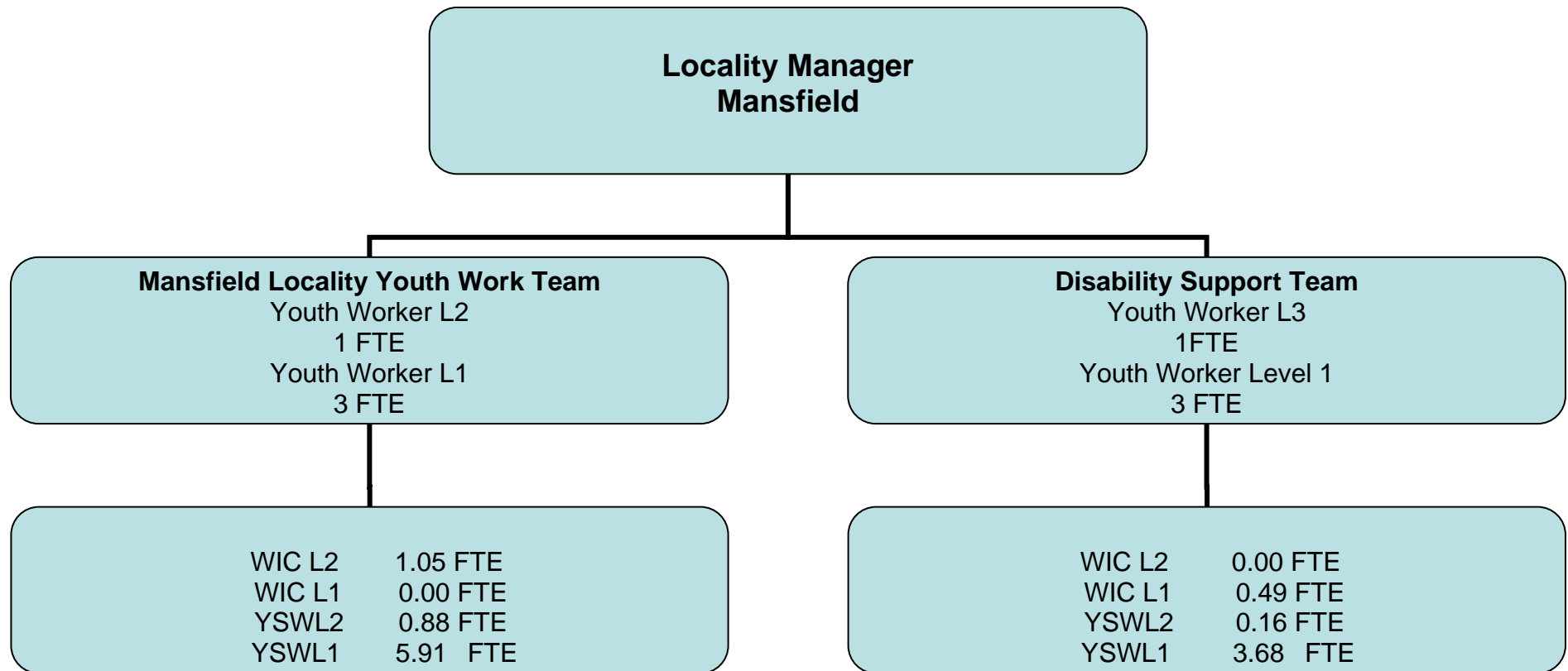


**Current structure for the  
Young People's Service  
Disability Support Team**



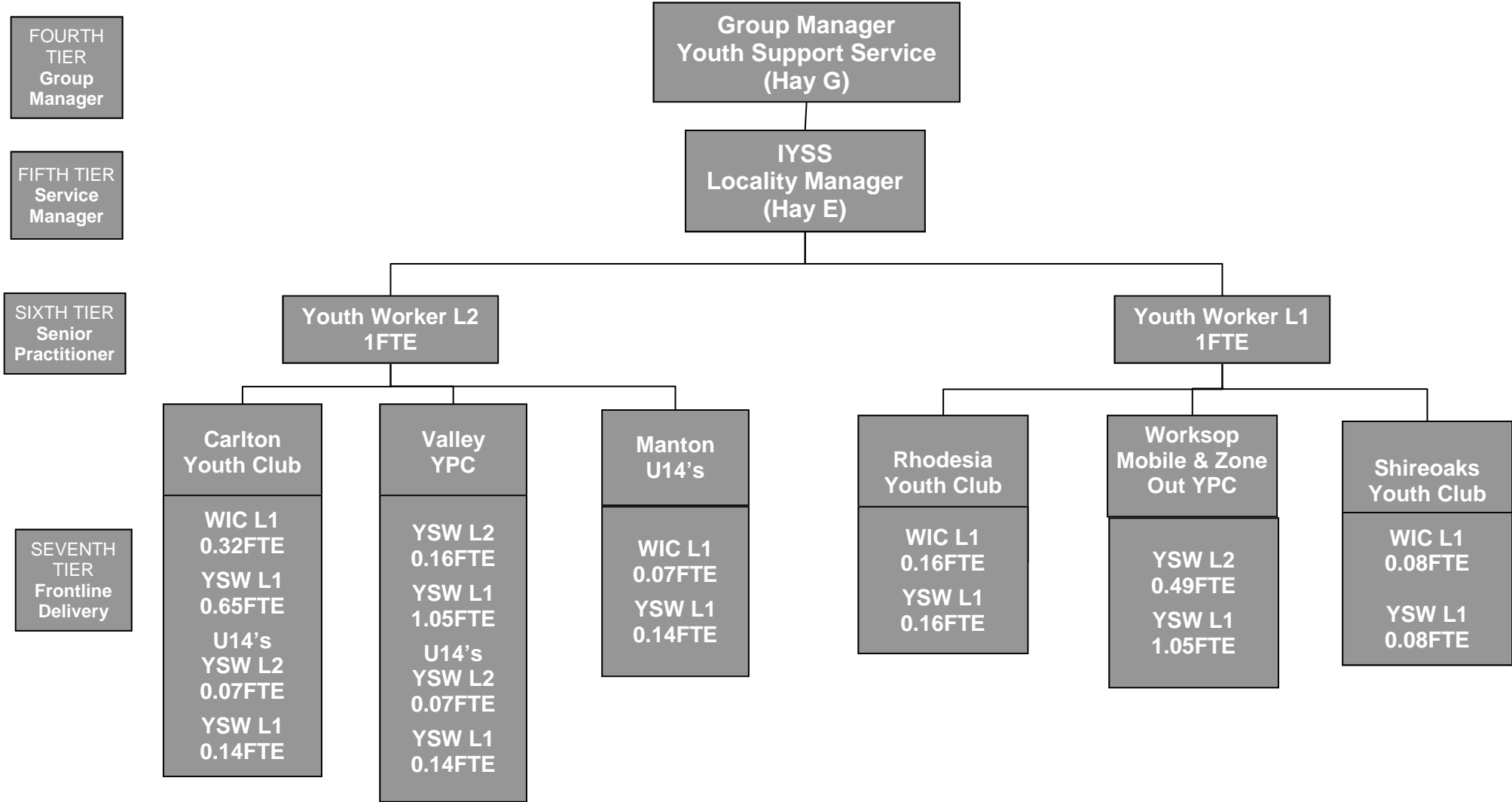


