

# **Community Safety Committee**

**Tuesday, 23 July 2013 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham NG2 7QP**

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## **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of the last meeting held on 18 June 2013   | 3 - 6   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | I Pledge to Keep on Track - Youth Crime Prevention Programme   | 7 - 10  |
| 5  | Transforming Rehabilitation - Potential Impact   | 11 - 16 |
| 6  | Domestic Violence and Abuse Update 2013  | 17 - 26 |
| 7  | Presentation: Overview of Trading Standards.   |         |
| 8  | Update on Key Trading Standards Matters  | 27 - 32 |
| 9  | Annual Report on Licensing Work carried out by Trading Standards   | 33 - 38 |
| 10 | Consultation on a proposed new model for an Adult Community Substance Misuse Treatment and Recovery  | 39 - 40 |
| 11 | Update on Emergency Management and Registration Services   | 41 - 46 |

**Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

## minutes

Meeting COMMUNITY SAFETY COMMITTEE

Date Tuesday, 18 June 2013 at 2:00pm

### membership

Persons absent are marked with `A`

### COUNCILLORS

Glynn Gilfoyle (Chairman)  
Alice Grice (Vice-Chairman)

Chris Barnfather  
John Clarke  
Bruce Laughton  
Keith Longdon

Darrell Pulk  
Stuart Wallace  
John Wilmott

### OFFICERS IN ATTENDANCE

Paul McKay	- Adult Social Care Health and Public Protection
Robert Fisher	- Adult Social Care, Health & Public Protection
Keith Ford	- Policy, Planning & Corporate Services
Sarah Gyles	- Adult Social Care, Health and Public Protection
Marie Rowney	- Environment & Resources
Chris Walker	- Policy, Planning & Corporate Services
Mark Walker	- Adult Social Care, Health & Public Protection

### OTHERS IN ATTENDANCE

Emma Darby - Nottinghamshire Fire and Rescue Service

### CHAIRMAN AND VICE-CHAIRMAN

The appointments at the Annual Meeting of Council on 16 May 2013 of Councillor Glynn Gilfoyle and Councillor Alice Grice as the Chairman and Vice-Chairman of the Committee respectively were noted.

### MINUTES

The minutes of the last meeting held on 23 April 2013 were confirmed and signed by the Chairman.

### TRIBUTE TO FORMER COUNCILLOR DAVID TAYLOR

The Committee stood in silence in tribute to the memory of former Councillor David Taylor, the previous Vice-Chairman of the Committee.

## **MEMBERSHIP AND TERMS OF REFERENCE**

### **RESOLVED 2013/027**

That the Committee's membership and terms of reference be noted.

## **APOLOGIES FOR ABSENCE**

None.

## **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

In relation to agenda item 6 – Update on Key Trading Standards Matters, Councillor Laughton highlighted that he received regular visits from Trading Standards in relation to his businesses but underlined that he did not have a pecuniary or private interest in this item.

## **ORDER OF AGENDA**

The Chair agreed that the order of the agenda be amended to enable agenda item 11 – Joint Agency Vulnerable Persons Identification Project (Nottinghamshire Fire and Rescue Service) to be dealt with first.

## **JOINT AGENCY VULNERABLE PERSONS IDENTIFICATION PROJECT (NOTTINGHAMSHIRE FIRE AND RESCUE SERVICE)**

Emma Darby, Nottinghamshire Fire and Rescue Service gave a presentation highlighting the background and aims of the project, with reference to the changing demographics of the County and the need to take a more proactive approach to managing risk targeted specifically at vulnerable adults.

Marie Rowney, Group Manager, Customer Services gave a further presentation highlighting the background, outcomes and key messages arising from of the Ashfield pilot project.

### **RESOLVED 2013/028**

- 1) That the contents of the report be noted.
- 2) That a further report be received following completion of the evaluation.

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

In presenting the report, Mark Walker updated the Committee on the following issues:-

- further to paragraph 4, another raid had been carried out on one of the 6 premises and investigations were continuing;
- further to paragraph 25, Carl Mould had been sentenced on 12 June 2013 to effectively 5 years in prison (20 years of sentences to be served concurrently) following a very successful collaboration between Trading Standards and the east Midlands Scambuster team;

- the Local Enterprise Partnership , D2N2 had proposed a piece of work with businesses to see how Trading Standards could support them more in order to promote economic growth. The Committee would be updated on this in future;
- Municipal Journal Awards – Trading Standards had been shortlisted in the Legal Services category for the joint work undertaken with several police forces to tackle fraudster Darren Sharp, which had resulted in a successful prosecution and a total sentence of 5 years.

During discussions, Members requested that further consideration be given to the possible development of ‘no cold-calling’ areas, with reference to the success of such schemes in other areas.

Members commended the Trading Standards team for their efforts.

#### **RESOLVED 2013/029**

That the report be noted.

#### **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

During discussions, Members commended the work of the Emergency Planning Team around the explosion in Newark on 19<sup>th</sup> May 2013. Members underlined the need to seek input from District Councils into the debrief into the incident and requested that a presentation be made to a future meeting of the Committee on the debrief outcomes.

Members also commended the team for the planning around the recent free music festival in Newark and their work with Newark and Sherwood District Council on a joint bid for Beacon Status around emergency planning.

Members requested clarification of the current capacities of all relevant sports grounds within the County.

#### **RESOLVED 2013/030**

That the report be noted.

#### **REVIEW AND UPDATE OF NOTTINGHAMSHIRE COUNTY COUNCIL ELECTED MEMBERS EMERGENCY PLAN**

With regard to the proposed training / awareness raising, Members agreed that this would be best undertaken through the political groups in order to maximise attendance.

#### **RESOLVED 2013/031**

- 1) That the revised and updated version of the Nottinghamshire County Council Elected Members’ Emergency Plan be approved, subject to further minor changes around terminology.

- 2) That training / awareness raising sessions be arranged for each of the political groups.

### **HEALTHY RELATIONSHIPS EDUCATION FOR YOUNG PEOPLE**

With regard to the proposed update report on this issue, Members requested that this include a list of relevant schools which were involved in the programme. It was also reported that the Committee would receive a future report on the Sexual Abuse Strategy which was currently being developed. Members also requested that quarterly updates on Domestic Violence be included in future Community Safety Update reports.

#### **RESOLVED 2013/031**

That £15,000 from the Community Safety Budget 2013-14 and £20,000 from the Home Office Private Space Funding underspend 2011-12 be allocated to support Healthy Relationships Education in Nottinghamshire in the 2013-14 academic year.

### **COMMUNITY SAFETY UPDATE**

The Chairman and Vice-Chairman presented the national Museums and Heritage Award for Excellence – Educational Initiative category to Leah Sareen, Community Safety Officer for the 'I Pledge' campaign.

#### **RESOLVED 2013/032**

That the report be noted.

### **WORK PROGRAMME**

Members agreed to receive presentations on the wider roles and responsibilities of the relevant Group Managers that reported to this Committee (Safer and Engaged Communities, Trading Standards and Emergency Management and Registrations).

#### **RESOLVED 2013/033**

That the work programme be noted.

The meeting closed at 3.50 pm.

CHAIRMAN

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**23 July 2013****Agenda Item: 4****REPORT OF SERVICE DIRECTOR,  
POLICY, PLANNING AND CORPORATE SERVICES****I PLEDGE TO KEEP ON TRACK: YOUTH CRIME PREVENTION PROGRAMME****Purpose of the Report**

1. The programme has been successfully delivered and evaluated meeting all its targets over a 3 yr period and further funding is now required from the 2013/14 Community Safety budget in order to ensure delivery continues from Sept 2013 onwards.

**Information and Advice**

2. "I Pledge to Keep On Track" Youth Crime Prevention Programme was successfully delivered to 40 primary schools in priority areas across the county over a three year period. Approximately 2000 pupils in their last years of primary have benefited from participating in the programme. Parents and carers have also accompanied many of the visits. Working alongside the National Centre for Citizenship & the Law, Galleries of Justice, Nottinghamshire County Council has also been supported by a wide range of partners including; Experian, Shine Media, Nottinghamshire Police, Nottinghamshire Fire & Rescue and Nottinghamshire Neighbourhood Watch. In 2013 The Programme and accompanying resources has recently been recognised as a model of best practice by LASER Alliance, National Youth Crime Beat Initiative and by the Museum and Heritage Awards.
3. King Edward Primary School the winners of the " I Pledge to Keep On Track" community pledge 2012 participated in the programme and received a positive appraisal for this area of work in their recent Ofsted report 2012. They also then went on to present a short performance to other schools across the county, on their cyber-bullying and e-safety project to an audience at the Mansfield Palace Theatre on Monday 19<sup>th</sup> Nov 2012 as part of National Anti-Bullying Showcase Week.
4. The National Centre for Citizenship & the Law have now established links with Northampton and three boroughs of London and have begun to deliver the programme and Keep On Track Safety Book and other related resources developed for "I Pledge" to these areas.
5. The Keep On Track Safety story books which accompany the programme are being actively used as part of the programme and in other targeted young people settings as well as schools across the county. Locally the books are being used as part of the nationally accredited Safety Zone as part of the emergency phone set. The books are also being

taken into schools by neighbourhood watch officers for reading sessions. These books are available online to download for free.

