

22 March 2021  
Agenda Item: 7

## **REPORT OF THE SERVICE DIRECTOR, TRANSFORMATION AND CHANGE, CHIEF EXECUTIVE'S DEPARTMENT**

### **PROGRESS REPORT ON DELIVERY OF IMPROVEMENT AND CHANGE PROGRAMMES, PROJECTS AND SAVINGS**

#### **Purpose of the Report**

1. The purpose of this report is to:
  - provide an update, by exception, on departmental Improvement and Change Portfolios.
  - inform the Sub-Committee on the progress towards delivery of the Council's current savings and strategically significant programmes and projects.

#### **Information**

2. This update reports against the departmental Improvement and Change Portfolios contained within the Council's refreshed Departmental Strategies approved by Policy Committee in May 2019 with effect from end the May of 2020.
3. The report focuses upon the detail in the following appendices.
4. **Appendix A** provides an exception report relating to progress in delivering departmental Improvement and Change Portfolios as of end of Quarter 3 2020-2021.
5. **Appendix B** provides an exception report as at the end of December 2020, for savings projects and some other strategically significant projects by portfolio for the Children and Families, Place and Chief Executives Departments. This status report is produced on a monthly basis from individual project highlight reports and reported to Improvement and Change Sub Committee on a quarterly basis.
6. **Appendix C** provides an exception report based on programme level status update for the Adult Social Care Portfolio. This status report is produced on a monthly basis from individual project highlight reports. The ASCH Redefining Your Council milestones are reflective of the established Corporate Strategy 2017-21.
7. The overall financial position set out in the Programmes and Projects Status reports, including savings at risk and amendments to the profile of savings approved through formal change control, is contained within the body of the financial monitoring report that is regularly considered by the Finance and Major Contracts Management Committee. The financial monitoring report also provides a summary of the revenue budgets for each Committee for the current financial year.

## **Overall Status of the Transformation and Change Portfolio**

8. **Appendix B (Children and Families, Place and Chief Executives Department) and Appendix C (Adult Social Care and Health)** to this report outline in detail the status of individual programmes and projects.
9. Across all portfolios the total savings target over the four years 2019/20-2022/23 is £24.8M. Details for each of the departmental savings and associated over/under achievements can be found in the summaries of savings targets in Appendices B and C.
10. Following the establishment of a new Council Plan, implementation of a new approach to Transformation and Change, a new portfolio of cross-council programmes is likely to be established; therefore there may also be a need to review and refresh the supporting reporting regime.

### **Projects with Outstanding Change Requests or Write-offs**

11. The following projects are due to, or have submitted, change requests against their savings profiles, as follows: -
  - Maximising Income Available to the Council's Directly Provided Adult Social Care Services – change request has been approved by Finance, Infrastructure & Improvement Director (value £130K for 2020/21).

Changes against the above savings profiles will be made for Quarter 4.

### **Other Options Considered**

12. None.

### **Reason/s for Recommendation/s**

13. To ensure opportunities for the effective and proportionate performance management of departmental Improvement and Change Portfolios and savings and strategically important Programmes and Projects.
14. To allow the Medium Term Financial Strategy to be amended to reflect any revised delivery projections for existing, previously approved savings projects.

### **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

16. The delivery of the programmes and projects set out in **Appendices B and C** is a key component of the Council's Medium Term Financial Strategy.

17. Across all portfolios the total savings target across the four years 2019/20-2022/23 is £24.2M.

## **RECOMMENDATION/S**

It is recommended that the Sub Committee:

- 1) considers the departmental Improvement and Change portfolio update and the quarterly projects and savings update and decides whether any other action is required.

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**For any enquiries about this report please contact:**  
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### **Constitutional Comments (CEH 18.02.2021)**

The Improvement and Change Sub-Committee has the authority to consider the information in the report

### **Financial Comments (SES 09/02/2021)**

There are no specific financial implications arising directly from the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

### **Electoral Division(s) and Member(s) Affected:**

All