**Proposed structure for the  
Young People's Service  
Disability Support Team**

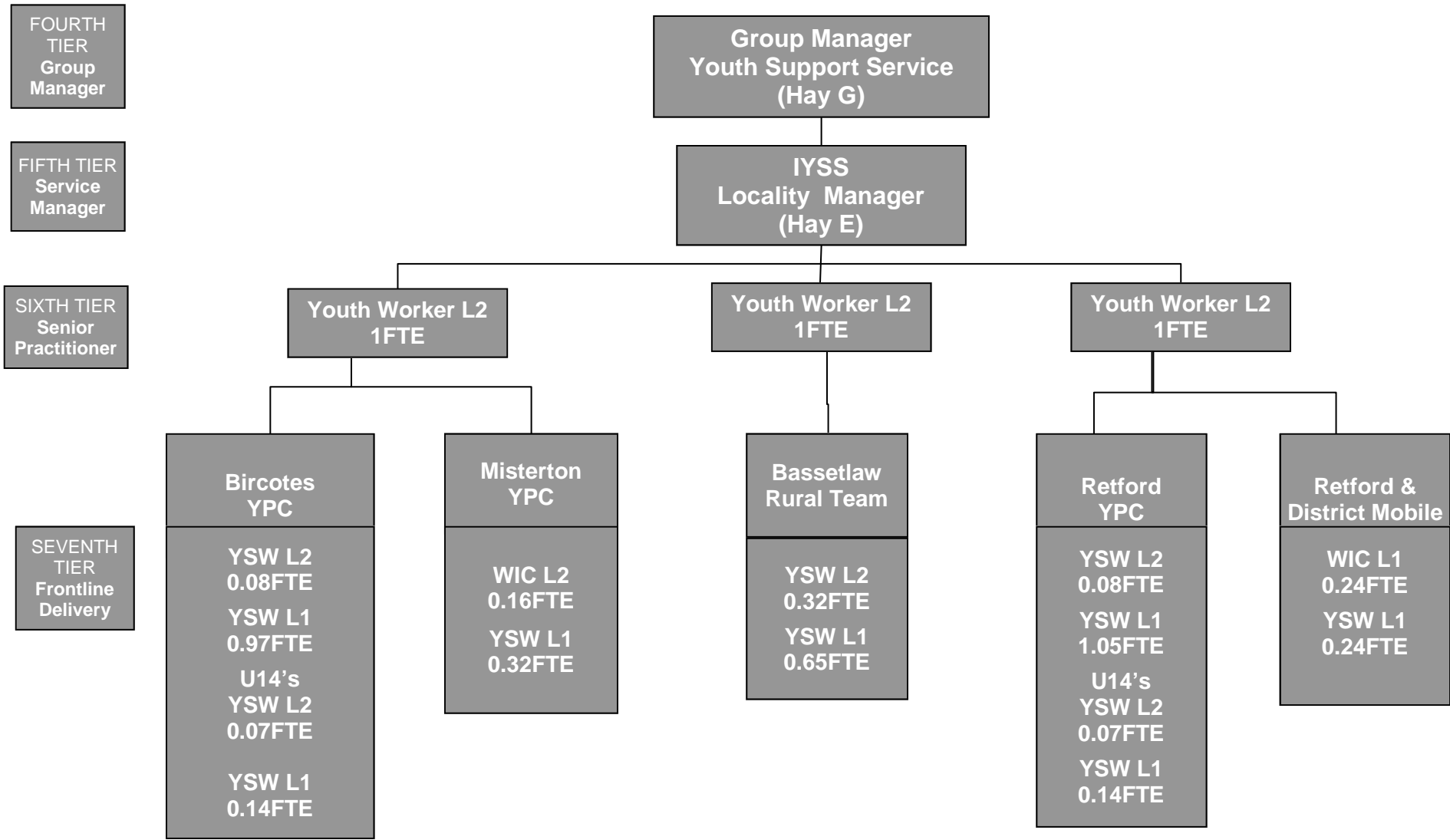




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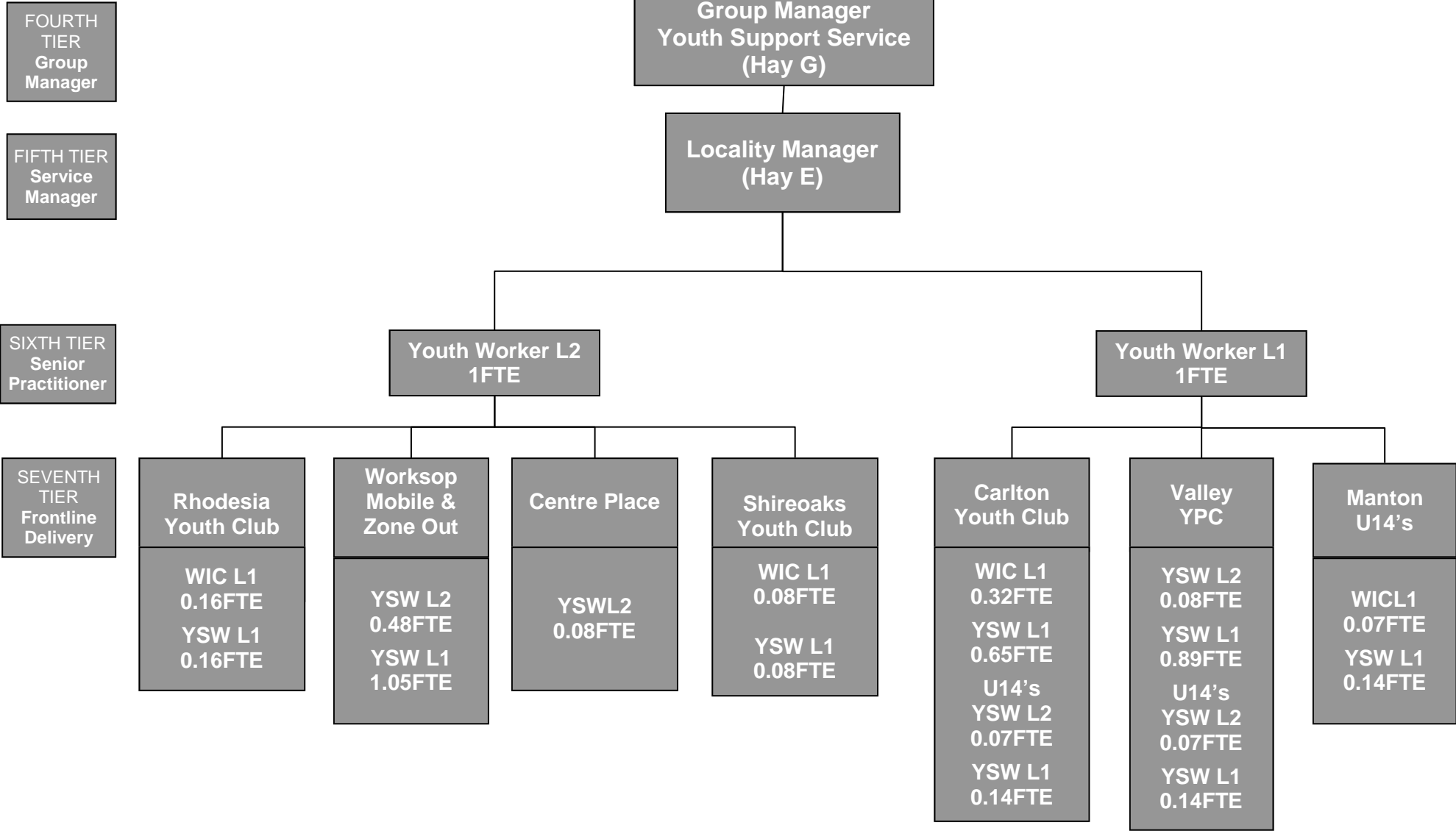