6. The strategic Assessment published by the Safer Nottinghamshire Board in January 2013 identified 15 areas in the County, which would be prioritised by all agencies in the local partnerships. As a part of this process, it is proposed that schools within the 15 areas are given the opportunity to participate in another "I Pledge" programme in 2013/14. A total of £25,000 funding for this programme from the Community Safety, budget, with other contributions currently to be finalised from the private sector and local community Safety Partnership, would enable the programme to run for another year.

### Other Options Considered

7. Without further funding the programme will end in Sept 2013.

### Reason/s for Recommendation/s

8. The Inspiring Learning for All (ILFA) framework was used to analyse the evaluation results. Evidence exists that learning occurred in four out of five Generic Learning Outcomes (GLO) categories: Knowledge and Understanding; Attitudes and Values; Activity, Behaviour and Progression.
9. Evidence also exists that the project met all three of the Generic Social Outcome Categories: Stronger and Safer Communities; Strengthening Public Life, Health and Well-being.
10. In 2013 the programme has been recognised nationally as a high quality educational initiative meeting the 10 principles for best practice safety education and awarded National Accreditation via the LASER Alliance. The programme received a commendation in the National Youth Crime Beat Awards 2013 **"for their outstanding contribution to helping reduce crime and creating a safer community"**. The Programme was also awarded Joint Winner for Best Educational Initiative in the National Museum and Heritage awards 2013.
11. For example to quote from the King Edward Ofsted Report 2012:  
*"Pupils imaginative writing is sometimes held back by the limited opportunities they have to discuss their ideas. In the best lessons, these opportunities abound, and combine with strong promotion of pupils' spiritual, social and moral development. Year 6 pupils much enjoyed re-enacting a courtroom scene. Questions were posed by a group of pupil 'reporters', and this led to plenty of discussion, prior to starting a writing task, about the feelings of the different characters, and how the jury might be persuaded to convict or acquit the defendant."*
12. "I Pledge" Youth Crime Prevention programme has had a demonstrated impact on those pupils participating in the programme at a crucial age in their life just prior to moving up to secondary school. Nationally it has been recognised as a model of best practice. It is therefore recommended that "I Pledge" be continued to be funded from Sept 2013 onwards.



## Statutory and Policy Implications

13 This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### 14. Implications for Service Users

**Pupils** have clearly benefited from the interactive style of the programme and this is demonstrated across several generic learning outcome categories: Knowledge and Understanding; Attitudes and Values; Activity, Behaviour and Progression and more specifically relating to the outcomes categories: Stronger and Safer Communities; Strengthening Public Life, Health and Well-being. The programme has been designed to coincide with the pupil's final years of primary school to provide a solid knowledge base and enhancing resistance skills to prevent crime and sound transission to Secondary school.

**Parents/carers** who have attended the programme alongside their child have increased confidence to discuss the issues raised by the programme back in the home setting, again reinforcing the key learning outcomes.

**Teaching** staff are enabling to draw on the programme to enrich the curriculum, whilst still meeting key targets relating to literacy.

**Other partners** including Police Community Safety Officers and Youth Liaison Officers have been given the opportunity to work alongside teaching staff and pupils to follow up issues back in the school setting and add further value to the programme.

### 15. Financial Implications

"I Pledge" received funding for 2012-13 to the sum of £25,000 this was utilised to deliver the programme to 10 targeted primary schools across priority areas of the county between Jan 2012 and June 2012. The £25,000 funding for the 2013/14 programme would be from the existing Community Safety budget.

### 16. Equalities Implications

The programme currently targets primary schools in priority areas of those areas of most deprivation. There is no reason other than funding that would prevent the programme being offered to all primary schools across the county.

### 17. Crime and Disorder Implications

The Evaluation Report demonstrated the following outcomes:

- **Increased knowledge of the criminal justice system.**  
Knowledge and understanding of how the Law affects participants increased by 52% overall. Knowledge of the roles of people who work in courts increased by 55% overall. Knowledge of the differences between Youth Court and a Crown Court increased by 71% overall. Knowledge and understanding of punishments the Youth

Court can impose increased by 62%. This knowledge was tested by a knowledge retention test. No participant got less than 70% in the knowledge retention test with the majority gaining between 80-95%

- **Improved understanding of the consequences of their actions as citizens.**  
Participants' understanding of how committing a crime can affect their whole life increased from 17% to 85%.
- **Improved understanding of their roles as active citizens in their communities.**  
Results show that the number of participants who feel that they can do "Lots" to make where they live or their school a safer place increased from 21% to 91%

## **RECOMMENDATION/S**

- 1) It is recommended that the County Council, with its partners, continues the programme to build on the successful outcomes already achieved.
- 2) It is recommended that the County Council agrees to fund the "I Pledge" Programme to the sum of £25,000 from the Community Safety budget 2013/14 for delivery to targeted primary schools and year 5 & 6 pupils in Partnership Priority Areas across the county.

**Martin Done, Service Director Communications and Marketing**

**For any enquiries about this report please contact:  
Leah Sareen, Community Safety Officer 0115 9774427**

### **Constitutional Comments (NAB 09.07.13)**

18. The Community Safety Committee has authority to approve the recommendations set out in this report by virtue of its terms of reference subject to there being sufficient resources in the community safety budget.

### **Financial Comments (SM/12/12)**

19. The financial implications are set out in the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

"I Pledge to Keep on Track" Evaluation Reports.

### **Electoral Division(s) and Member(s) Affected**

All.

23 July 2013

Agenda Item: 5

## **REPORT OF SERVICE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES**

### **TRANSFORMING REHABILITATION: POTENTIAL IMPACT**

#### **Purpose of the Report**

1. To update Members on the potential impact of the changes to services for offenders under the Government's "Transforming Rehabilitation" policy.

#### **Information and Advice**

##### **2. Outline of Main Changes**

- 2.1 The main changes that are at the heart of the Transforming Rehabilitation policy are as follows:
  - resettlement prisons and through-the-gate focus
  - 21 contract package areas
  - emphasis on flexibility for re-offending providers
  - National Probation Service with local delivery units
  - No details on proportion of Payment by Results (PBR) or length of contracts
  - Procurement process to start Aug 2013.

##### **3. Offender Management**

- 3.1 The split between a national probation service with responsibility for the low/medium risk offenders and the locally (regional) providers will mean that 80% of current Probation Service cases would be placed with Payment by Results contract providers.
- 3.2 The effect of splitting Offender Management in this way could lead to:
  - fragmentation of supervision of offenders
  - increase in complexity of information exchange and
  - fracture in continuity of offender supervision, adding to risk of public protection failures
- 3.3 The split does not recognise that offenders do not remain rigidly in "high risk" or "low/medium risk" brackets, they can move between these two groups, so it is artificial to

maintain such a rigid separation. Risk of harm is dynamic in character and can change over time.

- 3.4 Some commentators have noted that such a national commissioning approach runs counter to thrust of devolution in other parts of government and could dislocate probation from local partnerships (Community Safety Partnerships, Local Criminal Justice Board, Health and Wellbeing Board and Integrated Offender Management). This could risk undermining essential partnerships, with the police, local authorities, health arrangements and drug and alcohol interventions to offenders
- 3.5 Probation trusts have strong local partnership arrangements and can co-commission locally. This approach could be lost when offender management is split and services commissioned centrally – past experience suggests that central commissioning is too remote, inflexible and incompatible with local co-commissioning arrangements and networks. It will be hard to align nationally commissioned services with the priorities of key local providers such as Police and Crime Commissioners and local government.
- 3.6 It is also felt that large regional contracts may also mean that sentencers are further removed from the communities they serve, with less knowledge of, and confidence in, the community orders they are handing down.

#### **4. Drug and Alcohol Services**

- 4.1 Drug and alcohol services have a critical role to play in reducing crime, rehabilitating offenders and making our communities safer.
- 4.2 There is a high prevalence of drug and alcohol treatment need among short term prisoners and offenders on community sentences.
- 4.3 If drug and alcohol services are commissioned through the 21 contract package areas, this will be one piece in a complex planning and commissioning jigsaw that includes:
  - Directors of Public Health and Health and Wellbeing Boards
  - Police and Crime Commissioners
  - 27 offender health teams with responsibility for drug and alcohol treatment in prisons
  - 15 regional Public Health England centres
- 4.4 The Drug Intervention Programme (DIP) funding constitutes more than half of the total community safety funding pot for PCCs. DIP has now been discontinued as a national mandated or managed programme, and no ring-fencing or any other protection is provided for former DIP allocations in either PCC or public health budgets, so there is a risk of disinvestment in this area.

