

14 March 2018**Agenda Item: 13****REPORT OF THE CORPORATE DIRECTOR OF RESOURCES****MEMBER DEVELOPMENT AND TRAINING****Purpose of the Report**

1. To update Members on the existing training offer and sources of training available.
2. To seek Members' views on possible issues to cover in future development and training sessions.
3. To seek Members' agreement to pilot the use of e-learning training packages to help assess their suitability for use by County Councillors overall.

Information

4. The Council is keen to offer a range of development and training opportunities to enable Members to undertake their County Councillor role to the best of their ability.

Induction

5. Following the latest County Council election in May 2017, an induction programme was offered to both new and returning Members. This included introductions to the work of the Council and its various departments as well as sessions on the following specific issues:-
 - Personal Safety for Councillors
 - Governance Issues
 - Planning and Licensing and Rights of Way
 - Broadcast Media Training for Committee Chairs and Vice Chairs
 - Top Tips for Chairing Meetings
 - The Independent Inquiry on Child Sexual Abuse
 - Modern Slavery
 - Social Media
6. Specific training sessions for Members of committees such as Planning & Licensing Committee, Health Scrutiny Committee and the former Employment Appeals sub-committee were also arranged.

Ongoing Development – Internal offer

7. Four mornings are included in the Council diary each year for Member Development sessions. Although not always utilised, it has proven helpful to have these dates set aside for officers seeking to provide or respond to Members' requests for specific briefing sessions or site visits.
8. Briefings and training have been arranged on a variety of relevant issues in recent years, including:-
 - Child Sexual Exploitation
 - Promoting British Values
 - Adults and Children's Safeguarding
 - Social Media
 - Personal Safety
 - PREVENT
 - LGBT Hate Crime
 - New Schools
 - Use of ICT
 - Media
 - Unconventional Hydrocarbons
 - The Care Act
 - The Independent Inquiry into Child Sexual Abuse
9. Site visits offered in recent years have included:-
 - Veolia Waste Recycling Centre
 - Ways of Working – visits to various County Council establishments
 - Multi Agency Safeguarding Hub
 - County Archives
 - Care Homes
 - Visits to specific sites around planning applications

Ongoing Development – External Offer

10. Members also attend conferences which offer further opportunities for development and to share best practice.
11. Individual Members can request to attend external conferences, seminars and training courses, with approval by the relevant Committee required when there is a fee payable.
12. Democratic Services do sometimes receive e-mails from external training providers and, where relevant these are shared with the Group Business Managers and non-aligned Members.

Ongoing Development – E-learning

13. The Council has both invested in and developed a number of e-learning packages for officers and it is felt that some of these could also be appropriate for Members. A good example of this is the current training package to address the new General Data Protection Regulations (GDPR). A demonstration of the training package will be made to this Committee meeting.
14. It would be helpful if Members of the Committee were able to undertake the GDPR e-learning training and feedback their views on whether they feel this would be an appropriate format to promote amongst all County Councillors. If Members of the Committee agree to this request then further advice will be sent to them explaining how to log-in to the system and locate the GDPR training.

Member Development Needs

15. The Committee Members' views are sought on any other development needs which they or other County Councillors have.

Other Options Considered

16. None.

Reasons for Recommendations

17. To update Members on the existing development and training offer.
18. To seek the Committee Members' assistance in assessing the suitability of the e-learning training format for County Councillors.
19. To seek the Committee Members' views on current Member development needs.

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

21. As part of the overall budget set aside for expenditure relating to Members, £10,000 is set aside for training costs and £14,000 for Conference fees. In the 2017-18 financial year to date, £2440 has been spent on training fees and £5552 has been spent on conferences. Any underspend within these budgets is utilised across the overall Members expenditure budget.

RECOMMENDATION

- 1) That the Committee considers the existing sources of training available and highlight any further Member development needs.
- 2) That the Members of the Committee agree to pilot the e-learning training package about the General Data Protection Regulations to assess the suitability of this type of training package for County Councillors overall.

Jayne Francis-Ward
Corporate Director - Resources

For any enquiries about this report please contact:

Keith Ford, Team Manager, Democratic Services Tel. 0115 9772590

E-mail: keith.ford@nottsc.gov.uk

Constitutional Comments (KK 2/3/2018)

The proposals in this report are within the remit of the Governance and Ethics Committee

Financial Comments (SES 6/3/2018)

The financial implications are set out in the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Summary of Training Record 2013-16
- Induction Programme 2017

Electoral Division(s) and Member(s) Affected

All