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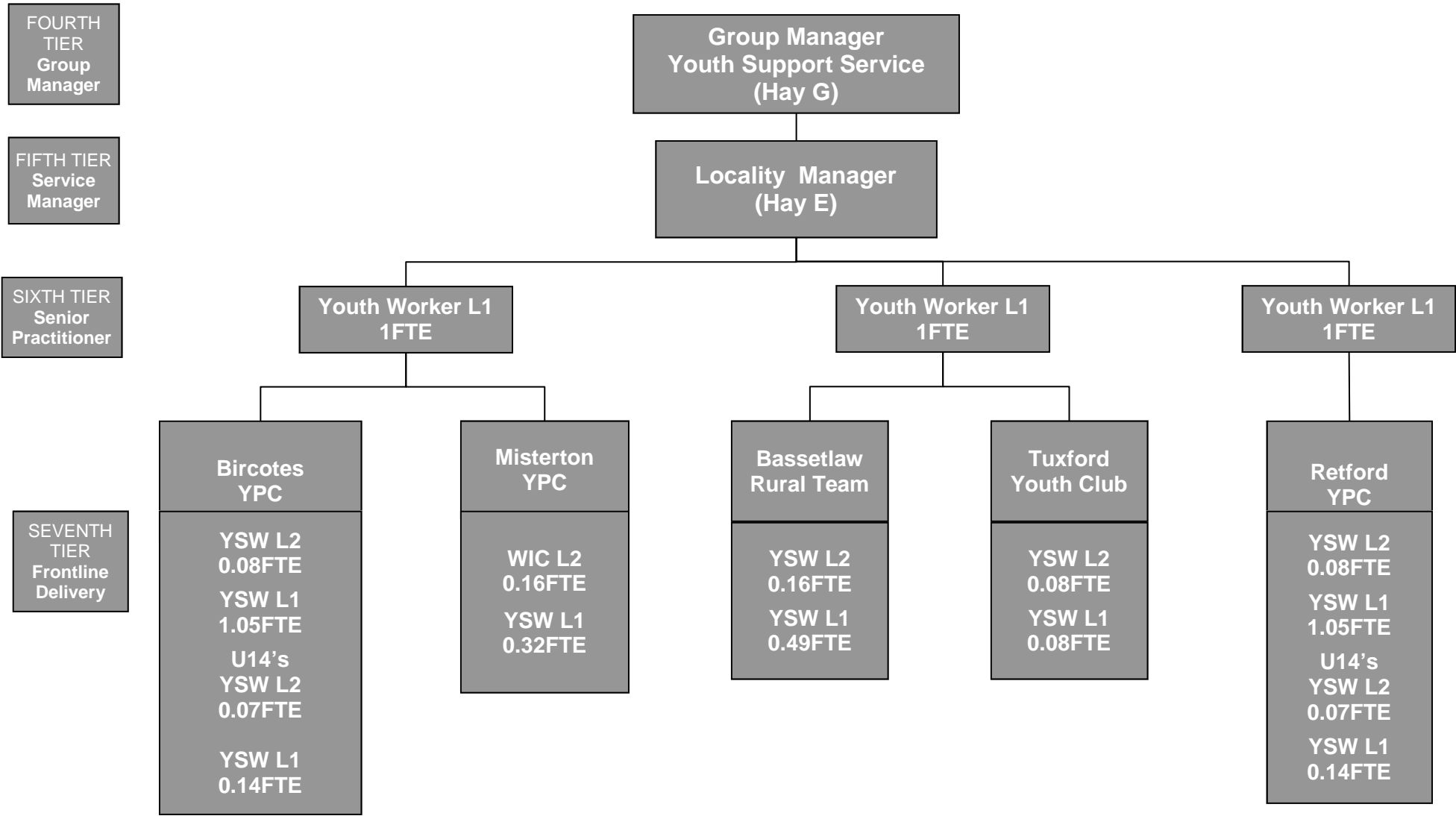