#### **5. Impact on Youth Justice Services**

- 5.1 The key issue of 'transitioning' of young people who turn 18 may be problematic - although recently the Youth Justice Board have said that they are petitioning to say that all young people are high risk and therefore should transfer to the public domain, If not transferring to public probation it is unclear where they will transition to.

- 5.2 It is not clear whether 18 year olds on Drug Testing Orders will also have the extended licence period and whether Youth Justice will keep these or these will also be transitioned to probation. The local need of our 18-21 year olds may not be met if large national 'players' obtain the contract
- 5.3 Agreeing local solutions to problems in a multi agency forum - such as crime, anti social behaviour - may be more challenging as all private 'probation' agencies would need to be around the table. If the process does not fit their payments by results expectations they may be unwilling to take part or may not do so due to 'commercial sensitivity'.
- 5.4 Sharing of risk and safeguarding information may be severely hindered if the family members are managed by the local 'probation' agencies
- 5.5 It is not clear what will happen to the seconded probation officers currently attached to Youth Offending Teams - there are indications they will be given the option to transfer to Youth Justice Services and funding will transfer but it is not clear how long for. It will also mean that there will be no link to the public probation service and we will not have a link to the private ones, so there is a risk of losing this area of expertise.
- 5.6 It should also be noted that "private probation" for the "medium/low risk offenders" will not necessarily have free access to some of the county council's services (for example supported accommodation for 18-21 year olds) as public probation does. It is likely that the proposal would be that that if they are profit making, they will need to pay for it.

## **6. Impact on Local Expertise and Arrangements**

- 6.1 To be effective engagement needs to take place at a number of local levels – political, policy and operational.
- 6.2 Locally, partnerships have identified issues around:
  - maintaining probation links with the police and court systems
  - facilitating the development of intervention services with Health and Wellbeing Board and local NHS primary care and specialist services (especially mental health, drugs and alcohol), local authority housing/social landlords etc
  - supporting the development of local ownership of the problem of rehabilitation and the community support that this would require.
- 6.3 One area of major concern is around the implications for information sharing within partnerships. It is unclear whether new providers will be willing or able to share the information that partnerships currently receive.
- 6.4 There are risks that in larger Trust areas the communication that currently exists in information sharing meetings such as Multi Agency Public Protection Arrangements, Multi Agency Risk Assessment Conferences and Safeguarding Boards will be lost. Serious Case Reviews and Domestic Homicide Reviews have highlighted the central role that close communication and information sharing plays in protecting the public, and loss of those links could affect delivery of the service.

- 6.5 Prime providers will be “incentivised” to form local partnerships through contract specifications but without clear and transparent arrangements for joint budgeting at local level, it is unclear what the incentive will be for local partners to cooperate.

## **7. Impact on Police and Crime Commissioners (PCCs)**

- 7.1 The proposals seem to make a number of implicit assumptions about the ability and willingness of PCCs to allocate resources to offender management at a time of shrinking budgets. There is a clear risk of disinvestment and particularly that community safety budgets could be used to fund policing at a time when force budgets are under considerable pressure. These pressures could be even greater from April 2014, when the Community Safety Fund is absorbed into a single PCC funding pot.
- 7.2 There is potential in new providers to work closely with PCCs but there is currently a lack of detail in about how this may work in practice.
- 7.3 PCCs are at the centre of the debate and decisions about how the changes work out in practice. The Nottinghamshire PCC is keen that a regional tender (working with Derbyshire and Leicestershire) is put together from partners for the £32M worth of service provision, either as a co-operative or a social enterprise. This will mean a huge amount of work in a short space of time as tenders have to be in by the autumn. Even if this approach is not successful it is hoped that it will force the large national providers to take note and talk pro-actively with the local providers, perhaps as secondary providers.

## **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

Crime and disorder implications are outlined in the report.

## **RECOMMENDATION/S**

- 1) That Members note the report.

**Martin Done, Service Director Communications and Marketing**

**For any enquiries about this report please contact: Chris Walker, Temporary Group Manager, Safer and Engaged Communities, x 72460**

### **Constitutional Comments**

As this report is for noting only no constitutional comments are required.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

## **Electoral Division(s) and Member(s) Affected**

All.





**23 July 2013****Agenda Item: 6****REPORT OF SERVICE DIRECTOR  
POLICY PLANNING AND CORPORATE SERVICES****DOMESTIC VIOLENCE AND ABUSE UPDATE 2013****Purpose of the Report**

1. To outline the key areas of work being undertaken in response to domestic violence and abuse in Nottinghamshire.

**Information and Advice**

2. Addressing domestic violence is a top priority for the Safer Nottinghamshire Board (SNB) and the Nottinghamshire Police and Crime Commissioner (NPCC). Nottinghamshire County Council works with its SNB partners to deliver greater prevention and protection from domestic violence, quality provision to support the victims of domestic violence and effective criminal justice to reduce re-offending. This agenda is supported by all departments of the Council and directly involves Human Resources, Adult Social Care, Public Health, Children's Social Care, Education, Early Years, Youth Offending and Targeted Support as well as Community Safety. Sexual violence will be the subject of a further report to this committee in September; however the two issues are very closely related and several initiatives have developed to address both sexual and domestic violence.
3. Specialist support services for the victims/survivors of domestic violence and specialist training and education services are delivered by third sector organisations commissioned or grant aided by NCC and other funding bodies. In 2012 the NCC commissioning and grant aid arrangements for domestic violence were revised to achieve greater accountability and effectiveness, also clearer pathways for referrals and access to services. NCC funded services include:
  - Women's Refuges
  - Free 24 hour domestic and sexual violence helpline
  - Local access points, outreach and support for women at risk
  - Outreach and support for children who have experienced domestic violence
  - Support for male victims/survivors
  - Link workers in Children's Social Care
  - Independent Domestic Violence Advocates (IDVAs) for high risk
  - Healthy relationships education
  - Training and professional support for staff

There is an agreed data set of outcomes linked to each of these funding arrangements. Contracts are due for review in 2015.

4. The SNB has nominated John Robinson, Chief Executive at Gedling BC, to be its Domestic Violence Champion. The Champion works closely with the Community Safety Team to develop links between county wide community safety partners, and local partnerships (CSPs). This collaboration has enabled SNB to achieve agreement and clarity about commissioning arrangements, domestic homicide reviews, and performance management.
5. The SNB has devised a performance framework to measure the outcomes of the various interventions and initiatives undertaken. Numerical performance targets have been kept to a minimum. Instead a range of indicators are used to monitor the impact of interventions, and all agencies are using service user feedback to drive improvement and effectiveness. Volume increases in reported domestic abuse can be a measure of both success and failure:
  - success because the crime is no longer hidden and can be addressed and
  - failure because we did not prevent it happening in the first place

Partners have agreed an overall aim to increase the reporting of domestic violence and abuse, but to reduce repeat criminalisation. At its best, this will reduce overall crime levels because agencies intervene sooner and implement safety measures and criminal procedures earlier. See Appendix below for the Performance Table

6. The Safer Nottinghamshire Board has produced a Domestic and Sexual Violence Action Plan outlining the actions it plans to carry out in the current year in order to achieve its objectives. Details of the initiatives included in the plan and directly involving NCC departments follow.

7. Work with Children and Families

All recent evidence demonstrates that children can be profoundly affected by adult domestic abuse and are at risk themselves of both physical and psychological harm if violence is taking place in the home. Practitioners in all agencies are trained to refer children known to be at risk to Children's Social Care for a safeguarding assessment. More than 100 children are identified every month in Nottinghamshire as being at risk from domestic violence. In the most severe cases, where parents are unable to escape this violence, children may be removed from parental care.

Children's Centres are well-placed to intervene with families as soon as concerns are identified. Family Support Workers link with specialist workers from Womens Aid to deliver support programmes for parents and children and encourage victims to protect themselves and to report criminal activity to the police. Children and young people are referred to specialist children's outreach for individual or group work support to help with recovery and understanding after experiencing domestic abuse. Women can access "The Freedom Programme" which promotes the notion of "survivor" rather than "victim" and helps women to develop their self esteem and an understanding of gender based violence.

Nottinghamshire Joint Access Teams (JATs) regularly discuss children and young people who have been affected by domestic violence. Here, information can be shared between the various agencies involved with the family (including school), and specialist help requested where necessary. In partnership with the Police and the MASH<sup>1</sup>, community safety officers are exploring ways to alert schools at an earlier stage about domestic violence affecting pupils.

Prevention needs to begin as early as possible, while children are first learning about relationships and are becoming aware of the differences between their own and other families. Age appropriate Healthy Relationship Education in schools, supported by this Committee with funding in June, teaches the importance of respect and trust and the importance of “telling” about abuse so that someone can help them and their family.