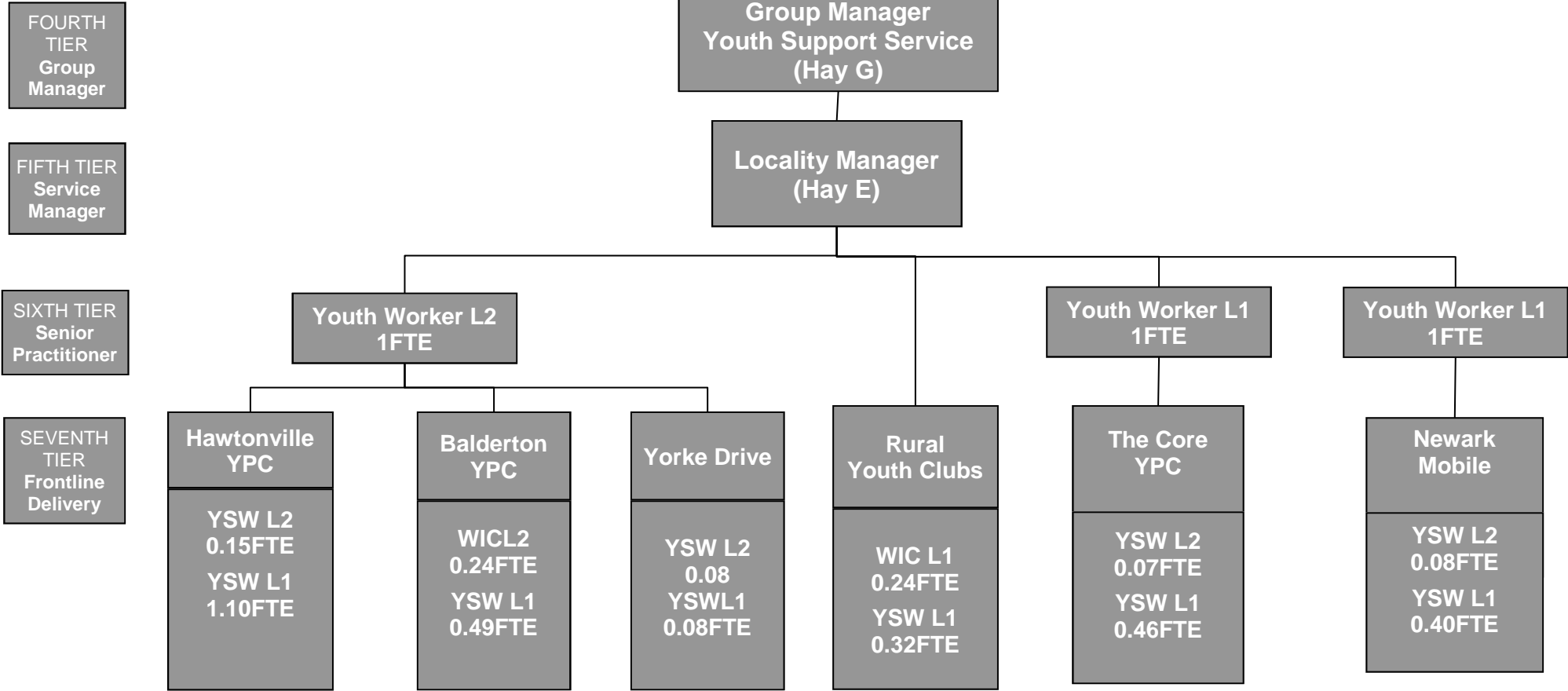
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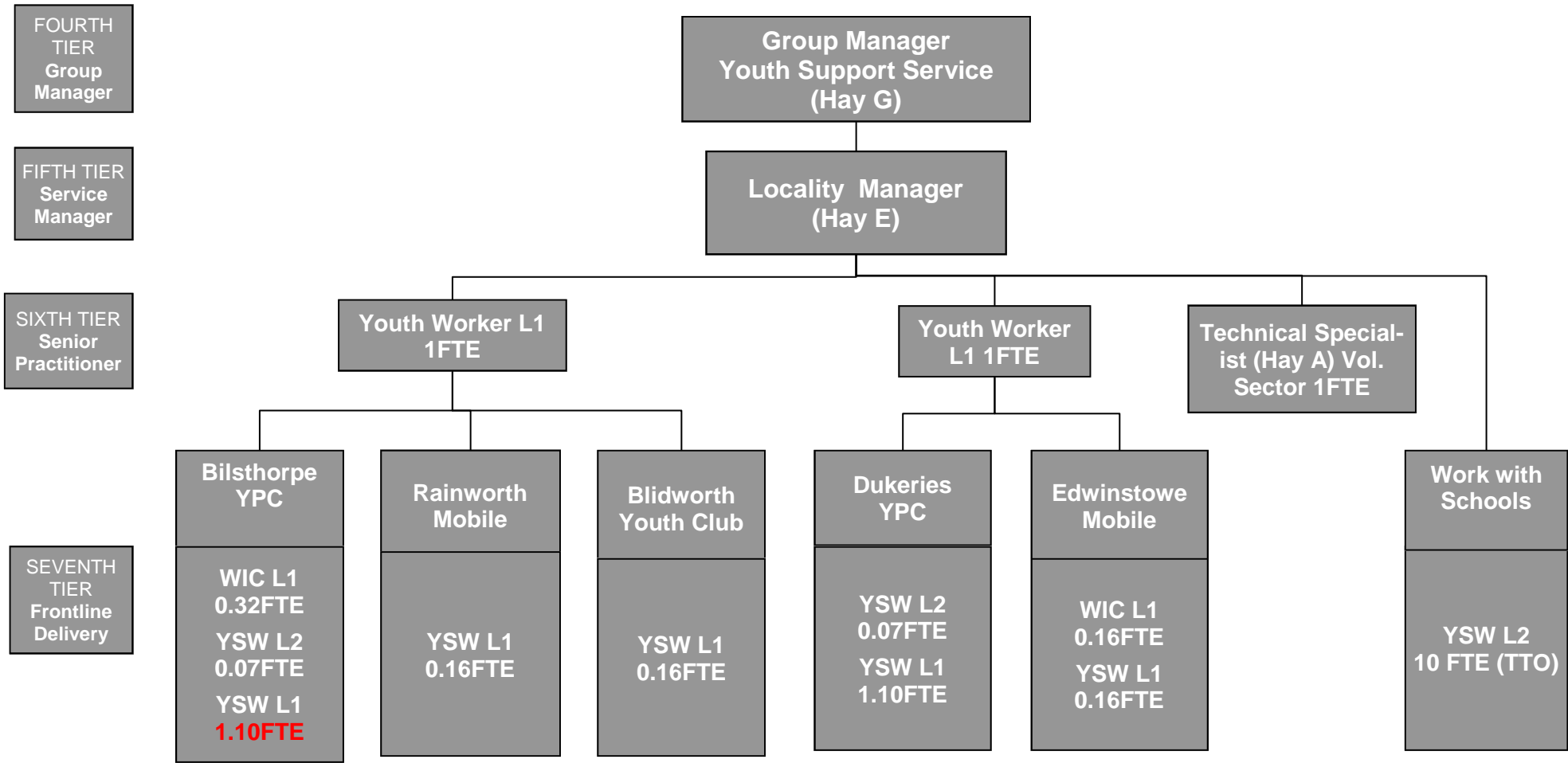
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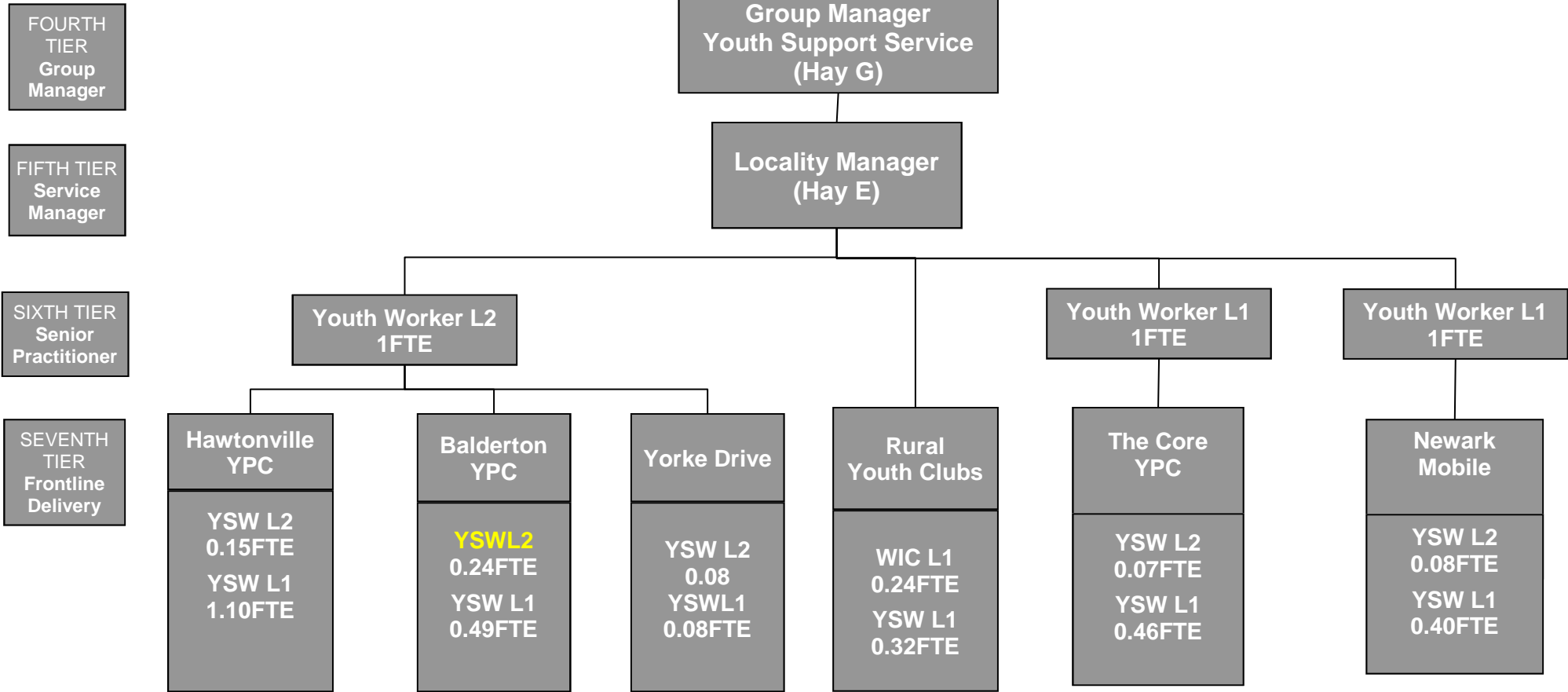
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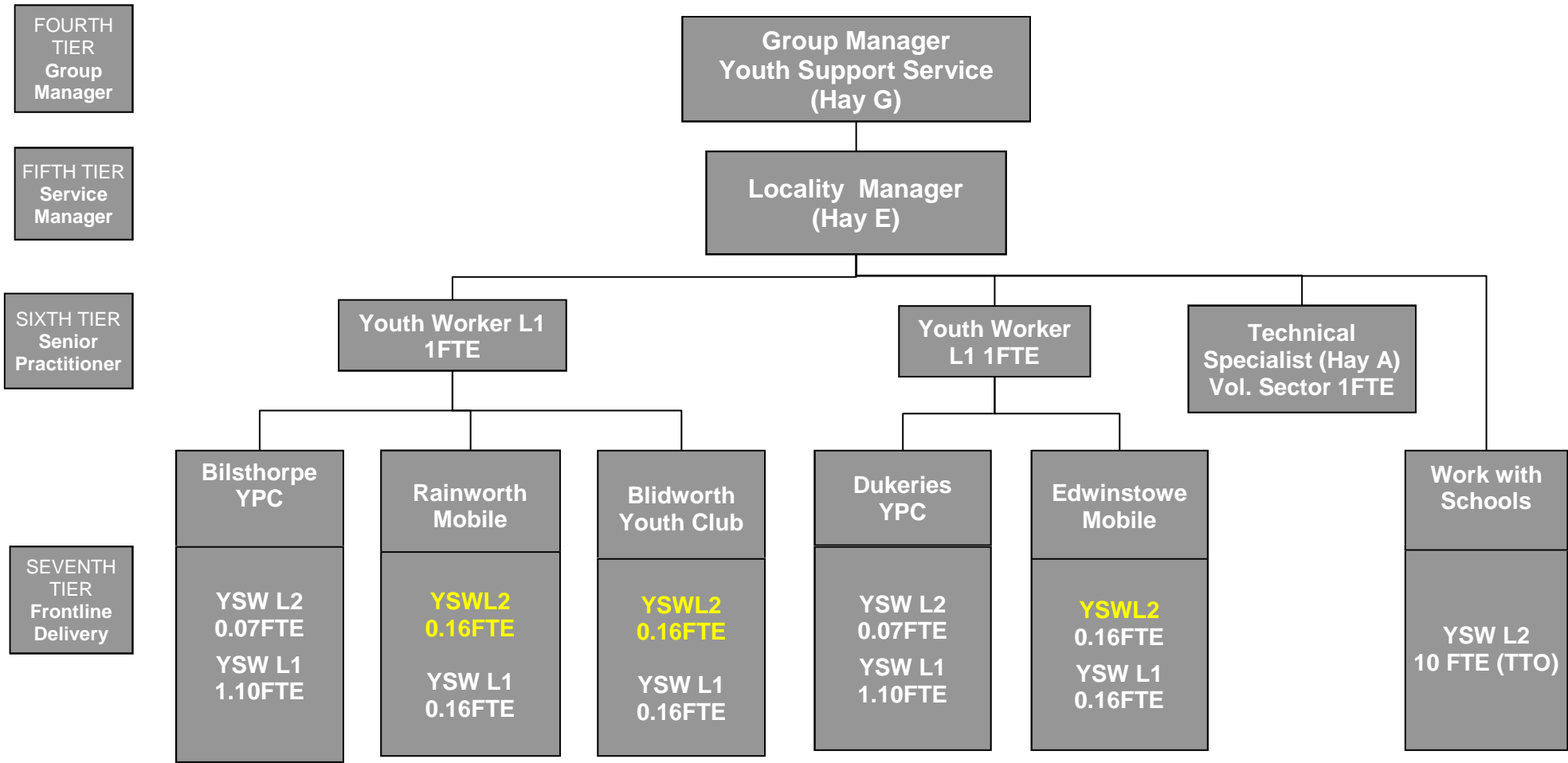
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NEWARK & SHERWOOD