#### 8. Work with Teenagers at risk

This group includes both potential victims and potential perpetrators of domestic abuse. Evidence quoted in the June 18<sup>th</sup> Community Safety Committee Report<sup>2</sup> shows that one third of young people between 13 and 18 have already experienced abuse in intimate relationships and that this is even more common amongst young people from deprived backgrounds. There is also growing evidence of abuse and violence towards parents and carers from their own teenage children, and evidence of teenagers subject to forced marriage by their families and potentially subject to honour-based violence if they refuse. All these issues are largely hidden from both the safeguarding agencies and the criminal justice system, however they impact heavily on family and community life now and into the future.

There is increasing focus on these teenagers at risk in Nottinghamshire, and recognition that the above issues need specialist intervention in addition to the usual domestic violence arrangements. The developing approach includes:

- statutory and voluntary intervention from the NCC Targeted Support and Youth Justice Service, with specialist training available for staff
- awareness raising with third sector agencies that work with young people and ethnic minorities to encourage earlier identification and referral
- secondary school healthy relationship programmes that teach young people how to make safe choices and seek help when they need it
- “Dragons’ Den” challenge in Ashfield Schools to raise awareness of healthy relationships and create a range of promotional material that will encourage teenagers who are experiencing abuse to seek help
- targeted work by “Supporting Families” workers that have been trained to support families where young people are abusing their carers

New in 2013 will be some specialist support work, hosted within existing victim services, but targeted at teenagers at risk, to encourage disclosure and help-seeking.

#### 9. Initiatives within Health

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<sup>1</sup> Multi-Agency Safeguarding Hub

<sup>2</sup> Healthy Relationships Education for young people June 2013 C S Committee Papers

Nationally the NHS spends £1.73b a year on health care needs arising from domestic violence<sup>3</sup>. The figure for Nottinghamshire is approximately £21m. (Neither of these figures includes the cost of long term mental health treatment which is known to be accessed by significant numbers of domestic abuse survivors). Information sharing between health agencies and criminal justice agencies is essential to ensure that each has the full picture of the violence and its impact. Various initiatives and developments are now in place to support information sharing and appropriate referral:

- there are specialist nurses in both the Queen's Medical Centre and Kings Mill Hospital emergency departments who conduct risk assessments and signpost patients to the appropriate agencies. They also deliver training to other staff in the hospital
- supported by the NCC Public Health and Community Safety Teams, Doctors in General Practice in Mansfield and Ashfield are linking with existing Multi Agency Risk Assessment Conference (MARAC) information sharing processes for high risk cases (see para 10) and are funding specialist Identification and Referral to Improve Safety (IRIS) workers to support people who disclose incidents to their GP. This will be extended to General Practitioner practices in other Clinical Commissioning Group areas over a three year period if funds are agreed.
- Nottinghamshire Healthcare Trust has delivered an extensive staff training programme in the last 2 years bringing practice improvements across the Trust and referral pathways for specialist support. This training has included community mental health, health visiting and acute mental health hospital wards. Staff are now trained to "ask the question" about domestic violence. This follows feedback from survivors who say that they need a prompt to encourage disclosure and indicate that the practitioner is interested in helping them

#### 10 Multi Agency Risk Assessment Conference (MARAC)<sup>4</sup> - information sharing arrangements for high risk cases

Nottinghamshire County Council is jointly responsible with Nottinghamshire Police for co-ordinating and chairing the MARAC meetings. Using a national model supported by the Home Office, partners agreed to use a common risk assessment and refer all high risk cases to multi-agency MARAC meeting where representatives from key agencies agree how best to support victims and prevent further abuse. Information is shared on a "need to know" basis using strict protocols to protect personal information. The focus on high risk means that where resources are stretched, these cases receive the most attention. Each victim is assigned a support worker known as an IDVA (Independent Domestic Violence Advocate)<sup>5</sup> who represents them in the meeting and co-ordinates the implementation of the safety measures agreed. IDVA/MARAC services nationally have been evaluated and show that the intensive support and clear pathways created by MARAC deliver value for money and good outcomes for victims<sup>6</sup>.

#### 11 Medium Risk Support

Both the Police and Crime Commissioner and some community safety partnerships have identified additional funding to support victims who are classed as "medium risk" and are suffering many repeat incidents of domestic violence. The individuals concerned may be experiencing a number of complex issues and be unwilling or unable to engage with

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<sup>3</sup> Sylvia Walby The Cost Of Domestic Violence Update 2009

<sup>4</sup> Multi-Agency Risk Assessment Conference

<sup>5</sup> Independent Domestic Violence Advocate

<sup>6</sup> A Place of greater Safety CAADA 2012

support services in the way they are usually provided, so require more intensive or personalised support. The medium risk workers will share information about their interventions with other practitioners at District Vulnerable People's Panels. This initiative will be evaluated professionally by one of the university departments.

#### 12. Domestic Homicide Reviews (DHR)

Since April 2011, community safety partnerships have been required to review cases of homicide where the victim is killed by a partner, former partner, or family member. Six reviews have been undertaken in Nottinghamshire. Two are outstanding at the present time. All have brought insight and learning to the partnership which inform many of the developments above. The following have been part of DHR recommendations:

- Engagement and training for doctors in general practice
- Better links to schools about domestic incidents affecting pupils
- Additional focus on medium risk victims
- Awareness Training in a variety of agencies

### **Other Options Considered**

#### 12. Men and Domestic Violence

Services for male victims are available from Victim Support and the Nottinghamshire Domestic Violence Forum. Refuge places for men are available in nearby counties if required but there is only one programme available for this group. It is the Integrated Domestic Abuse Programme delivered by Probation, and accessed by convicted offenders when this has been specifically mandated by the Courts. Agencies working with known male perpetrators pre-conviction would like to be able to refer men to a voluntary programme that addresses behaviour and supports change at a much earlier stage. SNB partners are exploring ways to develop and fund this kind of work but no additional funding is currently available to do this. As a first step, practitioners are trained in ways of working that do not collude with their clients' excuses for abuse and to challenge their assumptions about women and their own male identity.

#### 13 Female Perpetrators

Despite the high numbers of male victims reporting domestic abuse (20%) there are only small numbers of female offenders. This because these reported incidents are relatively mild or concern male perpetrators abusing other males. Training is available to assist practitioners to work with female perpetrators and there is no demand for a specific programme for this group.

### **Reason/s for Recommendation/s**

14. Members are asked to note the report and request further details if these are needed.

### **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) Members are asked to note this report

**Martin Done, Service Director Communications and Marketing  
Policy Planning and Corporate Services**

**For any enquiries about this report please contact:**

Rachel Adams

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### **Constitutional Comments**

As this report is for noting only no constitutional comments are required.

### **Background Papers and Published Documents**

None

### **Electoral Division(s) and Member(s) Affected**

All

## Domestic and Sexual Violence Performance Table Nottinghamshire 2013/14

Strategic Priority Theme 1: Protect, support and respond to victims, witnesses and vulnerable people					
	Domestic Violence Objective	Proposed Measure	Baseline County	Target	Rationale/ Comment
1	Raise awareness/increase confidence to report domestic violence	<ul style="list-style-type: none"> <li>• Increase the number of incidents reported to the police</li> </ul>	Unique victims 9141	2.86% increase 9387	Based % female popn Also monitor male victims currently 21% total
		<ul style="list-style-type: none"> <li>• Reduce the number of incidents a victim waits before disclosure</li> </ul>			Cannot set a baseline at this stage
		<ul style="list-style-type: none"> <li>• Number of calls to Nottinghamshire Helpline giving Notts location</li> </ul>	2012-13 2554 calls	Proxy measure only	
2	Reduce repeat victimisation of domestic violence	<ul style="list-style-type: none"> <li>• Reduce geographical repeat victimisation. Crimes within 12 months at the same address</li> </ul>	2012-13 19.83%	Overall reduction 2% in current year	PCC target 5% over 3 years
3	Ensure victims are effectively protected against re-victimisation and supported to recover from domestic violence	<ul style="list-style-type: none"> <li>• Victim satisfaction with timeliness and effectiveness of Police response</li> </ul>	Police started satisfaction survey in April 2013	Quality measure	Results available September 2013
		<ul style="list-style-type: none"> <li>• Victim feedback/quality assurance of DV Services</li> </ul>	Survivor focus groups	Quality measure	Results available September 2013



Strategic Priority Theme 6: Prevention, early intervention and reduction in re-offending					
	Domestic Violence Objective	Proposed Measure	Baseline	Target	Rationale/ Comment
4	Reduce the volume and severity of domestic violence	• Reduce domestic violence recorded crime	2012-13 4024 offences	Overall reduction 3%	
		• Proportion of incidents categorised high/medium/standard	2012-13 High 11.8% Medium 28.4% Standard 58.7%	Proxy measure	Reduce High Increase Standard
		• Number and proportion of incidents that become 'crimed'	2011-12 45.3% 2012-13 40.8%	Proxy measure	
5	Promote and develop positive and healthy relationships to prevent domestic violence happening in the first place	Healthy Relationship Education Programmes: • Number of primary secondary schools and out of school, youth work programmes • Number of young people reached in each category	2012-13 data being collected	Output Proxy measure	Looking for increase year on year – heavily dependent on funding Further work on impact over time is required
6	Bring perpetrators to justice and reduce re-offending	• Increase sanction detections <i>Includes Restorative Justice, Cautions</i>	2012-13 2230 55.4%	Proxy measure	Current performance good by national standards
		• Increase number of sanction detections resulting in a charge	2012-13 45.9%	Proxy Measure	
		• Increase number of successful prosecutions	2012-13 1256 74%		Performance below national average
		• Reduce DSV re-offending			Awaiting baseline
7	Reduce sexual violence offences	• Monitor numbers of serious sexual offences ie rape and sexual assault	No baseline for 12-13 due to changes in definition	Monitor only for the time being	Reporting level very low so reduction may not be a positive outcome







**23<sup>rd</sup> July 2013****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE  
AND PUBLIC PROTECTION****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

**Information and Advice**

2. **Draft Sentencing Guidelines** – in relation to Fraud Act offences have recently been produced for consultation by the Sentencing Council. Trading Standards Services regularly prosecute offenders under the Fraud Act because of the seriousness of offences, and particularly where vulnerable and older adults have been targeted. The proposed new sentences will take the impact of offences on the victim more into account, as opposed to primarily the financial value of the fraud itself. If adopted, the new tariffs will be very useful for Trading Standards type offences where the monetary values can be quite low, but the impact on the victim is high. The announcement is timely given the discussions at the previous Committee meeting regarding the sentences handed down to Carl Mould. The County Council will submit a response to the consultation.
3. **Police and Crime Commissioner Alcohol Conference** – designed to bring together all agencies that work to minimise the harmful impacts of alcohol consumption, the Service recently attended this conference and led a workshop regarding under-age alcohol consumption, health and behaviour. Apart from giving useful insight into the scale of the issues, and reinforcing the commitment of key agencies to make an impact, many useful contacts were made over the course of the day which will be used to further build on work already undertaken with partners.
4. **Annual Trading Standards Community Event – 27 September, Arrow Centre, Hucknall.** This new event for volunteer/community group representatives and other related agencies will raise awareness of key issues currently impacting on communities such as doorstep crime, rogue mobility sellers, mass marketing scams etc. The half day event will involve workshops to raise awareness of current key threats (particularly to the vulnerable) and explore how agencies can all work together to mitigate the risks. The event will also act as a first step towards the development of a network of “community champions” to support the Service’s work to protect vulnerable residents.

5. **Case studies of direct support to Vulnerable People** – Following intensive discussions, a Doncaster based business has agreed to undertake significant remedial work for a vulnerable Rushcliffe resident duped by a solar panel supplier. The first business falsely claimed that ‘free’ panels would result in a 40% saving on electricity bills (no benefits ever materialised). The property was significantly damaged during installation. Shortly after fitting, the company was dissolved. This was a long drawn out dispute, because of the complex ownership schemes that solar panels schemes are often subject to. Trading Standards solved the resident’s problem pragmatically by encouraging a Doncaster based company to remove the panels and undertake significant remedial repairs.
6. Nottinghamshire Trading Standards Officers worked with officers from Cambridgeshire Trading Standards to tackle a trader falsely advertising “no call out fees” for plumbing, electrician and locksmith services. When residents disputed having to pay a call out fee, the trader became aggressive. In one case, despite having had no work undertaken, staff threatened a vulnerable resident with calling the police if she did not pay the £240 bill, and said they would also contact all plumbers in the area so she could not get work done in the future. Joint action resulted in the trader signing a formal Enterprise Act undertaking to desist from this unfair trading practice in future. The trader agreed to drop a small claims court claim for the unpaid £240 bill. The trader’s activities will be monitored to ensure he complies with the undertaking given.
7. **E-Crime** – there is an increasing trend of ‘hobby sellers’ using social networking sites to sell items. The Service has seen serious safety concerns with homemade products sold, such as the recent choking hazards posed by dangerous decorated baby’s dummies. There is also an increasing problem with people tempted to sell small quantities of counterfeit goods this way. The Service is now using an overt account, and finding that a quick message to those identified supplying warning of the serious implications of their actions results in the items being removed from sale, thus avoiding the need for more resource intensive formal action.
8. **Illicit Tobacco** – Members may recall that in May, officers carried out a joint operation with Her Majesty’s Revenue and Customs officers, to uncover illicit tobacco at retail premises. Ten premises were targeted over two days. Subsequent intelligence identified that two of these premises had restocked and had continued to sell to the public. A further warrant has been executed at one address and a smaller quantity of illicit tobacco recovered, while a test purchase at the second premise has confirmed the intelligence, and a warrant is being applied for.
9. **Animal Health & Welfare** – Trading Standards maintain contingency plans against outbreaks of serious animal health diseases such as Rabies, Anthrax, Foot and Mouth and Avian Influenza etc. These plans are regularly reviewed and tested. The Service is currently in the process of undertaking a thorough review and updating the plans.
10. **Food Standards Agency (FSA) Review of Official Feed Controls** – As previously reported the Service has input into the national review on the official controls on animal feed law enforcement. Nottinghamshire businesses produce hundreds of thousands of tonnes of animal feed per year, and the consequences for the human food chain and damage to businesses if feed becomes contaminated are very serious.

11. The Government is currently reviewing the way that feed controls are delivered, and is considering the potential of a regional model for local authorities to undertake the work. The East Midlands has been selected as a trial region, and Trading Standards is at the forefront of designing and delivering a working model for the region. This model is not only being closely observed by the FSA, but by other Government departments as a potential pathfinder to future ways of working.
12. Last year, the FSA actively encouraged a more joined-up approach, welcoming the arrangement that Trading Standards entered into to deliver feeding stuffs work on Leicestershire's behalf. This arrangement has put the Service in an advantageous position to not only to continue to carry out work for Leicestershire but also to carry out work for other authorities within the region. The Service is currently in negotiations to carry out work on behalf of three other authorities within the region. There are numerous benefits to the authority in that it not only generates a source of income it also enables the Service to expand its level of expertise in this area of work.
13. **Environmental Weight Restrictions and Lorry Watch** – Since the last report, the Service has conducted 8 enforcement days. On these days a total of 35 overweight lorries have been recorded. So far, 6 have proved to have a legitimate reason to be there, 6 drivers have received a warning and the remaining 23 are still under investigation.
14. The new weight restriction in Clarbrough has received a lot of support from the local community. The local residents have submitted 224 observer reports of lorries being seen by them within the restriction. Where sufficient detail has been available, the companies in question have received an advisory letter warning them of the new restriction in place. Since the letters have gone out the number of reports being received from the community has started to reduce. We are continuing to work with the Parish Council and will be discussing the potential for a Community Lorry Watch scheme in this area. Enforcement days are also planned for the near future.
15. **Regional "Scambusters" Team** – The National Trading Standards Board (NTSB) was set up as part of the new Consumer Landscape in April 2012 to provide leadership, influence, support and resources to help combat consumer and business detriment locally, regionally and nationally across England and Wales. Key to this are the regional Scambusters Teams, who are responsible for cross boundary enforcement of frauds often orchestrated by criminally organised gangs. NTSB figures show that in the last 12 months, £140m potential fraud was uncovered, and £7m of consumer detriment was avoided by the Regional Teams.
16. On 12 July, the East Midlands Team will host a visit from Lord Toby Harris who was appointed as Chair of the NTSB in May. Lord Harris' biography includes becoming the first Chair of the Metropolitan Police Authority in 2004, on which he continued to sit until 2012, so it is fitting that for one of his early visits since his appointment he is meeting a front line enforcement team. The visit presents an excellent opportunity to reinforce the value of the Teams, the Local Authority perspective on the new Consumer Law Landscape, and the current impact the projects are having at a regional and national level. The Leader and the Community Safety Chair and Vice-Chair will meet Lord Harris.
17. **Legal Action Update** – Nottinghamshire based Carl Mould was sentenced on 14 June 2013 for the mis-selling of mobility aids to older and vulnerable adults. On fourteen

charges he was sentenced on each charge to three and half years in prison, on two charges he was sentenced on each charge to four years in prison and on one charge he was sentenced to five years in prison. These sentences are to run concurrently making a total of five years in prison.

18. Ashuk Hussain was sentenced on 17 June 2013. He was facing charges under the Trade Marks Act 1994. Mr Hussain has repeatedly been selling counterfeit DVD's on Hucknall market, and has previous convictions for similar offences. He was sentenced to twelve weeks in prison for each of the eleven offences, suspended for twelve months. He was given a curfew order for three months under which he has to be at his home address between the hours of 9pm to 6am each day. He was also ordered to pay prosecution costs of £510.
19. KP Hemsall Ltd and Kevin Hemsall of Sutton in Ashfield have pleaded not guilty to offences under the Consumer Protection from Unfair Trading Regulations 2008 and the Road Traffic Act 1988. It is alleged that the garage KP Hemsall Ltd has been supplying motor vehicles in an unroadworthy condition and mis-selling vehicles. Sales people at the garage have used abusive language and intimidation with customers and have refused to rectify faults on the vehicles. A trial date has been set for 07 and 08 October 2013 before a district judge at Mansfield Magistrates court.
20. A shop owner in Mansfield Woodhouse is due to appear in court on 08 August 2013. Officers from the Trading Standards Service visited the retail premises in Mansfield Woodhouse and found counterfeit vodka on sale. One bottle of the vodka after analysis was found to be injurious to health.