NEWARK & SHERWOOD



**8 July 2013****Agenda Item: 12****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE****ESTABLISHMENT OF COMMUNITY SOCIAL WORKER ROLE WITHIN  
TARGETED SUPPORT AND THE EARLY YEARS AND EARLY  
INTERVENTION SERVICE (LINKED TO THE FAMILY NURSE  
PARTNERSHIP) AND THE INCREASING OF A YOUTH OFFENDING  
SERVICE OFFICER POST WITHIN YOUTH JUSTICE FROM 0.75FTE TO  
FULL-TIME****Purpose of the Report**

1. To seek approval for the establishment of five Community Social Worker posts within the Targeted Support and Early Years and Early Intervention (linked to the Family Nurse Partnership (FNP)) Services. The posts will be temporary for two years. Three posts will be based within Targeted Support Locality Teams and two linked to the Family Nurse Partnership. They will be senior practitioners within the respective services holding a caseload of more complex cases referred into Early Help and providing case work guidance to practitioners within their respective teams.
2. To seek approval to increase a Youth Offending Service Officer (YOSO) post within the Youth Justice Service from 0.75fte to full-time. This YOSO post provides support to young people subject to a statutory court order with an Intensive Supervision and Surveillance (ISS) requirement.

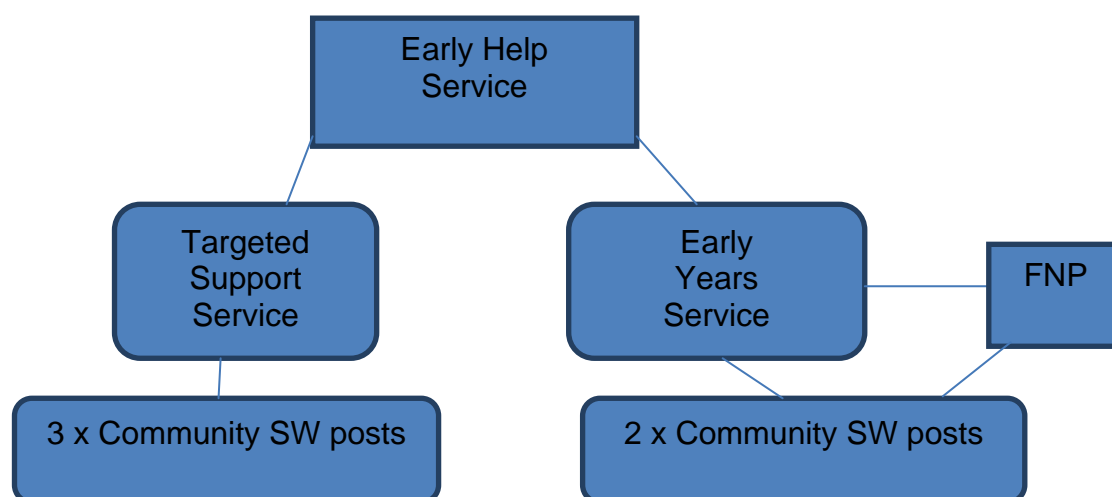
**Information and Advice****Community Social Worker Posts**