## **Statutory and Policy Implications**

21. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

22. This report is for noting only and contains no financial implications.

## **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the contents of this report.

**PAUL MCKAY**

**Service Director for Promoting Independence and Public Protection**

**For any enquiries about this report please contact:**

Mark Walker

Group Manager, Trading Standards

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### **Constitutional Comments**

23. As this report is for noting only, no constitutional comments are required.

### **Financial Comments (KAS 09/07/13)**

24. There are no financial implications contained within the report.

### **Background Papers**

None

### **Electoral Division(s) and Member(s) Affected**

All

CS37







**23<sup>rd</sup> July 2013**

**Agenda Item: 9**

**REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE  
AND PUBLIC PROTECTION**

**ANNUAL REPORT TO THE COMMUNITY SAFETY COMMITTEE OF THE  
LICENSING WORK CARRIED OUT BY TRADING STANDARDS**

**Purpose of the Report**

1. To firstly update the Committee on the relevant recent licensing work carried out by Trading Standards Service on behalf of the Committee, and secondly to inform Members about the levels of charges made for the issue of performing animal and poisons licences for 2013/14 that were agreed by the Planning and Licensing Committee on 18<sup>th</sup> June 2013.

**Information and Advice**

2. The Service has an involvement in a number of licensing and registration schemes designed to ensure the safety of our communities. In some cases, the authority is responsible for issuing licences and ensuring safety standards are met through inspections and other activity. Each of the licence types and associated activity carried out by Trading Standards are covered in more detail below.

***A) Explosives Storage***

3. The Service is generally responsible for issuing licences for explosives such as fireworks, safety cartridges and airbag detonators, for quantities of up to 2000kg of 'net explosive quantity'. The Health & Safety Executive are responsible for quantities above 2000kg.
4. There are two bands of 'licences' issued, determined by the net explosive quantity of explosives being stored:
  - 5kg and 250kg - Explosives Registration Certificate, or
  - 251kg to 2000kg - Explosives Storage Licence.

**Activity for 2012-13**

5. The following is a breakdown of the types and numbers of each category that were issued to the 31 March 2013

- Registration Certificates : 128

- Storage Licences: 18
- Safety Cartridge: 7

6. In addition to the above there are all year round licences for businesses that wish to supply fireworks all year round or outside the restricted periods corresponding to certain festivals or celebrations, namely Chinese New Year, Diwali, Bonfire Night, and New Year. In this category, there were 4 issued to 31<sup>st</sup> March 2013.
7. Trading Standards carry out fireworks enforcement during the 3 week period running up to 5<sup>th</sup> November. The Service's role is to ensure explosives are being stored in a safe manner. We are always looking for new ways to undertake our enforcement role more effectively and efficiently.
8. In 2011/12, rather than carrying out inspections of every premises, we experimented with sending out self-assessment checklists to some of the lower risk premises. Officers then inspected all of the 27% of premises that didn't respond, and a sample (12) of the premises that did.
9. In 2012/13 we decided to inspect all registered and licensed premises so that we could compare the data with the previous year, compare the officer resource involved with the previous year and get a clearer picture of the types of premises where we are finding problems in order to inform 2013/14's fireworks enforcement.
10. The Service categorises premises as either High, Medium or Low risk depending on the level of compliance with the legislative storage requirements, and the level of confidence that the officer has in the businesses management systems. Our aim in 2012/13 was also to undertake a thorough review of the risk category for each premise to ensure it accurately reflected the level of risk.
11. Fireworks are an inherently dangerous product and so in the past there has been a tendency to give the premises a higher risk because of this. However recent changes to the national risk assessment scheme for Trading Standards Service encourage services to place more weight upon the management systems operating within a business. By doing, so the risk category can be reduced if premises can demonstrate a high level of diligence in their procedures to manage the risk.
12. Compared with 2011/12, we found a higher level of compliance in 2012/13. Of the 133 premises visited 80 were compliant at the time of inspection. A further 45 were brought into compliance at the time of the visit, with 4 being found compliant after a re-visit. Four premises could not be brought into full compliance at the end of the inspecting period, but these were only minor issues which we will address with the traders should they elect to sell fireworks in 2013/14. We found no major problems, the most common minor problems found were:
  - Combustible materials (cardboard boxes, disposable barbecues etc) stored adjacent to shop floor cabinets or the reserve firework stock
  - Live fireworks on open display, mixed in with dummy fireworks
  - Reserve fireworks stock stored in a potentially damp environment
  - Cabinets left unlocked.

13. As a result of the review of risk categories for each business, the number of High risk premises has significantly reduced, which will inform our work in 2013/14. In comparison with 2011, the number of premises risked High for explosives storage has now reduced from 67% to 17%. The main reason for this change is that we have been able to reduce the risk category for the supermarkets and other national retailers. Very few problems were found at these premises due to the procedures in place that have been agreed at a national level by their Primary Authority (i.e. the Trading Standards Authority where a national company is based).

14. In 2013/14 we will look to mainly focus our enforcement activity on providing support to the smaller independent shops, where we generally find the most problems, because they do not have the benefit of these nationally agreed systems in place.

### ***B) Petroleum Licences***

15. Trading Standards licences any premises that store petrol in a tank or bowser for delivery into the fuel tank of a vehicle or other internal combustion engine. The most common premises covered are retail petrol stations that supply fuel to motorists.

16. There are four bandings of licence which are as follows:

- Petroleum under 2,500 litres;
- Exceeding 2,500 litres but not exceeding 50,000 litres;
- Exceeding 50,000 litres; and
- Liquid Nitrogen Gas (LNG) (Methane) 2500-50000 litres.

### **Activity for 2012-13**

17. The following table is a breakdown of the types and numbers of each category issued in 2012/13:

	<b>Issued</b>
Petroleum under 2500 litres	17
Petroleum 2500 – 50000 litres	45
Petroleum over 50000 litres	66
LNG (Methane) 2500-50000 litres	1
<b>TOTAL</b>	<b>129</b>

18. In addition to the above, 10 Transfer of Licences have been issued. These occur where the licence holder changes but everything else on the site remains the same. There have also been 12 requests for searches of records regarding locations of disused tanks. The Service also received 64 enquiries from business for trader advice on storage related issues.

19. The general trend is a year on year reduction in the number of smaller premises selling petrol. There were no new installations in 2012/13 and twenty refurbishments of current petroleum licensed premises. Our role with refurbishments is to oversee any aspects, such as pump and pipework replacements, or changing from a pressure system to a suction system, that might impact on the safety of the petroleum storage.

20. The Service has a partnership agreement with 3 District Councils in Nottinghamshire to carry out vapour recovery inspections on their behalf. No inspections were carried out in 2012/13 as inspections are only required once every 2 to 3 years and none were due that year.
21. As with explosives inspections a recent review of our risk assessments of petroleum sites led us to focus our enforcement activity in 2012/13 on supporting the smaller independent retailers. We identified 44 such sites for a visit in 2012/13. These independent sites don't have the benefits of the nationally agreed procedures that the larger national companies have and are generally less likely to have benefited from investment in modern technology, such as 3<sup>rd</sup> party wet stock monitoring to check for fuel leaks on petrol tanks.
22. Tanks at independent sites are also often of the older, single skin type, so it is very important that the operator is diligent in their manual dipping of the tanks to check for unusual losses of fuel that might indicate a leak. Our officers also check that the site and equipment is properly maintained and that important control systems are in place, demonstrated by documentation such as risk assessments, staff training records and equipment test certificates.

### ***C) Poisons Registrations***

23. Trading Standards issue registrations that allow premises to sell less toxic poisons such as formic acids and ammonia over 10% in concentration. There were 60 of these issued to 31 March 2013.

### ***D) Performing Animals***

24. We issued 3 licences for performing animals in 2012/13. Two were to licence the dog taking part in amateur productions of the musical "Annie" and the other was for a bird of prey used in a falconry demonstration.

### ***E) Licence Fees***

25. The fees for petroleum and explosives licensing are set nationally via the Health & Safety (Fees) Regulations 2012, which stated that the fees for 2013/14 will remain at the same level as 2010. We set the fees for poison registrations (£32.67) and performing animals licences (£17) locally. As agreed by the Planning and Licensing Committee the fees for 2013/14 will remain at the same level as previous years, as they remain in line with other authorities' charges.

## **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

It is recommended that the Community Safety Committee:

- 1) Notes the contents of this report and the levels of activity.
- 2) Notes the fees for poisons registrations and performing animals licences as set out at paragraph 25.

**PAUL MCKAY**

**Service Director for Promoting Independence and Public Protection**

**For any enquiries about this report please contact:**

Sarah Houlton

Trading Standards Manager

Email: [sarah.houlton@nottsc.gov.uk](mailto:sarah.houlton@nottsc.gov.uk)

### **Constitutional Comments**

27. The report is for noting only and no Constitutional comments are necessary.

### **Financial Comments (CLK 01/06/13)**

28. The financial implications are contained in paragraph 25 of the report.

### **Background Papers**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

CS36



**23 July 2013****Agenda Item: 10****REPORT OF SERVICE DIRECTOR,  
POLICY, PLANNING AND CORPORATE SERVICES****CONSULTATION ON A PROPOSED NEW MODEL FOR AN ADULT  
COMMUNITY SUBSTANCE MISUSE TREATMENT & RECOVERY SYSTEM****Purpose of the Report**

1. To raise awareness amongst Members of the consultation being undertaken by Public Health on a proposed new model for an adult community substance misuse treatment and recovery system. The report introduces a short presentation on the consultation and the timetable for the rest of the commissioning process.

**Information and Advice**

2. Nottinghamshire County Council is consulting on its proposals for a new Adult Community Substance Misuse Treatment & Recovery System. The consultation period lasts from 20th June 2013 – 20th September 2013
3. There are approximately 4,600 people in Nottinghamshire who currently receive support for their substance misuse issues. However, substance misuse trends are changing and we believe services can be provided more effectively.
4. Public Health want to redesign the entire system to make sure that services respond to what people need, are more focused on recovery and are available to anyone with substance misuse issues no matter where they live in Nottinghamshire.
5. The proposed model is based upon a 'stepped care approach'. You can enter the system at any point based upon your needs, and can move up or down a step as needs change in response to treatment and recovery interventions.
6. There are a number of benefits that will take effect from April 2014 if this model is agreed:
  - A model with the Recovery at its core
  - A consistent approach to treatment and recovery service provision and delivery across all seven districts of Nottinghamshire
  - A consistent approach to treatment and recovery outcome monitoring
  - Equity of treatment and recovery provision regardless of whether the individual is an alcohol or drug user

- A consistent approach to commissioning
  - Clarity regarding financial efficiency and value for money
7. Public Health want as many people as possible to take part in this consultation and people can let them know their views in several ways:
- Visit the webpage at: [www.nottinghamshire.gov.uk/substancemisuse](http://www.nottinghamshire.gov.uk/substancemisuse) and complete the online survey
  - Complete a paper copy of the survey and send by post

## **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the report and presentation be noted.

**Martin Done, Service Director Communications and Marketing  
Planning, Policy and Corporate Services**

**For any enquiries about this report please contact: Chris Walker, Temporary Group Manager, Safer and Engaged Communities, x 72460**

## **Constitutional Comments**

As this report is for noting only no constitutional comments are required.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Substance Misuse Consultation Pack

## **Electoral Division(s) and Member(s) Affected**

All.



**23<sup>rd</sup> July 2013****Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR FOR PROMOTING INDEPENDENCE  
AND PUBLIC PROTECTION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services and seek Members approval to the proposed fees for the Nationality Checking Service.

**Information and Advice****Emergency Management**Rest Centre Training and Exercise

2. Caring for people evacuated from a nearby hazard is one of the more common emergencies the County Council needs to be prepared for, and so regular training and exercises are organised. During June, two training events were provided for 'Care and Support Coordinators' and 'Rest Centre Managers'. The aim of these events was to provide staff with essential knowledge and a broad understanding of the Emergency Accommodation Plan. To achieve this, the training examined the circumstances in which the plan would be activated, the procedures involved, resources available, other agencies that can help, and the range of care and support to be provided for evacuees.
3. This, and other training, was then rehearsed in a realistic scenario through 'Exercise Wellington' held at Rushcliffe Arena in July. The exercise was designed to test and validate the Emergency Accommodation Plan, with the specific aim being to test the operation of Rest Centres within the Rushcliffe area. The format of the event was a 'table top' discussion exercise comprising tables from three leisure centres in Rushcliffe plus a table of management staff from key agencies. A facilitator at each table ensured that discussion was focused and that all members had the opportunity to respond to the incident.
4. The exercise was based on a flooding scenario in which it was supposed that national and localised flooding was occurring and that parts of Nottinghamshire had flooded, with properties, homes and businesses affected. The exercise focused on the first few hours of an evacuation taking place, looking in particular at the activation of a Rest Centre, the set-up of the premises, and responding to the needs of evacuees.

5. A short debrief took place after the exercise, with feedback suggesting that the event had been a success, and that no major amendments are required to the plan. A debrief report will be written to identify key learning points and outcomes from the exercise will be included in the next review of the plan.

### Planning for Floods

6. The risk of flooding is well known in Nottinghamshire, and is the subject of continual emergency planning work. The Emergency Planning Team has played a major part in completing an interim review of the Local Resilience Forum's Flood Response Plan ahead of the next major exercise on this topic, which is scheduled to take place in September. As part of this work, the team has prepared a useful overview document on flood response plans, which is available from the Emergency Planning Team.
7. The team are currently drafting a new County Council Flood Response Plan, which will help to clarify the operational flood response roles of Highways and other County Council services. Alongside this, the team are reviewing and co-ordinating the multi-agency arrangements for providing sandbags to the public at times of flooding.
8. A member of the team contributed to the training of staff involved in the local flood response plans for the Newark & Sherwood and Bassetlaw areas, and in the planning and delivery of Environment Agency led Flood Warden Training. This event involved a visit to Colwick sluice gates which have long been the subject of a false public concern that their use has led to property flooding in parts of the County.
9. Further training events have also been provided by the Emergency Planning Team for new Flood Wardens for Woodborough and Lambley, and an officer attended a meeting with Sutton Bonington Parish Council to support their developing a community emergency plan. Sutton Bonington and Zouch (a hamlet within the parish) were both affected by flooding in 2013. The Emergency Planning Team has produced guidance and a community emergency plan template for parish and town councils to use. This was distributed to community groups in 2010 and is available on the County Council's website. The team has also supported flood response planning for Lowdham, and has participated in meetings of the Parish Council's Flood Planning Group.
10. The team are continuing to facilitate a Community Flood Signage Scheme, whereby local trained volunteers can quickly establish temporary road closures in a flood emergency. This is the first scheme of its kind in the Country and the communities that currently have operational schemes are Bleasby and Woodborough. This scheme is likely to increase during the year, and at the request of Councillor Roger Jackson, the Emergency Planning Team will be promoting the arrangement with the 'Undefended Villages' community flood group, which involves six Trent Valley villages.

### Planning for Severe Summer Weather

11. Recent history demonstrates that British summer weather can become an emergency in various different ways. Localised and prolonged heavy thunder storms can cause serious surface water flooding. On other occasions, prolonged hot weather can lead to a heatwave causing increased mortality among elderly people.

12. The response to summer flooding utilises the same training and plans in place for winter flooding, whilst heatwave arrangements stem from National Health Service arrangements for coping with the physical effects of high temperatures on vulnerable people.
13. The annual heatwave alert system for England and Wales began on 01 June. The Emergency Planning Team receive weekly updates and implement a cascade system to departments providing critical services to vulnerable people. The team ensures that departments are aware of the heatwave plan and warning system. The team also work with colleagues in the Adult Social Care, Health and Public Protection department to ensure heatwave planning information is disseminated to independent sector care homes and homecare services.

#### Site Clearance Planning

14. Clearing the huge quantities of rubble and other debris arising from the destruction of the World Trade Centre in New York presented challenges that had not been encountered previously. Lessons arising from this experience have been incorporated in UK national emergency planning guidance and emergency planners have been advised to use this as the basis for local arrangements. The result in Nottinghamshire is a tactical-level 'Site Clearance' emergency plan that has been approved for use by the Local Resilience Forum. Work of this plan was led by a member of the County Council's Emergency Planning Team.
15. The plan relates only to those incidents for which site clearance operations would be of a larger scale than could reasonably be managed by the site owner or the local authority operating alone. Its aim is to assist in the management of the clearance, removal and disposal of debris. Topics covered in detail include plan activation, coordination of response, recovery of personal property, removal and transportation of debris, security, decontamination, public information and environmental considerations. It also includes information on the roles and responsibilities of agencies that can help. The appendices to the plan include a template to encourage organisations (primarily local authorities) to consider what level of capability they have to cope with a major site clearance operation.