3. The Targeted Support Service and the Family Nurse Partnership are two elements of the County Council's Early Help offer to vulnerable children, young people and their families in Nottinghamshire.
4. Targeted Support provides early help to children and young people aged 8-18 who are vulnerable but who do not meet the threshold for social care intervention. Typically this includes children and young people who meet level 2 or level 3 criteria in the Pathway to Provision. The Service was reconfigured in 2012 to incorporate the education welfare service, the substance misuse service, formerly known as Face It, the targeted elements of the Connexions Service and support for missing children and homeless 16/17 year olds. More recently the Young Carers Service has been integrated into Targeted Support. As part of the 2012 reconfiguration, three Targeted Support Locality Teams were established comprising staff from an Education Welfare and Connexions Service

background. Children and young people who are an open case to Targeted Support will have:

- a designated key worker – someone to act as their lead professional
- a structured assessment (Family CAF) and an action plan
- support for them and their family.

5. The Family Nurse Partnership (FNP) was established in Nottinghamshire in April 2013. It is an evidence based programme, delivering intensive nurse-led early intervention work with vulnerable first time young parents and their children. Jointly funded by Nottinghamshire Clinical Commissioning Groups (CCGs) and the County Council, the FNP aims to reduce the impact of deprivation and to improve the longer term outcomes for children born to vulnerable first time mothers. This is achieved through structured home visiting by a designated Family Nurse from early ante-natal until the child is 2 years of age. The FNP has established links with the Early Years Service through the network of Children's Centres and the family nurses work closely with children's centre staff, ensuring that support to families is well coordinated.



6. Both Targeted Support and the Family Nurse Partnership work with some of Nottinghamshire's most vulnerable children and young people, many of whom exhibit a range of broader safeguarding issues and concerns but who do not meet the level 4 Threshold required in the Pathway to Provision for statutory Child Protection assessment and intervention from Children's Social Care.
7. This report seeks approval for the establishment of five Community Social Worker posts across the Targeted Support Service and the Family Nurse Partnership. Three posts will reside within Targeted Support with one post based within each of the three Targeted Support Locality Teams. Two Community Social Worker Posts will have a County-wide remit and will be based in two of the Family Nurse Partnership hubs.
8. The Community Social Worker posts will strengthen the early help offer currently available through Targeted Support and the Family Nurse Partnership to some of the most complex cases referred into these services. They will do this by making social work/child protection skills, knowledge and experience available within the teams to support



the successful early intervention and prevention work with children, young people and families who might otherwise eventually require statutory intervention at level 4 of the Pathway to Provision.

9. As such, the Community Social Worker posts embedded within Targeted Support and the Family Nurse Partnership will contribute to the County's Early Intervention and Prevention Strategy.
10. The Community Social Workers will be front line senior practitioners whose purpose will be two-fold. Firstly, similar to other Case Managers/Family Nurses within the respective services, they will be case holding. As such they will be the lead professional for those cases deemed to be the most complex within their teams, particularly where safeguarding concerns are identified but do not meet the threshold for Children's Social Care/Child Protection intervention. Secondly, as senior practitioners, they will provide case supervision, advice and guidance to colleagues within their teams on complex cases where there are identified safeguarding concerns. This initiative is in line with the Advice Note issued in May 2013 by the College of Social Work on 'Roles and Tasks Requiring Social Workers'.

### **Youth Offending Service Officer Post**

11. The Youth Justice Service (YJS) works with children and young people aged between 10 and 18 years with the aim of preventing offending and re-offending. The Service includes representatives from local councils, the police, probation service and health authorities and a range of other agencies. Youth Justice gives every young person who has offended and been through the Court system one to one support. The Service looks at ways to help the young person change their behaviour, and guide them towards new life opportunities like education and training, or learning new personal skills. All work is undertaken with the aim of reducing any further offending.
12. The Youth Offending Service Officer (YOSO) posts reside within the Youth Justice Service's Operational Support Team working with young people who are subject to a statutory Court Order with an Intensive Supervision and Surveillance (ISS) requirement. This requirement means that a young person must have a minimum of 25 hours of contact a week.
13. Prior to April 2013 the YJS commissioned an outside provider, Catch 22, to deliver six hours of group work programmes in each of the three Youth Offending Team localities. As part of efficiency savings this provision was decommissioned at the end of March 2013 and an additional post of a Basic Skills Tutor was recruited to work alongside the ISS YOSOs to deliver the ISS programme to young people in Nottinghamshire. The ISS programme is now being delivered through more tailor made intervention packages, which include more one to one support sessions with young people to address their offending behaviour and support them with education, training and employment and other areas of identified need. Some group work provision is also offered internally and delivered by the ISS YOSOs.
14. There are currently four YOSO posts working within the Operational Support Team, three of which are full time posts and one of which is 0.75fte. To enable the ISS provision to be delivered effectively and to provide adequate cover arrangements for staff absences it is

proposed that the hours of the part-time YOSO post are increased from 0.75fte to full time on a permanent basis.

### **Other Options Considered**

15. No other options have been considered in relation to the Community Social Worker Posts as the efficacy of sound social work skills and experience in dealing with complex safeguarding issues is well established and as such provides the best option for strengthening the early intervention and prevention activity of these two services in working with complex cases where safeguarding concerns are identified but the threshold for Children's Social Care/Child Protection assessment and intervention has not been met.

### **Reason/s for Recommendation/s**

16. The establishment of the Community Social Worker posts within Targeted Support and the Family Nurse Partnership will strengthen the Early Help activity of these two services.
17. The increase in the hours in the YOSO post will ensure sufficient staff levels are in place to allow the ISS provision to function effectively.

### **Statutory and Policy Implications**

18. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Implications for Service Users**

19. The Community Social Worker Posts are senior frontline practitioner posts and as such they will strengthen the management arrangements for more complex cases referred into the Targeted Support Service and the Family Nurse Partnership, improving the service offered to vulnerable children, young people and their families and ensuring safeguarding in the most complex cases open to these two services.
20. The increase in the YOSO post will allow the smooth and effective operation of the ISS provision to enable young people subject to a Court Order with an ISS requirement to meet their 25 hour weekly contact obligations.

### **Financial Implications**

21. The annual cost of the five Community Social Worker posts will be £200,000 based on the top of salary scale Band B at £32,000 plus 25% on costs (£40,000 per post). This will be funded from partnership reserves contributed to by the statutory partners in Youth Justice (namely the Police and Probation Service) and from within the Early Years budget as temporary posts for two years. Total costs are therefore estimated at £400,000 over two years.

22. The YOSO Post is a grade 5 post and the annual additional cost to convert this into a full-time position is £7,456. This additional cost is offset by the savings achieved through the restructuring of the way in which the ISS programme is delivered.

### **Equalities Implications**

23. Due regard has been given to the Public Sector Equality Duty.

### **Safeguarding of Children Implications**

24. Both Targeted Support and the Family Nurse Partnership work with vulnerable children and young people. In some instances the cases are complex with some safeguarding concerns which do not meet the thresholds for statutory Social Care assessment and intervention. Both services are early intervention and prevention services working with children, young people and families to avoid them requiring statutory Child Protection assessment and intervention. The introduction of these posts within both services will strengthen their capacity to achieve this and help to ensure vulnerable children and young people are safeguarded.