#### Safety of Sports Grounds

16. As part of the national 'Armed Forces Day' celebrations in Nottingham, Hucknall Town Football Club hosted a match between a Combined Forces team and a Nottingham All Stars team, which included former players from Nottingham Forest and Notts County. In view of the nature of this fixture, the football club's preparations were made in anticipation of a far larger crowd than they are accustomed to seeing, and the Emergency Planning Team were in touch with the club to support this process. Safety Officer and Stewarding resources were increased, and a Match-day safety inspection was carried out to monitor the club's safety performance. In the event, the crowd of 485 was greater than normally seen at the ground, but less than expected. This was due to poor weather that evening.
17. During June and July, the Emergency Planning Team completed Annual Safety Audits and Inspections at Southwell Racecourse, Hucknall Town Football Club and Eastwood Town Football Club. They also supported Nottinghamshire County Cricket Club's preparations for hosting the first Test Match of this year's Ashes Series against Australia.

## **Registration and Celebratory Services**

### New Bereavement and Celebrate in Nottinghamshire Brochures

18. The registration service has produced a new brochure providing guidance, support and reassurance to bereaved families. The brochure aims to help people through this difficult time by giving information about registering a death, administering the estate and explaining the options available for funeral and memorial services. The brochure gives a step-by-step guide to the things the family must do, such as obtaining a medical certificate of cause of death, contacting a funeral director or Minister of Religion, and dealing with the deceased Will. There is detailed guidance on registering a death and the benefits of the 'Tell Us Once' service. There is also a section explaining the Coroner's involvement, should this be necessary.
19. A significant section of the brochure deals with the options families have for a funeral or memorial service. Recognising that a funeral marks a significant event for everyone close to the deceased, the registrars can help families create personal funerals that reflect their own beliefs and wishes. Their aim is to create a special ceremony that those left behind will always remember.
20. Also, as some people living alone after bereavement can be vulnerable and susceptible to crime, the brochure links the reader to related County Council services. These include the 'Handy Persons Adaptations Service', where a person over 60 or disabled can obtain help with practical jobs around the home, and the 'Buy With Confidence' scheme, which lists reliable local traders.
21. The brochure is produced by an external company at no cost to the Registration Service. It is funded by the sale of advertisements by local companies whose services may be of use to bereaved families.
22. Meanwhile, the second edition of the 'Celebrate in Nottinghamshire' brochure is now being given to couples enquiring about and booking marriages and civil partnerships. Like the bereavement brochure, this has been produced at no cost to the service. The brochure has been designed and produced to a high standard with a professional magazine concept. The Registration Service has been able to showcase existing and new venues in this publication. Copies of the brochure will also be in circulation through seventy plus approved and licensed premises across the County.

### Introducing the Nationality Checking Service

23. The Registration Service is on schedule to introduce a Nationality Checking Service in September. This will be of benefit to people at the beginning of their journey to become British Citizens, reducing their application time by several months and realising income for the County Council.
24. Having previously secured committee approval to introduce this service, it is the intention of this report to confirm a suggested set of fees as follows: £55 adult, £40 child, £100 married/civil partnership couple, £130 married/civil partnership couple and two children,

any additional children applying with the above £25. These fees are consistent with those charged by other Councils that offer this service.

25. It is anticipated that some of the people who will use this service will be from outside the County, and so the service will provide an opportunity to offer other registration services that customers may wish to purchase, thereby bringing further revenue into the service and the local economy. It is known that people will travel great distances for this service and in Nottinghamshire we are well placed to help people access the service at convenient points. Registration Offices in Newark and Retford offer easy train access to London and the north of England, Mansfield is close to the M1 and our south area offices are in easy reach of the city centre.

## **Coroners**

### Forthcoming government consultation on Medical Examiner proposals

#### Medical Examiner Proposals

26. As previously reported to the committee, the Department of Health is developing proposals to simplify and strengthen the process of death certification as part of its response to the recommendations of the Shipman Inquiry. It is expected that the changes will require the certified cause of all deaths that are not investigated by a coroner to be independently scrutinized and confirmed by a locally appointed 'Medical Examiner'. The Shipman Inquiry was an independent public inquiry into the issues surrounding the case of the GP Harold Shipman, who was convicted of murdering 15 patients during his time as General Practitioner. The inquiry subsequently established that he committed some 250 murders.
27. A government consultation on this matter was to have been commenced by now, and so the Community Safety Committee Work Plan had included this topic for the July meeting. However, the consultation has yet to be launched and therefore the subject must be deferred until the September meeting.
28. Should the consultation period fall between committee dates, then the matter will be reported to committee members outside the cycle of meeting dates in order to prepare a County Council response.
29. It is anticipated that central government will fund set-up costs for the Medical Examiner Service under the 'new burdens' doctrine. Thereafter it is expected to be self-funding based on fees paid by the public. The likely changes will require coroners to carry out more inquests than currently, and the cost of this will fall to local authorities. It is also expected that the new arrangements will necessitate changes in the procedures registrars follow for registering a death. It is anticipated that national implementation of the new local Medical Examiner Service will take place in 2014.

## **Statutory and Policy Implications**

30. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the

safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are included in the report.

## **Financial Implications**

31. The report includes proposed fees for Nationality Checking amounting to £55 adult, £40 child, £100 married/civil partnership couple, £130 married/civil partnership couple and two children, any additional children applying with the above £25. These fees are consistent with those charged by other Councils that offer this service.
32. By the nature of this new service, and the competition faced from other local authorities, it is impossible to predict accurately how many appointments will be made. However, once the service is established, it is thought there will be up to 500 appointments per year in Nottinghamshire. The additional income generated will contribute towards the overall income generation target of the Registration Service.

## **RECOMMENDATION/S**

It is recommended that the Community Safety Committee:

- 1) Note the contents of this report.
- 2) Approve the fees proposed for the new Nationality Checking Service.

**PAUL MCKAY**

**Service Director, Promoting Independence and Public Protection**

**For any enquiries about this report please contact:**

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## **Constitutional Comments (NAB 10/07/13)**

33. The Community Safety Committee has authority to consider and approve the recommendations set out in this report by virtue of its terms of reference.

## **Financial Comments (KAS 11/07/2013)**

34. The financial implications are contained within paragraphs 31 and 32 of the report.

**Background Papers**          None

**Electoral Division(s) and Member(s) Affected**          All.          CS35



23 July 2013

Agenda Item: 12

## **REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES**

### **WORK PROGRAMME**

#### **Purpose of the Report**

1. To consider the Committee's proposed work programme for 2013/14.

#### **Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

#### **Other Options Considered**

4. None.

#### **Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

#### **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact:** Keith Ford, Senior Democratic Services Officer  
Tel: 0115 9772590

### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (PS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All



## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>23<sup>rd</sup> July 2013</b>			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Overview presentation on Trading Standards Service area.	Presentation from the Group Manager of Trading Standards	Paul McKay	Mark Walker
<b>24<sup>th</sup> September 2013</b>			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Emergency Planning for Winter Weather	Update report on emergency planning for winter weather	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act (RIPA)	Quarterly update report on Regulation of Investigatory Powers Act	Paul McKay	Mark Walker
Lessons arising from the Newark Explosion	Report to brief Members on lessons arising from the response to the explosion in Newark.	Paul McKay	Rob Fisher
Overview presentation on Community Safety	Presentation from the Group Manager of Safer and Engaged Communities	Martin Done	Chris Walker
Medical Examiners National	To inform Members of changes regarding Medical	Paul McKay	Rob Fisher

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Consultation	Examiners		
Door Step Crime Strategy	Report to brief Members on the Door Step Strategy	Paul McKay	Mark Walker
Approved Premises – Civil Ceremonies	Report to update Members on Approved Premises for Civil Ceremonies	Paul McKay	Rob Fisher
'In Our Hands' the Holocaust Centre	Report to Members on funding for 'In Our Hands' the Holocaust Centre	Martin Done	Chris Walker
<b>5<sup>th</sup> November 2013</b>			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Update on Joint Agency Vulnerable Persons Identification Project	Update on the joint project between Nottinghamshire Fire and Rescue Service and Nottinghamshire County Council	Paul McKay	Chris Walker
Overview presentation on Emergency Planning and Registration Services	Presentation from the Group Manager of Emergency Planning and Registration Services	Paul McKay	Rob Fisher
<b>17<sup>th</sup> December 2013</b>			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Update on Regulation of Investigatory Powers Act (RIPA)	Quarterly update report on Regulation of Investigatory Powers Act	Paul McKay	Mark Walker

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Registration Service Fees 2014-2015	Review of registration service fees for 2014-2015	Paul McKay	Rob Fisher
<b>28<sup>th</sup> January 2014</b>			
Update on key Trading Standards matters	Update on important developments in the Service	Paul McKay	Mark Walker
Update on Emergency Planning and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Community Safety	Report outlining key issues for community safety in Nottinghamshire	Martin Done	Chris Walker
Review of Temporary Registrar Posts	Report reviewing the temporary registrar posts	Paul McKay	Rob Fisher
<b>18<sup>th</sup> March 2014</b>			
Update on Regulation of Investigatory Powers Act (RIPA)	Quarterly update report on Regulation of Investigatory Powers Act	Paul McKay	Mark Walker
<b>December 2014</b>			
Registration Service Fees 2015-2016	Review of registration service fees for 2015-2016	Paul McKay	Rob Fisher