### **Human Resources Implications**

25. The posts require the same person specification (qualifications, skill set and experience) as a generic Social Work post but are non-statutory in their function. The posts will operate within a consent based non statutory service working with families on a voluntary basis. Day to day management will be provided from within the respective services with professional supervision being provided by Children's Social Care.

## **RECOMMENDATION/S**

That:

- 1) the establishment of five Community Social Worker posts across the Targeted Support Service and the Early Years & Early Intervention Service, and linked to the Family Nurse Partnership, be approved.
- 2) an increase in the Youth Offending Service Officer post in the Youth Justice Service from 0.75fte to full-time be approved.

**Derek Higton**  
**Service Director, Youth, Families and Culture**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (LM 13/06/13)**

26. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

### **Financial Comments (KLA 10/06/13)**

27. The financial implications of this report are set out in paragraphs 21 & 22 above.

### **Background Papers and Published Documents**

Early Intervention and Prevention Strategy – report to County Council on 30 June 2011.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.

C0238

**8 July 2013****Agenda Item: 13****REPORT OF THE SERVICE DIRECTOR FOR EDUCATION STANDARDS  
AND INCLUSION****AUTHORITY GOVERNOR APPOINTMENTS AND REAPPOINTMENTS AND  
LOCAL AUTHORITY GOVERNOR APPOINTMENTS TO SCHOOL  
GOVERNING BODIES****Purpose of the Report**

1. To note new appointments to Authority governor vacancies and re-appointments of Authority governors who reach the end of their term of office during the period 1 May to 30 June 2013 and have indicated their willingness to serve a further four year term of office.
2. To note the appointment of two Additional Authority governors to the Beech Hill School governing body.
3. To note the appointment of Local Authority governors to each Learning Centre (Pupil Referral Unit).
4. To note the nomination and appointment of Local Authority governors to reconstituted governing bodies.

**Information and Advice**

5. The Corporate Director for Children, Families and Cultural Services has delegated authority to approve school governor appointments for which the Council has responsibility, including Authority governors, and is required to report the decisions quarterly to the Children and Young People's Committee.
6. Under the School Governance (Constitution) (England) Regulations 2012, governing bodies may choose to reconstitute to a more skills-based model of governance and are allowed one Local Authority governor on the reconstituted governing body. For this model of governance, governing bodies may set eligibility criteria for, and appoint, the Local Authority governor. Nominations are made by the Local Authority, in accordance with the eligibility criteria, and are then considered by the governing body for appointment.
7. As part of the action plan to support Beech Hill School, the County Council has appointed two additional Authority governors to support the school and strengthen the governing body.

8. In accordance with the Education (Pupil Referral Units) (Management Committees etc) (England) Regulations 2007, as amended by the Pupil Referral Unit (Miscellaneous Amendments) (England) Regulations 2013, the County Council is required to establish a management committee to run Pupil Referral Units in their area.
9. One Local Authority governor was appointed to each Learning Centre (Pupil Referral Unit) during April 2013.

### **Authority governor appointments and reappointments to school governing bodies**

10. In line with the procedures set out in the Local Authority's governor recruitment strategy, officers sought new nominations to outstanding vacancies from political parties and from school governing bodies.
11. A number of Authority governors who were approaching the end of their term of office were identified and each governor was asked whether he or she would be willing to serve as an Authority governor for a further term of four years. Those governors re-appointed had indicated their willingness to be re-nominated.
12. The new appointments and re-appointments of Authority governors, which are made subject to the successful completion of appropriate checks, are as listed below:

#### **New appointments**

<b>Ashfield</b>	
Westwood Infant & Nursery	Mr Luke Kenyon Scott
<b>Broxtowe</b>	
Albany Infant & Nursery	Mrs Maxine Jill Govier
Lynncroft Primary	Mr Ian Michael Cutler
Trent Vale Infant & Nursery	Mr Michael David Jackson
<b>Mansfield</b>	
Peafield Lane Primary & Nursery	Mr Jeffrey Newall
St Patrick's Catholic Primary & Nursery, Mansfield	Mrs Clare Helen Harris
<b>Newark</b>	
Balderton Chuter Ede Primary	Mr Raymond Arthur Rouse
Crompton View Primary	Mr Kevin Dukes
Sutton-on-Trent Primary	Miss Helena Brothwell
Southwell Minster C of E VA Comprehensive	Mr Anthony Philip Colton
<b>Rushcliffe</b>	
Heymann Primary	Mr Adrian Kevin Nash

## Reappointments

<b>Ashfield</b>	
Dalestorth Primary & Nursery	Mr John Foster
Healdwood Infant & Nursery	Mrs Jennifer Mary Marriott
Jacksdale Primary	Mrs Mary Dodds
Mapplewells Primary & Nursery	Mrs Jayne Margaret Harwood
<b>Bassetlaw</b>	
Bracken Lane Primary	Councillor Mrs Margaret Wendy Quigley
Cuckney C of E (Controlled) Primary	Mr David Milton Alvey
Langold Dyscarr Community	Councillor Mrs Sheila Janice Place
<b>Gedling</b>	
Pinewood Infant School & Foundation Unit	Mr Nicholas John Hill
<b>Mansfield</b>	
Holly Primary	Mrs Christine Helen Flinton
Sutton Road Primary	Mrs Elizabeth Louise Gundel
St Philip Neri with St Bede Primary & Nursery	Mr Richard Kevin Gray
<b>Rushcliffe</b>	
Bunny C of E Primary	Mrs Jenny Norbury
Radcliffe on Trent Junior	Councillor Mrs Kathrine Lilian Cutts

## Additional Authority governor appointments to Beech Hill School

<b>Mansfield</b>	
Beech Hill School	Mr David Peter Martin
Beech Hill School	Mr Brian Maydew

## Local Authority governor appointments to each Learning Centre (Pupil Referral Unit)

<b>Bassetlaw</b>	
Bassetlaw Management Committee	Councillor Sybil Jacqueline Fielding
<b>Gedling</b>	
Daybrook Management Committee	Councillor Allen Clarke
<b>Mansfield</b>	
Oakdale Management Committee	Councillor Joyce Bosnjak

## **Local Authority governor nominations and appointments to reconstituted governing bodies**

13. Local Authority governors nominated by the Local Authority and appointed by school governing bodies during the period 1 March to 30 April 2013 are as follows.

<b>Bassetlaw</b>	
St Augustine's School	Councillor Glynn Gilfoyle
Walkeringham Primary School	Mrs Susan Lucy Roys

### **Other Options Considered**

14. There are no other options. The County Council has a statutory duty to ensure governor vacancies are filled without undue delay.
15. Nottinghamshire County Council's strategy for recruiting and retaining school governors includes the re-appointment of existing governors. The County Council sees many advantages in retaining experienced governors and actively seeks to encourage governors approaching their end of term of office to stand again either in the same school or in a different one. The appointments made ensure the retention and supply of experienced governors.

### **Statutory and Policy Implications**

16. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Equalities Implications**

17. New nominations have been encouraged and received from a broad range of sources. We welcome applications from all types of people, especially those from ethnic minority communities and under-represented groups such as disabled people.
18. All existing Authority governors approaching the end of their term of office have had the opportunity to put themselves forward for re-nomination.

## **RECOMMENDATION/S**

That:

- 1) new appointments to Authority governor vacancies and re-appointments of Authority governors who reach the end of their term of office during the period 1 May to 30 June 2013, as listed in paragraph 12, are noted.
- 2) the appointment of two Additional Authority governors to the Beech Hill School governing body, as listed in paragraph 12, are noted.
- 3) the appointment of Local Authority governors to each Learning Centre (Pupil Referral Unit), as listed in paragraph 12, are noted.



- 4) the nomination and appointment of Local Authority governors to reconstituted governing bodies, as listed in paragraph 13, are noted.

**John Slater**  
**Service Director, Education Standards and Inclusion**

**For any enquiries about this report please contact:**

Leonie Meikle  
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### **Constitutional Comments**

19. As the report is for noting only, no Constitutional Comments are required.

### **Financial Comments (KLA 25/06/13)**

20. There are no financial implications arising directly from this report.

### **Background Papers**

Completed Authority governor nomination forms.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

Selston	Coun Gail Turner
Sutton in Ashfield West	Coun Tom Hollis
Sutton in Ashfield North	Coun Jason Zadrozny
Blyth & Harworth	Coun Mrs Sheila Place
Retford East	Coun Pamela Skelding
Tuxford	Coun John Hemsall
Beeston South & Attenborough	Coun Kate Foale
Bramcote and Stapleford	Coun Stan Heptinstall MBE &
	Coun Jacky Williams
Eastwood	Coun Keith Longdon
Arnold North	Coun Pauline Allan & Coun Michael Payne
Mansfield East	Coun Allan Bell & Coun Colleen Harwood
Mansfield West	Coun Darren Langton & Coun Diana Meale
Mansfield South	Coun Stephen Garner & Coun Andy Sissons
Mansfield North	Coun Joyce Bosnjak & Coun Parry Tsimbiridis
Balderton	Coun Keith Walker
Rufford	Coun John Peck
Southwell & Caunton	Coun Bruce Laughton
Radcliffe-on-Trent	Coun Kay Cutts

Ruddington  
West Bridgford West

Coun Reg Adair  
Coun Gordon Wheeler

All (recommendation 3)

C0240

**8 July 2013****Agenda Item: 14****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2013/14.

**Information and Advice**

1. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
2. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
3. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

**Other Options Considered**

4. None.

**Reason for Recommendation**

5. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

That the committee's work programme be noted and consideration be given to any changes which the committee wishes to make

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact:**

Sara Allmond  
Democratic Services Officer  
T: 0115 9772794

## **Constitutional Comments (HD)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (PS)**

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

## **Background Papers**

None

## **Electoral Division(s) and Member(s) Affected**

All.

## CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2013-14

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
<b>16 September 2013</b>		
Introduction to services presentation	Education including approach to schools, SEN and inclusion	John Slater
Performance reporting (Quarter 1 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Schools Policy		John Slater
Early Help Strategy		Derek Higon
Youth Employment, Strategy		John Slater
School Capital Programme progress report		Jon Hawketts
Review of Multi-Agency Safeguarding Hub including Early Help	Review after first 9 months of operation	Anthony May/Steve Edwards
Arrangements for children with social, emotional and behavioural difficulties	Update	John Slater
Troubled Families Programme performance report (including update)	There will also be a presentation	Derek Higon
Schools with an increase in school places of 25% or more: outcome of published Section 19 Notice		John Slater
Annie Holgate Community Infant & Nursery and Annie Holgate Community Junior Schools – outcome of published Section 11 and 15 Notices: School Adjudicator's decision		John Slater
Supported accommodation		Derek Higon
Locality Visits	Six-monthly report	Steve Edwards
Young People's Board	Six monthly officer group report	Derek Higon
Leaving Care Service Review		Steve Edwards
Outside bodies report	Futures; SACRE	Derek Higon
Work Programme		Anthony May
<b>14 October 2013</b>		
Introduction to services presentation	Health joint commissioning hub	Kate Allen
Consultation on admission arrangements 2015/16		John Slater
Update on Youth Homelessness Strategy	Six monthly report	Derek Higon
Family Nurse Partnership	Presentation	Derek Higon

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>
Nottinghamshire Local Welfare Assistance Scheme	Six monthly report	
Work Programme		Anthony May
<b>11 November 2013</b>		
Performance reporting (Quarter 2 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Nottinghamshire Safeguarding Children Board annual report 2012/13	Annual report	Steve Edwards
New Children, Young People and Families Plan 2014-16 priorities and draft actions		Derek Higon
Children's Social Care Health Check		Steve Edwards
Update on the 2013 Nottinghamshire Outstanding Achievement for Youth Awards	Annual update report	Derek Higon
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Work Programme		Anthony May
<b>9 December 2013</b>		
Nottinghamshire Child and Family Poverty Strategy annual performance report	Annual update	Derek Higon
Work Programme		Anthony May
<b>13 January 2014</b>		
A Strategy for Closing the Educational Gaps in Nottinghamshire – analysis of outcomes/six month review	Six monthly review report	John Slater
Child Sexual Exploitation Action Plan	Progress report	Steve Edwards
Rota Visits	Six monthly report	Steve Edwards
Work Programme		Anthony May
<b>10 February 2014</b>		
Performance reporting (Quarter 3 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Work Programme		Anthony May
<b>17 March 2014</b>		
Locality Visits	Six-monthly report	Steve Edwards
Nottinghamshire School Admission Arrangements 2015/16	For determination	John Slater

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>
Financial support to students in post 16 education	Annual determination	John Slater
National Minimum Fostering Allowances	Annual determination	Steve Edwards
Young People's Board	Six monthly officer group report	Derek Higton
Work Programme		Anthony May
<b>23 April 2014</b>		
Under 16 Home to School Transport 2014 and Post 16 Transport Policy 2014/15	Annual determination	John Slater
Update on Youth Homelessness Strategy	Six monthly report	Derek Higton
Nottinghamshire Local Welfare Assistance Scheme	Six monthly report	
Work Programme		Anthony May
<b>19 May 2014</b>		
Performance reporting 2013/14) – Services for Children and Young People	Annual performance report	Anthony May
Exceptional payments for school clothing and footwear allowance 2014/15	Annual determination	John Slater
Rota Visits	Six monthly report	Steve Edwards
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Outside bodies report	Futures; SACRE	Derek Higton
Work Programme		Anthony May
<b>16 June 2014</b>		
Nottinghamshire Children's Trust (incl Locality Management groups)	Annual officer group report	
Work Programme		Anthony May
<b>14 July 2014</b>		
A Strategy for Closing the Educational Gaps in Nottinghamshire – six month review	Six monthly review report	John Slater
Work Programme		Anthony May
<b>To be placed</b>		
Overview of School Capital Projects and Basic Need		Jon Hawketts
Locality Visits review		Steve Edwards
Permanent and fixed term exclusions		John Slater
New Children, Young People & Families Plan 2014-16		

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>
Arrangements for implementation of single access to children's social care		Steve Edwards
Progress on implementation of One Plan assessment for children & young people with SEN		John Slater
Development of budget saving proposals		Anthony May
Schools Forum	Annual officer group report	Anthony May
Education Trust Board	Annual officer group report	Anthony May